Agenda

Hightstown Borough Council

December 16, 2019

Hightstown Fire House

6:30 PM – Executive Session
7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Executive Session **2019-219** Authorizing a Meeting that Excludes the Public

Personnel – Borough Administrator, Police Chief & DPW Superintendent
Contract Negotiations – Robbinsville

Approval of the Agenda

Minutes
November 18, 2019 – Public Session
December 2, 2019 – Executive Session
December 2, 2019 – Public Session

Public Comment I Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances **Ordinance 2019-21 Public Hearing and Final Reading –** An Ordinance Amending and Supplementing Chapter 7 Entitled "Traffic", Section 7-13 Entitled "Parking Prohibited at all Times on Certain Street" of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Resolutions

2019-220 Payment of Bills

2019-221 Authorizing Change Order #2 and Payment #3 Final – S. Brothers, Inc. (Improvements to Maple Avenue and Sunset Avenue)

2019-222 Authorizing Payment #4 – Reivax Contracting (Stockton Street Water Main Replacement)

2019-223 Authorizing Payment No. 3 Assuncao Brothers, Inc. (Construction of Peddie Lake Dam Walking Bridge Replacement)

	2019-224	Resolution of the Borough of Hightstown, in the County of Mercer, Designating Certain Property as an Area in Need of Redevelopment
Consent Agenda	**2019-225**	Requesting Approval for Insertion of a Special Item of Revenue in the 2019 Budget
	2019-226	Authorizing Refund of Tax Overpayment
	2019-227	Authorizing an Agreement with the Mercer County Cultural and Heritage Commission for a Local Arts Program Grant
	2019-228	Resolution for Renewal of Membership in the Statewide Insurance Fund
	2019-229	A Resolution Appointing a Risk Management Consultant
	2019-230	Authorizing a Transfer of Funds in the 2019 Budget

Public Comment II Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion Boards and Committee Vacancies

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2019-219

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 16, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Administrator, Police Chief, Superintendent of Public Works

Contract Negotiations – Robbinsville

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 16, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

Meeting Minutes
Hightstown Borough Council
November 18, 2019
7:30 p.m.

The meeting was called to order by Mayor Quattrone at 7:00 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth		✓
Councilmember Vacancy		
Councilmember Jackson	✓	
Councilmember Misiura	✓	
Councilmember Musing		✓
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

APPROVAL OF AGENDA

Mayor Quattrone asked for movement of the agenda amended to include a second roll call following the swearing-in of Joe Cicalese. Council President Misiura moved the agenda as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Jackson, Misiura and Stults voted yes.

Agenda approved as amended 3-0.

SWEARING IN NEW COUNCILMEMBER

Mayor Quattrone swore in Joseph Cicalese to serve the unexpired term ending December 31, 2020 as a Councilmember of the Hightstown Borough Council. Councilmember Cicalese then took his seat at the dais.

Mayor Quattrone called for Roll Call:

	PRESENT	ABSENT
Councilmember Bluth		✓
Councilmember Cicalese	✓	
Councilmember Jackson	✓	
Councilmember Misiura	✓	
Councilmember Musing		✓
Councilmember Stults	✓	
Mayor Quattrone	✓	

PRESENTATIONS

Mayor Quattrone called forward outgoing Councilmember Patricia Egan. Since she was not present, Mayor Quattrone stated that he would give her the proclamation in the office. He thanked her for her time on Council.

APPROVAL OF MINUTES

October 28, 2019 – Capital Budget Workshop Session

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Jackson, Misiura and Stults voted yes; Councilmember Cicalese abstained.

Minutes approved 3-0, with one abstention.

October 29, 2019 – Capital Budget Workshop Session

Moved by Council President Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Jackson, Misiura and Stults voted yes; Councilmember Cicalese abstained.

Minutes approved 3-0, with one abstention.

November 4, 2019 – Executive Session

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Jackson and Misiura voted yes; Councilmembers Cicalese and Stults abstained.

Minutes approved 2-0, with two abstentions.

November 4, 2019 – Public Session

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Jackson and Misiura voted yes; Councilmembers Cicalese and Stults abstained.

Minutes approved 2-0, with two abstentions.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I; there being no comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2019-18 Final Reading and Public Hearing - An Ordinance Appropriating $100,000 from the General Capital Fund Balance for Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey

Mayor Quattrone opened the public hearing for Ordinance 2019-18; there being no comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Ordinance 2019-18adopted 4-0.

Ordinance 2019-18

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE APPROPRIATING $100,000 FROM THE WATER SEWER CAPITAL FUND BALANCE FOR CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The sum of $100,000.00 is hereby appropriated from Water Sewer Capital Fund Balance for the following capital purpose by the Borough of Hightstown, in the County of Mercer, New Jersey, including all work and materials necessary therefor and incidental thereto:

Improvements to the Hightstown Advanced Waste Water Treatment Plant (AWWTP)

Section 2. The capital budget of the Borough of Hightstown is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 3. This ordinance shall take effect as provided by the law.

Ordinance 2019-19 Final Reading and Adoption - Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $110,000 therefor and Authorizing the Issuance of $104,700 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing for Ordinance 2019-19; there being no comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Ordinance 2019-19 adopted 4-0, Public Hearing scheduled for 11/18/2019

ORDINANCE 2019-19

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $110,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $104,700 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to $110,000, including the aggregate sum of $5,300 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of $104,700 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness

a) Acquisition of a 4-wheel drive utility truck, including all related costs and expenditures incidental thereto.	$57,500	$54,700	5 years
b) Acquisition of a lagoon liner, including all related costs and expenditures incidental thereto.	$52,500	$50,000	15 years
TOTAL:	$110,000	$104,700	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 9.77 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $104,700, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2019-20 Final Reading and Adoption - Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $195,000 therefor and Authorizing the Issuance of $185,500 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing for Ordinance 2019-19 and the following individuals spoke:

Scott Caster, 12 Clover Lane – Inquired as to what a trench box and sonic wall were.

Administrator Sopronyi gave an explanation.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Ordinance 2019-20 adopted 4-0.

ORDINANCE 2019-20

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $195,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $185,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to $195,000, including the aggregate sum of $9,500 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of $185,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
a) **Police Department**:			
(i) Acquisition of a sports utility vehicle and a sonic fire wall, including all related costs and expenditures incidental thereto.	$80,000	$76,100	5 years
b) **Fire Department**:			
Acquisition of equipment, including self-contained breathing apparatus bottles, turn out gear, a hose and a ladder, including all related costs and expenditures incidental thereto.	$54,000	$51,400	15 years
c) **Department of Public Works**:			

(i) Acquisition of a trench box, including all related costs and expenditures incidental thereto.	$5,250	$5,000	15 years
(ii) Acquisition of a 4-wheel drive utility truck with plow, including all related costs and expenditures incidental thereto.	$55,750	$53,000	5 years
TOTAL:	$61,000	$58,000	
GRAND TOTAL:	$195,000	$185,500	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 7.63 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $185,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $4,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

RESOLUTIONS

Resolution 2019-206 Payment of Bills

Moved by Councilmember Stults; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-206 adopted 4-0.

Resolution 2019-206

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $111,963.69 from the following accounts:

Current		$51,602.19
W/S Operating		27,917.03
General Capital		26,780.77
Water/Sewer Capital		0.00
Grant		0.00
Trust		1,178.20
Housing Trust		0.00
Animal Control		27.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		4,458.50
Total		$111,963.69

Resolution 2019-207 Authorizing Payment #3 - Reivax Contracting (Stockton Street Water Main Replacement)

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-207 adopted 4-0.

Resolution 2019-207

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT #3 – REIVAX CONTRACTING (STOCKTON STREET WATER MAIN REPLACEMENT)

WHEREAS, on April 24, 2019, the Borough Council awarded a contract for the Stockton Street Water Main Replacement to Reivax Contracting of Newark, New Jersey at the price of $933,750.00; and

WHEREAS, the contractor has submitted payment request #3 for partial payment through October 25, 2019 for police traffic director, 8” HDPE pipe, gate valves, fire hydrant assemblies and permanent pavement restoration on Stockton Street in the total amount of $183,058.39; and

WHEREAS, the Borough Engineer has recommended approval of payment #3 to Reivax Contracting of Newark, New Jersey for $183,085.39; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #3 to Reivax Contracting of Newark, New Jersey for $183,058.39, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-208 Authorizing Change Order#3 & Payment Final - JTG Construction (Improvements to First Avenue)

Moved by Councilmember Jackson; Seconded by Council President Misiura

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-208 adopted 4-0.

Resolution 2019-208

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING CHANGE ORDER #3 & PAYMENT #4 FINAL – JTG CONSTRUCTION (IMPROVEMENTS TO FIRST AVENUE)

WHEREAS, on December 3, 2018, the Borough Council awarded a contract for Improvements to First Avenue in Hightstown Borough to JTG Construction of Newark, New Jersey at the price of $328,356.00; and

WHEREAS, the contractor has submitted change order #3 which adjusts the contract completion time by 95 calendar days from June 22, 2019 to September 25, 2019 due poor weather conditions for planting season; and

WHEREAS, the contractor has submitted payment #4 in the amount of $10,744.82, Final Payment; and

WHEREAS, the Borough Engineer has recommended approval of Change order #3; and

WHEREAS, the Borough Engineer has recommended approval of payment #4, final payment in the amount of $10,744.82; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that change order #3 and payment #4 of $10,744.82, final payment to JTG Construction of Newark, New Jersey is hereby approved as detailed herein.

Resolution 2019-209 Authorizing a Shared Services Agreement Between Hightstown Borough and East Windsor Township for Contribution of Matching Local Share for Bus Services

Moved by Councilmember Stults; Seconded by Councilmember Jackson

Mayor Quattrone gave an explanation of the services provided through the agreement.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-209 adopted 4-0.

Resolution 2019-209

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN HIGHTSTOWN BOROUGH AND EAST WINDSOR TOWNSHIP FOR CONTRIBUTION OF THE MATCHING LOCAL SHARE FOR BUS SERVICES

WHEREAS, the Borough of Hightstown is desirous of entering into a renewed shared services agreement with the Township of East Windsor for the purpose of providing public transportation services for its citizens; and

WHEREAS, the term of said agreement shall be from July 1, 2019 through June 30, 2020; and

WHEREAS, the Borough's share of the cost of this service, by the terms of the agreement, is $2,180.00, representing no increase from prior years; and

WHEREAS, the CFO has certified the availability of funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement for Contribution of the Matching Local Share for Bus Services with East Windsor Township in the amount of $2,180.00.

Resolution 2019-210 Authorizing a Refund off Tax Overpayment

Moved by Councilmember Stults; Seconded by Council President Misiura

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-210 adopted 4-0.

Resolution 2019-210

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2019 taxes were made for Block 7/Lot 15, 105 Oak Lane in the amount of $2,166.73, by the mortgage company; and

WHEREAS, the property owner a 100% disabled vet and tax-exempt effective July 25, 2019; and

WHEREAS, the mortgage company, CoreLogic Tax Services, PO Box 9202, Coppell, TX 75019-9978 has requested that a refund be issued for the overpayment in the amount of $2,166.73; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of $2,166.73.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of $2,166.73 to CoreLogic Tax Services, PO Box 9202, Coppell, TX 75019-9978, representing the tax overpayment as set forth herein.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II; there being no comments, Mayor Quattrone closed the public comment period.

SUBCOMMITTEE REPORTS

Complete Streets Update

Councilmember Cicalese advised that the Committee will hold the kick-off meeting next month with the municipal aid grant providing planning assistance for implementation of the program; the advisory meeting should take place in January. The committee has met with the Borough Engineer regarding projects for 2020.

Municipal Facilities - 230 Mercer Street

Councilmember Stults advised that the Design Drawing Plans for the project were received today and forwarded to Mayor & Council for review and comment..

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Stults

A Police Officer was hit by a motor vehicle during a traffic stop and is presently out on workers compensation. His injuries were not life threatening, however this shows how important slowing down and moving over truly is. Downtown Hightstown have tested the lights and the installation is scheduled for Saturday at 10am. He did not attend the Housing Authority meeting.

Council President Misiura

The Planning Board has reviewed the Redevelopment Plan Study and the public hearing for the changes will be held in December. The Borough Council will need to introduce the zoning map changes expanding the GTC and CTC districts pursuant to the Master Plan; then it can be sent to the Planning Board. The Planning Board agreed with the

Borough Council's Undersize Lot ordinance; he directed that it should be prepared for introduction by Council. Congratulations to Councilmember Cicalese, we look forward to working with you.

Mayor Quattrone

The Board of Health has concern with vaping and will most likely be coming forward with an ordinance pertaining to it; he then advised Councilmember Cicalese that he would be covering these meetings as Liaison until new appointments are made at the Reorganization meeting.

Administrator/Clerk Sopronyi

Dog and Cat license renewals have been sent out; taxi license renewals will go out within the next week or so. The League of Municipalities Conference is this week and many of the Borough Officials will be attending. The bridge is open and railings are still on order; some of the work will not be completed until spring such as hydroseeding and coating under the bridge. Borough offices will be closed on November 28th and 29th for the Thanksgiving holiday; Happy Thanksgiving to all.

Borough Attorney Raffetto

He will work with the Borough Engineer regarding the needed Zoning Map changes.

Mayor Quattrone then welcomed Councilmember Cicalese to the Council and asked for a motion to adjourn.

ADJOURNMENT

Moved by Councilmember Cicalese at 8:00pm; Seconded by Councilmember Stults. All Ayes.

Respectfully Submitted,

Debra L. Sopronyi
Borough Administrator/ Clerk

Meeting Minutes
Hightstown Borough Council
December 2, 2019
7:00 p.m.

The meeting was called to order by Mayor Quattrone at 7:00 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Cicalese	✓	
Councilmember Jackson	✓	
Councilmember Misiura	✓	
Councilmember Musing	✓	
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2019-211 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-211

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 2, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Administrator

Contract Negotiations – Robbinsville Court

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 2, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:35 p.m. and again read the Open Public Meetings Statement.

Deputy CFO, Monika Patel arrived after Executive Session and is now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Stults requested that Resolution 2019-215 be removed from the Consent Agenda and voted on separately. Councilmember Musing moved the agenda as amended; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura, Musing and Stults voted yes.

Agenda approved as amended 6-0.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Scott Caster, 12 Clover Lane – Regarding the traffic ordinance, requested that the inaccurate wording be fixed in this ordinance. Has brought this to Council's attention in the past and it is still inaccurate.

Harold Barton, 410 North Main Street – Opposes the no parking on North Main Street ordinance. There is not enough parking and there are not a lot of bicycles on the road.

Gary Every, 101 Joseph Street – Spoke regarding no parking on Joseph Street. He is the only house on Joseph Street. Why can't the parking ban be located on the other side of the street.

Connie Moyer, 553 North Main Street – Stated that she does not understand why we are bowing to the County regarding bike lanes. It is an inconvenience to residents. There are not many bicycles on the roads.

There being no further comment, Mayor Quattrone closed the public comment period.

Mayor Quattrone stated that the State encourages bike lanes throughout the State. Their studies show that bike lanes are traffic calming.

ORDINANCES

Ordinance 2019-21 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 7 Entitled "Traffic", Section 7-13 Entitled "Parking Prohibited at all Times on Certain Street" of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Moved for Introduction by Councilmember Musing; Seconded by Councilmember Bluth. Discussion ensued.

Councilmember Jackson stated that he would like to take a look at this again and address the public's concerns.

Councilmember Stults stated that while he does support bike lanes, you can't ignore the other uses of the streets. You cannot solve a problem by creating additional problems. It does not make sense to park on side road for limited bike users. He suggested that the signs be taken down but leave the stripping. The stripping is traffic calming. He does not feel that County did a good enough job here.

Councilmember Bluth fully agreed with Councilmember Stults.

Councilmember Cicalese stated that before the stripping, cyclists had no protection on the roads. This provides protection even for a short distance.

Councilmember Musing stated that Council will never make everyone happy with their decisions. He feels we need to work with the County to eliminate truck traffic.

Councilmember Misiura stated that the County is doing this as it repaves county roads. When deciding where no parking was going to be, they looked at what houses had driveways to limit the inconvenience to residents.

Roll Call Vote: Councilmembers Cicalese, Misiura, Musing and Mayor Quattrone voted yes; Councilmembers Bluth Jackson and Stults voted no.

Ordinance introduced 4-3

Public Hearing scheduled for December 16, 2019.

Ordinance 2019-21

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED "TRAFFIC", SECTION 7-13 ENTITLED "PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

WHEREAS, the addition of said bike lanes would require prohibiting parking on ~~both sides of~~ North Main Street from ~~Monmouth Street to~~ the Borough Line to Monmouth Street Southbound and Monmouth Street to Sunset

Avenue Northbound; and

WHEREAS, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled "Traffic", Section 7-11, entitled "Parking Time Limited on Certain Streets", is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue

Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	**Side**	**Location**
Etra Road	Both	From South Main Street to the Borough line

First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east

Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	**Side**	**Location**
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street

Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east

Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2019-212 Payment of Bills

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-212

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,959,181.34 from the following accounts:

Current		$1,673,327.14
W/S Operating		62,022.31
General Capital		20,328.07
Water/Sewer Capital		196,660.39
Grant		3,223.00
Trust		578.43
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		3,042.00
Total		$1,959,181.34

Resolution 2019-213 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Jackson; Seconded by Councilmember Stults

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-213

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed $184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through October 31, 2019, in the total amount of $15,609.42; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of $15,609.42, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-214 Authorizing Payment No. 7 and No. 8 – The Musial Group, P.A. (Architectural and Contract Administration for Municipal Facilities Located at 230 Mercer Street)

Moved by Councilmember Musing; Seconded by Councilmember Stults

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-214

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 7 AND NO. 8 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed $40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed $459,895.00; and

WHEREAS, the architect has submitted payment request No. 7 for professional services for September 22, 2019 – November 9, 2019 in the total amount of $53,920.58; and

WHEREAS, the architect has submitted payment request No. 8 for professional services for November 10, 2019 – November 23, 2019 in the total amount of $43,518.90; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of $97,439.48, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-215 Accepting Membership of Ryan Bennett in Hightstown Engine Company No. 1

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Councilmember Stults wanted voice his vote of confidence for Ryan Bennett. He is a former neighbor and an excellent candidate for a firefighter.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-215

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ACCEPTING MEMBERSHIP OF RYAN BENNETT IN
HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Ryan Bennett of Hightstown, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Bennett has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Ryan Bennett in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

CONSENT AGENDA

Councilmember Bluth moved Resolutions 2019-16; 2019-17 and 2019-18 as a Consent Agenda; Councilmember Jackson seconded.

Resolution 2019-216

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE 2019 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

Source	Amount	Revenue Title	Appropriation Title
New Jersey Department of Environmental Protection	$10,267.18	Clean Communities Grant	Clean Communities Grant

Resolution 2019-217

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey	$3,938.36	Municipal Court Alcohol Education and Rehabilitation Fund	Municipal Court Alcohol Education and Rehabilitation Fund

Resolution 2019-218

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with *N.J.S.A.* 40A:14-191, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2018; and

WHEREAS, certain volunteers are also eligible to redeem amounts "banked" during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2017 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule "A"; and

WHEREAS, *N.J.A.C.* 5:30-14.10 requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2018 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A.* 40A:14-191 and *N.J.A.C.* 5:30-14.1 *et seq*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with *N.J.S.A.* 40A:14-192, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk's office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

Schedule "A" – Page 1 of 1

The following volunteers qualified by points earned during the year 2018 for credit in the Borough of Hightstown Length of Service Awards Program (LOSAP), AND/OR are eligible to redeem amounts "banked" during prior years of qualified service. Points were earned in accordance with the point system established in Ordinance 1999-20 and certified by the Fire Chief and First Aid Squad President. Total allowable contribution for each year of qualified service is $750.00. Total allowable payment into fund on behalf of any one volunteer in any one year, including current year contribution, buyback of prior year service and/or redemption of amounts banked during prior years of qualified service, is $1,150.00.

Hightstown Engine Co. No. 1

Dye, Carl

Baldino, John

Evers, Gary.

Brink, Kevin

Curry, Tim

Mastiano, Rich

Bukowski, Matthew

Szlezak, Paul

Weisel, A
Jenkins, Scott
Reed, Chad
Derr, Donald
McClenahan, Cynthia
Krakowski, Jacob

Lawson, Matt

Belgard, Scott

Derr, Stephanie

Screws, Matthew

Zajdel, Jakub

Hightstown First Aid Squad

Boguszewski, Stephen

Stackhouse, Keith

Madonia, Mark

Sukhadia, Sneah

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the public comment period.

DISCUSSION

Undersized Lot Ordinance

Council President reviewed the changes brought forward by the Planning Board. Discussion ensued. Councilmember Stults stated that he like the proposed house and accessory structures will be reviewed by the Planning Board Architectural Review Committee and the Historic Preservation Commission. Thanked the subcommittee for their work on this ordinance. Borough Administrator/Clerk, Debra Sopronyi, stated that this ordinance will be introduced in early 2020.

SUBCOMMITTEE REPORTS

Council President Misiura stated that Council should all has the latest drawings for the Municipal Building from the architects. The Planning Board should be reviewing the design for compliance with the Master Plan. Council President Misiura moved to send the plans to the Planning Board along with all other boards and committees. Seconded by Councilmember Stults seconded. Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes. Motion to send all boards and committees the municipal building design drawings approved 6-0.

Stockton Street Water Main Replacement

Borough Administrator/Clerk reviewed a letter from Borough Engineer, Carmela Roberts, regarding closing the full closure of Stockton Street to finish the project. Approvals have already been obtained from NJDOT and Mercer County. Discussion ensued. Council suggested that Mayor Quattrone reach out to Mayor Mironov of East Windsor to inform her of this closure. Council President Misiura moved to approve the full road closure; Councilmember Stults seconded. Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes. Motion to approve the full road closure approved 6-0.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Borough Administrator/Clerk

The Borough received the NJDOT Grant for Dye and Railroad. It should be noted that the entire requested amount was received. The Peddie Lake Dam Walking Bridge is open. Railings will be completed before the end of the year. Hydroseeding still needs to take place. In response to Mr. Evers, the east side of Joseph Street has always been no parking. Someone removed the signs. It was just recently discovered that this was in the ordinance as no parking, and signs were reinstalled.

Deputy Clerk, Peggy Riggio

Dog and Cat Licenses are due to be renewed during the January of 2020. Reminder notices have been mailed. The rabies clinic is Thursday, December 5th at the First Aid Squad from 5 pm – 7 pm. Taxi license renewals have been mailed. Food license renewals will be mailed within the next week.

Deputy CFO/Tax Collector, Monika Patel

Tax collection rate is approximately 98%.

Councilmember Jackson

Parks and Rec will meet next Thursday.

Councilmember Cicalese

Complete Streets Committee will be holding a kickoff meeting with a design firm for the development of a Mobility Master Plan. The date is to be determined. He had the honor of representing Hightstown Borough at an Eagle Scout Court of Honor. It was a great experience.

Councilmember Musing

The ordinance subcommittee is moving aggressively on reviewing zoning ordinances.

Council President Misiura

Met with the PRC group last Monday. They are working on a revised schedule. Planning Board will be adopting a resolution adding property to the redevelopment plan. The number of calls that the First Aid is answering is up.

Mayor Quattrone

The Santa Parade was great. The lights downtown look nice. Thank you to Downtown Hightstown and to the Fire Department and the Ladies Auxiliary. He will call East Windsor regarding Stockton Street closure.

ADJOURNMENT

Councilmember Cicalese moved to adjourn at 8:31; Seconded by Councilmember Jackson. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Ordinance 2019-21

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED "TRAFFIC", SECTION 7-13 ENTITLED "PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

WHEREAS, the addition of said bike lanes would require prohibiting parking on ~~both sides of~~ North Main Street from ~~Monmouth Street to~~ the Borough Line to Monmouth Street Southbound and Monmouth Street to Sunset Avenue Northbound; and

WHEREAS, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled "Traffic", Section 7-11, entitled "Parking Time Limited on Certain Streets", is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue

Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue

Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street

Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: December 2, 2019

Adoption:

ATTEST:

____
DEBRA L. SOPRONYI
MUNICIPAL CLERK

____
LAWRENCE D. QUATTRONE
MAYOR

Resolution 2019-220

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $211,718.62 from the following accounts:

Current		$41,330.99
W/S Operating		32,070.33
General Capital		113,048.90
Water/Sewer Capital		0.00
Grant		0.00
Trust		1,550.00
Housing Trust		0.00
Animal Control		135.60
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		23,582.80
Total		$211,718.62

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Date: December 16, 2019

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 12/16/19**

CURRENT ACCOUNT	DATE ISSUED	PO #	CHECK #		Amount
NJDEP	12/9/2019	19-01684	1455	$	4,962.73
TOTAL					**$4,962.73**

WATER AND SEWER MANUAL

TOTAL				**$**	**-**

ESCROW

MCD FINE HOMES LLC	12/3/2019	19-01832	3088	$	8,057.65
TOTAL				**$**	**8,057.65**

GENERAL CAPITAL

REMINGTON & VERNICK ENGINEERS	12/5/2019	19-01837	6368	$	15,609.42
THE MUSIAL GROUP	12/5/2019	19-01488-02	6369	$	53,920.58
THE MUSIAL GROUP	12/5/2019	19-01488-03	6369	$	43,518.90
TOTAL				**$**	**113,048.90**

WATER AND SEWER CAPITAL

TOTAL				**$**	**-**

MANUAL TOTAL **$ 126,069.28**

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTI0010 ACTION UNIFORM CO, LLC										
19-01667 10/29/19 STEPHENSEN CLOTHING ALLOWANCE										
1 STEPHENSEN CLOTHING ALLOWANCE	579.98	9-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	10/29/19	12/04/19		27625	N
Vendor Total:	579.98									
A0030 ADI INC										
19-01708 11/07/19 1 BUTTON PENDANT TRANSMITTERS										
1 ET219 - TRANSMITTERS	239.94	9-01-26-310-001-024	B	Building Maintenance	R	11/07/19	12/10/19		GL44PK01	N
2 SHIPPING	18.97	9-01-26-310-001-024	B	Building Maintenance	R	11/07/19	12/10/19			N
	258.91									
Vendor Total:	258.91									
AMERI020 AMERICAN AQUATIC TESTING, INC.										
19-01791 11/25/19 INVOICE #9989										
1 7-DAY CHRONIC TOXICITY TEST	1,200.00	9-09-55-501-002-532	B	Outside Lab Testing	R	11/25/19	12/10/19		9989	N
Vendor Total:	1,200.00									
ANNMA005 ANN MARIE MILLER										
19-01870 12/10/19 REIMBURSE COMMISSION BANNER										
1 REIMBURSE COMMISSION BANNER	241.99	9-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS	R	12/10/19	12/10/19		TV2PKM5A078F4	N
Vendor Total:	241.99									
A0107 ANSELL GRIMM & AARON, PC										
19-01885 12/11/19 NOVEMBER 2019 CLIENT 058682										
1 GENERAL FILE 2019 INV 447801	1,093.50	9-01-20-155-001-027	B	General Matters	R	12/11/19	12/11/19		447801	N
2 ORDINANCES 2019 INV 447802	378.00	9-01-20-155-001-027	B	General Matters	R	12/11/19	12/11/19		447802	N
3 RESOLUTIONS 2019 INV 447803	13.50	9-01-20-155-001-027	B	General Matters	R	12/11/19	12/11/19		447803	N
4 ENGINEERING MATTERS INV 447804	40.50	9-01-20-155-001-027	B	General Matters	R	12/11/19	12/11/19		447804	N
5 MEETINGS 2019 INV 447805	540.00	9-01-20-155-001-029	B	Attendance at Council Meetings	R	12/11/19	12/11/19		447805	N
6 BORO V CASTORO LITIGATION	81.00	9-01-20-155-001-033	B	Litigation	R	12/11/19	12/11/19		447806	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0107 ANSELL GRIMM & AARON, PC	Continued								
19-01885 12/11/19 NOVEMBER 2019 CLIENT 058682		Continued							
7 OPRA ISSUES 2019 INV 447807	1,607.24	9-01-20-155-001-027	B General Matters	R	12/11/19	12/11/19		447807	N
8 REDEVELOPMENT OF BANK ST AREA	35.00	9-01-20-155-001-027	B General Matters	R	12/11/19	12/11/19		447808	N
9 BORO V ATLAS SEPTIC INV 447809	12.73	9-01-20-155-001-033	B Litigation	R	12/11/19	12/11/19		447809	N
10 HOUSING AUTHORITY (HHA)MATTERS	148.50	9-01-20-155-001-027	B General Matters	R	12/11/19	12/11/19		447810	N
11 HECTOR & TRANSITO TORRES TO	39.67	9-01-20-155-001-027	B General Matters	R	12/11/19	12/11/19		447811	N
12 DOUGLAS & COLLEEN BEAN NOEBELS	22.77	9-01-20-155-001-027	B General Matters	R	12/11/19	12/11/19		447812	N
13 GARY EVERS & KARIN LOWERY TO	54.81	9-01-20-155-001-027	B General Matters	R	12/11/19	12/11/19		INV 447813	N
	4,067.22								
Vendor Total:	4,067.22								
A0454 ATLANTIC TOMORROW'S OFFICE									
19-01623 10/23/19 HPD QUARTERLY COPY FEES									
1 HPD QUARTERLY COPY FEES	757.26	9-01-25-240-001-029	B Maint. Contracts - Other	R	10/23/19	12/04/19		CNIN958359	N
Vendor Total:	757.26								
BANK0005 BANK OF AMERICA									
19-01849 12/06/19 11/1/19-11/30/19 3938 & 5289									
1 DEBRA SOPRONYI 3938 11/5/19	314.00	9-09-55-501-002-513	B Education & Training	R	12/06/19	12/06/19		800863	N
2 DEBRA SOPRONYI 3938 11/6/19	319.77	9-01-25-240-001-119	B Community Policing	R	12/06/19	12/06/19		15-04097-66739	N
3 DEBRA SOPRONYI 3938 11/11/19	135.60	T-13-56-286-000-824	B RESERVE-ANIMAL CONTROL TRUST	R	12/06/19	12/06/19		7063	N
4 KENNETH LEWIS 5289 11/1/19	45.23	9-01-26-310-001-024	B Building Maintenance	R	12/06/19	12/06/19		3284963-8517064	N
5 KENNETH LEWIS 5289 11/11/19	34.47	9-01-26-290-001-127	B Street Repair & Maintenance	R	12/06/19	12/06/19		1502668-3153853	N
6 KENNETH LEWIS 5289 11/27/19	23.97	9-01-26-290-001-050	B DPW Work Equipment	R	12/06/19	12/06/19		6440436-1885853	N
	873.04								
Vendor Total:	873.04								
BERNA005 BERNARD N. JAHN									
19-01842 12/05/19 REIMBURSE WORK SHOES									
1 REIMBURSE WORK SHOES	100.00	9-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/05/19	12/09/19		000007	N
Vendor Total:	100.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0396 CAVANAUGH'S, INC.									
19-01755 11/14/19 MONTHLY PEST SERVICE									
1 INV. 763749 MONTHLY PEST SERV.	20.00	9-01-26-310-001-029	B Maintenance Contracts	R	11/14/19	12/09/19		763749	N
2 INV. 763750 MONTHLY PEST SERV.	20.00	9-01-26-310-001-029	B Maintenance Contracts	R	11/14/19	12/09/19		763750	N
	40.00								
Vendor Total:	40.00								
CLARK005 CLARKE CATON HINTZ									
19-01785 11/22/19 #76355 and #76411									
1 #76355, 9/16-review Site Plan	1,083.90	2019-02	P SITE PLAN	R	11/22/19	12/11/19		#76355	N
2 #76411, 10/11-site plan/mtg.	1,529.45	2019-02	P SITE PLAN	R	11/22/19	12/11/19		#76411	N
	2,613.35								
19-01829 12/02/19 Various Invoices - 3PRC,LLC									
1 #76051/8/13-Redevelopment Plan	747.50	3PRCLLC	P Pre-Planning Review	R	12/02/19	12/04/19		#76051	N
2 #76353/9/16-Redevelopment Plan	82.50	3PRCLLC	P Pre-Planning Review	R	12/02/19	12/04/19		#76353	N
3 #76359/9/16 Rug Mill Redevelop	140.67	3PRCLLC	P Pre-Planning Review	R	12/02/19	12/04/19		#76359	N
4 #76409/10/11 Rug Mill Redevel.	1,239.75	3PRCLLC	P Pre-Planning Review	R	12/02/19	12/04/19		#76409	N
5 #76761/11/15 Rug Mill Redevel.	3,804.30	3PRCLLC	P Pre-Planning Review	R	12/02/19	12/04/19		#76761	N
	6,014.72								
Vendor Total:	8,628.07								
COMCA005 COMCAST BUSINESS									
19-01838 12/05/19 8499 05 244 0157826 OAK LN									
1 8499 05 244 0157826 OAK LN	107.97	9-09-55-501-002-545	B Internet Services	R	12/05/19	12/06/19		499052440157826	N
19-01879 12/10/19 8499 05 243 0036659 OFC 1 12/1									
1 8499 05 243 0036659 OFC 1 12/1	291.85	9-01-20-140-001-060	B Internet Services and Web Services	R	12/10/19	12/10/19		499052430036659	N
Vendor Total:	399.82								
C1092 CORRPRO WATERWORKS COMPANIES									
19-01794 11/25/19 CATHODIC PROTECTION CONTRACT									
1 INV. 579362	2,400.00	9-09-55-501-001-518	B Maint. Contracts - Plant	R	11/25/19	12/10/19		579362	N
Vendor Total:	2,400.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0133 CREATIVE PRODUCT SOURCING, INC									
19-01797 11/25/19 D.A.R.E. GRADUATION SUPPLIES									
1 D.A.R.E. GRADUATION SUPPLIES	335.00	9-01-25-240-001-113	B D.A.R.E.	R	11/25/19	12/05/19		129972	N
2 D.A.R.E. GRADUATION SUPPLIES	134.00	9-01-25-240-001-113	B D.A.R.E.	R	11/25/19	12/05/19		129972	N
3 D.A.R.E. GRADUATION SUPPLIES	30.00	9-01-25-240-001-113	B D.A.R.E.	R	11/25/19	12/05/19		129972	N
	499.00								
Vendor Total:	499.00								
C0088 CUSTOM ENVIRONMENTAL TECH, INC									
19-00276 02/27/19 ZETA LYTE 1A POLYMER		B							
6 INV 5821 11/7/19 POLYMER	2,326.80	9-09-55-501-002-554	B ZETA LYTE 1A POLYMER	R	02/27/19	12/10/19		5821	N
Vendor Total:	2,326.80								
DRPUT005 DR PUTHENMADAM RADHAKRISHNAN									
19-01877 12/10/19 NOVEMBER & DECEMBER CLINIC									
1 NOV 25, 2019 HEALTH CLINIC	350.19	9-01-27-330-001-031	B Contract-Professional Serv.(B)	R	12/10/19	12/10/19		NOV 2019	N
2 DEC 2, 2019 HEALTH CLINIC	350.19	9-01-27-330-001-031	B Contract-Professional Serv.(B)	R	12/10/19	12/10/19		DEC 2019	N
	700.38								
Vendor Total:	700.38								
Q0176 EUROFINS QC, INC									
19-01796 11/25/19 WATER ANALYSIS									
1 INV. 1998571 - WATER ANALYSIS	167.00	9-09-55-501-001-532	B Outside Testing/Labs	R	11/25/19	12/04/19		1998571	N
2 INV. 1998631 - WATER ANALYSIS	269.00	9-09-55-501-001-532	B Outside Testing/Labs	R	11/25/19	12/04/19		1998631	N
	436.00								
Vendor Total:	436.00								
E1004 EXCELSIOR BLOWER SYSTEMS, INC.									
19-01647 10/29/19 BLOWER OIL									
1 ITEM #28647 AEON CASE 12 QRTS	306.36	9-09-55-501-002-503	B Sewer Plant Maintenance	R	10/29/19	12/04/19		0902499-IN	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
E1004 EXCELSIOR BLOWER SYSTEMS, INC. Continued									
19-01647 10/29/19 BLOWER OIL		Continued							
2 FREIGHT	15.21	9-09-55-501-002-503	B Sewer Plant Maintenance	R	12/04/19	12/04/19		0902499-IN	N
	321.57								
Vendor Total:	321.57								
FAILS005 FAIL SAFE TESTING, LLC									
19-01431 09/24/19 2019 LADDER TESTING									
1 HEATSENSOR LABEL GROUND/AERIAL	50.00	9-01-25-252-002-122	B Ladder Test - NFPA Required	R	09/24/19	12/05/19		INV-012222	N
2 AERIAL LADDER TEST NFPA 1911	1,400.00	9-01-25-252-002-122	B Ladder Test - NFPA Required	R	09/24/19	12/05/19		INV-012222	N
3 LADDER TEST PER NFPA 1932-2015	520.00	9-01-25-252-002-122	B Ladder Test - NFPA Required	R	09/24/19	12/05/19		INV-012222	N
	1,970.00								
19-01456 09/27/19 NFPA HOSE TESTING									
1 NFPA HOSE TESTING	2,233.00	9-01-25-252-002-126	B Hose Test - NFPA Required	R	09/27/19	12/05/19		INV-010211	N
19-01486 10/03/19 FIRE PUMP TESTING									
1 FIRE PUMP TESTING	900.00	9-01-25-252-002-126	B Hose Test - NFPA Required	R	10/03/19	12/05/19		INV-012307	N
Vendor Total:	5,103.00								
F1183 FRANK GENDRON									
19-01825 11/27/19 GENDRON - REIMBURSEMENT									
1 GENDRON - REIMBURSEMENT	619.94	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	11/27/19	12/04/19		5213*46*8682	N
Vendor Total:	619.94								
G0181 FRANKLIN-GRIFFITH, LLC									
19-01802 11/25/19 20W LED LAMPS									
1 INV. S2098744 - 20W LED LAMPS	294.92	9-01-31-435-001-075	B Street Lighting	R	11/25/19	12/09/19		S2098744	N
Vendor Total:	294.92								
S0081 GARY STEVENS									
19-01572 10/17/19 WEBSITE MAINTENANCE/NEWSLETTER									
1 WEBSITE MAITENANCE	1,800.00	9-01-20-140-001-060	B Internet Services and Web Services	R	10/17/19	12/04/19		0001135	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0081 GARY STEVENS	Continued								
19-01572 10/17/19 WEBSITE MAINTENANCE/NEWSLETTER		Continued							
2 MONTHLY NEWSLETTER	400.00	9-01-20-140-001-060	B Internet Services and Web Services	R	10/17/19	12/04/19		0001135	N
	2,200.00								
Vendor Total:	2,200.00								
G1043 GAYLE CORPORATION									
19-01620 10/23/19 Y302950 - OIL FOR LIME PUMPS									
1 Y302950 - OIL FOR LIME PUMPS	104.00	9-09-55-501-001-503	B Water Plant Maintenance	R	10/23/19	12/10/19		17069	N
2 APPROXIMATE SHIPPING	16.68	9-09-55-501-001-503	B Water Plant Maintenance	R	10/23/19	12/10/19		17069	N
	120.68								
Vendor Total:	120.68								
M0714 GENSERVE, INC.									
19-01469 10/01/19 GENERATOR SERVICE									
1 INV. 0181004 - POLICE DEPT	195.00	9-01-26-310-001-040	B Generator-Municipal Bldg	R	10/01/19	12/10/19		0181004	N
2 INV. 0181005 - WATER PLANT	195.00	9-09-55-501-001-511	B Generator/Engine Maintenance (B)	R	10/01/19	12/10/19		0181005	N
3 INV. 0181007 - FIRE HOUSE	195.00	9-01-26-310-001-040	B Generator-Municipal Bldg	R	10/01/19	12/10/19		0181007	N
	585.00								
Vendor Total:	585.00								
G0171 GEORGE E. CONLEY ELECTRIC									
19-01820 11/27/19 ELECTRICAL WORK									
1 INV. 24463 - REPLACED BULBS/	1,055.70	9-01-31-435-001-075	B Street Lighting	R	11/27/19	12/10/19		24463	N
2 INV. 24468 - RAN NEW CONTROL	332.70	9-01-26-290-001-127	B Street Repair & Maintenance	R	11/27/19	12/10/19		24468	N
3 INV. 24462 - REPLACED DAMAGED	1,084.50	9-01-26-290-001-127	B Street Repair & Maintenance	R	11/27/19	12/10/19		24462	N
	2,472.90								
Vendor Total:	2,472.90								
G1077 GEORGE S. COYNE CO., INC.									
19-00057 01/16/19 RES 2018-220 FLUORIDE		B							
12 INV 324798 10/30/19	837.75	9-09-55-501-001-528	B Fluorosilic Acid-	R	07/18/19	12/10/19		324798	N
Vendor Total:	837.75								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G0185 GRAINGER, INC.									
19-01795 11/25/19 QUOTE #2042539219									
1 ITEM #14H248 ELECTRONIC	569.50	9-09-55-501-002-519	B Professional Assoc. Dues	R	11/25/19	12/06/19		9368546199	N
Vendor Total:	569.50								
H0095 HERR'S PLUMBING									
19-01804 11/25/19 PROPOSAL FOR GAS PIPING									
1 PROPOSAL FOR GAS PIPING TWO	2,100.00	9-09-55-501-002-528	B Outside Consulting Services (B	R	11/25/19	12/06/19		61078	N
Vendor Total:	2,100.00								
H0048 HIGHTS REALTY LLC									
19-01827 12/02/19 DECEMBER RENT FOR HPD									
1 DECEMBER RENT FOR HPD	4,234.65	9-01-26-310-001-025	B Building Rental	R	12/02/19	12/04/19		DECEMBER 2019	N
Vendor Total:	4,234.65								
H1100 HOME DEPOT CREDIT SERVICES									
19-01793 11/25/19 NOVEMBER 2019 INVOICES									
1 INV. 2522404 - CABLE TIES	35.63	9-01-26-290-001-127	B Street Repair & Maintenance	R	11/25/19	12/09/19		2522404	N
2 INV 1042490 - BATTERIES	7.28	9-01-26-310-001-024	B Building Maintenance	R	11/25/19	12/09/19		1042490	N
3 INV 6042960 - PIPE/NIPPLES	46.28	9-09-55-501-002-503	B Sewer Plant Maintenance	R	11/25/19	12/09/19		6042960	N
	89.19								
19-01819 11/27/19 NOVEMBER 2019 INVOICES									
1 INV. 8524255 - TIE DOWN/LAMP/	50.91	9-01-26-290-001-127	B Street Repair & Maintenance	R	11/27/19	12/09/19		8524255	N
2 INV. 7043652 - HALOGEN BULBS	7.86	9-01-26-290-001-127	B Street Repair & Maintenance	R	11/27/19	12/09/19		7043652	N
3 INV. 7524384 - BULBS FOR PD	40.31	9-01-26-310-001-024	B Building Maintenance	R	11/27/19	12/09/19		7524384	N
	99.08								
Vendor Total:	188.27								
IDEXX005 IDEXX DISTRIBUTION, INC.									
19-01646 10/29/19 LAB SUPPLY TO TEST FOR WTP									
1 INV. 3054839778 - SUPPLIES FOR	175.52	9-09-55-501-001-506	B Laboratory Supplies	R	10/29/19	12/10/19		3054839778	N
Vendor Total:	175.52								

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JANIC005 JANICE SABOGAL									
19-01852 12/06/19 FINANCIAL DIRECTOR HTIP/PWP									
1 FINANCIAL DIRECTOR HTIP/PWP	600.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/06/19	12/10/19		SUMMER 2019	N
Vendor Total:	600.00								
J0257 JCP&L									
19-01881 12/10/19 MASTER ACCT 200 000 055 315									
1 100 008 482 778 MAXWELL AVE	18.15	9-09-55-501-002-504	B Electricity	R	12/10/19	12/11/19		95008310222	N
2 100 009 294 701 WESTERLEA AVE	18.99	9-09-55-501-001-504	B Electricity	R	12/10/19	12/11/19		95008310222	N
3 100 009 296 102 SPRINGCREST DR	14.64	9-09-55-501-002-504	B Electricity	R	12/10/19	12/11/19		95008310222	N
4 100 012 445 746 BANK ST	4,376.94	9-09-55-501-001-504	B Electricity	R	12/10/19	12/11/19		95008310222	N
5 100 012 529 309 OAK LN	6,792.50	9-09-55-501-002-504	B Electricity	R	12/10/19	12/11/19		95008310222	N
	11,221.22								
19-01882 12/11/19 ELECTRIC 11/2/19-12/4/19									
1 100 077 953 188 BANK ST PARK	3.11	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100077953188	N
2 100 079 096 689 GRANT ST PARK	3.10	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100079096689	N
3 100 051 508 750 STOCKTON ST	234.09	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100051508750	N
4 100 051 508 677 MAIN ST	232.63	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100051508677	N
5 100 029 000 310 156 BANK ST	479.46	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100029000310	N
6 100 072 968 868 STREET LIGHTS	110.69	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100072968868	N
7 100 100 104 247 MAIN ST	56.90	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100100104247	N
8 100 131 110 379 230 MERCER ST	106.52	9-01-31-430-001-071	B Electric-Borough Hall	R	12/11/19	12/11/19		100131110379	N
	1,226.50								
19-01883 12/11/19 ELECTRIC 11/2/19-12/4/19									
1 100 086 395 041 0 STOCKTON ST	32.34	9-01-31-435-001-075	B Street Lighting	R	12/11/19	12/11/19		100086395041	N
2 100 081 608 240 BL LT 0 N MAIN	73.88	9-09-55-501-001-504	B Electricity	R	12/11/19	12/11/19		100081608240	N
	106.22								
Vendor Total:	12,553.94								
JERRY010 JERRY MECCA									
19-01746 11/14/19 CLOTHING ALLOWANCE - MECCA									
1 CLOTHING ALLOWANCE - MECCA	93.49	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	11/14/19	12/04/19		8418890-0305820	N
Vendor Total:	93.49								

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JSHIN005 JSH INTERNATIONAL, LLC										
19-01733 11/12/19 30 DAY SUPPLY OF BAE FOR DIGES										
1 30 DAY SUPPLY OF BAE FOR	675.00	9-09-55-501-002-535	B	Chemicals Miscellaneous	R	11/12/19	12/04/19		1198	N
Vendor Total:	675.00									
KERRI005 KERRIE PETERSON										
19-01853 12/06/19 EXEC DIRECTOR HTIP/PWP 2019										
1 EXEC DIRECTOR HTIP/PWP 2019	250.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/06/19	12/10/19		SUMMER 2019	N
2 EXEC DIRECTOR HTIP/PWP 2019	750.00	9-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS	R	12/09/19	12/10/19		SUMMER 2019	N
	1,000.00									
Vendor Total:	1,000.00									
KUBIA005 KUBIAK ELECTRIC CO., INC.										
19-01076 07/24/19 ELECTRICAL INSTALLATION										
1 ELECTRICAL INSTALLATION TO	1,200.00	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/24/19	12/04/19		19-773	N
19-01695 11/04/19 ELECTRICAL INSTALLATION										
1 INSTALL (1) 20KW, 480VOLT	1,600.00	9-09-55-501-002-547	B	Odor Control	R	11/04/19	12/04/19		19-1169	N
Vendor Total:	2,800.00									
L0031 LEPREVOST, ALLEN KEITH										
19-01595 10/18/19 T-SHIRTS FOR THE HARVEST FAIR										
1 T-SHIRTS FOR THE HARVEST FAIR	283.56	9-01-27-335-001-042	B	Seminars/Workshops/Conventions	R	10/18/19	12/05/19		34808498	N
Vendor Total:	283.56									
LINDS005 LINDSEY STEFAN										
19-01851 12/06/19 ASST EXEC DIR HTIP/PWP 2019										
1 ASST EXEC DIR HTIP/PWP 2019	700.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/06/19	12/10/19		SUMMER 2019	N
Vendor Total:	700.00									

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M1076 MCMANIMON, SCOTLAND & BAUMANN									
19-01830 12/02/19 #165845/10/14/19									
1 #165845-prof Ser. Rug Mill	3,766.83	3PRCLLC	P Pre-Planning Review	R	12/02/19	12/05/19		#165845	N
Vendor Total:	3,766.83								
M1111 MONIKA PATEL									
19-01865 12/09/19 MILEAGE REIMB. JAN.- DEC.2019									
1 MILEAGE REIMB. JAN.- DEC.2019	336.17	9-01-20-145-001-045	B MILEAGE	R	12/09/19	12/09/19		MILEAGE REIMBUR	N
2 TOLL & PARKING REIM JAN.-DEC.	30.25	9-01-20-145-001-045	B MILEAGE	R	12/09/19	12/11/19		TOLL & PARKING	N
	366.42								
Vendor Total:	366.42								
MONRO005 MONROE TWP FIRE DISTRICT #2									
17-01108 07/19/17 CLASS A FOAM INV 2017-7/17									
1 CLASS A FOAM INV 2017-7/17	1,050.00	9-01-55-001-000-025	B ACCOUNTS PAYABLE	R	07/19/17	12/05/19		2017-7/17	N
Vendor Total:	1,050.00								
NJADV005 NJ Advance Media									
19-01860 12/09/19 LEGAL ADS OCTOBER 2019									
1 BRIDGE COMMITTEE MEETING	9.28	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009356629	N
2 BRIDGE COMMM SPECIAL MEETING	8.12	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009356629	N
3 PARKS AND REC OCT MEETING	9.28	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009359891	N
4 ORD2019-16 INTRO	30.45	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009361230	N
5 ORD2019-15 INTRO	30.45	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009361235	N
6 ORD2019-14 ADOPT	20.01	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009361239	N
7 ORD201-13 ADOPT	21.75	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009361244	N
8 COUNCIL 10/21 MEETING CHANGE	9.28	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009370337	N
9 CAPITAL BUDGET WORKSHOPS	9.86	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009377845	N
10 ORD2019-15 ADOPT	16.82	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009378489	N
11 COMPLETE STREETS NOVEMBER	8.70	9-01-20-120-001-021	B Advertisements	R	12/09/19	12/10/19		0009384817	N
	174.00								
Vendor Total:	174.00								

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N0999 NJ INT.ASSOC.ARSON INVESTIGAT.									
19-01775 11/19/19 2020 AGM CONFERENCE 3/4-3/6									
1 2020 AGM CONFERENCE 3/4-3/6	525.00	9-01-25-256-002-042	B Education & Training	R	11/19/19	12/10/19		MARCH 2020	N
Vendor Total:	525.00								
N0275 NJ LEAGUE OF MUNICIPALITIES									
19-01808 11/25/19 AWWTP SUPERINTENDENT AD									
1 AD FOR AWWTP SUPERINTEDENT	160.00	9-09-55-501-002-510	B Advertisements	R	11/25/19	12/05/19		13195DB	N
19-01831 12/02/19 DPW LABORER AD									
1 AD FOR LABORER/DRIVER	115.00	9-01-20-100-001-199	B Miscellaneous	R	12/02/19	12/05/19		13217DB	N
19-01836 12/04/19 2019 SALARY SURVEY									
1 2019 SALARY SURVEY-ELECTRONIC	90.00	9-01-20-100-001-033	B Books & Publications	R	12/04/19	12/10/19		2019	N
Vendor Total:	365.00								
N1116 NJPO									
19-01817 11/27/19 2020 NJPO Dues - S. Belan PB									
1 2020 NJPO Dues - S. Belan PB	325.00	9-01-21-180-001-044	B PROFESSIONAL ASSOCIATION DUES	R	11/27/19	12/06/19		2019	N
Vendor Total:	325.00								
O0019 O'BRIEN CONSULTING SERVICES									
19-01800 11/25/19 HPD IT SERVICES									
1 HPD IT SERVICES	975.00	9-01-25-240-001-118	B OIC Expenses	R	11/25/19	12/05/19		19-5068	N
2 HPD IT SERVICES	250.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	11/25/19	12/05/19		19-5069	N
3 HPD IT SERVICES	250.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	11/25/19	12/05/19		INV 19-5070	N
	1,475.00								
Vendor Total:	1,475.00								
P0005 PARIS AUTOMOTIVE SUPPLY									
19-01803 11/25/19 OCTOBER 2019 INVOICES									
1 INV. 171958 - CORE DEPOSIT RTN	141.56-	9-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/25/19	12/09/19		171958	N
2 INV. 172023 - ANTIFREEZE	25.56	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/25/19	12/09/19		172023	N
3 INV. 173260 - BATTERY	237.16	9-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/25/19	12/09/19		173260	N

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P0005 PARIS AUTOMOTIVE SUPPLY	Continued								
19-01803 11/25/19 OCTOBER 2019 INVOICES		Continued							
4 INV. 173299 - CORE DEPOSIT RTN	72.00-	9-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/25/19	12/09/19		173299	N
5 INV. 173549 - FILTERS	67.39	9-09-55-501-002-502	B Vehicle Maintenance	R	11/25/19	12/09/19		173549	N
6 INV. 173780 - FILTER	15.64	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/25/19	12/09/19		173780	N
7 INV. 173781 - FILTER	15.64	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/25/19	12/09/19		173781	N
	147.83								
Vendor Total:	147.83								
PARTS005 PARTSMASTER, NCH CORPORATION									
19-01710 11/07/19 NUTS/BOLTS/WASHERS									
1 QUOTE 10688 NUTS/BOLTS/WASHERS	104.70	9-01-26-290-001-050	B DPW Work Equipment	R	11/07/19	12/09/19		23483974/4422	N
2 QUOTE 10688 NUTS/BOLTS/WASHERS	104.70	9-01-26-305-001-038	B General Hardware Tools & Parts	R	11/07/19	12/09/19		23483974/4422	N
3 QUOTE 10688 NUTS/BOLTS/WASHERS	104.70	9-01-26-310-001-050	B DPW Work Equipment	R	11/07/19	12/09/19		23483974/4422	N
4 SHIPPING	38.56	9-01-26-290-001-050	B DPW Work Equipment	R	12/09/19	12/09/19		23483974	N
	352.66								
Vendor Total:	352.66								
PEOPL005 PEOPLES PLUMBING LLC									
19-01662 10/29/19 QUARTERLY BACKFLOW									
1 QUARTERLY BACKFLOW PREVENTERS	350.00	9-09-55-501-002-518	B Service Contracts - AWWTP	R	10/29/19	12/06/19		33752	N
Vendor Total:	350.00								
PHOEN005 PHOENIX ADVISORS									
19-01848 12/06/19 ANNUAL FEE INVOICE 11/15/19									
1 ANNUAL FEE INVOICE 11/15/19	1,050.00	9-01-20-130-001-031	B PROF SERVICES	R	12/06/19	12/06/19		11/15/19	N
Vendor Total:	1,050.00								
P0073 PRIME SOLUTION INC.									
19-01588 10/17/19 PNEUMATIC RADIAL SEAL TUBE									
1 PNEUMATIC RADIAL SEAL TUBE	1,500.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	10/17/19	12/05/19		SH 7065	N

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P0073 PRIME SOLUTION INC.	Continued								
19-01588 10/17/19 PNEUMATIC RADIAL SEAL TUBE		Continued							
2 SHIPPING	28.18	9-09-55-501-002-503	B Sewer Plant Maintenance	R	11/26/19	12/05/19		SH 7065	N
	1,528.18								
Vendor Total:	1,528.18								
P0044 PSE&G									
19-01839 12/05/19 ACCT 13 014 184 04 11/19/19									
1 ACCT 13 014 184 04 11/19/19	357.36	9-01-31-446-001-143	B Gas/Heat - Fire House	R	12/05/19	12/06/19		503100065307	N
2 ACCT 13 014 184 04 11/19/19	78.75	9-01-31-446-001-070	B Gas Heat - Borough Hall	R	12/05/19	12/06/19		503100065307	N
3 ACCT 13 014 184 04 11/19/19	165.62	9-09-55-501-001-505	B Gas Service	R	12/05/19	12/06/19		503100065307	N
4 ACCT 13 014 184 04 11/19/19	884.52	9-09-55-501-002-505	B Gas Service	R	12/05/19	12/06/19		503100065307	N
	1,486.25								
Vendor Total:	1,486.25								
REDAR005 RED ARROW TECHNOLOGIES, LLC									
19-01861 12/09/19 MONTHLY SUPPORT DECEMBER 2019									
1 TECH SUPPORT	1,359.69	9-01-20-140-001-094	B Computer Service & Support	R	12/09/19	12/10/19		3748	N
2 INTERNET & WEB	1,066.94	9-01-20-140-001-060	B Internet Services and Web Services	R	12/09/19	12/10/19		3748	N
3 TECH SUPPORT/INTERNET/WEB	257.96	9-09-55-501-002-530	B Computer Software/Maint/Equip	R	12/09/19	12/10/19		3748	N
4 TECH SUPPORT/INTERNET/WEB	257.96	9-09-55-501-001-530	B Computer Software/Maint/Equip	R	12/09/19	12/10/19		3748	N
	2,942.55								
19-01862 12/09/19 AWWTP LAB TABLET SET UP									
1 AWWTP LAB TABLET SET UP	1,449.95	9-09-55-501-002-530	B Computer Software/Maint/Equip	R	12/09/19	12/10/19		3674	N
Vendor Total:	4,392.50								
R0077 ROBERTS ENGINEERING GRP LLC									
19-01866 12/09/19 #3155, 11/18/19									
1 #3155 appl review/ltr PB	2,551.25	2019-05	P Preliminary/Final Site Plan	R	12/09/19	12/10/19		#3155	N
19-01867 12/09/19 #3156/11/18/19									
1 #3156 rev app prep ltr for PB	447.00	2019-07	P Amendment Approved Site Plan	R	12/09/19	12/10/19		#3156	N

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R0077 ROBERTS ENGINEERING GRP LLC	Continued								
19-01868 12/09/19 #3154. 11/18/19									
1 #3154 insp pavement trench rep	132.00	2017-03IF	P 111 ORCHARD AVENUE	R	12/09/19	12/10/19		#3154	N
19-01869 12/09/19 #3153/11/18/19									
1 #3153-attend 11/12/19 PB Mtg.	330.00	9-01-21-180-001-106	B Planning Board Engineer-General	R	12/09/19	12/10/19		#3153	N
Vendor Total:	3,460.25								
S0061 SEA BOX									
19-01792 11/25/19 CONTAINER RENTAL									
1 INV. SI91080 CONTAINER RENTAL	75.00	9-01-26-310-001-025	B Building Rental	R	11/25/19	12/09/19		SI91080	N
Vendor Total:	75.00								
W0156 SEARING, WILLIAM									
19-01875 12/10/19 REIMBURSEMEANT FOR WIILIAM S									
1 ITEM #209477 CANS OF SPRAY	29.95	9-09-55-501-002-502	B Vehicle Maintenance	R	12/10/19	12/10/19		11/17/19	N
Vendor Total:	29.95								
S0098 SOPRONYI, DEBRA L.									
19-01876 12/10/19 MILEAGE MAR-DEC 2019									
1 MILEAGE MAR - DEC 2019	222.14	9-01-20-100-001-045	B Mileage/Travel	R	12/10/19	12/10/19		DEC 2019	N
2 MILEAGE MAR - DEC 2019	222.14	9-01-20-120-001-045	B CLERK'S OFFICE MILEAGE	R	12/10/19	12/10/19		DEC 2019	N
3 TOLLS & PARKING FEES	29.50	9-01-20-120-001-045	B CLERK'S OFFICE MILEAGE	R	12/10/19	12/10/19		DEC 2019	N
	473.78								
Vendor Total:	473.78								
BLOCK005 TELESYSTEM									
19-01880 12/10/19 INV 13751243 12/1/19									
1 INV 13751243 12/1/19	1,279.90	9-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	12/10/19	12/10/19		13751243	N
Vendor Total:	1,279.90								

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W0100 WITMER PUBLIC SAFETY GROUP INC									
19-01767 11/15/19 LEATHER FRONTS J. SIDELINGER									
1 LEATHER FRONTS J. SIDELINGER	35.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	11/15/19	12/05/19		1988602	N
2 SHIPPING	5.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	11/15/19	12/05/19		1988602	N
	40.00								
Vendor Total:	40.00								
WORKN005 WORK N GEAR, INC									
19-01805 11/25/19 WATER PLANT UNIFORMS									
1 UNIFORMS/BOOTS & ASSECESSORIES	449.50	9-09-55-501-001-507	B Uniforms & Safety Equipment	R	11/25/19	12/10/19		5958	N
2 UNIFORMS/BOOTS & ASSECESSORIES	448.13	9-09-55-501-001-507	B Uniforms & Safety Equipment	R	11/25/19	12/10/19		2234	N
	897.63								
Vendor Total:	897.63								

Total Purchase Orders: 74 Total P.O. Line Items: 161 Total List Amount: 85,649.34 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	9-01	36,368.26	0.00	36,368.26	0.00	0.00	0.00	36,368.26
	9-09	32,070.33	0.00	32,070.33	0.00	0.00	0.00	32,070.33
	9-21	0.00	0.00	0.00	0.00	0.00	15,525.15	15,525.15
Year Total:		68,438.59	0.00	68,438.59	0.00	0.00	15,525.15	83,963.74
TRUST OTHER - FUND #12	T-12	1,550.00	0.00	1,550.00	0.00	0.00	0.00	1,550.00
ANIMAL CONTROL TRUST FUND #13	T-13	135.60	0.00	135.60	0.00	0.00	0.00	135.60
Year Total:		1,685.60	0.00	1,685.60	0.00	0.00	0.00	1,685.60
Total Of All Funds:		70,124.19	0.00	70,124.19	0.00	0.00	15,525.15	85,649.34

Project Description	Project No.	Rcvd Total	Held Total	Project Total
111 ORCHARD AVENUE	2017-03IF	132.00	0.00	132.00
SITE PLAN	2019-02	2,613.35	0.00	2,613.35
Preliminary/Final Site Plan	2019-05	2,551.25	0.00	2,551.25
Amendment Approved Site Plan	2019-07	447.00	0.00	447.00
Pre-Planning Review	3PRCLLC	9,781.55	0.00	9,781.55
Total Of All Projects:		15,525.15	0.00	15,525.15

Resolution 2019-221

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING CHANGE ORDER #2 AND PAYMENT #3 FINAL – S. BROTHERS, INC. (IMPROVEMENTS TO MAPLE AVENUE AND SUNSET AVENUE)

WHEREAS, on August 20, 2018, the Borough Council awarded a contract for the Improvements to Maple Avenue and Sunset Avenue to S. Brothers, Inc., of South River, New Jersey at the price of $410,864.25; and

WHEREAS, the contractor has submitted change order #2 extending the contract by 318 calendar days from December 28, 2018 to November 12, 2019 due to poor weather, winter demobilization, unforeseen existing conditions and expanded scope as requested by the Borough;

WHEREAS, the contractor has submitted payment request #3 Final, in the total amount of $11,868.92; and

WHEREAS, the Borough Engineer has recommended approval of Change order #2; and

WHEREAS, the Borough Engineer has recommended approval of payment #2 in the amount of $11,868.92; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that change order #2 payment #3 Final, to S. Brothers, Inc. of South River, New Jersey in the amount of $11,868.92, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. CR
Borough Engineer

DATE: December 3, 2019

RE: Improvements to Sunset Avenue and Maple Avenue
Payment No. 3 and FINAL
Our File No.: H1748

Attached please find the following in reference to Payment No. 3 and Final which releases retainage and Change Order No. 2 and Final which extends the contract by 318 calendar days due to poor weather, winter demobilization, unforeseen existing conditions, and expanded scope as requested by the Borough. Punch list items are completed. The project may be accepted and closed out.

The original contract amount bid for this project was $410,864.25 and was increased by multiple change orders to a final contract amount of $492,996.03 (+19.99%) due to an expanded scope of work as requested by the Borough.

The Borough Attorney has reviewed the following closeout documents and found them to be in order:

1. Maintenance Bond
2. Consent of Surety to Final Payment
3. Acknowledgment of Contractor
4. Contractor's Affidavit and Release
5. Contractor's Release

Please have the Mayor sign the enclosed change order and return all copies to this office.

I recommend final payment be made to S. Brothers, Inc. in the amount of $11,868.92.

Please note that this road will be under a 5-year moratorium in accordance with NJDOT requirements. The pavement may not be cut for any reason other than a utility emergency. The moratorium expires on July 30, 2024.

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
Mickie O'Conner, Borough Finance Department
George Lang, Borough CFO
Monika Patel, Borough Assistant Finance Officer
Ken Lewis, Borough Superintendent of Public Works
Paul Santos, S. Brothers, Inc.
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
John Zangrilli, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC

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Women Business Enterprise Certified

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PAYMENT No. 3 and FINAL
IMPROVEMENTS TO SUNSET AVENUE AND MAPLE AVENUE
Borough of Hightstown, Mercer County, New Jersey
November 15, 2019
File No.: H1748

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	0.00	$12,800.00	$12,800.00
2	Site Clearing	1.00	LS	1.00	0.00	$56,000.00	$56,000.00
3	Project Video	1.00	LS	1.00	0.00	$1,200.00	$1,200.00
4	Traffic Flaggers	60.00	HOUR	0.00	0.00	$1.00	$0.00
5	Drums	25.00	UNIT	25.00	0.00	$1.00	$25.00
6	Traffic Cones	25.00	UNIT	25.00	0.00	$1.00	$25.00
7	Breakaway Barricade	5.00	UNIT	5.00	0.00	$1.00	$5.00
8	Inlet Protection	21.00	UNIT	21.00	0.00	$1.00	$21.00
9	Test Holes	15.00	CY	15.00	0.00	$1.00	$15.00
10	Remove and Replace Sanitary Manhole Frame and Cover	9.00	UNIT	9.00	0.00	$880.00	$7,920.00
11	Fire Hydrant Assembly, Complete	1.00	UNIT	1.00	0.00	$7,600.00	$7,600.00
12	Remove and Replace Inlet Frame, Grate and Curb Piece with 4" Type 'N' Eco Curb Piece and Bicycle Safe Grate	1.00	UNIT	0.00	0.00	$800.00	$0.00
13	Remove and Replace Inlet Frame, Grate and Curb Piece with 6" Type 'N' Eco Curb Piece and Bicycle Safe Grate	8.00	UNIT	12.00	0.00	$800.00	$9,600.00
14	Remove and Replace Curb Piece with 6" Type 'N" Eco Curb Piece	2.00	UNIT	3.00	0.00	$400.00	$1,200.00
15	Remove and Replace Type 'A' Inlet Frame and Grate with Bicycle Safe Grate	2.00	UNIT	2.00	0.00	$780.00	$1,560.00
16	Construct Type 'B' Inlet with Frame, Bicycle Safe Grate and 6" Type 'N' Eco Curb Piece	2.00	UNIT	2.00	0.00	$3,800.00	$7,600.00
17	Construct Type 'A' Inlet with Bicycle Safe Grate	2.00	UNIT	2.00	0.00	$3,600.00	$7,200.00
18	Construct 24" x 24" Lawn Inlet	1.00	UNIT	2.00	0.00	$1,500.00	$3,000.00
19	Inlet Repair, If & Where Directed	5.00	UNIT	5.00	0.00	$150.00	$750.00
20	Connection to Existing Sump	3.00	UNIT	3.00	0.00	$50.00	$150.00
21	Connection to Existing Inlet	2.00	UNIT	5.00	0.00	$100.00	$500.00
22	24" Reinforced Concrete Pipe	10.00	LF	0.00	0.00	$98.00	$0.00
23	8" High Density Polyethylene Pipe	150.00	LF	160.00	0.00	$49.00	$7,840.00
24	6" Perforated High Density Polyethylene Pipe	141.00	LF	184.00	0.00	$46.00	$8,464.00
25	PVC Cleanout	3.00	UNIT	3.00	0.00	$180.00	$540.00
26	6"x8"x18" Concrete Vertical Curb	2,135.00	LF	2,265.00	0.00	$27.00	$61,155.00
27	Concrete Sidewalk, 4" Thick	19.00	SY	1,053.00	0.00	$70.00	$73,710.00
28	Detectable Warning Surface	4.00	SY	4.00	0.00	$250.00	$1,000.00
29	Compacted 3" Clean Stone, 6" Thick	15.00	SY	15.00	0.00	$1.00	$15.00
30	Reinforced Concrete Driveway Apron	245.00	SY	340.65	0.00	$76.00	$25,889.40
31	Bituminous Driveway Repair	184.00	SY	121.00	0.00	$20.00	$2,420.00
32	Stone Driveway Repair	9.00	SY	8.00	0.00	$1.00	$8.00
33	Full Depth Pavement Removal, 12" Depth	450.00	SY	0.00	0.00	$1.00	$0.00
34	Pavement Milling, 2" Depth	7,925.00	SY	8,000.00	0.00	$3.25	$26,000.00
35	Pavement Base Repairs	1,575.00	SY	891.50	0.00	$20.00	$17,830.00
36	HMA 9.5M64 Surface Course, 2" Thick	1,125.00	TON	1,080.11	0.00	$85.00	$91,809.35
37	HMA 9.5M64 Leveling Course, If & Where Directed	100.00	TON	150.59	0.00	$60.00	$9,035.40
38	HMA 19M64 Base Course, 4" Thick	120.00	TON	0.00	0.00	$85.00	$0.00
39	Tack Coat	838.00	GAL	838.00	0.00	$1.00	$838.00
40	Select Fill, If & Where Directed	50.00	CY	0.00	0.00	$0.01	$0.00
41	1-1/2" Clean Stone, If & Where Directed	50.00	CY	0.00	0.00	$0.01	$0.00
42	Dense Graded Aggregate, 6" Thick	550.00	SY	550.00	0.00	$1.00	$550.00
43	Street Sign	2.00	UNIT	2.00	0.00	$680.00	$1,360.00
44	36" x 36" Warning Sign	3.00	UNIT	3.00	0.00	$150.00	$450.00

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Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
45	30" x 30 " Regulatory Sign	2.00	UNIT	2.00	0.00	$470.00	$940.00
46	24" Wide White Long Life Thermoplastic Stopbar Striping	68.00	SF	68.00	0.00	$5.00	$340.00
47	8" Wide White Long Life Thermoplastic Crosswalk Striping	110.00	SF	110.00	0.00	$7.00	$770.00
48	4" Wide Double Yellow Long Life Epoxy Striping	500.00	LF	500.00	0.00	$1.00	$500.00
49	Topsoiling, 5" Thick	500.00	SY	860.00	0.00	$4.00	$3,440.00
50	Fertilizing and Seeding, Type A-3	500.00	SY	860.00	0.00	$3.00	$2,580.00
51	Okame Cherry Tree, 1-3/4" Caliper	1.00	UNIT	1.00	1.00	$520.00	$520.00
52	Adirondack Crabapple Tree, 1-3/4" Caliper	1.00	UNIT	1.00	1.00	$510.00	$510.00
53	Tree Lilac, 1-3/4" Caliper	1.00	UNIT	1.00	1.00	$535.00	$535.00
54	Japanese Elm Tree, 1-3/4" Caliper	1.00	UNIT	1.00	1.00	$485.00	$485.00
55	Asphalt Price Adjustment	1.00	LS	(0.24)	0.00	$5,000.00	($1,223.46)
56	Fuel Price Adjustment	1.00	LS	(0.27)	0.00	$2,000.00	($533.46)
	Alternate 'A-1' New Sidewalk at Sunset Avenue						
57	6" x 8" x 18" Concrete Vertical Curb	34.00	LF	34.00	0.00	$27.00	$918.00
58	Concrete Sidewalk, 4" Thick	145.00	SY	368.14	0.00	$70.00	$25,769.80
59	Reinforced Concrete Driveway Apron	20.00	SY	20.00	0.00	$76.00	$1,520.00
60	Bituminous Driveway Repair	8.00	SY	8.00	0.00	$20.00	$160.00
S-1	Yard Drain, Inlet 24"x24"	1.00	UNIT	1.00	0.00	$900.00	$900.00
S-2	Wet Tap	1.00	UNIT	1.00	0.00	$2,800.00	$2,800.00
S-3	Construct Type 'D' Inlet with Frame, Bicycle Safe Grate and 6" Type 'N' Eco Curb Piece	1.00	UNIT	1.00	0.00	$3,800.00	$3,800.00
S-4	Furnish and Install Water Service Box in Sidewalk	5.00	UNIT	5.00	0.00	$180.00	$900.00
S-5	Inlet Modification	1.00	UNIT	1.00	0.00	$1,280.00	$1,280.00

TOTAL WORK COMPLETED		$492,996.03
LESS: RETAINAGE	2%	$0.00
SUBTOTAL		$492,996.03
LESS: PREVIOUS PAYMENTS		$481,127.11
TOTAL AMOUNT DUE		$11,868.92
AMOUNT OF ORIGINAL CONTRACT		$410,864.25
AMOUNT OF CONTRACT ADJUSTED BY CHANGE ORDER Nos. 1 and 2 AND FINAL (+19.99%)		$492,996.03

1

Improvements to Sunset Avenue and Maple Avenue
Borough of Hightstown, Mercer County
CHANGE ORDER No. 2 and FINAL

Project	Improvements to Sunset Avenue and Maple Avenue
Municipality	Borough of Hightstown
County	Mercer County
Contractor	S. Brotehrs, Inc.

In accordance with the project Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required) -
Extend the contract by 318 calendar days from December 29, 2018 to November 12, 2019 due to poor weather, winter demobilization, unforeseen existing conditions, and expanded scope as requested by the Borough.

EXTRA

Item No.	Description	Quantity (+/-)	Unit Price	Amount
-	-	-	-	-
				$0.00

SUPPLEMENTAL

Item No.	Description	Quantity (+/-)	Unit Price	Amount
-	-	-	-	-
				$0.00

REDUCTION

Item No.	Description	Quantity (+/-)	Unit Price	Amount
-	-	-	-	-
				$0.00

Amount of Original Contract	$410,864.25	**Extra**	$0.00
Adjusted Amount Based on Change Order No. 2 and FINAL	$492,996.03	**Supplemental**	$0.00
		Reduction	$0.00
		Total Change	$0.00
% Change in Contract [(+) Increase or (-) Decrease]	19.99 %		

Carmel Roberts 12/4/19
(Engineer) (Date)

....
(Local Aid Approval) (Date)

....
(Presiding Officer) (Date)

.... 11/19/19
(Contractor) Paulo Santos President (Date)

Resolution 2019-222

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT #4 – REIVAX CONTRACTING (STOCKTON STREET WATER MAIN REPLACEMENT)

WHEREAS, on April 24, 2019, the Borough Council awarded a contract for the Stockton Street Water Main Replacement to Reivax Contracting of Newark, New Jersey at the price of $933,750.00; and

WHEREAS, the contractor has submitted payment request #4 for partial payment through November 18, 2019 for site clearing, police traffic directors, test holes, 8" HDPE water main, valves, fittings, hydrant assemblies, 1" polyethylene water services and permanent pavement restoration in the total amount of $79,504.85; and

WHEREAS, the Borough Engineer has recommended approval of payment #4 to Reivax Contracting of Newark, New Jersey for $79,504.85; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #4 to Reivax Contracting of Newark, New Jersey for $$79,504.85, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. CR
Borough Engineer

DATE: November 27, 2019

RE: Stockton Street Water Main Replacement
Payment No. 4
Our File No.: H1676

Attached please find the following in reference to Payment No. 4 which is a partial payment through November 18, 2019 for site clearing, police traffic directors, test holes, 8" HDPE water main, valves, fittings, fire hydrant assemblies, 1" polyethylene water services, and permanent pavement restoration.

1. Payment No. 4.
2. Invoice No. 4.
3. Certified Payrolls.

I recommend payment be made to Reivax Contracting in the amount of $79,504.85.

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
Mickie O'Conner, Borough Accounts Payable
George Lang, Borough CFO
Monika Patel, Borough Assistant Finance Officer
Ken Lewis, Borough Superintendent of Public Works
Roosevelt Rebimbas, Jr., Reivax Contracting
Cameron Corini, PE, Roberts Engineering Group, LLC
Paul Weitz, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC

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PAYMENT No. 4
STOCKTON STREET WATER MAIN REPLACEMENT
Borough of Hightstown, Mercer County, New Jersey
November 26, 2019
File No.: H1676

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	0.00	$8,800.00	$8,800.00
2	Site Clearing	1.00	LS	0.45	0.20	$20,000.00	$9,000.00
3	Project Video & Photographs	1.00	LS	1.00	0.00	$1,800.00	$1,800.00
4	Traffic Control	1.00	LS	0.50	0.00	$2,700.00	$1,350.00
5	Police Traffic Directors	1,000.00	HOUR	496.20	185.16	$95.00	$47,139.30
6	Inlet Protection	6.00	EA	0.00	0.00	$1.00	$0.00
7	Test Holes, If & Where Directed	200.00	CY	81.24	16.59	$250.00	$20,309.72
8	8" HDPE Water Main	2,005.00	LF	1,617.00	161.00	$105.00	$169,785.00
9	6" HDPE Water Main	15.00	LF	0.00	0.00	$105.00	$0.00
10	4" HDPE Water Main	24.00	LF	0.00	0.00	$70.00	$0.00
11	8" x 8" Wet Tap and Valve	3.00	EA	0.00	0.00	$7,000.00	$0.00
12	4" X 4" Wet Tap and Valve	3.00	EA	0.00	0.00	$5,100.00	$0.00
13	8" Insertion Valve	6.00	EA	3.00	0.00	$9,000.00	$27,000.00
14	4" Insertion Valve	4.00	EA	4.00	0.00	$7,700.00	$30,800.00
15	8" Gate Valve	16.00	EA	10.00	1.00	$3,900.00	$39,000.00
16	6" Gate Valve	4.00	EA	1.00	0.00	$3,500.00	$3,500.00
17	4" Gate Valve	2.00	EA	0.00	0.00	$3,300.00	$0.00
18	2" Gate Valve	1.00	EA	0.00	0.00	$2,900.00	$0.00
19	10" x 10" x 8" D.I. Tee	1.00	EA	1.00	1.00	$1.00	$1.00
20	8" X 8" HDPE Tee	4.00	EA	0.00	0.00	$1.00	$0.00
21	8" x 6" HDPE Tee	8.00	EA	0.00	0.00	$1.00	$0.00
22	8" x 4" HDPE Tee	2.00	EA	0.00	0.00	$1.00	$0.00
23	8" Cap	7.00	EA	0.00	0.00	$1.00	$0.00
24	6" Cap	1.00	EA	0.00	0.00	$1.00	$0.00
25	4" Cap	1.00	EA	0.00	0.00	$1.00	$0.00
26	Fire Hydrant Assembly	4.00	EA	6.00	3.00	$7,000.00	$42,000.00
27	1" Crosslinked Polyethylene Water Service	1,145.00	LF	70.00	70.00	$60.00	$4,200.00
28	2" Crosslinked Polyethylene Water Service	25.00	LF	0.00	0.00	$170.00	$0.00
29	Abandon Existing Water Main in Place	1.00	LS	0.00	0.00	$7,500.00	$0.00
30	Select Fill, If & Where Directed	100.00	CY	0.00	0.00	$1.00	$0.00
31	1-1/2" Clean Stone, If & Where Directed	100.00	CY	0.00	0.00	$1.00	$0.00
32	Concrete Curb, 4000 PSI, If & Where Directed	525.00	LF	0.00	0.00	$28.00	$0.00
33	Concrete Sidewalk, 4000 PSI, 4" Thick, If & Where Directed	200.00	SY	0.00	0.00	$100.00	$0.00
34	Permanent Pavement Restoration	1,970.00	SY	457.33	156.39	$60.00	$27,440.07
35	24" Wide Yellow Epoxy Pavement Striping	20.00	LF	0.00	0.00	$7.00	$0.00
36	24" Wide White Thermoplastic Pavement Striping	425.00	SF	0.00	0.00	$5.00	$0.00
37	8" Wide White Thermoplastic Pavement Striping	200.00	SF	0.00	0.00	$4.00	$0.00
38	4" Wide Double Yellow Epoxy Pavement Striping	5,400.00	LF	0.00	0.00	$1.00	$0.00
39	4" Wide White Epoxy Pavement Striping	175.00	LF	0.00	0.00	$1.00	$0.00
40	Arrow 'Only' Pavement Marking	1.00	EA	0.00	0.00	$550.00	$0.00
41	Topsoiling, 5" Thick	700.00	SY	0.00	0.00	$1.00	$0.00
42	Fertilizer, Seed and Mulch	700.00	SY	0.00	0.00	$1.00	$0.00
43	Fuel Price Adjustment	1.00	LS	0.00	0.00	$5,000.00	$0.00
44	Asphalt Price Adjustment	1.00	LS	0.00	0.00	$7,500.00	$0.00
45	Allowance	1.00	LS	0.00	0.00	$50,000.00	$0.00

TOTAL WORK COMPLETED		$432,125.09
LESS: RETAINAGE	2%	$8,642.50
SUBTOTAL		$423,482.59
LESS: PREVIOUS PAYMENTS		$343,977.74
TOTAL AMOUNT DUE		**$79,504.85**
AMOUNT OF ORIGINAL CONTRACT		$933,750.00

REIVAX CONTRACTING CORP.

INVOICE

Date	Invoice #
11/18/2019	1908-04

68 Finderne Ave.
Bridgewater, NJ 08807

Borough of Hightstown
156 Bank Sreet
Highstown, NJ 08520

Reivax Project #	Customer P.O.	Project Name	Customer Project #
19-08		19-08 Stockton Stree...	

Bid Item	Description	Qty	Rate	Previous Qty	Total Qty to...	Amount
19-08 Hights...	Work Period of 10/28/19 to 11/18/19		81,127.40			81,127.40
RETAINAGE			-2.00%			-1,622.55

Balance Due $79,504.85

Phone #	Fax #
908-864-4253	908-864-4257

REIVAX CONTRACTING CORP.
68 Finderne Ave
Bridgewater, NJ 08807

TEL: 908-864-4253
FAX: 908-864-4257

PROJECT: Hightstown - Stockton Street Water Main Replacement

Item	Description	Quantity	UNIT	Unit Cost	Total	Invoice #1908-04 (Period of 10/28/19 to 11/18/19)		QTY 2 DATE	PAID 2 DATE	Short Pay's to Date	% COMPLETE
1	Mobilization	1	LS	$ 8,800.00	$ 8,800.00	0.00	$ -	1.00	$ 8,800.00		100%
2	Site Clearing	1	LS	$ 20,000.00	$ 20,000.00	0.20	$ 4,000.00	0.45	$ 9,000.00		45%
3	Project Video & Photographs	1	LS	$ 1,800.00	$ 1,800.00	0.00	$ -	1.00	$ 1,800.00		100%
4	Traffic Control	1	LS	$ 2,700.00	$ 2,700.00	0.00	$ -	0.50	$ 1,350.00		50%
5	Police Traffic Directors - $95/hrs	1,000	HOURS	$ 95.00	$ 95,000.00	185.16	$ 17,590.50	496.20	$ 47,139.30		50%
6	Inlet Protection	6	EA	$ 1.00	$ 6.00	0.00	$ -	0.00	$ -		0%
7	Test Holes, If & Where Directed	200	CY	$ 250.00	$ 50,000.00	16.59	$ 4,147.50	81.24	$ 20,309.72		41%
8	8" HDPE Water Main	2,005	LF	$ 105.00	$ 210,525.00	161.00	$ 16,905.00	1617.00	$ 169,785.00		81%
9	6" HDPE Water Main	15	LF	$ 105.00	$ 1,575.00	0.00	$ -	0.00	$ -		0%
10	4" HDPE Water Main	24	LF	$ 70.00	$ 1,680.00	0.00	$ -	0.00	$ -		0%
11	8" x 8" Wet Tap and Valve	3	EA	$ 7,000.00	$ 21,000.00	0.00	$ -	0.00	$ -		0%
12	4" x 4" Wet Tap and Valve	3	EA	$ 5,100.00	$ 15,300.00	0.00	$ -	0.00	$ -		0%
13	8" Insertion Valve	6	EA	$ 9,000.00	$ 54,000.00	0.00	$ -	3.00	$ 27,000.00		50%
14	4" Insertion Valve	4	EA	$ 7,700.00	$ 30,800.00	0.00	$ -	4.00	$ 30,800.00		100%
15	8" Gate Valve	16	EA	$ 3,900.00	$ 62,400.00	1.00	$ 3,900.00	10.00	$ 39,000.00		63%
16	6" Gate Valve	4	EA	$ 3,500.00	$ 14,000.00	0.00	$ -	1.00	$ 3,500.00		25%
17	4" Gate Valve	2	EA	$ 3,300.00	$ 6,600.00	0.00	$ -	0.00	$ -		0%
18	2" Gate Valve	1	EA	$ 2,900.00	$ 2,900.00	0.00	$ -	0.00	$ -		0%
19	10" x 10" x 8" D.I. Tee	1	EA	$ 1.00	$ 1.00	1.00	$ 1.00	1.00	$ 1.00		100%
20	8" x 8" HDPE Tee	4	EA	$ 1.00	$ 4.00	0.00	$ -	0.00	$ -		0%
21	8" x 6" HDPE Tee	8	EA	$ 1.00	$ 8.00	0.00	$ -	0.00	$ -		0%
22	8" x 4" HDPE Tee	2	EA	$ 1.00	$ 2.00	0.00	$ -	0.00	$ -		0%
23	8" Cap	7	EA	$ 1.00	$ 7.00	0.00	$ -	0.00	$ -		0%
24	6" Cap	1	EA	$ 1.00	$ 1.00	0.00	$ -	0.00	$ -		0%
25	4" Cap	1	EA	$ 1.00	$ 1.00	0.00	$ -	0.00	$ -		0%
26	Fire Hydrant Assembly	4	EA	$ 7,000.00	$ 28,000.00	3.00	$ 21,000.00	6.00	$ 42,000.00		150%
27	I" Crosslinked Polyethylene Water Service	1,145	LF	$ 60.00	$ 68,700.00	70.00	$ 4,200.00	70.00	$ 4,200.00		6%
28	2" Crosslinked Polyethylene Water Service	25	LF	$ 170.00	$ 4,250.00	0.00	$ -	0.00	$ -		0%
29	Abandon Existing Water Main in Place	1	LS	$ 7,500.00	$ 7,500.00	0.00	$ -	0.00	$ -		0%
30	Select Fill, If & Where Directed	100	CY	$ 1.00	$ 100.00	0.00	$ -	0.00	$ -		0%
31	1-1/2" Clean Stone, If & Where Directed	100	CY	$ 1.00	$ 100.00	0.00	$ -	0.00	$ -		0%
32	Concrete Curb, 4000 PSI, If & Where Directed	525	LF	$ 28.00	$ 14,700.00	0.00	$ -	0.00	$ -		0%
33	Concrete Sidewalk, 4000 PSI, 4" Thick, If & Where Directed	200	SY	$ 100.00	$ 20,000.00	0.00	$ -	0.00	$ -		0%
34	Permanent Pavement Restoration	1,970	SY	$ 60.00	$ 118,200.00	156.39	$ 9,383.40	457.33	$ 27,440.07		23%
35	24" Wide Yellow Epoxy Pavement Striping	20	LF	$ 7.00	$ 140.00	0.00	$ -	0.00	$ -		0%
36	24" Wide White Thennoplastic Pavement Striping	425	SF	$ 5.00	$ 2,125.00	0.00	$ -	0.00	$ -		0%
37	8" Wide White Thennoplastic Pavement Striping	200	SF	$ 4.00	$ 800.00	0.00	$ -	0.00	$ -		0%
38	4" Wide Double Yellow Epoxy Pavement Striping	5,400	LF	$ 1.00	$ 5,400.00	0.00	$ -	0.00	$ -		0%
39	4" Wide White Epoxy Pavement Striping	175	LF	$ 1.00	$ 175.00	0.00	$ -	0.00	$ -		0%
40	Arrow/Only Pavement Marking	1	EA	$ 550.00	$ 550.00	0.00	$ -	0.00	$ -		0%
41	Topsoiling, 5" Thick	700	SY	$ 1.00	$ 700.00	0.00	$ -	0.00	$ -		0%
42	Fertilizer, Seed, and Mulch	700	SY	$ 1.00	$ 700.00	0.00	$ -	0.00	$ -		0%
43	Fuel Price Adjustment	1	ALLOW	$ 5,000.00	$ 5,000.00	0.00	$ -	0.00	$ -		0%
44	Asphalt Price Adjustment	1	ALLOW	$ 7,500.00	$ 7,500.00	0.00	$ -	0.00	$ -		0%
45	Allowance	1	ALLOW	$ 50,000.00	$ 50,000.00	0.00	$ -	0.00	$ -		0%
				BASE TOTAL	$ 933,750.00						
	CHANGE ORDER REQUESTS										
CR1	6" Insertion Valve (Completed During Payment #1)	1	LS	$ 8,350.00	$ 8,350.00		$ -	0.00	$ -	1.00	0%
CR2	Connect Existing Copper Water Service to New Water Main	40	EA	$ 600.00	$ 24,000.00		$ -	0.00	$ -	7.00	0%
CR3	Water Service Curb Valve and Box	41	EA	$ 600.00	$ 24,600.00		$ -	0.00	$ -		0%
CR4	4" DIP (Approved 10/29/19 by C.C.)	40	LF	$ 90.00	$ 3,600.00		$ -	0.00	$ -	2.00	0%
CR5	6" DIP (Approved 10/29/19 by C.C.)	40	LF	$ 125.00	$ 5,000.00		$ -	0.00	$ -	45.00	0%
CR6	8" DIP (Approved 10/29/19 by C.C.)	40	LF	$ 130.00	$ 5,200.00		$ -	0.00	$ -	90.00	0%
CR7	10" DIP	40	LF	$ 300.00	$ 12,000.00		$ -	0.00	$ -	3.00	0%
	TOTAL					TOTAL	$ 81,127.40			$432,125.09	TOTAL PAID
	RETAINER(2%)					RETAINER(2%)	$ 1,622.55			$ 8,642.50	TOTAL RETAINER
	SUBTOTAL					SUBTOTAL	$ 79,504.85			46%	PROJECT % COMPLETE

Resolution 2019-223

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 3 ASSUNCAO BROTHERS, INC. (CONSTRUCTION OF PEDDIE LAKE DAM WALKING BRIDGE REPLACEMENT)

WHEREAS, on August 20, 2018, the Borough Council awarded a contract for the construction of the Peddie Lake Dam Walking Bridge Replacement to Assuncao Brothers, Inc. of Edison, New Jersey in the Amount of $408,575.84; and

WHEREAS, the contractor has submitted a request payment in the amount of $81,200.94 for partial work performed from October 1, 2019 – November 31, 2019; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $81,200.94 to Assuncao Brothers, Inc. of Edison, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

REMINGTON & VERNICK ENGINEERS
RVE 1901

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

December 6, 2019

Debra Sopronyi
Borough of Hightstown Clerk
156 Bank Street
Hightstown, NJ 08520

RECEIVED
DEC 0 9 2019
MUNICIPAL CLERK'S OFFICE

Re: **Payment Certification #3** (10/01/19 to 11/31/19)
Peddie Lake Dam Walking Bridge Replacement
Borough of Hightstown, Mercer County
Federal Highway Administration No. TAP-C00S(917)
NJDOT Job Code No. 6504305
RVE File No. 1104T001

Dear Ms. Sopronyi:

Attached, please find the following information in regards to the above-mentioned project:

- Original copy of **Payment Certificate No. 3**
- **Certified Payrolls (CR-347)**
    - October, November
- **DC-127** Monthly Summary of Contractor's Payroll Reports for **Payment #3**
- **Supplement to CC-257**
    - Assuncao Brothers Inc. (October, November)
- **CR-267** Monthly Report of Utility of DBE
    - Assuncao Brothers Inc. (October, November)
- **Monthly Employment Utility Report (AA-202)**
    - Assuncao Brothers Inc. (October, November)
- **Evidence of Contractors EEO Compliance**
- **Material Testing Results**
- **DC-29 Inspection Reports (RVE)**
- **DC-70a Item Summaries**

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.

Joseph Ragusa, P.E.
Resident Engineer

JR:jjb

Enclosure(s)

cc: William Bisirri, P.E., Remington & Vernick Engineers
Greg Marchese, Remington & Vernick Engineers
James J. Boegly Jr., EIT, Remington & Vernick Engineers

PAYMENT CERTIFICATION #3

INVOICE – PARTIAL PAYMENT #3

(WORK PERFORMED

10/01/19 THROUGH 11/31/19)

R V **REMINGTON & VERNICK ENGINEERS**
CERTIFICATE #3

Assuncao Brothers, Inc.
29 Wood Avenue
Edison, NJ 08820
(732) 549-8585

PROJECT NAME:
Peddie Lake Dam Walking Bridge Replacement
PROJECT NUMBER:
1104T001
Federal Project No. TAP-C00S(917); NJDOT No. 6504305
CLIENT:
Borough of Hightstown (Mercer County)

CERTIFICATE #3

DATE: December 6, 2019

X Thomas Jenkins
Contractor DATE

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	CONTRACT AMOUNT	QTY. COMPL. CERT #2	AMOUNT THIS PERIOD	TOTAL QTY. COMPL.	TOTAL AMOUNT PAYABLE
1	MOBILIZATION	1	LS	$17,836.52	$17,836.52	0	$0.00	1	$17,836.52
2	SITE CLEARING & ROUGH GRADING	1	LS	$5,750.01	$5,750.01	0.2	$1,150.00	1	$5,750.01
3	TRAFFIC DIRECTOR/FLAGGER	80	HR	$0.01	$0.80	0	$0.00	0	$0.00
4	SILT FENCE	300	LF	$6.46	$1,938.00	0	$0.00	250	$1,615.00
5	CONSTRUCTION DRIVEWAY	150	SY	$33.54	$5,031.00	0	$0.00	65	$2,180.10
6	TEMP. REGULATORY SIGN, R1-1 (30" X 30")	12.5	SF	$92.00	$1,150.00	0	$0.00	0	$0.00
7	REINFORCED CONCRETE BRIDGE ABUTMENT & FOOTING, 4' X 9.08' X 5'	2	UN	$19,147.43	$38,294.86	0	$0.00	2	$38,294.86
8	FLOWABLE CONCRETE FILL (CLSM INFILL FOR BRIDGE FOOTING & ABANDONED PIPE)	100	CY	$242.17	$24,217.00	0	$0.00	62	$15,014.54
9	FURNISH 6' WIDE PEDESTRIAN WALKING BRIDGE, COMPLETE	1	UN	$106,399.26	$106,399.26	0	$0.00	1	$106,399.26
10	INSTALL 6' WIDE PEDESTRIAN WALKING BRIDGE, COMPLETE	1	UN	$10,874.84	$10,874.84	0.1	$1,087.48	1	$10,874.84
11	MANHOLE FRAME & COVER	1	UN	$862.50	$862.50	0	$0.00	1	$862.50
12	LIGHT POLE RELOCATION, COMPLETE	2	UN	$3,450.00	$6,900.00	1	$3,450.00	1	$3,450.00
13	RAISE/RELOCATE EXISTING LAWN SPRINKLER HEADS	4	UN	$487.53	$1,950.12	1	$487.53	1	$487.53
14	FILL, COMPACTED/GRADING AT NEW SIDEWALK AREAS	100	CY	$98.68	$9,868.00	85	$8,387.80	85	$8,387.80
15	TREE REMOVAL, OVER 18" TO 24" DIA. (IF & WHERE DIRECTED)	2	UN	$3,150.00	$6,300.00	0	$0.00	1	$3,150.00
16	CONCRETE SIDEWALK, 4" THICK	281	SY	$55.33	$15,547.73	258.49	$14,302.25	258.49	$14,302.25
17	REINFORCED CONCRETE SIDEWALK, 6" THICK	48	SY	$252.92	$12,140.16	33.26	$0.00	33.26	$8,412.12

18	CONCRETE STEPS, REINFORCED, 5 STEPS	2	UN	$7,081.71	$14,163.42	0	$0.00	2	$14,163.42
19	CONCRETE STEPS, REINFORCED, 4 STEPS	2	UN	$7,081.71	$14,163.42	0	$0.00	2	$14,163.42
20	DECORATIVE WALL	56	LF	$712.26	$39,886.56	41.5	$0.00	41.5	$29,558.79
21	ALUMINUM RAILING, 2 RAIL	159	LF	$115.50	$18,364.50	0	$0.00	0	$0.00
22	ALUMINUM RAILING, 2 RAIL, DECORATIVE	30	LF	$210.00	$6,300.00	0	$0.00	0	$0.00
23	ALUMINUM ACCESS GATE, DECORATIVE	4	UN	$1,575.00	$6,300.00	0	$0.00	0	$0.00
24	CLEAN FILL	4	CY	$196.95	$787.80	0	$0.00	0	$0.00
25	TOPSOIL, 8" THICK	10	SY	$12.08	$120.80	0	$0.00	0	$0.00
26	BOLLARD	3	UN	$3,136.19	$9,408.57	3	$9,408.57	3	$9,408.57
27	CONCRETE VERTICAL CURB, 4000 PSI	70	LF	$89.09	$6,236.30	28	$2,494.52	28	$2,494.52
28	REMOVE & RESET BRICK PAVER SIDEWALK	165	SF	$34.87	$5,753.55	109.32	$3,811.99	109.32	$3,811.99
29	DETECTABLE WARNING SURFACE	1	SY	$345.00	$345.00	0.89	$307.05	0.89	$307.05
30	8" WIDE, WHITE THERMOPLASTIC STRIPING	30	SF	$52.50	$1,575.00	0	$0.00	0	$0.00
31	12" WIDE, WHITE THERMOPLASTIC STRIPING	40	SF	$52.50	$2,100.00	0	$0.00	0	$0.00
32	WHITE THERMOPLASTIC STRIPING SYMBOL	1	UN	$630.00	$630.00	0	$0.00	0	$0.00
33	REGULATORY SIGN, R7-8 (12" X 18")	1.5	SF	$840.00	$1,260.00	0	$0.00	0	$0.00
34	REGULATORY SIGN, R7-8P (18" X 9")	1.13	SF	$840.00	$949.20	0	$0.00	0	$0.00
35	FINAL CLEANUP & RESTORATION	1	LS	$15,170.92	$15,170.92	0	$0.00	0	$0.00
SA-1	ADDITIONAL WORK FOR ABUTMENT DUE TO LOCATION OF EXISTING WALL	0	UN	$3,684.28	$0.00	0	$0.00	2	$7,368.56
SA-2	ADDITIONAL WORK TO FILL CHAMBER/CULVERT/STRUCTU RE WITH CLSM	0	SF	$213.54	$0.00	0	$0.00	100	$21,354.00
SA-3	ADDED BACKWALL FOR ABUTMENT	0	UN	$6,686.66	$0.00	0	$0.00	2	$13,373.32
						Amount Completed this Period	**$44,887.20**		

TOTAL AMOUNT COMPLETED TO DATE	$353,020.97
LESS 2% RETAINAGE	$7,060.42
SUBTOTAL	$345,960.55
LESS AMOUNT PREVIOUSLY CERTIFIED	$264,759.61
AMOUNT DUE THIS CERTIFICATE	**$81,200.94**

SUMMARY

ORIGINAL CONTRACT AMOUNT **$408,575.84**

CHANGE ORDERS (ADJUSTED AMOUNTS)

1	$42,095.88
2	$0.00
3	$0.00
4	$0.00
5	$0.00

TOTAL CHANGE ORDERS $42,095.88

AMENDED CONTRACT AMOUNT **$450,671.72**

PAYMENTS CERTIFIED TO DATE (AMOUNT)

1	$9,497.90
2	$255,261.71
3	$0.00
4	$0.00
5	$0.00

TOTAL PAYMENTS CERTIFIED TO DATE (AMOUNT)	$264,759.61
AMOUNT OF THIS CERTIFICATE	$81,200.94
TOTAL AMOUNT OF WORK COMPLETED	$353,020.97

12/6/19

Resident Engineer Date

Resolution 2019-224

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, DESIGNATING CERTAIN PROPERTY AS AN AREA IN NEED OF REDEVELOPMENT

WHEREAS, pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.*, by Resolution 2003-19 duly adopted on December 1, 2003, as amended by Resolution 2018-72, adopted on March 19, 2018, the Borough Council ("Borough Council") of the Borough of Hightstown (the "Borough") designated the properties known as Tax Block 54, Lots 6-10, 13, 14.01, 16.01 & 23; Block 40, Lots 14-28; Block 33, Lots 1-30 & 32-36; Block 30, Lots 1-13; Block 28, Lots 56 & 57; and Block 21, Lots 1-14, 20 & 26 on the Borough's official tax map (collectively, the "Redevelopment Area"), as an "area in need of redevelopment"; and

WHEREAS, a revised redevelopment plan ("Redevelopment Plan") containing development standards for that portion of the Redevelopment Area which is known as Sub-Area I (Bank Street) was adopted by Ordinance Number 2015-04 of the Borough Council on April 20, 2015, which revised those redevelopment plans for the Redevelopment Area previously adopted by the Borough on September 7, 2004, October 2, 2006 and October 6, 2008, and which was subsequently further amended by ordinances adopted March 6, 2017 and April 2, 2018; and

WHEREAS, on March 10, 2017, the Borough and RBG Hightstown, LLC ("RBG") entered into that certain Amended and Restated Redevelopment Agreement (the "Redevelopment Agreement"), pursuant to which, among other things, RBG agreed to redevelop the portion of the Redevelopment Area consisting of Block 30, Lots 1-7, Block 30, Lots 10-13, and Block 21, Lots 1-13, 20 & 26 on the Borough's official tax map (collectively, the "Original Project Area"), which constitutes part of Sub-Area I (Bank Street), by constructing thereon a project including approximately 47,500 square feet of retail space, approximately 266 residential units, and associated parking and other infrastructure improvements, consistent with the Concept and Phasing Plan attached as Exhibit 2 to the Redevelopment Agreement (the "Original Project"); and

WHEREAS, RBG subsequently transferred its rights and obligations under the Redevelopment Agreement to the PRC Group ("PRC"),

WHEREAS, PRC has expressed a desire to also redevelop the parcels designated on the Borough's tax map as Block 8, Lots 12-14, and Block 18, Lots 8-12 (collectively, the "Additional Property"), located adjacent to or otherwise near the Original Project Area, to more effectively redevelop the area; and

WHEREAS, by Resolution 2019-122, adopted on June 17, 2019, the Borough authorized and directed the Borough's Planning Board (the "Planning Board") to undertake a preliminary investigation to determine, among other things, whether the portion of the Additional Property consisting of Block 8, Lots 12-14, meets criteria for designation as an area in need of redevelopment; and

WHEREAS, the Planning Board received a report prepared by the Clarke Caton Hintz, P.C. ("CCH"), entitled "Preliminary Investigation of an Area in Need of Redevelopment, Main Street Redevelopment Bank Street Sub-Area 1 Second Expansion", dated December 9, 2019 (the "Report") regarding whether the

Additional Property should be designated an area in need of redevelopment; and

WHEREAS, on December 9, 2019, the Planning Board conducted a hearing in accordance with N.J.S.A. 40A:12A-6b to determine whether the Additional Property meets criteria for designation as an area in need of redevelopment; and

WHEREAS, at the above-described public hearing, Brian Slaugh, P.P., from CCH, testified that the various parcels comprising the Additional Property meet the criteria for redevelopment area designation set forth in N.J.S.A. 40A:12A-5c, 5d, 5e and 5h and that, moreover, even if the parcels comprising the Additional Property did not meet any such criteria, they would still qualify under N.J.S.A. 40A:12A-3 as they are collectively necessary for the effective redevelopment of the Redevelopment Area; and

WHEREAS, on December 9, 2019, the Planning Board determined that the various parcels comprising the Additional Property meet the criteria set forth in N.J.S.A. 40A:12A-5c, 5d, 5e, and 5h and that, under N.J.S.A. 40A:12A-3, the various parcels comprising the Additional Property are collectively necessary for the effective redevelopment of the Redevelopment Area, and recommended that the Borough Council so designate the Additional Property; and

WHEREAS, on December 9, 2019, the Planning Board adopted a resolution memorializing the aforementioned findings and conclusions (the "Planning Board Resolution"); and

WHEREAS, the Borough Council agrees with the conclusions of the Planning Board that the various parcels comprising the Additional Property meet the aforementioned criteria for redevelopment area designation and that the Additional Property is collectively necessary for the effective redevelopment of the Redevelopment Area pursuant to N.J.S.A. 40A:12A-3, and the Borough Council finds that such conclusions are supported by substantial evidence, as described in more detail in the Planning Board Resolution; and

WHEREAS, the Borough Council further agrees with the recommendations of the Planning Board that the Additional Property be designated as an area in need of redevelopment under the Redevelopment Law and the Borough Council now desires to so designate the Additional Property and to ratify actions taken by CCH and the Planning Board in connection therewith.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Mayor and Council of Borough of Hightstown, in the County of Mercer and the State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Additional Property is hereby designated as an area in need of redevelopment under the Redevelopment Law.

Section 3. In connection with the Additional Property, the Borough is authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, including the power of eminent domain.

Section 4. Actions taken by CCH and the Planning Board to conduct the above-described preliminary investigation and review, including (i) the investigation of Block 18, Lots 8-12 by CCH, (ii) the consideration of same by the Planning Board at the December 9, 2019 hearing and (iii) the omission, from the preliminary investigation, of the parcels known as Block 28, Lots 32-40 and 48-55 and Block 30, Lot 14, are hereby ratified.

Section 5. This resolution shall take effect immediately.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Resolution 2019-225

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

Source	Amount	Revenue Title	Appropriation Title
New Jersey Department of Law and Public Safety	$1,591.15	State Body Armor Replacement Fund Program	State Body Armor Replacement Fund Program

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Resolution 2019-226

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2019 taxes were made for Block 47.01/7, 319 Second Avenue in the amount of $2,032.53, by the mortgage company; and

WHEREAS, the property owner a 100% disabled vet and tax-exempt; and

WHEREAS, the mortgage company, First American Title Company, 50 Millstone Road, Building 200, Suite 150, East Windsor, NJ 08520, has requested that a refund be issued for the overpayment in the amount of $2,032.53; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of $2,032.53.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of $2,032.53 to First American Title Company, 50 Millstone Road, Building 200, Suite 150, East Windsor, NJ 08520, representing the tax overpayment as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Resolution 2019-227

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING AN AGREEMENT WITH THE MERCER COUNTY CULTURAL AND HERITAGE COMMISSION FOR A LOCAL ARTS PROGRAM GRANT

WHEREAS, the Mercer County Cultural and Heritage Commission has awarded the Hightstown Cultural Arts Commission a grant in the amount of $2,000.00; and

WHEREAS, it is required that the Borough execute an agreement with the Mercer County Cultural and Heritage Commission for said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor is hereby authorized to execute the Mercer County Cultural and Heritage Commission Local Arts Program Grant agreement for the Hightstown Borough Cultural Arts Commission.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2019-228

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE STATEWIDE INSURANCE FUND

WHEREAS, through Resolution 2016-218, the Borough of Hightstown joined the Statewide Insurance Fund; and

WHEREAS, said membership terminates as of January 1, 2019*, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Borough of Hightstown agrees to renew its membership in Statewide Insurance Fund for a period of three (3) years beginning January 1, 2020, and ending January 1, 2020*, and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Mayor and Municipal Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to Statewide Insurance Fund evidencing the Municipality's intention to renew its membership.

This resolution agreed to the 16th day of December, 2019, by a vote of:

_______Affirmative	_______Abstain
_______Negative	_______Absent

* 12:01 a.m.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Resolution 2019-229

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Hightstown, (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq*.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Mercer and State of New Jersey, as follows:

1. Borough of Hightstown hereby appoints Skylands Risk Management, Inc. its local Risk Management Consultant.

2. The Borough Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2020 in the form attached hereto.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

2020 FUND YEAR
STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this ___________day of ____________ 20___, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Hightstown Borough, ____("MEMBER") and Skylands Risk Management, Inc. ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

   (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.

   (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.

   (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.

   (d) explain to the MEMBER, or its representatives the operation of the FUND.

(e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.

(f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.

(g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.

(h) assist in the claims settlement process, if required, by MEMBER or FUND.

(i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.

(j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.

(k) act in good faith and fair dealing to the FUND.

(l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

(a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);

(b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.

(c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).

(d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

1. The term of this Agreement shall be from **January 1, 2020** to **January 1, 2021**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

____________________________ ____________________________

Member Representative

ATTEST:

____________________________ ____________________________

Risk Management Consultant Corporate Officer

ATTEST:

____________________________ ____________________________

Statewide Insurance Fund Chairperson

EXHIBIT A
STATEWIDE INSURANCE FUND

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY:____________________________________
Risk Management Consultant

SIGNATURE: __________________________________

PRINT NAME:__________________________________

TITLE:____DATE:_______________________

Resolution 2019-230

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2019 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2019 budget are hereby authorized:

Current:		**From**		**To**
Municipal Clerk				
Other Expenses		1,000.00		
Tax Assessor				
Other Expenses		2,000.00		
Gasoline				
Other Expenses		1,100.00		
Administative & Executive				
Other Expenses				100.00
Office Supplies				
Other Expenses				1,000.00
Data Processing				
Other Expenses				3,000.00
TOTALS	**$**	**4,100.00**	**$**	**4,100.00**

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 16, 2019

Debra L. Sopronyi
Borough Clerk