Agenda

Hightstown Borough Council

December 2, 2019

Hightstown Fire House

7:00 PM – Executive Session
7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Executive Session **2019-211** Authorizing a Meeting that Excludes the Public

Personnel – Administrator

Contract Negotiations – Robbinsville Court

Approval of the Agenda

Public Comment I Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances **Ordinance 2019-21 First Reading and Introduction –** An Ordinance Amending and Supplementing Chapter 7 Entitled "Traffic", Section 7-13 Entitled "Parking Prohibited at all Times on Certain Street" of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Resolutions

2019-212 Payment of Bills

2019-213 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with Peddie Lake Dam Pedestrian Bridge Project

2019-214 Authorizing Payment No. 7 and No. 8 – The Musial Group, P.A. (Architectural and Contract Administration for Municipal Facilities Located at 230 Mercer Street)

Consent Agenda

2019-215 Accepting Membership of Ryan Bennett in Hightstown Engine Company No. 1

2019-216 Requesting Approval for Insertion of a Special Item of Revenue in the 2019 Budget

2019-217 Requesting Approval for Insertion of a Special Item of Revenue in the 2019 Budget

2019-218 Authorizing Payment on Behalf of Participants in the Borough of Hightstown Length of Service Award Program (LOSAP)

Public Comment II Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion Under-Sized Lot Ordinance

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2019-211

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 2, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Administrator

Contract Negotiations – Robbinsville Court

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 2, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____

Debra L. Sopronyi
Borough Clerk

Ordinance 2019-21

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED "TRAFFIC", SECTION 7-13 ENTITLED "PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

WHEREAS, the addition of said bike lanes would require prohibiting parking on ~~both sides of~~ North Main Street from ~~Monmouth Street to~~ the Borough Line to Monmouth Street Southbound and Monmouth Street to Sunset Avenue Northbound; and

WHEREAS, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled "Traffic", Section 7-11, entitled "Parking Time Limited on Certain Streets", is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue

Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue

Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street

Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2019-212

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,959,181.34 from the following accounts:

Current		$1,673,327.14
W/S Operating		62,022.31
General Capital		20,328.07
Water/Sewer Capital		196,660.39
Grant		3,223.00
Trust		578.43
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		3,042.00
Total		$1,959,181.34

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____
Debra L. Sopronyi
Borough Clerk

Date: December 2, 2019

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 12/2/19**

CURRENT ACCOUNT		DATE ISSUED	PO #	CHECK #		Amount
STATE OF NJ - DEPT OF TREASURY		11/15/2019	19-01681	1452	$	45,553.78
EAST WINDSOR REGIONAL SCHOOL		11/15/2019	19-01680	1453	$	850,587.00
COUNTY OF MERCER - COUNTY TAX		11/15/2019	19-01743	1454	$	691,570.27
CORELOGIC TAX SERVICES		11/22/2019	19-01783	30449	$	2,166.73
	TOTAL					**$1,589,877.78**
WATER AND SEWER MANUAL						
STATE OF NJ - DEPT OF TREASURY		11/15/2019	19-01681	1327	$	15,650.08
	TOTAL				**$**	**15,650.08**
ESCROW						
	TOTAL				**$**	**-**
GENERAL CAPITAL						
JTG CONSTRUCTION		11/21/2019	19-00701-04	6366	$	10,744.82
	TOTAL				**$**	**10,744.82**
WATER AND SEWER CAPITAL						
REIVAX CONTRACTING CORP		11/21/2019	19-01782	5911	$	183,058.39
	TOTAL				**$**	**183,058.39**

MANUAL TOTAL **$ 1,799,331.07**

P.O. Type: All　　Include Project Line Items: Yes　　Open: N　Paid: N　Void: N
Range: First　to Last　　Rcvd: Y　Held: Y　Aprv: N
Format: Detail without Line Item Notes　　Bid: Y　State: Y　Other: Y　Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTIO010 ACTION UNIFORM CO, LLC									
19-01536 10/09/19 CLOTHING ALLOWANCE - JIMENEZ									
1 CLOTHING ALLOWANCE - JIMENEZ	657.98	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/09/19	11/20/19		27193	N
Vendor Total:	657.98								
ANNMA005 ANN MARIE MILLER									
19-01765 11/15/19 REIMBURSE EXP AUG & SEPT 2019									
1 HOME DEPOT MURAL SUPPLIES 8/12	32.00	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	11/15/19	11/22/19		09390546416	N
2 HOME DEPOT 8/11 MURAL SUPPLIES	72.30	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	11/15/19	11/22/19		09826213052	N
3 HOME DEPOT 8/14 MURAL SUPPLIES	28.82	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	11/15/19	11/22/19		09825156567	N
4 WALMART 8/17 MURAL SUPPLIES	25.31	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	11/15/19	11/22/19		92300597544	N
5 GUATE PAN CAKE DEDICATION	60.00	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	11/15/19	11/22/19		73861	N
	218.43								
Vendor Total:	218.43								
A0054 AQUA PRO-TECH LABORATORIES									
19-01761 11/14/19 INVOICE #9100048M									
1 LAB ID #9100048-01 SL3A	340.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
2 LAB ID #9100048-02 OIL &	45.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
3 LAB ID #9100048-02 VO+15	150.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
4 LAB ID #9100048-03 ECOLI	60.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
5 LAB ID #9100048-03 FECAL	45.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
6 LAB ID #9100064 TABLE A FORM U	605.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
7 LAB ID #9100186-01 AMMONIA	40.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		91000048M	N
8 LAB ID #9100186-02 ECOLI	60.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
9 LAB ID #9100186-02 FECAL	45.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
10 LAB ID #9100499-01 AMMONIA	40.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
11 LAB ID #9100499-02 ECOLI	60.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
12 LAB ID 9100605-01 ECOLI	60.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
13 LAB ID #9100842-01 AMMONIA	40.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
14 LAB ID #9100842-02 ECOLI	60.00	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0054 AQUA PRO-TECH LABORATORIES	Continued								
19-01761 11/14/19 INVOICE #9100048M		Continued							
15 HANDLING CHARGE	49.50	9-09-55-501-002-532	B Outside Lab Testing	R	11/14/19	11/20/19		9100048M	N
	1,699.50								
Vendor Total:	1,699.50								
A0025 AT&T MOBILITY									
19-01811 11/25/19 ACCT 287258726345 11/12/19									
1 ACCT 28728726345 FIRE INSP	41.24	9-01-25-256-002-094	B Computer Service,Support & Software	R	11/25/19	11/25/19		287258726345X	N
2 ACCT 28728726345 POLICE DEPT	305.16	9-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	11/25/19	11/25/19		287258726345X	N
3 ACCT 28728726345 WTP	116.15	9-09-55-501-003-545	B Telephone-W/S-VERIZON	R	11/25/19	11/25/19		287258726345X	N
4 ACCT 28728726345 DPW	236.77	9-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	11/25/19	11/25/19		287258726345X	N
5 ACCT 28728726345 AWWTP	90.31	9-09-55-501-003-545	B Telephone-W/S-VERIZON	R	11/25/19	11/25/19		287258726345X	N
	789.63								
Vendor Total:	789.63								
B0076 BERGEY'S TRUCK CENTER									
19-01720 11/07/19 FILTERS FOR TRUCK 20A									
1 INV. PM290204R - FILTERS	168.75	9-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/07/19	11/20/19		PM290204R	N
Vendor Total:	168.75								
B0921 BRITTON INDUSTRIES, INC									
19-01715 11/07/19 YARD WASTE DISPOSAL									
1 INV. 0415653 - YRD WSTE DISP.	255.48	9-01-26-311-001-168	B Yardwaste	R	11/07/19	11/20/19		04156532	N
2 INV. 0417724 - YRD WSTE DISP.	135.96	9-01-26-311-001-168	B Yardwaste	R	11/07/19	11/20/19		0417724	N
3 INV. 0423947 - YRD WSTE DISP.	114.99	9-01-26-311-001-168	B Yardwaste	R	11/07/19	11/20/19		0423947	N
	506.43								
Vendor Total:	506.43								
B0065 BROWNELLS, INC									
19-01749 11/14/19 AMMUNITION SUPPLIES									
1 AMMUNITION SUPPLIES	49.00	9-01-25-240-001-117	B Ammunition & Target Practice	R	11/14/19	11/20/19		18311304.00	N
2 AMMUNITION SUPPLIES	153.50	9-01-25-240-001-117	B Ammunition & Target Practice	R	11/14/19	11/20/19		18311304.00	N
3 AMMUNITION SUPPLIES	32.60	9-01-25-240-001-117	B Ammunition & Target Practice	R	11/14/19	11/20/19		18311304.00	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
B0065 BROWNELLS, INC	Continued									
19-01749 11/14/19 AMMUNITION SUPPLIES		Continued								
4 AMMUNITION SUPPLIES	45.37	9-01-25-240-001-117	B	Ammunition & Target Practice	R	11/14/19	11/20/19		18311304.00	N
	280.47									
Vendor Total:	280.47									
C0399 CAROLINA BRUSH COMPANY										
19-01182 08/15/19 QUOTE #33681										
1 PART #50897 BLOCK BRUSH	839.50	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/15/19	11/20/19		8170900	N
2 PART #50898 HAND LACED STRIP	656.68	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/15/19	11/20/19		8170901	N
3 PART #50898 HAND LACED STRIP	780.96	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/15/19	11/20/19		8170901	N
4 PARTIAL SHIPMENT FREIGHT	32.11	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	11/19/19	11/20/19		8170900	N
5 ORDER COMPLETE FREIGHT	23.30	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	11/19/19	11/20/19		8170901	N
	2,332.55									
Vendor Total:	2,332.55									
C0067 CENTRAL JERSEY POWER										
19-01713 11/07/19 SOLID STATE MODULE										
1 INV. 165099 SOLID STATE MODULE	65.80	9-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	11/07/19	11/20/19		165099	N
Vendor Total:	65.80									
C0058 CINTAS CORPORATION #061										
19-01663 10/29/19 GLOVES-LAB MARGARET										
1 MEDIUM BLACK NITRILE GLOVES	65.00	9-09-55-501-002-502	B	Vehicle Maintenance	R	10/29/19	11/20/19		1900875310	N
19-01763 11/15/19 UNIFORM ADVANTAGE 10/4-10/25										
1 UNIFORM INV 4031759022 10/4/19	67.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/15/19	11/20/19		4031759022	N
2 UNIFORM INV 4032310361 10/11	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/15/19	11/20/19		4032310361	N
3 UNIFORM INV4032853351 10/18/19	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/15/19	11/20/19		4032853351	N
4 UNIFORM INV4033352192 10/25/19	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/15/19	11/20/19		4033352192	N
	261.92									
Vendor Total:	326.92									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CLARK005 CLARKE CATON HINTZ									
19-01447 09/24/19 MTG W/MUN HOUSING AUTHORITY									
1 MTG W/MUN HOUSING AUTHORITY	247.50	9-01-21-180-001-105	B General Planning-Consulting	R	09/24/19	11/20/19		76352	N
2 MTG W/MUN HOUSING AUTHORITY	0.15	9-01-21-180-001-105	B General Planning-Consulting	R	10/08/19	11/20/19		76352	N
	247.65								
19-01634 10/25/19 ##76412/10/11/19-Site Plan Rev									
1 ##76412/10/11/19-Site Plan Rev	41.25	2019-06	P Swig Arts Center Addition	R	10/25/19	11/20/19		#76412	N
19-01639 10/25/19 #76052/8/13; #76408/10/11									
1 76052-Zoning Ord. Amendments	398.09	9-01-21-180-001-105	B General Planning-Consulting	R	10/25/19	11/20/19		#76052	N
2 #76408-Meeting 9/9; Housing Pl	288.75	9-01-21-180-001-105	B General Planning-Consulting	R	10/25/19	11/20/19		#76408	N
	686.84								
19-01770 11/18/19 #76763/11/15-rev. subdivision									
1 #76763/11/15-rev. subdivision	41.25	2019-01	P 133 WILLIAM STREET	R	11/18/19	11/20/19		#76763	N
19-01771 11/18/19 #76762/11/15-hearing/prepare									
1 #76762/11/15-hearing/prepare	247.50	2019-03	P MINOR SUBDIVISION	R	11/18/19	11/20/19		76762	N
19-01772 11/18/19 #76760/11/15-attend PB Nov/mtg									
1 #76760/11/15-attend PB Nov/mtg	82.50	9-01-21-180-001-105	B General Planning-Consulting	R	11/18/19	11/20/19		#76760	N
Vendor Total:	1,346.99								
COMCA010 COMCAST									
19-01810 11/25/19 ACCT 930909813 TO 11/15/19									
1 ACCT 930909813 INV 91358115	195.30	9-01-20-140-001-060	B Internet Services and Web Services	R	11/25/19	11/25/19		91358115	N
Vendor Total:	195.30								
COMCA005 COMCAST BUSINESS									
19-01781 11/19/19 8499 05 243 0034100 11/7-12/6									
1 8499 05 243 0034100 11/7-12/6	166.85	9-01-20-140-001-060	B Internet Services and Web Services	R	11/19/19	11/20/19		499052430034100	N
Vendor Total:	166.85								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0461 COMMUNITY ACTION SERVICE CTR.									
19-01677 11/01/19 2019 LATINO FESTIVAL									
1 2019 LATINO FESTIVAL	300.00	G-02-41-761-000-000	B Mercer County Local Arts Grant	R	11/01/19	11/20/19		I-139508	N
Vendor Total:	300.00								
C0931 Creston Hydraulics, Inc.									
19-01650 10/29/19 HYDRAULIC HOSES									
1 INV. 00181167 HYDRAULIC HOSES	120.58	9-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	10/29/19	11/25/19		00181167	N
19-01769 11/18/19 TRUCK BODY,MUD FLAPS&MOUNT KIT									
1 TRUCK BODY	2,764.00	G-02-41-730-015-399	B Recycling Tonnage Grant 2015-	R	11/18/19	11/20/19		00182112	N
2 MUD FLAPS AND MOUNTING KIT	159.00	G-02-41-730-015-399	B Recycling Tonnage Grant 2015-	R	11/18/19	11/20/19		QOUT#00002275	N
	2,923.00								
Vendor Total:	3,043.58								
C0087 CUSTOM BANDAG, INC									
19-01756 11/14/19 TIRE REPLACEMENT									
1 INV. 80159759 TIRE REPLACEMENT	777.36	9-01-26-315-001-132	B Vehicle Maint. - Public Works	R	11/14/19	11/20/19		80159759	N
Vendor Total:	777.36								
ERIKN005 ERIK NIEVES									
19-01790 11/25/19 REINBURSEMENT FOR BOOTS									
1 ERIK NIEVES ANNUAL WORK BOOTS	100.00	9-09-55-501-002-507	B Uniforms & Safety Equipment	R	11/25/19	11/26/19		49628	N
Vendor Total:	100.00								
Q0176 EUROFINS QC, INC									
19-01577 10/17/19 WATER ANALYSIS									
1 INV. 1995428 - WATER ANALYSIS	244.00	9-09-55-501-001-532	B Outside Testing/Labs	R	10/17/19	11/20/19		1995426	N
2 INV. 1995442 - WATER ANALYSIS	132.00	9-09-55-501-001-532	B Outside Testing/Labs	R	10/17/19	11/20/19		1995442	N
3 INV. 1995490 - WATER ANALYSIS	42.00	9-09-55-501-001-532	B Outside Testing/Labs	R	10/17/19	11/20/19		1995490	N
	418.00								
Vendor Total:	418.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
D0995 EVER DIXIE USA EMS SUPPLY CO.										
19-01658 10/29/19 HPD FIRST AID SUPPLIES										
1 HPD FIRST AID SUPPLIES	7.50	9-01-25-240-001-116	B	Traffic Bureau	R	10/29/19	11/20/19		F101036	N
2 HPD FIRST AID SUPPLIES	232.00	9-01-25-240-001-116	B	Traffic Bureau	R	10/29/19	11/20/19		F101036	N
3 HPD FIRST AID SUPPLIES	109.90	9-01-25-240-001-116	B	Traffic Bureau	R	10/29/19	11/20/19		F101036	N
4 HPD FIRST AID SUPPLIES	98.85	9-01-25-240-001-116	B	Traffic Bureau	R	10/29/19	11/20/19		F101036	N
	448.25									
Vendor Total:	448.25									
FEDEX015 FEDEX										
19-01766 11/15/19 INV 6-834-34935 11/11/19										
1 INV 6-834-34935 11/11/19	32.53	9-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	11/15/19	11/20/19		6-834-34935	N
Vendor Total:	32.53									
F0909 FLOWTECH, LLC										
19-01649 10/29/19 ANNUAL CALIBRATIONS 3 FLOWS										
1 ANNUAL CALIBRATION 3 FLOW	325.00	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/29/19	11/21/19		1973	N
Vendor Total:	325.00									
G1077 GEORGE S. COYNE CO., INC.										
19-00058 01/16/19 RES 2018-222 HYDRATED LIME			B							
13 INV 324798B 10/30/19	1,655.25	9-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	10/22/19	11/20/19		324798B	N
Vendor Total:	1,655.25									
G0115 GILMARTIN, ROBERT D.										
19-01764 11/15/19 NOVEMBER 13, 2019 BOH MEETING										
1 NOVEMBER 13, 2019 BOH MEETING	98.70	9-01-27-330-001-039	B	Recording Secty.	R	11/15/19	11/20/19		NOV 13 2019	N
Vendor Total:	98.70									

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G0038 GOLD TYPE BUSINESS MACHINE									
19-01744 11/14/19 E-TICKET BILLING 3RD QUARTER									
1 E-TICKET BILLING 3RD QUARTER	3,252.80	9-01-25-240-001-130	B Police E-Ticket	R	11/14/19	11/20/19		0000021086	N
Vendor Total:	3,252.80								
G0050 GROVE SUPPLY INC									
19-01357 09/12/19 3/4" SOLENOID VALVE OPEN									
1 INV. S5028066.001	296.82	9-09-55-501-001-503	B Water Plant Maintenance	R	09/12/19	11/20/19		S5028066	N
Vendor Total:	296.82								
H 85 HACH CO.									
19-01688 11/04/19 QUOTE #100502465V3									
1 ITEM #253055 FILTER PAPER	204.44	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/04/19	11/20/19		11714620	N
2 ITEM #4531500STIR BARS	15.08	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/04/19	11/20/19		11714620	N
3 ITEM #HQ411D BENCHTOP PH METER	752.64	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/04/19	11/20/19		11714620	N
4 ITEM #PHC10101 PH GEL PROBE	253.82	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/04/19	11/20/19		11714620	N
5 SULFURIC ACID CONC ACS 500ML	33.60-	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/04/19	11/20/19		2167320	N
	1,192.38								
Vendor Total:	1,192.38								
H1100 HOME DEPOT CREDIT SERVICES									
19-01719 11/07/19 OCT 2019 INVOICES									
1 INV 1041803 - GUTTERS/SUPPLIES	39.36	9-09-55-501-002-503	B Sewer Plant Maintenance	R	11/07/19	11/20/19		1041803	N
2 INV 9030336 - HANDSOAP/AIR	41.84	9-01-26-310-001-024	B Building Maintenance	R	11/07/19	11/20/19		9030336	N
	81.20								
Vendor Total:	81.20								
J0378 J.W. KENNEDY & SON INC WELDING									
19-01758 11/14/19 MONTHLY CYLINDER RENTAL									
1 INV. R1667	12.40	9-01-26-290-001-050	B DPW Work Equipment	R	11/14/19	11/25/19		R1667	N
Vendor Total:	12.40								

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J0258 JCP&L (STREET LIGHTING)									
19-01788 11/22/19 STREET LIGHTS 10/19-11/19/19									
1 100 011 415 765 STREET LIGHT	1,701.06	9-01-31-435-001-075	B Street Lighting	R	11/22/19	11/22/19		100011415765	N
2 100 011 415 724 STREET LIGHT	374.86	9-01-31-435-001-075	B Street Lighting	R	11/22/19	11/22/19		100011415724	N
	2,075.92								
Vendor Total:	2,075.92								
K0918 KENNETH A. LEWIS									
19-01757 11/14/19 PURCHASE REIMBURSEMENT									
1 PURCHASE REIMBURSEMENT	64.86	9-01-26-311-001-034	B Equipment Parts & Accessories	R	11/14/19	11/20/19		935654	N
Vendor Total:	64.86								
L0205 LANGUAGE LINE SERVICES									
19-01704 11/06/19 INTERPRETATION 10/16/19									
1 INTERPRETATION 10/16/19	27.05	9-01-20-176-000-111	B Interpretor/Outside Help	R	11/06/19	11/20/19		4677298	N
Vendor Total:	27.05								
L0037 LINCOLN FINANCIAL GROUP									
19-01774 11/19/19 DECEMBER LIFE INSURANCE									
1 DECEMBER LIFE INSURANCE - WTP	18.16	9-09-55-501-001-514	B INSURANCE	R	11/19/19	11/20/19		DECEMBER 2019	N
2 DECEMBER LIFE INSURANCE -AWWTP	63.56	9-09-55-501-002-514	B Insurance	R	11/19/19	11/20/19		DECEMBER 2019	N
3 DECEMBER LIFE INSURANCE	251.07	9-01-23-210-003-115	B Medical Ins-Empl Grp Health	R	11/19/19	11/20/19		DECEMBER 2019	N
	332.79								
Vendor Total:	332.79								
R0058 MARGARET M. RIGGIO									
19-01807 11/25/19 MILEAGE JULY - NOVEMBER 2019									
1 MILEAGE JULY - NOVEMBER 2019	259.44	9-01-20-120-001-045	B CLERK'S OFFICE MILEAGE	R	11/25/19	11/25/19		JULY-NOV 2019	N
Vendor Total:	259.44								

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MCANJ010 MCANJ										
19-01742 11/13/19 REGISTRATION JAN 29-31, 2020										
1 REGISTRATION JAN 29-31, 2020	425.00	9-01-20-120-001-041	B	Conferences & Meetings	R	11/13/19	11/22/19		JAN 2020	N
Vendor Total:	425.00									
M0180 MCMASTER-CARR										
19-01691 11/04/19 "RED" WIDE POUR										
1 ITEM #4485T11 "RED" WIDE POUR	40.36	9-09-55-501-002-535	B	Chemicals Miscellaneous	R	11/04/19	11/20/19		21990923	N
2 SHIPPING	3.87	9-09-55-501-002-535	B	Chemicals Miscellaneous	R	11/20/19	11/20/19		21990923	N
	44.23									
19-01693 11/04/19 BELTS										
1 ITEM #61875K15 SPZ-900 BELTS	30.57	9-09-55-501-002-502	B	Vehicle Maintenance	R	11/04/19	11/20/19		22163210	N
2 SHIPPING	3.87	9-09-55-501-002-502	B	Vehicle Maintenance	R	11/20/19	11/20/19		22163210	N
	34.44									
Vendor Total:	78.67									
M0256 MERCER CO IMPROVEMENT AUTH										
19-01760 11/14/19 OCT 2019 TIPPING										
1 OCT 2019 TIPPING	17,110.91	9-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	11/14/19	11/20/19		OCT 2019	N
2 OCT 2019 RECYCLING TAX	446.37	9-01-43-496-001-174	B	Recycling Tax	R	11/14/19	11/20/19		OCT 2019	N
	17,557.28									
Vendor Total:	17,557.28									
M0536 MGL PRINTING SOLUTIONS										
19-01768 11/15/19 W-2 AND 1099 TAX FORMS										
1 W-2 AND 1099 TAX FORMS	492.35	9-01-20-125-001-036	B	Office Supplies	R	11/15/19	11/20/19		167999	N
Vendor Total:	492.35									
M0127 MONMOUTH COUNTY										
19-01718 11/07/19 OCT 2019 ROOSEVELT TIPPING										
1 OCT 2019 ROOSEVELT TIPPING	4,436.62	9-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees	R	11/07/19	11/20/19		OCT 2019	N
Vendor Total:	4,436.62									

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M0143 MSM SERVICE CO.									
19-01535 10/09/19 INVOICE #D2588									
1 PROD #477H CONFORM GAUZE 2" X	1.79	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
2 PROD #478H CONFROM GAUZE 3" X	1.92	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
3 PROD #021 ADHESIVE TAPE, 1/2"	2.93	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
4 PROD #982F COHERE TAPE, LATEX	2.90	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
5 PROD 387 ELASTIC WOVEN TAPE	3.27	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
6 PROD #1271 ELASTIC LIGHT WOVEN	2.25	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
7 PROD #158R COLD PACK, REGULAR	1.76	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
8 PROD #1435 ANTISEP/ANESTH.	6.58	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
9 PROD #1004 TRIPLE ANTIBIOTIC	8.49	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
10 PROD #1014 HYDROCORTISONE	8.43	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
11 PROD #1438 NATURAL LIP BALM	2.02	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
12 PROD #001 PLASTIC STRIPS 3/4"	5.40	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
13 PROD #0204 PLASTIC STRIPS 1" X	3.87	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
14 PROD #685 ELASTIC WOVEN STRIPS	8.40	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
15 PROD #0314 HVY WOVEN STRIP	5.76	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
16 PROD #0393 HVY WOVEN STRIP	4.65	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
17 PROD #0344 HVY WOVEN FINGERTIP	6.63	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
18 PROD 1440 ORAL PAIN RELIEF	1.57	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
19 PROD #1132 PAIN RELIEVER 2/PKG	6.83	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
20 PROD #1174 PAIN RELIEVER	14.14	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
21 PROD #1232 PEPT-ACHE TABLETS	6.49	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
22 DISCOUNT 5%	1.90-	9-09-55-501-002-557	B Plant Safety/Plant Security	R	10/09/19	11/26/19		D2588	N
	104.18								
Vendor Total:	104.18								
NJASS005 NJ ASSOC SCHOOL RESOURCE OFFCR									
19-01753 11/14/19 TRAINING - BUCK									
1 TRAINING - BUCK	395.00	9-01-25-240-001-042	B Education & Training	R	11/14/19	11/20/19		JUNE 15, 2020	N
Vendor Total:	395.00								

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N0275 NJ LEAGUE OF MUNICIPALITIES									
19-01736 11/12/19 RFP PB ENG AD									
1 AD FOR RFP - PLANNING BD ENG	115.00	9-01-20-120-001-021	B Advertisements	R	11/12/19	11/20/19		13150DB	N
Vendor Total:	115.00								
NORTH005 NORTH AMER. PIPELINE SVCS, LLC									
19-01686 11/04/19 8 HOUR DAY JET/VAC									
1 8 HOUR DAY JET/VAC SERVICES	1,450.00	9-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	11/04/19	11/20/19		3063	N
19-01687 11/04/19 8 HOUR DAY TELEVISE SEWER LINE									
1 8 HOUR DAY TELEVISED SEWER	1,450.00	9-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	11/04/19	11/20/19		3079	N
Vendor Total:	2,900.00								
O0019 O'BRIEN CONSULTING SERVICES									
19-01745 11/14/19 MONTHLY IT SERVICE RATE									
1 MONTHLY IT SERVICE RATE	900.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	11/14/19	11/20/19		19-50036	N
Vendor Total:	900.00								
PAINT005 PAINT 2 SMILE LLC									
19-01661 10/29/19 FACE PAINTING - HARVEST FAIR									
1 FACE PAINTING - HARVEST FAIR	360.00	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	10/29/19	11/22/19		1351	N
Vendor Total:	360.00								
PMCIN005 PMC INC									
19-01189 08/15/19 QUOTE #190715									
1 2-LINKS= 1FOOT PMC720 X STEEL	6,700.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/15/19	11/20/19		1931	N
2 PMC 720X K-2 ATTACHEMENT LINK	2,875.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/15/19	11/20/19		1931	N
3 PLUS FREIGHT APPROX	159.14	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/15/19	11/20/19		1931	N
	9,734.14								
Vendor Total:	9,734.14								

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P0044 PSE&G									
19-01776 11/19/19 GAS 10/12/19-11/12/19									
1 ACCT 66 878 908 08 156 BANK ST	28.66	9-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/19/19	11/20/19		604105272827	N
2 ACCT 66 759 467 06 140 N MAIN	20.74	9-01-31-446-001-143	B Gas/Heat - Fire House	R	11/19/19	11/20/19		601506161094	N
3 ACCT 65 503 262 06 168 BANK ST	87.14	9-01-25-260-001-073	B Natural Gas Heat	R	11/19/19	11/20/19		602606914731	N
4 ACCT 65 039 876 09 1ST AVE	16.74	9-09-55-501-001-505	B Gas Service	R	11/19/19	11/20/19		601206212679	N
	153.28								
19-01780 11/19/19 74 199 082 06 10/12-11/12/19									
1 74 199 082 06 10/12-11/12/19	15.75	9-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/19/19	11/20/19		605704147681	N
Vendor Total:	169.03								
P0348 PUMPING SERVICES, INC.									
19-01176 08/15/19 QUOTE #SQ30496									
1 MAXWELL AVE PUMP STATION	4,355.00	9-09-55-501-002-549	B MAXWELL AVE PUMPING STATION	R	08/15/19	11/26/19		1112665	N
19-01315 09/05/19 INVOICE 1111500									
1 CREW- 2 TRUCKS- REGULAR TIME	630.00	9-09-55-501-002-549	B MAXWELL AVE PUMPING STATION	R	09/05/19	11/26/19		1111500	N
Vendor Total:	4,985.00								
REPUB005 REPUBLIC SERVICES									
19-00148 01/31/19 BLANKET PO - DUMPSTERS		B							
12 ACCT 3-0689-0108950 11/12/19	3,397.79	9-01-26-305-001-029	B Contract-Republic Services, NJ-Dumpsters	R	07/25/19	11/25/19		0689-003043390	N
Vendor Total:	3,397.79								
R0077 ROBERTS ENGINEERING GRP LLC									
19-01773 11/18/19 #3070/10/19 Zoning Map Rev.									
1 #3070/10/19 Zoning Map Rev.	261.75	9-01-21-180-001-106	B Planning Board Engineer-General	R	11/18/19	11/20/19		#3070	N
2 #3069/10/23-Attend Oct. PB Mtg	132.00	9-01-21-180-001-106	B Planning Board Engineer-General	R	11/18/19	11/20/19		3069	N
	393.75								
19-01778 11/19/19 SHORTPAID PO 19-00020 & -00023									
1 SHORTPAID PO 19-00020	180.00	8-09-55-501-002-508	B Engineer	R	11/19/19	11/20/19		2283	N

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R0077 ROBERTS ENGINEERING GRP LLC	Continued								
19-01778 11/19/19 SHORTPAID PO 19-00020 & -00023 Continued									
2 SHORTPAID PO 19-00023	219.00	C-08-55-951-001-554	B WATER MAINS/SEWER IMP 1ST AVE SEC 20	R	11/19/19	11/20/19		2287	N
	399.00								
19-01784 11/22/19 Invoice #2915 and #2999									
1 #2915-app. rev/ltr to PB	1,500.00	2019-02	P SITE PLAN	R	11/22/19	11/22/19		#2915	N
2 #2999 rev/prep ltr/PB Mtg.	1,212.00	2019-02	P SITE PLAN	R	11/22/19	11/22/19		#2999	N
	2,712.00								
19-01809 11/25/19 INVOICES THROUGH 11/18/19									
1 COUNCIL MEETINGS INV 3142	1,056.00	9-01-20-165-001-104	B Attendance at Meetings (B)	R	11/25/19	11/25/19		3142	N
2 MISC REQUESTS INV 3143	334.50	9-01-20-165-001-199	B MISCELLANEOUS	R	11/25/19	11/25/19		3143	N
3 WALKING BRIDGE INV 3144	2,243.00	C-04-55-868-001-447	B PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	11/25/19	11/25/19		3144	N
4 NJDOT GRANTS 2019 INV 3145	132.00	9-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	11/25/19	11/25/19		3145	N
5 GENERAL SEWER 2019 INV 3146	3,580.50	9-09-55-501-002-508	B Engineer	R	11/25/19	11/25/19		3146	N
6 GENERAL WATER 2019 INV 3147	330.00	9-09-55-501-001-508	B Engineer	R	11/25/19	11/25/19		3147	N
7 STOCKTON ST WATERMAIN CLEANING	13,383.00	C-08-55-951-001-544	B WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	11/25/19	11/25/19		3148	N
8 WATER TANKS IBANK APP INV 3149	449.75	9-09-55-501-001-508	B Engineer	R	11/25/19	11/25/19		3149	N
9 WATER PLANT FLOOD MITIGATION	2,586.00	9-09-55-501-001-508	B Engineer	R	11/25/19	11/25/19		3150	N
10 STOCKTON ST PARKING LOT #3151	325.00	9-01-20-165-001-028	B General Engineering	R	11/25/19	11/25/19		3151	N
11 IMP TO LINCOLN, HAGEMOUNT, &	6,990.25	C-04-55-885-000-447	B LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	11/25/19	11/25/19		3152	N
12 FIRST AVE RECONSTRUCTION	350.00	C-04-55-880-001-449	B FIRST AVENUE SEC 20 2017-09	R	11/25/19	11/25/19		3172	N
	31,760.00								
Vendor Total:	35,264.75								
R1145 RUTGERS UNIVERSITY									
19-01609 10/23/19 TRAINING - ESPOSITO									
1 TRAINING - ESPOSITO	485.00	9-01-25-240-001-042	B Education & Training	R	10/23/19	11/20/19		CAIT11142019369	N
Vendor Total:	485.00								
SANF0005 SANFORD WERFEL STUDIOS									
19-01777 11/19/19 PLAQUES FOR PEDDIE WALKING BR									
1 WALNUT PLAQUES W/GOLD PLATES	128.00	9-01-28-370-002-037	B Public Events	R	11/19/19	11/25/19		6550-E	N
Vendor Total:	128.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0256 STALKER RADAR									
19-01752 11/14/19 RADAR EQUIPMENT									
1 RADAR EQUIPMENT	122.00	9-01-25-240-001-116	B Traffic Bureau	R	11/14/19	11/20/19		357997	N
2 RADAR EQUIPMENT	10.00	9-01-25-240-001-116	B Traffic Bureau	R	11/14/19	11/20/19		357997	N
	132.00								
Vendor Total:	132.00								
T0060 TOWNSHIP OF ROBBINSVILLE									
19-01786 11/22/19 4TH QTR SHARED SVCS EMS									
1 4TH QTR SHARED SVCS EMS	10,000.00	9-01-43-514-001-169	B Emerg. Medical Serv.-Robbinsville	R	11/22/19	11/26/19		4TH QTR EMS2019	N
19-01813 11/26/19 4TH QTR COURT SHARED SERVICES									
1 4TH QTR COURT SHARED SERVICES	18,000.00	9-01-26-310-001-025	B Building Rental	R	11/26/19	11/26/19		4TH QTR 2019	N
Vendor Total:	28,000.00								
TYLER005 TYLER TECHNOLOGIES, INC.									
19-01135 08/02/19 PROPRIETORY SOFTWARE									
1 PROPRIETORY SOFTWARE	10,178.00	9-01-25-256-002-094	B Computer Service,Support & Software	R	08/02/19	11/20/19		025-277429	N
Vendor Total:	10,178.00								
U0013 USA BLUE BOOK									
19-01722 11/07/19 QUOTE #180828									
1 ITEM #41263 HACH TOTAL	27.50	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/07/19	11/21/19		062155	N
2 ESTIMATED SHIPPING	7.67	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/07/19	11/21/19		062155	N
	35.17								
Vendor Total:	35.17								
U0061 USALCO BALTIMORE PLANT, LLC									
19-00067 01/18/19 RES 2018-221 ALUMINUM SULFATE		B							
5 INV 1355966 11/12/19	4,617.90	9-09-55-501-002-542	B Aluminum Sulfate	R	08/02/19	11/22/19		1355966	N
Vendor Total:	4,617.90								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
V0019 VERIZON									
19-01787 11/22/19 ACCT 750-717-188-0001-53 11/15									
1 ACCT 750-717-188-0001-53 11/15	280.48	9-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	11/22/19	11/22/19		750717188000153	N
19-01812 11/26/19 250-717-367-0001-69 11/15/19									
1 250-717-367-0001-69 11/15/19	111.52	9-09-55-501-003-545	B Telephone-W/S-VERIZON	R	11/26/19	11/26/19		250717367000169	N
Vendor Total:	392.00								
V0022 VERIZON WIRELESS									
19-01779 11/19/19 INV 9841865156 11/10/19									
1 INV 9841865156 10/11 - 11/10	200.20	9-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	11/19/19	11/20/19		9841865156	N
Vendor Total:	200.20								
W0071 WASTE MGMT OF NEW JERSEY, INC.									
19-00260 02/25/19 SLUDGE BLANKET		B							
11 12-23301-33007 11/04/19	6,722.01	9-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	02/25/19	11/22/19		2896811-0502-8	N
19-00261 02/25/19 GRIT & SCREENING BLANKET		B							
6 ID 9-86540-13005 11/4/19	1,389.96	9-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	02/25/19	11/22/19		2896792-0502-0	N
Vendor Total:	8,111.97								
WIREL005 WIRELESS ELECTRONICS, INC.									
19-01747 11/14/19 IN CAR RADIO INTERFERENCE									
1 IN CAR RADIO INTERFERENCE	300.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	11/14/19	11/20/19		C19Z00731	N
19-01748 11/14/19 MONTHLY SVC CONTRACT OCT 2019									
1 MONTHLY SVC CONTRACT OCT 2019	255.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	11/14/19	11/20/19		M59115	N
Vendor Total:	555.00								
W0100 WITMER PUBLIC SAFETY GROUP INC									
19-01751 11/14/19 AMMUNITION SUPPLIES									
1 AMMUNITION SUPPLIES	400.38	9-01-25-240-001-112	B Prisoner Expense	R	11/14/19	11/20/19		19879410	N
2 AMMUNITION SUPPLIES	226.18	9-01-25-240-001-112	B Prisoner Expense	R	11/14/19	11/20/19		19879410	N
3 AMMUNITION SUPPLIES	21.00	9-01-25-240-001-112	B Prisoner Expense	R	11/14/19	11/20/19		19879410	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0100 WITMER PUBLIC SAFETY GROUP INC Continued									
19-01751 11/14/19 AMMUNITION SUPPLIES		Continued							
4 AMMUNITION SUPPLIES	246.00	9-01-25-240-001-112	B Prisoner Expense	R	11/14/19	11/20/19		19879410	N
	893.56								
Vendor Total:	893.56								
YPERS005 Y-PERS, INC									
19-01735 11/12/19 FLANNEL RAGS									
1 50LB BOX FLANNEL RAGS X.85LB	42.50	9-09-55-501-002-502	B Vehicle Maintenance	R	11/12/19	11/21/19		0156103-IN	N
2 FREIGHT	14.23	9-09-55-501-002-502	B Vehicle Maintenance	R	11/21/19	11/21/19		0156103-IN	N
	56.73								
Vendor Total:	56.73								
Y0025 YOSTEMBSKI, ROBERT									
19-01668 10/29/19 MONTHLY PROSECUTOR FEE									
1 MONTHLY PROSECUTOR FEE	1,200.00	9-01-25-275-001-111	B Municipal Prosecutor	R	10/29/19	11/20/19		OCT 2019	N
Vendor Total:	1,200.00								

Total Purchase Orders: 81 Total P.O. Line Items: 180 Total List Amount: 159,850.27 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
	8-09	180.00	0.00	180.00	0.00	0.00	0.00	180.00
CURRENT FUND	9-01	83,269.36	0.00	83,269.36	0.00	0.00	0.00	83,269.36
	9-09	46,372.23	0.00	46,372.23	0.00	0.00	0.00	46,372.23
	9-21	0.00	0.00	0.00	0.00	0.00	3,042.00	3,042.00
Year Total:		129,641.59	0.00	129,641.59	0.00	0.00	3,042.00	132,683.59
GENERAL CAPITAL	C-04	9,583.25	0.00	9,583.25	0.00	0.00	0.00	9,583.25
WATER/SEWER CAPITAL	C-08	13,602.00	0.00	13,602.00	0.00	0.00	0.00	13,602.00
Year Total:		23,185.25	0.00	23,185.25	0.00	0.00	0.00	23,185.25
	G-02	3,223.00	0.00	3,223.00	0.00	0.00	0.00	3,223.00
TRUST OTHER - FUND #12	T-12	578.43	0.00	578.43	0.00	0.00	0.00	578.43
Total Of All Funds:		156,808.27	0.00	156,808.27	0.00	0.00	3,042.00	159,850.27

Project Description	Project No.	Rcvd Total	Held Total	Project Total
133 WILLIAM STREET	2019-01	41.25	0.00	41.25
SITE PLAN	2019-02	2,712.00	0.00	2,712.00
MINOR SUBDIVISION	2019-03	247.50	0.00	247.50
Swig Arts Center Addition	2019-06	41.25	0.00	41.25
Total Of All Projects:		3,042.00	0.00	3,042.00

Resolution 2019-213

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed $184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through October 31, 2019, in the total amount of $15,609.42; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of $15,609.42, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____

Debra L. Sopronyi
Borough Clerk

MUNICIPAL CLERK'S OFFICE

Invoice

Remington & Vernick Engineers, Inc.
Attention: Finance Department
79 Grove Street
Haddonfield, NJ 08033
PLEASE REFERENCE INVOICE # ON REMITTANCE

Hightstown Borough
Attn: Ms. Debra Sopronyi, RMC/QPA/CMR
Administrator/Borough Clerk
156 Bank Street
Hightstown, NJ 08520

November 11, 2019
Invoice No: 1104T001 - 12
Project Manager: Joseph Ragusa
Project Analyst: Kim Charlesworth

Invoice Total $15,609.42

Project Description:
Inspection and Contract Administration - Peddie Lake Dam Pedestrian Bridge.

Client Ref No.:
NJDOT #6504305
FHWA #TAP-C00S(917)
Resolution 2017-219

Professional Services through October 31, 2019

Phase 01 Construction Inspection

Professional Personnel

		Hours	Rate	Amount
Observer Nicet II/III				
Bottura, Ryan	10/1/2019	8.00	89.46	715.68
Stone veneer, strip step forms, rub steps				
Bottura, Ryan	10/2/2019	8.00	89.46	715.68
Stone veneer, light pole relocation				
Bottura, Ryan	10/3/2019	8.00	89.46	715.68
Fix irrigation line, clean site, paperwork				
Bottura, Ryan	10/4/2019	8.00	89.46	715.68
Decorative wall, bridge railing reinstalling				
Bottura, Ryan	10/7/2019	8.00	89.46	715.68
Surveyor on site - South side shots				
Bottura, Ryan	10/8/2019	8.00	89.46	715.68
South landing prep, clean stone behind SW wall, conduit installation, surveyor on site - North side				
Bottura, Ryan	10/9/2019	8.00	89.46	715.68
Conley Electric (Hightstown electrician) on site to assess electrical box damage				
Bottura, Ryan	10/10/2019	8.00	89.46	715.68
National Fence on site for handrail measurements				
Bottura, Ryan	10/11/2019	8.00	89.46	715.68
Sidewalk grading/formwork				
Bottura, Ryan	10/14/2019	8.00	89.46	715.68
Sidewalk grade, form and pour				
Bottura, Ryan	10/14/2019 Ovt	1.00	89.46	89.46
Bottura, Ryan	10/15/2019	8.00	89.46	715.68
Sidewalk grade, form and pour				
Bottura, Ryan	10/15/2019 Ovt	2.00	89.46	178.92
Bottura, Ryan	10/16/2019	8.00	89.46	715.68
Sidewalk grade, form and pour				

Bottura, Ryan	10/17/2019	8.00	89.46	715.68	
Over Removal, curb pour, paver base pour					
Bottura, Ryan	10/18/2019	8.00	89.46	715.68	
Asphalt hand work repair, paver reset, meet with RVE, ABI & Roberts Egineering					
Bottura, Ryan	10/21/2019	8.00	89.46	715.68	
Grading, topsoil					
Bottura, Ryan	10/22/2019	8.00	89.46	715.68	
Grading, topsoil					
Bottura, Ryan	10/23/2019	8.00	89.46	715.68	
Grading, topsoil, look for junction box					
Bottura, Ryan	10/24/2019	8.00	89.46	715.68	
Site visit, on site meetings					
Bottura, Ryan	10/24/2019 Ovt	1.00	89.46	89.46	
Bottura, Ryan	10/26/2019 Ovt	4.00	89.46	357.84	
Fill in areas that weren't poured with dogs and compact, fix north bridge plate					
Bottura, Ryan	10/28/2019 Ovt	3.00	89.46	268.38	
Coordinate ribbon cutting with ABI					
Totals		155.00		13,866.30	
Total Labor					**13,866.30**
			Phase subtotal		**$13,866.30**

Phase 02 Construction Administration

Professional Personnel

		Hours	Rate	Amount	
Engineering Department Head					
Ragusa, Joseph	10/2/2019	1.00	122.47	122.47	
Review change order documentation					
Ragusa, Joseph	10/4/2019	.50	122.47	61.24	
Manage change order with Borough and NJDOT					
Ragusa, Joseph	10/14/2019	1.00	122.47	122.47	
Onsite to review sidewalk grades					
Totals		2.50		306.18	
Total Labor					**306.18**
			Phase subtotal		**$306.18**

Phase 07 Contract Payments

Professional Personnel

		Hours	Rate	Amount
Senior Engineering Technician				
Boegly, James	10/1/2019	1.00	53.25	53.25
payment 2				
Boegly, James	10/4/2019	1.00	53.25	53.25
change order, payment 2				
Boegly, James	10/11/2019	2.00	53.25	106.50
payment 2				
Boegly, James	10/11/2019 Ovt	1.00	53.25	53.25
Boegly, James	10/14/2019	3.00	53.25	159.75
payment 2				

Project	1104T001	Peddie Lake Dam Pedestrian Bridge - CM/C	Invoice	12

Contract Administrator					
Valentine, Ronald	10/2/2019	.75	110.58	82.94	
process certificate/consultation with inspection					
Totals		8.75		508.94	
Total Labor					**508.94**
				Phase subtotal	**$508.94**

Phase	RE	Reimbursables	
Reimbursable Expenses			
Mileage		928.00	
Total Reimbursables		**928.00**	**928.00**
		Phase subtotal	**$928.00**
		Total this invoice	**$15,609.42**

Billings to Date

	Current	Prior	Total	Received
Labor	14,681.42	81,132.42	95,813.84	
Expense	928.00	2,804.15	3,732.15	
Totals	**15,609.42**	**83,936.57**	**99,545.99**	**63,388.30**

Certified by: ______________________

Joseph Ragusa

Resolution 2019-214

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 7 AND NO. 8 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed $40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed $459,895.00; and

WHEREAS, the architect has submitted payment request No. 7 for professional services for September 22, 2019 – November 9, 2019 in the total amount of $53,920.58; and

WHEREAS, the architect has submitted payment request No. 8 for professional services for November 10, 2019 – November 23, 2019 in the total amount of $43,518.90; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of $97,439.48, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____
Debra L. Sopronyi
Borough Clerk

Invoice

THE MUSIAL GROUP, p.a.
architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092
908.232.2860 ext. 241

November 14, 2019
Project No: 118719.00
Invoice No: 7

Borough of Hightstown
156 Bank Street
Hightstown NJ 08520
Attn.: Debra Sopronyi
Borough Clerk / Administrator

Project: 118719.00 **MUNICIPAL BUILDING AND POLICE HEADQUARTERS**

Professional services from September 22, 2019 to November 9, 2019

Fee

Phase	Fee	Percent Complete	Earned
BASE BID: MUNICIAPL BUILDING			
CONCEPT DESIGN	10,500.00	100.00	10,500.00
SCHEMATIC DESIGN	29,984.00	100.00	29,984.00
DESIGN DEVELOPMENT	44,925.00	55.00	24,708.75
CONSTRUCTION DOCUMENTS	71,094.00	0.00	0.00
BIDDING	7,441.00	0.00	0.00
CONSTRUCTION ADMIN.	41,000.00	0.00	0.00
ALTERNATE #2 FEE: POLICE HEADQUATERS			
CONCEPT DESIGN	13,600.00	100.00	13,600.00
SCHEMATIC DESIGN	37,650.00	100.00	37,650.00
DESIGN DEVELOPMENT	65,117.00	55.00	35,814.35
CONSTRUCTION DOCUMENTS	86,128.00	0.00	0.00
BIDDING	7,219.00	0.00	0.00
CONSTRUCTION ADMIN.	45,237.00	0.00	0.00
Total Fee	459,895.00	Total Earned	152,257.10
		Previous Fee Billing	98,336.52
		Current Fee Billing	53,920.58
		Total Fee	**53,920.58**

Total this invoice $53,920.58

Billings to date

	Current	Prior	Total
Fee	53,920.58	98,336.52	152,257.10
Totals	**53,920.58**	**98,336.52**	**152,257.10**

Invoice

THE MUSIAL GROUP, p.a.
architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092
908.232.2860 ext. 241

November 19, 2019
Project No: 118719.00
Invoice No: 8

Borough of Hightstown
156 Bank Street
Hightstown NJ 08520
Attn.: Debra Sopronyi
Borough Clerk / Administrator

Project: 118719.00 **MUNICIPAL BUILDING AND POLICE HEADQUARTERS**

Professional services from November 10, 2019 to November 23, 2019

Fee

Phase	Fee	Percent Complete	Earned	Current
BASE BID: MUNICIPAL BUILDING				
CONCEPT DESIGN	10,500.00	100.00	10,500.00	0.00
SCHEMATIC DESIGN	29,984.00	100.00	29,984.00	0.00
DESIGN DEVELOPMENT	44,925.00	94.6578	42,525.00	17,816.25
CONSTRUCTION DOCUMENTS	71,094.00	0.00	0.00	0.00
BIDDING	7,441.00	0.00	0.00	0.00
CONSTRUCTION ADMIN.	41,000.00	0.00	0.00	0.00
ALTERNATE #2 FEE: POLICE HEADQUARTERS				
CONCEPT DESIGN	13,600.00	100.00	13,600.00	0.00
SCHEMATIC DESIGN	37,650.00	100.00	37,650.00	0.00
DESIGN DEVELOPMENT	65,117.00	94.4715	61,517.00	25,702.65
CONSTRUCTION DOCUMENTS	86,128.00	0.00	0.00	0.00
BIDDING	7,219.00	0.00	0.00	0.00
CONSTRUCTION ADMIN.	45,237.00	0.00	0.00	0.00
Total Fee	459,895.00	Total Earned	195,776.00	
		Previous Fee Billing	152,257.10	
		Current Fee Billing	43,518.90	
		Total Fee		**43,518.90**

Total this invoice $43,518.90

Outstanding Invoices

Number	Date	Balance
0000007	11/14/19	53,920.58
Total		**53,920.58**

Total now due $97,439.48

Billings to date

	Current	Prior	Total
Fee	43,518.90	152,257.10	195,776.00
Totals	**43,518.90**	**152,257.10**	**195,776.00**

Resolution 2019-215

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ACCEPTING MEMBERSHIP OF RYAN BENNETT IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Ryan Bennett of Hightstown, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Bennett has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Ryan Bennett in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2019-216

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

Source	Amount	Revenue Title	Appropriation Title
New Jersey Department of Environmental Protection	$10,267.18	Clean Communities Grant	Clean Communities Grant

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2019-217

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey	$3,938.36	Municipal Court Alcohol Education and Rehabilitation Fund	Municipal Court Alcohol Education and Rehabilitation Fund

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____
Debra L. Sopronyi
Borough Clerk

Resolution 2019-218

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with *N.J.S.A.* 40A:14-191, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2018; and

WHEREAS, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2017 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

WHEREAS, *N.J.A.C.* 5:30-14.10 requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2018 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A.* 40A:14-191 and *N.J.A.C.* 5:30-14.1 *et seq*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with *N.J.S.A.* 40A:14-192, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk’s office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 2, 2019.

____

Debra L. Sopronyi
Borough Clerk

<u>Schedule "A" – Page 1 of 1</u>

The following volunteers qualified by points earned during the year 2018 for credit in the Borough of Hightstown Length of Service Awards Program (LOSAP), AND/OR are eligible to redeem amounts "banked" during prior years of qualified service. Points were earned in accordance with the point system established in Ordinance 1999-20 and certified by the Fire Chief and First Aid Squad President. Total allowable contribution for each year of qualified service is $750.00. Total allowable payment into fund on behalf of any one volunteer in any one year, including current year contribution, buyback of prior year service and/or redemption of amounts banked during prior years of qualified service, is $1,150.00.

Hightstown Engine Co. No. 1

Dye, Carl

Baldino, John

Evers, Gary.

Brink, Kevin

Curry, Tim

Mastiano, Rich

Bukowski, Matthew

Szlezak, Paul

Weisel, A

Jenkins, Scott

Reed, Chad

Derr, Donald

McClenahan, Cynthia

Krakowski, Jacob

Lawson, Matt

Belgard, Scott

Derr, Stephanie

Screws, Matthew

Zajdel, Jakub

Hightstown First Aid Squad

Boguszewski, Stephen

Stackhouse, Keith

Madonia, Mark

Sukhadia, Sneah

Borough of Hightstown
Planning Board
156 Bank Street, Hightstown, New Jersey 08520
609-490-5100, extension 617
Website: www.hightstownborough.com

TO Borough Council

FROM: Sandra Belan, Planning Board Secretary SB

SUBJECT: Planning Board Action – Zoning Map and Undersized Vacant Lot

DATE: November 13, 2019

At their meeting on November 12, 2019, the Planning Board referred the following matters to the Borough Council for their consideration.

1) Zoning Map – Consensus of the Planning Board that Ordinance 2019-15 and "Existing Zoning Map" dated September 2019, be revised to show the extended Zones for the DTC and DTG as noted in the 2014 Master Plan Re-Examination Report and remove the GR zone, which is no longer applicable.

2) Proposed Ordinance Change for Undersized Vacant Lot, Subsection 28-28-2 Continuation; Enlargement; Rebuilding; Change of Use – Planning Board proposes the following changes to the proposed ordinance:

    a) k. Owners of existing undersized vacant lots, as of the date of the adoption of this ordinance, can avoid appearing before the Planning Board for a Bulk Variance to build a new house if they meet all of the following conditions…

    b) #6. The proposed house and accessory structure will be reviewed ~~is approved~~ by the Planning Board Architectural Review Committee.

    c) #7. The proposed house and accessory structure will be reviewed ~~is approved~~ by the Hightstown Historic Preservation Commission.

Proposed Ordinance Change for Undersized Vacant Lot 10/31/2019

Subsection 28-28-2 Continuation; Enlargement; Rebuilding; Change of Use.

j. Additions to existing single-family dwellings and/or decks constructed on existing buildings which would extend into the required front, side or rear yards shall be permitted if the following conditions are met:

1. The existing and proposed residential use is permitted in the zone in which it is located.

2. The total lot coverage, off-street parking, garage and building height requirements of the applicable zone are met.

3. The existing residential structure does not reduce any required setback by more than fifty (50%) percent and the proposed setback of any addition does not increase any yard setback deficiency of the existing dwelling.

4. The length (front yard to rear yard) of the proposed violation of any side yard does not exceed thirty-five (35') feet.

5. All other applicable zone requirements affected by this proposed addition are met, except that existing lot area and lot width deficiencies shall not require variances, provided that all other requirements of this section are met. (1991 Code § 233-64; Ord. No. 1996-15 § 1; Ord. No. 2011-07)

Comment- As the Borough Ordinance concerning residential districts was revised, small lots which were once legal were now undersized. 'j' was added to minimize the number of residents having to go before the Planning Board for additions and decks.

Most of the vacant lots in Hightstown that are not undersized have either been built on or have proposals to build on them. The remaining vacant lots are undersized and would require going before the Planning Board for a Bulk Variance. This is why they are still vacant. Many developers will walk away when they hear variance. In order to encourage development of the vacant, undersized lots in Hightstown, the following ordinance change is proposed. This will also increase Hightstown's ratable.

k. Owners of undersized vacant lots can avoid appearing before the Planning Board for a Bulk Variance to build a new house if they meet all of the following conditions:

1. The proposed residential use is permitted in the zone in which it is located.

2. The proposed house does not encroach on any setback.

3. The proposed house and accessory structures does not exceed the percentage of lot coverage for all buildings. *Comment- A garage is an accessory structure. In the past, the Planning Board would require a detached garage to blend in with the neighborhood.*

4. The total lot coverage of all proposed structures and all other proposed lot improvements do not exceed the total allowed lot coverage.

5. The proposed house and accessory structure does not exceed the maximum height.

6. The proposed house and accessory structure is approved by the Planning Board Architectural Review Committee.

7. The proposed house and accessory structure is approved by the Hightstown Historic Preservation Commission.

8. All other applicable zone requirements affected by the proposed house and accessory structures are met, except that the existing lot area and lot width deficiencies shall not require variances, provided that all other requirements of this section are met.

Comment- The owner of the property may choose to meet all of the above requirements or they may choose to go before the Planning Board. Choosing to meet the above requirements will save the owner both money and the time it takes to go before the Planning Board. This would be vital if they are trying to get the footings for the foundation in before frost. Hopefully, the money which would be spent on the Bulk Variance would be spent on the house.

There are developers who do not care about Hightstown and will build the cheapest house for the maximum profit. The Planning Board Architectural Review Committee and the Hightstown Historic Preservation Commission approval is required to help avoid houses such as below, where a standard house was placed on a long narrow lot. All of the houses below are in Hightstown.

Comment- The entrances should be on the front of the house. A properly designed house will help bring up the whole neighborhood.