

Agenda

Hightstown Borough Council

October 21, 2019

Hightstown Fire House

6:30 PM – Executive Session

7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Executive Session **2019-189** Authorizing a Meeting that Excludes the Public

Personnel – Professional Services

Contract Negotiation – Robbinsville Court

Approval of the Agenda

Minutes October 7, 2019 – Public Session

Presentations Parks & Rec Update

Engineering Items Lincoln, Hagemount & Rocky Brook Project

Resolution 2019-190 – Authorizing Payment #2 – Reivax Contracting (Stockton Street Water Main Replacement)

Public Comment I Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances **Ordinance 2019-15 Final Reading and Public Hearing** – An Ordinance of the Borough of Hightstown Re-zoning Certain Properties, Adopting and Updated Zoning Map, and Amending and Supplementing Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Ordinance 2019-16 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at All Times on Certain Streets” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Resolutions	2019-191	Payment of Bills
	2019-192	Authorizing Payment No. 2 Assuncao Brothers, Inc. (Construction of Peddie Lake Dam Walking Bridge Replacement)
Public Comment II	Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.	
Discussion	Ordinance 2019-17 An Ordinance Amending Chapter 20, Entitled “Protection of Trees”, of the “Revised General of the Borough of Hightstown, New Jersey.” Tree House Ordinance	
Subcommittee Reports		
Mayor/Council/Administrative Reports		
Adjournment		

Resolution 2019-189

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 21, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Professional Services

Contract Negotiations – Robbinsville (Court)

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: January 21, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 21, 2019.

Debra L. Sopronyi
Borough Clerk

**Meeting Minutes
Hightstown Borough Council
October 7, 2019
7:30 p.m.**

The meeting was called to order by Mayor Quattrone at 7:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Egan</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>		✓
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Carmela Roberts, Borough Engineer and Fred Raffetto, Borough Attorney. George Lang, CFO, arrived during the public session at 7:47 p.m.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Misiura; Councilmember Jackson seconded.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Agenda approved 5-0.

APPROVAL OF MINUTES

September 16, 2019 – Executive Session

Moved by Councilmember Bluth; Seconded by Council President Misiura.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura and Musing voted yes. Councilmember Egan abstained.

Minutes approved 4-0 with 1 abstention.

September 16, 2019 – Public Session

Moved by Councilmember Musing; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura and Musing voted yes. Councilmember Egan abstained.

Minutes approved 4-0 with 1 abstention.

ENGINEERING ITEMS

Connection Fees

Council President Misiura recused himself at this time.

Fred Raffetto, Borough Attorney, reviewed his letter to Council dated October 2, 2019 which reviewed the current State Statute. Carmela Roberts, Borough Engineer, stated that her opinion is that the Borough operate under the new changes in the State Statute. Discussion ensued. Councilmember Musing stated that the 10/2 memo was very comprehensive but thinks that the ordinance subcommittee should review the information provided and come before Council with a recommendation. Mr. Raffetto stated that the Borough's existing ordinance is sufficient, but it is a good idea for the subcommittee to review.

Council President Misiura returned at this time.

Resolution 2019-176 Authorizing Payment #1 – Reivax Contracting (Stockton Street Water Main Replacement)

Moved by Councilmember Bluth; Seconded by Councilmember Egan.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing Voted yes.

Resolution adopted 5-0.

Resolution 2019-176

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #1 – REIVAX CONTRACTING (STOCKTON STREET WATER MAIN REPLACEMENT)

WHEREAS, on April 24, 2019, the Borough Council awarded a contract for the Stockton Street Water Main Replacement to Reivax Contracting of Newark, New Jersey at the price of \$933,750.00; and

WHEREAS, the contractor has submitted payment request #1 for partial payment through September 2019 for project video, test holes, and insertion valves on Stockton Street in the total amount of \$64,220.97; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Reivax Contracting of Newark, New Jersey for \$64,220.97; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 to Reivax Contracting of Newark, New Jersey for \$64,220.97, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-188 Authorizing Payment # Final – Pioneer General Contracting (Manhole Repairs)

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing Voted yes.

Resolution adopted 5-0.

Resolution 2019-188

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #1 FINAL – PIONEER GENERAL CONTRACTING
(MANHOLE REPAIRS)**

WHEREAS, on August 5, 2019, the Borough Council awarded a contract for Sanitary Manhole Repairs to Pioneer General Contracting of Bradley Beach, New Jersey at the price of \$22,600.00; and

WHEREAS, the contractor has submitted payment request #1 Final for full payment through September 2019 for mobilization, traffic control, sanitary manholes and pavement restoration in the total amount of \$22,600.00; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Pioneer General Contracting of Bradley Beach, New Jersey for \$22,600.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 Final to Pioneer General Contracting of Bradley Beach, New Jersey for \$22,600.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Keith LePrevost, 213 Greely Street – He is speaking on behalf of the Environmental Commission and the Shade Tree Official. Mr. Zaiser was unable to attend this evening. Stated that Ordinance 2019-17 is not needed. He spoke regarding a letter sent to JCP&L regarding removal of trees in the Borough. Council needs to understand that there is a difference between a bill and a claim. Asked that Council table this ordinance until Mr. Zaiser, Shade Tree Official, Ken Lewis, Public Works Superintendent and an arborist from JCP&L be present to discuss.

Frank Rivera, 110 Broad Street – Stated that there are many nuisance trees causing damage in the Borough.

Scott Caster, 12 Clover Lane – Looking for an explanation of the Resolutions supporting the bikes lanes. Does this mean that bicycles are not allowed on sidewalks.

Eugene Sarafin, 628 South Main Street – Stated that he was present.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2019-13 Public Hearing and Final Reading – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning”, Section 28-3, Entitled “Districts Established; Zoning Map”, Subsection 28-3-13 Entitled “CC-1 Central Commercial District” and Subsection 28-3-14 Entitled “CC-2 Central Commercial District” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Mayor Quattrone opened the public hearing for Ordinance 2019-13 and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Doesn’t understand this ordinance. There is no mention of parking requirements. Something needs to be done to protect the residents of Hightstown, not help make the developers rich. He objects to this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adopted by Council President Misiura; Seconded by Councilmember Musing.

Council President Misiura stated that this ordinance only renames the downtown districts that are already established.

Roll call vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2019-13

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING”, SECTION 28-3, ENTITLED “DISTRICTS ESTABLISHED; ZONING MAP”, SUBSECTION 28-3-13 ENTITLED “CC-1 CENTRAL COMMERCIAL DISTRICT” AND SUBSECTION 28-3-14 ENTITLED “CC-2 CENTRAL COMMERCIAL DISTRICT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to Establish a new district known as the DTC Downtown Core; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning”, Section 28-3, entitled “Districts Established; Zoning Map”, Subsection 28-3-13, entitled “CC-1 Central Commercial District” and Subsection 28-3-14 entitled “CC-2 Central

Commercial District”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-13 DTC Downtown Core

The purpose and intent is to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to establish a new district known as the DTC Downtown Core.

a. Permitted Uses. In the DTC Downtown Core, the following uses, and no others, shall be permitted:

1. Principal Uses:

- (a) Retail sales and services within a completely enclosed building.
- (b) Personal and business services within a completely enclosed building.
- (c) Offices.
- (d) Public facilities, including public parking facilities.
- (e) Child care centers.
- (f) Bars and taverns.
- (g) Restaurants and other places to eat and drink, but not including establishments with drive-throughs.
- (h) Banks and financial institutions.
- (i) Newspaper and other publishing facilities.
- (j) Apartment dwellings as upper floor use of buildings containing above permitted principal uses.
- (k) Planned commercial developments subject to regulations in subsection 28-10.14
- (l) Art galleries and artist studios

2. Accessory Uses:

- (a) Signs in accordance of chapter 29-18.
- (b) Parking facilities.
- (c) Fences, walls and landscaping.
- (d) Amusement machines, subject to the licensing and regulation provisions of Chapter IV, General Licensing, Section 4-7, Amusement Machines of the Code of the Borough of Hightstown.

(e) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

b. Other Restrictions.

1. Lot Area. A lot area of not less than two thousand (2,000) square feet shall be required.
2. Lot Width. A lot width of not less than twenty (20') feet shall be required.
3. Lot Depth. A lot depth of not less than fifty (50') feet shall be required.
4. Front Yard. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.
5. Side Yards. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.
6. Rear Yard; Principal Buildings. There shall be a rear yard not less than ten (10') feet deep.
7. Rear Yard; Accessory Buildings. There shall be a rear yard not less than three (3') feet deep behind accessory buildings.
8. Height. The maximum height shall be three (3) stories or fifty-five (55') feet.
9. Coverage. No building shall cover more than ninety (90%) percent of the lot.
10. Parking. Parking shall be provided in accordance with subsection 28-10.10. Parking is not required for individual uses situated within three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.
11. Signs. Signs for individual business establishments shall be permitted, in accordance with subsection 29-18.
12. Sight Triangles. The regulations for sight triangles shall be in accordance with subsection 28-10-8
13. Residential District Buffer. For lots which adjoin a residential district, a buffer area of at least ten (10') feet shall be provided, and the buffer area shall be landscaped to provide for continuous, year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4. The fence shall be provided only to supplement necessary landscaping.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2019-14 Public Hearing and Final Reading – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning”, Section 28-3, Entitled “Districts Established; Zoning Map”, Subsection 28-3-16 Entitled “R-PO Residential Professional Office District” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Mayor Quattrone opened the public hearing for Ordinance 2019-14 and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – This is also is a very detailed ordinance with no mention of parking requirements.

Moved by adoption by Councilmember Egan; Seconded by Councilmember Jackson.

Roll call vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2019-14

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING”, SECTION 28-3, ENTITLED “DISTRICTS ESTABLISHED; ZONING MAP”, SUBSECTION 28-3-16 ENTITLED “R-PO RESIDENTIAL PROFESSIONAL OFFICE DISTRICT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning”, Section 28-3, entitled “R-PO Residential Professional Office District”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-16 DTG Downtown Gateway

The purpose and intent is to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway.

a. Permitted Uses. In the DTG Downtown Gateway, the following uses, and no others, shall be permitted:

- (a) Detached single-family dwellings or duplex.
- (b) Restaurants and other places to eat and drink, but not including establishments with drive-throughs.
- (c) Retail sales and services within a completely enclosed building.
- (d) Personal and business services within a completely enclosed building.
- (e) Performing arts companies.
- (f) Offices.
- (g) Child care centers.
- (h) Tutoring centers.
- (i) Financial institutions.
- (j) Apartment dwellings as upper floor use or rear part of buildings containing adjacent and / or above principal uses.
- (k) Art galleries and artist studios

2. Accessory Uses & Structures.

- (a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.
- (b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing for swimming pools are in accordance with Subsection 28-10-5.
- (d) Signs in accordance with Chapter 29-17.
- (e) Fences, walls and landscaping in accordance with Subsection 28-10-4 as they pertain to Residential Districts.
- (f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot in accordance with Subsection 28-10-4.
- (g) Satellite dishes, subject to the restrictions and requirements set forth in Subsection 28-10-18.

Restrictions.

1. No existing houses / buildings shall be structurally altered in a manner that is visible to the public domain without an architectural review. Any façade renovations or new construction that is visible to the public should be consistent with the character of the surrounding neighborhood.

2. Area, yard, and other standards for residential use shall conform to R-4 Residential District requirements.
3. Height. The maximum height shall be two and one-half (2.5) stories, and not to exceed thirty-five (35') feet.
4. Lot coverage. The total lot coverage of all structures and site improvements shall not exceed seventy (70%) percent.
5. Side yards. A minimum side yard of ten (10') feet shall be provided for each side yard.
6. Rear yard. The minimum rear yard shall be twenty (20') feet.
7. Landscaping and buffers. All portions of the lot not used for building, parking or other site improvements shall be suitably landscaped with lawn, shrubs, trees, etc. Lot lines which abut lots with residential use or residential zone lines shall provide a landscape buffer strip at least five (5) feet in width and the buffer strip shall be suitably landscaped to provide a continuous year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4.
8. Lot access. Vehicular access serving professional office uses established or expanded under this section on the south side of Franklin Street shall be prohibited to and/or from Clinton Street or Cole Avenue. Existing vehicular access to Clinton Street and Cole Avenue serving existing residential or professional office uses may be continued.
9. Parking. See subsection 28-10--10, Off-Street Parking and Off-Street Loading Facilities. Parking is not required for individual uses situated within three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.
10. Signs. As permitted by Subsection 29-17 of the Revised Borough Ordinances and in accordance with a signage plan submitted as part of a site plan application.
11. Sight triangles. Sight triangles shall be provided in accordance with subsection 28-10-8.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2019-15 First Reading and Introduction – An Ordinance of the Borough of Hightstown Re-zoning Certain Properties, Adopting and Updated Zoning Map, and Amending and Supplementing Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Moved for Introduction by Councilmember Musing; Seconded by Council President Misiura.

Roll call vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Ordinance introduced 5-0.

Public Hearing scheduled for October 21, 2019

ORDINANCE 2019-15

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN RE-ZONING CERTAIN PROPERTIES, ADOPTING AN UPDATED ZONING MAP, AND AMENDING AND SUPPLEMENTING CHAPTER 28, "ZONING," OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY."

WHEREAS, the Borough of Hightstown (the "Borough") has previously adopted an Official Zoning Map, last dated September 2008, which depicts the boundaries of all zoning districts within the Borough; and

WHEREAS, as part of a periodic general reexamination ("reexamination") of the Borough's Master Plan, undertaken pursuant to N.J.S.A. 40:55D-89, the Borough's Planning Board (the "Planning Board") has recommended that the zoning districts that are currently identified as the "CC-1 Central Commercial District" and "CC-2 Central Commercial District," along with all of the real properties situated therein, be reclassified to be part of a new zoning district to be known as the "DTC Downtown Core" District; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning regulations governing the new "DTC Downtown Core" District be amended in certain respects from those which previously governed the "CC-1 Central Commercial District" and "CC-2 Central Commercial District"; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning district that is currently identified as the "R-PO Residential Professional Office District," along with all of the real properties situated therein, be reclassified to be part of a new zoning district to be known as the "DTG Downtown Gateway" District; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning regulations governing the new "DTG Downtown Gateway" District be amended in certain respects from those which previously governed the "R-PO Residential Professional Office District"; and

WHEREAS, the Borough Engineer has prepared an updated Zoning Map which reflects and incorporates the new zoning district classifications; and

WHEREAS, a copy of the updated and amended Zoning Map, as prepared by Roberts Engineering Group, LLC, dated September 2019, is attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, it is the desire of the Borough Council to adopt the attached updated and amended Zoning Map so that it shall now represent the Official Zoning Map of the Borough pursuant to N.J.S.A. 40:55D-32; and

WHEREAS, the Borough Council also wishes to revise the Borough Code accordingly.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That the Borough hereby reclassifies the zoning district which was previously known as the "CC-1 Central Commercial District" to a new zoning district to be known as the "DTC Downtown Core" District, and hereby rezones all of the properties located within the former "CC-1 Central Commercial District" (as shown on the Official Zoning Map dated September 2008) to the newly created "DTC Downtown Core" Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 2. That the Borough hereby reclassifies the zoning district which was previously known as the “CC-2 Central Commercial District” to a new zoning district to be known as the “DTC Downtown Core” District, and hereby rezones all of the properties located within the former “CC-2 Central Commercial District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTC Downtown Core” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 3. That the Borough hereby reclassifies the zoning district which was previously known as the “R-PO Residential Professional Office District” to a new zoning district to be known as the “DTG Downtown Gateway” District, and hereby rezones all of the properties located within the former “R-PO Residential Professional Office District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTG Downtown Gateway” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 4. That, in accordance with N.J.S.A. 40:55D-32, the Borough Council hereby approves and adopts the amended and updated Zoning Map, which is attached hereto as Exhibit “A,” as prepared by Roberts Engineering Group, LLC and dated September 2019, to represent the Official Zoning Map of the Borough of Hightstown.

Section 5. That the updated Zoning Map, which is attached hereto as Exhibit “A,” shall supersede the prior Zoning Map of the Borough, which was dated September 2008.

Section 6. That Subsection 28-3-2, entitled “Zoning Map,” of Section 28-3, “Districts Established; Zoning Map,” of Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following respects (deletions are shown with ~~strikeout~~; additions are shown with underline):

Subsection 28-3-2 Zoning Map.

The boundaries of the districts are hereby established as shown on the
Zoning Map, Borough of Hightstown, Mercer County, New Jersey, dated ~~September 2008~~
September 2019, which, with all explanatory matter thereon, is hereby adopted and made a part
of this chapter by reference. Such map shall be kept on file in the offices of the Borough
Clerk for the use and benefit of the public.

Section 7. That Subsection 28-3-14, previously entitled “CC-2 Central Commercial District,” is hereby eliminated and repealed in its entirety, and subsequent sections shall be renumbered accordingly.

Section 8. That, since the revisions set forth in the within Ordinance were all recommended by the Planning Board as part of a periodic general reexamination of the Borough’s Master Plan pursuant to N.J.S.A. 40:55D-89, the notice provisions set forth in N.J.S.A. 40:55D-62.1 are not applicable to the zoning district classification changes set forth herein.

Section 9. That, following the adoption of this Ordinance, a copy of this Ordinance and the attached updated Zoning Map shall be filed with the Mercer County Planning Board and the Mercer County Clerk’s office in accordance with N.J.S.A. 40:55D-16.

Section 10. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 11. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 12. That this Ordinance shall become effective upon final passage and publication in accordance with the law, but not until a copy of this Ordinance and the attached updated Zoning Map have been filed with the Mercer County Planning Board and the Mercer County Clerk’s office pursuant to N.J.S.A. 40:55D-16. **Zoning map**

attached hereto and part thereof.

Ordinance 2019-16 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at All Times on Certain Streets” of the Revised

Moved for Introduction by Councilmember Musing; Seconded by Councilmember Bluth.

Roll call vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Public Hearing scheduled for October 21, 2019

Ordinance 2019-16

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”, SECTION 7-13 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

WHEREAS, the addition of said bike lanes would require prohibiting parking on both sides of North Main Street from Monmouth Street to the Borough Line; and

WHEREAS, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-11, entitled “Parking Time Limited on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
Clinton Street	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street

Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
<u>North Main Street</u>	<u>North</u>	<u>From the Borough Line to Monmouth Street</u>
<u>North Main Street</u>	<u>South</u>	<u>From Monmouth Street to the Borough Line</u>
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue

Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2019-17 First Reading and Introduction – An Ordinance Amending Chapter 20, Entitled “Protection of Trees,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Mayor Quattrone asked for a motion for introduction of Ordinance 2019-17. There was no motion. Council President Misiura stated that he has concerns about this ordinance. Suggested that this be moved to discussion at the October 21st meeting.

RESOLUTIONS

Resolution 2019-177 Payment of Bills

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-177

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,709,088.59 from the following accounts:

Current		\$1,509,798.87
W/S Operating		84,883.94
General Capital		96,538.85
Water/Sewer Capital		11,705.99
Grant		179.00
Trust		4,824.03
Housing Trust		0.00
Animal Control		2.40
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>1,155.51</u>
Total		<u>\$1,709,088.59</u>

Resolution 2019-178 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-178

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND
CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE
LAKE DAM PEDESTRIAN BRIDGE PROJECT**

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through August 31, 2019, in the total amount of \$8,204.35; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$8,204.35, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-179 Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)

Moved by Councilmember Musing; Seconded by Councilmember Egan.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-179

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$114.00 for coordination of project closeout paperwork; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$114.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

Resolution 2019-180 Authorizing Payment No. 6 – The Musial Group, P.O. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-180
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 6 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, the architect has submitted a payment request for professional services for August 25, 2019 – September 21, 2019, in the total amount of \$6,602.52; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$6,602.52, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-181 Authorizing an Agreement for Inspection and Contract Administration Services Associated with Improvements to Stockton Street and Joseph Street

Moved by Councilmember Bluth; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-181
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING AN AGREEMENT FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH IMPROVEMENTS TO

**STOCKTON STREET & JOSEPH STREET
(FEDERAL PROJECT #TAP-0571(300); NJDOT JOB CODE #6504307)**

WHEREAS, Hightstown Borough is making improvements to Stockton Street and Joseph Street; and

WHEREAS, Hightstown Borough advertised for proposals for Inspection and Contract Administration Services through the appropriate fair and open process and seven (7) proposals were received on September 19, 2019; and

WHEREAS, Responses to the requests for proposals were rated based on the following criteria: Qualifications/Experience of Firm in Similar Work, Qualifications/Experience/Ability of Key Personnel, Understanding of Scope of Work and Project Needs, Technical Approach, Experience of Firm with NJDOT and FHWA Procedures, and Presentation of Proposal by the evaluation team; and

WHEREAS, the Borough wishes to appoint Roberts Engineering Group, LLC of Hamilton, New Jersey to provide engineering inspection and contract administration services for the project; and

WHEREAS, the cost for said services shall not exceed \$57,011.96 without further authorization of the Governing Body; and

WHEREAS, this project is being funded by a Safe Routes to School grant from the New Jersey Department of Transportation and the award of this contract is conditional upon approval by the New Jersey Department of Transportation

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized to execute an agreement with Roberts Engineering Group, LLC of Hamilton, New Jersey to provide engineering inspection and contract administration services for the Stockton Street and Joseph Street project in an amount not to exceed \$57,011.96 subject to approval by the New Jersey Department of Transportation.

CONSENT AGENDA

Councilmember Jackson moved Resolutions 2019-182; 2019-183; 2019-184; 2019-185; 2019-186 and 2019-187 as a Consent Agenda; Councilmember Bluth seconded.

Resolution 2019-182

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING RELEASE APPLICATION FEE AND FUNDS REMAINING IN ESCROW
(BLOCK 54 LOT 10.01 JEFF BOND)**

WHEREAS, in September of 2018, Jeff Bond submitted an application to the Planning Board relating to a proposed lease of 750 square feet of space at Block54/Lot 10.01, along with the \$750 application fee and \$2,000 for escrow, as the use for this location was restricted by deed as required by NJDOT; and

WHEREAS, Mr. Bond was informed by the Planning Board Attorney that the relief that was being sought was not in the Planning Board's jurisdiction and the application should not have been submitted to the Planning Board; and

WHEREAS, Mr. Bond has requested the Borough refund the application fee and release all remaining funds held in escrow; and

WHEREAS, no administrative expenses were incurred by Hightstown Borough as this application was filed in error; and

WHEREAS, the release of the escrow funds are subject to payment of all outstanding fees and accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Planning Board Secretary is directed to refund to Jeff Bond the application fee submitted relative to the Planning Board application, once again was filed in error, as detailed herein.
2. The CFO is authorized and directed to refund to Jeff Bond the application fee and all of the amounts remaining in the escrow accounts for this project subject to certifications from the Borough's professionals that all amounts due to them for this project have been fully paid.
3. A certified copy of this Resolution shall be provided to the following:
 - a. Jeff Bond
 - b. George Lang, Chief Financial Officer
 - c. Sandy S. Belan, Planning Board Secretary
 - d. Fred Raffetto, Borough Attorney
 - f. Jolanta Maziarz, Planning Board Attorney

Resolution 2019-183

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**MEMORIALIZING SUPPORT OF BICYCLE LANES AND CROSSWALKS ON
NORTH MAIN STREET**

WHEREAS, on September 16, 2019, Borough Council voted unanimously in support of the installation of buffered bicycle lanes on both sides of North Main Street from Monmouth Street to the start of the intersection of Town Center Road, installation of shared lane pavement markings from Monmouth Street to Bank Street, and two new crosswalks across North Main Street at Monmouth Street and Wyckoffs Mills Road; and

WHEREAS, the governing body wishes to memorialize that vote; and

WHEREAS, Hightstown Borough is committed to creating street corridors that accommodate all road users of all ages and abilities for all trips; and

WHEREAS, a "Complete Street" is defined by the New Jersey Department of Transportation under Policy No. 703, as a "means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options"; and,

WHEREAS, Hightstown Borough appointed a Complete Streets Committee for the purpose of providing guidance to implement Complete Streets policies throughout the Borough; and

WHEREAS, the Complete Streets Committee met with Mercer County and discussed bike facilities in the Borough; and

WHEREAS, the Complete Streets Committee has recommended the installation of buffered bicycle lanes on both sides of North Main Street from Monmouth Street to the start of the intersection of Town Center Road, installation of shared lane pavement markings from Monmouth Street to Bank Street, and two new crosswalks

across North Main Street at Monmouth Street and Wyckoffs Mills Road; and

WHEREAS, the Borough Council feels that the recommendation proposed by the Complete Streets Committee to be in the best interest of public safety and the Borough as a whole.

NOW, THEREFORE, BE IT RESOLVE, that the governing body of the Borough of Hightstown supports the recommendation proposed by the Complete Street Committee as set forth herein.

Resolution 2019-184

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**SUPPORTING BICYCLE LANE PAVEMENT MARKING AND BICYCLE
SIGNS ON STOCKTON STREET**

WHEREAS, Hightstown Borough is committed to creating street corridors that accommodate all road users of all ages and abilities for all trips; and

WHEREAS, a “Complete Street” is defined by the New Jersey Department of Transportation under Policy No. 703, as a “means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options”; and,

WHEREAS, Hightstown Borough appointed a Complete Streets Committee for the purpose of providing guidance to implement Complete Streets policies throughout the Borough; and

WHEREAS, the Complete Streets Committee met with Mercer County and discussed bike facilities in the Borough; and

WHEREAS, the Complete Streets Committee has recommended the installation of shared pavement markings and “Bikes May Use Full Lane” signs on Stockton Street from Route 33 to Route 130; and

WHEREAS, the Borough Council feels that the recommendation proposed by the Complete Streets Committee to be in the best interest of public safety and the Borough as a whole.

NOW, THEREFORE, BE IT RESOLVE, that the governing body of the Borough of Hightstown supports the recommendation proposed by the Complete Street Committee as set forth herein.

Resolution 2019-185

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**SUPPORTING BICYCLE LANE PAVEMENT MARKING AND BICYCLE
SIGNS ALONG MONMOUTH STREET**

WHEREAS, Hightstown Borough is committed to creating street corridors that accommodate all road users of all ages and abilities for all trips; and

WHEREAS, a “Complete Street” is defined by the New Jersey Department of Transportation under Policy No. 703, as a “means to provide safe access for all users by designing and operating a comprehensive, integrated,

connected multi-modal network of transportation options”; and,

WHEREAS, Hightstown Borough appointed a Complete Streets Committee for the purpose of providing guidance to implement Complete Streets policies throughout the Borough; and

WHEREAS, the Complete Streets Committee met with Mercer County and discussed bike facilities in the Borough; and

WHEREAS, the Complete Streets Committee has recommended the installation of shared pavement markings and “Bikes May Use Full Lane” signs along Monmouth Street; and

WHEREAS, the Borough Council feels that the recommendation proposed by the Complete Streets Committee to be in the best interest of public safety and the Borough as a whole.

NOW, THEREFORE, BE IT RESOLVE, that the governing body of the Borough of Hightstown supports the recommendation proposed by the Complete Street Committee as set forth herein.

Resolution 2019-186

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE 2019 BUDGET**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2018 as follows:

Source	Amount	Revenue Title	Appropriation Title
U.S. Department of Justice	\$1,024.23	Bulletproof Vest Partnership	Bulletproof Vest Partnership

Resolution 2019-187

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING REFUND OF VACANT AND ABANDON PROPERTY
REGISTRATION OVERPAYMENT**

WHEREAS, an overpayment was made for a Vacant and Abandon Property Registration for 100 First Avenue, in the amount of \$500.00 due to a duplicate payment; and

WHEREAS, the creditor of record, M&T Bank c/o Bron Inc. 41951 Remington Avenue, Suite 150, Temecula, CA 92590 has requested that a refund be issued for the overpayment in the amount of \$500.00; and

WHEREAS, the Housing Inspector has requested that said overpayment be refunded in the amount of \$500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance Officer is hereby authorized to issue a refund in the amount of \$ M&T Bank c/o Bron Inc. 41951 Remington Avenue, Suite 150, Temecula, CA 92590, representing the vacant and abandon property registration overpayment as set forth herein.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Scott Caster, 12 Clover Lane – Still does not understand the Resolutions regarding the bike lanes. Does this prohibit riding on the sidewalks?

Todd Lamphert, 206 Stockton Street – His son Ryan built the gazebo in Association Park for his Eagle Scout project. Ryan is now coming forward to take care of some maintenance on the gazebo. Parks and Rec has given him permission to do so. Looking for Council approval. Council approved the maintenance and commended Ryan for coming back as promised to take care of the maintenance several years later.

Eugene Sarafin, 628 South Main Street – Stated that he thinks the flag salute is obnoxious and he resents it. The federal government should look to local governments on how to govern. Local government obeys the constitution and the law.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

Capital Budget

George Lang, CFO, explained the Borough's borrowing capacity. Council reviewed the department's capital requests. Discussion ensued. It was decided that for 2020, the new police vehicle would be put into operating budget not capital. During discussion, Council stated that they would like to have the department heads come forward to explain their capital requests. It was agreed to have two (2) special capital budget meetings. Borough Administrator/Clerk, Debra Sopronyi will secure a location.

EMS Shared Services Contract Robbinsville

Debra Sopronyi, Borough Administrator/Clerk, explained that there is one - one (1) year renewal on the EMS Shared Services contract with Robbinsville. Council instructed Ms. Sopronyi to move forward with the renewal.

Accessory Structure Proposed Ordinance

Ms. Sopronyi explained that Zoning Official, George Chin, brought changes forward to the existing ordinance. Changes focused on gazebos and tree houses. Discussion ensued. Councilmembers Jackson and Musing stated they believed this was overkill and government should not be regulating these things. After discussion, Council agreed to table this discussion and asked Borough Attorney, Fred Raffetto, to look into the Borough's liability regarding these issues.

SUBCOMMITTEE REPORTS

Council President Misiura stated that we received the mobility grant and are ready to move forward with the scope of work. This grant provides us with a planner. The Complete Streets Committee is looking to get additional Borough officials involved in this process.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Egan

Board of Health meets Wednesday night.

Councilmember Musing

The Ordinance subcommittee will be meeting this week.

Councilmember Jackson

Parks and Rec changed their meeting date and will be meeting October 24th this month.

Councilmember Bluth

Cultural Arts and the Environmental Commission will have tables at the Harvest Fair this weekend. There will not be paddle boats this year. There has been discussion as to who takes care of the boats. We need a solution.

Council President Misiura

The Complete Streets Committee has a new member. We will be meeting with the architect regarding Borough Hall on Tuesday. The Rug Mill will be starting demolition soon. First Aid calls are increasing.

Deputy Clerk, Peggy Riggio

The Harvest Fair committee will be meeting tomorrow night. The Harvest Fair is Saturday, October 12th. Last day to register to vote in the November Election is October 15th. Election day is November 5th.

Borough Administrator/Clerk, Debra Sopronyi

We have received the permit from the County to close Stockton Street for Halloween. Site work is being performed at the bridge. The ribbon cutting for the bridge is scheduled for October 28th. She is working with Chief Gendron on changing the closing time at Memorial Park. An ordinance for this is forthcoming.

George Lang, CFO

Tax Sale is this Friday, here at the Fire House

Fred Raffetto, Borough Attorney

We are finishing obtaining the easements for the Stockton Street and Joseph Street project.

Mayor Quattrone

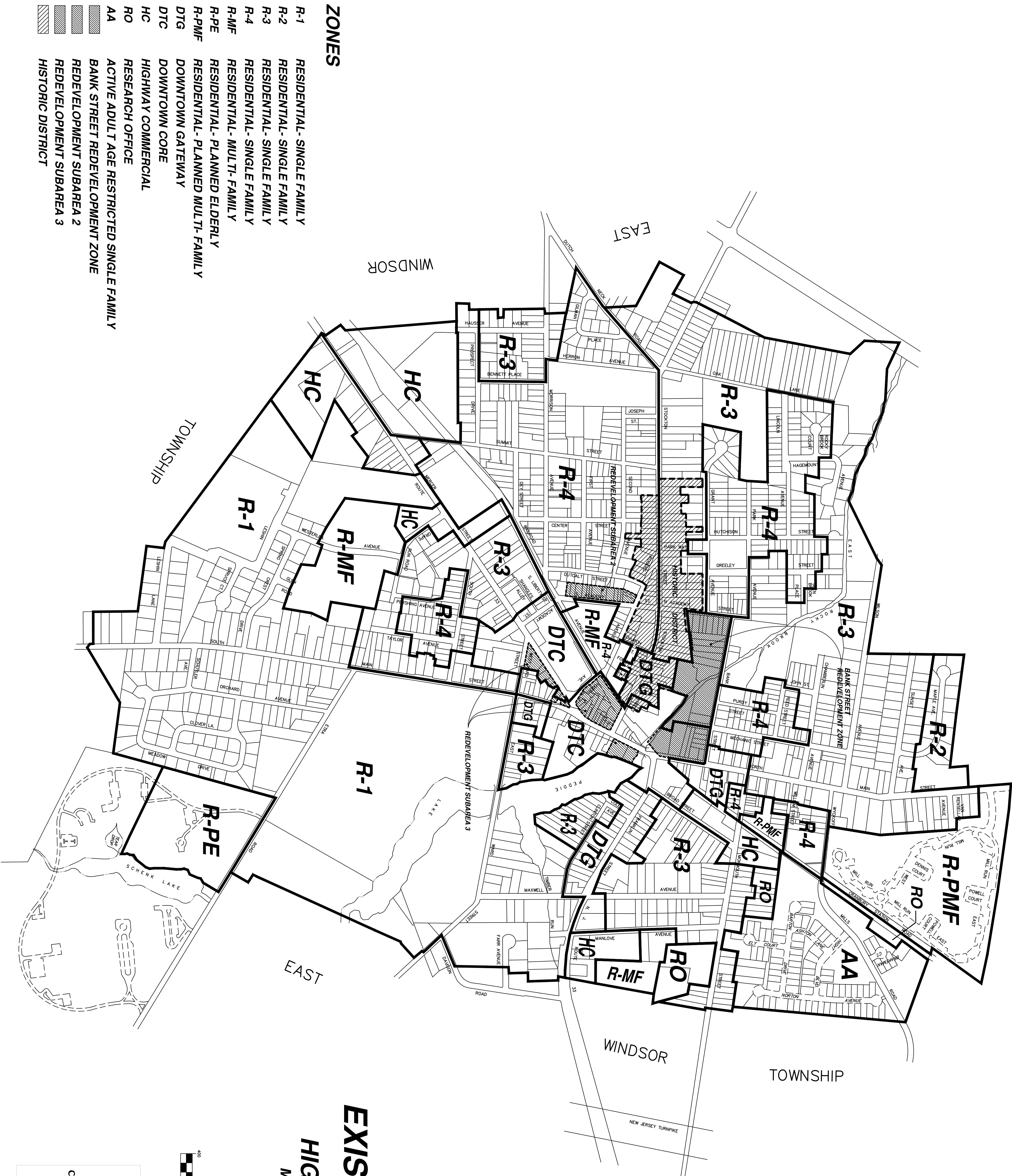
Thanked Council for a good meeting. Reminded everyone about the Harvest Fair October 12th and the Ribbon Cutting for the Bridge on October 28th.

ADJOURNMENT

Council President Misiura moved to adjourn at 9:57 p.m.; Seconded by Councilmember Egan. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

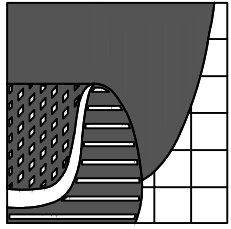


- ZONES**
- R-1 RESIDENTIAL- SINGLE FAMILY
 - R-2 RESIDENTIAL- SINGLE FAMILY
 - R-3 RESIDENTIAL- SINGLE FAMILY
 - R-4 RESIDENTIAL- SINGLE FAMILY
 - R-MF RESIDENTIAL- MULTI-FAMILY
 - R-PE RESIDENTIAL- PLANNED ELDERLY
 - R-PMF RESIDENTIAL- PLANNED MULTI-FAMILY
 - DTG DOWNTOWN GATEWAY
 - DTC DOWNTOWN CORE
 - HC HIGHWAY COMMERCIAL
 - RO RESEARCH OFFICE
 - AA ACTIVE ADULT AGE RESTRICTED SINGLE FAMILY
 - BANK STREET REDEVELOPMENT ZONE
 - REDEVELOPMENT SUBAREA 2
 - REDEVELOPMENT SUBAREA 3
 - HISTORIC DISTRICT

EXISTING ZONING MAP
HIGHTSTOWN BOROUGH
MERCER COUNTY, NEW JERSEY

SEPTEMBER 2019





Robert's
ENGINEERING GROUP LLC
Women Business Enterprise Certified

CERTIFICATE OF AUTHORIZATION: 24GA2819100
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com



Roberts

ENGINEERING GROUP LLC
Women Business Enterprise Certified

October 9, 2019

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08690

Planning Board
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08690

Environmental Commission
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08690

Re: Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1749

Dear Mayor, Council, Planning Board and Environmental Commission:

Enclosed with this letter, please find the following:

1. One (1) copy of construction details for the proposed underdrain and recharge basin for Council, Planning Board, and Environmental Commission.
2. One (1) copy of an overall site improvements plan at a scale of 1" = 20'. This plan is on 36"x70" paper for Council, Planning Board, and Environmental Commission.
3. Copies of a plan entitled, "Proposed Site Layout, Improvements to Lincoln Avenue, Hagemount Avenue, and Rocky Brook Court, Borough of Hightstown, Mercer County, New Jersey, dated October 1, 2019. This plan is on 30"x42" paper. One (1) copy is for Council, five (5) copies are for Planning Board, and two (2) copies are for the Environmental Commission.

As you know, the Borough spent a great deal of time reviewing the scope of work required for the above referenced project. The proposed improvements include tree removal at various locations, new curbs, new sidewalks, roadway realignment, improved drainage, etc.

The formal design has been moving forward since the final scope of work was approved by Council. We are submitting plans for review. This letter is to review the requested improvements, and particular areas of difficulty we have encountered during the detailed design.

The approved scope is as follows:

1. Sidewalks will be installed on the south side of Lincoln Avenue between Oak Lane and Hutchinson Street. This was done by narrowing the roadway and shifting the southern curb line towards the pavement.
2. Five existing trees are to be removed on the south side of Lincoln Avenue between Hagemount Avenue and Hutchinson Street. The trees will allow for recessed on-street parking on Lincoln Avenue between Hagemount Avenue and Hutchinson Street.
3. Two existing trees are to be removed on the north side of Lincoln Avenue between Hagemount Avenue and Hutchinson Street.
4. A new crosswalk will be constructed across Lincoln Avenue, just west of the intersection with Hagemount Avenue.

Improvements to Lincoln Avenue,
 Hagemount Avenue and Rocky Brook Court
 Borough of Hightstown, Mercer County, New Jersey
 Our File No.: H1749
 Page 2 of 2

5. Utility improvements include replacement of two fire hydrants and replacement of all Orangeburg sanitary laterals.
6. Underdrains will be installed so that residents may connect sump pump discharges to a common stormwater collection system. The common collection system will be comprised of perforated underdrain pipe that will be laid within a clean stone trench and encased with filter fabric. The collection system will collect sump discharges and discharge into the soil with an overflow into the existing drainage collection system. This will allow for reduced runoff at the surface and will encourage groundwater recharge.
 - a. Existing underdrains on Hagemount Avenue will be replaced and extended towards the cul-de-sac.
 - b. New underdrains will be constructed at Rocky Brook Court along the north side of the road and around the cul-de-sac.
 - c. New underdrains will be constructed on Lincoln Avenue. In addition, a recharge basin will be installed on Lincoln Avenue just west of the intersection with Hutchinson Street. This basin will have a stone bottom and will collect stormwater runoff from the road as well as sump discharges that will be connected to a new 6-inch underdrain. The basin will have an overflow pipe that will connect to existing stormwater piping in Hutchinson Street.
 - d. The overflow pipe is located on the northern side of Lincoln Avenue and is expected to impact the tree roots of the adjacent London Plane. The alternative location for the overflow pipe is the southern side of Lincoln Avenue, and it will impact the tree roots of two Oaks. We are requesting direction on which option is most desirable. Please know that we are constrained by sanitary, gas and water mains in the roadway in this area.
7. Sidewalks will be installed on one side of Hagemount Avenue in conformance with the presentation made to the public and Council.
8. In addition to the above, the Borough authorized installation of sidewalks on the north side of Rocky Brook Court and around the cul-de-sac. During our design, we have found that the installation of sidewalks around the cul-de-sac at Rocky Brook Court is not feasible due to existing conditions (alignment, utilities, and elevations). Existing driveways are at slopes up to 18%. Installing new sidewalk, which must meet ADA cross slope, will increase the driveway slope behind the sidewalk and would require full replacement up to the garages and we would not be able to provide acceptable slopes. It is our recommendation that sidewalk not be installed on Rocky Brook Court. Please confirm your agreement.

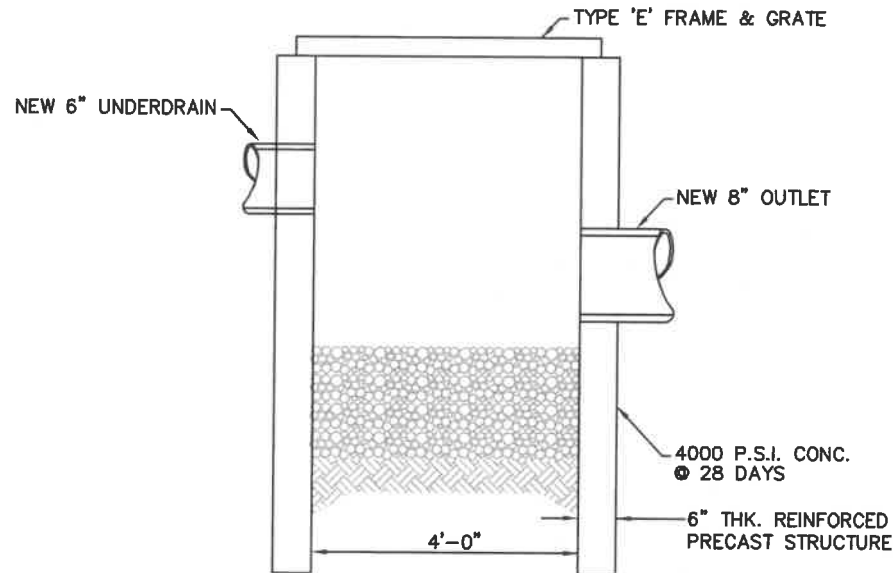
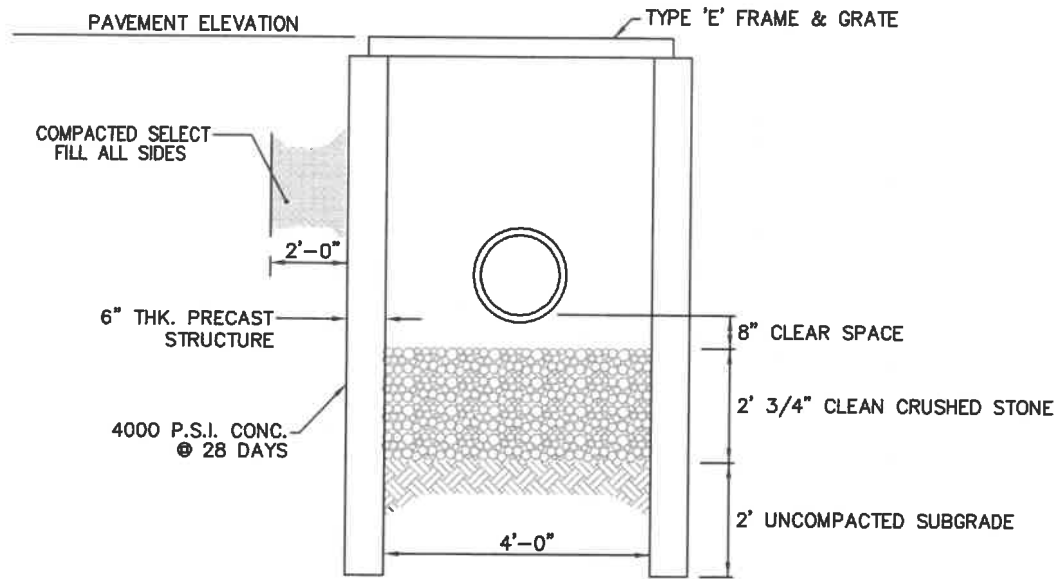
Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
 Peggy Riggio, RMC, CMR, Deputy Borough Clerk
 Sandy Belan, Borough Planning Board Secretary
 Ken Lewis, Borough Superintendent of Public Works
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC



CATCH BASIN DETAIL

N.T.S.

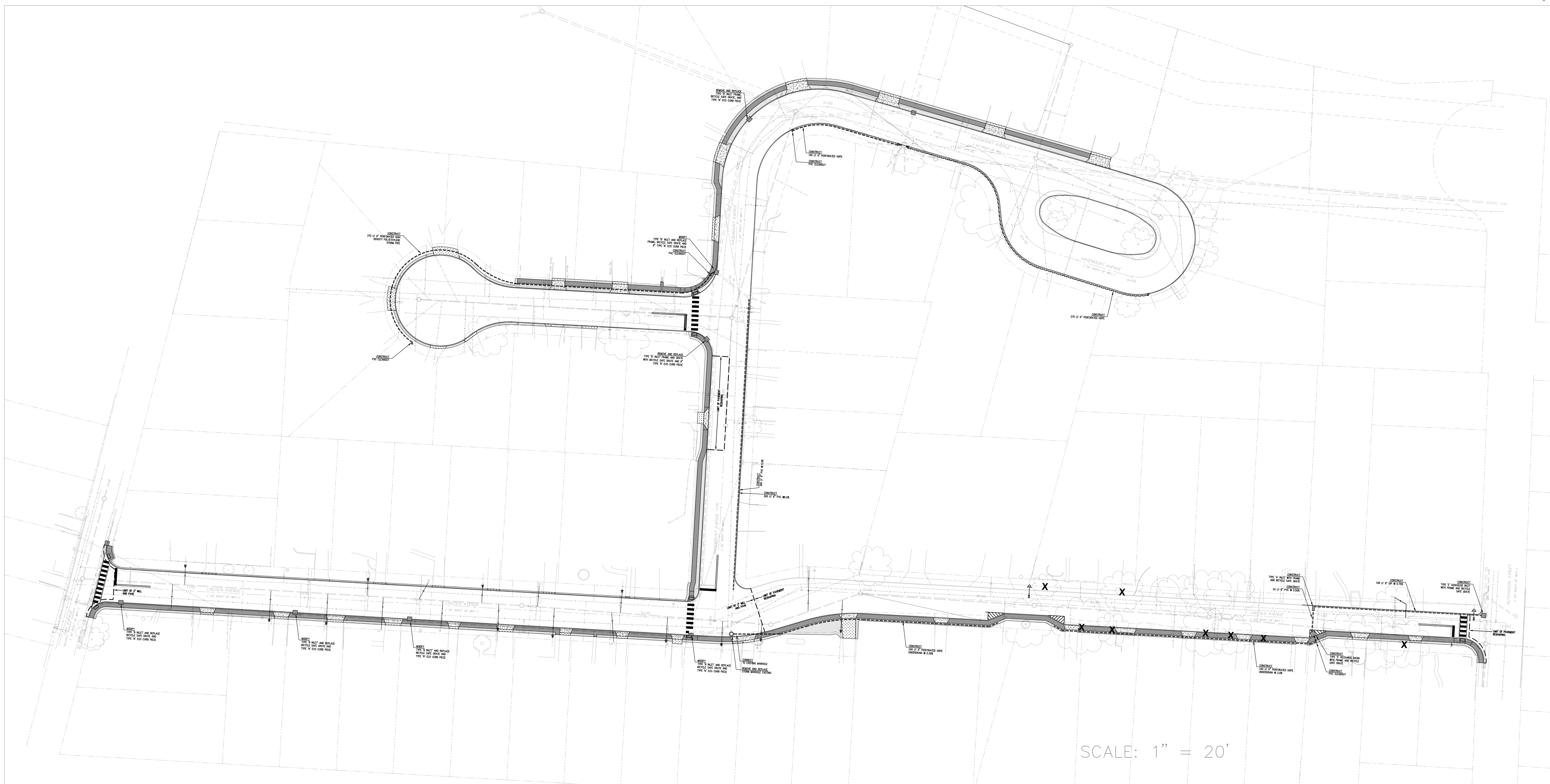


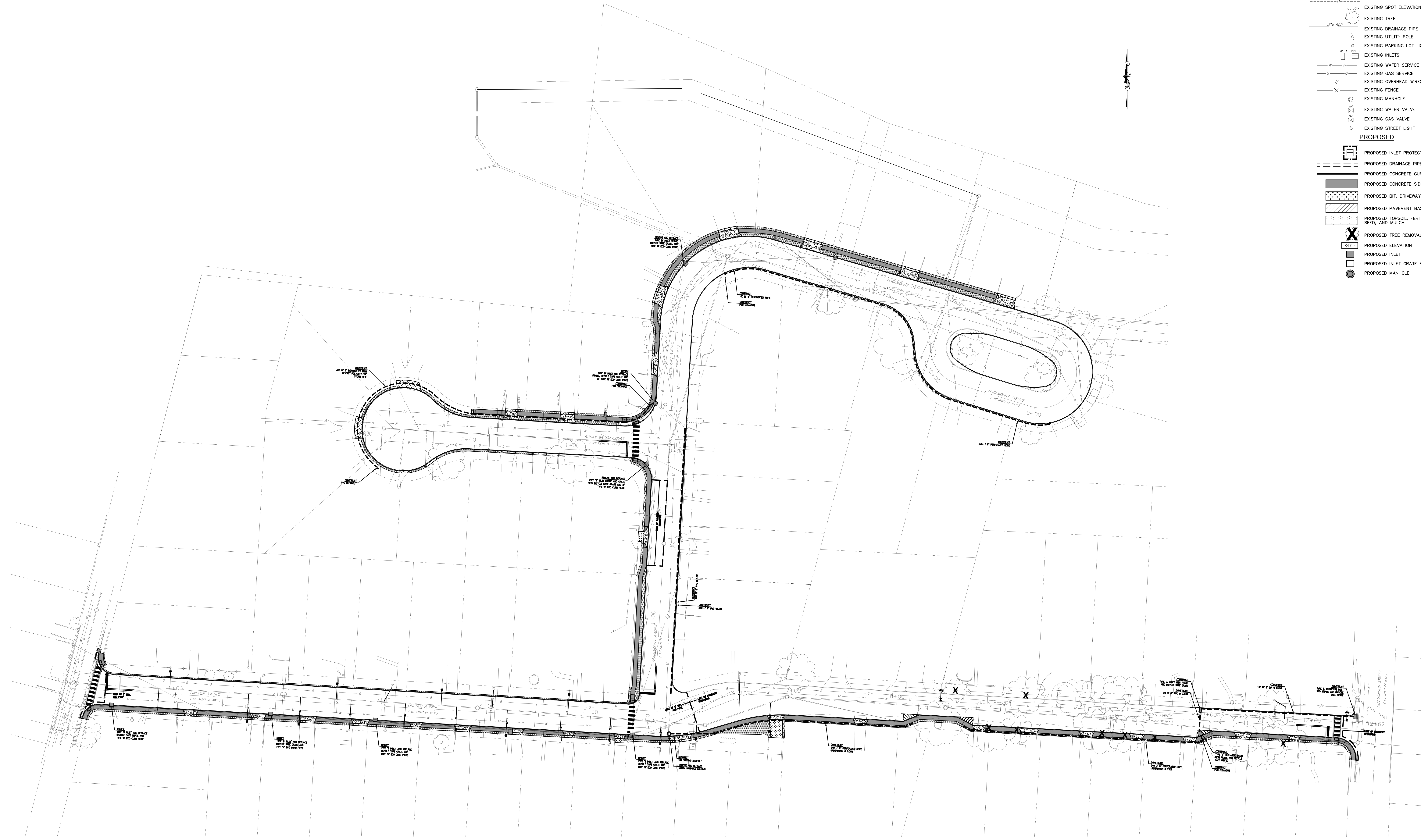
Roberts
ENGINEERING GROUP LLC
Wisconsin Business Enterprise Certified

CERTIFICATE OF AUTHORIZATION: 24GA28159100
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

CATCH BASIN DETAIL

**BOROUGH OF HIGHTSTOWN
MERCER COUNTY, NEW JERSEY**





LEGEND	
EXISTING	
	EXISTING STREET ROW LINE
	EXISTING CONCRETE CURB
	EXISTING CONTOURS
	EXISTING SPOT ELEVATION
	EXISTING TREE
	EXISTING DRAINAGE PIPE
	EXISTING UTILITY POLE
	EXISTING PARKING LOT LIGHT
	EXISTING INLETS
	EXISTING WATER SERVICE
	EXISTING GAS SERVICE
	EXISTING OVERHEAD WIRES
	EXISTING FENCE
	EXISTING MANHOLE
	EXISTING WATER VALVE
	EXISTING GAS VALVE
	EXISTING STREET LIGHT
PROPOSED	
	PROPOSED INLET PROTECTION
	PROPOSED DRAINAGE PIPE
	PROPOSED CONCRETE CURB
	PROPOSED CONCRETE SIDEWALK
	PROPOSED BIT. DRIVEWAY REPAIR
	PROPOSED PAVEMENT BASE REPAIR
	PROPOSED TOPSOIL, FERTILIZER, SEED, AND MULCH
	PROPOSED TREE REMOVAL
	PROPOSED ELEVATION
	PROPOSED INLET
	PROPOSED INLET GRATE REPLACEMENT
	PROPOSED MANHOLE

Roberts ENGINEERING GROUP LLC Whisper Business Enterprise Certified CERTIFICATE OF AUTHORIZATION: 24GA2859100		PROPOSED SITE LAYOUT																	
1670 Whittehorse-Hamilton Square Rd. Hamilton, New Jersey 08690 609-586-1141 fax 609-586-1143 www.RobertsEngineeringGroup.com		IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE, AND ROCKY BROOK COURT BOROUGH OF HIGHTSTOWN MERCER COUNTY, NEW JERSEY																	
CARMELA ROBERTS, PE LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. No. 24GE03441900		<table><tr><td>FILE NO.:</td><td>DESIGNED BY:</td></tr><tr><td>H1749</td><td>CC</td></tr><tr><td>DRAWN BY:</td><td>DRAWN BY:</td></tr><tr><td>JA/KP</td><td>CR</td></tr><tr><td>DATE:</td><td>10/1/2019</td></tr><tr><td>SCALE:</td><td>N.T.S.</td></tr><tr><td>DWG. No.:</td><td>SC1</td></tr><tr><td>SHEET No.:</td><td></td></tr></table>		FILE NO.:	DESIGNED BY:	H1749	CC	DRAWN BY:	DRAWN BY:	JA/KP	CR	DATE:	10/1/2019	SCALE:	N.T.S.	DWG. No.:	SC1	SHEET No.:	
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JA/KP	CR																		
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SCALE:	N.T.S.																		
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SHEET No.:																			
		1 OF 1																	



The Borough of Hightstown Planning Board

156 Bank Street, Hightstown, New Jersey 08520

609-490-5100, extension 617

Website: www.hightstownborough.com

TO: Borough of Hightstown Council

FROM: Planning Board

SUBJECT: Improvements to Lincoln Ave., Hagemount Ave. and Rocky Brook Ct.

DATE: October 18, 2018

The Planning Board reviewed the proposed Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court per Roberts Engineering Group letter dated October 9, 2019, as presented by Carmela Roberts at the October 15, 2019 Planning Board Meeting.

The Planning Board deferred the following items to the Borough Council:

- 1) Consensus of the Planning Board that no sidewalks be installed on Rocky Brook Court due to existing conditions (alignment, utilities and elevations,) as noted in the Engineer's Report.
- 2) Trees – Ms. Roberts informed the Board that the resident on 305 Lincoln Avenue “would like the tree in front of his property removed” (tree is not in good condition). Consensus of the Planning Board that the Borough Council make the determination regarding the tree removal at 305 Lincoln Avenue.

Submitted by:

Sandra Belan
Planning Board Secretary

Resolution 2019-190

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #2 – REIVAX CONTRACTING (STOCKTON STREET WATER MAIN REPLACEMENT)

WHEREAS, on April 24, 2019, the Borough Council awarded a contract for the Stockton Street Water Main Replacement to Reivax Contracting of Newark, New Jersey at the price of \$933,750.00; and

WHEREAS, the contractor has submitted payment request #2 for partial payment through October 7, 2019 for mobilization, site clearing, police traffic directors, test holes, 8” HDPE pipe and gate valves on Stockton Street in the total amount of \$96,698.38; and

WHEREAS, the Borough Engineer has recommended approval of payment #2 to Reivax Contracting of Newark, New Jersey for \$96,698.38; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #2 to Reivax Contracting of Newark, New Jersey for \$96,698.38, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 21, 2019.

Debra L. Sopronyi
Borough Clerk



MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: October 16, 2019

RE: Stockton Street Water Main Replacement
Payment No. 2
Our File No.: H1676

Attached please find the following in reference to Payment No. 2 which is a partial payment through October 7, 2019 for mobilization, site clearing, police traffic directors, test holes, 8" HDPE pipe, and gate valves.

1. Payment No. 2.
2. Invoice No. 2.
3. Certified Payrolls.
4. Monthly Manning Report.

I recommend payment be made to Reivax Contracting in the amount of \$96,698.38.

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
Mickie O'Conner, Borough Accounts Payable
George Lang, Borough CFO
Monika Pates, Borough Assistant Finance Officer
Ken Lewis, Borough Superintendent of Public Works
Roosevelt Rebimbas, Jr., Reivax Contracting
Cameron Corini, PE, Roberts Engineering Group, LLC
Paul Weitz, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



1670 Whitehorse Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

PAYMENT No. 2
STOCKTON STREET WATER MAIN REPLACEMENT
Borough of Hightstown, Mercer County, New Jersey
October 10, 2019
File No.: H1676

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	1.00	\$8,800.00	\$8,800.00
2	Site Clearing	1.00	LS	0.25	0.25	\$20,000.00	\$5,000.00
3	Project Video & Photographs	1.00	LS	1.00	0.00	\$1,800.00	\$1,800.00
4	Traffic Control	1.00	LS	0.50	0.00	\$2,700.00	\$1,350.00
5	Police Traffic Directors	1,000.00	HOURL	78.33	61.05	\$95.00	\$7,441.20
6	Inlet Protection	6.00	EA	0.00	0.00	\$1.00	\$0.00
7	Test Holes, If & Where Directed	200.00	CY	64.65	22.09	\$250.00	\$16,162.22
8	8" HDPE Water Main	2,005.00	LF	590.00	590.00	\$105.00	\$61,950.00
9	6" HDPE Water Main	15.00	LF	0.00	0.00	\$105.00	\$0.00
10	4" HDPE Water Main	24.00	LF	0.00	0.00	\$70.00	\$0.00
11	8" x 8" Wet Tap and Valve	3.00	EA	0.00	0.00	\$7,000.00	\$0.00
12	4" X 4" Wet Tap and Valve	3.00	EA	0.00	0.00	\$5,100.00	\$0.00
13	8" Insertion Valve	6.00	EA	3.00	0.00	\$9,000.00	\$27,000.00
14	4" Insertion Valve	4.00	EA	4.00	1.00	\$7,700.00	\$30,800.00
15	8" Gate Valve	16.00	EA	1.00	1.00	\$3,900.00	\$3,900.00
16	6" Gate Valve	4.00	EA	0.00	0.00	\$3,500.00	\$0.00
17	4" Gate Valve	2.00	EA	0.00	0.00	\$3,300.00	\$0.00
18	2" Gate Valve	1.00	EA	0.00	0.00	\$2,900.00	\$0.00
19	10" x 10" x 8" D.I. Tee	1.00	EA	0.00	0.00	\$1.00	\$0.00
20	8" X 8" HDPE Tee	4.00	EA	0.00	0.00	\$1.00	\$0.00
21	8" x 6" HDPE Tee	8.00	EA	0.00	0.00	\$1.00	\$0.00
22	8" x 4" HDPE Tee	2.00	EA	0.00	0.00	\$1.00	\$0.00
23	8" Cap	7.00	EA	0.00	0.00	\$1.00	\$0.00
24	6" Cap	1.00	EA	0.00	0.00	\$1.00	\$0.00
25	4" Cap	1.00	EA	0.00	0.00	\$1.00	\$0.00
26	Fire Hydrant Assembly	4.00	EA	0.00	0.00	\$7,000.00	\$0.00
27	1" Crosslinked Polyethylene Water Service	1,145.00	LF	0.00	0.00	\$60.00	\$0.00
28	2" Crosslinked Polyethylene Water Service	25.00	LF	0.00	0.00	\$170.00	\$0.00
29	Abandon Existing Water Main in Place	1.00	LS	0.00	0.00	\$7,500.00	\$0.00
30	Select Fill, If & Where Directed	100.00	CY	0.00	0.00	\$1.00	\$0.00
31	1-1/2" Clean Stone, If & Where Directed	100.00	CY	0.00	0.00	\$1.00	\$0.00
32	Concrete Curb, 4000 PSI, If & Where Directed	525.00	LF	0.00	0.00	\$28.00	\$0.00
33	Concrete Sidewalk, 4000 PSI, 4" Thick, If & Where Directed	200.00	SY	0.00	0.00	\$100.00	\$0.00
34	Permanent Pavement Restoration	1,970.00	SY	0.00	0.00	\$60.00	\$0.00
35	24" Wide Yellow Epoxy Pavement Striping	20.00	LF	0.00	0.00	\$7.00	\$0.00
36	24" Wide White Thermoplastic Pavement Striping	425.00	SF	0.00	0.00	\$5.00	\$0.00
37	8" Wide White Thermoplastic Pavement Striping	200.00	SF	0.00	0.00	\$4.00	\$0.00
38	4" Wide Double Yellow Epoxy Pavement Striping	5,400.00	LF	0.00	0.00	\$1.00	\$0.00
39	4" Wide White Epoxy Pavement Striping	175.00	LF	0.00	0.00	\$1.00	\$0.00
40	Arrow 'Only' Pavement Marking	1.00	EA	0.00	0.00	\$550.00	\$0.00
41	Topsoiling, 5" Thick	700.00	SY	0.00	0.00	\$1.00	\$0.00
42	Fertilizer, Seed and Mulch	700.00	SY	0.00	0.00	\$1.00	\$0.00
43	Fuel Price Adjustment	1.00	LS	0.00	0.00	\$5,000.00	\$0.00
44	Asphalt Price Adjustment	1.00	LS	0.00	0.00	\$7,500.00	\$0.00
45	Allowance	1.00	LS	0.00	0.00	\$50,000.00	\$0.00
TOTAL WORK COMPLETED							\$164,203.42
LESS: RETAINAGE		2%					\$3,284.07
SUBTOTAL							\$160,919.35
LESS: PREVIOUS PAYMENTS							\$64,220.97
TOTAL AMOUNT DUE							\$96,698.38
AMOUNT OF ORIGINAL CONTRACT							\$933,750.00

REIVAX CONTRACTING CORP.

68 Finderne Ave.
Bridgewater, NJ 08807

INVOICE

Date	Invoice #
10/7/2019	1908-02

Borough of Hightstown
156 Bank Sreet
Highstown, NJ 08520

Reivax Project #	Customer P.O.	Project Name	Customer Project #
19-08		19-08 Stockton Stree...	

Bid Item	Description	Qty	Rate	Previous Qty	Total Qty to...	Amount
19-08 Hights... RETAINAGE	Work Period of 9/24/19 to 10/7/19		98,671.82 -2.00%			98,671.82 -1,973.44
				Balance Due		
				\$96,698.38		

Phone #	Fax #
908-864-4253	908-864-4257

ORDINANCE 2019-15

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN RE-ZONING CERTAIN PROPERTIES, ADOPTING AN UPDATED ZONING MAP, AND AMENDING AND SUPPLEMENTING CHAPTER 28, “ZONING,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Borough of Hightstown (the “Borough”) has previously adopted an Official Zoning Map, last dated September 2008, which depicts the boundaries of all zoning districts within the Borough; and

WHEREAS, as part of a periodic general reexamination (“reexamination”) of the Borough’s Master Plan, undertaken pursuant to N.J.S.A. 40:55D-89, the Borough’s Planning Board (the “Planning Board”) has recommended that the zoning districts that are currently identified as the “CC-1 Central Commercial District” and “CC-2 Central Commercial District,” along with all of the real properties situated therein, be reclassified to be part of a new zoning district to be known as the “DTC Downtown Core” District; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning regulations governing the new “DTC Downtown Core” District be amended in certain respects from those which previously governed the “CC-1 Central Commercial District” and “CC-2 Central Commercial District”; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning district that is currently identified as the “R-PO Residential Professional Office District,” along with all of the real properties situated therein, be reclassified to be part of a new zoning district to be known as the “DTG Downtown Gateway” District; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning regulations governing the new “DTG Downtown Gateway” District be amended in certain respects from those which previously governed the “R-PO Residential Professional Office District”; and

WHEREAS, the Borough Engineer has prepared an updated Zoning Map which reflects and incorporates the new zoning district classifications; and

WHEREAS, a copy of the updated and amended Zoning Map, as prepared by Roberts Engineering Group, LLC, dated September 2019, is attached hereto as Exhibit “A” and made a part hereof; and

WHEREAS, it is the desire of the Borough Council to adopt the attached updated and amended Zoning Map so that it shall now represent the Official Zoning Map of the Borough pursuant to N.J.S.A. 40:55D-32; and

WHEREAS, the Borough Council also wishes to revise the Borough Code accordingly.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That the Borough hereby reclassifies the zoning district which was previously known as the “CC-1 Central Commercial District” to a new zoning district to be known as the “DTC Downtown Core”

District, and hereby rezones all of the properties located within the former “CC-1 Central Commercial District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTC Downtown Core” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 2. That the Borough hereby reclassifies the zoning district which was previously known as the “CC-2 Central Commercial District” to a new zoning district to be known as the “DTC Downtown Core” District, and hereby rezones all of the properties located within the former “CC-2 Central Commercial District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTC Downtown Core” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 3. That the Borough hereby reclassifies the zoning district which was previously known as the “R-PO Residential Professional Office District” to a new zoning district to be known as the “DTG Downtown Gateway” District, and hereby rezones all of the properties located within the former “R-PO Residential Professional Office District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTG Downtown Gateway” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 4. That, in accordance with N.J.S.A. 40:55D-32, the Borough Council hereby approves and adopts the amended and updated Zoning Map, which is attached hereto as Exhibit “A,” as prepared by Roberts Engineering Group, LLC and dated September 2019, to represent the Official Zoning Map of the Borough of Hightstown.

Section 5. That the updated Zoning Map, which is attached hereto as Exhibit “A,” shall supersede the prior Zoning Map of the Borough, which was dated September 2008.

Section 6. That Subsection 28-3-2, entitled “Zoning Map,” of Section 28-3, “Districts Established; Zoning Map,” of Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following respects (deletions are shown with ~~strikeout~~; additions are shown with underline):

Subsection 28-3-2 Zoning Map.

The boundaries of the districts are hereby established as shown on the
Zoning Map, Borough of Hightstown, Mercer County, New Jersey, dated ~~September 2008~~
September 2019, which, with all explanatory matter thereon, is hereby adopted and made a part
of this chapter by reference. Such map shall be kept on file in the offices of the Borough
Clerk for the use and benefit of the public.

Section 7. That Subsection 28-3-14, previously entitled “CC-2 Central Commercial District,” is hereby eliminated and repealed in its entirety, and subsequent sections shall be renumbered accordingly.

Section 8. That, since the revisions set forth in the within Ordinance were all recommended by the Planning Board as part of a periodic general reexamination of the Borough’s Master Plan pursuant to N.J.S.A. 40:55D-89, the notice provisions set forth in N.J.S.A. 40:55D-62.1 are not applicable to the zoning district classification changes set forth herein.

Section 9. That, following the adoption of this Ordinance, a copy of this Ordinance and the attached updated Zoning Map shall be filed with the Mercer County Planning Board and the Mercer County Clerk’s office in accordance with N.J.S.A. 40:55D-16.

Section 10. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 11. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 12. That this Ordinance shall become effective upon final passage and publication in accordance with the law, but not until a copy of this Ordinance and the attached updated Zoning Map have been filed with the Mercer County Planning Board and the Mercer County Clerk's office pursuant to N.J.S.A. 40:55D-16.

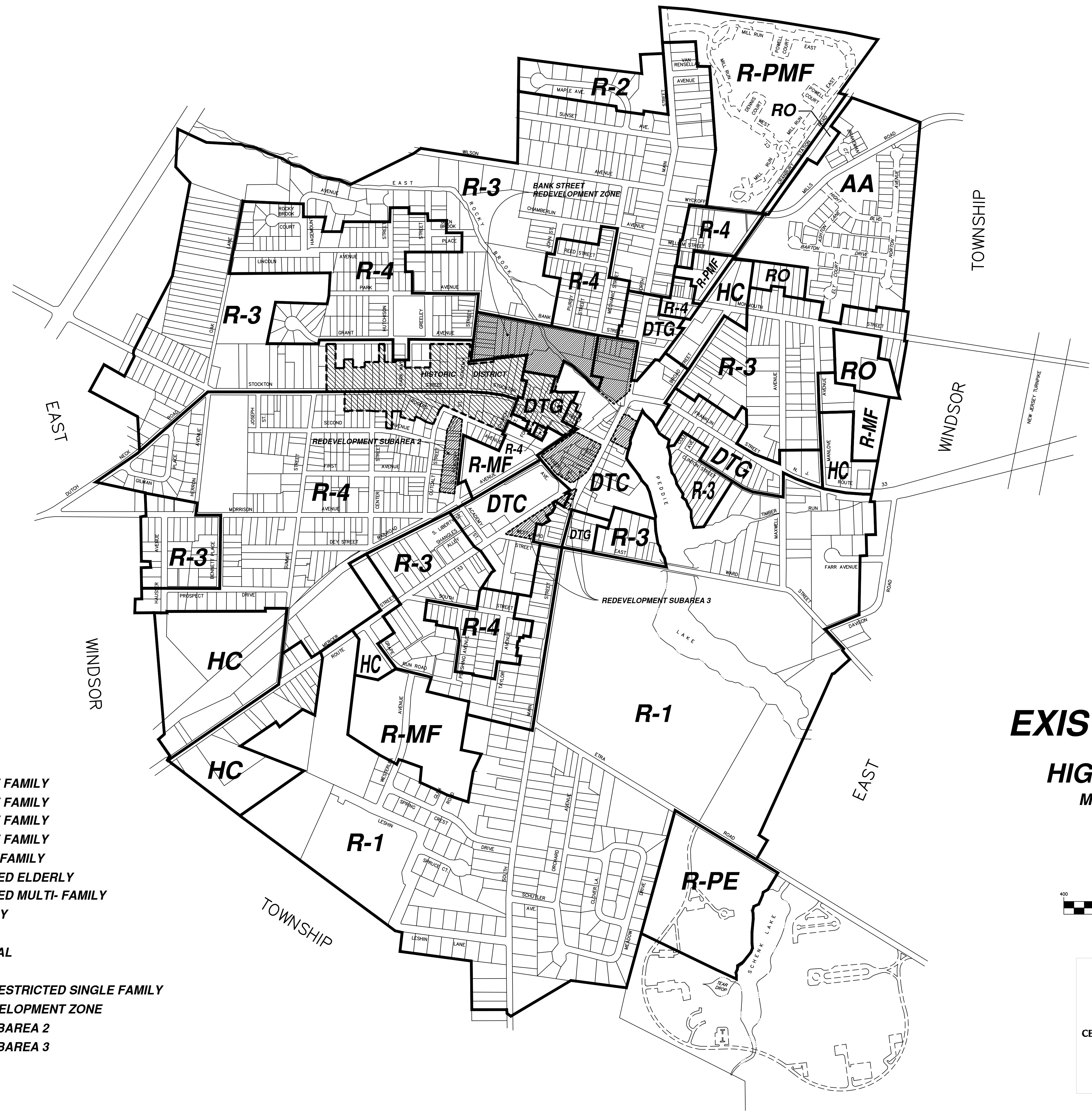
Introduction: October 7, 2019

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR



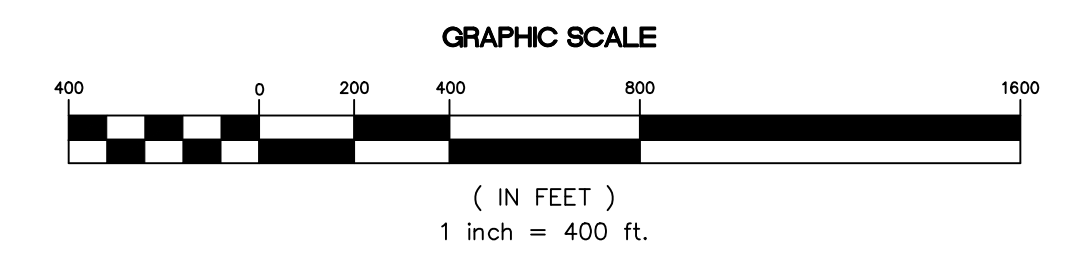
ZONES

- R-1 RESIDENTIAL- SINGLE FAMILY
- R-2 RESIDENTIAL- SINGLE FAMILY
- R-3 RESIDENTIAL- SINGLE FAMILY
- R-4 RESIDENTIAL- SINGLE FAMILY
- R-MF RESIDENTIAL- MULTI- FAMILY
- R-PE RESIDENTIAL- PLANNED ELDERLY
- R-PMF RESIDENTIAL- PLANNED MULTI- FAMILY
- DTG DOWNTOWN GATEWAY
- DTC DOWNTOWN CORE
- HC HIGHWAY COMMERCIAL
- RO RESEARCH OFFICE
- AA ACTIVE ADULT AGE RESTRICTED SINGLE FAMILY
- [Hatched Box] BANK STREET REDEVELOPMENT ZONE
- [Hatched Box] REDEVELOPMENT SUBAREA 2
- [Hatched Box] REDEVELOPMENT SUBAREA 3
- [Hatched Box] HISTORIC DISTRICT

EXISTING ZONING MAP

HIGHTSTOWN BOROUGH
MERCER COUNTY, NEW JERSEY

SEPTEMBER 2019



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Ordinance 2019-16

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
SECTION 7-13 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF
THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

WHEREAS, the addition of said bike lanes would require prohibiting parking on both sides of North Main Street from Monmouth Street to the Borough Line; and

WHEREAS, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-11, entitled “Parking Time Limited on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue

Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblin of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curblin of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curblin of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblin of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblin of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue

Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
North Main Street	North	From the Borough Line to Monmouth Street
North Main Street	South	From Monmouth Street to the Borough Line
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street

Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: October 7, 2019

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

558 N Main Street
Hightstown, NJ 08520

September 27, 2019

Borough of Hightstown Council
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

RECEIVED

SEP 30 2019

MUNICIPAL CLERK'S OFFICE

Members of the Borough of Hightstown Council,

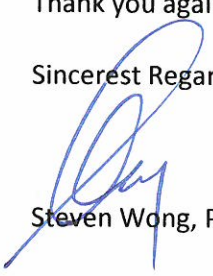
As a resident of Hightstown for over 14 years, I wanted to convey my support and appreciation for the new bike lanes installed on North Main Street and thank all those who worked to make this possible, in Hightstown and at Mercer County. I am glad to see all the multimodal infrastructure improvements being installed throughout the Borough.

As a transportation planner that focuses on bicycle and pedestrian and safety issues, I understand the benefits, safety, economic, health, etc., of making Hightstown more walkable. I am glad that Hightstown did not just stop at adopting a Complete Streets Policy but is taking steps to achieve the goals set forth in the policy.

As a father whose daughter rides her bike to Hightstown High School, I am grateful she has some dedicated space to ride safely. I encourage you to continue the bicycle facilities through town to provide a Safe Route to School. I do recognize there are some challenges as people are reluctant to give up on-street parking for bicycle facilities or any other improvements, but the safety benefits alone outweigh some inconvenience. On-street parking is now restricted in front of my home, but I gladly sacrifice that because it means a safer place for people to ride bicycles.

Thank you again and please continue making the Borough a better place.

Sincerest Regards,



Steven Wong, PP, AICP, PTP, RSP, PMP

cc: Mercer County Planning Department

VINCENT G. KUBAK, D.M.D.
605 NORTH MAIN STREET
HIGHTSTOWN, NEW JERSEY 08520
TELEPHONE (609) 448-0278

RECEIVED
OCT 16 2019
MUNICIPAL CLERK'S OFFICE

October 15, 2019

Lawrence D. Quattrone, Mayor
Debra L. Sopronyi, RMC Borough Clerk

Dear Borough Officials,

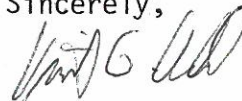
I am writing to you regarding the notice I received from your office about the ordinance (2019-16) to ban street parking on Norht Main Street. My dental office is located at 605 North Main Street and my patients park in front of my office building. There are usually no more than two cars parked at a time. This has been the procedure for sixty five (65) years, as there has been a dental office here since 1954. To ban street parking would greatly restrict my ability to operate my business.

This letter dated October 9, 2019, received at my office October 12, 2019, is not enough time for me to prepare legal counsel for the October 21, 2019 council meeting.

I feel the council should look out for the needs of the home owners and in my case the professional office that will be affected. I have been in this location for the last forty three (43) years.

It appears to me that there is adequate room for parking and will not hinder the outlined bike lane. Please advise, I can be reached at (609) 448- 0278.

Sincerely,



Vincent G. Kubak, D.M.D.

Resolution 2019-191

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,144,405.32 from the following accounts:

Current		\$968,162.27
W/S Operating		58,846.71
General Capital		40,042.87
Water/Sewer Capital		64,220.97
Grant		0.00
Trust		0.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>13,132.50</u>
Total		<u>\$1,144,405.32</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 21, 2019.

Debra L. Sopronyi
Borough Clerk

Date: October 21, 2019

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 10/21/19

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
LANGUAGE LINE SERVICES	10/3/2019	19-01484	30146	\$ 93.64
BANK OF AMERICA	10/10/2019	19-01519	30242	\$ 113.94
M&T BANK C/O BRON INC	10/10/2019	19-01524	30243	\$ 500.00
TREASURER, STATE OF NJ, DCA	10/10/2019	19-01515	30244	\$ 1,725.00
STATE OF NJ DEPT OF TREASURY	10/11/2019	19-01554	1450	\$ 46,302.92
EAST WINDSOR REGIONAL SCHOOL	10/15/2019	19-01520	1451	\$ 850,587.00

TOTAL				<u>\$899,322.50</u>
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WATER AND SEWER MANUAL

BANK OF AMERICA	10/10/2019	19-01518	30242	\$ 32.84
STATE OF NJ DEPT OF TREASURY	10/11/2019	19-01554	1326	\$ 15,650.08
TOTAL				<u>\$ 15,682.92</u>

ESCROW

TOTAL				<u>\$ -</u>
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GENERAL CAPITAL

PIONEER GENERAL CONTRACTING	10/10/2019	19-01552	6352	\$ 22,600.00
REMINGTON & VERNICK ENGINEERS	10/10/2019	19-01523	6353	\$ 8,204.35
THE MUSIAL GROUP	10/10/2019	19-01488	6354	\$ 6,602.52
VAN CLEEF ENGINEERING	10/10/2019	19-01522	6355	\$ 114.00
TOTAL				<u>\$ 37,520.87</u>

WATER AND SEWER CAPITAL

REIVAX CONTRACTING	10/10/2019	19-01521	5908	\$ 64,220.97
TOTAL				<u>\$ 64,220.97</u>

MANUAL TOTAL				<u>\$ 1,016,747.26</u>
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P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Detail without Line Item Notes		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
	Item Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date	Invoice	Exc
1STCH005 1ST CHOICE SAFETY EQUIPMENTINC										
	19-00697 05/15/19 FLIR K-1 CAMERAS (2)									
	1 FLIR K-1 CAMERAS (2)	1,198.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	05/15/19	10/16/19		B0010470	N
	Vendor Total:	1,198.00								
ACTIO010 ACTION UNIFORM CO, LLC										
	19-01439 09/24/19 GENDRON - CLOTHING ALLOWANCE									
	1 GENDRON - CLOTHING ALLOWANCE	183.00	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/24/19	10/16/19		26561	N
	Vendor Total:	183.00								
ALERT005 ALERT ALL CORP										
	19-01475 10/01/19 REFLECTIVE BACKPACK SCHOOL KIT									
	1 REFLECTIVE BACKPACK SCHOOL KIT	2,457.00	9-01-25-256-002-048	B FIRE PREVENTION	R	10/01/19	10/16/19		219100158	N
	Vendor Total:	2,457.00								
A0910 ALLMAX SOFTWARE, INC.										
	19-01500 10/04/19 QUOTE #3051									
	1 OPERATOR 10 WASTEWATER ANNUAL	1,170.00	9-09-55-501-002-518	B Service Contracts - AWWTP	R	10/04/19	10/16/19		24484	N
	Vendor Total:	1,170.00								
A0054 AQUA PRO-TECH LABORATORIES										
	19-01526 10/09/19 INVOICE #9090192M									
	1 PROD #9090192-01 OIL & GREASE	45.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		90901923	N
	2 PORD. 9090192-01 VP+15	0.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N
	3 PROD #9090192-01 VO + 15	150.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N
	4 PROD #9090192-02 AMMONIA	40.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N
	5 PROD#9090192-03 FECAL COLIFORM	45.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N
	6 PROD#9090541-01 FECAL COLIFORM	45.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N
	7 PROD #9090927-01 AMMONIA	40.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N
	8 PROD #9090927-02 AMMONIA	40.00	9-09-55-501-002-532	B Outside Lab Testing	R	10/09/19	10/16/19		9090192M	N

Vendor # Name											
PO #	PO Date	Description	Amount	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item	Description			Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice
A0054 AQUA PRO-TECH LABORATORIES Continued											
19-01526 10/09/19 INVOICE #9090192M Continued											
9	HANDLING CHARGE		12.15	9-09-55-501-002-532	B	Outside Lab Testing	R	10/09/19	10/16/19		9090192M
			417.15								
Vendor Total:			417.15								
BELS0005 BELSON, LLC											
19-01438 09/24/19 REPLACEMENT BENCH SLATS											
1	QUOTE WQ 260575 - VBP-60-R-RS		70.00	9-01-28-369-001-141	B	Parks & Playgrd Maintenance	R	09/24/19	10/16/19		179296
2	QUOTE WQ 260575 - SHIPPING		46.39	9-01-28-369-001-141	B	Parks & Playgrd Maintenance	R	09/24/19	10/16/19		179296
			116.39								
Vendor Total:			116.39								
B0921 BRITTON INDUSTRIES, INC											
19-01508 10/04/19 SEPT 2019 YARD WASTE DISP											
1	INV. 0406769 - YD WSTE DISP		115.68	9-01-26-311-001-168	B	Yardwaste	R	10/04/19	10/16/19		0406769
2	INV. 0408831 - YD WSTE DISP		138.05	9-01-26-311-001-168	B	Yardwaste	R	10/04/19	10/16/19		0408831
3	INV. 0411261 - YD WSTE DISP		134.91	9-01-26-311-001-168	B	Yardwaste	R	10/04/19	10/16/19		0411261
4	INV. 0413575 - YD WSTE DISP		111.14	9-01-26-311-001-168	B	Yardwaste	R	10/04/19	10/16/19		0413575
			499.78								
Vendor Total:			499.78								
C0396 CAVANAUGH'S, INC.											
19-01387 09/19/19 MONTHLY PEST SERVICE											
1	INV. 758057 MONTHLY PEST SERV		20.00	9-01-26-310-001-024	B	Building Maintenance	R	09/19/19	10/16/19		758057
2	INV. 758058 MONTHLY PEST SERV		20.00	9-01-26-310-001-024	B	Building Maintenance	R	09/19/19	10/16/19		758058
			40.00								
Vendor Total:			40.00								
C0067 CENTRAL JERSEY POWER											
19-01505 10/04/19 WASHER-SEALING											
1	INV. 162392 - WASHER-SEALING		2.60	9-01-26-311-001-034	B	Equipment Parts & Accessories	R	10/04/19	10/16/19		162392
Vendor Total:			2.60								

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
CGPH0005 CGP&H											
19-01483	10/03/19	GRANT WRITING & CONSULTING									
1	GRANT WRITING & CONSULTING	2,522.00	C-04-55-886-000-447	B	MUNICIPAL COMPLEX SOFT COSTS 2019-10	R	10/03/19	10/16/19		36744	N
Vendor Total:		2,522.00									
C0058 CINTAS CORPORATION #061											
19-01516	10/07/19	UNIFORM ADVANTAGE 9/6-9/27/19									
1	UNIFORM INV 061198968 9/6/19	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/07/19	10/16/19		061198968	N
2	UNIFORM INV 061204270 9/13/19	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/07/19	10/16/19		061204270	N
3	UNIFORM INV 061209805 9/20/19	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/07/19	10/16/19		061209805	N
4	UNIFORM INV 4030943057 9/27/19	64.73	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/07/19	10/16/19		4030943057	N
		258.92									
Vendor Total:		258.92									
COMCA005 COMCAST BUSINESS											
19-01561	10/16/19	ACCT 8499 05 243 0034100									
1	ACCT 8499 05 243 0034100	176.85	9-01-20-140-001-060	B	Internet Services and Web Services	R	10/16/19	10/16/19		499052430034100	N
2	ACCT 8499 05 243 0034100	164.85	9-01-20-140-001-060	B	Internet Services and Web Services	R	10/16/19	10/16/19		499052430034100	N
		341.70									
Vendor Total:		341.70									
CREST005 CREST ULTRASONICS CORP											
19-01434	09/24/19	CHEM-CREST 235									
1	CHEM-CREST 235	252.28	9-01-25-240-001-117	B	Ammunition & Target Practice	R	09/24/19	10/16/19		269402	N
Vendor Total:		252.28									
C0087 CUSTOM BANDAG, INC											
19-01461	10/01/19	TIRES/TIRE REPAIR									
1	INV. 80157017 - TIRES TRK 20	659.08	9-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	10/01/19	10/16/19		80157017	N
2	INV. 80157640 - TIRES TRK 20	629.08	9-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	10/01/19	10/16/19		80157640	N
		1,288.16									
Vendor Total:		1,288.16									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
E0576 EAST WINDSOR REGIONAL SCHOOL											
19-01506 10/04/19 SEPT. 2019 FUEL USE											
1	SEPT. 2019 FUEL USE - FIRE	179.60	9-01-31-460-001-166	B	Motor Fuel - Fire Dept.	R	10/04/19	10/16/19		SEPT 2019	N
2	SEPT. 2019 FUEL USE - POLICE	1,663.64	9-01-31-460-001-145	B	Motor Fuel - Police	R	10/04/19	10/16/19		SEPT 2019	N
3	SEPT. 2019 FUEL USE - 1ST AID	35.41	9-01-31-460-001-148	B	Motor Fuel - Emergency Medical	R	10/04/19	10/16/19		SEPT 2019	N
4	SEPT. 2019 FUEL USE - GARBAGE	921.98	9-01-31-460-001-147	B	Motor Fuel - Public Works	R	10/04/19	10/16/19		SEPT 2019	N
5	SEPT. 2019 FUEL USE - STREETS	661.09	9-01-31-460-001-147	B	Motor Fuel - Public Works	R	10/04/19	10/16/19		SEPT 2019	N
6	SEPT. 2019 FUEL USE - PARKS	49.21	9-01-31-460-001-147	B	Motor Fuel - Public Works	R	10/04/19	10/16/19		SEPT 2019	N
7	SEPT. 2019 FUEL USE - WATER	92.89	9-09-55-501-001-512	B	Motor Fuel	R	10/04/19	10/16/19		SEPT 2019	N
8	SEPT. 2019 FUEL USE - SEWER	79.36	9-09-55-501-002-512	B	Motor Fuel	R	10/04/19	10/16/19		SEPT 2019	N
9	SEPT. 2019 FUEL USE - CONSTRUC	20.36	9-01-31-460-001-151	B	MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	10/04/19	10/16/19		SEPT 2019	N
10	SEPT. 2019 FUEL FACILITY FEE	120.00	9-01-31-460-001-144	B	Upgrades to Fueling Facility	R	10/04/19	10/16/19		SEPT 2019	N
		3,823.54									
Vendor Total:		3,823.54									
EMPRO005 EMPRO PRODUCTS CO INC											
19-01392 09/19/19 SIGNS											
1	PART EM-79 OVERFILL SIGN	29.95	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/19/19	10/16/19		G55063	N
2	PART EM-88 DELIVERY SIGN	59.95	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/19/19	10/16/19		G55063	N
3	12X3-ESK SPILL KIT DECAL	2.70	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/19/19	10/16/19		G55063	N
4	SHIPPING	14.53	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/25/19	10/16/19		G55063	N
		107.13									
Vendor Total:		107.13									
E0418 ENVIRONMENTAL ENGINEERING											
19-01541 10/09/19 INVOICE #9665											
1	OPERATOR COVERAGE-PRES/PRINCIP	3,977.50	9-09-55-501-002-528	B	Outside Consulting Services (B	R	10/09/19	10/16/19		9665	N
2	MILEAGE	400.66	9-09-55-501-002-528	B	Outside Consulting Services (B	R	10/09/19	10/16/19		9665	N
3	REIMBURSEABLE EXPENSES	54.00	9-09-55-501-002-528	B	Outside Consulting Services (B	R	10/09/19	10/16/19		9665	N
4	MARKUP 10%	5.40	9-09-55-501-002-528	B	Outside Consulting Services (B	R	10/09/19	10/16/19		9665	N
		4,437.56									
Vendor Total:		4,437.56									

Vendor # Name										
PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
B0966 ERB'S GARAGE INC										
19-01090	07/24/19	A/C REPAIR ON PETERBILT								
1 INV.	13174		554.00	9-01-26-315-001-132	B Vehicle Maint. - Public Works	R	07/24/19	10/16/19	13174	N
Vendor Total:			554.00							
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC										
19-01550	10/10/19	SEPTEMBER 2019 INV 60919								
1 9/4-9/26/19	INV 60919		1,132.50	9-01-20-155-001-031	B Labor,Personnel & Union Council	R	10/10/19	10/16/19	60919	N
Vendor Total:			1,132.50							
Q0176 EUROFINS QC, INC										
19-01509	10/04/19	WATER ANALYSIS								
1 INV.	1992802 - WATER ANALYSIS		209.00	9-09-55-501-001-532	B Outside Testing/Labs	R	10/04/19	10/16/19	1992802	N
2 INV.	1993383 - WATER ANALYSIS		132.00	9-09-55-501-001-532	B Outside Testing/Labs	R	10/04/19	10/16/19	1993383	N
3 INV.	1993772 - WATER ANALYSIS		132.00	9-09-55-501-001-532	B Outside Testing/Labs	R	10/04/19	10/16/19	1993772	N
			473.00							
Vendor Total:			473.00							
GEETA005 GEETANJALI JAIN										
19-01557	10/15/19	MILEAGE 7/3/19 - 9/30/19								
1 MILEAGE	7/3/19 - 9/30/19		605.99	9-01-27-330-001-045	B Mileage/Travel	R	10/15/19	10/16/19	10/01/19	N
Vendor Total:			605.99							
M0714 GENSERVE, INC.										
19-01467	10/01/19	INVOICE #0181006								
1 B SERVICE	PENNSAUKEN		195.00	9-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	10/01/19	10/16/19	0181006	N
Vendor Total:			195.00							
G0115 GILMARTIN, ROBERT D.										
19-01551	10/10/19	OCTOBER 9, 2019 BOH MEETING								
1 OCTOBER 9,	2019 BOH MEETING		98.70	9-01-27-330-001-039	B Recording Secty.	R	10/10/19	10/16/19	OCTOBER 9, 2019	N
Vendor Total:			98.70							

October 16, 2019
02:42 PM

Borough of Hightstown
Bill List By Vendor Name

Page No: 6
58

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
G0001 GPANJ											
19-01501	10/04/19	OCTOBER MTG REGISTRATION									
1	REGISTRATION FOR	35.00	9-01-20-100-001-041	B	Conferences & Meetings	R	10/04/19	10/16/19		10/24/19	N
Vendor Total:		35.00									
H0122 HECTOR J. ORTIZ											
19-01534	10/09/19	UNIFORM REIMBURSEMENT									
1	UNIFORM REIMBURSEMENT	450.00	9-01-26-290-001-032	B	Uniforms	R	10/09/19	10/16/19		UNIFORMS	N
Vendor Total:		450.00									
H0126 HIGHTS ELECTRIC MOTOR, INC.											
19-01468	10/01/19	QUOTE #092419BS01									
1	GOULDS SUBMERSIBLE PUMP	1,238.12	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/01/19	10/16/19		0953845-IN	N
19-01503	10/04/19	QUOTE #100119BS01									
1	NON POTABLE PUMP #1	1,798.14	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/04/19	10/16/19		0953889-IN	N
Vendor Total:		3,036.26									
H0048 HIGHTS REALTY LLC											
19-01478	10/02/19	OCTOBER RENT FOR HPD									
1	OCTOBER RENT FOR HPD	4,234.65	9-01-26-310-001-025	B	Building Rental	R	10/02/19	10/16/19		OCTOBER 2019	N
Vendor Total:		4,234.65									
H1100 HOME DEPOT CREDIT SERVICES											
19-01195	08/16/19	JULY/AUG 2019 INVOICES									
1	INV. 2041206 - SCREWS/WASHERS	9.18	9-01-25-240-001-199	B	Miscellaneous	R	08/16/19	10/16/19		2041206	N
2	INV. 9521005 - PATCH SEAL TAPE	108.82	9-09-55-501-001-503	B	Water Plant Maintenance	R	08/16/19	10/16/19		9521005	N
3	INV. 3041843 - LIGHT TUBES	56.52	9-01-26-310-001-024	B	Building Maintenance	R	08/16/19	10/16/19		3041843	N
4	INV. 6522556 - GAS CAP	4.97	9-01-26-290-001-127	B	Street Repair & Maintenance	R	08/16/19	10/16/19		6522556	N
5	INV. 6032913 - FILTER/BLADE	27.96	9-01-28-369-001-139	B	Mower Repairs	R	08/16/19	10/16/19		6032913	N
		207.45									
19-01356	09/12/19	AUG/SEPT 2019 INVOICES									
1	INV. 1523208 - FIRE SUPPLIES	153.68	9-01-25-252-002-056	B	Fire & Other Safety Equipment	R	09/12/19	10/16/19		1523208	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
	Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Exc
H1100 HOME DEPOT CREDIT SERVICES Continued										
	19-01356	09/12/19 AUG/SEPT 2019 INVOICES		Continued						
	2	CREDIT 1204850 - RETURN STAPLE	11.91	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	09/12/19	10/16/19	1204850	N
	3	INV. 1615983 - STAPLES	94.38	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	09/12/19	10/16/19	1615983	N
	4	INV. 3511689 - BLDG SUPPLIES	70.76	9-01-26-310-001-024	B Building Maintenance	R	09/12/19	10/16/19	3511689	N
	5	INV. 1610124 - AWWTP SUPPLIES	82.88	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/12/19	10/16/19	1610124	N
	6	INV. 5520200 - BLEACH/SPRAYER	32.89	9-09-55-501-001-503	B Water Plant Maintenance	R	09/12/19	10/16/19	5520200	N
	7	INV. 9024627 - AWWTP SUPPLIES	131.06	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/12/19	10/16/19	9024627	N
	8	INV. 4620487 - CAUTION TAPE	24.16	9-01-26-290-001-050	B DPW Work Equipment	R	09/12/19	10/16/19	4620487	N
			577.90							
19-01463 10/01/19 SEPT 2019 INVOICES										
	1	INV. 8033898 - PATCH TAPE	129.70	9-09-55-501-001-502	B Vehicle Maintenance	R	10/01/19	10/16/19	8033898	N
	2	INV. 4621337 - GRAFFITI REMOVA	8.97	9-01-28-369-001-141	B Parks & Playgrd Maintenance	R	10/01/19	10/16/19	4621337	N
	3	INV. 2024988 - SUPPLIES	163.86	9-09-55-501-002-503	B Sewer Plant Maintenance	R	10/01/19	10/16/19	2024988	N
	4	INV. 7020039 - HAND SOAP	5.88	9-01-26-310-001-024	B Building Maintenance	R	10/01/19	10/16/19	7020039	N
			308.41							
19-01511 10/04/19 SEPT/OCT INVOICES										
	1	INV. 60342612 - 5" DISCS	23.76	9-09-55-501-002-503	B Sewer Plant Maintenance	R	10/04/19	10/16/19	6034261	N
	2	INV. 4513964 - SAKRETE	6.30	9-01-26-290-001-127	B Street Repair & Maintenance	R	10/04/19	10/16/19	4513964	N
	3	INV. 9622650 - SHOVELS/PAINT	97.76	9-09-55-501-001-535	B Hydrants and Line Repair	R	10/04/19	10/16/19	9622640	N
			127.82							
	Vendor Total:		1,221.58							
GREEN005 IONIZED LLC										
	19-01435	09/24/19 GLOWSTICK NECKLACES								
	1	GLOWSTICK NECKLACES	310.40	9-01-25-240-001-119	B Community Policing	R	09/24/19	10/16/19	200016737	N
	2	GLOWSTICK NECKLACES	20.00	9-01-25-240-001-119	B Community Policing	R	09/24/19	10/16/19	200016737	N
			290.40							
	Vendor Total:		290.40							

Vendor # Name													1099
PO #	PO Date	Description	Amount	Contract	PO Type		Stat/Chk	First	Rcvd	Chk/Void			Exc
Item	Description			Charge Account	Acct Type Description			Enc Date	Date	Date	Invoice		
J0378 J.W. KENNEDY & SON INC WELDING													
19-01359	09/12/19	CYLINDER RENTAL											
1 INV 1689961 - CYLINDER RENTAL			12.00	9-01-26-290-001-050	B DPW Work Equipment	R		09/12/19	10/16/19		1689961		N
Vendor Total:			12.00										
J0257 JCP&L													
19-01513	10/07/19	ELECTRIC 9/4/19-10/2/19											
1 100 051 508 750 STOCKTON ST.			173.66	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100051508750		N
2 100 029 000 310 156 BANK ST			447.46	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100029000310		N
3 100 079 096 689 GRANT ST PARK			3.24	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100079096689		N
4 100 086 395 041 0 STOCKTON ST			31.75	9-01-31-435-001-075	B Street Lighting	R		10/07/19	10/16/19		100086395041		N
5 100 072 968 868 ROGERS&MERCER			64.35	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100072968868		N
6 100 131 110 379 230 MERCER ST			91.31	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100131110379		N
7 100 100 104 247 MAIN ST			35.87	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100100104247		N
			847.64										
19-01514	10/07/19	ELECTRIC 9/4/19-10/1/19											
1 100 051 508 677 MAIN ST			150.37	9-01-31-430-001-071	B Electric-Borough Hall	R		10/07/19	10/16/19		100051508677		N
2 100 081 608 240 BLK LT 0			46.60	9-09-55-501-001-504	B Electricity	R		10/07/19	10/16/19		100081608240		N
			196.97										
19-01549	10/10/19	MASTER ACCT 200 000 055 315											
1 100 008 482 778 MAXWELL AVE			19.91	9-09-55-501-002-504	B Electricity	R		10/10/19	10/16/19		100008482778		N
2 100 009 294 701 WESTERLEA AVE			17.67	9-09-55-501-001-504	B Electricity	R		10/10/19	10/16/19		100009294701		N
3 100 009 296 102 SPRINGCREST DR			14.56	9-09-55-501-002-504	B Electricity	R		10/10/19	10/16/19		100009296102		N
4 100 012 445 746 BANK ST			4,531.93	9-09-55-501-001-504	B Electricity	R		10/10/19	10/16/19		100012445746		N
5 100 012 529 309 OAK LN			7,245.13	9-09-55-501-002-504	B Electricity	R		10/10/19	10/16/19		100012529309		N
			11,829.20										
19-01560	10/16/19	SEPT 2019 ELECTRIC											
1 100 059 701 167 WYCKOFF'S MILL			20.97	9-09-55-501-001-504	B Electricity	R		10/16/19	10/16/19		100059701167		N
2 100 068 401 122 114ROGERS AVE			31.79	9-01-31-430-001-071	B Electric-Borough Hall	R		10/16/19	10/16/19		100068401122		N
3 100 077 953 188 BANK ST PARK			3.11	9-01-31-430-001-071	B Electric-Borough Hall	R		10/16/19	10/16/19		100077953188		N
			55.87										
Vendor Total:			12,929.68										

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
JERRY010 JERRY MECCA											
19-01539	10/09/19	REIMBURSEMENT - MECCA									
1	REIMBURSEMENT - MECCA	196.90	9-01-25-240-001-042	B	Education & Training	R	10/09/19	10/16/19		437168961651	N
Vendor Total:		196.90									
J0069 JERSEY ELEVATOR SERVICE											
19-01530	10/09/19	OCT 2019 ELEVATOR SERVICE									
1	INV. 225097	172.82	9-01-26-310-001-029	B	Maintenance Contracts	R	10/09/19	10/16/19		225097	N
Vendor Total:		172.82									
JOSEP010 JOSEPH GARTNER											
19-01354	09/12/19	QUOTE #100									
1	ICS DISPLAY BOARD ONLY	725.00	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/16/19		100	N
2	LABOR TO INSTALL AND	450.00	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/16/19		100	N
		1,175.00									
Vendor Total:		1,175.00									
LEADA005 L.E.A. DATA TECHNOLOGIES LLC											
19-01444	09/24/19	FIREARMS TRAINING									
1	FIREARMS TRAINING	1,500.00	9-01-25-240-001-117	B	Ammunition & Target Practice	R	09/24/19	10/16/19		19-3878-01	N
2	FIREARMS TRAINING	500.00	9-01-25-240-001-117	B	Ammunition & Target Practice	R	09/24/19	10/16/19		19-3878-01	N
3	FIREARMS TRAINING	0.00	9-01-25-240-001-117	B	Ammunition & Target Practice	R	09/24/19	10/16/19		19-3878-01	N
4	FIREARMS TRAINING	20.00	9-01-25-240-001-117	B	Ammunition & Target Practice	R	09/24/19	10/16/19		19-3878-01	N
		2,020.00									
Vendor Total:		2,020.00									
M0256 MERCER CO IMPROVEMENT AUTH											
19-01529	10/09/19	SEPTEMBER 2019 BILLING									
1	SEPTEMBER 2019 TIPPING	14,657.97	9-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	10/09/19	10/16/19		SEPT 2019	N
2	SEPTEMBER 2019 RECYCLING TAX	382.38	9-01-43-496-001-174	B	Recycling Tax	R	10/09/19	10/16/19		SEPT 2019	N
		15,040.35									
Vendor Total:		15,040.35									

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M0667 MERCER COUNTY CLERK/RECORDING											
19-01473	10/01/19	AUGUST 2019 RECORDING FEES									
1	WICKOFF, PHILLIP	20.00	9-01-20-120-001-199	B	Miscellaneous	R	10/01/19	10/16/19		ACCOUNT 10	N
Vendor Total:		20.00									
M0127 MONMOUTH COUNTY											
19-01504	10/04/19	SEPT 2019 ROOSEVELT TIPPING									
1	SEPT 2019 ROOSEVELT TIPPING	2,265.83	9-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees	R	10/04/19	10/16/19		SEPT 2019	N
Vendor Total:		2,265.83									
N1001 NJWEA											
19-01337	09/09/19	MARGARET & BIFF MEMBERSHIP									
1	MEMBERSHIP RENWAL MARGARET	57.00	9-09-55-501-002-513	B	Education & Training	R	09/09/19	10/16/19		MARGARET ECKE	N
2	FALL TECHNOLOGY TRANSFER	95.00	9-09-55-501-002-513	B	Education & Training	R	09/09/19	10/16/19		MARGARET ECKE	N
3	MEMBERSHIP RENEWAL BILL	107.00	9-09-55-501-002-513	B	Education & Training	R	09/09/19	10/16/19		WILLIAM SEARING	N
4	FALL TECHNOLOGY TRANSFER	285.00	9-09-55-501-002-513	B	Education & Training	R	09/09/19	10/16/19		WILLIAM SEARING	N
		544.00									
Vendor Total:		544.00									
N0021 NORTHERN TOOL & EQUIPMENT CO.											
19-01432	09/24/19	LIGHT BAR									
1	ITEM #40548-2052 56 L.E.D WATT	404.99	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/24/19	10/16/19		43370504	N
Vendor Total:		404.99									
O0019 O'BRIEN CONSULTING SERVICES											
19-01403	09/19/19	MONTHLY IT RATE AUG 2019									
1	MONTHLY IT RATE AUG 2019	900.00	9-01-25-240-001-029	B	Maint. Contracts - Other	R	09/19/19	10/16/19		19-4993	N
19-01545	10/09/19	MONTHLY IT SERVICE									
1	MONTHLY IT SERVICE	900.00	9-01-25-240-001-029	B	Maint. Contracts - Other	R	10/09/19	10/16/19		19-5004	N
Vendor Total:		1,800.00									

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PO #	PO Date	Description	Amount	Contract	PO Type		Stat/Chk	First	Rcvd	Chk/Void		1099				
Item	Description			Charge Account	Acct Type	Description		Enc Date	Date	Date	Invoice	Excl				
P0557 PACKET MEDIA, LLC																
19-01336	09/09/19	HYDRANT FLUSHING														
1	HYDRANT FLUSHING	127.20		9-01-20-120-001-021		B Advertisements	R	09/09/19	10/16/19		HIGHTSTOWN	N				
Vendor Total:			127.20													
P0005 PARIS AUTOMOTIVE SUPPLY																
19-01507	10/04/19	SEPT 2019 BILLING														
1	INV. 169848 - PRIM WIRE	94.00		9-01-26-290-001-050		B DPW Work Equipment	R	10/04/19	10/16/19		169848	N				
2	INV. 170130 - BRAKE PARTS	509.53		9-09-55-501-001-502		B Vehicle Maintenance	R	10/04/19	10/16/19		170130	N				
3	INV. 170154 - HOSE FITTINGS	118.12		9-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	10/04/19	10/16/19		170154	N				
4	INV. 170222 - BRAKE FLUID	18.47		9-01-26-290-001-050		B DPW Work Equipment	R	10/04/19	10/16/19		170222	N				
		740.12														
Vendor Total:			740.12													
R0077 ROBERTS ENGINEERING GRP LLC																
19-01487	10/04/19	Various Invoices-Springpoint														
1	#2810/7/27-rev revised plans	7,099.50		2018-04		P Senior Living Facility	R	10/04/19	10/16/19		#2810	N				
2	#2914/8/24-Prep/attend PB mtg.	429.00		2018-04		P Senior Living Facility	R	10/04/19	10/16/19		#2914	N				
		7,528.50														
19-01491	10/04/19	#2811/7/27-zoning appeal														
1	#2811/app. rev/letter to PB	835.50		2019-04		P Zoning Appeal	R	10/04/19	10/16/19		#2811	N				
19-01496	10/04/19	Various Invoices														
1	#2916/8/24-app rev/ltr for PB	3,215.00		2019-05		P Preliminary/Final Site Plan	R	10/04/19	10/16/19		#2916	N				
2	#3001-9/21-Application review	977.50		2019-05		P Preliminary/Final Site Plan	R	10/04/19	10/16/19		#3001	N				
		4,192.50														
19-01497	10/04/19	Peddie School-Swig Arts Center														
1	#2717-6/15-Mtg.Engineer/rev	198.00		2019-06		P Swig Arts Center Addition	R	10/04/19	10/16/19		#2717	N				
2	#3002-9/22-Rev. Application	198.00		2019-06		P Swig Arts Center Addition	R	10/04/19	10/16/19		#3002	N				
		396.00														
Vendor Total:			12,952.50													

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
SAMUE005 SAMUEL KLEIN AND COMPANY										
19-01553	10/11/19	2018 AUDIT PROGRESS BILL 50%								
1	2018 AUDIT PROGRESS BILL 50%	6,875.00	9-01-20-135-001-028	B Audit Services	R	10/11/19	10/16/19		2018 AUDIT 50%	N
2	2018 AUDIT PROGRESS BILL 50%	3,437.50	9-09-55-501-001-501	B Audit Services	R	10/11/19	10/16/19		2018 AUDIT 50%	N
3	2018 AUDIT PROGRESS BILL 50%	3,437.50	9-09-55-501-002-501	B Audit Services	R	10/11/19	10/16/19		2018 AUDIT 50%	N
		13,750.00								
Vendor Total:		13,750.00								
S0061 SEA BOX										
19-01464	10/01/19	CONTAINER RENTAL								
1	INV. SI87589 - CONTAINER RENTA	75.00	9-01-26-310-001-025	B Building Rental	R	10/01/19	10/16/19		SI87589	N
Vendor Total:		75.00								
S1096 STAPLES BUSINESS ADVANTAGE										
19-01436	09/24/19	HPD OFFICE SUPPLIES								
1	HPD OFFICE SUPPLIES	42.88	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702670	N
2	HPD OFFICE SUPPLIES	11.99	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702663	N
3	HPD OFFICE SUPPLIES	6.81	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702663	N
4	HPD OFFICE SUPPLIES	10.11	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702663	N
5	HPD OFFICE SUPPLIES	4.96	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702663	N
6	HPD OFFICE SUPPLIES	1.80	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702663	N
7	HPD OFFICE SUPPLIES	19.22	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3425702663	N
8	HPD OFFICE SUPPLIES	38.09	9-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/19	10/16/19		3426285342	N
		135.86								
Vendor Total:		135.86								
STATE015 STATE OF NEW JERSEY										
19-01499	10/04/19	PENALTY QTR1/2019								
1	PENALTY QTR1/2019	44.56	9-01-20-130-001-199	B Miscellaneous	R	10/04/19	10/16/19		QTR END 3/31/19	N
Vendor Total:		44.56								

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
S0029 STATE TOXICOLOGY LABORATORY											
19-01404	09/19/19	NEW HIRE DRUG SCREEN									
1	NEW HIRE DRUG SCREEN	45.00	9-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	09/19/19	10/16/19		CASE 19L007954	N
Vendor Total:		45.00									
BLOCK005 TELESYSTEM											
19-01559	10/16/19	INV 13738381 10/1 ACCT 9977943									
1	INV 13738381 10/1 ACCT 9977943	1,184.37	9-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	10/16/19	10/16/19		13738381	N
Vendor Total:		1,184.37									
TRAFF005 TRAFFIC SAFETY SERVICE, LLC											
19-01407	09/19/19	BARRICADES/CONES									
1	BARRICADES/CONES	492.50	9-01-25-240-001-116	B	Traffic Bureau	R	09/19/19	10/16/19		171846	N
2	BARRICADES/CONES	667.50	9-01-25-240-001-116	B	Traffic Bureau	R	09/19/19	10/16/19		171846	N
3	BARRICADES/CONES	25.00	9-01-25-240-001-116	B	Traffic Bureau	R	09/19/19	10/16/19		171846	N
		1,185.00									
Vendor Total:		1,185.00									
T1886 TWIN COUNTY JANITORIAL											
19-01460	10/01/19	TP/PLASTIC BAGS/URINAL SCREENS									
1	L4822-RL - 22 MICRON BLACK	230.80	9-01-20-125-001-035	B	Paper Products/Janitorial	R	10/01/19	10/16/19		024819	N
2	A786 - JR. JUMBO TOILET TISSUE	171.12	9-01-20-125-001-035	B	Paper Products/Janitorial	R	10/01/19	10/16/19		024819	N
3	EXTRA DUTY URINAL SCREENS -	32.70	9-01-20-125-001-035	B	Paper Products/Janitorial	R	10/01/19	10/16/19		024819	N
		434.62									
Vendor Total:		434.62									
U0144 UPS											
19-01331	09/06/19										
1	UPS SHIPPER ACCOUNT 161Y33	37.00	9-01-30-421-001-022	B	Postage & Express Charges	R	09/06/19	10/16/19		0000161Y33359	N
19-01482	10/03/19	UPS SHIPPER ACCOUNT 161Y33									
1	UPS SHIPPER ACCOUNT 161Y33	15.39	9-01-30-421-001-022	B	Postage & Express Charges	R	10/03/19	10/16/19		0000161Y33399	N
Vendor Total:		52.39									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
U0013	USA BLUE BOOK														
19-00714	05/20/19	AIR RELEASE VALVE													
1 INV.	892755	AIR RELEASE VALVE	116.58	9-09-55-501-001-503		B Water Plant Maintenance	R	05/20/19	10/16/19		892755				N
Vendor Total:			116.58												
VENTU005	VENTURA, MIESOWITZ, KEOUGH &														
19-01492	10/04/19	#22167/8/7/rev app/appeal													
1 #22167/rev	app/reports/zoning	140.00	2019-04		P Zoning Appeal	R	10/04/19	10/16/19		#22167					N
19-01494	10/04/19	#22056/ltr regarding applica.													
1 #22056/ltr	regarding applica.	40.00	2019-05		P Preliminary/Final Site Plan	R	10/04/19	10/16/19		#22056					N
Vendor Total:			180.00												
V0290	VITAL COMMUNICATIONS INC.														
19-01413	09/20/19	ADDED/OMITTED 2019/20 TAPE													
1 ADDED/OMITTED	2019/20 TAPE	100.00	9-01-20-145-001-023		B Tax Bill/Notice Printing	R	09/20/19	10/16/19		v75267					N
19-01476	10/01/19	INV v75141 OCT 2019 MONTHLY CH													
1 INV v75141	OCT 2019 MONTHLY CH	210.00	9-01-20-150-001-029		B Maintenance Contracts	R	10/01/19	10/16/19		v75141					N
Vendor Total:			310.00												
W0073	WASTE MANAGEMENT OF NJ, INC.														
19-00259	02/25/19	RECYCLING		B											
10 SEP 19	RECYCLING 10-41496-33008	4,547.58	9-01-26-311-001-029		B Recycling Contract co-mingle-paper/cdbd	R	07/18/19	10/16/19		2891046-0502-6					N
Vendor Total:			4,547.58												
W0071	WASTE MGMT OF NEW JERSEY, INC.														
19-00260	02/25/19	SLUDGE BLANKET		B											
10 12-23301-33007	10/01/19	6,457.45	9-09-55-501-002-538		B Sludge Removal/Disposal-waste Management	R	02/25/19	10/16/19		2890746-0502-2					N
Vendor Total:			6,457.45												

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
W0096 WATER WORKS SUPPLY CO., INC.										
19-01394	09/19/19	QUOTE #QF30336								
1 SPECIAL ORDER ITEM- 2"		1,045.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/19/19	10/16/19		IF96792	N
2 SPECIAL ORDER ITEM- 10"		65.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/19/19	10/16/19		IF96792	N
3 FREIGHT		210.55	9-09-55-501-002-503	B Sewer Plant Maintenance	R	10/03/19	10/16/19		IF96792	N
		1,320.55								
19-01462	10/01/19	WATER REPAIR SUPPLIES								
1 INV. IF96498 - VALVE BOX/LIDS		184.00	9-09-55-501-001-535	B Hydrants and Line Repair	R	10/01/19	10/16/19		IF96498	N
2 INV. IF96490 -UNIONS/RODS/		1,646.72	9-09-55-501-001-535	B Hydrants and Line Repair	R	10/01/19	10/16/19		IF96490	N
3 INV. IF96594 - CURB STOPS		489.52	9-09-55-501-001-535	B Hydrants and Line Repair	R	10/01/19	10/16/19		IF96594	N
		2,320.24								
19-01528	10/09/19	WATER REPAIR SUPPLIES								
1 INV. IF96835 - WATER SUPPLIES		505.68	9-09-55-501-001-535	B Hydrants and Line Repair	R	10/09/19	10/16/19		IF96835	N
Vendor Total:		4,146.47								
W0286 WEST WINDSOR TOWNSHIP										
19-01558	10/15/19	2019 HEALTH INTERLOCAL 4TH QTR								
1 2019 HEALTH INTERLOCAL 4TH QTR		7,585.50	9-01-43-511-001-026	B West Windsor Health Contract	R	10/15/19	10/16/19		4TH QTR HEALTH	N
Vendor Total:		7,585.50								
WIREL005 WIRELESS ELECTRONICS, INC.										
19-01544	10/09/19	MONTHLY SVC CONTRACT - OCT '19								
1 MONTHLY SVC CONTRACT - OCT '19		255.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	10/09/19	10/16/19		M59114	N
Vendor Total:		255.00								
W0100 WITMER PUBLIC SAFETY GROUP INC										
19-00940	07/03/19	LEATHER FRONT DECALS Q374684								
1 LEATHER FRONT DECALS Q374684		210.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	07/03/19	10/16/19		1970412	N
19-01143	08/12/19	Q 583829 LEATHER FRONT CUSTOM								
1 Q 583829 LEATHER FRONT CUSTOM		210.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	08/12/19	10/16/19		1968365	N

Total Purchase Orders:	81	Total P.O. Line Items:	180	Total List Amount:	127,658.06	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	8-01	42.00-	0.00	42.00-	0.00	0.00	0.00	42.00-
CURRENT FUND	9-01	68,881.77	0.00	68,881.77	0.00	0.00	0.00	68,881.77
	9-09	43,163.79	0.00	43,163.79	0.00	0.00	0.00	43,163.79
	9-21	0.00	0.00	0.00	0.00	0.00	13,132.50	13,132.50
Year Total:		112,045.56	0.00	112,045.56	0.00	0.00	13,132.50	125,178.06
GENERAL CAPITAL	C-04	2,522.00	0.00	2,522.00	0.00	0.00	0.00	2,522.00
Total of All Funds:		114,525.56	0.00	114,525.56	0.00	0.00	13,132.50	127,658.06

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Senior Living Facility	2018-04	7,528.50	0.00	7,528.50
Zoning Appeal	2019-04	975.50	0.00	975.50
Preliminary/Final Site Plan	2019-05	4,232.50	0.00	4,232.50
Swig Arts Center Addition	2019-06	396.00	0.00	396.00
Total Of All Projects:		<u>13,132.50</u>	<u>0.00</u>	<u>13,132.50</u>

Resolution 2019-192

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT NO. 2 ASSUNCAO BROTHERS, INC. (CONSTRUCTION OF PEDDIE LAKE DAM WALKING BRIDGE REPLACEMENT)

WHEREAS, on August 20, 2018, the Borough Council awarded a contract for the construction of the Peddie Lake Dam Walking Bridge Replacement to Assuncao Brothers, Inc. of Edison, New Jersey in the Amount of \$408,575.84; and

WHEREAS, the contractor has submitted a request payment in the amount of \$255,261.71 for partial work performed from June 8, 2019 – September 9, 2019; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$255,261.71 to Assuncao Brothers, Inc. of Edison, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 21, 2019.

Debra L. Sopronyi
Borough Clerk



REMINGTON
& VERNICK
ENGINEERS

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

72

October 11, 2019

Debra Sopronyi
Borough of Hightstown Clerk
156 Bank Street
Hightstown, NJ 08520

RECEIVED
OCT 15 2019
MUNICIPAL CLERK'S OFFICE

Re: **Payment Certification #2** (06/08/19 to 09/30/19)
Peddie Lake Dam Walking Bridge Replacement
Borough of Hightstown, Mercer County
Federal Highway Administration No. TAP-C00S(917)
NJDOT Job Code No. 6504305
RVE File No. 1104T001

Dear Ms. Sopronyi:

Attached, please find the following information in regards to the above-mentioned project:

- Original copy of **Payment Certificate No. 2**
- **Certified Payrolls (CR-347)**
 - June, July, August, September
- **DC-127** Monthly Summary of Contractor's Payroll Reports for **Payment #2**
- **DC-128** Quarterly Summary of Contractor's Payrolls for **Payment #2**
- **Supplement to CC-257**
 - Assuncao Brothers Inc. (June, July, August, September)
- **CR-267** Monthly Report of Utility of DBE
 - Assuncao Brothers Inc. (June, July, August, September)
- **Monthly Employment Utility Report (AA-202)**
 - Assuncao Brothers Inc. (June, July, August, September)
- **Evidence of Contractors EEO Compliance**
- **DC-17** Buy America Material Certifications
- **Material Testing Results**
- **DC-29** Inspection Reports (RVE)
- **DC-70a** Item Summaries
- **Additional Documentation**

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.

Joseph Ragusa, P.E.
Resident Engineer

JR:jjb

Enclosure(s)

cc: William Bisirri, P.E., Remington & Vernick Engineers
Greg Marchese, Remington & Vernick Engineers
James J. Boegly Jr., EIT, Remington & Vernick Engineers

PAYMENT CERTIFICATION #2

**INVOICE – PARTIAL PAYMENT #2
(WORK PERFORMED
06/08/19 THROUGH 09/30/19)**

R
V **REMINGTON & VERNICK ENGINEERS**
CERTIFICATE #2

Assuncao Brothers, Inc.
 29 Wood Avenue
 Edison, NJ 08820
 (732) 549-8585

PROJECT NAME:

Peddie Lake Dam Walking Bridge Replacement

CERTIFICATE #2

PROJECT NUMBER:

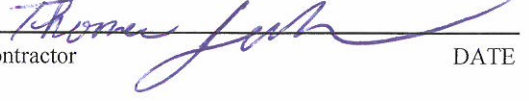
1104T001

DATE: October 11, 2019

Federal Project No. TAP-C00S(917); NJDOT No. 6504305

CLIENT:

Borough of Hightstown (Mercer County)

X 
 Contractor DATE

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	CONTRACT AMOUNT	QTY. COMPL. CERT #2	AMOUNT THIS PERIOD	TOTAL QTY. COMPL.	TOTAL AMOUNT PAYABLE
1	MOBILIZATION	1	LS	\$17,836.52	\$17,836.52	0.75	\$13,377.39	1	\$17,836.52
2	SITE CLEARING & ROUGH GRADING	1	LS	\$5,750.01	\$5,750.01	0.55	\$3,162.51	0.8	\$4,600.01
3	TRAFFIC DIRECTOR/FLAGGER	80	HR	\$0.01	\$0.80	0	\$0.00	0	\$0.00
4	SILT FENCE	300	LF	\$6.46	\$1,938.00	0	\$0.00	250	\$1,615.00
5	CONSTRUCTION DRIVEWAY	150	SY	\$33.54	\$5,031.00	0	\$0.00	65	\$2,180.10
6	TEMP. REGULATORY SIGN, R1- 1 (30" X 30")	12.5	SF	\$92.00	\$1,150.00	0	\$0.00	0	\$0.00
7	REINFORCED CONCRETE BRIDGE ABUTMENT & FOOTING, 4' X 9.08' X 5'	2	UN	\$19,147.43	\$38,294.86	2	\$38,294.86	2	\$38,294.86
8	FLOWABLE CONCRETE FILL (CLSM INFILL FOR BRIDGE FOOTING & ABANDONED PIPE)	100	CY	\$242.17	\$24,217.00	62	\$15,014.54	62	\$15,014.54
9	FURNISH 6' WIDE PEDESTRIAN WALKING BRIDGE, COMPLETE	1	UN	\$106,399.26	\$106,399.26	1	\$106,399.26	1	\$106,399.26
10	INSTALL 6' WIDE PEDESTRIAN WALKING BRIDGE, COMPLETE	1	UN	\$10,874.84	\$10,874.84	0.9	\$9,787.36	0.9	\$9,787.36
11	MANHOLE FRAME & COVER	1	UN	\$862.50	\$862.50	1	\$862.50	1	\$862.50
12	LIGHT POLE RELOCATION, COMPLETE	2	UN	\$3,450.00	\$6,900.00	0	\$0.00	0	\$0.00
13	RAISE/RELOCATE EXISTING LAWN SPRINKLER HEADS	4	UN	\$487.53	\$1,950.12	0	\$0.00	0	\$0.00
14	FILL, COMPACTED/GRADING AT NEW SIDEWALK AREAS	100	CY	\$98.68	\$9,868.00	0	\$0.00	0	\$0.00
15	TREE REMOVAL, OVER 18" TO 24" DIA. (IF & WHERE DIRECTED)	2	UN	\$3,150.00	\$6,300.00	1	\$3,150.00	1	\$3,150.00
16	CONCRETE SIDEWALK, 4" THICK	281	SY	\$55.33	\$15,547.73	0	\$0.00	0	\$0.00
17	REINFORCED CONCRETE SIDEWALK, 6" THICK	48	SY	\$252.92	\$12,140.16	0	\$0.00	0	\$0.00

18	CONCRETE STEPS, REINFORCED, 5 STEPS	2	UN	\$7,081.71	\$14,163.42	2	\$0.00	2	\$14,163.42
19	CONCRETE STEPS, REINFORCED, 4 STEPS	2	UN	\$7,081.71	\$14,163.42	2	\$0.00	2	\$14,163.42
20	DECORATIVE WALL	56	LF	\$712.26	\$39,886.56	0	\$0.00	0	\$0.00
21	ALUMINUM RAILING, 2 RAIL	159	LF	\$115.50	\$18,364.50	0	\$0.00	0	\$0.00
22	ALUMINUM RAILING, 2 RAIL, DECORATIVE	30	LF	\$210.00	\$6,300.00	0	\$0.00	0	\$0.00
23	ALUMINUM ACCESS GATE, DECORATIVE	4	UN	\$1,575.00	\$6,300.00	0	\$0.00	0	\$0.00
24	CLEAN FILL	4	CY	\$196.95	\$787.80	0	\$0.00	0	\$0.00
25	TOPSOIL, 8" THICK	10	SY	\$12.08	\$120.80	0	\$0.00	0	\$0.00
26	BOLLARD	3	UN	\$3,136.19	\$9,408.57	0	\$0.00	0	\$0.00
27	CONCRETE VERTICAL CURB, 4000 PSI	70	LF	\$89.09	\$6,236.30	0	\$0.00	0	\$0.00
28	REMOVE & RESET BRICK PAVER SIDEWALK	165	SY	\$34.87	\$5,753.55	0	\$0.00	0	\$0.00
29	DETECTABLE WARNING SURFACE	1	SY	\$345.00	\$345.00	0	\$0.00	0	\$0.00
30	8" WIDE, WHITE THERMOPLASTIC STRIPING	30	SF	\$52.50	\$1,575.00	0	\$0.00	0	\$0.00
31	12" WIDE, WHITE THERMOPLASTIC STRIPING	40	SF	\$52.50	\$2,100.00	0	\$0.00	0	\$0.00
32	WHITE THERMOPLASTIC STRIPING SYMBOL	1	UN	\$630.00	\$630.00	0	\$0.00	0	\$0.00
33	REGULATORY SIGN, R7-8 (12" X 18")	1.5	SF	\$840.00	\$1,260.00	0	\$0.00	0	\$0.00
34	REGULATORY SIGN, R7-8P (18" X 9")	1.13	SF	\$840.00	\$949.20	0	\$0.00	0	\$0.00
35	FINAL CLEANUP & RESTORATION	1	LS	\$15,170.92	\$15,170.92	0	\$0.00	0	\$0.00
SA-1	ADDITIONAL WORK FOR ABUTMENT DUE TO LOCATION OF EXISTING WALL	0	UN	\$3,684.28	\$0.00	2	\$7,368.56	2	\$7,368.56
SA-2	ADDITIONAL WORK TO FILL CHAMBER/CULVERT/STRUCTU RE WITH CLSM	0	SF	\$213.54	\$0.00	100	\$21,354.00	100	\$21,354.00
SA-3	ADDED BACKWALL FOR ABUTMENT	0	UN	\$6,686.66	\$0.00	2	\$13,373.32	2	\$13,373.32
Amount Completed this Period							\$232,144.29		

TOTAL AMOUNT COMPLETED TO DATE

\$270,162.86

LESS 2% RETAINAGE

\$5,403.26

SUBTOTAL

\$264,759.61

LESS AMOUNT PREVIOUSLY CERTIFIED

\$9,497.90

AMOUNT DUE THIS CERTIFICATE

\$255,261.71

SUMMARY**ORIGINAL CONTRACT AMOUNT****\$408,575.84**

CHANGE ORDERS (ADJUSTED AMOUNTS)

1	\$42,095.88
2	\$0.00
3	\$0.00
4	\$0.00
5	\$0.00

TOTAL CHANGE ORDERS

\$42,095.88

AMENDED CONTRACT AMOUNT**\$450,671.72****PAYMENTS CERTIFIED TO DATE (AMOUNT)**

1	\$9,497.90
2	\$0.00
3	\$0.00
4	\$0.00
5	\$0.00

TOTAL PAYMENTS CERTIFIED TO DATE (AMOUNT)

\$9,497.90

AMOUNT OF THIS CERTIFICATE

\$255,261.71

TOTAL AMOUNT OF WORK COMPLETED

\$270,162.86

Resident Engineer

Date

10/14/19

ORDINANCE 2019-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING CHAPTER 20, ENTITLED “PROTECTION OF TREES,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Borough’s existing regulations concerning the protection of trees are located in Chapter 20 of the Borough Code (entitled “Protection of Trees”); and

WHEREAS, pursuant to that Chapter, the responsibility for directing, regulating and controlling the planting, maintenance and/or removal of all trees growing in any public area of the Borough, along with enforcement powers relating thereto, are vested in the Environmental Commission (which Commission was established pursuant to Section 2-32 of the Borough Code) and/or the Shade Tree Official; and

WHEREAS, though the Mayor and Council respect the necessity for the Environmental Commission to retain (generally) the responsibilities set forth in Chapter 20 of the Borough Code, the Mayor and Council nevertheless believe that it is appropriate for the Governing Body or their designee(s) to be the party that is solely responsible for making determinations concerning the trimming, pruning and/or removal of trees, shrubs and/or other types of vegetation that are located on any public land(s) that are under the jurisdiction of the Borough as performed by any public utility pursuant to a vegetation management plan that is necessary in order to ensure public safety and/or the efficient and reliable supply of electric power; and

WHEREAS, the Mayor and Borough Council therefore wish to amend Chapter 20 of the Borough Code accordingly, and to make the within amendments retroactive to October 1, 2018; and

WHEREAS, the Mayor and Borough Council believe that the within amendments are in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Section 20, entitled “Protection of Trees,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented as follows (deletions are shown with ~~strikeout~~, additions are shown with underlined):

Chapter 20

PROTECTION OF TREES

Sections:

20-1	TITLE
20-2	DEFINITIONS
20-3	DUTIES OF ENVIRONMENTAL COMMISSION
20-4	SHADE TREE OFFICIAL
20-5	PERMITS
20-6	REMOVAL, REPLANTING AND REPLACEMENT
20-7	PRUNING
20-8	ABUSE OR MUTILATION OF PUBLIC TREES
20-9	INTERFERENCE WITH OFFICIALS UNLAWFUL
20-10	PROTECTION DURING CONSTRUCTION OR EXCAVATION
20-11	OBSTRUCTING NUTRIENTS FROM PUBLIC TREES UNLAWFUL
20-12	VIOLATIONS AND PENALTIES

Section 20-1

TITLE

Subsections:

20-1-1 Title.

Subsection 20-1-1 Title.

This chapter shall be known and may be cited as the "Tree Regulations of the Borough of Hightstown, County of Mercer, State of New Jersey.

Section 20-2

DEFINITIONS

Subsections:

20-2-1 Definitions.

Subsection 20-2-1 Definitions.

a. For the purpose of this chapter, the following terms, phrases, words and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular and words in the singular include the plural. The word "shall" is mandatory and not merely directory.

b. As used in this chapter:

Borough shall mean the Borough of Hightstown, County of Mercer, State of New Jersey.

Environmental commission shall mean the body having jurisdiction over public park and/or street trees.

Governing Body shall mean the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey.

Park shall include all public parks having individual names.

Person shall mean any person, firm, partnership, association, corporation, company or organization of any kind.

Property line shall mean the outer edge of a street right-of-way.

Property owner shall mean the person owning such property as shown by the Tax Map of the Borough.

Public places shall include all other grounds owned by the Borough.

Public trees shall include all shade and ornamental trees now or hereafter growing on any tree lawn or any public areas where otherwise indicated.

Public utility shall be as defined in N.J.S.A. 48:2-13, as amended from time to time.

Shade tree official shall mean the designated official assigned to carry out the enforcement of this chapter.

Street or highway shall mean the entire width of every public way or right-of-way when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular and pedestrian traffic.

Tree lawn shall mean that part of a street or highway, not covered by sidewalk or other paving, lying between the property line and that portion of the street or highway usually used for vehicular traffic.

Truck thoroughfare shall mean any street on which trucks are not prohibited.

Vegetation management shall be as defined in N.J.A.C. 14:5-1.2. as amended from time to time.

Section 20-3

DUTIES OF ENVIRONMENTAL COMMISSION

Subsections:

20-3-1 Duties of Environmental Commission.
Subsection 20-3-1 Duties of Environmental Commission.

The Environmental commission shall have the authority and responsibility to:

- a. Study the problems and determine the needs of the Borough in connection with its tree planting program.
- b. Recommend to the proper authority the type and kind of trees to be planted upon municipal streets or parts of municipal streets or in parks.
- c. Organize and disseminate news and information regarding the selection, planting and maintenance of trees within the corporate limits, whether the same are on private or public property, and make recommendations from time to time to the Borough Council as to desirable legislation concerning the tree program and activities for the municipality.
- d. Hold regular and special meetings at which the subject of trees insofar as it relates to the municipality may be discussed by the members of the Commission and all others interested in the tree program.
- e. Promulgate the rules and regulations of the Arboricultural Specifications and Standards of Practice governing the planting, maintenance, removal, fertilization, pruning and bracing of trees on the streets or other public sites in the municipality and direct, regulate and control the planting, maintenance and removal of all trees growing now or hereafter in any public area of the Borough. except as set forth in Section 20-12 of this chapter.
- f. Formulate, adopt and amend a Master Street-Tree Plan. The Master Street-Tree Plan shall specify appropriate species of the trees to be planted on the streets or other public sites of the municipality. From and after the effective date of the Master Street-Tree Plan or any amendment thereof, all planting shall conform thereto.
- g. Consider all existing and future utility and environmental factors when recommending a specific species for each of the streets and other public sites of the municipality.
- h. Affix reasonable conditions to the granting of a permit in accordance with the terms of this chapter.

Section 20-4

SHADE TREE OFFICIAL

Subsections:

- 20-4-1 Appointment; Vacancies.**
20-4-2 Duties of Shade Tree Official.

Subsection 20-4-1 Appointment; Vacancies.

- a. The Shade Tree Official shall be appointed from the membership of the Environmental Commission by the Mayor with the concurrence of the Borough Council. Prior to making the appointment, the Mayor shall receive the recommendation of the Environmental Commission.

b. If the position of Shade Tree Official remains vacant for any reason for more than one (1) month, the Environmental Commission may designate a qualified person to perform the duties of the Shade Tree Official on a temporary basis and until such time as an appointment to the position may be made.

Subsection 20-4-2 Duties of Shade Tree Official.

The Shade Tree Official shall have the authority and responsibility to:

- a. Regulate the planting, maintenance and removal of trees on streets and other publicly owned property to ensure safety or preserve the aesthetics of such public sites, except as set forth in Section 20-12 of this Chapter.
- b. Inspect all work done under a permit issued in accordance with the terms of this chapter.
- c. Enforce the provisions of this chapter.

Section 20-5

PERMITS

Subsections:

- 20-5-1 Permit Required.**
- 20-5-2 Application.**
- 20-5-3 Issuance of Permit.**

Subsection 20-5-1 Permit Required.

Except as required by other sections, clauses or provisions of this chapter (and specifically, Section 20-12 hereof), no person shall plant, spray, fertilize, preserve, prune, remove, cut above or below ground or otherwise disturb any tree on any public street or Borough-owned property without first filing an application and procuring a permit from the Environmental Commission. The person receiving the permit shall abide by the Arboricultural Specifications and Standards of Practice adopted by the Environmental Commission.

Subsection 20-5-2 Application.

a. Application for a permit must be made to the Environmental Commission not less than two (2) weeks in advance of the time the work is to be done and shall be accompanied by payment of a fee of five (\$5.00) dollars. Requests for Borough assistance should be indicated on the application.

b. An application for planting of a tree shall state:

- 1. The number of trees to be set out.
- 2. The location of the tree(s) and grade.
- 3. The species, cultivar or variety of each tree.

4. The method of planting.
 5. Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
- c. An application for maintenance of trees shall state:
1. The number and kinds of trees to be sprayed, fertilized, pruned or otherwise preserved.
 2. The kind of treatment to be administered.
 3. The composition of the spray material to be applied.
 4. Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
- d. An application for a permit to remove a tree shall state:
1. The number and location of trees to be removed.
 2. The reason(s) removal is necessary or appropriate.
 3. The species, cultivar or variety of the replacement tree(s).
 4. The intended location of the replacement tree(s).
 5. The method of planting the replacement tree(s).
 6. Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
 7. Except as otherwise authorized by the Environmental Commission, no permit for removal of a tree shall be issued unless provision is made for the planting of a replacement tree at the site of removal or at a location approved by the Environmental Commission.

Subsection 20-5-3 Issuance of Permit.

The Environmental Commission shall issue the permit provided for herein if, in its judgment, the proposed work is desirable and the proposed method and workmanship thereof are of a satisfactory nature. Any permit granted shall contain a definite date of expiration, and the work shall be completed in the time allowed on the permit and in the manner as therein described. Any permit shall be void if its terms are violated.

Section 20-6

REMOVAL, REPLANTING AND REPLACEMENT

Subsections:

- 20-6-1 Planting in Violation of Regulations.**
- 20-6-2 Removal of Trees for Sidewalk or Street Improvements.**
- 20-6-3 Removal of Trees for Construction; Replacement.**

Subsection 20-6-1 Planting in Violation of Regulations.

Whenever any tree shall be planted in violation of the provisions of this chapter, it shall be lawful for the Shade Tree Official to remove or cause removal of the same, and the exact cost thereof shall be assessed to the person planting the tree as provided by law in the case of special assessments.

Subsection 20-6-2 Removal of Trees for Sidewalk or Street Improvements.

Whenever it is necessary for the Borough to remove a tree or trees from a tree lawn in connection with the paving of a sidewalk or the paving or widening of the portion of a street or highway used for vehicular traffic, the Borough shall replant such trees or replace them. If conditions prevent planting on tree lawns, this requirement will be satisfied if any equivalent number of trees of the same size and species as provided for in the Arboricultural Specifications are planted in another location approved by the Environmental Commission.

Subsection 20-6-3 Removal of Trees for Construction; Replacement.

No person or property owner shall remove a tree from the tree lawn for the purpose of construction or for any other reason unless he replaces the removed tree or trees in accordance with the adopted Arboricultural Specifications. Such replacement shall meet the standards of size, species and placement as provided for in a permit issued by the Environmental Commission. The person or property owner shall bear the cost of removal and replacement of all trees removed.

Section 20-7

PRUNING

Subsections:

- 20-7-1 Responsibility of Property Owner or Tenant.**
- 20-7-2 Failure to Prune Trees; Notice.**
- 20-7-3 Failure to Comply; Cost Assessed to Owner.**

Subsection 20-7-1 Responsibility of Property Owner or Tenant.

It shall be the duty of any person owning or occupying real property bordering on any public street to prune any trees on such property in such manner that they do not obstruct or shade the streetlights, obstruct the passage of pedestrians on sidewalks, obstruct vision of traffic signs or obstruct the traveling public's view of the street. The minimum clearance of any overhanging portion of a tree shall be ten (10) feet over sidewalks and twelve (12) feet over all streets, except truck thoroughfares, which shall have a clearance of sixteen (16) feet.

Subsection 20-7-2 Failure to Prune Trees; Notice.

Should any person owning real property bordering on any public street fail to prune trees as hereinabove provided, the Environmental Commission shall order such person or persons, within

thirty (30) days after receipt of written notice, to so prune such trees. The order required herein shall be served by mailing a copy of the order to the last known address of the owner or occupant of the property.

Subsection 20-7-3 Failure to Comply; Cost Assessed to Owner.

When a person to whom an order is directed shall fail to comply within the specified time, it shall be lawful for the municipality to prune such trees, and the exact cost thereof shall be assessed to the owner as provided by law in the case of special assessments.

Section 20-8

ABUSE OR MUTILATION OF PUBLIC TREES

Subsections:

20-8-1 Abuse or Mutilation of Public Trees.

Subsection 20-8-1 Abuse or Mutilation of Public Trees.

Unless specifically authorized by the Environmental Commission or the Shade Tree Official, and except as set forth in Section 20-12 of this Chapter, no person shall intentionally damage, cut, carve, transplant or remove any public tree; attach any rope, wire, nails, advertising posters or other contrivance to any such tree; allow any gaseous, liquid or solid substance which is harmful to such trees to come in contact with them; or set fire to or permit any fire to burn when such fire or the heat thereof is likely to injure any portion of any such tree.

Section 20-9

INTERFERENCE WITH OFFICIALS UNLAWFUL

Subsections:

20-9-1 Interference with Officials Unlawful.

Subsection 20-9-1 Interference with Officials Unlawful.

No person shall hinder, prevent, delay or interfere with the Environmental Commission or the Shade Tree Official in the performance of its or his authority and duties pursuant to this chapter; provided, however, that nothing herein shall be construed as an attempt to prohibit the pursuit of any remedy, legal or equitable, in any court of competent jurisdiction for the protection of property rights by the owner of any property within the municipality.

Section 20-10

PROTECTION DURING CONSTRUCTION OR EXCAVATION

Subsections:

20-10-1 Protection During Construction or Excavation.

Subsection 20-10-1 Protection During Construction or Excavation.

a. All trees on any public street or other publicly owned property in the immediate vicinity of an excavation or construction of any building, structure or street work shall be guarded with a good, substantial and highly visible fence, frame or box not less than four (4) feet high and eight (8) feet square or at a distance in feet from the trunk equal to the diameter of the trunk in inches [measured six (6) inches from the ground], whichever is greater, and all building material, dirt or other debris shall be kept outside the barrier.

b. No person shall excavate any ditches, tunnels or trenches or lay any drive within a radius of ten (10) feet from any public tree without first obtaining a written permit from the Environmental Commission.

Section 20-11

OBSTRUCTING NUTRIENTS FROM PUBLIC TREES UNLAWFUL

Subsections:

20-11-1 Obstructing Nutrients from Public Trees Unlawful.

Subsection 20-11-1 Obstructing Nutrients from Public Trees Unlawful.

No person shall deposit, place, store or maintain upon any public place of the municipality any stone, brick, sand; concrete or other materials which may impede the free passage of water, air and fertilizer to the roots of any tree growing therein, except by written permit of the Environmental Commission.

Section 20-12

TRIMMING, PRUNING AND/OR REMOVAL OF PUBLIC TREES BY ANY PUBLIC UTILITY PURSUANT TO A VEGETATION MANAGEMENT PLAN

Subsections:

20-12-1 Trimming, Pruning and/or Removal of Public Trees by any Public Utility Pursuant to a Vegetation Management Plan

Subsection 20-12-1 Trimming, Pruning and/or Removal of Public Trees by any Public Utility Pursuant to a Vegetation Management Plan

Notwithstanding the provisions of any other Sections, clauses or Subsections of this Chapter, the Governing Body or their designee(s) shall be solely responsible for making determinations concerning the trimming, pruning and/or removal of trees, shrubs and/or other types of vegetation that are located on any public land(s) that are under the jurisdiction of the Borough as performed by any public utility pursuant to a vegetation management plan that is necessary in order to ensure public safety and/or the efficient and reliable supply of electric power.

Section 20-12 ~~13~~

VIOLATIONS AND PENALTIES

Subsections:

20-12 ~~13~~-1 Violations and Penalties.

Subsection 20-12 ~~13~~-1 Violations and Penalties.

The Environmental Commission, ~~or~~ the Shade Tree Official, and/or the Borough, as appropriate, shall cause a Municipal Court complaint to be issued to any person, firm or corporation violating any of the provisions of this chapter. Any person found to have violated a provision of this chapter shall be liable, upon conviction to the penalty as stated in Chapter I, Section 1-5.

Section 2. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. That this Ordinance shall become effective upon final passage and publication in accordance with the law, and shall be retroactive to October 1, 2018.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Revised 12/10/18

Revised 12/3/18

Revised 10/4/18

Subsection 28-2-2 Definitions.

As used in this chapter:

Arbor shall mean an accessory shelter that is made by growing plants or vines over a frame.

Gazebo shall mean an accessory building consisting of a detached, covered, freestanding, open-air structure.

Pergola shall mean an accessory structure of parallel colonnades supporting an open roof of crossing rafters or trelliswork.

Subsection 28-3-5 R-1 Residential District.

a. Permitted Uses. In the R-1 Residential District, the following uses, and no others, shall be permitted:

1. Principal Uses:

2. Accessory Uses:

(a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.

(b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing at least four (4') feet high shall surround the pool.

(c) Home-based occupations as defined in Section 28-10-6 and professional offices, provided that the professional resides on the premises, and further provided that no more than one nonresident employee shall be permitted.

(d) Signs as provided in subsection 28-3.5b, 12.

(e) Fences and walls.

(f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot.

(g) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

(h) Yard structures to include gazebos, pergolas or arbors, subject to the restrictions and requirements set forth in subsection 28-10.20.

(i) Tree houses, subject to the restrictions and requirements set forth in subsection 28-10.21.

Section 28-10

SPECIAL USE REGULATIONS

Subsections:

- 28-10-00 Special Use Regulations.
- 28-10-1 Schools.
- 28-10-2 Places of Worship.
- 28-10-3 Professional Offices; Private Schools.
- 28-10-4 Fences, Walls and Small Sheds.
- 28-10-5 Swimming Pools.
- 28-10-6 Home-Based Occupations.
- 28-10-7 Shelters for Victims of Domestic Violence Housing More Than Six (6) Persons But Less Than Sixteen (16) Persons Excluding Staff.
- 28-10-8 Sight Triangles.
- 28-10-9 Laundries; Dry-Cleaning Establishments.
- 28-10-10 Off-Street Parking and Off-Street Loading Facilities.
- 28-10-11 Motor Vehicle Filling Stations.
- 28-10-12 Automobile Repair Establishments.
- 28-10-13 Hotels and Motels.
- 28-10-14 Shopping Centers.
- 28-10-15 Portable Toilets.
- 28-10-16 Portable Storage Units and Dumpsters.
- 28-10-17 Temporary Trailers.
- 28-10-18 Satellite Dishes.
- 28-10-19 Permanently Installed Standby Generators.

28-10-20 Yard Structures

- a. Yard structures include free standing gazebos, pergolas or arbors.
- b. Yard structures are permitted only in the rear yard and cannot be closer than 10'-0" to any property line.

This is the same setback as required for swimming pools. Sheds and garages have a 5' minimum setback, but people do not sit or lounge in them. The 10' setback will provide a more personal comfort buffer to the neighbors.

- c. The maximum size is 256 square feet or 20% of the rear yard, whichever is smaller. The maximum height is sixteen (16) feet.

256 sq feet is a 16' x 16' structure. The R-4 zone has the smallest lots, with a lot width of 50' x 35' rear yard setback or 1750 sq ft. Other towns use 25% of the rear yard, which comes out to 437 sq ft. 20% comes out to 350 sq ft. The 20% maximum is to keep the roof structure from overwhelming the rear yard. Rear yards smaller than 1280 sq ft (about 36' wide x 35' rear yard setback) will start to be limited by 20% of the rear yard requirement or the 10' minimum property line setback.

It should be noted that there are properties on Monmouth St with only a 20' width. These properties will not be able to have a roofed structure unless the property line setback is reduced.

The maximum height of 16 feet is similar to the maximum height for other accessory structures and it will permit a double roof with a cupola.



- d. Yard structures with completely covered roofs will be included in the total lot coverage for all buildings. Yard structures with open roofs or lattice will be included in the total lot coverage for of all structures and other improvements.

To help prevent this.



28-10-21 Tree Houses

- a. The tree house is permitted only in the rear yard and cannot be closer than 10'-0" to any property line.

This is the same setback as required for swimming pools. There was a complaint once from a resident that the neighbor's kids were peeping into his window from their property. This would add a buffer.

- b. Maximum size of the tree house is eighty (80) square feet. Maximum height to the highest element of the tree house is twelve 12 feet.

This would be an 8' x 10' tree house. The maximum height of a platform would be 9'-6" above the ground if it had a railing. It would be lower if a roof was built.

- c. The tree must be a mature, healthy deciduous or coniferous tree with a trunk diameter of sufficient size to be able to support the tree house. Anchorage and supports must be structurally sound and cannot damage the tree.

Revised from the last submission to be more performance based.

- d. Platforms require railings or wall enclosure a minimum of thirty (30) inches above the platform. The bottom of any window or opening must be thirty (30) inches above the platform.

To help prevent children from falling off of the platform.

- e. Electric, plumbing, lighting or gas service is not allowed in or on the tree house or tree.

- f. The zoning permit is only to allow the tree house to be built. Hightstown Borough is not responsible for the structural integrity of the tree house. Hightstown Borough assumes no responsibility for how the tree house is used. As a condition to the receipt of the zoning permit, the applicant shall execute a waiver, indemnification and hold harmless agreement in favor of the Borough of Hightstown (including Borough of Hightstown employees, officials and agents) relating to the construction, maintenance and the use of the tree house at the applicant's property. The waiver, indemnification and hold harmless agreement shall be in a form that is approved by the Borough Attorney and the Borough's insurance carrier. The zoning permit for a tree house is good for only two years. It must be renewed bi-annually. The tree house shall be removed when it is no longer being used.

Ridgewood requires renewal every 5 years. A yearly renewal will help speed up the removal of the tree house when it is no longer being used. It could also be required to be removed if the house is sold, but a nice tree house may be a selling point for the house for a buyer with children.

- g. Since the tree house will be visible to the neighbors, it will also be governed by the Hightstown Borough Property Maintenance Code.