

Agenda

Hightstown Fire House

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Flag Salute

Ordinance 2019-15 First Reading and Introduction – An Ordinance of the Borough of Hightstown Re-zoning Certain Properties, Adopting and Updated Zoning Map, and Amending and Supplementing Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Ordinance 2019-16 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at All Times on Certain Streets” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Ordinance 2019-17 First Reading and Introduction – An Ordinance Amending Chapter 20, Entitled “Protection of Trees,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Resolutions

- 2019-177** Payment of Bills
- 2019-178** Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project
- 2019-179** Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)
- 2019-180** Authorizing Payment No. 6 – The Musial Group, P.O. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)
- 2019-181** Authorizing an Agreement for Inspection and Contract Administration Services Associated with Improvements to Stockton Street and Joseph Street

Consent Agenda

- 2019-182** Authorizing Release of Application Fee and Funds Remaining In Escrow (Block 54 Lot 10.01 Jeff Bond)
- 2019-183** Memorializing Support of Bicycle Lanes and Crosswalks on North Main Street
- 2019-184** Supporting Bicycle Lane Pavement Markings and Bicycle Signs on Stockton Street
- 2019-185** Supporting Bicycle Lane Pavement Markings and Bicycle Signs Along Monmouth Street
- 2019-186** Requesting Approval for Insertion of a Special Item for Revenue in the 2019 Budget
- 2019-187** Authorizing Refund of Vacant and Abandon Property Registration Overpayment

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion

Capital Budget
EMS Shared Services Contract Robbinsville
Accessory Structure Proposed Ordinance

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

**Meeting Minutes
Hightstown Borough Council
September 16, 2019
7:00 p.m.**

The meeting was called to order by Mayor Quattrone at 7:00 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Egan</i>		✓
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Monika Patel, Deputy CFO and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2019-167 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-167

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on September 16, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville (Court)

Litigation - Marchione

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: December 16, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:34 p.m. and again read the Open Public Meetings Statement.

George Lang, CFO, arrived during Executive Session and is now present. Carmela Roberts, Borough Engineer, arrived after Executive Session and is now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Bluth requested that Resolution 2019-174 be added to the consent agenda.

Councilmember Musing moved the agenda as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved as amended 5-0.

APPROVAL OF MINUTES

August 13, 2019 – Executive Session

Moved by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes; Councilmember Jackson abstained.

Minutes approved 4-0 with 1 abstention.

August 13, 2019 – Public Session

Moved by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes; Councilmember Jackson abstained.

Minutes approved 4-0 with 1 abstention.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes; Councilmember Jackson abstained.

Minutes approved 4-0 with 1 abstention.

September 3, 2019 – Executive Session

Moved by Council President Misiura; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Misiura and Musing voted yes; Councilmembers Stults and Jackson abstained.

Minutes approved 3-0 with 2 abstentions.

September 3, 2019 – Public Session

Moved by Council President Misiura; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura and Musing voted yes; Councilmembers Stults abstained.

Minutes approved 4-0 with 1 abstention.

PRESENTATIONS

Cultural Arts Commission – Mural in Dawes Park

Councilmember Musing recused himself at this time.

Ann Marie Miller, Chair, Cultural Arts Commission spoke about a mural on the shed in Dawes Park. She explained to Council that Cultural Arts and Parks and Recreation gave approval to the Rise Summer Art Camp to paint a selfie station. There was miscommunication and websites and hashtags were added to the painting. Ms. Miller informed Council that she has purchased paint that matches the background and will paint over all text on the shed, leaving only a picture. She apologized to Council for the oversight and assured them that in the future, she will seek permission first.

Council President Misiura moved to accept the changes to the Dawes Park Shed Mural; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura and Stults voted yes.

Changes to Dawes Park Shed Mural accepted 4-0.

Councilmember Musing returned at this time.

Complete Streets – Mercer County bike facility recommendations for Hightstown

Beverly Asselstine, Secretary, Complete Streets Committee, reviewed her memo to Council dated August 29, 2019 regarding bike facility recommendations for Hightstown. She explained that a demand exists for bike lanes in Hightstown. After reviewing her memo, she explained that a decision regarding North Main Street would need to be made right away as the County will be painting the stripping in the very near future. Discussion ensued. Council was concerned about the safety issues and requested Police Chief Gendron's input. Borough Administrator/Clerk,

Debra Sopronyi, stated that Chief Gendron was concerned that making North Main Street no parking would clutter the side streets with parked cars. Mayor Quattrone is concerned with bikes on sidewalks downtown. We need to look at proper signage. The Complete Streets Committee is looking for a resolution of support for bikes lines on North Main Street.

Councilmember Musing moved to approve bike lanes on North Main Street; Councilmember Jackson seconded.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Approval to add bike lanes to North Main Street 5-0.

A resolution memorializing this approval will be on the October 7, 2019 agenda.

Environmental Commission – Association Park Tree Project

Keith LePrevost, Chair, Environmental Commission, explained to Council that the Environmental Commission would like to attach tree tags to trees in association park. These tags will identify the tree. Eventually they would like identification tags on all trees in town. The Environmental Commission is looking for permission to move forward with this project.

Councilmember Stults moved to grant the Environmental Commission permission to move forward with the tree identification project; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Approval of the Tree Identification Program 5-0.

Engineering Items

Water Sewer Connection Fees

Councilmembers Misiura and Stults recused themselves at this time. Carmela Roberts, Borough Engineer, explained how connection fees are charged. She also stated that the connection fees are high because of improvements that were done in 2015. The last time the fees were updated was 2011. Fees can be charged for direct and indirect connections. Councilmember Musing stated that he believes our ordinance is erroneous and needs to be amended to facilitate redevelopment. Discussion ensued. Borough Attorney, Fred Raffetto, stated that a flat fee can be charged; the fee is at the discretion of the municipality. Council stated that they would like to spend more time with this and review the State Statute. Mr. Raffetto will get the State Statute so Council can review further. Councilmembers Misiura and Stults returned at this time.

Resolution 2019-168 – Authorizing Release of Performance Guarantee – MCD Fine Homes (565 North Main Street)

Carmela Roberts, Borough Engineer, explained that the project at 565 North Main Street has been completed. The developer is requesting his performance guarantee be returned and that the Borough waive the 2-year maintenance guarantee. Discussion ensued. Council did not want to waive the maintenance guarantee. The resolution will be amended to state posting of a 2-year maintenance guarantee of 15% of the project cost be posted before the performance guarantee be released.

Moved by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted as amended 5-0.

Resolution 2019-168
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE – MCD FINE HOMES (565
NORTH MAIN STREET)**

WHEREAS, on June 7, 2018, McD Fine Homes posted a performance guarantee with the Borough of Hightstown in the amount of \$11,117.64 in the form of cash, along with escrow monies relative to work 565 North Main Street Block 2/Lot 19.01; and

WHEREAS, McD Fine Homes has requested the release of said performance bond and escrow; and

WHEREAS, the Borough Engineer has inspected the project and has approved said project; and

WHEREAS, the Planning Board Secretary has professional bills due in excess of monies held in the escrow account; and

WHEREAS, the applicant has requested that funds from the performance guarantee be used to supplement the deficiency in the escrow account; and

WHEREAS, the total amount due to pay the escrow balance in full is \$3,113.59; and

WHEREAS, the release of the performance guarantee and escrow funds are subject to two-year Maintenance Guarantee in the amount of \$ 1,667.65 be placed on file in the office of the Municipal Clerk and payment of all outstanding fees and accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Clerk is authorized and directed to release to McD Fine Homes the performance guarantee held relative to the Planning Board application as detailed herein.
2. The Finance Officer is authorized and directed to release to McD Fine Homes the cash performance guarantee less \$3,113.59 due to the escrow account upon receipt of Maintenance Guarantee as detailed herein.
3. A certified copy of this Resolution shall be provided to the following:
 - a. McD Fine Homes
 - b. Hightstown Borough Finance
 - c. Sandy S. Belan, Planning Board Secretary
 - d. Carmela Roberts, Borough Engineer

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Water Sewer Connection Fees paid for the building of the sewer plant. We are not here to make developers rich.

Tori Watkins, 68 Meadow Drive – He has been at several parks in Hightstown recently and immediately after leaving is being asked to rate his experience. Is the Borough aware that people’s movements are being tracked and what is this data used for?

Scott Caster, 12 Clover Lane – Feels that the connection fees are the cost of doing business.

Frank Rivera, 110 Broad Street – Distributed an article about New York City taking responsibility for sidewalk damage caused by City Trees. He refuses to pay \$1,300 to have 1 slab of sidewalk reset. Shade Tree Official, David Zaiser, refuses to allow him to remove the tree. If a pedestrian is injured because of the sidewalk, it is the liability of the Borough, not the homeowner.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2019-13 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning”, Section 28-3, Entitled “Districts Established; Zoning Map”, Subsection 28-3-13 Entitled “CC-1 Central Commercial District” and Subsection 28-3-14 Entitled “CC-2 Central Commercial District” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Councilmember Musing asked to add Art Galleries and Artist Studios under Principal Uses and for Accessory Uses (a) add in accordance with Chapter 29-18

Moved for introduction as amended by Councilmember Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Ordinance introduced as amended 5-0.

Public Hearing: October 7, 2019.

Ordinance 2019-13

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING”, SECTION 28-3, ENTITLED “DISTRICTS ESTABLISHED; ZONING MAP”, SUBSECTION 28-3-13 ENTITLED “CC-1 CENTRAL COMMERCIAL DISTRICT” AND SUBSECTION 28-3-14 ENTITLED “CC-2 CENTRAL COMMERCIAL DISTRICT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to Establish a new district known as the DTC Downtown Core; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the

County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning”, Section 28-3, entitled “Districts Established; Zoning Map”, Subsection 28-3-13, entitled “CC-1 Central Commercial District” and Subsection 28-3-14 entitled “CC-2 Central Commercial District”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-13 ~~CC-1 Central Commercial District.~~ **DTC Downtown Core**

The purpose and intent is to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to establish a new district known as the DTC Downtown Core.

- a. Permitted Uses. In the ~~CC-1 Central Commercial District~~ **DTC Downtown Core**, the following uses, and no others, shall be permitted:

1. Principal Uses:

- (a) ~~Retailing~~ **Retail sales and services** within a completely enclosed building.
- (b) Personal and business services within a completely enclosed building.
- (c) Offices.
- ~~(d) Houses of worship.~~
- (e) Public facilities, including public parking facilities.
- (f) Child care centers.
- (g) Bars and taverns.
- (h) Restaurants and other places to eat and drink, but not including **establishments with drive-throughs.** ~~drive-through or fast food type establishments.~~
- (i) Banks and financial institutions.
- (j) Newspaper and other publishing facilities.
- ~~(k) Funeral parlors.~~
- (l) ~~Residential dwelling units~~ **Apartment dwellings** as upper floor use of buildings containing above permitted principal uses.
- (m) Planned commercial developments subject to regulations in subsection 28-10.14
- (n) Art galleries and artist studios**

2. Accessory Uses:

- (a) Signs in accordance of chapter 29-18.
- (b) Parking facilities.
- (c) Fences, walls and landscaping.
- (d) Amusement machines, subject to the licensing and regulation provisions of Chapter IV, General Licensing, Section 4-7, Amusement Machines of the Code of the Borough of Hightstown.
- (e) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

b. Other Restrictions.

- 1. Lot Area. A lot area of not less than two thousand (2,000) square feet shall be required.
- 2. Lot Width. A lot width of not less than twenty (20') feet shall be required.
- 3. Lot Depth. A lot depth of not less than fifty (50') feet shall be required.
- 4. Front Yard. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.
- 5. Side Yards. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.
- 6. Rear Yard; Principal Buildings. There shall be a rear yard not less than ten (10') feet deep.
- 7. Rear Yard; Accessory Buildings. There shall be a rear yard not less than three (3') feet deep behind accessory buildings.
- 8. Height. The maximum height shall be three (3) stories or fifty-five (55') feet.
- 9. Coverage. No building shall cover more than ninety (90%) percent of the lot.
- 10. Parking. Parking shall be provided in accordance with subsection 28-10.10. Parking is not required for individual uses situated within ~~seventy-five (75')~~ **three hundred (300')** feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.
- 11. Signs. Signs for individual business establishments shall be permitted, ~~provided that:~~ **in accordance with subsection 29-18.**

~~(a) The total area of all signs shall not exceed two (2) square feet for each foot of building frontage but shall not exceed a maximum of forty (40) square feet.~~

~~(b) No sign shall exceed two (2') feet in height.~~

~~(c) Such sign shall be applied flat against a wall and shall not project beyond the side or top of the wall to which it is affixed nor project out more than eight (8") inches in front of such wall.~~

~~(d) All bare incandescent light sources (neon lights shall not be considered as such) and immediately adjacent reflecting surfaces shall be shielded from view. Flashing, moving, intermittently illuminating signs, reflection signs or signs painted in luminous materials that glow in the dark and advertising devices shall be prohibited.~~

~~(e) Not more than one (1) sign shall be permitted for each tenant on the premises on each wall fronting on a street.~~

12. Sight Triangles. The regulations for sight triangles shall be **in accordance with subsection 28-10-8.** the same as for the R-1 District. (1991 Code §§ 223-20, 223-21; Ord. No. 93-852; Ord. No. 860; Ord. No. 2013-13)

13. Residential District Buffer. For lots which adjoin a residential district, a buffer area of at least ten (10') feet shall be provided, and the buffer area shall be landscaped to provide for continuous, year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4. The fence shall be provided only to supplement necessary landscaping.

~~Subsection 28-3-14 CC-2 Central Commercial District.~~

a. ~~Permitted Uses. In the CC-2 Central Commercial District, the following uses, and no others, shall be permitted:~~

~~1. Principal uses.~~

~~(a) Any principal use permitted in the CC-1 District.~~

~~(b) Retailing and distribution facilities related to carpentry, electrical, masonry, and plumbing services with only incidental outdoor operations.~~

~~(c) Planned commercial developments subject to regulations in subsection 28-10-14.~~

~~(d) Motor vehicle service stations subject to restrictions of subsection 28-10-11.~~

~~2. Accessory Uses. All accessory uses permitted in the CC-1 District.~~

~~b. Other Restrictions.~~

~~1. Lot Area. A lot area of not less than ten thousand (10,000) square feet shall be required.~~

~~2. Lot Width. A lot width of not less than fifty (50') feet shall be required.~~

- ~~3. Lot Depth. A lot depth of not less than one hundred (100') feet shall be required.~~
- ~~4. Front Yard. None shall be required except for sight triangles.~~
- ~~5. Side Yards. A minimum side yard of ten (10') feet shall be provided for each side yard.~~
- ~~6. Rear Yard. The minimum rear yard shall be twenty five (25') feet.~~
- ~~7. Sight Triangles. Sight triangles shall be provided for corner lots in accordance with subsection 28-10.8.~~
- ~~8. Lot Coverage. Total lot coverage of all buildings shall not exceed thirty five (35%) percent of the gross lot area. Total lot coverage by all structures and other lot improvements shall not exceed eighty (80%) percent.~~
- ~~9. Height. The maximum height shall be three (3) stories, not to exceed forty (40') feet.~~
- ~~10. Residential District Buffer. For lots which adjoin a residential district, a buffer area of at least ten (10') feet shall be provided, and the buffer area shall be landscaped to provide for continuous, year-round visual screening of the property. The buffer area may contain a fence provided in accordance with subsection 28-10.4 but the fence shall be provided only to supplement necessary landscaping.~~
- ~~11. Off Street Parking. Parking for individual uses shall be provided in accordance with subsection 28-10.10~~
- ~~12. Signs. As permitted for the CC-1 District. (Ord. No. 93-852)~~

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2019-14 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning”, Section 28-3, Entitled “Districts Established; Zoning Map”, Subsection 28-3-16 Entitled “R-PO Residential Professional Office District” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Councilmember Musing asked that duplex be added to permitted uses; Art galleries and studios be added to accessory uses; and in accordance with Chapter 29-17 by added to (d) signs under Accessory Uses.

Moved for introduction as amended by Councilmember Musing; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Ordinance introduced as amended 5-0.

Public Hearing: October 7, 2019.

Ordinance 2019-14

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED
“ZONING”, SECTION 28-3, ENTITLED “DISTRICTS ESTABLISHED; ZONING MAP”,
SUBSECTION 28-3-16 ENTITLED “R-PO RESIDENTIAL PROFESSIONAL OFFICE
DISTRICT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning”, Section 28-3, entitled “R-PO Residential Professional Office District”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-16 ~~R-PO Residential Professional Office District~~ DTG Downtown Gateway

The purpose and intent is to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway.

a. Permitted Uses. In the ~~R-PO District~~ DTG Downtown Gateway, the following uses, and no others, shall be permitted:

1. Principal Uses. ~~Permitted principal uses include all principal uses permitted in the R-1 Residential District, and professional offices~~ Provided, however, that the following uses are expressly excluded from the RPO District as permitted uses:

~~(a) Places of Worship;~~

~~(b) Public facilities;~~

~~(c) Public utility uses;~~

~~(d) Hospitals, sanitariums and nursing homes;~~

~~(e) Cemeteries;~~

~~(f) Agricultural and horticultural uses; and~~

~~(g) Private and public schools.~~

- (a) Detached single-family dwellings or duplex.
- (b) Restaurants and other places to eat and drink, but not including establishments with drive-throughs.
- (c) Retail sales and services within a completely enclosed building.
- (d) Personal and business services within a completely enclosed building.
- (e) Performing arts companies.
- (f) Offices.
- (g) Child care centers.
- (h) Tutoring centers.
- (i) Financial institutions.
- (j) Apartment dwellings as upper floor use or rear part of buildings containing adjacent and / or above principal uses.
- (k) Art galleries and artist studios

2. Accessory Uses & Structures. ~~For residential use, the accessory uses shall be as permitted in the R-1 District. For professional office use, accessory uses shall be as permitted in the CC-1 District.~~

- (a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.
- (b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing for swimming pools are in accordance with Subsection 28-10-5.
- (d) Signs in accordance with Chapter 29-17.
- (e) Fences, walls and landscaping in accordance with Subsection 28-10-4 as they pertain to Residential Districts.
- (f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot in accordance with Subsection 28-10-4.
- (g) Satellite dishes, subject to the restrictions and requirements set forth in Subsection 28-10-18.

3. ~~In the case of an application for a professional office use where the existing lot size does not conform to the minimum 14,000 square feet required under §28-3-16.2(a), the applicant shall require a Conditional Use Approval pursuant to N.J.S.A. 40:55D-67. In reviewing a Conditional Use application under this subsection, the Planning Board shall consider the following:~~

- ~~(a) Whether sufficient on-site parking is available pursuant to Borough requirements.~~
- ~~(b) Whether the proposed on-site lighting is appropriate for the use and does not adversely impact adjacent~~

properties and uses.

~~(c) Whether suitable landscaping and buffering are proposed.~~

~~(d) Whether adequate storm water controls are proposed for the site.~~

~~(e) Whether sewer and water facilities are available to serve the site.~~

~~(f) All other provisions of Subsection 28-3-16.2.(b) (n) shall apply as a minimum.~~

b. Other Restrictions.

1. No existing houses / buildings shall be structurally altered in a manner that is visible to the public domain without an architectural review. Any façade renovations or new construction that is visible to the public should be consistent with the character of the surrounding neighborhood.

~~1.~~ 2. Area, yard, and other standards for residential use shall conform to R-4 Residential District requirements.

2. For professional office use, the following standards and regulations shall apply:

(a) ~~Lot area.~~ A lot area of not less than fourteen thousand (14,000) square feet shall be required.

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~~(b) Lot width.~~ A lot width of not less than one hundred (100') feet shall be required.

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~~(c) Lot depth.~~ A lot depth of not less than one hundred fifty (150') feet shall be required.

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~~(d) Front yard.~~ The front yard shall meet the R-4 Residential District requirements.

~~(e)~~ 3. Height. The maximum height shall be two and one-half (2.5) stories; and not to exceed thirty-five (35') feet.

~~(f)~~ 4. Lot coverage. The total lot coverage of all buildings shall not exceed thirty (30%) percent. The total lot coverage of all structures and site improvements shall not exceed seventy (70%) percent.

~~(g)~~ 5. Side yards. A minimum side yard of ten (10') feet shall be provided for each side yard. For corner lots, the side yard setback shall be increased to twenty (20') feet.

(b)

~~(h)~~ 6. Rear yard. The minimum rear yard shall be thirty-five (35') feet.

~~(i)~~ 7. Landscaping and buffers. All portions of the lot not used for building, parking or other site improvements shall be suitably landscaped with lawn, shrubs, trees, etc. Lot lines which abut lots with residential use or residential zone lines shall provide a landscape buffer strip at least ten (10') feet in width and the buffer strip shall be suitably landscaped to provide a continuous year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4., but the fence shall be provided only to supplement necessary landscaping.

~~(j)~~ 8. Lot access. Vehicular access serving professional office uses established or expanded under this section on the south side of Franklin Street shall be prohibited to and/or from Clinton Street or Cole Avenue. Existing vehicular access to Clinton Street and Cole Avenue serving existing residential or professional office uses may be continued.

~~(k) Residential use.~~ To maintain a stock of affordable housing in the Borough, professional office use development which occurs through conversion of an existing residential structure shall maintain a

~~minimum of one (1) residential unit in the structure and the minimum size of the unit shall be eight hundred (800) square feet.~~

~~(4)~~ 9. Parking. See subsection 28-10-10, Off-Street Parking and Off-Street Loading Facilities. **Parking is not required for individual uses situated within three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.**

~~(m)~~ 10. Signs. As permitted by ~~Chapter 29~~ **Subsection 29-17** of the Revised Borough Ordinances and in accordance with a signage plan submitted as part of a site plan application.

~~(n)~~ 11. Sight triangles. Sight triangles shall be provided in accordance with subsection 28-10-8.

~~(o)~~ Site Plan review shall be required for all applications for all new professional office uses in the RPO District. (1991 Code §§ 233-22, 233-23; Ord. No. 93-852; Ord. No. 2003-25)

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2019-169 Payment of Bills

Moved by Councilmember Stults; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-169

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,833,138.54 from the following accounts:

Current		\$1,737,884.33
W/S Operating		21,980.52
General Capital		27,851.40
Water/Sewer Capital		43,406.40
Grant		0.00
Trust		1,927.89
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>88.00</u>
Total		<u>\$1,833,138.54</u>

Resolution 2019-170 Authorizing Payment No. 5 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-170

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 5 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL
AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES
LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, the architect has submitted a payment request for professional services for July 28, 2019 – August 24, 2019, in the total amount of \$45,314.78; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$45,314.78, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-171 Authorizing Payment No. 2 Final and Change Order No. 1 – Earle Asphalt Company (East Ward Street Reconstruction)

Moved by Councilmember Musing; Seconded by Councilmember Bluth

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-171
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT NO. 2 FINAL AND CHANGE ORDER NO. 1– EARLE ASPHALT COMPANY (EAST WARD STREET RECONSTRUCTION)

WHEREAS, on July 17, 2017, the Borough Council awarded a contract for the Rehabilitation of East Ward Street in Hightstown Borough to Earle Asphalt Company of Farmingdale, New Jersey at the price of \$417,213.13; and

WHEREAS, the contractor has submitted payment No. 2 – Final in the amount of \$40,065.96 for work completed between July 21, 2018 and the completion of the project which included installation of curbing and sidewalk, roadway base repairs, inlet repairs, roadway paving and other associated items; and

WHEREAS, the contractor has submitted change order No. 1 which adjusts contract quantities to as-built quantities which decreases the original contract by \$45,490.22 (10.90%) to \$371,722.91; and

WHEREAS, the Project Engineer has recommended approval of payment No. 2 Final in the amount of \$40,065.96 and change order No. 1; and

WHEREAS, Insufficient work performed by the Contractor caused the Borough to extend additional funding to the Engineer for this project; and

WHEREAS, the Contractor was notified by the Borough Attorney that any additional fees for Engineering services required due to the insufficient work performed would be deducted from the final payment on the contract; and

WHEREAS, the cost of these additional engineering services by Van Cleef Engineering amount to \$3,062.50 and such amount shall be deducted from the final payment to Earle Asphalt; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 1 and payment No. 2 Final in the amount of \$37,003.46 to Earle Asphalt Company of Farmingdale, New Jersey is hereby approved as detailed herein.

Resolution 2019-172 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Musing; Seconded by Councilmember Stults

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-172

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND
CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE
LAKE DAM PEDESTRIAN BRIDGE PROJECT**

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through May 31, 2019, in the total amount of \$6,052.11; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$6,052.11, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-173 Authorizing Refund of Tax Overpayment

Moved by Councilmember Bluth; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, and Musing voted yes. Councilmember Stults abstained.

Resolution adopted 4-0 with 1 abstention.

Resolution 2019-173

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2019 taxes were made for Block 54/Lot 8, Mercer Street, in the amount of \$4,532.39 and Block 54/Lot 5 118 West Ward Street in the amount of \$130.24, by the mortgage company; and

WHEREAS, the mortgage company, Manasquan Bank, P.O. Box E, Manasquan, NJ 08736 has requested that a refund be issued for the overpayment in the amount of \$4,794.69; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of \$4,794.69.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Treasurer are hereby authorized to issue a refund in the amount of \$4,794.69 to Manasquan Bank,

P.O. Box E, Manasquan, NJ 08736, representing the tax overpayment as set forth herein.

Resolution 2019-174 Authorizing the Execution of a Settlement and General Release Agreement with Frank Marchione

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-174
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE EXECUTION OF A SETTLEMENT AND GENERAL RELEASE
AGREEMENT WITH FRANK MARCHIONE**

WHEREAS Marchione was previously employed as a Police Officer for the Borough until his employment terminated effective July 31, 2018, following the execution of a settlement agreement; and

WHEREAS on August 21, 2017, a settlement agreement in the matter was authorized and executed by the Borough; and

WHEREAS on July 29, 2019, Marchione filed a motion with Superior Court for an unused sick time payment; and

WHEREAS the Borough denies, and continues to deny, any all allegations made by Marchione; and

WHEREAS the Borough desires to resolve and settle fully and finally this matter while avoiding costly litigation fees; and

WHEREAS the Parties now wish to compromise and settle all claims and disputes between them including but not limited to the claim articulated in the Motion; and

WHEREAS for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to the legally bound hereby, the Borough and Marchione agree that this matter shall be settled and compromised pursuant to the Settlement Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hightstown that the Mayor is authorized to execute the Settlement and General Release Agreement as approved by the Borough Labor Counsel and Borough Attorney, on behalf of the Borough and the Clerk is hereby authorized to attest.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to release funds per the settlement agreement once fully executed by all parties.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Scott Caster, 12 Clover Lane – Spoke regarding bicycle paths and bicycles on the sidewalks.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

Sidewalk Ordinance

Mayor Quattrone stated that the sidewalk ordinance needs to be amended and would like to form a sub committee to investigate the changes and bring recommendations to Council. Councilmembers Jackson and Bluth were appointed to the subcommittee. They will look to bring recommendations to Council at the October 21st meeting.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Jackson

The last Fun Friday will be Friday at Association Park from 5:00 – 8:00 p.m.

Councilmember Bluth

Cultural Arts Commission will be hosting a dedication this Sunday for the Mural.

Councilmember Stults

Read the monthly Police report. Downtown Business Group will be creating a banner. They will also have a table at the Harvest Fair. Housing Authority will be meeting Wednesday evening.

Council President Misiura

Planning Board met last Monday and approved the application for the Brewery. The First Aid reported that they responded to 16 calls in August. They were also present at National Night Out, the Latino Festival and the 9-11 Bike Ride.

Deputy Borough Clerk, Peggy Riggio

The ENewsletter is replacing the quarterly paper newsletter and will be going out Monthly. You can sign up on the Borough's website. Harvest Fair Committee will meet tomorrow night and the Harvest Fair is October 12th.

Borough Administrator/Clerk, Debra Sopronyi

The Peddie Lake Bridge should be delivered and installed this week. A press release for the mural dedication will be going out tomorrow.

Tax Collector/Deputy CFO, Monika Patel

Tax Sale is scheduled for October 11th 10:00 a.m. at the Firehouse. There are 10 properties this year.

ADJOURNMENT

Councilmember Stults moved to adjourn into Executive Session at 10:02 p.m. Councilmember Jackson Seconded. All ayes.

Council reconvened into public session at 10:51 p.m.

Resolution 2019-175 Authorizing a Shared Services Agreement with Robbinsville Township for Municipal Court Administrative Staff

Moved by Council President Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Jackson, Misiura, and Stults voted yes. Councilmembers Bluth and Musing voted no.

Resolution adopted 3-2.

Resolution 2019-175
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP FOR MUNICIPAL COURT ADMINISTRATIVE STAFF

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1, *et seq.* (the “Act”), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, N.J.S.A. 2B:12-1(c) provides that “two or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and to agree to appoint judges and administrators without establishing a joint municipal court;” and

WHEREAS, Hightstown is in need of municipal court staff, including a Municipal Court Administrator, Deputy Municipal Court Administrator(s), and Violations Clerk(s) in order to effectively administer, manage and oversee the operations of the Hightstown Borough Municipal Court (the “Services”), in accordance with all statutory requirements and pursuant to the direction and oversight of the Assignment Judge of Mercer County; and

WHEREAS, Robbinsville will employ five (5) individuals who will serve in the positions of Municipal Court Administrator, two Deputy Municipal Court Administrators, and two Violations Clerks, respectively (the “Robbinsville Employees”), for the Robbinsville Township Municipal Court; and

WHEREAS, the Robbinsville Employees possess specialized skills, knowledge and expertise in the area of Municipal Court administration; and

WHEREAS, Hightstown and Robbinsville have previously entered into Shared Services Agreement(s) in order to share facilities and equipment relating to their respective municipal court operations in accordance with N.J.S.A. 2B:12-1(c) in order to conserve resources and to provide for a more efficient and more economically sound municipal court system, while each municipality has maintained its right to appoint its own judge, prosecutor and

public defender; and

WHEREAS, the Parties wish to build upon the existing relationship in a separate agreement for the Services, for the term referenced herein, in accordance with the terms and conditions set forth in the within Agreement, effective upon the following: (1) execution of the within Agreement; and (2) approval of the Administrative Office of the Courts (hereinafter, the “AOC”) and the Assignment Judge of the Superior Court of New Jersey, Mercer County Vicinage (hereinafter, the “Assignment Judge”), whichever occurs later; and

WHEREAS, the existing agreement entitled “Agreement Between the Borough of Hightstown and the Township of Robbinsville to Share Municipal Court Facilities” shall remain separate and unaffected by this Agreement to the extent that it does not conflict with the terms of this Agreement, in which case the terms of this Agreement shall control; and

WHEREAS, the Governing Bodies of both Robbinsville and Hightstown find that it would be in the best interests of the Parties to collectively provide for the Services, under the terms and conditions referenced in the agreement.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of Hightstown Borough that the Mayor and Borough Administrator/Clerk are hereby authorized to execute the shared services agreement with Robbinsville Township for Municipal Court Staff.

Councilmember Stults moved to adjourn at 10:53 p.m.; Councilmember Jackson seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

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732-922-6161 (FAX)

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MELANIE J. SCROBLE
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LISA GOLDWASSER •

RETIRED
ROBERT I. ANSELL

IN MEMORIAM
LEON ANSEHELEWITZ (1929-1986)
MAX M. BARR (1929-1993)
MILTON M. ABRAMOFF (1935-2004)
DAVID K. ANSELL † (1962-2019)

LICENSED ALSO IN:
Δ D.C. • MASS. • N.Y. • WASH.
□ PENN. • FLA. ▽ CALIF.

† FELLOW, AMERICAN
ACADEMY OF MATRIMONIAL
LAWYERS

‡ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CIVIL TRIAL ATTORNEY

§ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CRIMINAL TRIAL ATTORNEY

• CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
MATRIMONIAL LAW ATTORNEY

MEMORANDUM

TO: Mayor and Borough Council

CC: Debra L. Sopronyi, RMC/QPA/CMR, Borough Administrator
Carmela Roberts, P.E., Borough Engineer

FROM: Frederick C. Raffetto, Esq., Borough Attorney 

RE: Water and Sewer Connection Fees
Our File No. 58682-2

DATE: October 2, 2019

Please accept this Memorandum as a follow-up to the discussion which was commenced at the last Borough Council meeting (held on September 16, 2019), regarding the above-referenced matter. Specifically, during the discussion that occurred on that date, the Council requested that a copy of the relevant State Statute(s) be provided for review.

By way of background, the Borough operates its own municipal sewerage and water supply facility, but has not created a local or regional sewerage/municipal utilities "authority." Therefore, the relevant State statutes which govern the Borough's sewerage and water supply facilities may be found at N.J.S.A. 40A:26A-1, et seq. (sewerage facilities) and N.J.S.A. 40A:31-1, et seq. (water supply facilities).

Additionally, the local ordinances governing water and sewer may be found within Chapter 19 of the Hightstown Borough Code. With regard to the issue of connection fees, the Borough's existing ordinance may be found within Subsection 19-2-7 of the Borough Code (see Exhibit "A" attached).

In accordance with the Governing Body's request from the last meeting, I am attaching hereto copies of the relevant State statutes which govern connection fees relating to sewerage facilities (see Exhibit "B" attached hereto). Likewise, I am attaching the relevant State statutes which govern connection fees relating to water supply facilities (see Exhibit "C" attached hereto).

As the Borough Engineer advised at our last meeting, the New Jersey State Legislature amended existing State law with regard to the issue of connection fees (generally) with the adoption of P.L. 2018, Chapter 74 (Senate No. 1247), which was approved on August 10, 2018. A Summary of the relevant provisions of the new law is attached hereto as Exhibit "D."

The new law left the provisions of the original statutes concerning connection fees unchanged (See N.J.S.A. 40A:26A-11 for sewer, and N.J.S.A. 40A:31-11 for water supply). However, the 2018 amendments have created new provisions which are contained in Sections -11.1, -11.2 and -11.3 in each of the Chapters dealing with sewerage and water supply facilities. The provisions are virtually identical in each Chapter. You will note that I have marked Sections -11.1, -11.2 and -11.3 as "New" on each copy of the attached as part of Exhibits "B" and "C."

Finally, in order to facilitate your review of this matter, I am also including a copy of the proposed revisions which were part of the Council package for the September 16, 2019 Council meeting, which shows proposed deletions in ~~strikeout~~ and proposed additions with underline. As referenced at the Council meeting, the proposed revisions were not prepared or recommended by the Borough Engineer.

I hope the enclosed information is helpful to you with regard to your continued review of this matter. It is my understanding that there will be a continued discussion concerning this issue at our next Council meeting, scheduled for October 7, 2019. It is also my understanding that the Borough Engineer will be present once again at that meeting to assist with your continued discussion of these issues.

In the meantime, should anyone have any questions, please do not hesitate to contact me.

Thank you very much.

EXHIBIT “A”

Hightstown Borough Revised General Ordinances

Sewer Department, Water Department or the Plumbing Subcode Official.

b. All connections shall be made by application to the Superintendent of the Public Works Department for approval, who shall notify the Borough Engineer and Plumbing Subcode Official of each application.

(1991 Code § 227-12; Ord. 2002-24)

*Existing
Ordinance*

Subsection 19-2-7 Connection Charge.

a. Whenever a service connection to a water or sewer main is made, or when a property is redeveloped and/or an increase in water or sewage usage is requested, the owner of the property for whose benefit the connection is made shall pay a charge therefor. For purposes of this section, the term "redeveloped" shall include, but not be limited to, circumstances where the use of a property is changed or the intensity of the use of a property is increased. A connection unit, which shall be the basic unit upon which user fees and rates are established, shall be equivalent to usage of 300 gallons per day (g.p.d.). Each dwelling unit shall be assigned one (1) water and (1) sewer connection unit. The number of water and sewer connection units to be assigned to each business unit, excluding industrial users, shall be based on the projected flow for such unit calculated in accordance with N.J.A.C. 7:14A-23.3. For each connection unit, a connection fee shall be paid as follows:

- | | |
|--------------------------|------------|
| 1. Water Connection Fee: | \$4,232.00 |
| 2. Sewer Connection Fee: | \$2,177.00 |

Connection fees shall be paid at the rate in effect at the time that the connection is made. The fee shall be due and payable upon presentation of the approved application to the Department of Public Works, who shall issue the permit upon receipt of the fee. Payment shall be made prior to the issuance of a temporary or regular certificate of occupancy. All such fees collected by the Public Works Department shall be turned over by that Department to the Borough Treasurer on a daily basis.

b. If the Borough finds it necessary to make a new connection with the water or sewer main in front of any property for the benefit of the property, the connection shall be deemed necessary for the proper functioning of the water and sewer utility system in connection with service to the property, and if the fee aforesaid shall not be paid, the stated fee shall be a lien upon the house, tenement, building or lot until paid and satisfied and, after notice thereof by registered mail to the owner, shall carry interest at the rate of eight (8%) percent until paid and satisfied.

c. The property owner shall be responsible for the cost of installation and repair of sewer and water lines as follows:

1. Water lines: from (but not including) the curb stop located in the Borough right-of-way to the house, tenement, building, structure or lot, or if there is no curb stop, from a point two (2) feet beyond the edge of the Borough's cartway to the house, tenement, building, structure or lot.

2. Sewer lines: from a point two (2) feet beyond the edge of the Borough's cartway to the house, tenement, building, structure or lot.

The connection charges shall be in accordance with the foregoing paragraphs a.1 through a.4., inclusive. Prior to any such installation or repair, the property owner shall coordinate such activity with the Superintendent of the Public Works Department, and shall obtain any required permits. Each such owner shall indemnify and save harmless the Borough from any and all loss or damage that may be occasioned, directly or indirectly, as a result of construction or repair of such sewer or water lines. (1991 Code § 227-13; Ord. No. 820 §1; Ord. No. 2002-24; Ord. No. 2003-18; Ord. No. 2004-07; Ord. No. 2005-05; Ord. No. 2006-11; Ord. No. 2007-03; Ord. No. 2008-08; Ord. No. 2009-07; Ord. No. 2010-10)

Subsection 19-2-8 Billing.

a. Billing to Owners. Billing by the Borough water and sewer utility office shall be to the record owners of the lot served by the utility.

EXHIBIT “B”

WESTLAW

Sewerage
Facilities

New Jersey Statutes Annotated

Title 40A, Municipalities and Counties (Refs & Annots)

40A:26A-11. Connection fees

NJ ST 40A:26A-11 New Jersey Statutes Annotated Title 40A, Municipalities and Counties (Approx. 2 pages)

N.J.S.A. 40A:26A-11

40A:26A-11. Connection fees**Currentness**

In addition to rates and rentals, a separate charge in the nature of a connection fee or tapping fee for each connection of any property to the sewerage system may be imposed upon the owner or occupant at the property so connected. The connection charges shall be uniform within each class of users and the amount thereof shall not exceed the actual cost of the physical connection plus an amount representing a fair payment towards the cost of the system and computed in the following manner:

- a. The amount representing all debt service, including but not limited to sinking funds, reserve funds, the principal and interest on bonds, and the amount of any loans and interest thereon, paid by the local unit or units to defray the capital cost of developing the system as of the end of the immediately preceding budget year shall be added to all capital expenditures made by a local unit or units not funded by a bond ordinance or debt for the development of the system as of the end of the immediately preceding budget year;
- b. Any gifts, contributions or subsidies to the local unit or units received from, and not reimbursed or reimbursable to, any federal, State, county or municipal government or agency or any private person, and that portion of amounts paid to the local unit or units by a public entity under a service agreement or service contract which is not repaid to the public entity by the local unit or units, shall then be subtracted;
- c. The remainder shall be divided by the total number of service units served by the local unit or units at the end of the immediately preceding budget year, and the results shall then be apportioned to each new customer according to the number of service units attributed to that connector, to produce the connector's contribution to the cost of the system. In attributing service units to each connector, the estimated average daily flow of sewage for the connector shall be divided by the average daily flow of sewage for the average single family residence in the area served by the local unit or units to produce the number of service units to be attributed.

The connection fee shall be recomputed at the end of each budget year, after a public hearing is held. The revised connection fee may be imposed upon those who subsequently connect to the system in that budget year.

The combination of the connection fee or tapping fee and the aforesaid sewerage service charges shall be such that the revenues of sewerage facilities shall be adequate to pay the expenses of operation and maintenance of the sewerage facilities, including improvements, extensions, enlargements and replacements to sewerage facilities, reserves, insurance, principal and interest on any bonds, and to maintain reserves or sinking funds therefor as may be required under the bond covenants or any contracts, or as may be deemed necessary or desirable.

Credits

L. 1991, c. 53, § 1, eff. Jan. 1, 1992.

N. J. S. A. 40A:26A-11, NJ ST 40A:26A-11

Current with laws through L. 2019, c. 246 and J.R., No. 20

WESTLAW

Sewerage
(New)

New Jersey Statutes Annotated

Title 40A. Municipalities and Counties (Refs & Annos)

40A:26A-11.1. Additional connection or tapping fee for material increase in level of use and greater demand on sewerage system; amount

NJ ST 40A:26A-11.1 New Jersey Statutes Annotated Title 40A. Municipalities and Counties Effective: August 10, 2018 (Approx 2 pages)

Effective: August 10, 2018

N.J.S.A. 40A:26A-11.1

**40A:26A-11.1. Additional connection or tapping fee for material increase
in level of use and greater demand on sewerage system; amount**~~Current laws~~

- a. For a property connected to the sewerage system for less than 20 years, a local unit operating a county or municipal sewerage facility may charge an additional connection or tapping fee for an addition, alteration, or change in use that materially increases the level of use and imposes a greater demand on the sewerage system, but does not involve a new physical connection of the property to the sewerage system.
- b. The connection or tapping fee authorized by subsection a. of this section shall be equal to the amount by which the increased use and demand on the sewerage system exceeds the use and demand that existed prior to such addition, alteration, or change in use.
- c. Nothing in this section shall be construed to preclude a local unit operating a county or municipal sewerage facility from charging a new or additional connection or tapping fee for any new or additional connection of a property to the sewerage system, or for any increase in the size of an existing connection or for any new construction of additional service units connected to the sewerage system that materially increases the level of use or demand on the sewerage system.
- d. As used in this section, "materially increases" means any increase in the number of service units; or any other change which increases the level of use or demand on the sewerage system by 15 percent or more over the highest actual annual use and demand that existed during the prior 10-year period immediately preceding the addition, alteration, or change in use; provided, however, that, if the property has been connected to the sewerage system for less than 10 years, the average level of use and demand shall be calculated based on the actual period of connection.

Credits

L.2018, c. 74, § 7, eff. Aug. 10, 2018.

N. J. S. A. 40A:26A-11.1, NJ ST 40A:26A-11.1

Current with laws through L.2019, c. 246 and J.R. No. 20

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WESTLAW

Sewerage
(New)

New Jersey Statutes Annotated
Title 40A, Municipalities and Counties (Refs & Annots)

40A:26A-11.2. Connection or tapping fee credit; conditions; calculation; exclusions
NJ ST 40A:26A-11.2 New Jersey Statutes Annotated Title 40A, Municipalities and Counties Effective: August 10, 2018 (Approx. 2 pages)
Proposed Legislation

Effective: August 10, 2018

N.J.S.A. 40A:26A-11.2

40A:26A-11.2. Connection or tapping fee credit; conditions; calculation; exclusions

Currentness

a. A local unit operating a county or municipal sewerage facility shall provide a credit applicable toward a connection or tapping fee to be charged for a reconnection of a disconnected property that was previously connected to the sewerage system, provided that:

- (1) the property has been connected to the sewerage system for at least 20 years; and
- (2) service charges have been paid for the property in at least one of the last five years.

b. The credit required under subsection a., of this section shall be calculated as follows:

(1) If the reconnection does not require any new physical connection or does not increase the nature or size of the service or the number of service units, or does not expand the use of the sewerage system, the credit shall be equal in amount to the new connection or tapping fee.

(2) If the reconnection requires a new physical connection, increases the nature or size of the service or the number of service units, or expands the use of the sewerage system, the credit shall be equal in amount to any connection or tapping fee previously paid for the property, and the local unit shall charge the difference between the credit and the connection or tapping fee for the new use or class.

(3) If no connection or tapping fee was ever paid for the property, but all service charges due and owing on the property have been paid for at least 20 years, the credit shall be equal in amount to the new connection or tapping fee; provided, however, that any charges due and owing pursuant to paragraph (2) of this subsection shall be paid.

c. If no connection or tapping fee was ever paid for a disconnected property that is to be reconnected and which was previously connected to the sewerage system for at least 20 years, the local unit shall charge, in addition to any amount due and owing after application of a credit pursuant to this section, a connection or tapping fee equal to the lesser of:

- (1) 20 percent of the service charges that would have been paid based upon the usage for the last full year that the property was connected to the sewerage system for the period from the date of the disconnection from the sewerage system to the date of the new connection; or
- (2) the new connection fee.

d. A credit shall not be allowed under this section for a property that has been disconnected from the sewerage system for more than five years.

e. As used in this section, "disconnected property" means a property that has been physically disconnected from the sewerage system or a property not physically disconnected but to which service has been discontinued without payments being made. A "disconnected property" shall not include a property that has been temporarily disconnected from the sewerage system or to which service has been discontinued without payments being made for less than 12 consecutive months and is being reconnected as it existed, prior to the temporary disconnection or discontinuance of service.

Credits

L.2018, c. 74, § 8, eff. Aug. 10, 2018.

N. J. S. A. 40A:26A-11.2. NJ ST 40A:26A-11.2
Current with laws through L.2019, c. 246 and J.R. No. 20

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WESTLAW

Sewerage
(New)

New Jersey Statutes Annotated

Title 40A, Municipalities and Counties (Refs & Annots)

40A:26A-11.3. Reduction in connection or tapping fee for new connections to sewerage system for public housing authorities, non-...

NJ ST 40A:26A-11.3 New Jersey Statutes Annotated Title 40A, Municipalities and Counties Effective: August 10, 2018 (Approx 2 pages)

Effective: August 10, 2018

N.J.S.A. 40A:26A-11.3

40A:26A-11.3. Reduction in connection or tapping fee for new connections to sewerage system for public housing authorities, non-profit organizations, or other affordable housing units; connection or tapping fee credit; amount

Currentness

a. A local unit operating a county or municipal sewerage facility shall establish within its rates or schedules a 50% reduction in the connection fee or tapping fee assessed pursuant to N.J.S.40A:26A-11 for new connections to the sewerage system which is to be charged to public housing authorities, non-profit organizations building affordable housing projects, and any other affordable housing, including affordable housing units in inclusionary projects.

b. For units previously connected to the local unit's system that were demolished or refurbished to allow for new affordable housing units and for which a connection or tapping fee was previously paid, a local unit operating a county or municipal sewerage facility shall establish within its rates or schedules a credit against the connection fee or tapping fee to be assessed for connection with the sewerage system to public housing authorities, non-profit organizations building affordable projects, and to any other affordable housing, including affordable housing units in inclusionary projects. The credit shall be the connection fee or tapping fee previously assessed and paid, for connection with the sewerage system for units previously connected to the local unit's system.

c. The connection fee or tapping fee assessable against a public housing authority, non-profit organization, or other affordable housing owner, for units previously connected to the local unit's system that were demolished or refurbished to allow for new affordable housing units, including affordable housing units in inclusionary projects, shall be the lesser of the reduced rate provided for in subsection a. of this section, or the current non-reduced rate applicable to other types of housing developments minus the credit provided under subsection b. of this section for units for which a connection fee or tapping fee was previously paid, provided that such public housing authority, non-profit organization, or other affordable housing owner can establish the connection fee or tapping fee was previously assessed and paid for connection with the system. If such previous assessment and payment cannot be established, the reduced rate provided for in subsection a. of this section shall be assessed.

Credits

L.2018, c. 74, § 9, eff. Aug. 10, 2018.

N. J. S. A. 40A:26A-11.3, NJ ST 40A:26A-11.3

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EXHIBIT “C”

WESTLAW

water
Supply

NOTES OF DECISIONS (3)

Connection fees

Debt service

New Jersey Statutes Annotated

Title 40A, Municipalities and Counties (Refs & Annos)

40A:31-11. Connection fees

NJ ST 40A:31-11 New Jersey Statutes Annotated Title 40A, Municipalities and Counties (Approx 2 pages)

N.J.S.A. 40A:31-11

40A:31-11. Connection fees

Currentness

In addition to rates and rentals, a separate charge in the nature of a connection fee or tapping fee for each connection of any property with the water supply system may be imposed upon the owner or occupant of the property so connected. The connection charges shall be uniform within each class of users and the amount thereof shall not exceed the actual cost of the physical connection plus an amount computed in the following manner to represent a fair payment towards the cost of the system:

- a. The amount representing all debt service, including but not limited to sinking funds, reserve funds, the principal and interest on bonds, and the amount of any loans and the interest thereon, paid by the local unit or units to defray the capital cost of developing the system as of the end of the immediately preceding budget year shall be added to all capital expenditures made by a local unit or units not funded by a bond ordinance or debt for the development of the system as of the end of the immediately preceding budget year.
- b. Any gifts, contributions or subsidies to the local unit or units received from, and not reimbursed or reimbursable to, any federal, State, county or municipal government or agency or any private person, and that portion of amounts paid to the local unit or units by a public entity under a service agreement or service contract which is not repaid to the public entity by the local unit or units, shall then be subtracted.
- c. The remainder shall be divided by the total number of service units served by the local unit or units at the end of the immediately preceding budget year, and the results shall then be apportioned to each new connector according to the number of service units attributed to that connector. In attributing service units to each connector, the estimated average daily flow of water for the connector shall be divided by the average daily flow of water to the average single family residence in the area served by the local unit or units, to produce the number of service units to be attributed.

The connection fee shall be recomputed at the end of each budget year, after a public hearing is held. The revised connection fee may be imposed upon those who subsequently connect in that budget year to the system.

The combination of the connection fee or tapping fee and the aforesaid water service charges shall be such that the revenues of water supply facilities shall be adequate to pay the expenses of operation and maintenance of the water supply facilities, including improvements, extensions, enlargements and replacements to water supply facilities, reserves, insurance, principal and interest on any bonds, and to maintain such reserves or sinking funds therefor as may be required under the bond covenants or any contracts, or as may be deemed necessary or desirable.

Credits

L.1989, c. 109, § 1, eff. June 29, 1989.

Notes of Decisions containing your search terms (0)

View all 3

N. J. S. A. 40A:31-11, NJ ST 40A:31-11

Current with laws through L.2019, c. 246 and J.R., No. 20

WESTLAW

Water
(New)

New Jersey Statutes Annotated

Title 40A, Municipalities and Counties (Refs & Annos)

40A:31-11.1. Additional connection or tapping fee for material increase in level of use and greater demand on water supply system;...

NJ ST 40A:31-11.1 New Jersey Statutes Annotated Title 40A, Municipalities and Counties Effective: August 10, 2018 (Approx 2 pages)

Effective: August 10, 2018

N.J.S.A. 40A:31-11.1

**40A:31-11.1. Additional connection or tapping fee for material increase in
level of use and greater demand on water supply system; amount**

Currentness

a. For a property connected to the water supply system for less than 20 years, a local unit operating a county or municipal water supply facility may charge an additional connection or tapping fee for an addition, alteration, or change in use that materially increases the level of use and imposes a greater demand on the water supply system, but does not involve a new physical connection of the property to the water supply system.

b. The connection or tapping fee authorized by subsection a. of this section shall be equal to the amount by which the increased use and demand on the water supply system exceeds the use and demand that existed prior to such addition, alteration, or change in use.

c. Nothing in this section shall be construed to preclude a local unit operating a county or municipal water supply facility from charging a new or additional connection or tapping fee for any new or additional connection of a property to the water supply system, or for any increase in the size of an existing connection or for any new construction of additional service units connected to the water supply system that materially increases the level of use or demand on the water supply system.

d. As used in this section, "materially increases" means any increase in the number of service units; or any other change which increases the level of use or demand on the water supply system by 15 percent or more over the highest actual annual use and demand that existed during the prior 10-year period immediately preceding the addition, alteration, or change in use; provided, however, that, if the property has been connected to the water supply system for less than 10 years, the average level of use and demand shall be calculated based on the actual period of connection.

Credits

L.2018, c. 74, § 10, eff. Aug. 10, 2018.

N. J. S. A. 40A:31-11.1, NJ ST 40A:31-11.1

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Water
(New)

New Jersey Statutes Annotated

Title 40A, Municipalities and Counties (Refs & Annos)

40A:31-11.2. Connection or tapping fee credit; reconnection of disconnected property; conditions; calculation; exclusions

NJ ST 40A:31-11.2 New Jersey Statutes Annotated Title 40A, Municipalities and Counties Effective: August 10, 2018 (Approx. 2 pages)

Proposed Legislation

Effective: August 10, 2018

N.J.S.A. 40A:31-11.2

40A:31-11.2. Connection or tapping fee credit; reconnection of disconnected property; conditions; calculation; exclusions

Currentness

a. A local unit operating a county or municipal water supply facility shall provide a credit applicable toward a connection or tapping fee to be charged for a reconnection of a disconnected property that was previously connected to the water supply system, provided that:

- (1) the property has been connected to the water supply system for at least 20 years; and
- (2) service charges have been paid for the property in at least one of the last five years.

b. The credit required under subsection a. of this section shall be calculated as follows:

(1) If the reconnection does not require any new physical connection or does not increase the nature or size of the service or the number of service units, or does not expand the use of the water supply system, the credit shall be equal in amount to the new connection or tapping fee.

(2) If the reconnection requires a new physical connection, increases the nature or size of the service or the number of service units, or expands the use of the water supply system, the credit shall be equal in amount to any connection or tapping fee previously paid for the property, and the local unit shall charge the difference between the credit and the connection or tapping fee for the new use or class.

(3) If no connection or tapping fee was ever paid for the property, but all service charges due and owing on the property have been paid for at least 20 years, the credit shall be equal in amount to the new connection or tapping fee; provided, however, that any charges due and owing pursuant to paragraph (2) of this subsection shall be paid.

c. If no connection or tapping fee was ever paid for a disconnected property that is to be reconnected and which was previously connected to the water supply system for at least 20 years, the local unit shall charge, in addition to any amount due and owing after application of a credit pursuant to this section, a connection or tapping fee equal to the lesser of:

- (1) 20 percent of the service charges that would have been paid based upon the usage for the last full year that the property was connected to the water supply system for the period from the date of the disconnection from the water supply system to the date of the new connection; or
- (2) the new connection fee.

d. A credit shall not be allowed under this section for a property that has been disconnected from the water supply system for more than five years.

e. As used in this section, "disconnected property" means a property that has been physically disconnected from the water supply system or a property not physically disconnected but to which service has been discontinued without payments being made. A "disconnected property" shall not include a property that has been temporarily disconnected from the water supply system or to which service has been discontinued without payments being made for less than 12 consecutive months and is being reconnected as it existed, prior to the temporary disconnection or discontinuance of service.

Credits

L.2018, c. 74, § 11, eff. Aug. 10, 2018.

N. J. S. A. 40A:31-11.2, NJ ST 40A:31-11.2

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WESTLAW

Water
(New)

New Jersey Statutes Annotated

Title 40A, Municipalities and Counties (Refs & Anns)

40A:31-11.3. Reduction in connection or tapping fee for new connections to water supply for public housing authorities, non-profit ...

NJ ST 40A:31-11.3 New Jersey Statutes Annotated Title 40A, Municipalities and Counties Effective: August 10, 2018 (Approx. 2 pages)

Effective: August 10, 2018

N.J.S.A. 40A:31-11.3

40A:31-11.3. Reduction in connection or tapping fee for new connections to water supply for public housing authorities, non-profit organizations, or other affordable housing units; connection or tapping fee credit; amount

Currentness

a. A local unit operating a county or municipal water supply facility shall establish within its rates or schedules a 50% reduction in the connection fee or tapping fee assessed pursuant to N.J.S. 40A:31-11 for new connections to the water supply system which is to be charged to public housing authorities, non-profit organizations building affordable housing projects, and any other affordable housing, including affordable housing units in inclusionary projects.

b. For units previously connected to the local unit's system that were demolished or refurbished to allow for new affordable housing units and for which a connection or tapping fee was previously paid, a local unit operating a county or municipal water supply facility shall establish within its rates or schedules a credit against the connection fee or tapping fee to be assessed for connection with the water supply system to public housing authorities, non-profit organizations building affordable projects, and to any other affordable housing, including affordable housing units in inclusionary projects. The credit shall be the connection fee or tapping fee previously assessed and paid, for connection with the water supply system for units previously connected to the local unit's system.

c. The connection fee or tapping fee assessable against a public housing authority, non-profit organization, or other affordable housing owner, for units previously connected to the local unit's system that were demolished or refurbished to allow for new affordable housing units, including affordable housing units in inclusionary projects, shall be the lesser of the reduced rate provided for in subsection a. of this section, or the current non-reduced rate applicable to other types of housing developments minus the credit provided under subsection b. of this section for units for which a connection fee or tapping fee was previously paid, provided that such public housing authority, non-profit organization, or other affordable housing owner can establish the connection fee or tapping fee was previously assessed and paid for connection with the system. If such previous assessment and payment cannot be established, the reduced rate provided for in subsection a. of this section shall be assessed.

Credits

L.2018, c. 74, § 12, eff. Aug. 10, 2018.

N. J. S. A. 40A:31-11.3, NJ ST 40A:31-11.3

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EXHIBIT “D”

LEGISLATIVE FISCAL ESTIMATE

[Second Reprint]

SENATE, No. 1247

STATE OF NEW JERSEY 218th LEGISLATURE

DATED: JUNE 12, 2018

SUMMARY

Synopsis: Authorizes certain local government utilities to impose additional connection fees; requires certain new credits and reductions for these fees.

Type of Impact: Indeterminate net impact on local finances.

Agencies Affected: Counties, municipalities, and local water and sewer authorities.

Office of Legislative Services Estimate

Fiscal Impact	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Local Revenue	Indeterminate Impact		

- The Office of Legislative Services (OLS) concludes that the enactment of the amended bill would have an indeterminate fiscal impact on local government water and sewer entities.
- The amended bill authorizes local government water and sewer entities to charge additional connection fees on property additions or alterations that materially increase the level of water or sewerage use, thereby increasing local entity revenues.
- The amended bill requires local government water and sewer entities to: (1) apply credits toward connection fees charged for the reconnection of certain disconnected properties to water or sewer systems; and (2) charge reduced connection fees for all affordable housing projects. These requirements would reduce local entity revenues because the resulting connection fees receipts, including the required rebates, would be less than those currently authorized by law.
- Under current law, connection fees are calculated using a statutory formula that accounts for: (1) the costs of system reconnection; (2) the amount of all debt service, including the capital expenses paid to develop the system; (3) any payments made to the local government water or sewer entity from other public and private entities; and (4) the total number of units serviced by the system.

BILL DESCRIPTION

The amended bill authorizes additional connection fees for certain utilities operated by local governments and establishes certain credits and reductions for those fees. Under the amended bill, a local government water or sewer entity may impose an additional connection fee for an addition, alteration, or change in use that materially increases the level of use and imposes a greater demand on the utility system, but does not involve a new physical connection of the property to the system. This additional fee would be equal to the amount by which the increased use and demand on the utility system exceeds the use and demand that existed prior to the addition, alteration, or change in use. As amended, the bill clarifies that the additional connection fee does not take the place of fees for any new or additional connections, or for any new construction of additional service units that are connected to the utility system.

The amended bill also requires local government water or sewer entities to apply credits toward connection fees charged for the reconnection of certain disconnected properties that were previously connected to the utility system. The credit is to equal the amount of the connection fee if the reconnection does not: (1) require a new physical connection; (2) increase the nature or size of the service, or the number of service units; or (3) expand the use of the utility system. If the reconnection requires any of the foregoing, the credit is to equal the amount of any connection fee previously paid for the property. If a connection fee was never paid for the property, but all service charges due and owing on the property have been paid for at least 20 years, then the credit is to equal the amount of the connection fee.

However, if a connection fee was never paid for a disconnected property that is to be reconnected to a utility system and was previously connected to the utility system for at least 20 years, a connection fee would be charged in addition to any amount due and owing after application of a credit. This fee would be equal to the lesser of: (1) 20 percent of the service charges that would have been paid, based upon the usage for the last full year that the property was connected to the utility system, for the period from the date of the disconnection from the utility system to the date of the new connection; or (2) the new connection fee.

The amended bill also extends the existing connection fee reductions, which currently apply for certain types of affordable housing serviced by sewerage authorities and municipal authorities, to all affordable housing units, including those in inclusionary projects. The amended bill also establishes the same connection fee reductions for all affordable housing serviced by local units operating a county or municipal sewerage facility or water supply facility.

The provisions of the amended bill apply to the following local government entities: (1) sewerage authorities under the "sewerage authorities law," P.L.1946, c.138 (C.40:14A-1 et seq.); (2) county, municipal, and regional authorities under the "municipal and county utilities authorities law," P.L.1957, c.183 (C.40:14B-1 et seq.); and (3) local units operating either a county or municipal sewerage facility, or a water supply facility, under the "Municipal and County Sewerage Act," N.J.S.40A:26A-1 et seq., and the "County and Municipal Water Supply Act," N.J.S.40A:31-1 et seq., respectively.

FISCAL ANALYSIS

EXECUTIVE BRANCH

None received.

OFFICE OF LEGISLATIVE SERVICES

The amended bill proposes several changes to the way in which local government water and sewer entities charge connection fees (tapping fees). The OLS concludes that these changes, when considered together, would have an indeterminate net impact on local finances. The amended bill allows local government entities that operate water and sewer entities to charge additional connection fees for certain additions or alterations that materially increase the level of use on water or sewer system. In addition, the amended bill requires local government water and sewer entities to: (1) apply credits to connection fees charged for the reconnection of certain disconnected properties to a water or sewer system; and (2) charge reduced connection fees for all affordable housing projects.

Local government entities that operate water and sewer systems are authorized to collect two types of revenues: service charges and connection fees. Service charge revenues are generated by water and sewer system customers based on system usage (e.g., water consumption at a particular property). Connection fees are levied to cover the cost of connecting a property to the physical system and support other capital expenses related to the maintenance of the water or sewer system. Connection fees are calculated using a statutory formula that is identical for all local government water and sewer entities affected by the amended bill. Service charges and connection fees are required to be uniform within each class of users.

Under the current statutory formula, local water and sewerage entities may charge connection fees in an amount equal to the actual cost of the physical reconnection to the utility system, plus an amount calculated as follows: (1) the amount representing all debt service and non-bonded expenditures paid by the local entity to defray the capital cost of developing the water or sewer system; subtracted by (2) any payments or subsidies received by the local entity from any other private or public source; and the remainder divided by (3) the total number of units served by the local water or sewer entity at the end of the preceding fiscal year.

The amended bill proposes to change connection fee charges in three distinct ways. First, the amended bill permits a local government entity to charge an additional connection fee for an addition, alteration, or change in use that materially increases the level of use and imposes a greater demand on a utility system, but does not involve a new physical connection to the system. A local government entity would collect additional connection fee revenues as a result of this provision. Second, the amended bill requires local water and sewer entities to provide credits toward the connection fees charged for the reconnection of certain disconnected properties which were previously connected to a utility system. This proposed change would result in a decrease in local revenues, as the amount of the resulting connection fee, after the credits have been applied, would be less than the amount provided under current law. Third, the amended bill expands the types of affordable housing developments that receive discounted connection fees to include inclusionary developments that are not wholly dedicated to affordable housing units. This change would also result in a decrease in local revenues because a larger number of water and sewerage system users (e.g., residents of inclusionary housing developments) would pay reduced connection fees.

Section: Local Government
Analyst: Joseph A. Pezzulo
Assistant Research Analyst
Approved: Frank W. Haines III
Legislative Budget and Finance Officer

This fiscal estimate has been prepared pursuant to P.L.1980, c.67 (C.52:13B-6 et seq.).

EXHIBIT “E”

Subsection 19-2-7 Connection Charge.

a. Whenever a service connection to a water or sewer main is made, ~~or when a property is redeveloped and/or an increase in water or sewage usage is requested,~~ the owner of the property for whose benefit the connection is made shall pay a charge therefor. ~~For purposes of this section, the term "redeveloped" shall include, but not be limited to, circumstances where the use of a property is changed or the intensity of the use of a property is increased.~~ A connection unit, which shall be the basic unit upon which user fees and rates are established, shall be equivalent to usage of 300 gallons per day (g.p.d.). Each dwelling unit shall be assigned one (1) water and (1) sewer connection unit. The number of water and sewer connection units to be assigned to each business unit, excluding industrial users, shall be based on the projected flow for such unit calculated in accordance with N.J.A.C. 7:14A-23.3. A nonresidential user shall be entitled to use the amount of water or sewer capacity, in gallons per day, that was obtained through the payment of connection fees, as well as such additional capacity actually used by its building or unit without having undergone a physical or operational change for which a building permit, site plan, subdivision, variance or other municipal approval was required. An application for additional capacity shall be made by any existing nonresidential user whenever there is an increase in the estimated projected water or sewer usage for any existing building or unit resulting from any physical operational change for which a building permit, site plan, subdivision, variance or other municipal approval is required. A connection fee shall be charged to the user based upon the increase in estimated sewer usage associated with the aforesaid physical or operational change. For each connection unit, a connection fee shall be paid as follows:

1. Water Connection Fee: \$4,232.00

2. Sewer Connection Fee: \$2,177.00

Connection fees shall be paid at the rate in effect at the time that the connection is made. The fee shall be due and payable upon presentation of the approved application to the Department of Public Works, who shall issue the permit upon receipt of the fee. Payment shall be made prior to the issuance of a temporary or regular certificate of occupancy. All such fees collected by the Public Works Department shall be turned over by that Department to the Borough Treasurer on a daily basis. b. If the Borough finds it necessary to make a new connection with the water or sewer main in front of any property for the benefit of the property, the connection shall be deemed necessary for the proper functioning of the water and sewer utility system in connection with service to the property, and if the fee aforesaid shall not be paid, the stated fee shall be a lien upon the house, tenement, building or lot until paid and satisfied and, after notice thereof by registered mail to the owner, shall carry interest at the rate of eight (8%) percent until paid and satisfied. c. The property owner shall be responsible for the cost of installation and repair of sewer and water lines as follows:

1. Water lines: from (but not including) the curb stop located in the Borough right-of-way to the house, tenement, building, structure or lot, or if there is no curb stop, from a point two (2) feet beyond the edge of the Borough's cartway to the house, tenement, building, structure or lot. 2. Sewer lines: from a point two (2) feet beyond the edge of the Borough's cartway to the house, tenement, building, structure or lot. The connection charges shall be in accordance with the foregoing paragraphs a.1 through a.4., inclusive. Prior to any such installation or repair, the property owner shall coordinate such activity with the Superintendent of the Public Works Department, and shall obtain any required permits. Each such

owner shall indemnify and save harmless the Borough from any and all loss or damage that may be occasioned, directly or indirectly, as a result of construction or repair of such sewer or water lines.

(1991 Code § 227-13; Ord. No. 820 §1; Ord. No. 2002-24; Ord. No. 2003-18; Ord. No. 2004-07; Ord. No. 2005-05; Ord.No. 2006-11; Ord. No. 2007-03; Ord. No. 2008-08; Ord. No. 2009-07; Ord. No. 2010-10)

Resolution 2019-176

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #1 – REIVAX CONTRACTING (STOCKTON STREET WATER MAIN REPLACEMENT)

WHEREAS, on April 24, 2019, the Borough Council awarded a contract for the Stockton Street Water Main Replacement to Reivax Contracting of Newark, New Jersey at the price of \$933,750.00; and

WHEREAS, the contractor has submitted payment request #1 for partial payment through September 2019 for project video, test holes, and insertion valves on Stockton Street in the total amount of \$64,220.97; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Reivax Contracting of Newark, New Jersey for \$64,220.97; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 to Reivax Contracting of Newark, New Jersey for \$64,220.97, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitchorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: September 27, 2019

RE: Stockton Street Water Main Replacement
Payment No. 1
Our File No.: H1676

Attached please find the following in reference to Payment No. 1 which is a partial payment through September 2019 for project video, test holes, and insertion valves on Stockton Street.

1. Payment No. 1.
2. Invoice No. 1.
3. Certified Payrolls.

I recommend payment be made to Reivax Contracting in the amount of \$64,220.97.

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
Mickie O'Conner, Borough Accounts Payable
George Lang, Borough CFO
Monika Pates, Borough Assistant Finance Officer
Ken Lewis, Borough Superintendent of Public Works
Roosevelt Rebimbas, Jr., Reivax Contracting
Cameron Corini, PE, Roberts Engineering Group, LLC
Paul Weitz, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



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PAYMENT No. 1
STOCKTON STREET WATER MAIN REPLACEMENT
Borough of Hightstown, Mercer County, New Jersey
September 27, 2019
File No.: H1676

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	0.00	0.00	\$8,800.00	\$0.00
2	Site Clearing	1.00	LS	0.00	0.00	\$20,000.00	\$0.00
3	Project Video & Photographs	1.00	LS	1.00	1.00	\$1,800.00	\$1,800.00
4	Traffic Control	1.00	LS	0.50	0.50	\$2,700.00	\$1,350.00
5	Police Traffic Directors	1,000.00	HOURL	17.28	17.28	\$95.00	\$1,641.60
6	Inlet Protection	6.00	EA	0.00	0.00	\$1.00	\$0.00
7	Test Holes, If & Where Directed	200.00	CY	42.56	42.56	\$250.00	\$10,640.00
8	8" HDPE Water Main	2,005.00	LF	0.00	0.00	\$105.00	\$0.00
9	6" HDPE Water Main	15.00	LF	0.00	0.00	\$105.00	\$0.00
10	4" HDPE Water Main	24.00	LF	0.00	0.00	\$70.00	\$0.00
11	8" x 8" Wet Tap and Valve	3.00	EA	0.00	0.00	\$7,000.00	\$0.00
12	4" X 4" Wet Tap and Valve	3.00	EA	0.00	0.00	\$5,100.00	\$0.00
13	8" Insertion Valve	6.00	EA	3.00	3.00	\$9,000.00	\$27,000.00
14	4" Insertion Valve	4.00	EA	3.00	3.00	\$7,700.00	\$23,100.00
15	8" Gate Valve	16.00	EA	0.00	0.00	\$3,900.00	\$0.00
16	6" Gate Valve	4.00	EA	0.00	0.00	\$3,500.00	\$0.00
17	4" Gate Valve	2.00	EA	0.00	0.00	\$3,300.00	\$0.00
18	2" Gate Valve	1.00	EA	0.00	0.00	\$2,900.00	\$0.00
19	10" x 10" x 8" D.I. Tee	1.00	EA	0.00	0.00	\$1.00	\$0.00
20	8" X 8" HDPE Tee	4.00	EA	0.00	0.00	\$1.00	\$0.00
21	8" x 6" HDPE Tee	8.00	EA	0.00	0.00	\$1.00	\$0.00
22	8" x 4" HDPE Tee	2.00	EA	0.00	0.00	\$1.00	\$0.00
23	8" Cap	7.00	EA	0.00	0.00	\$1.00	\$0.00
24	6" Cap	1.00	EA	0.00	0.00	\$1.00	\$0.00
25	4" Cap	1.00	EA	0.00	0.00	\$1.00	\$0.00
26	Fire Hydrant Assembly	4.00	EA	0.00	0.00	\$7,000.00	\$0.00
27	1" Crosslinked Polyethylene Water Service	1,145.00	LF	0.00	0.00	\$60.00	\$0.00
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REIVAX CONTRACTING CORP.

68 Finderne Ave.
Bridgewater, NJ 08807

INVOICE

Date	Invoice #
9/20/2019	1908-01

Borough of Hightstown
156 Bank Sreet
Highstown, NJ 08520

Reivax Project #	Customer P.O.	Project Name	Customer Project #
19-08		19-08 Stockton Stree...	

Bid Item	Description	Qty	Rate	Previous Qty	Total Qty to...	Amount
19-08 Hights... RETAINAGE	Work Period of 9/3/19 to 9/20/19		65,531.60 -2.00%			65,531.60 -1,310.63
				Balance Due		\$64,220.97

Phone #	Fax #
908-864-4253	908-864-4257

Resolution 2019-188

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #1 FINAL – PIONEER GENERAL CONTRACTING (MANHOLE REPAIRS)

WHEREAS, on August 5, 2019, the Borough Council awarded a contract for Sanitary Manhole Repairs to Pioneer General Contracting of Bradley Beach, New Jersey at the price of \$22,600.00; and

WHEREAS, the contractor has submitted payment request #1 Final for full payment through September 2019 for mobilization, traffic control, sanitary manholes and pavement restoration in the total amount of \$22,600.00; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Pioneer General Contracting of Bradley Beach, New Jersey for \$22,600.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 Final to Pioneer General Contracting of Bradley Beach, New Jersey for \$22,600.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: September 25, 2019

RE: Manhole Repairs
Payment No. 1 & Final
Our File No.: H1652

Attached please find the following in reference to Payment No. 1 and Final which is a full payment through September 2019 for mobilization, traffic control, sanitary manholes, and pavement restoration.

1. Payment No. 1 and Final
2. Invoice No. 1
3. 1-Year Maintenance Guarantee
4. Certified Payrolls

I recommend that the project be closed out and final payment be made to Pioneer General Contracting Co., Inc. in the amount of \$22,600.00

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
Mickie O'Conner, Borough Accounts Payable
George Lang, Borough CFO
Monika Patel, Borough Assistant Finance Officer
Ken Lewis, Borough Superintendent of Public Works
Ernesto Ribeira, President, Pioneer General Contracting Co., Inc.
Cameron Corini, PE, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



1670 Whitehorse-Hamilton Square Rd.
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609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

PAYMENT No. 1 & FINAL
Sanitary Manhole Repairs
Borough of Hightstown, Mercer County, New Jersey
September 24, 2019
File No.: H1652

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	1.00	\$3,000.00	\$3,000.00
2	Traffic Control	1.00	LS	1.00	1.00	\$8,000.00	\$8,000.00
3	Manhole Frame and Cover - State Roadway	3.00	EA	3.00	3.00	\$2,500.00	\$7,500.00
4	Manhole Frame and Cover - County Road	1.00	EA	1.00	1.00	\$2,500.00	\$2,500.00
5	Final Pavement Restoration	8.00	SY	8.00	8.00	\$200.00	\$1,600.00
TOTAL WORK COMPLETED							\$22,600.00
LESS: RETAINAGE		2%					\$0.00
SUBTOTAL							\$22,600.00
LESS: PREVIOUS PAYMENTS							\$0.00
TOTAL AMOUNT DUE							\$22,600.00
AMOUNT OF ORIGINAL CONTRACT							\$22,600.00

Ordinance 2019-13

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED
“ZONING”, SECTION 28-3, ENTITLED “DISTRICTS ESTABLISHED; ZONING MAP”,
SUBSECTION 28-3-13 ENTITLED “CC-1 CENTRAL COMMERCIAL DISTRICT” AND
SUBSECTION 28-3-14 ENTITLED “CC-2 CENTRAL COMMERCIAL DISTRICT” OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to Establish a new district known as the DTC Downtown Core; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning”, Section 28-3, entitled “Districts Established; Zoning Map”, Subsection 28-3-13, entitled “CC-1 Central Commercial District” and Subsection 28-3-14 entitled “CC-2 Central Commercial District”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-13 DTC Downtown Core

The purpose and intent is to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to establish a new district known as the DTC Downtown Core.

a. Permitted Uses. In the DTC Downtown Core, the following uses, and no others, shall be permitted:

1. Principal Uses:

- (a) Retail sales and services within a completely enclosed building.
- (b) Personal and business services within a completely enclosed building.
- (c) Offices.
- (d) Public facilities, including public parking facilities.
- (e) Child care centers.
- (f) Bars and taverns.

- (g) Restaurants and other places to eat and drink, but not including establishments with drive-throughs.
- (h) Banks and financial institutions.
- (i) Newspaper and other publishing facilities.
- (j) Apartment dwellings as upper floor use of buildings containing above permitted principal uses.
- (k) Planned commercial developments subject to regulations in subsection 28-10.14
- (l) Art galleries and artist studios

2. Accessory Uses:

- (a) Signs in accordance of chapter 29-18.
- (b) Parking facilities.
- (c) Fences, walls and landscaping.
- (d) Amusement machines, subject to the licensing and regulation provisions of Chapter IV, General Licensing, Section 4-7, Amusement Machines of the Code of the Borough of Hightstown.
- (e) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

b. Other Restrictions.

1. Lot Area. A lot area of not less than two thousand (2,000) square feet shall be required.
2. Lot Width. A lot width of not less than twenty (20') feet shall be required.
3. Lot Depth. A lot depth of not less than fifty (50') feet shall be required.
4. Front Yard. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.
5. Side Yards. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.
6. Rear Yard; Principal Buildings. There shall be a rear yard not less than ten (10') feet deep.
7. Rear Yard; Accessory Buildings. There shall be a rear yard not less than three (3') feet deep behind accessory buildings.
8. Height. The maximum height shall be three (3) stories or fifty-five (55') feet.

9. Coverage. No building shall cover more than ninety (90%) percent of the lot.

10. Parking. Parking shall be provided in accordance with subsection 28-10.10. Parking is not required for individual uses situated within three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.

11. Signs. Signs for individual business establishments shall be permitted, in accordance with subsection 29-18.

12. Sight Triangles. The regulations for sight triangles shall be in accordance with subsection 28-10-8

13. Residential District Buffer. For lots which adjoin a residential district, a buffer area of at least ten (10') feet shall be provided, and the buffer area shall be landscaped to provide for continuous, year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4. The fence shall be provided only to supplement necessary landscaping.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: September 16, 2019

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2019-14

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED
“ZONING”, SECTION 28-3, ENTITLED “DISTRICTS ESTABLISHED; ZONING MAP”,
SUBSECTION 28-3-16 ENTITLED “R-PO RESIDENTIAL PROFESSIONAL OFFICE
DISTRICT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning”, Section 28-3, entitled “R-PO Residential Professional Office District”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-16 DTG Downtown Gateway

The purpose and intent is to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway.

a. Permitted Uses. In the DTG Downtown Gateway, the following uses, and no others, shall be permitted:

- (a) Detached single-family dwellings or duplex.
- (b) Restaurants and other places to eat and drink, but not including establishments with drive-throughs.
- (c) Retail sales and services within a completely enclosed building.
- (d) Personal and business services within a completely enclosed building.
- (e) Performing arts companies.
- (f) Offices.
- (g) Child care centers.
- (h) Tutoring centers.
- (i) Financial institutions.

(j) Apartment dwellings as upper floor use or rear part of buildings containing adjacent and / or above principal uses.

(k) Art galleries and artist studios

2. Accessory Uses & Structures.

(a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.

(b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing for swimming pools are in accordance with Subsection 28-10-5.

(d) Signs in accordance with Chapter 29-17.

(e) Fences, walls and landscaping in accordance with Subsection 28-10-4 as they pertain to Residential Districts.

(f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot in accordance with Subsection 28-10-4.

(g) Satellite dishes, subject to the restrictions and requirements set forth in Subsection 28-10-18.

Restrictions.

1. No existing houses / buildings shall be structurally altered in a manner that is visible to the public domain without an architectural review. Any façade renovations or new construction that is visible to the public should be consistent with the character of the surrounding neighborhood.

2. Area, yard, and other standards for residential use shall conform to R-4 Residential District requirements.

3. Height. The maximum height shall be two and one-half (2.5) stories, and not to exceed thirty-five (35') feet.

4. Lot coverage. The total lot coverage of all structures and site improvements shall not exceed seventy (80%) percent.

5. Side yards. A minimum side yard of ten (10') feet shall be provided for each side yard.

6. Rear yard. The minimum rear yard shall be twenty (20') feet.

7. Landscaping and buffers. All portions of the lot not used for building, parking or other site improvements shall be suitably landscaped with lawn, shrubs, trees, etc. Lot lines which abut lots with residential use or residential zone lines shall provide a landscape buffer strip at least five (5) feet in width and the buffer strip shall be suitably landscaped to provide a continuous year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4.

8. Lot access. Vehicular access serving professional office uses established or expanded under this section on the south side of Franklin Street shall be prohibited to and/or from Clinton Street or Cole Avenue. Existing vehicular access to Clinton Street and Cole Avenue serving existing residential or professional office uses may be continued.

9. Parking. See subsection 28-10--10, Off-Street Parking and Off-Street Loading Facilities. Parking is not required for individual uses situated within three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.

10. Signs. As permitted by Subsection 29-17 of the Revised Borough Ordinances and in accordance with a signage plan submitted as part of a site plan application.

11. Sight triangles. Sight triangles shall be provided in accordance with subsection 28-10-8.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: September 16, 2019

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2019-15

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN RE-ZONING CERTAIN PROPERTIES, ADOPTING AN UPDATED ZONING MAP, AND AMENDING AND SUPPLEMENTING CHAPTER 28, “ZONING,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Borough of Hightstown (the “Borough”) has previously adopted an Official Zoning Map, last dated September 2008, which depicts the boundaries of all zoning districts within the Borough; and

WHEREAS, as part of a periodic general reexamination (“reexamination”) of the Borough’s Master Plan, undertaken pursuant to N.J.S.A. 40:55D-89, the Borough’s Planning Board (the “Planning Board”) has recommended that the zoning districts that are currently identified as the “CC-1 Central Commercial District” and “CC-2 Central Commercial District,” along with all of the real properties situated therein, be reclassified to be part of a new zoning district to be known as the “DTC Downtown Core” District; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning regulations governing the new “DTC Downtown Core” District be amended in certain respects from those which previously governed the “CC-1 Central Commercial District” and “CC-2 Central Commercial District”; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning district that is currently identified as the “R-PO Residential Professional Office District,” along with all of the real properties situated therein, be reclassified to be part of a new zoning district to be known as the “DTG Downtown Gateway” District; and

WHEREAS, also as part of the reexamination process, the Planning Board has recommended that the zoning regulations governing the new “DTG Downtown Gateway” District be amended in certain respects from those which previously governed the “R-PO Residential Professional Office District”; and

WHEREAS, the Borough Engineer has prepared an updated Zoning Map which reflects and incorporates the new zoning district classifications; and

WHEREAS, a copy of the updated and amended Zoning Map, as prepared by Roberts Engineering Group, LLC, dated September 2019, is attached hereto as Exhibit “A” and made a part hereof; and

WHEREAS, it is the desire of the Borough Council to adopt the attached updated and amended Zoning Map so that it shall now represent the Official Zoning Map of the Borough pursuant to N.J.S.A. 40:55D-32; and

WHEREAS, the Borough Council also wishes to revise the Borough Code accordingly.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That the Borough hereby reclassifies the zoning district which was previously known as the “CC-1 Central Commercial District” to a new zoning district to be known as the “DTC Downtown Core” District, and hereby rezones all of the properties located within the former “CC-1 Central Commercial District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTC Downtown Core” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 2. That the Borough hereby reclassifies the zoning district which was previously known as the “CC-2 Central Commercial District” to a new zoning district to be known as the “DTC Downtown Core” District, and hereby rezones all of the properties located within the former “CC-2 Central Commercial District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTC Downtown Core” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 3. That the Borough hereby reclassifies the zoning district which was previously known as the “R-PO Residential Professional Office District” to a new zoning district to be known as the “DTG Downtown Gateway” District, and hereby rezones all of the properties located within the former “R-PO Residential Professional Office District” (as shown on the Official Zoning Map dated September 2008) to the newly created “DTG Downtown Gateway” Zoning District (as shown on the Official Zoning Map dated September 2019).

Section 4. That, in accordance with N.J.S.A. 40:55D-32, the Borough Council hereby approves and adopts the amended and updated Zoning Map, which is attached hereto as Exhibit “A,” as prepared by Roberts Engineering Group, LLC and dated September 2019, to represent the Official Zoning Map of the Borough of Hightstown.

Section 5. That the updated Zoning Map, which is attached hereto as Exhibit “A,” shall supersede the prior Zoning Map of the Borough, which was dated September 2008.

Section 6. That Subsection 28-3-2, entitled “Zoning Map,” of Section 28-3, “Districts Established; Zoning Map,” of Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following respects (deletions are shown with ~~strikeout~~; additions are shown with underline):

Subsection 28-3-2 Zoning Map.

The boundaries of the districts are hereby established as shown on the Zoning Map, Borough of Hightstown, Mercer County, New Jersey, dated ~~September 2008~~ September 2019, which, with all explanatory matter thereon, is hereby adopted and made a part of this chapter by reference. Such map shall be kept on file in the offices of the Borough Clerk for the use and benefit of the public.

Section 7. That Subsection 28-3-14, previously entitled “CC-2 Central Commercial District,” is hereby eliminated and repealed in its entirety, and subsequent sections shall be renumbered accordingly.

Section 8. That, since the revisions set forth in the within Ordinance were all recommended by the Planning Board as part of a periodic general reexamination of the Borough’s Master Plan pursuant to N.J.S.A. 40:55D-89, the notice provisions set forth in N.J.S.A. 40:55D-62.1 are not applicable to the zoning district classification changes set forth herein.

Section 9. That, following the adoption of this Ordinance, a copy of this Ordinance and the attached updated Zoning Map shall be filed with the Mercer County Planning Board and the Mercer County Clerk’s office in accordance with N.J.S.A. 40:55D-16.

Section 10. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 11. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 12. That this Ordinance shall become effective upon final passage and publication in accordance with the law, but not until a copy of this Ordinance and the attached updated Zoning Map have been filed with the Mercer County Planning Board and the Mercer County Clerk’s office pursuant to N.J.S.A. 40:55D-16.

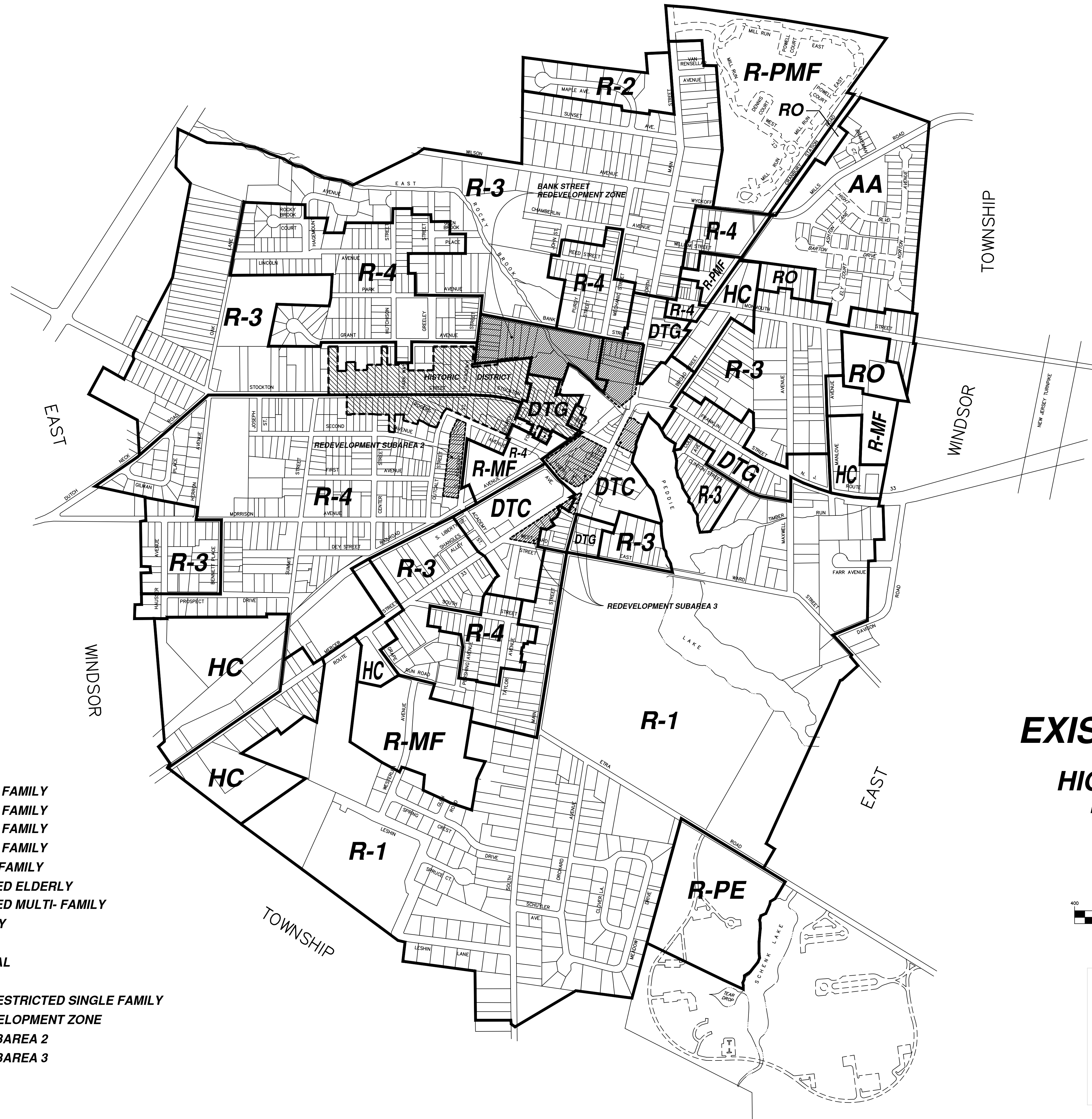
Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR



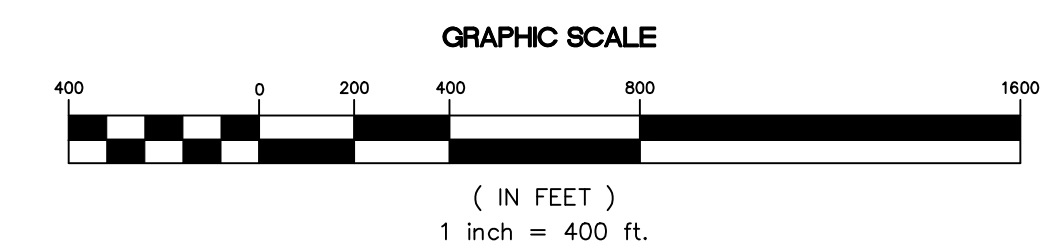
ZONES

R-1	RESIDENTIAL- SINGLE FAMILY
R-2	RESIDENTIAL- SINGLE FAMILY
R-3	RESIDENTIAL- SINGLE FAMILY
R-4	RESIDENTIAL- SINGLE FAMILY
R-MF	RESIDENTIAL- MULTI- FAMILY
R-PE	RESIDENTIAL- PLANNED ELDERLY
R-PMF	RESIDENTIAL- PLANNED MULTI- FAMILY
DTG	DOWNTOWN GATEWAY
DTC	DOWNTOWN CORE
HC	HIGHWAY COMMERCIAL
RO	RESEARCH OFFICE
AA	ACTIVE ADULT AGE RESTRICTED SINGLE FAMILY
	BANK STREET REDEVELOPMENT ZONE
	REDEVELOPMENT SUBAREA 2
	REDEVELOPMENT SUBAREA 3
	HISTORIC DISTRICT

EXISTING ZONING MAP

HIGHTSTOWN BOROUGH MERCER COUNTY, NEW JERSEY

SEPTEMBER 2019



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Ordinance 2019-16

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
SECTION 7-13 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF
THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

WHEREAS, the addition of said bike lanes would require prohibiting parking on both sides of North Main Street from Monmouth Street to the Borough Line; and

WHEREAS, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-11, entitled “Parking Time Limited on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue

Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue

Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
<u>North Main Street</u>	<u>North</u>	<u>From the Borough Line to Monmouth Street</u>
<u>North Main Street</u>	<u>South</u>	<u>From Monmouth Street to the Borough Line</u>
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street

Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curblane of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curblane of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curblane of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curblane of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI

LAWRENCE D. QUATTRONE

MUNICIPAL CLERK

MAYOR

ORDINANCE 2019-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING CHAPTER 20, ENTITLED “PROTECTION OF TREES,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Borough’s existing regulations concerning the protection of trees are located in Chapter 20 of the Borough Code (entitled “Protection of Trees”); and

WHEREAS, pursuant to that Chapter, the responsibility for directing, regulating and controlling the planting, maintenance and/or removal of all trees growing in any public area of the Borough, along with enforcement powers relating thereto, are vested in the Environmental Commission (which Commission was established pursuant to Section 2-32 of the Borough Code) and/or the Shade Tree Official; and

WHEREAS, though the Mayor and Council respect the necessity for the Environmental Commission to retain (generally) the responsibilities set forth in Chapter 20 of the Borough Code, the Mayor and Council nevertheless believe that it is appropriate for the Governing Body or their designee(s) to be the party that is solely responsible for making determinations concerning the trimming, pruning and/or removal of trees, shrubs and/or other types of vegetation that are located on any public land(s) that are under the jurisdiction of the Borough as performed by any public utility pursuant to a vegetation management plan that is necessary in order to ensure public safety and/or the efficient and reliable supply of electric power; and

WHEREAS, the Mayor and Borough Council therefore wish to amend Chapter 20 of the Borough Code accordingly, and to make the within amendments retroactive to October 1, 2018; and

WHEREAS, the Mayor and Borough Council believe that the within amendments are in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Section 20, entitled “Protection of Trees,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented as follows (deletions are shown with ~~strikeout~~, additions are shown with underlined):

Chapter 20

PROTECTION OF TREES

Sections:

20-1	TITLE
20-2	DEFINITIONS
20-3	DUTIES OF ENVIRONMENTAL COMMISSION
20-4	SHADE TREE OFFICIAL
20-5	PERMITS
20-6	REMOVAL, REPLANTING AND REPLACEMENT
20-7	PRUNING
20-8	ABUSE OR MUTILATION OF PUBLIC TREES
20-9	INTERFERENCE WITH OFFICIALS UNLAWFUL
20-10	PROTECTION DURING CONSTRUCTION OR EXCAVATION
20-11	OBSTRUCTING NUTRIENTS FROM PUBLIC TREES UNLAWFUL
20-12	VIOLATIONS AND PENALTIES

Section 20-1

TITLE

Subsections:

20-1-1 Title.

Subsection 20-1-1 Title.

This chapter shall be known and may be cited as the "Tree Regulations of the Borough of Hightstown, County of Mercer, State of New Jersey.

Section 20-2

DEFINITIONS

Subsections:

20-2-1 Definitions.

Subsection 20-2-1 Definitions.

a. For the purpose of this chapter, the following terms, phrases, words and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular and words in the singular include the plural. The word "shall" is mandatory and not merely directory.

b. As used in this chapter:

Borough shall mean the Borough of Hightstown, County of Mercer, State of New Jersey.

Environmental commission shall mean the body having jurisdiction over public park and/or street trees.

Governing Body shall mean the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey.

Park shall include all public parks having individual names.

Person shall mean any person, firm, partnership, association, corporation, company or organization of any kind.

Property line shall mean the outer edge of a street right-of-way.

Property owner shall mean the person owning such property as shown by the Tax Map of the Borough.

Public places shall include all other grounds owned by the Borough.

Public trees shall include all shade and ornamental trees now or hereafter growing on any tree lawn or any public areas where otherwise indicated.

Public utility shall be as defined in N.J.S.A. 48:2-13, as amended from time to time.

Shade tree official shall mean the designated official assigned to carry out the enforcement of this chapter.

Street or highway shall mean the entire width of every public way or right-of-way when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular and pedestrian traffic.

Tree lawn shall mean that part of a street or highway, not covered by sidewalk or other paving, lying between the property line and that portion of the street or highway usually used for vehicular traffic.

Truck thoroughfare shall mean any street on which trucks are not prohibited.

Vegetation management shall be as defined in N.J.A.C. 14:5-1.2. as amended from time to time.

Section 20-3

DUTIES OF ENVIRONMENTAL COMMISSION

Subsections:

20-3-1 Duties of Environmental Commission.
Subsection 20-3-1 Duties of Environmental Commission.

The Environmental commission shall have the authority and responsibility to:

- a. Study the problems and determine the needs of the Borough in connection with its tree planting program.
- b. Recommend to the proper authority the type and kind of trees to be planted upon municipal streets or parts of municipal streets or in parks.
- c. Organize and disseminate news and information regarding the selection, planting and maintenance of trees within the corporate limits, whether the same are on private or public property, and make recommendations from time to time to the Borough Council as to desirable legislation concerning the tree program and activities for the municipality.
- d. Hold regular and special meetings at which the subject of trees insofar as it relates to the municipality may be discussed by the members of the Commission and all others interested in the tree program.
- e. Promulgate the rules and regulations of the Arboricultural Specifications and Standards of Practice governing the planting, maintenance, removal, fertilization, pruning and bracing of trees on the streets or other public sites in the municipality and direct, regulate and control the planting, maintenance and removal of all trees growing now or hereafter in any public area of the Borough. except as set forth in Section 20-12 of this chapter.
- f. Formulate, adopt and amend a Master Street-Tree Plan. The Master Street-Tree Plan shall specify appropriate species of the trees to be planted on the streets or other public sites of the municipality. From and after the effective date of the Master Street-Tree Plan or any amendment thereof, all planting shall conform thereto.
- g. Consider all existing and future utility and environmental factors when recommending a specific species for each of the streets and other public sites of the municipality.
- h. Affix reasonable conditions to the granting of a permit in accordance with the terms of this chapter.

Section 20-4

SHADE TREE OFFICIAL

Subsections:

- 20-4-1 Appointment; Vacancies.**
20-4-2 Duties of Shade Tree Official.

Subsection 20-4-1 Appointment; Vacancies.

- a. The Shade Tree Official shall be appointed from the membership of the Environmental Commission by the Mayor with the concurrence of the Borough Council. Prior to making the appointment, the Mayor shall receive the recommendation of the Environmental Commission.

b. If the position of Shade Tree Official remains vacant for any reason for more than one (1) month, the Environmental Commission may designate a qualified person to perform the duties of the Shade Tree Official on a temporary basis and until such time as an appointment to the position may be made.

Subsection 20-4-2 Duties of Shade Tree Official.

The Shade Tree Official shall have the authority and responsibility to:

a. Regulate the planting, maintenance and removal of trees on streets and other publicly owned property to ensure safety or preserve the aesthetics of such public sites, except as set forth in Section 20-12 of this Chapter.

b. Inspect all work done under a permit issued in accordance with the terms of this chapter.

c. Enforce the provisions of this chapter.

Section 20-5

PERMITS

Subsections:

20-5-1 Permit Required.

20-5-2 Application.

20-5-3 Issuance of Permit.

Subsection 20-5-1 Permit Required.

Except as required by other sections, clauses or provisions of this chapter (and specifically, Section 20-12 hereof), no person shall plant, spray, fertilize, preserve, prune, remove, cut above or below ground or otherwise disturb any tree on any public street or Borough-owned property without first filing an application and procuring a permit from the Environmental Commission. The person receiving the permit shall abide by the Arboricultural Specifications and Standards of Practice adopted by the Environmental Commission.

Subsection 20-5-2 Application.

a. Application for a permit must be made to the Environmental Commission not less than two (2) weeks in advance of the time the work is to be done and shall be accompanied by payment of a fee of five (\$5.00) dollars. Requests for Borough assistance should be indicated on the application.

b. An application for planting of a tree shall state:

1. The number of trees to be set out.
2. The location of the tree(s) and grade.
3. The species, cultivar or variety of each tree.

4. The method of planting.
 5. Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
- c. An application for maintenance of trees shall state:
1. The number and kinds of trees to be sprayed, fertilized, pruned or otherwise preserved.
 2. The kind of treatment to be administered.
 3. The composition of the spray material to be applied.
 4. Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
- d. An application for a permit to remove a tree shall state:
1. The number and location of trees to be removed.
 2. The reason(s) removal is necessary or appropriate.
 3. The species, cultivar or variety of the replacement tree(s).
 4. The intended location of the replacement tree(s).
 5. The method of planting the replacement tree(s).
 6. Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
 7. Except as otherwise authorized by the Environmental Commission, no permit for removal of a tree shall be issued unless provision is made for the planting of a replacement tree at the site of removal or at a location approved by the Environmental Commission.

Subsection 20-5-3 Issuance of Permit.

The Environmental Commission shall issue the permit provided for herein if, in its judgment, the proposed work is desirable and the proposed method and workmanship thereof are of a satisfactory nature. Any permit granted shall contain a definite date of expiration, and the work shall be completed in the time allowed on the permit and in the manner as therein described. Any permit shall be void if its terms are violated.

Section 20-6

REMOVAL, REPLANTING AND REPLACEMENT

Subsections:

- 20-6-1 Planting in Violation of Regulations.**
- 20-6-2 Removal of Trees for Sidewalk or Street Improvements.**
- 20-6-3 Removal of Trees for Construction; Replacement.**

Subsection 20-6-1 Planting in Violation of Regulations.

Whenever any tree shall be planted in violation of the provisions of this chapter, it shall be lawful for the Shade Tree Official to remove or cause removal of the same, and the exact cost thereof shall be assessed to the person planting the tree as provided by law in the case of special assessments.

Subsection 20-6-2 Removal of Trees for Sidewalk or Street Improvements.

Whenever it is necessary for the Borough to remove a tree or trees from a tree lawn in connection with the paving of a sidewalk or the paving or widening of the portion of a street or highway used for vehicular traffic, the Borough shall replant such trees or replace them. If conditions prevent planting on tree lawns, this requirement will be satisfied if any equivalent number of trees of the same size and species as provided for in the Arboricultural Specifications are planted in another location approved by the Environmental Commission.

Subsection 20-6-3 Removal of Trees for Construction; Replacement.

No person or property owner shall remove a tree from the tree lawn for the purpose of construction or for any other reason unless he replaces the removed tree or trees in accordance with the adopted Arboricultural Specifications. Such replacement shall meet the standards of size, species and placement as provided for in a permit issued by the Environmental Commission. The person or property owner shall bear the cost of removal and replacement of all trees removed.

Section 20-7

PRUNING

Subsections:

- 20-7-1 Responsibility of Property Owner or Tenant.**
- 20-7-2 Failure to Prune Trees; Notice.**
- 20-7-3 Failure to Comply; Cost Assessed to Owner.**

Subsection 20-7-1 Responsibility of Property Owner or Tenant.

It shall be the duty of any person owning or occupying real property bordering on any public street to prune any trees on such property in such manner that they do not obstruct or shade the streetlights, obstruct the passage of pedestrians on sidewalks, obstruct vision of traffic signs or obstruct the traveling public's view of the street. The minimum clearance of any overhanging portion of a tree shall be ten (10) feet over sidewalks and twelve (12) feet over all streets, except truck thoroughfares, which shall have a clearance of sixteen (16) feet.

Subsection 20-7-2 Failure to Prune Trees; Notice.

Should any person owning real property bordering on any public street fail to prune trees as hereinabove provided, the Environmental Commission shall order such person or persons, within

thirty (30) days after receipt of written notice, to so prune such trees. The order required herein shall be served by mailing a copy of the order to the last known address of the owner or occupant of the property.

Subsection 20-7-3 Failure to Comply; Cost Assessed to Owner.

When a person to whom an order is directed shall fail to comply within the specified time, it shall be lawful for the municipality to prune such trees, and the exact cost thereof shall be assessed to the owner as provided by law in the case of special assessments.

Section 20-8

ABUSE OR MUTILATION OF PUBLIC TREES

Subsections:

20-8-1 Abuse or Mutilation of Public Trees.

Subsection 20-8-1 Abuse or Mutilation of Public Trees.

Unless specifically authorized by the Environmental Commission or the Shade Tree Official, and except as set forth in Section 20-12 of this Chapter, no person shall intentionally damage, cut, carve, transplant or remove any public tree; attach any rope, wire, nails, advertising posters or other contrivance to any such tree; allow any gaseous, liquid or solid substance which is harmful to such trees to come in contact with them; or set fire to or permit any fire to burn when such fire or the heat thereof is likely to injure any portion of any such tree.

Section 20-9

INTERFERENCE WITH OFFICIALS UNLAWFUL

Subsections:

20-9-1 Interference with Officials Unlawful.

Subsection 20-9-1 Interference with Officials Unlawful.

No person shall hinder, prevent, delay or interfere with the Environmental Commission or the Shade Tree Official in the performance of its or his authority and duties pursuant to this chapter; provided, however, that nothing herein shall be construed as an attempt to prohibit the pursuit of any remedy, legal or equitable, in any court of competent jurisdiction for the protection of property rights by the owner of any property within the municipality.

Section 20-10

PROTECTION DURING CONSTRUCTION OR EXCAVATION

Subsections:

20-10-1 Protection During Construction or Excavation.

Subsection 20-10-1 Protection During Construction or Excavation.

a. All trees on any public street or other publicly owned property in the immediate vicinity of an excavation or construction of any building, structure or street work shall be guarded with a good, substantial and highly visible fence, frame or box not less than four (4) feet high and eight (8) feet square or at a distance in feet from the trunk equal to the diameter of the trunk in inches [measured six (6) inches from the ground], whichever is greater, and all building material, dirt or other debris shall be kept outside the barrier.

b. No person shall excavate any ditches, tunnels or trenches or lay any drive within a radius of ten (10) feet from any public tree without first obtaining a written permit from the Environmental Commission.

Section 20-11

OBSTRUCTING NUTRIENTS FROM PUBLIC TREES UNLAWFUL

Subsections:

20-11-1 Obstructing Nutrients from Public Trees Unlawful.

Subsection 20-11-1 Obstructing Nutrients from Public Trees Unlawful.

No person shall deposit, place, store or maintain upon any public place of the municipality any stone, brick, sand; concrete or other materials which may impede the free passage of water, air and fertilizer to the roots of any tree growing therein, except by written permit of the Environmental Commission.

Section 20-12

TRIMMING, PRUNING AND/OR REMOVAL OF PUBLIC TREES BY ANY PUBLIC UTILITY PURSUANT TO A VEGETATION MANAGEMENT PLAN

Subsections:

20-12-1 Trimming, Pruning and/or Removal of Public Trees by any Public Utility Pursuant to a Vegetation Management Plan

Subsection 20-12-1 Trimming, Pruning and/or Removal of Public Trees by any Public Utility Pursuant to a Vegetation Management Plan

Notwithstanding the provisions of any other Sections, clauses or Subsections of this Chapter, the Governing Body or their designee(s) shall be solely responsible for making determinations concerning the trimming, pruning and/or removal of trees, shrubs and/or other types of vegetation that are located on any public land(s) that are under the jurisdiction of the Borough as performed by any public utility pursuant to a vegetation management plan that is necessary in order to ensure public safety and/or the efficient and reliable supply of electric power.

Section 20-12 ~~12~~ 13

VIOLATIONS AND PENALTIES

Subsections:

20-12 ~~12~~ 13-1 Violations and Penalties.

Subsection 20-12 ~~12~~ 13-1 Violations and Penalties.

The Environmental Commission, ~~or~~ the Shade Tree Official, and/or the Borough, as appropriate, shall cause a Municipal Court complaint to be issued to any person, firm or corporation violating any of the provisions of this chapter. Any person found to have violated a provision of this chapter shall be liable, upon conviction to the penalty as stated in Chapter I, Section 1-5.

Section 2. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. That this Ordinance shall become effective upon final passage and publication in accordance with the law, and shall be retroactive to October 1, 2018.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2019-177

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,709,088.59 from the following accounts:

Current		\$1,509,798.87
W/S Operating		84,883.94
General Capital		96,538.85
Water/Sewer Capital		11,705.99
Grant		179.00
Trust		4,824.03
Housing Trust		0.00
Animal Control		2.40
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>1,155.51</u>
Total		<u><u>\$1,709,088.59</u></u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

Date: October 7, 2019

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 10/7/19

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
STATE OF NJ - DEPT OF TREASURY	9/13/2019	19-01290	1447	\$ 46,273.42
EAST WINDSOR REGIONAL SCHOOL	9/16/2019	19-01375	1448	\$ 850,587.00
FRENCH & PARRELLO ASSOC	9/19/2019	19-01323	30137	\$ 12,550.00
MANASQUAN BANK	9/19/2019	19-01409	30139	\$ 4,794.69
MONMOUTH COUNTY VOCATIONAL	9/19/2019	19-01374	30140	\$ 1,040.00
RITA R. BICE	9/19/2019	19-01372	30141	\$ 160.00
TRACTOR SUPPLY COMPANY	9/19/2019	19-01355	30142	\$ 39.99
WEST WINDSOR TOWNSHIP	9/19/2019	19-01220	30143	\$ 15,171.00
GOLDEN NUGGET	9/19/2019	19-01410	30144	\$ 210.00
DEPT OF CHILDREN & FAMILIES	9/27/2019	18-01571	30145	\$ 250.00
JP MORGAN CHASE	10/2/2019	19-01481	1449	\$ 505,462.50
TOTAL				<u><u>\$1,436,538.60</u></u>

<u>WATER AND SEWER MANUAL</u>				
STATE OF NJ - DEPT OF TREASURY	9/13/2019	19-01290	1324	\$ 16,424.88
JP MORGAN CHASE	10/2/2019	19-01481	1325	\$ 15,837.50
TOTAL				<u><u>\$ 32,262.38</u></u>

<u>ESCROW</u>				
TOTAL				<u><u>\$ -</u></u>

<u>GENERAL CAPITAL</u>				
EARLE ASPHALT	9/19/2019	19-01382	006348	\$ 40,065.96
REMINGTON & VERNICK ENGINEERS	9/19/2019	19-01381	006349	\$ 6,052.11
THE MUSIAL GROUP	9/19/2019	19-01380	006350	\$ 45,314.78
TOTAL				<u><u>\$ 91,432.85</u></u>

<u>WATER AND SEWER CAPITAL</u>				
TOTAL				<u><u>\$ -</u></u>

MANUAL TOTAL				<u><u>\$ 1,560,233.83</u></u>
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October 2, 2019
04:00 PM

Borough of Hightstown
Bill List By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Detail without Line Item Notes		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
ALLAM005 ALL AMERICAN TEES											
19-01169 08/15/19 TRIATHLON T-SHIRTS											
1 TRIATHLON T-SHIRTS	2,227.50	T-12-56-286-000-876	B	PARKS & RECREATION/ TRIATHLON	R	08/15/19	10/02/19		00029151	N	
Vendor Total:	2,227.50										
A0510 ALL HANDS FIRE EQUIPMENT LLC											
19-00873 06/17/19 TACTICAL HELMET											
1 TACTICAL HELMET	297.34	9-01-25-256-002-043	B	Uniforms	R	06/17/19	10/02/19		INV13400	N	
2 TACTICAL MPLS	58.49	9-01-25-256-002-043	B	Uniforms	R	06/17/19	10/02/19		INV13400	N	
3 SHIPPING	24.99	9-01-25-256-002-043	B	Uniforms	R	10/02/19	10/02/19		INV13400	N	
	380.82										
Vendor Total:	380.82										
AMERI025 AMERICAN BANKERS INS CO FLORID											
19-01448 09/26/19 HFD FLOOD INSURANCE											
1 POLICY 74057807252018	2,737.00	9-01-23-210-003-112	B	General Liability-JIF	R	09/26/19	10/02/19		74057807252018	N	
Vendor Total:	2,737.00										
A0787 AMERICAN TRAFFIC SAFETY SVC											
19-01389 09/19/19 2019 MEMBERSHIP											
1 2019 MEMBERSHIP - KEN LEWIS	81.00	9-01-26-290-001-044	B	Professional Assoc. Dues	R	09/19/19	10/02/19		16688-k9C3S2	N	
Vendor Total:	81.00										
A0107 ANSELL GRIMM & AARON, PC											
19-01419 09/23/19 AUGUST 2019 CLIENT 058682											
1 GENERAL FILE 8/2019 INV 444316	1,165.54	9-01-20-155-001-027	B	General Matters	R	09/23/19	10/02/19		444316	N	
2 ENGINEERING MATTERS 8/2019	13.50	9-01-20-155-001-027	B	General Matters	R	09/23/19	10/02/19		444317	N	
3 LABOR MATTERS 8/19 INV 444318	81.00	9-01-20-155-001-031	B	Labor,Personnel & Union Council	R	09/23/19	10/02/19		444318	N	
4 MEETINGS 8/2019 INV 444319	405.00	9-01-20-155-001-029	B	Attendance at Council Meetings	R	09/23/19	10/02/19		444319	N	
5 BORO V CASTORO 8/19 INV 444320	148.50	9-01-20-155-001-033	B	Litigation	R	09/23/19	10/02/19		444320	N	

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A0107 ANSELL GRIMM & AARON, PC Continued										
19-01419 09/23/19 AUGUST 2019 CLIENT 058682		Continued								
6 BORO V ATLAS SEPTIC INV 444321	40.50	9-01-20-155-001-033	B	Litigation	R	09/23/19	10/02/19		444321	N
7 JOINT POLICE/MUN COURT	94.50	9-01-20-155-001-027	B	General Matters	R	09/23/19	10/02/19		444322	N
8 HHA MATTERS 8/19 INV 444323	769.50	9-01-20-155-001-027	B	General Matters	R	09/23/19	10/02/19		444323	N
9 DOUGLAS F&COLLEEN BEAN NOEBELS	70.56	9-01-20-155-001-027	B	General Matters	R	09/23/19	10/02/19		444324	N
	2,788.60									
Vendor Total:	2,788.60									
A1014 APPROVED FIRE PROTECTION, INC.										
19-01369 09/12/19 INVOICE #00035477										
1 ITEM #AFEI ANNUAL FIRE	5.40	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		IN00035477	N
2 ITEM WALLBRKT FIRE EXTINGUISHER	5.25	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		IN00035477	N
3 ITEM INSTFEI INSTALLATION OF	17.17	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		IN00035477	N
	27.82									
Vendor Total:	27.82									
A0054 AQUA PRO-TECH LABORATORIES										
19-01398 09/19/19 INVOICE #9080041M										
1 #9080041-01 SULFUR CLEANUP	50.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
2 #9080041-01 TABLE A FORM U	605.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
3 #9080041-02 OIL & GREASE	45.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
4 #9080041-02 VO + 15	150.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
5 #9080041-03 AMMONIA	40.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
6 #9080041-04 FECAL COLIFORM	45.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
7 #9080414-01 AMMONIA	40.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
8 #9080414-02 FECAL COLIFORM	45.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
9 #9080785-01 AMMONIA	40.00	9-09-55-501-002-532	B	Outside Lab Testing	R	09/19/19	10/02/19		9080041M	N
	1,060.00									
Vendor Total:	1,060.00									
A0025 AT&T MOBILITY										
19-01429 09/24/19 287258726345 9/12/19										
1 287258726345 FIRE INSPECTOR	41.24	9-01-25-256-002-094	B	Computer Service,Support & Software	R	09/24/19	10/02/19		287258726345X	N
2 287258726345 POLICE	384.89	9-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	09/24/19	10/02/19		287258726345X	N

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A0025 AT&T MOBILITY Continued											
19-01429	09/24/19	287258726345	9/12/19	Continued							
3	287258726345	WTP	116.05	9-09-55-501-003-545	B Telephone-W/S-VERIZON	R	09/24/19	10/02/19		287258726345X	N
4	287258726345	DPW	235.81	9-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	09/24/19	10/02/19		287258726345X	N
5	287258726345	AWWTP	90.38	9-09-55-501-003-545	B Telephone-W/S-VERIZON	R	09/24/19	10/02/19		287258726345X	N
			868.37								
Vendor Total:		868.37									
A0135 AWARD CO. OF AMERICA											
19-01335	09/09/19	PROCLAMATION PLAQUE									
1	PROCLAMATION PLAQUE	108.87	9-01-20-125-001-036	B	Office Supplies	R	09/09/19	10/02/19		4093	N
Vendor Total:		108.87									
B0921 BRITTON INDUSTRIES, INC											
19-01388	09/19/19	AUG 2019 YARD WASTE DISPOSAL									
1	INV. 0398841 - YARD WASTE DISP	129.32	9-01-26-311-001-168	B	Yardwaste	R	09/19/19	10/02/19		0398841-IN	N
2	INV. 0401127 - YARD WASTE DISP	159.02	9-01-26-311-001-168	B	Yardwaste	R	09/19/19	10/02/19		0401127-IN	N
3	INV. 0403242 - YARD WASTE DISP	154.48	9-01-26-311-001-168	B	Yardwaste	R	09/19/19	10/02/19		0403242-IN	N
4	INV. 0405256 - YARD WASTE DISP	169.16	9-01-26-311-001-168	B	Yardwaste	R	09/19/19	10/02/19		0405256-IN	N
		611.98									
Vendor Total:		611.98									
G0017 CANDACE B. GALLAGHER											
19-01441	09/24/19	CODIFICATION JUNE/JULY/AUG									
1	CODIFICATION JUNE/JULY/AUG	825.00	9-01-20-140-001-060	B	Internet Services and Web Services	R	09/24/19	10/02/19		JUNE/JULY/AUG	N
Vendor Total:		825.00									
C0735 CHART POOL USA INC.											
19-01363	09/12/19	CHART PAPER									
1	ITEM #200-502 CPP	81.12	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		1246044-01	N
2	ITEM #500-1225-1 TAC D/O CHART	199.70	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		1246044-01	N
3	ITEM #002-138-02 INF, EFF, TF	269.25	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		1246044-01	N
4	ITEM #500-801 (5) PK	48.92	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		1246044-01	N

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D0055 DAREK HAHN											
19-01474	10/01/19	REIMBURSE AIRLINE FOR JBULLARD									
1 REIMBURSE AIRLINE FOR JBULLARD		461.21	9-01-28-370-002-037	B Public Events	R	10/01/19	10/02/19		9/29/19	N	
Vendor Total:		461.21									
D0995 DIXIE USA EMS SUPPLY CO.											
19-00685	05/15/19	FIRST AID BAG									
1 FIRST AID BAG		119.60	9-01-25-240-001-116	B Traffic Bureau	R	05/15/19	10/02/19		F096219	N	
2 FIRST AID BAG		29.97	9-01-25-240-001-116	B Traffic Bureau	R	05/15/19	10/02/19		F096219	N	
3 SHIPPING & HANDLING		6.75	9-01-25-240-001-116	B Traffic Bureau	R	05/15/19	10/02/19		F096219	N	
		156.32									
19-01107	07/26/19	1ST AID SUPPLIES-HPD VEHICLES									
1 1ST AID SUPPLIES-HPD VEHICLES		7.50	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
2 1ST AID SUPPLIES-HPD VEHICLES		15.50	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
3 1ST AID SUPPLIES-HPD VEHICLES		21.00	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
4 1ST AID SUPPLIES-HPD VEHICLES		23.70	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
5 1ST AID SUPPLIES-HPD VEHICLES		22.50	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
6 1ST AID SUPPLIES-HPD VEHICLES		10.50	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
7 1ST AID SUPPLIES-HPD VEHICLES		26.00	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
8 1ST AID SUPPLIES-HPD VEHICLES		7.50	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
9 1ST AID SUPPLIES-HPD VEHICLES		7.50	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
10 1ST AID SUPPLIES-HPD VEHICLES		7.95	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
11 1ST AID SUPPLIES-HPD VEHICLES		7.65	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098316	N	
12 1ST AID SUPPLIES-HPD VEHICLES		14.55	9-01-25-240-001-116	B Traffic Bureau	R	07/26/19	10/02/19		F098390	N	
		171.85									
Vendor Total:		328.17									
DRAEG005 DRAEGER, INC.											
19-01352	09/12/19	SIMULATOR SVC ORDER 1411699547									
1 HOSE PUMP - SIM W/SIM-CUVETTE		17.00	G-02-41-729-006-315	B DRUNK DRIVING ENFORCEMENT FUND 2015	R	09/12/19	10/02/19		5950748006	N	
2 CERTIFICATION CHARGE SIMULATOR		106.00	G-02-41-729-006-315	B DRUNK DRIVING ENFORCEMENT FUND 2015	R	09/12/19	10/02/19		5950748006	N	

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DRAEG005 DRAEGER, INC. Continued										
19-01352	09/12/19	SIMULATOR SVC ORDER	1411699547	Continued						
3	CALIBRATION CHARGE SIMULATOR	56.00	G-02-41-729-006-315	B DRUNK DRIVING ENFORCEMENT FUND 2015	R	09/12/19	10/02/19		5950748006	N
		179.00								
Vendor Total:		179.00								
E0576 EAST WINDSOR REGIONAL SCHOOL										
19-01402	09/19/19	AUGUST 2019 FUEL USE								
1	AUGUST 2019 FUEL USE - FIRE	175.78	9-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	09/19/19	10/02/19		AUGUST 2019	N
2	AUGUST 2019 FUEL USE - POLICE	1,391.08	9-01-31-460-001-145	B Motor Fuel - Police	R	09/19/19	10/02/19		AUGUST 2019	N
3	AUGUST 2019 FUEL USE - 1ST AID	72.18	9-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	09/19/19	10/02/19		AUGUST 2019	N
4	AUGUST 2019 FUEL USE - GARBAGE	852.17	9-01-31-460-001-147	B Motor Fuel - Public Works	R	09/19/19	10/02/19		AUGUST 2019	N
5	AUGUST 2019 FUEL USE - STREETS	594.97	9-01-31-460-001-147	B Motor Fuel - Public Works	R	09/19/19	10/02/19		AUGUST 2019	N
6	AUGUST 2019 FUEL USE - PARKS	107.49	9-01-31-460-001-147	B Motor Fuel - Public Works	R	09/19/19	10/02/19		AUGUST 2019	N
7	AUGUST 2019 FUEL USE - WATER	51.56	9-09-55-501-001-512	B Motor Fuel	R	09/19/19	10/02/19		AUGUST 2019	N
8	AUGUST 2019 FUEL USE - SEWER	113.32	9-09-55-501-002-512	B Motor Fuel	R	09/19/19	10/02/19		AUGUST 2019	N
9	AUGUST 2019 FUEL USE - CONSTR	21.48	9-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	09/19/19	10/02/19		AUGUST 2019	N
10	AUGUST 2019 FUEL FACILITY FEE	120.00	9-01-31-460-001-144	B Upgrades to Fueling Facility	R	09/19/19	10/02/19		AUGUST 2019	N
		3,500.03								
Vendor Total:		3,500.03								
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC										
19-01449	09/26/19	PROF SVCS AUGUST 2019								
1	OPEIU LOCAL 32 (BLUE COLLAR)	513.00	9-01-20-155-001-031	B Labor,Personnel & Union Council	R	09/26/19	10/02/19		60477	N
2	OPEIU LOCAL 32 (WHITE COLLAR)	432.00	9-01-20-155-001-031	B Labor,Personnel & Union Council	R	09/26/19	10/02/19		60478	N
3	FRANK MARCHIONE 3179-1006	1,804.50	9-01-20-155-001-031	B Labor,Personnel & Union Council	R	09/26/19	10/02/19		60479	N
4	PAUL HARTZ DISCIPLINARY ACTION	243.00	9-01-20-155-001-031	B Labor,Personnel & Union Council	R	09/26/19	10/02/19		60481	N
		2,992.50								
Vendor Total:		2,992.50								
Q0176 EUROFINS QC, INC										
19-01384	09/19/19	WATER ANALYSIS								
1	INV. 1977034 - WATER ANALYSIS	115.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1977034	N
2	INV. 1988413 - WATER ANALYSIS	227.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1988413	N
3	INV. 1989651 - WATER ANALYSIS	132.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1989651	N

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Q0176 EUROFINs QC, INC Continued										
19-01384 09/19/19 WATER ANALYSIS			Continued							
4 INV. 1989657 - WATER ANALYSIS		132.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1989657	N
5 INV. 1990170 - WATER ANALYSIS		120.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1990170	N
6 INV. 1990975 - WATER ANALYSIS		520.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1990975	N
		<u>1,246.00</u>								
19-01401 09/19/19 WATER ANALYSIS										
1 INV. 1991598 - WATER ANALYSIS		162.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1991598	N
2 INV. 1992102 - WATER ANALYSIS		137.00	9-09-55-501-001-532	B Outside Testing/Labs	R	09/19/19	10/02/19		1992102	N
		<u>299.00</u>								
Vendor Total:		1,545.00								
E0007 EVIDENT, INC.										
19-01174 08/15/19 DETECTIVE BUREAU SUPPLIES										
1 DETECTIVE BUREAU SUPPLIES		30.00	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148890A	N
2 DETECTIVE BUREAU SUPPLIES		15.90	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148890A	N
3 DETECTIVE BUREAU SUPPLIES		20.00	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148890A	N
4 DETECTIVE BUREAU SUPPLIES		7.75	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148890A	N
5 DETECTIVE BUREAU SUPPLIES		0.00	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148890A	N
6 SHIPPING		15.82	9-01-25-240-001-114	B Detective Bureau	R	09/19/19	10/02/19		148890A	N
		<u>89.47</u>								
19-01178 08/15/19 DETECTIVE BUREAU SUPPLIES										
1 DETECTIVE BUREAU SUPPLIES		26.55	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148892A	N
2 DETECTIVE BUREAU SUPPLIES		9.00	9-01-25-240-001-114	B Detective Bureau	R	08/15/19	10/02/19		148892A	N
		<u>35.55</u>								
Vendor Total:		125.02								
F0300 FILTER-MART CORP										
19-01087 07/24/19 BUSH FILTERS										
1 ITEM #41-0434 BUSH FILTERS		614.64	9-09-55-501-002-503	B Sewer Plant Maintenance	R	07/24/19	10/02/19		532463	N

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F0300 FILTER-MART CORP Continued											
19-01087 07/24/19 BUSH FILTERS			Continued								
2 SHIPPING		22.72	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/20/19	10/02/19			532463	N
		637.36									
Vendor Total:		637.36									
FIREA005 FIRE APPARATUS REPAIR, INC.											
19-01377 09/18/19 TS-41 REPAIR WATER LEAK											
1 TS-41 REPAIR WATER LEAK		1,026.00	9-01-25-252-002-121	B Preventive Maintenance	R	09/18/19	10/02/19			15064	N
19-01378 09/18/19 RESCUE 41 REPAIR EXHAUST											
1 RESCUE 41 REPAIR EXHAUST		2,539.75	9-01-25-252-002-121	B Preventive Maintenance	R	09/18/19	10/02/19			15077	N
19-01379 09/18/19 ENGINE 41 REPAIR VALVE											
1 ENGINE 41 REPAIR VALVE		2,192.80	9-01-25-252-002-121	B Preventive Maintenance	R	09/18/19	10/02/19			15062	N
Vendor Total:		5,758.55									
G0181 FRANKLIN-GRIFFITH, LLC											
19-01465 10/01/19 INVOICE #S2087341											
1 UNM232		10.74	9-09-55-501-002-503	B Sewer Plant Maintenance	R	10/01/19	10/02/19			S2087341.001	N
Vendor Total:		10.74									
G0099 GEMPLERS											
19-01282 08/28/19 BERNIE- WORK COAT											
1 ITEM #20131 WINTER COAT		74.99	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/28/19	10/02/19			INV0004418391	N
2 EMBROIDIRED COLOR BLACK SIZE		12.95	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/28/19	10/02/19			INV0004418391	N
3 SHIPPING		9.99	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/23/19	10/02/19			INV0004418391	N
		97.93									
Vendor Total:		97.93									
G1077 GEORGE S. COYNE CO., INC.											
19-00057 01/16/19 RES 2018-220 FLUORIDE			B								
10 320956 dated 8/30/19		837.75	9-09-55-501-001-528	B Fluorosilic Acid-	R	07/18/19	10/02/19			320956	N

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G1077 GEORGE S. COYNE CO., INC. Continued												
19-00058	01/16/19	RES 2018-222 HYDRATED LIME		B								
11 INV	320957	DATED 8/30/19	2,207.00	9-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	08/26/19	10/02/19		320957	N
19-00128	01/29/19	RES 2018-224 SODIUM BICARBONAT		B								
10 INV	321272	DATED 9/5/19	2,300.65	9-09-55-501-002-552	B	Sodium Bicarbonate	R	09/06/19	10/02/19		321272	N
19-00439	04/01/19	RES 2018-225 CALCIUM HYDRATE		B								
6 INV	321273	DATED 9/5/19	1,103.50	9-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	04/01/19	10/02/19		321273	N
19-01415	09/23/19	ENDIMAL INV 321715 ORD 203834										
1 EDIMAL	INV 321715	ORD 203834	1,143.27	9-09-55-501-002-547	B	Odor Control	R	09/23/19	10/02/19		321715	N
Vendor Total:			7,592.17									
G0115 GILMARTIN, ROBERT D.												
19-01371	09/12/19	SEPTEMBER 11, 2019 BOH MEETING										
1 SEPTEMBER 11, 2019	BOH MEETING		98.70	9-01-27-330-001-039	B	Recording Secty.	R	09/12/19	10/02/19		SEPT 11, 2019	N
Vendor Total:			98.70									
G0185 GRAINGER, INC.												
19-01364	09/12/19	SP AK510 END CAP GAST										
1 SP AK510	END CAP GAST		39.76	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		9292265098	N
19-01370	09/12/19	AIR HOSE										
1 1ABR3 25' 3/8	AIR HOSE		85.74	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/12/19	10/02/19		9292265080	N
Vendor Total:			125.50									
HAILE005 HAILEY SKOPAS												
19-01453	09/26/19	COURT SESSIONS SEPTEMBER 2019										
1 COURT SESSION	SEPT 4, 2019		75.00	9-01-20-176-000-114	B	Court Assistance	R	09/26/19	10/02/19		9/4/19	N
2 COURT SESSION	SEPT 11, 2019		85.00	9-01-20-176-000-114	B	Court Assistance	R	09/26/19	10/02/19		9/11/19	N

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HAILE005 HAILEY SKOPAS Continued										
19-01453	09/26/19	COURT SESSIONS SEPTEMBER 2019	Continued							
3 COURT SESSION SEPT 25, 2019		75.00	9-01-20-176-000-114	B Court Assistance	R	09/26/19	10/02/19		9/25/19	N
		235.00								
Vendor Total:		235.00								
HARDR005 HARDROCK HOTEL & CASINO										
19-00957	07/03/19	HOTELS FOR LEAGUE CONFERENCE								
1 RESERVATION FOR DEBRA SOPRONYI		447.00	9-01-20-120-001-041	B Conferences & Meetings	R	07/03/19	10/02/19		57085	N
2 RESERVATION FOR SUSAN BLUTH		447.00	9-01-20-110-001-041	B Conferences & Meetings	R	07/03/19	10/02/19		57085	N
3 RESERVATION FOR LAWRENCE		298.00	9-01-20-110-001-041	B Conferences & Meetings	R	07/03/19	10/02/19		57085	N
4 RESERVATION FOR MARGARET		149.00	9-01-20-120-001-041	B Conferences & Meetings	R	07/03/19	10/02/19		57085	N
5 OCCUPANCY FEE		20.00	9-01-20-100-001-041	B Conferences & Meetings	R	07/03/19	10/02/19		57085	N
		1,361.00								
Vendor Total:		1,361.00								
H0023 HARPER CONTROL SOLUTIONS, INC.										
19-01104	07/26/19	VALVE WORK AT WTP								
1 QUOTE 190725-BW1		2,200.00	9-09-55-501-001-503	B Water Plant Maintenance	R	07/26/19	10/02/19		5890	N
2 QUOTE 190725-BW1		455.00	9-09-55-501-001-503	B Water Plant Maintenance	R	07/26/19	10/02/19		5890	N
		2,655.00								
Vendor Total:		2,655.00								
H0278 HASTY AWARDS										
19-01164	08/14/19	TRIATHLON AWARDS 9/6/19								
1 GOLD 2.5" SUPER STAR CUSTOM		522.50	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
2 MYLAR W/ HIGHTSTOWN TRIATHLON		25.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
3 5" SHIELD ICE RED TROPHY W/		315.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
4 6"x8" FULL SINGLE PLATE BLACK		27.80	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
5 5"x7" FULL SINGLE PLATE BLACK		22.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
6 5"x7" FULL SINGLE PLATE BLACK		11.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
7 5"x7" FULL SINGLE PLATE BLACK		16.50	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
8 4"x6" FULL SINGLE PLATE BLACK		18.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N
9 4"x6" FULL SINGLE PLATE BLACK		9.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/14/19	10/02/19		08190779	N

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J0257 JCP&L Continued										
19-01477	10/01/19	MASTER ACCT 200000055364	9/25							
1	125 S MAIN	100 008 438 010	15.34	9-01-31-430-001-071	B Electric-Borough Hall	R	10/01/19	10/02/19	95008196969	N
2	MAIN&STOCKTON	100 008 438 283	27.24	9-01-31-430-001-071	B Electric-Borough Hall	R	10/01/19	10/02/19	95008196969	N
3	RT33&MAXWELL	100 008 482 018	25.45	9-01-31-430-001-071	B Electric-Borough Hall	R	10/01/19	10/02/19	95008196969	N
4	FRANKLIN&N MAIN	100 001 898904	28.33	9-01-31-430-001-071	B Electric-Borough Hall	R	10/01/19	10/02/19	95008196969	N
5	148 N MAIN	100 012 487 714	536.99	9-01-31-430-001-071	B Electric-Borough Hall	R	10/01/19	10/02/19	95008196969	N
6	FIREHOUSE	100 012 487 862	1,047.97	9-01-31-430-001-072	B Electric-Fire House	R	10/01/19	10/02/19	95008196969	N
7	174 OAK LN	100 012 529 457	27.44	9-09-55-501-002-504	B Electricity	R	10/01/19	10/02/19	95008196969	N
			1,708.76							
Vendor Total:		2,703.14								
J0258 JCP&L (STREET LIGHTING)										
19-01427	09/24/19	8/20/19-9/18/19	STREET LIGHT							
1	100 011 415 724	DATED 9/19/19	374.65	9-01-31-435-001-075	B Street Lighting	R	09/24/19	10/02/19	100011415724	N
2	100 011 415 765	DATED 9/19/19	1,699.82	9-01-31-435-001-075	B Street Lighting	R	09/24/19	10/02/19	100011415765	N
			2,074.47							
Vendor Total:		2,074.47								
JEFFR010 JEFFREY PETERS										
19-01373	09/13/19	DJ SERVICES TRIATHLON	9/8/19							
1	DJ SERVICES TRIATHLON	9/8/19	400.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	09/13/19	10/02/19	082219	N
Vendor Total:		400.00								
J0069 JERSEY ELEVATOR SERVICE										
19-01391	09/19/19	SEPT. 2019 ELEVATOR SERVICEDR								
1	SEPT. 2019 ELEVATOR SERVICEDR		172.82	9-01-26-310-001-029	B Maintenance Contracts	R	09/19/19	10/02/19	223594	N
Vendor Total:		172.82								
KELLY005 KELLI A. HAND										
19-01452	09/26/19	COURT SESSIONS SEPTEMBER 2019								
1	COURT SESSION SEPT 11, 2019		85.00	9-01-20-176-000-114	B Court Assistance	R	09/26/19	10/02/19	9/11/19	N
Vendor Total:		85.00								

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KRAVM005 KRAV MAGA ISRAEL, LLC											
19-01320	09/05/19	TRAINING - MECCA									
1	TRAINING - MECCA	195.00	9-01-25-240-001-042	B	Education & Training	R	09/05/19	10/02/19		9/16/19 MECCA	N
Vendor Total:		195.00									
L0031 LEPREVOST, ALLEN KEITH											
19-01411	09/19/19	REIMBURSE ENVIRONMENTAL									
1	REIMBURSE ENVIRONMENTAL	300.00	9-01-27-335-001-042	B	Seminars/workshops/Conventions	R	09/19/19	10/02/19		OCTOBER 4, 2019	N
Vendor Total:		300.00									
L0037 LINCOLN FINANCIAL GROUP											
19-01414	09/23/19	OCTOBER LIFE INSURANCE									
1	OCTOBER LIFE INSURANCE	251.07	9-01-23-210-003-115	B	Medical Ins-Emp'l Grp Health	R	09/23/19	10/02/19		OCTOBER 2019	N
2	OCTOBER LIFE INSURANCE	27.24	9-01-23-210-003-115	B	Medical Ins-Emp'l Grp Health	R	09/23/19	10/02/19		OCTOBER 2019	N
3	OCTOBER LIFE INSURANCE - WTP	18.16	9-09-55-501-001-514	B	INSURANCE	R	09/23/19	10/02/19		OCTOBER 2019	N
4	OCTOBER LIFE INSURANCE - AWWTP	63.56	9-09-55-501-002-514	B	Insurance	R	09/23/19	10/02/19		OCTOBER 2019	N
		305.55									
Vendor Total:		305.55									
MAGLO005 MAGLOCLEN, INC.											
19-01310	09/05/19	USER FEES JJ19-20									
1	USER FEES JJ19-20	400.00	9-01-25-240-001-044	B	Professional Assoc. Dues	R	09/05/19	10/02/19		3107	N
Vendor Total:		400.00									
M0180 MCMASTER-CARR											
19-01397	09/19/19	WATER NOZZLE									
1	ITEM #7484T1 WATER NOZZLE	32.94	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/19/19	10/02/19		16478094	N
2	SHIPPING	5.71	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/23/19	10/02/19		16478094	N
		38.65									
Vendor Total:		38.65									

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Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
OLIVI005 OLIVIA BARRICK										
19-01454 09/26/19 COURT SESSIONS SEPTEMBER 2019										
1 COURT SESSIONS SEPT 18, 2019		95.00	9-01-20-176-000-114	B Court Assistance	R	09/26/19	10/02/19		9/18/19	N
2 COURT SESSIONS SEPT 25, 2019		70.00	9-01-20-176-000-114	B Court Assistance	R	09/26/19	10/02/19		9/25/19	N
		165.00								
Vendor Total:		165.00								
P0005 PARIS AUTOMOTIVE SUPPLY										
19-01385 09/19/19 AUGUST 2019 STATEMENT										
1 INV. 167458 - BATTERY		100.15	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	09/19/19	10/02/19		167458	N
2 INV. 168366 - OIL		29.00	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	09/19/19	10/02/19		168366	N
3 INV. 168420 - OIL FILTER		15.06	9-01-26-315-001-133	B Vehicle Maint. - Fire Dept.	R	09/19/19	10/02/19		168420	N
4 INV. 1689936 - HOSES/FITTINGS		224.54	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	09/19/19	10/02/19		168993	N
		368.75								
Vendor Total:		368.75								
PETRO005 PETRO KING SERVICE CO., INC.										
19-01317 09/05/19 ESTIMATE										
1 LABOR TO INSTALL NEW VEEDER		265.00	9-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	09/05/19	10/02/19		15188	N
2 WILL INCLUDE FINAL INSPECTION		222.00	9-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	09/05/19	10/02/19		15188	N
		487.00								
Vendor Total:		487.00								
PIETR005 PIETRINA A. BRAND										
19-01455 09/26/19 COURT SESSIONS SEPTEMBER 2019										
1 COURT SESSION SEPT 4, 2019		75.00	9-01-20-176-000-114	B Court Assistance	R	09/26/19	10/02/19		9/4/19	N
2 COURT SESSION SEPT 11, 2019		85.00	9-01-20-176-000-114	B Court Assistance	R	09/26/19	10/02/19		9/11/19	N
		160.00								
Vendor Total:		160.00								
P0073 PRIME SOLUTION INC.										
19-01085 07/24/19 QUOTE #1130-28										
1 ITEM #05-36-2244 36" SCRAPER		2,110.60	9-09-55-501-002-503	B Sewer Plant Maintenance	R	07/24/19	10/02/19		SH7036	N
2 ITEM #05-36-2243 36" RFP		2,400.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	07/24/19	10/02/19		SH7036	N

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P0073 PRIME SOLUTION INC. Continued											
19-01085 07/24/19 QUOTE #1130-28			Continued								
3 SHIPPING		36.75	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/13/19	10/02/19		SH7036	N	
		4,547.35									
Vendor Total:		4,547.35									
P0016 PRINCETON ONE THIRTY SUPPLY											
19-01314 09/05/19 TOILET PAPER- PAPER TOWEL											
1 CASE TOILET PAPER (2)		80.90	9-09-55-501-002-523	B Paper Products/Janitorial	R	09/05/19	10/02/19		045360	N	
2 CASE PAPER TOWEL GIAN ROLL		222.30	9-09-55-501-002-523	B Paper Products/Janitorial	R	09/05/19	10/02/19		045360	N	
		303.20									
Vendor Total:		303.20									
P1155 PRIOR NAMI BUSINESS SYSTEMS											
19-00465 04/08/19 MINOLTA BIZHUB284E CONTRACT											
1 MINOLTA BIZHUB284E CONTRACT		300.00	9-09-55-501-002-518	B Service Contracts - AWWTP	R	04/08/19	10/02/19		0000685124	N	
Vendor Total:		300.00									
PROGR005 PROGRESSIVE HYDRAULICS											
19-00515 04/10/19 QUOTE #584969 PARKER REGULATOR											
1 ITEM #0-60-27R114AD REGULATOR		268.16	9-09-55-501-002-503	B Sewer Plant Maintenance	R	04/10/19	10/02/19		B09596-001	N	
2 ITEM #0-30-27R110AD		134.08	9-09-55-501-002-503	B Sewer Plant Maintenance	R	04/10/19	10/02/19		B09596-001	N	
3 ITEM #0-15-27R112AD		134.08	9-09-55-501-002-503	B Sewer Plant Maintenance	R	04/10/19	10/02/19		B09596-001	N	
4 SHIPPING		11.86	9-09-55-501-002-503	B Sewer Plant Maintenance	R	05/02/19	10/02/19		B09596-001 4/29	N	
		548.18									
Vendor Total:		548.18									
P0044 PSE&G											
19-01420 09/23/19 GAS CHGS ACCT 66 878 908 08											
1 GAS CHGS ACCT 66 878 908 08		22.54	9-01-31-446-001-070	B Gas Heat - Borough Hall	R	09/23/19	10/02/19		603105760131	N	
19-01421 09/23/19 GAS CHARGES 8/14/19-9/13/19											
1 ACCT 65 039 876 09 8/14-9/13		15.46	9-09-55-501-001-505	B Gas Service	R	09/23/19	10/02/19		602906246497	N	
2 ACCT 66 759 496 06 8/14-9/13		19.40	9-01-31-446-001-143	B Gas/Heat - Fire House	R	09/23/19	10/02/19		601905973500	N	

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P0044 PSE&G Continued											
19-01421	09/23/19 GAS CHARGES 8/14/19-9/13/19	Continued									
3	ACCT 65 503 262 06 8/14-9/13	22.54	9-01-25-260-001-073	B	Natural Gas Heat	R	09/23/19	10/02/19		600006227908	N
4	ACCT 74 199 082 06 8/14-7/13	15.46	9-01-31-446-001-070	B	Gas Heat - Borough Hall	R	09/23/19	10/02/19		602005953984	N
		72.86									
19-01457	09/30/19 ACCT 13 014 184 04 ENERGY										
1	ACCT 7341583509 8/13-9/13/19	78.34	9-01-31-446-001-143	B	Gas/Heat - Fire House	R	09/30/19	10/02/19		503100062809	N
2	ACCT 7341583606 8/13-9/13/19	40.61	9-01-31-446-001-070	B	Gas Heat - Borough Hall	R	09/30/19	10/02/19		503100062809	N
3	ACCT 7341583703 8/13-9/13/19	15.46	9-09-55-501-001-505	B	Gas Service	R	09/30/19	10/02/19		503100062809	N
4	ACCT 7341583800 8/15-9/13/19	858.19	9-09-55-501-002-505	B	Gas Service	R	09/30/19	10/02/19		503100062809	N
		992.60									
Vendor Total:		1,088.00									
P0348 PUMPING SERVICES, INC.											
19-01008	07/15/19 SERVICE FLYGT MIXERS										
1	SERVICE FLYGT MIXERS	975.00	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/15/19	10/02/19		1111499	N
Vendor Total:		975.00									
RFUES005 R. FUESSEL PUMP & TANK, INC.											
19-01192	08/15/19 ESTIMATE/CONTRACT 2019-0065										
1	HT BUCKER OR SPILL BUCKET TEST	125.00	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	08/15/19	10/02/19		208569	N
2	STP OR TRANMISSSION SUMP TEST	375.00	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	08/15/19	10/02/19		208569	N
3	DISPOSE OF WATER/OIL/MIX	425.00	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	09/11/19	10/02/19		208569	N
4	DROP TUBE TEST	85.00	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	09/11/19	10/02/19		208569	N
		1,010.00									
19-01362	09/12/19 INVOICE #208570										
1	(1)- MECHANIC PER HOUR	162.50	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	09/12/19	10/02/19		208570	N
2	(1) LABOR PER HOUR (PORTAL TO	125.00	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	09/12/19	10/02/19		208570	N
3	SUPPLIED FITTINGS & PIPE	225.00	9-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	09/12/19	10/02/19		208570	N
		512.50									
Vendor Total:		1,522.50									

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
REDAR005 RED ARROW TECHNOLOGIES, LLC										
19-01471 10/01/19 MONTHLY TECH SUPPORT OCT 2019										
1 TECH SUPPORT	1,359.69	9-01-20-140-001-094	B	Computer Service & Support	R	10/01/19	10/02/19		3379	N
2 INTERNET & WEB	1,066.94	9-01-20-140-001-060	B	Internet Services and web Services	R	10/01/19	10/02/19		3379	N
3 TECH SUPPORT/INTERNET/WEB	257.96	9-09-55-501-002-530	B	Computer Software/Maint/Equip	R	10/01/19	10/02/19		3379	N
4 TECH SUPPORT/INTERNET/WEB	257.96	9-09-55-501-001-530	B	Computer Software/Maint/Equip	R	10/01/19	10/02/19		3379	N
	2,942.55									
Vendor Total:		2,942.55								
R0525 REGISTRARS ASSOC OF NJ										
19-01442 09/24/19 FALL CONFERENCE 2019										
1 MARGARET RIGGIO, DEPUTY	80.00	9-01-27-330-001-041	B	Conferences & Meetings	R	09/24/19	10/02/19		4951	N
2 DEBRA SOPRONYI, REGISTRAR	80.00	9-01-27-330-001-041	B	Conferences & Meetings	R	09/24/19	10/02/19		5032	N
	160.00									
Vendor Total:		160.00								
REPUB005 REPUBLIC SERVICES										
19-00148 01/31/19 BLANKET PO - DUMPSTERS B										
10 ACCT 3-0689-0108950 DATED 9/12	3,240.04	9-01-26-305-001-029	B	Contract-Republic Services, NJ-Dumpsters	R	07/25/19	10/02/19		0689-003003832	N
Vendor Total:		3,240.04								
RITAR005 RITA R. BICE										
19-01451 09/26/19 COURT SESSIONS SEPTEMBER 2019										
1 COURT SESSIONS SEPT 4, 2019	195.00	9-01-20-176-000-114	B	Court Assistance	R	09/26/19	10/02/19		9/4/19	N
2 COURT SESSIONS SEPT 18, 2019	190.00	9-01-20-176-000-114	B	Court Assistance	R	09/26/19	10/02/19		9/18/19	N
3 COURT SESSIONS SEPT 25, 2019	165.00	9-01-20-176-000-114	B	Court Assistance	R	09/26/19	10/02/19		9/25/19	N
	550.00									
Vendor Total:		550.00								
R0077 ROBERTS ENGINEERING GRP LLC										
19-01450 09/26/19 BILLING THROUGH AUGUST 2019										
1 COUNCIL MEETINGS 2984	330.00	9-01-20-165-001-104	B	Attendance at Meetings (B)	R	09/26/19	10/02/19		2984	N
2 MISC REQUEST 2985	288.00	9-01-20-165-001-199	B	MISCELLANEOUS	R	09/26/19	10/02/19		2985	N
3 WALKING BRIDGE 2986	2,128.50	C-04-55-868-001-447	B	PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	09/26/19	10/02/19		2986	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
	Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Excl
R0077 ROBERTS ENGINEERING GRP LLC Continued										
	19-01450	09/26/19 BILLING THROUGH AUGUST 2019		Continued						
	4	RECONSTRUCTION OF BORO HALL	45.00	C-04-55-883-000-447	B ACQ OF YMCA BUILDING 2018-12 SOFT COST	R	09/26/19	10/02/19	2987	N
	5	MISC ROADS 2988	407.00	9-01-20-165-001-199	B MISCELLANEOUS	R	09/26/19	10/02/19	2988	N
	6	GENERAL SEWER 2989	4,831.50	9-09-55-501-002-508	B Engineer	R	09/26/19	10/02/19	2989	N
	7	STOCKTON WATER MAIN CLEANING	6,384.50	C-08-55-951-001-544	B WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	09/26/19	10/02/19	2990	N
	8	STOCKTON ST PARKING LOT 2992	520.00	9-01-20-165-001-028	B General Engineering	R	09/26/19	10/02/19	2992	N
	9	STOCKTON & JOSEPH ST SIDEWALKS	1,473.75	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20	R	09/26/19	10/02/19	2993	N
	10	FIRST AVE RECONSTRUCTION 2994	220.00	C-04-55-880-001-449	B FIRST AVENUE SEC 20 2017-09	R	09/26/19	10/02/19	2994	N
	11	IMP TO MAPLE & SUNSET 2995	275.00	C-04-55-882-000-447	B MAPLE AVE & SUNSET DR 17-17 SECTION 20	R	09/26/19	10/02/19	2995	N
	12	IMP TO LINCOLN, HAGEMOUNT &	963.75	C-04-55-885-000-447	B LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	09/26/19	10/02/19	2996	N
	13	PLANNING BOARD MEETING 2997	99.00	9-01-21-180-001-106	B Planning Board Engineer-General	R	09/26/19	10/02/19	2997	N
			17,966.00							
19-01480 10/02/19 WATER PLANT FLOOD MITIGATION										
	1	INV 2991 WATER PLANT FLOOD	5,321.49	C-08-55-947-002-544	B MITIGATION WATER PLANT SOFT COSTS 12-14	R	10/02/19	10/02/19	2991	N
	2	INV 2991 WATER PLANT FLOOD	1,202.01	9-09-55-501-001-508	B Engineer	R	10/02/19	10/02/19	2991	N
			6,523.50							
		Vendor Total:	24,489.50							
R1145 RUTGERS UNIVERSITY										
	19-01280	08/28/19 TRAINING - GENDRON								
	1	TRAINING - GENDRON	270.00	9-01-25-240-001-042	B Education & Training	R	08/28/19	10/02/19	2/27/20 GENDRON	N
		Vendor Total:	270.00							
S0746 SAMZIES UNIFORMS, INC/GALLS										
	18-01509	10/10/18 KRUPA - CLOTHING ALLOWANCE								
	1	KRUPA - CLOTHING ALLOWANCE	650.00	8-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/10/18	10/02/19	112998	N
	18-01834	12/07/18 CLOTHING ALLOWANCE - BUCK								
	1	CLOTHING ALLOWANCE - BUCK	840.37	8-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/07/18	10/02/19	112999	N
	19-00471	04/09/19 CLOTHING ALLOWANCE - GORDY								
	1	CLOTHING ALLOWANCE - GORDY	250.00	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	04/09/19	10/02/19	112718	N
		Vendor Total:	1,740.37							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
	Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Excl
TAHJL005 TAHJ LINTON										
	19-01376	09/16/19	SERVICES AS ASSISTANT DIRECTOR							
	1	SERVICES AS ASSISTANT DIRECTOR	400.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	09/16/19	10/02/19	SUMMER 2019	N
		Vendor Total:	400.00							
T0972 TIMBERWOLF TREE SERVICE										
	19-01309	09/05/19	TREE REMOVAL 223 WILSON AVE.							
	1	TREE REMOVAL 223 WILSON AVE.	1,500.00	9-01-26-290-001-129	B Maint.& Replace-Street Trees	R	09/05/19	10/02/19	001959	N
		Vendor Total:	1,500.00							
T0211 TRAP ROCK INDUSTRIES LLC.										
	19-01041	07/15/19	ROCKITE							
	1	INV. 8100447 - ROCKITE	1,011.20	9-01-26-290-001-127	B Street Repair & Maintenance	R	07/15/19	10/02/19	8100447	N
		Vendor Total:	1,011.20							
T1067 TREASURER, STATE OF NJ										
	19-01393	09/19/19	INVOICE #191636290							
	1	PERMIT #60466 RENEWAL OF AIR	1,267.00	9-09-55-501-002-520	B Discharge Permits/Licenses	R	09/19/19	10/02/19	191636290	N
		Vendor Total:	1,267.00							
V0275 V.E. RALPH & SON, INC.										
	19-00941	07/03/19	INV 378319 6/20/19 DYNALUBE							
	1	INV 378319 6/20/19 DYNALUBE	9.75	9-01-25-260-001-136	B Medical Supplies	R	07/03/19	10/02/19	378319	N
	19-00942	07/03/19	INV 378228 6/19/19							
	1	INV 378228 6/19/19	473.58	9-01-25-260-001-136	B Medical Supplies	R	07/03/19	10/02/19	378228	N
	19-00950	07/03/19	378534 6/25/19							
	1	378534 6/25/19	2,100.00	9-01-25-260-001-136	B Medical Supplies	R	07/03/19	10/02/19	378534	N
	2	DYNALUBE LUB RETURN C105284	9.75	9-01-25-260-001-136	B Medical Supplies	R	07/11/19	10/02/19	C105284	N
	3	ELECTRODE RETURN C105284	550.00	9-01-25-260-001-136	B Medical Supplies	R	07/11/19	10/02/19	C105284	N
			1,540.25							

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Borough of Hightstown
Bill List By Vendor Name

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void	1099
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Date Invoice	Excl
V0275 V.E. RALPH & SON, INC. Continued											
19-01254	08/22/19	MEDICAL SUPPLIES AUG 20, 2019									
1	MEDICAL SUPPLIES AUG 20, 2019		300.66	9-01-25-260-001-136	B Medical Supplies	R	08/22/19	10/02/19		381553	N
Vendor Total:			2,324.24								
VENTU005 VENTURA, MIESOWITZ, KEOUGH &											
19-01270	08/26/19	#22168, 8/7/19									
1	Rev. Engineer & Planner Rept.		140.00	2018-04	P Senior Living Facility	R	08/26/19	10/02/19		22168	N
Vendor Total:			140.00								
V0019 VERIZON											
19-01428	09/24/19	9/16-10/15/19 ANALOG SVC/EQUIP									
1	250-717-367-0001-69	9/16-10/15	85.78	9-09-55-501-003-545	B Telephone-W/S-VERIZON	R	09/24/19	10/02/19		250717367000169	N
2	750-717-188-0001-53	9/16-10/15	215.76	9-01-31-440-001-089	B Telephone-VERIZON	R	09/24/19	10/02/19		750717188000153	N
			301.54								
Vendor Total:			301.54								
VERIZ015 VERIZON FIOS											
19-01422	09/23/19	155-504-140-0001-53 9/10-10/9									
1	155-504-140-0001-53	9/10-10/9	159.99	9-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	09/23/19	10/02/19		155504140000153	N
Vendor Total:			159.99								
V0022 VERIZON WIRELESS											
19-01423	09/23/19	ACCT 442014572-00001 8/11-9/10									
1	ACCT 442014572-00001	8/11-9/10	200.18	9-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	09/23/19	10/02/19		9837795509	N
Vendor Total:			200.18								
W0071 WASTE MGMT OF NEW JERSEY, INC.											
19-00260	02/25/19	SLUDGE BLANKET		B							
9	INV 2885687-0502-5	9/3/19	9,462.01	9-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	02/25/19	10/02/19		2885687-0502-5	N

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
w0071 WASTE MGMT OF NEW JERSEY, INC. Continued											
19-00261	02/25/19	GRIT & SCREENING BLANKET	B								
5	INV 2885672-0502-7	9/3/19	3,302.91	9-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	02/25/19	10/02/19		2885672-0502-7	N
Vendor Total:		12,764.92									
w0099 WATCHUNG SPRING WATER CO., INC											
19-01437	09/24/19	INVOICE #9696464									
1	DISTILLED WATER-5 GALLON	65.94	9-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/24/19	10/02/19		9696464	N
2	DELIVERY FEE	6.99	9-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/24/19	10/02/19		9696464	N
		72.93									
Vendor Total:		72.93									
w0005 WEB OUTBACK											
19-01307	09/05/19	PORTABLE RESTROOMS PARKS & REC									
1	PORTABLE RESTROOMS PARKS & REC	270.00	T-12-56-286-000-876	B	PARKS & RECREATION/ TRIATHLON	R	09/05/19	10/02/19		65940	N
2	HANDICAP UNIT	160.00	T-12-56-286-000-876	B	PARKS & RECREATION/ TRIATHLON	R	09/05/19	10/02/19		65940	N
		430.00									
Vendor Total:		430.00									
WIREL005 WIRELESS ELECTRONICS, INC.											
19-01406	09/19/19	MONTHLY SVC CONTRACT AUG 2019									
1	MONTHLY SVC CONTRACT AUG 2019	255.00	9-01-25-240-001-029	B	Maint. Contracts - Other	R	09/19/19	10/02/19		M59113	N
Vendor Total:		255.00									
w0035 WTH TECHNOLOGY, INC											
19-01405	09/19/19	THINK GIS/AVL									
1	THINK GIS/AVL	621.00	9-01-25-240-001-029	B	Maint. Contracts - Other	R	09/19/19	10/02/19		24050	N
Vendor Total:		621.00									

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Borough of Hightstown
Bill List By Vendor Name

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
Y0025 YOSTEMBSKI, ROBERT											
19-01311 09/05/19 MONTHLY PROSECUTOR FEES											
1 MONTHLY PROSECUTOR FEES			1,200.00	9-01-25-275-001-111	B Municipal Prosecutor	R	09/05/19	10/02/19		AUGUST 2019	N
Vendor Total:			1,200.00								

Total Purchase Orders:	126	Total P.O. Line Items:	293	Total List Amount:	148,854.76	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	8-01	1,490.37	0.00	1,490.37	0.00	0.00	0.00	1,490.37
CURRENT FUND	9-01	71,769.90	0.00	71,769.90	0.00	0.00	0.00	71,769.90
	9-09	52,621.56	0.00	52,621.56	0.00	0.00	0.00	52,621.56
	9-21	0.00	0.00	0.00	0.00	0.00	1,155.51	1,155.51
Year Total:		124,391.46	0.00	124,391.46	0.00	0.00	1,155.51	125,546.97
GENERAL CAPITAL	C-04	5,106.00	0.00	5,106.00	0.00	0.00	0.00	5,106.00
WATER/SEWER CAPITAL	C-08	11,705.99	0.00	11,705.99	0.00	0.00	0.00	11,705.99
Year Total:		16,811.99	0.00	16,811.99	0.00	0.00	0.00	16,811.99
	G-02	179.00	0.00	179.00	0.00	0.00	0.00	179.00
TRUST OTHER - FUND #12	T-12	4,824.03	0.00	4,824.03	0.00	0.00	0.00	4,824.03
ANIMAL CONTROL TRUST FUND #13	T-13	2.40	0.00	2.40	0.00	0.00	0.00	2.40
Year Total:		4,826.43	0.00	4,826.43	0.00	0.00	0.00	4,826.43
Total of All Funds:		147,699.25	0.00	147,699.25	0.00	0.00	1,155.51	148,854.76

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Senior Living Facility	2018-04	140.00	0.00	140.00
133 WILLIAM STREET	2019-01	1,015.51	0.00	1,015.51
Total Of All Projects:		<u>1,155.51</u>	<u>0.00</u>	<u>1,155.51</u>

Resolution 2019-178

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND
CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE
LAKE DAM PEDESTRIAN BRIDGE PROJECT**

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through August 31, 2019, in the total amount of \$8,204.35; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$8,204.35, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

Invoice

Remington & Vernick Engineers, Inc.

Attention: Finance Department

79 Grove Street

Haddonfield, NJ 08033

PLEASE REFERENCE INVOICE # ON REMITTANCE

REMINGTON
& VERNICK
ENGINEERS

Hightstown Borough

Attn: Ms. Debra Sopronyi, RMC/QPA/CMR

Administrator/Borough Clerk

156 Bank Street

Hightstown, NJ 08520

September 12, 2019

Invoice No: 1104T001 - 10

Project Manager: Joseph Ragusa

Project Analyst: Stacy dos Santos

Invoice Total \$8,204.35

Project Description:

Inspection and Contract Administration - Peddie Lake Dam Pedestrian Bridge.

Client Ref No.:

NJDOT #6504305

FHWA #TAP-000S(917)

Resolution 2017-219

Professional Services through August 31, 2019

Phase 01 Construction Inspection

Professional Personnel

		Hours	Rate	Amount
Observer Nicet II/III				
Bottura, Ryan	8/29/2019	8.00	89.46	715.68
Site visit, plan/spec review				
7am-330pm				
Observer				
Nauha, Gregory	8/2/2019	4.00	55.38	221.52
Site Inspection				
Check Plans & Details for rebar abutment				
Check concrete formwork				
Totals		12.00		937.20
Total Labor				937.20
			Phase subtotal	\$937.20

Phase 02 Construction Administration

Professional Personnel

		Hours	Rate	Amount
Engineering Department Head				
Bisirri, William	8/27/2019	2.00	168.96	337.92
Project management				
Bisirri, William	8/28/2019	2.00	168.96	337.92
Project management				
Ragusa, Joseph	8/23/2019	1.00	122.47	122.47
Review project documentation and staffing				
Ragusa, Joseph	8/26/2019	4.00	122.47	489.88
Review project documentation. Meet with contractor onsite				
Ragusa, Joseph	8/27/2019	1.00	122.47	122.47
Review RFI's and PCO's with contractor				
Ragusa, Joseph	8/28/2019	2.00	122.47	244.94
Draft Change order recommendation				

For invoice inquiries please call 856.795.9595 and ask for the name of the Project Analyst in bold print located in the upper right hand corner of this invoice. Thank you.

Project	1104T001	Peddie Lake Dam Pedestrian Bridge - CM/C			Invoice	10
	Ragusa, Joseph	8/29/2019	2.00	122.47	244.94	
	Site review with contractor					
	Project Manager/Engineer					
	Lettieri, Michael	8/2/2019	4.00	95.85	383.40	
	Peddie Lake Walking Bridge Replacement, abutment letter.					
	Lettieri, Michael	8/6/2019	4.00	95.85	383.40	
	Peddie Lake Walking Bridge Replacement, PM #8 preparation.					
	Lettieri, Michael	8/9/2019	4.00	95.85	383.40	
	Peddie Lake Walking Bridge Replacement, answered RFI #3 & reviewed Bridge Erection Plan.					
	Lettieri, Michael	8/20/2019	4.00	95.85	383.40	
	Replacement of Peddie Lake Walking Bridge, PM #9 minutes.					
	Lettieri, Michael	8/21/2019	4.00	95.85	383.40	
	Replacement of Peddie Lake Walking Bridge, updated RFI's, submittals & action items.					
	Senior Engineering Technician					
	Boegly, James	8/1/2019	2.00	53.25	106.50	
	DC-18/subcontract review					
	Boegly, James	8/28/2019	2.00	53.25	106.50	
	project logs					
	Totals		38.00		4,030.54	
	Total Labor					4,030.54
	Phase subtotal					\$4,030.54

Phase 03 Meetings

Professional Personnel

		Hours	Rate	Amount
Engineering Department Head				
Bisirri, William	8/29/2019	2.00	168.96	337.92
Attend progress meeting				
Ragusa, Joseph	8/29/2019	2.00	122.47	244.94
Onsite progress meeting				
Project Manager/Engineer				
Lettieri, Michael	8/7/2019	4.00	95.85	383.40
Peddie Lake Walking Bridge Replacement, PM #8.				
Lettieri, Michael	8/15/2019	4.00	95.85	383.40
Peddie Lake Walking Bridge Replacement, PM #9.				
Engineering Technician				
Miles, Amy	8/28/2019	1.50	51.18	76.77
Adjusting Meeting Minutes to match requests				
Project Manager				
Marchese, Gregory	8/5/2019	1.00	93.72	93.72
Coordination w/Don,Ragusa about RFI				
Marchese, Gregory	8/7/2019	3.00	93.72	281.16
progress Meeting #8				
Marchese, Gregory	8/15/2019	3.50	93.72	328.02
progress Meeting #9				
Marchese, Gregory	8/29/2019	2.00	93.72	187.44
Progress meeting #9				
Totals		23.00		2,316.77
Total Labor				2,316.77

For invoice inquiries please call 856.795.9595 and ask for the name of the Project Analyst in bold print located in the upper right hand corner of this invoice. Thank you.

Project	1104T001	Peddie Lake Dam Pedestrian Bridge - CM/C	Invoice	10
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Phase subtotal \$2,316.77

Phase 07 Contract Payments

Professional Personnel

	Hours	Rate	Amount	
Contract Administrator				
Valentine, Ronald 8/20/2019 consultation with njdot	2.00	110.58	221.16	
Valentine, Ronald 8/21/2019 process federal invoice	2.00	110.58	221.16	
Valentine, Ronald 8/28/2019 consultation with njdot/change order	2.00	110.58	221.16	
Totals	6.00		663.48	
Total Labor				663.48

Phase subtotal \$663.48

Phase RE Reimbursables

Reimbursable Expenses

Mileage		256.36	
Total Reimbursables		256.36	256.36

Phase subtotal \$256.36

Total this invoice \$8,204.35

Billings to Date

	Current	Prior	Total	Received
Labor	7,947.99	53,768.32	61,716.31	
Expense	256.36	1,415.63	1,671.99	
Totals	8,204.35	55,183.95	63,388.30	49,131.84

Certified by:

Joseph Ragusa

Resolution 2019-179

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$114.00 for coordination of project closeout paperwork; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$114.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk



RECEIVED

SEP 28 2019

MUNICIPAL CLERK'S OFFICE

32 Brower Lane, PO Box 5877 • Hillsborough, NJ 08844 • 908.359.8291 • Fax: 908.359.1580 • www.vancleefengineering.com

Debra Sopronyi, Borough Clerk
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

September 13, 2019

Invoice No: 1601HG - 20

Project Manager James Bash

PROJECT NAME:

Rehabilitation of East Ward Avenue
Hightstown Borough, Mercer County, NJ

*Resolution 2016-78 and 2018-74***Professional Services from August 1, 2019 to August 31, 2019**

For coordination of project closeout paperwork in accordance with Resolution 2018-74 dated March 19, 2018.

	Hours	Rate	Amount	
Senior Project Manager	1.00	114.00	114.00	
Total Labor				114.00
BILLING LIMITS	Current	Prior	To-Date	
Total Billings	114.00	2,948.50	3,062.50	
Limit			4,621.00	
Remaining			1,558.50	
TOTAL DUE THIS INVOICE				\$114.00

OUTSTANDING INVOICES

Number	Date	Balance
19	8/16/2019	537.00
Total		537.00

TOTAL NOW DUE \$651.00

Please refer to our Invoice Number when remitting. Thank you.
TERMS: Due Upon Receipt

VCEA now accepts credit card payments through PayPal.
Please visit our website at www.vcea.org to pay this invoice through PayPal.
If you have any questions please call us at 908-359-8291

Resolution 2019-180

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 6 - THE MUSIAL GROUP, P.A.
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, the architect has submitted a payment request for professional services for August 25, 2019 – September 21, 2019, in the total amount of \$6,602.52; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$6,602.52, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

Invoice

THE MUSIAL GROUP, p.a.

architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092
908.232.2860 ext. 241

September 25, 2019
Project No: 118719.00
Invoice No: 6

Borough of Hightstown
156 Bank Street
Hightstown NJ 08520
Attn.: Debra Sopronyi
Borough Clerk / Administrator

Project: 118719.00 MUNICIPAL BUILDING AND POLICE HEADQUARTERS

Professional services from August 25, 2019 to September 21, 2019

Fee

Phase	Fee	Percent Complete	Earned	Current
BASE BID: MUNICIAPL BUILDING				
CONCEPT DESIGN	10,500.00	100.00	10,500.00	
SCHEMATIC DESIGN	29,984.00	100.00	29,984.00	
DESIGN DEVELOPMENT	44,925.00	6.00	2,695.50	2,695.50
CONSTRUCTION DOCUMENTS	71,094.00	0.00	0.00	
BIDDING	7,441.00	0.00	0.00	
CONSTRUCTION ADMIN.	41,000.00	0.00	0.00	
ALTERNATE #2 POLIOCE	0.00	0.00	0.00	
ALTERNATE #2 FEE: POLICE HEADQUARTERS				
CONCEPT DESIGN	13,600.00	100.00	13,600.00	
SCHEMATIC DESIGN	37,650.00	100.00	37,650.00	
DESIGN DEVELOPMENT	65,117.00	6.00	3,907.02	3,907.02
CONSTRUCTION DOCUMENTS	86,128.00	0.00	0.00	
BIDDING	7,219.00	0.00	0.00	
CONSTRUCTION ADMIN.	45,237.00	0.00	0.00	
Total Fee	459,895.00	Total Earned	98,336.52	
		Previous Fee Billing	91,734.00	
		Current Fee Billing	6,602.52	
		Total Fee		6,602.52

Total this invoice \$6,602.52

Billings to date	Current	Prior	Total
Fee	6,602.52	91,734.00	98,336.52
Totals	6,602.52	91,734.00	98,336.52

Resolution 2019-181

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING AN AGREEMENT FOR INSPECTION AND CONTRACT
ADMINISTRATION SERVICES ASSOCIATED WITH IMPROVEMENTS TO
STOCKTON STREET & JOSEPH STREET
(FEDERAL PROJECT #TAP-0571(300); NJDOT JOB CODE #6504307)**

WHEREAS, Hightstown Borough is making improvements to Stockton Street and Joseph Street; and

WHEREAS, Hightstown Borough advertised for proposals for Inspection and Contract Administration Services through the appropriate fair and open process and seven (7) proposals were received on September 19, 2019; and

WHEREAS, Responses to the requests for proposals were rated based on the following criteria: Qualifications/Experience of Firm in Similar Work, Qualifications/Experience/Ability of Key Personnel, Understanding of Scope of Work and Project Needs, Technical Approach, Experience of Firm with NJDOT and FHWA Procedures, and Presentation of Proposal by the evaluation team; and

WHEREAS, the Borough wishes to appoint Roberts Engineering Group, LLC of Hamilton, New Jersey to provide engineering inspection and contract administration services for the project; and

WHEREAS, the cost for said services shall not exceed \$57,011.96 without further authorization of the Governing Body; and

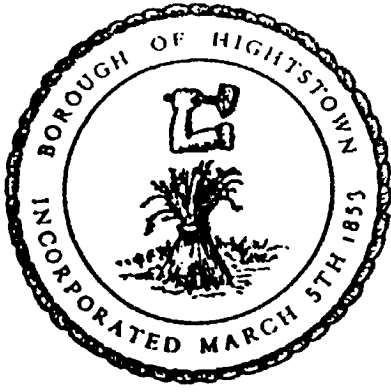
WHEREAS, this project is being funded by a Safe Routes to School grant from the New Jersey Department of Transportation and the award of this contract is conditional upon approval by the New Jersey Department of Transportation

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized to execute an agreement with Roberts Engineering Group, LLC of Hamilton, New Jersey to provide engineering inspection and contract administration services for the Stockton Street and Joseph Street project in an amount not to exceed \$57,011.96 subject to approval by the New Jersey Department of Transportation.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk



The Borough of Hightstown

Clerk's Office

156 Bank Street, Hightstown, New Jersey 08520

Phone – (609) 490-5100, ext. 772

Fax – (609) 371-0267

FROM THE DESK OF
DEBRA L. SOPRONYI, RMC/CMC, QPA
BOROUGH ADMINISTRATOR/CLERK

TO: Mayor & Council
DATE: October 1, 2019
RE: Stockton & Joseph Street Project

Proposals for the Inspection and Contract Administration Engineer for the Stockton and Joseph Street Project Safe Routes to School Project were due and opened on September 19, 2019. This proposal was developed and received using the Bacon Davis Method, as required for projects using Federal Funding.

Seven proposals were received and distributed for evaluation using the required scoring as noted in the RFP. Cost proposals are sealed and are not opened until the scoring is complete. The proposals were reviewed and scored by: Debra Sopronyi, Administrator/Clerk/QPA; George Chin, Construction/Zoning Official; and Peggy Riggio, Deputy Clerk.

After individually evaluating and rating the proposals, we found that Roberts Engineering Group, LLC scored well and was the best fit for this project; this firm actually scored highest on two evaluations, and second highest on the third. The cost proposal for this firm to serve as the Inspection and Contract Administration Engineer for the Stockton and Joseph Street Project Safe Routes to School Project is \$57,011.96 which we found reasonable for the project.

It is our recommendation that the award of this contract go to Roberts Engineering Group, LLC of Hamilton, New Jersey in an amount not to exceed \$57,011.96.

If you have any questions, please do not hesitate to contact me.

Resolution 2019-182

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RELEASE APPLICATION FEE AND FUNDS REMAINING IN ESCROW (BLOCK 54 LOT 10.01 JEFF BOND)

WHEREAS, in September of 2018, Jeff Bond submitted an application to the Planning Board relating to a proposed lease of 750 square feet of space at Block54/Lot 10.01, along with the \$750 application fee and \$2,000 for escrow, as the use for this location was restricted by deed as required by NJDOT; and

WHEREAS, Mr. Bond was informed by the Planning Board Attorney that the relief that was being sought was not in the Planning Board's jurisdiction and the application should not have been submitted to the Planning Board; and

WHEREAS, Mr. Bond has requested the Borough refund the application fee and release all remaining funds held in escrow; and

WHEREAS, no administrative expenses were incurred by Hightstown Borough as this application was filed in error; and

WHEREAS, the release of the escrow funds are subject to payment of all outstanding fees and accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Planning Board Secretary is directed to refund to Jeff Bond the application fee submitted relative to the Planning Board application, once again was filed in error, as detailed herein.
2. The CFO is authorized and directed to refund to Jeff Bond the application fee and all of the amounts remaining in the escrow accounts for this project subject to certifications from the Borough's professionals that all amounts due to them for this project have been fully paid.
3. A certified copy of this Resolution shall be provided to the following:
 - a. Jeff Bond
 - b. George Lang, Chief Financial Officer
 - c. Sandy S. Belan, Planning Board Secretary
 - d. Fred Raffetto, Borough Attorney
 - f. Jolanta Maziarz, Planning Board Attorney

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

210 South Main Street
Hightstown, NJ 08520
September 10, 2019

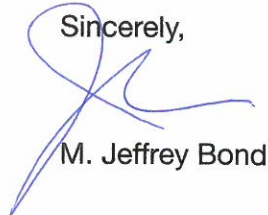
Mayor and Council, Borough Of Hightstown
156 Bank Street
Hightstown, NJ 08520

Dear Ladies and Gentlemen,

On September 7, 2018 I submitted an application to the Planning Board for Block 54 Lot 10:01 in order for me to lease a 750 SF space for a coffee shop. This use was restricted by deed as required by NJDOT. I submitted a \$750 Application fee and \$2000 to be placed in an escrow account. Subsequent to my submission I was informed by the Planning Board Attorney that my application should not have been submitted to The Planning Board and the relief I was seeking was not in their jurisdiction. I now have been granted that relief from NJDOT and the coffee shop will open soon.

Since the application was submitted in error I request the you refund my \$750 application fee as well as the \$1136 remaining in my escrow account. Please contact me with any questions regarding this matter.

Sincerely,



M. Jeffrey Bond

RECEIVED

SEP 11 2019

MUNICIPAL CLERK'S OFFICE



P.O. Box 539
Cranbury, NJ 08512

***** Client Account Activity *****

2018-03 MORTON J BOND
2105 S MAIN ST
HIGHTSTOWN, NJ 08520

***** Funds Held By *****

9760056890 BOROUGH OF HIGHTSTOWN

Opening Balance	1,136.00	Closing Balance	1,136.00
Jun 30, 2019		Jul 31, 2019	

**** Credits

Date	Description	Type	Amount
7/31/19	INTEREST PAID	Interest	0.00
	Interest Split		0.48
**** Total # of credits		1	0.00

**** Debits

Date	Description	Type	Check #	Amount
There weren't any debit transactions for this period!				
**** Total # of debits				0.00

**** Chronological Activity

Date	Description	Type	Check #	Amount	Balance
7/31/19	INTEREST PAID	Interest		0.00	1,136.00
	Interest Split			0.48	
**** Total # of entries			1		

**** End of Statement

Resolution 2019-183

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

MEMORIALIZING SUPPORT OF BICYCLE LANES AND CROSSWALKS ON NORTH MAIN STREET

WHEREAS, on September 16, 2019, Borough Council voted unanimously in support of the installation of buffered bicycle lanes on both sides of North Main Street from Monmouth Street to the start of the intersection of Town Center Road, installation of shared lane pavement markings from Monmouth Street to Bank Street, and two new crosswalks across North Main Street at Monmouth Street and Wyckoffs Mills Road; and

WHEREAS, the governing body wishes to memorialize that vote; and

WHEREAS, Hightstown Borough is committed to creating street corridors that accommodate all road users of all ages and abilities for all trips; and

WHEREAS, a “Complete Street” is defined by the New Jersey Department of Transportation under Policy No. 703, as a “means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options”; and,

WHEREAS, Hightstown Borough appointed a Complete Streets Committee for the purpose of providing guidance to implement Complete Streets policies throughout the Borough; and

WHEREAS, the Complete Streets Committee met with Mercer County and discussed bike facilities in the Borough; and

WHEREAS, the Complete Streets Committee has recommended the installation of buffered bicycle lanes on both sides of North Main Street from Monmouth Street to the start of the intersection of Town Center Road, installation of shared lane pavement markings from Monmouth Street to Bank Street, and two new crosswalks across North Main Street at Monmouth Street and Wyckoffs Mills Road; and

WHEREAS, the Borough Council feels that the recommendation proposed by the Complete Streets Committee to be in the best interest of public safety and the Borough as a whole.

NOW, THEREFORE, BE IT RESOLVE, that the governing body of the Borough of Hightstown supports the recommendation proposed by the Complete Street Committee as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-184

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORTING BICYCLE LANE PAVEMENT MARKING AND BICYCLE SIGNS ON STOCKTON STREET

WHEREAS, Hightstown Borough is committed to creating street corridors that accommodate all road users of all ages and abilities for all trips; and

WHEREAS, a “Complete Street” is defined by the New Jersey Department of Transportation under Policy No. 703, as a “means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options”; and,

WHEREAS, Hightstown Borough appointed a Complete Streets Committee for the purpose of providing guidance to implement Complete Streets policies throughout the Borough; and

WHEREAS, the Complete Streets Committee met with Mercer County and discussed bike facilities in the Borough; and

WHEREAS, the Complete Streets Committee has recommended the installation of shared pavement markings and “Bikes May Use Full Lane” signs on Stockton Street from Route 33 to Route 130; and

WHEREAS, the Borough Council feels that the recommendation proposed by the Complete Streets Committee to be in the best interest of public safety and the Borough as a whole.

NOW, THEREFORE, BE IT RESOLVE, that the governing body of the Borough of Hightstown supports the recommendation proposed by the Complete Street Committee as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-185

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORTING BICYCLE LANE PAVEMENT MARKING AND BICYCLE SIGNS ALONG MONMOUTH STREET

WHEREAS, Hightstown Borough is committed to creating street corridors that accommodate all road users of all ages and abilities for all trips; and

WHEREAS, a “Complete Street” is defined by the New Jersey Department of Transportation under Policy No. 703, as a “means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options”; and,

WHEREAS, Hightstown Borough appointed a Complete Streets Committee for the purpose of providing guidance to implement Complete Streets policies throughout the Borough; and

WHEREAS, the Complete Streets Committee met with Mercer County and discussed bike facilities in the Borough; and

WHEREAS, the Complete Streets Committee has recommended the installation of shared pavement markings and “Bikes May Use Full Lane” signs along Monmouth Street; and

WHEREAS, the Borough Council feels that the recommendation proposed by the Complete Streets Committee to be in the best interest of public safety and the Borough as a whole.

NOW, THEREFORE, BE IT RESOLVE, that the governing body of the Borough of Hightstown supports the recommendation proposed by the Complete Street Committee as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk



Hightstown Police Department

415A Mercer Street
Hightstown, New Jersey 08520
609-448-1234 / Fax: 609-490-0310

Date: September 23, 2019

To: Peggy Riggio, Deputy Borough Clerk

From: Chief Frank Gendron

Reference: Complete Streets Committee Comments on Mercer County Bike Facility
Recommendations for Hightstown

Peggy,

I have reviewed the plans presented by the Complete Streets Committee for addition of bicycle lanes and signage on North Main Street, Stockton Street and Monmouth Street. Other than some concerns about the loss of parking on North Main Street, which Ms. Sopronyi has presented to council already, I have no issue with the committee's recommendations.

558 N Main Street
Hightstown, NJ 08520

September 27, 2019

Borough of Hightstown Council
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

RECEIVED

SEP 30 2019

MUNICIPAL CLERK'S OFFICE

Members of the Borough of Hightstown Council,

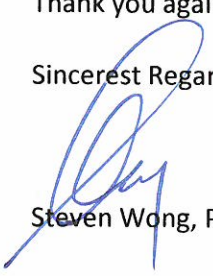
As a resident of Hightstown for over 14 years, I wanted to convey my support and appreciation for the new bike lanes installed on North Main Street and thank all those who worked to make this possible, in Hightstown and at Mercer County. I am glad to see all the multimodal infrastructure improvements being installed throughout the Borough.

As a transportation planner that focuses on bicycle and pedestrian and safety issues, I understand the benefits, safety, economic, health, etc., of making Hightstown more walkable. I am glad that Hightstown did not just stop at adopting a Complete Streets Policy but is taking steps to achieve the goals set forth in the policy.

As a father whose daughter rides her bike to Hightstown High School, I am grateful she has some dedicated space to ride safely. I encourage you to continue the bicycle facilities through town to provide a Safe Route to School. I do recognize there are some challenges as people are reluctant to give up on-street parking for bicycle facilities or any other improvements, but the safety benefits alone outweigh some inconvenience. On-street parking is now restricted in front of my home, but I gladly sacrifice that because it means a safer place for people to ride bicycles.

Thank you again and please continue making the Borough a better place.

Sincerest Regards,



Steven Wong, PP, AICP, PTP, RSP, PMP

cc: Mercer County Planning Department

Resolution 2019-186

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2018 as follows:

Source	Amount	Revenue Title	Appropriation Title
U.S. Department of Justice	\$1,024.23	Bulletproof Vest Partnership	Bulletproof Vest Partnership

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-187

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF VACANT AND ABANDON PROPERTY REGISTRATION OVERPAYMENT

WHEREAS, an overpayment was made for a Vacant and Abandon Property Registration for 100 First Avenue, in the amount of \$500.00 due to a duplicate payment; and

WHEREAS, the creditor of record, M&T Bank c/o Bron Inc. 41951 Remington Avenue, Suite 150, Temecula, CA 92590 has requested that a refund be issued for the overpayment in the amount of \$500.00; and

WHEREAS, the Housing Inspector has requested that said overpayment be refunded in the amount of \$500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance Officer is hereby authorized to issue a refund in the amount of \$ M&T Bank c/o Bron Inc. 41951 Remington Avenue, Suite 150, Temecula, CA 92590, representing the vacant and abandon property registration overpayment as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 7, 2019.

Debra L. Sopronyi
Borough Clerk

CAPITAL BUDGET REQUESTS 2019

DEPARTMENT	PURPOSE	2019
Adm/Police	Renovations to Municipal Facilities	7,500,000.00
TOTAL		7,500,000.00
Police	Vehicle (Hybrid SUV)	\$ 69,730.00
	AED Replacements	\$ 2,600.00
	Sonic Fire Wall	\$ 8,400.00
TOTALS		\$ 80,730.00
Fire	SCBA Bottle Replacements	\$ 14,500.00
	Station Upgrades	100,000.00
	Turn-Out Gear Replacements	\$ 13,000.00
	Hose & Ladder Replacements	\$ 25,000.00
TOTALS		\$ 152,500.00
First Aid	First Responder Updates	\$ 10,000.00
TOTALS		\$ 10,000.00
Public Works	Trench Box	\$ 5,000.00
	Portable Light Tower	\$ 10,000.00
	Utility 4WD with Plow	\$ 45,000.00
TOTALS		\$ 60,000.00
AWWTP	Activated Sludge Tank Improvements	\$ 517,500.00
	Final Clarifier Upgrade	\$ 321,000.00
	Roof Replacement - Lab & Advanced Treatment Bldgs	\$ 15,000.00
TOTALS		\$ 853,500.00
WATER PLANT	New Vehicle	\$ 40,000.00
	Lagoon Liner	\$ 50,000.00
TOTALS		\$ 90,000.00
GRAND TOTALS		\$ 8,746,730.00



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

September 27, 2018

Debra Sopronyi, RMC, CMR, QPA
Borough Administrator/Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Roadway Capital Improvements Program
Borough of Hightstown, Mercer County
Our File No.: H1606

Dear Debra:

As you know, the Borough has requested that this office prepare a Roadway Capital Improvements Program that is to show Borough roadways in need of improvement (curbs, sidewalks, ramps, pavement, etc.), and to include water and sewer needs relative to the roads.

The following listing of roadways was determined by conducting field investigation during the week of September 23, 2019 and reviewing the following existing Capital Improvement Plans:

- Sidewalk Capital Improvements Plan dated November 22, 2017
- Crosswalk Capital Improvements Plan dated April 17, 2018
- Water Asset Management Plan dated July 17, 2018

In addition to the above investigation/plans/reports, we have consulted with the Borough's Superintendent of Public Works to evaluate the overall condition of the existing sanitary sewer collection system. It appears that there are no specific locations which are maintenance problems at this time and therefore, I recommend that existing sewer mains be televised and evaluated before any roads are considered for improvement.

Field investigation was conducted by our inspector, John Zangrilli, and completed in accordance with the Asphalt Paving Institute's Rating System. The rating system is based on a grade between 0 and 100, 100 indicating a healthy roadway and 0 indicating a poor roadway. The rating system includes a standard form (attached) which requires review of various pavement properties. These properties include cracking (various types), rutting, corrugations, raveling, pushing, potholes, loose aggregate, drainage deficiencies, and overall riding quality.

This plan focuses on roads that have not been improved within the past 15 years. Many of these roadways have not been paved within the last 30 years.

<u>Road Name</u>	<u>Rating</u>	<u>Sidewalks Needed?</u>	<u>Water Needs</u>
Dutch Neck Road	30	Yes	
Schuyler Avenue	44	Yes	
Meadow Avenue	46	Yes	
Clover Lane	46	Yes	
Orchard Avenue	51	Yes	
Summit Street	52	Yes*	
Broad Street	54	No	Yes
Maxwell Avenue	58	Yes	
Prospect Drive	58	Yes	Yes
Bennet Place	63	Yes	Yes
Hausser Avenue	64	Yes	Yes

<u>Road Name</u>	<u>Rating</u>	<u>Sidewalks Needed?</u>	<u>Water Needs</u>
Van Renssaler Avenue	65	Yes	
Harron Avenue	68	No	Yes
Gilman Place	71	Yes	
William Street	75	Yes	
Bank Street*	78	No	
Manlove Avenue	80	Yes	
West Ward Street	84	No	
Franklin Street	NA	NA	Yes

Notes:

- * Summit Street requires sidewalks between First Avenue and Morrison Avenue to complete the pedestrian access route.
- * Bank Street is in poor condition. However, we anticipate new development to move forward in the area. Roadway improvements should not move forward until the private development is completed.
- Broad Street requires water main improvements and storm sewer improvements.
- Prospect Drive has a history of leaking water services and broken water main. It is recommended that the water main be replaced prior to roadway improvements.
- Bennet Place has a history of leaking water services and broken water main. It is recommended that the water main be replaced prior to roadway improvements.
- Hausser Avenue has a history of leaking water services and broken water main. It is recommended that the water main be replaced prior to roadway improvements.
- Harron Avenue has a history of leaking water services and broken water main. It is recommended that the water main be replaced prior to roadway improvements.
- Franklin Street was evaluated for water improvements. The Roadway is owned and maintained by the NJDOT. However, water improvements are needed by the Borough.

Should you have any questions or concerns, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, PE, CME, Roberts Engineering Group, LLC

ASPHALT PAVEMENT RATING FORM

STREET NAME: _____

DATE: _____

LENGTH OF PROJECT: _____ WIDTH: _____

PAVEMENT TYPE: _____

NOTES: _____

(Note: a rating of "0" indicates that the distress does not occur)

<u>DISTRESS</u>	<u>RATING</u>	<u>SCORE</u>
Transverse Cracks	0 to 5	_____
Longitudinal Cracks	0 to 5	_____
Block/Multiple Cracking	0 to 10	_____
Alligator Cracks	0 to 10	_____
Shrinkage Cracks	0 to 5	_____
Rutting	0 to 10	_____
Corrugations	0 to 5	_____
Raveling	0 to 5	_____
Shoving or Pushing	0 to 5	_____
Potholes	0 to 10	_____
Excess Asphalt/Binder	0 to 5	_____
Polished Aggregate	0 to 5	_____
Deficient Drainage	0 to 10	_____
Overall Riding Quality (0 is excellent; 10 is very poor)	0 to 10	_____
Sum of Distresses =		_____
Condition Rating = 100 – Sum of Distresses		
= 100 – _____		

Condition Rating =

**Borough of Hightstown
Borrowing Capacity
2019-2023**

	2019	2020	2021	2022	2023
Equalized Valuation Basis Average (2016-2018)	414,035,119.00	414,035,120.00	414,035,121.00	414,035,121.00	414,035,121.00
3.50 %	14,491,229.17	14,491,229.20	14,491,229.24	14,491,229.24	14,491,229.24
Debt Issued and Proposed:					
1/1 Balance *	8,502,938.89	13,201,003.89	13,142,908.89	13,064,651.89	13,051,228.89
Issued 2019	541,000.00				
To be Issued:	200,000.00	600,000.00	600,000.00	600,000.00	600,000.00
Building	4,595,000.00				
Other Capital					
Retired	(637,935.00)	(658,095.00)	(678,257.00)	(488,423.00)	(488,592.00)
BAN Principal				(125,000.00)	(125,000.00)
Net Debt at 12/31	13,201,003.89	13,142,908.89	13,064,651.89	13,051,228.89	13,037,636.89
Remaining Borrowing Capacity	1,290,225.28	1,348,320.31	1,426,577.35	1,440,000.35	1,453,592.35
*As long as Water-Sewer Utility is self liquidating debt not included					
Municipal Building					
Total Project	8,000,000.00				
Less Other Funding:					
Insurance	1,800,000.00				
Building	1,000,000.00				
FEMA	375,000.00				
	3,175,000.00				
Balance	4,825,000.00				
Capital Improvement Fund	230,000.00				
Debt Authorized	4,595,000.00				

[illegible]

BOROUGH OF HIGHTSTOWN															
BONDS/LOANS PAYMENT SCHEDULES BY YEAR															
WATER-SEWER OPERATING FUND															
	2002(refinanced) 2008 BONDS			LOANS			BOND ANTICIPATION NOTES			2018 BONDS				BUDGET	
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	TOTAL	IMPACT	
2018	310,000	57,038	367,038	238,734	30,062	268,796	25,900	12,000	37,900				673,734		
2019	115,000	24,532	139,532	254,815	37,162	291,977				70,000	33,100	103,100	534,609	(139,125)	
2020	110,000	29,076	139,076	255,123	35,354	290,476				70,000	30,275	100,275	529,827	(4,782)	
2021	105,000	25,483	130,483	255,503	33,224	288,727				70,000	27,125	97,125	516,335	(13,493)	
2022	105,000	21,974	126,974	260,943	31,534	292,477				70,000	23,626	93,626	513,077	(3,258)	
2023	105,000	18,465	123,465	266,433	29,344	295,776				70,000	20,125	90,125	509,366	(3,710)	
2024	105,000	14,956	119,956	266,973	26,854	293,827				75,000	16,500	91,500	505,283	(4,084)	
2025	100,000	11,530	111,530	267,557	24,320	291,877				75,000	12,750	87,750	491,157	(14,126)	
2026	100,000	8,188	108,188	273,188	21,740	294,928				75,000	9,938	84,938	488,054	(3,103)	
2027	100,000	4,847	104,847	273,861	19,192	293,053				75,000	7,875	82,875	480,775	(7,279)	
2028	95,000	1,588	96,588	274,705	16,296	291,001				75,000	5,625	80,625	468,214	(12,560)	
2029	-	-	-	275,602	13,549	289,152				75,000	3,375	78,375	367,527	(100,688)	
2030	-	-	-	163,805	10,751	174,556				75,000	1,125	76,125	250,681	(116,845)	
2031	-	-	-	164,799	9,308	174,106						-	174,106	(76,575)	
2032				52,687	7,814	60,501						-	60,501	(113,605)	
2033				52,687	7,350	60,037						-	60,037	(464)	
2034				42,494	6,881	49,375						-	49,375	(10,662)	
2035				42,494	6,557	49,051							49,051	(324)	
2036				42,494	6,231	48,725							48,725	(326)	
2037				47,494	5,893	53,387							53,387	4,662	
2038				47,494	5,387	52,881							52,881	(506)	
2039				47,494	4,881	52,375							52,375	(506)	
2040				47,494	4,375	51,869							51,869	(506)	
2041				47,494	3,850	51,344							51,344	(525)	
2042				47,494	3,325	50,819							50,819	(525)	
2043				47,494	2,800	50,294							50,294	(525)	
2044				47,494	2,275	49,769							49,769	(525)	
2045				47,494	1,750	49,244							49,244	(525)	
2046				47,494	1,225	48,719							48,719	(525)	
2047				52,494	700	53,194							53,194	4,475	
													-		
	1,350,000	217,677	1,567,677	4,252,330	409,983	4,662,313	25,900	12,000	37,900		875,000	191,439	1,066,439	7,334,328	

SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF ROBBINSVILLE
AND BOROUGH OF HIGHTSTOWN

THIS SHARED SERVICES AGREEMENT is effective January 1, 2018, between the TOWNSHIP OF ROBBINSVILLE, a municipal corporation of the State of New Jersey, 2298 Route 33, Robbinsville, NJ, hereinafter referred to as "Township of Robbinsville", and BOROUGH OF HIGHTSTOWN, a municipal corporation of the State of New Jersey, 156 Bank Street, Hightstown, NJ, hereinafter referred to as "Hightstown."

Witnesseth that:

Whereas, Hightstown desires to contract with the Township of Robbinsville for the provision of emergency medical ambulance services (hereinafter "EMS Services"); and

Whereas, the Township of Robbinsville is agreeable to providing said EMS Services to Hightstown for a fee and certain specified conditions; and

Whereas, the *Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.* permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdictions of any service which any party to the agreement is empowered to render within its jurisdiction; and

Whereas, the Township of Robbinsville and the Borough of Hightstown have authorized and approved of this Agreement by resolution duly adopted pursuant to *N.J.S.A. 40A:65-5* of the *Uniform Shared Services Consolidation Act*;

Now, Therefore, in consideration of the mutual agreements and covenants contained herein, the parties hereto agree as follows:

1. **Term.** This Agreement shall take effect January 1, 2018 and expire December 31, 2018, unless extended by mutual agreement of the parties for up to two (2) additional one (1) year terms.
2. **Scope of Services.** The Township of Robbinsville shall provide the requested EMS Services to Hightstown pursuant to the terms and conditions of the Township of Robbinsville's contract with the provider for Emergency Medical/Ambulance Services.
3. **Fees.** The Township of Robbinsville shall charge Hightstown for said services an annual fee of \$40,000.
4. **Billing and Payment.** The Township of Robbinsville shall provide Hightstown with itemized billings on a quarterly basis for services rendered. Payment shall be due from Hightstown within 30 (thirty) days of the date of billing and all payments shall be made payable to the Township of Robbinsville.

5. **Liability.** (a) The Township of Robbinsville and Hightstown shall be responsible for acts of their own negligence consistent with the provisions of the *New Jersey Tort Claims Act, N.S.J.A. 59:1-1 et seq.*, arising out of or related to performance of any activity under the terms of this Agreement.

(b) During the term of this agreement, Hightstown shall defend and indemnify the Township of Robbinsville, its agents, servants, employees, officers and directors, from and against any demand or claim, or assertion of liability, or any action founded thereon, including reasonable attorney's fees, arising out of, or alleged to have arisen out of the performance by the Township in providing the services contemplated by this agreement and, so long as the actions upon which the demand or claim, or assertion of liability are founded, were performed in the course of carrying out official duties on behalf of Hightstown Borough and were not out of the scope of performing official duties or performed in bad faith, and did not constitute actual fraud, actual malice, willful misconduct, an intentional act or a criminal act.

(c) During the term of this agreement, Hightstown Borough shall add Robbinsville Township to its general liability insurance policies for coverage.

6. **Insurance.** It is recognized and understood that Robbinsville and Hightstown each participate in a Joint Insurance Fund ("JIF"). Final approval of this Agreement by the Parties is subject to each obtaining insurance coverage satisfactory to the respective JIFs. Each municipality agrees to name the other as an additional insured party on any insurance policies that it separately maintains. These policies shall include, without limitation, comprehensive general liability, automobile liability, errors and omissions and worker's compensation, with limits and deductibles as mutually agreed upon. Each municipality shall provide the other with a Certificate of Insurance setting forth the above coverage and naming the other as additional insured promptly upon the execution of this Agreement. In the event that either municipality ceases to participate in a JIF, then such party shall provide alternative insurance comparable to the JIF and subject to the reasonable approval of the other party.

7. **Extension or Termination.** Each party shall notify the other in writing sixty (60) days before expiration of this agreement if it desires to extend the contract for an additional one year term.

8. **Notices.** All notices, statements, or other documents required by this Agreement shall be hand-delivered or mailed to the following designated municipal representatives:

A. The designated municipal representative for Robbinsville is:

Township Clerk
Township of Robbinsville
2298 Route 33
Robbinsville, NJ 08691

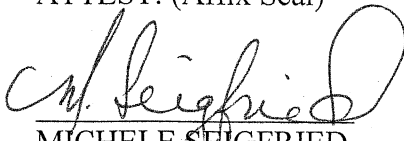
B. The designated municipal representative for Hightstown is:

Borough Clerk
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

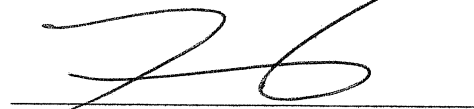
9. **Choice of Law.** Any dispute arising under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.
10. **Entire Agreement.** This Agreement sets forth the entire understanding of the Parties and cannot be changed or modified orally.
11. **Modification.** This Agreement may only be supplemented, amended or revised in writing, which has been duly authorized by the Parties and signed by the proper authorized representatives thereof.
12. **Severability.** In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal or unenforceable, in any respect, by any court of competent jurisdiction, the rest of this Agreement shall nevertheless remain in full force and effect.
13. **Filing.** A copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.

IN WITNESS WHEREOF, parties of the Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above.

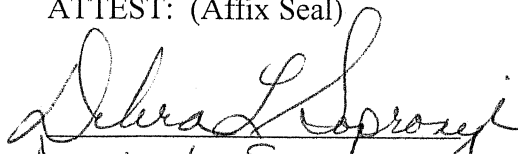
ATTEST: (Affix Seal)


MICHELE SEIGFRIED,
Township Clerk

TOWNSHIP OF ROBBINSVILLE


DAVID FRIED, Mayor

ATTEST: (Affix Seal)


DEBRA L. SOPRONYI
Borough Clerk

HIGHTSTOWN BOROUGH


LAWRENCE B. QUATTRONE
Mayor

Revised 12/10/18

Revised 12/3/18

Revised 10/4/18

Subsection 28-2-2 Definitions.

As used in this chapter:

Arbor shall mean an accessory shelter that is made by growing plants or vines over a frame.

Gazebo shall mean an accessory building consisting of a detached, covered, freestanding, open-air structure.

Pergola shall mean an accessory structure of parallel colonnades supporting an open roof of crossing rafters or trelliswork.

Subsection 28-3-5 R-1 Residential District.

a. Permitted Uses. In the R-1 Residential District, the following uses, and no others, shall be permitted:

1. Principal Uses:

2. Accessory Uses:

(a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.

(b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing at least four (4') feet high shall surround the pool.

(c) Home-based occupations as defined in Section 28-10-6 and professional offices, provided that the professional resides on the premises, and further provided that no more than one nonresident employee shall be permitted.

(d) Signs as provided in subsection 28-3.5b, 12.

(e) Fences and walls.

(f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot.

(g) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

(h) Yard structures to include gazebos, pergolas or arbors, subject to the restrictions and requirements set forth in subsection 28-10.20.

(i) Tree houses, subject to the restrictions and requirements set forth in subsection 28-10.21.

Section 28-10

SPECIAL USE REGULATIONS

Subsections:

- | | |
|----------|---|
| 28-10-00 | Special Use Regulations. |
| 28-10-1 | Schools. |
| 28-10-2 | Places of Worship. |
| 28-10-3 | Professional Offices; Private Schools. |
| 28-10-4 | Fences, Walls and Small Sheds. |
| 28-10-5 | Swimming Pools. |
| 28-10-6 | Home-Based Occupations. |
| 28-10-7 | Shelters for Victims of Domestic Violence Housing More Than Six (6) Persons But Less Than Sixteen (16) Persons Excluding Staff. |
| 28-10-8 | Sight Triangles. |
| 28-10-9 | Laundries; Dry-Cleaning Establishments. |
| 28-10-10 | Off-Street Parking and Off-Street Loading Facilities. |
| 28-10-11 | Motor Vehicle Filling Stations. |
| 28-10-12 | Automobile Repair Establishments. |
| 28-10-13 | Hotels and Motels. |
| 28-10-14 | Shopping Centers. |
| 28-10-15 | Portable Toilets. |
| 28-10-16 | Portable Storage Units and Dumpsters. |
| 28-10-17 | Temporary Trailers. |
| 28-10-18 | Satellite Dishes. |
| 28-10-19 | Permanently Installed Standby Generators. |

28-10-20 Yard Structures

- a. Yard structures include free standing gazebos, pergolas or arbors.
- b. Yard structures are permitted only in the rear yard and cannot be closer than 10'-0" to any property line.

This is the same setback as required for swimming pools. Sheds and garages have a 5' minimum setback, but people do not sit or lounge in them. The 10' setback will provide a more personal comfort buffer to the neighbors.

- c. The maximum size is 256 square feet or 20% of the rear yard, whichever is smaller. The maximum height is sixteen (16) feet.

256 sq feet is a 16' x 16' structure. The R-4 zone has the smallest lots, with a lot width of 50' x 35' rear yard setback or 1750 sq ft. Other towns use 25% of the rear yard, which comes out to 437 sq ft. 20% comes out to 350 sq ft. The 20% maximum is to keep the roof structure from overwhelming the rear yard. Rear yards smaller than 1280 sq ft (about 36' wide x 35' rear yard setback) will start to be limited by 20% of the rear yard requirement or the 10' minimum property line setback.

It should be noted that there are properties on Monmouth St with only a 20' width. These properties will not be able to have a roofed structure unless the property line setback is reduced.

The maximum height of 16 feet is similar to the maximum height for other accessory structures and it will permit a double roof with a cupola.



- d. Yard structures with completely covered roofs will be included in the total lot coverage for all buildings. Yard structures with open roofs or lattice will be included in the total lot coverage for all structures and other improvements.

To help prevent this.



28-10-21 Tree Houses

- a. The tree house is permitted only in the rear yard and cannot be closer than 10'-0" to any property line.

This is the same setback as required for swimming pools. There was a complaint once from a resident that the neighbor's kids were peeping into his window from their property. This would add a buffer.

- b. Maximum size of the tree house is eighty (80) square feet. Maximum height to the highest element of the tree house is twelve 12 feet.

This would be an 8' x 10' tree house. The maximum height of a platform would be 9'-6" above the ground if it had a railing. It would be lower if a roof was built.

- c. The tree must be a mature, healthy deciduous or coniferous tree with a trunk diameter of sufficient size to be able to support the tree house. Anchorage and supports must be structurally sound and cannot damage the tree.

Revised from the last submission to be more performance based.

- d. Platforms require railings or wall enclosure a minimum of thirty (30) inches above the platform. The bottom of any window or opening must be thirty (30) inches above the platform.

To help prevent children from falling off of the platform.

- e. Electric, plumbing, lighting or gas service is not allowed in or on the tree house or tree.

- f. The zoning permit is only to allow the tree house to be built. Hightstown Borough is not responsible for the structural integrity of the tree house. Hightstown Borough assumes no responsibility for how the tree house is used. As a condition to the receipt of the zoning permit, the applicant shall execute a waiver, indemnification and hold harmless agreement in favor of the Borough of Hightstown (including Borough of Hightstown employees, officials and agents) relating to the construction, maintenance and the use of the tree house at the applicant's property. The waiver, indemnification and hold harmless agreement shall be in a form that is approved by the Borough Attorney and the Borough's insurance carrier. The zoning permit for a tree house is good for only two years. It must be renewed bi-annually. The tree house shall be removed when it is no longer being used.

Ridgewood requires renewal every 5 years. A yearly renewal will help speed up the removal of the tree house when it is no longer being used. It could also be required to be removed if the house is sold, but a nice tree house may be a selling point for the house for a buyer with children.

- g. Since the tree house will be visible to the neighbors, it will also be governed by the Hightstown Borough Property Maintenance Code.