Agenda

Hightstown Borough Council

September 16, 2019

Hightstown Fire House

7:00 PM – Executive Session
7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Executive Session	**2019-167** Authorizing a Meeting that Excludes the Public Litigation – Marchione Contract Negotiations – Robbinsville Court
Approval of the Agenda	
Minutes	August 13, 2019 – Executive Session August 13, 2019 – Public Session September 3, 2019 – Executive Session September 3, 2019 – Public Session
Presentations	Cultural Arts Commission – Mural in Dawes Park Complete Streets – Mercer County bike facility recommendations for Hightstown Environmental Commission – Association Park Tree Project
Engineering Items	Water Sewer Connection Fees **Resolution 2019-168 –** Authorizing Release of Performance Guarantee – McD Fine Homes (565 North Main Street)
Public Comment I	Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances

Ordinance 2019-13 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 28, Entitled "Zoning", Section 28-3, Entitled "Districts Established; Zoning Map", Subsection 28-3-13 Entitled "CC-1 Central Commercial District" and Subsection 28-3-14 Entitled "CC-2 Central Commercial District" of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Ordinance 2019-14 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 28, Entitled "Zoning", Section 28-3, Entitled "Districts Established; Zoning Map", Subsection 28-3-16 Entitled "R-PO Residential Professional Office District" of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Resolutions

2019-169 Payment of Bills

2019-170 Authorizing Payment No. 5 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

2019-171 Authorizing Payment No. 2 Final and Change Order No. 1 – Earle Asphalt Company (East Ward Street Reconstruction)

2019-172 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project

2019-173 Authorizing Refund of Tax Overpayment

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion

Sidewalk Ordinance

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2019-167

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on September 16, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville (Court)

Litigation - Marchione

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: December 16, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

Meeting Minutes
Hightstown Borough Council
August 13, 2019
7:00 p.m.

The meeting was called to order by Mayor Quattrone at 7:04 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Egan		✓
Councilmember Jackson		✓
Councilmember Misiura	✓	
Councilmember Musing	✓	
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Musing moved to amend the agenda; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Agenda amended 4-0.

Councilmember Musing moved the agenda as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Agenda approved as amended 4-0.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

There being no public present, Mayor Quattrone closed the public comment period.

EXECUTIVE SESSION

Resolution 2019-153 Authorizing a Meeting that Excludes the Public

Moved by Council President Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Resolution adopted 4-0.

Resolution 2019-153

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 13, 2019 at the Hightstown First Aid Squad located at 168 Bank Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations Robbinsville Court

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: November 13, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council reconvened into open session at 7:28 p.m.

Resolution 2019-137 Authorizing a Shared Services Agreement Between Hightstown Borough and Robbinsville Township for Municipal Court Administrator Services

Moved by Councilmember Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Misiura, Musing and Stults voted yes. Councilmember Bluth voted no.

Resolution adopted 3-1.

Resolution 2019-137

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN HIGHTSTOWN BOROUGH AND ROBBINSVILLE TOWNSHIP FOR MUNICIPAL COURT ADMINISTRATOR SERVICES

WHEREAS, Hightstown is in need of a Municipal Court Administrator and a Deputy Municipal Court Administrator in order to effectively administer, manage and oversee the operations of the Hightstown Borough Municipal Court (the "services"), in accordance with all statutory requirements and pursuant to the direction and oversight of the Assignment Judge of Mercer County; and

WHEREAS, Robbinsville currently employs two (2) individuals who serve in the positions of Municipal Court Administrator and Deputy Municipal Court Administrator, respectively (the "Robbinsville employees"), for the Robbinsville Township Municipal Court; and

WHEREAS, the Robbinsville employees possess specialized skills, knowledge and expertise in the area of Municipal Court administration, and these individuals are each duly certified by the State of New Jersey; and

WHEREAS, the Parties recognize that shared service agreements may yield certain economies and efficiencies to the residents of the Parties in the delivery of the services; and

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1 *et seq.*, authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, Robbinsville is willing to provide the services to Hightstown, through the use of the Robbinsville employees, pursuant to the terms and conditions set forth in the attached Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Hightstown Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Shared Services Agreement with Robbinsville Township relating to the above.

ADJOURNMENT

Councilmember Stults moved to adjourn at 7:29 p.m.; Councilmember Misiura seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Meeting Minutes
Hightstown Borough Council
September 3, 2019
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Egan	✓	
Councilmember Jackson	✓	
Councilmember Misiura	ARRIVED AT 6:37 P.M.	
Councilmember Musing	✓	
Councilmember Stults		✓
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Monika Patel, Deputy CFO and Fred Raffetto, Borough Attorney.

<u>EXECUTIVE SESSION</u>

Resolution 2019-154 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Bluth; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson and Musing voted yes.

Resolution adopted 4-0.

Resolution 2019-154

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on September 3, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville (Court)
PRC Group (Mills at Hightstown)

Litigation - Marchione

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: December 3, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:30 p.m. and again read the Open Public Meetings Statement. George Lang, CFO, arrived during Executive Session and is now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Misiura; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Agenda approved 5-0.

APPROVAL OF MINUTES

August 5, 2019 – Public Session

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Misiura and Musing voted yes. Councilmembers Egan and Jackson abstained.

Minutes approved 3-0 with 2 abstentions.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the public comment period.

Councilmember Musing moved to accept the modified shared services agreement to the temporary Shared Services agreement for court personnel with Robbinsville. Councilmember Jackson seconded.

Roll Call Vote: Councilmembers Egan, Jackson, Misiura and Musing voted yes; Councilmember Bluth voted no.

Modifications accepted: 4-1.

RESOLUTIONS

2019-155 Payment of Bills

Moved by Councilmember Musing; Seconded by Councilmember Egan.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson and Musing voted yes. Council President Misiura abstained.

Resolution adopted 4-0 with 1 abstention.

Resolution 2019-155

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $792,229.08 from the following accounts:

Current		$206,872.33
W/S Operating		93,651.51
General Capital		417,808.01
Water/Sewer Capital		51,036.39
Grant		73.55
Trust		12,456.82
Housing Trust		0.00
Animal Control		535.20
Law Enforcement Trust		4,179.75
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		5,615.52
Total		$792,229.08

2019-156 Authorizing Payment No. 4 – the Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Councilmember Misiura; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-156

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 4 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, on January 22, 2019, the Borough Council awarded a contract for the Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer street to the Musial Group, P.A., of Mountainside, New Jersey at the cost not to exceed $40,000; and

WHEREAS, the architect has submitted a payment request for concept design and schematic design work for June 9, 2019 – July 27, 2019, in the total amount of $12,174.12; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of $12,174.12, is hereby approved as detailed herein, and the CFO is authorized to issue same.

2019-157 Appointing a Municipal Court Administrator

Moved by Councilmember Bluth; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-157

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING A MUNICIPAL COURT ADMINISTRATOR

WHEREAS, due to the resignation of Gretchen Gilroy, a vacancy exists in the position of Municipal Court Administrator; and

WHEREAS, the Borough Administrator and Municipal Court Judge have recommended that Carol Gaynor be appointed to the position of Municipal Court Administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Carol Gaynor is hereby appointed to the position of Municipal Court Administrator.

2019-158 Authorizing Payment No. 1 Assuncao Brothers, Inc. (Construction of Peddie Lake Dam Walking Bridge Replacement

Moved by Councilmember Musing; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-158

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 1 ASSUNCAO BROTHERS, INC. (CONSTRUCTION OF PEDDIE LAKE DAM WALKING BRIDGE REPLACEMENT)

WHEREAS, on August 20, 2018, the Borough Council awarded a contract for the construction of the Peddie Lake Dam Walking Bridge Replacement to Assuncao Brothers, Inc. of Edison, New Jersey in the Amount of $408,575.84; and

WHEREAS, the contractor has submitted a request payment in the amount of $9,497.90 for partial work performed from April 29, 2019 – June 7, 2019; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $9,497.90 to Assuncao Brothers, Inc. of Edison, New Jersey is hereby approved as detailed herein.

2019-159 Resolution Authorizing a Shared Services Agreement Between the Borough of Hightstown, The East Windsor Regional School District and the Township of East Windsor for the use of a Joint Fueling Facility

Moved by Councilmember Misiura; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-159

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN, THE EAST WINDSOR REGIONAL

SCHOOL DISTRICT, AND THE TOWNSHIP OF EAST WINDSOR, FOR THE USE OF A JOINT FUELING FACILITY.

WHEREAS, on April 16, 2012, the Borough of Hightstown (the "Borough") entered into an Interlocal Services Agreement with the East Windsor Regional School District (the "District"), and the Township of East Windsor (the "Township"); and

WHEREAS, said Agreement expired on April 30, 2017; and

WHEREAS, the parties acknowledge that the public benefited in the past from this facility and wish to renew their arrangement upon the terms and conditions set forth in the attached Shared Services Agreement, pursuant **to N.J.S.A.** 40A:65-1, *et seq.;* and

WHEREAS, the Mayor and Borough Council wish to authorize the Borough to enter into this Shared Services Agreement, and to authorize the Mayor and the Borough Clerk to execute same on behalf of the Borough.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, as follows:

1. That the Borough is hereby authorized to enter into a Shared Services Agreement with the East Windsor Regional School District and the Township of East Windsor for the use of a joint fueling facility, under the terms and conditions set forth in the attached Agreement.

2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest the attached Agreement, or one which is substantially similar thereto and which meets with the approval of the Borough Attorney, on behalf of the Borough.

3. That a certified copy of this Resolution shall be provided to each of the following:

   a. East Windsor Regional School District

   b. Township of East Windsor

   c. Debra Sopronyi, Borough Administrator/Clerk

   d. Frederick C. Raffetto, Esq., Borough Attorney

SHARED SERVICES AGREEMENT - JOINT FUELING FACILITY

1. This Agreement is made pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et.seq. and that the District is the general agent of the parties for all purposes dealing with or stemming from this agreement.

2. This agreement shall be for **five (5) years from July 1, 2019 to June 30, 2024** and is for the exclusive benefit of the parties. All Parties are responsible to insure that only the entities set forth in this agreement use the fueling facility.

3. The fueling facility will be available for all vehicles of the parties. It will be available for their use 24 hours per day, every day of the year. Breakdowns with the facility will be resolved by the District on weekdays from 7:00 a.m. to 4:30 p.m. This provision shall not extend to holidays. Emergency breakdowns, at times when the fueling facility is not in operation, will be resolved by the District upon notification to the District's Director of Buildings and Grounds. Protocols for notification to District personnel shall be shared with parties contemporaneously herewith. It is agreed that breakdowns that are not of an emergency nature may be deferred to 7:00 a.m. the following weekday.

4. The parties agree to share all capital improvement costs and construction costs for properly maintaining and, if necessary, upgrading the facility. Said costs will include but not be limited to, engineering fees, site improvements, and all equipment purchases. The parties agree that they will share in the provision of funds to pay for said capital improvements in the following manner: the cost of said capital improvements will be based upon the percentage of cost allocated for fuel in the prior year's reconciliation maintained by the District's business office.

5. The parties further agree to share overhead costs. Overhead costs are estimated for the upcoming school year based upon the prior year's actual dollar figures. The total is divided by twelve (12) and billed monthly, and are called "administrative costs". An example is attached as Schedule "B". At the end of the District's year (June 30th), actual costs are calculated, reconciliation is performed (comparing actual costs and the amounts paid) and the difference is billed or credited. An example is attached as Schedule "C". Overhead costs will include maintenance, utilities, insurance, (liability, pollution liability, property) monitoring, record keeping and payments made over the amount otherwise covered by insurance, payments made because of insurability or payments made to reach the deductible in any insurance policy and other related, but not enumerated costs. It is recognized by the parties hereto that the District is the lead agency in relation to the joint fueling facility responsible for ordering fuel and all administrative duties. It is understood that the District shall charge for the administrative costs in relation to these duties for which the Borough and Township shall pay their proportional share, as set forth hereinabove.

6. Fuel costs are billed monthly. They are calculated by multiplying the monthly usage of each party by the price of fuel at the last delivery. An example is attached as Schedule "D". At the end of the District's year (June 30th), actual fuel costs are calculated, a reconciliation is performed (comparing actual costs and amounts paid), and any difference is billed or credited. An example is attached as Schedule "E".

7. Damage to the facility, lost keys, etc. are billed to the entity responsible directly when the costs are realized. They are termed "Miscellaneous Costs".

8. The parties agree that the prompt billing and payment of amounts owed is important to the successful operation of the facility. The parties agree that all amounts owed are due within thirty (30) days of receipt of the billing. Any questions or concerns about the amounts billed must be raised within thirty (30) days of the receipt of the billings or the billings will be deemed accurate. Any discrepancies or questioned costs in the billings will be responded to within thirty (30) days. All bills are to be paid no later than 60 days after receipt or a 1.5% per month late fee will be imposed.

9. The parties agree that any disputes arising between them, which cannot be resolved amongst the parties, shall be sent to the American Arbitration Association for binding arbitration under its aegis. The parties agree that failure to comply with any term or condition of this agreement shall be default under this agreement. The general agent to the parties is hereby empowered to notify the defaulting party of the default and allow the default to be cured. Said notice shall be fifteen days and shall be in writing sent certified mail, return receipt requested or hand delivered with an appropriate receipt signed by the clerk of the defaulting municipality. Failure to cure the default within the fifteen day period of the notice shall empower the head agent to deny access to the facility by the vehicles of the defaulting party and place this dispute in arbitration per this agreement. Questions which may arise would include interpretation of the terms of this contract and any subsequent agreement which may be entered into to fully implement same, or the performance by any of the parties of the services and other responsibilities provided for herein.

10. Upon full execution of this agreement, the District shall file same with the State of New Jersey, Division of Local Governmental Service in the Department of Community Affairs as required by N.J.S.A. 40A:65-4)(b).

IN WITNESS WHEREOF, the parties hereto have caused their properly designated officials to sign this contract and append thereto copies of the Resolutions empowering said execution.

WITNESS:

East Windsor Regional School District

____
Paul M. Todd
Board Secretary/SBA

By______________________________
Alice Weisman, President Board of Education
East Windsor Regional School District

Hightstown Borough

____
Debra Sopronyi, Municipal Clerk
Hightstown Borough

By______________________________
The Honorable Lawrence Quattrone
Mayor, Borough of Hightstown

East Windsor Township

____
Kelly Lettera
Municipal Clerk
East Windsor Township

By______________________________
The Honorable Janice S. Mironov
Mayor , Township of East Windsor

Schedule B

NAME	SALARY	PENSION, FICA	MEDICAL	TOTAL	TOTAL	HOURLY	Hours	Est. Cost
	ESTIMATED COSTS							
	Annual	SUI, W/C = 15%	BENEFITS	SALARY	HOURS	RATE		
Employee 1	$32,962.00	$ 4,944.30	$ 13,434.36	$ 51,340.66	1820	$ 28.21	48	$ 1,354.04
Employee 2	$85,000.00	$ 12,750.00	$ 8,976.36	$ 106,726.36	1820	$ 58.64	61	$ 3,577.09
							Sub Total	$ 4,931.13

	Estimated Costs
Salaries-Calaulated Above	$ 4,931.13
Other Costs	$ 1,200.00
Business Administrator	$ 2,400.00
Buildings & Grounds	$ 1,000.00
Billing	$ 500.00
Insurance	$ 500.00
Electric	$ 1,500.00
Audit	$ 375.00
Supplies and Purchase Services	$ -
Total	$ 12,406.13

ESTIMATE

NAME	COSTS	%AGE	ANNUAL	MONTHLY	BILLED
East Windsor	$12,406.13	0.4716	$ 5,850.73	$ 487.56	$ 470.00
Hightstown	$12,406.13	0.1241	$ 1,539.60	$ 128.30	$ 120.00
EWRSD	$12,406.13	0.4043	$ 5,015.80	$ 417.98	$ 400.00
		1.00	$ 12,406.13		

Schedule C

NAME	SALARY	PENSION, FICA	MEDICAL	TOTAL	TOTAL	HOURLY	Hours	Est. Cost
			ESTIMATED COSTS					
	Annual	SUI, W/C = 15%	BENEFITS	SALARY	HOURS	RATE		
Employee 1	$32,962.00	$ 4,944.30	$ 13,434.36	$ 51,340.66	1820	$ 28.21	48	$ 1,354.04
Employee 2	$85,000.00	$ 12,750.00	$ 8,976.36	$ 106,726.36	1820	$ 58.64	61	$ 3,577.09
							Sub Total	$ 4,931.13

NAME	SALARY	PENSION, FICA	MEDICAL	TOTAL	TOTAL	HOURLY	Hours		Actual Costs
			ACTUAL COSTS						
	Annual	SUI, W/C = 15%	BENEFITS	SALARY	HOURS	RATE			
Employee 1	$34,301.00	$ 5,145.15	$ 15,215.76	$ 54,661.91	1820	$ 30.03	23.25		$ 698.29
Employee 2	$86,275.00	$ 12,941.25	$ 13,185.21	$ 112,401.46	1820	$ 61.76	36		$ 2,223.33
							Sub Total		$ 2,921.62

	Estimated Costs	Actual Costs
Salaries-Calaulated Above	$ 4,931.13	$ 2,921.62
Other Costs	$ 1,200.00	$ -
Business Administrator	$ 2,400.00	$ 1,200.00
Buildings & Grounds	$ 1,000.00	$ 1,000.00
Billing	$ 500.00	$ 500.00
Insurance	$ 500.00	$ 1,645.00
Electric	$ 1,500.00	$ 1,500.00
Audit	$ 375.00	$ 375.00
Supplies and Purchase Services	$ -	$ 3,498.00
Total	$ 12,406.13	$ 12,639.62

ESTIMATE

NAME	COSTS	%AGE	ANNUAL	MONTHLY	BILLED
East Windsor	$12,406.13	0.4716	$ 5,850.73	$ 487.56	$ 470.00
Hightstown	$12,406.13	0.1241	$ 1,539.60	$ 128.30	$ 120.00
EWRSD	$12,406.13	0.4043	$ 5,015.80	$ 417.98	$ 400.00
		1.00	$ 12,406.13		

ACTUAL

NAME	COSTS	ACTUAL %AGE	ACT. ANNUAL	ACT. BILLED	DIFF OWED
East Windsor	$12,639.62	0.4799	$ 6,065.33	$ 5,640.00	$ 425.33
Hightstown	$12,639.62	0.1264	$ 1,597.17	$ 1,440.00	$ 157.17
EWRSD	$12,639.62	0.3938	$ 4,977.12	$ 4,800.00	$ 177.12
		1.00	$ 12,639.62	$ 11,880.00	$ 759.62

HB Billed	EWT Billed	EWRSD Billed	Total Billed
$65,521.48	$248,820.16	$204,178.07	$518,519.71

HB	EWT	EWRSD	Total
12.64%	47.99%	39.38%	100.00%

Schedule D

EAST WINDSOR REGIONAL SCHOOL DISTRICT
FUELING FACILITY

25A Leshin Lane
Hightstown, NJ 08520
P: 609 443-7717 xt. 2013
F: 609 443-8195

Entity Name
Dept. of Finance
Street Address
Entity City, NJ 08520

INVOICE DATE: MM/DD/YY
INVOICE PERIOD: MM/01/YY - MM/31/YY

EMPLOYEE#	DEPARTMENT		AMOUNT DUE
2	Police	$	9,160.76
3	Dept. 1		265.32
4	Dept. 2		361.15
5	Dept. 3		615.19
6	Dept. 4		649.47
7	Admin		963.92
9	Parks		2,761.14
11	Roads		5,040.34
12	Sanitation		3,587.35
13	Other		648.72
14	Recreation		935.76
	SUBTOTAL	$	24,989.12
	TOTAL DUE	$	24,989.12

Please remit Total Due by check payable to EWRSD

Schedule D

Entity Dept. X

EMP# X

SITE	TRAN	DATE	TIME	PR	PRICE	ODOM	$ TOTAL	QUANTITY	MILES	KEY1
EMP	VEH						#VALUE!			
1	1307	80520XX	1729	1	3.0965	16102	$0.00	27000	28	828
X	3						$83.61			
1	1544	81420XX	2035	1	3.0965	16105	$0.00	16500	3	828
X	3						$51.09			
1	1735	82620XX	1403	1	3.0965	16221	$0.00	11700	116	828
X	3						$36.23			
1	7070	83020XX	1613	1	3.0965	16138	$0.00	20000	0	828
X	3						$61.93			
1	1747	82220XX	2017	1	3.0965	9488	$0.00	7700	25	829
X	4						$23.84			
1	1754	82620XX	1904	1	3.0965	28671	$0.00	15200	166	830
X	5						$47.07			
1	7010	82920XX	6	1	3.0965	28711	$0.00	27100	40	830
X	5						$83.92			
1	1220	80320XX	1710	1	3.0965	51328	$0.00	21700	0	833
X	1						$67.19			
1	1771	82720XX	735	1	3.0965	5183	$0.00	16400	0	833
X	1						$50.78			
1	7007	82920XX	0	1	3.0965	5218	$0.00	25000	35	833
X	1						$77.41			
1	1261	80420XX	1615	2	3.1708	119652	$0.00	19200	239	835
X	10						$60.88			
1	1445	81020XX	1541	2	3.1708	119873	$0.00	18300	221	835
X	10						$58.03			
1	1651	81820XX	1802	2	3.1708	120190	$0.00	20100	317	835
X	10						$63.73			
1	1742	82220XX	1630	2	3.1708	120225	$0.00	8800	35	835
X	10						$27.90			
1	1173	82520XX	1654	2	3.1708	120410	$0.00	16500	185	835
X	10						$52.32			
1	1774	82720XX	932	2	3.1708	120536	$0.00	10500	126	835
X	10						$33.29			
1	1150	80120XX	1906	2	3.1708	108272	$0.00	0	148	836
X	11						$0.00			
1	1151	80120XX	1908	2	3.1708	108700	$0.00	23500	428	836
X	11						$74.51			
1	1120	82420XX	2028	2	3.1708	108401	$0.00	10600	0	836
X	11						$33.61			
1	1671	82020XX	1554	2	3.1708	6094	$0.00	9900	73	837
X	12						$31.39			
1	1171	82520XX	1952	2	3.1708	6186	$0.00	9400	92	837
X	12						$29.81			
1	7027	82920XX	1608	2	3.1708	6772	$0.00	0	500	837
X	12						$0.00			
1	7030	82920XX	1609	2	3.1708	6272	$0.00	12900	86	837
X	12						$40.90			
1	7031	82920XX	1610	2	3.1708	6772	$0.00	0	0	837
X	12						$0.00			
1	7032	82920XX	1612	2	3.1708	6773	$0.00	0	1	837
X	12						$0.00			
1	7034	82920XX	1615	2	3.1708	6276	$0.00	5500	0	837
X	12						$17.44			
							$1,106.89			

Month 20XX

1

Schedule E

EAST WINDSOR REGIONAL SCHOOL DISTRICT
Analysis of Fund Balance - Fueling Facility
Date

	Gallons Inventory	Cost	Inventory Value
Unleaded	11,828.00	2.8895/3.049	34,787.57
Diesel	11,343.00	3.0983/3.1883	35,489.89
Total	:		70,277.46

Analysis of Gas Purchases vs. Billings:

	2010-11	
Purchases From Fuel Vendor for Current Year	498,209.32	Agreed to purchase order listing
Purchase Pending Payment (A/P) - owed for fuel	46,353.25	
Inventory at - Beginning	42,204.70	
Inventory at - Ending	(70,277.46)	
Cost per year	516,489.81	
Billed to (EW / HB/ EWRSD) for current year	530,413.71	ORIGINAL
	-	ANY ADD'L BILLINGS BASED ON RECACULATION OF GASBOY BILLINGS
	530,413.71	Agreed to Revised Billings
(Under)/Over Billings (Timing Difference)	13,923.90	AMOUNT TO BE REFUNDED

13,923.90 NET AMOUNT TO BE REFUNDED

HB Billed	EWT Billed	EWRSD Billed	Total Billed	HB	EWT	EWRSD	Total
$1,759.46	$6,681.61	5,482.83	$13,923.90	12.64%	47.99%	39.38%	100.00%

THESE AMOUNTS SHOULD BE REFUNDED

2019-160 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-160

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed $184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through July 31, 2019, in the total amount of $15,326.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of $15,326.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

2019-161 Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-161

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES (CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE REHABILITATION OF EAST WARD STREET)

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and

Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed $14,250.00 for design/bid services and a cost not to exceed $22,750.00 for contract administration/inspection services for a total not to exceed amount of $37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of $537.00 for the inspection of work to raise manhole and; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $537.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

2019-162 Authorizing Payment to French and Parrello Associates (Engineer of Record for the Peddie Lake Dam Walking Bridge Replacement)

Moved by Councilmember Bluth; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-162

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO FRENCH AND PARRELLO ASSOCIATES (ENGINEER OF RECORD FOR THE PEDDIE LAKE DAM WALKING BRIDGE REPLACEMENT)

WHEREAS, on July 15, 2019, the Borough Council awarded a contract for the professional consulting engineering services for the Peddie Lake Dam Walking Bridge Replacement to French and Parrello Associates of Wall, New Jersey at a cost not to exceed $18,000.00; and

WHEREAS, the engineer has submitted a request payment in the amount of $12,550.00 professional services through August 10, 2019 and;

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $12,550.00 to French and Parrello Associates of Wall, New Jersey is hereby approved as detailed herein.

2019-163 Authorizing Payment to RGA Resource Consultants (Archeological Services Associated with the Greenway Walking Bridge)

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-163

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO RGA RESOURCE CONSULTANTS (ARCHEOLOGICAL SERVICES ASSOCIATED WITH THE GREENWAY WALKING BRIDGE)

WHEREAS, on July 17, 2017, the Borough Council awarded a contract for the archeological monitoring services for the Greenway Walking Bridge Replacement to RGA Resource Consultants of Cranbury, New Jersey at a cost not to exceed $12,000.00; and

WHEREAS, RGA has submitted a request payment in the amount of $1,481.00 for archaeological monitoring through July 31, 2019 and;

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $1,481.00 to RGA Resource Consultants of Cranbury, New Jersey is hereby approved as detailed herein.

2019-164 Authorizing Payment #6 – Quad Construction Company (Ultraviolet Disinfection for the Hightstown Borough Advanced Wastewater Treatment Plant)

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-164

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT #6 – QUAD CONSTRUCTION COMPANY (ULTRAVIOLET DISINFECTION FOR THE HIGHTSTOWN BOROUGH ADVANCED WASTE WATER TREATMENT PLANT)

WHEREAS, on December 5, 2016, the Borough Council awarded a contract for the Tertiary Disc Filtration and Ultraviolet Disinfection for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough to Quad Construction Company, Inc. of Lumberton, New Jersey at the price of $910,000.00; and

WHEREAS, the contractor has submitted payment #6 in the amount of $42,806.40 for work related to the installation of filter grating; and

WHEREAS, the Borough Engineer has recommended approval of payment #6 in the amount of $42,806.40; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown payment #6 in the amount of $42,806.40 to Quad Construction Company, Inc. of Lumberton, New Jersey is hereby approved as detailed herein.

CONSENT AGENDA

Councilmember Jackson moved Resolutions 2019-165 and 2019-166 as a Consent Agenda; Councilmember Egan seconded.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolutions adopted 5-0.

Resolution 2019-165

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING USE OF THE MUNICIPAL PARKING LOT FOR THE TRIATHLON

WHEREAS, the Parks & Recreation Commission will require the use of the Memorial Parking Lot as a staging area for Triathlon to be held on September 8, 2019; and

WHEREAS, this event is sponsored by the Hightstown Borough Parks & Recreation Commission and will be held at no cost to the taxpayers; and

WHEREAS, the Borough Council is responsible for issuing permission for use of the municipal parking lot; and

WHEREAS, the Borough Council finds that such an event would benefit the residents of Hightstown Borough.

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that permission is hereby granted to the Hightstown Borough Parks & Recreation Commission for the use of the Memorial Parking Lot for the Hightstown Triathlon to be held on September 8, 2019

Resolution 2019-166

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF WATER/SEWER OVERPAYMENT

WHEREAS, a water/sewer overpayment was made for Block 55, Lot 53, 14 Taylor Avenue, in the amount of $25.41; and

WHEREAS, the owner, Aquiles Sanchez, 14 Taylor Avenue, Hightstown, New Jersey 08520, has requested that a refund be issued for the overpayment in the amount of $25.41; and

WHEREAS, the Collector has requested that said overpayment be refunded in the amount of $25.41.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Collector and CFO are hereby authorized to issue a refund in the amount of $25.410 to Aquiles Sanchez, 14 Taylor Avenue, Hightstown, New Jersey 08520, representing the water/sewer overpayment as set forth herein.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Scott Caster, 12 Clover Lane – Stated that he had a resident ask him about the memorial bricks that were done in the past as a fundraiser. They would like to purchase additional bricks and did not know who to contact. Mayor Quattrone advised him to contact the Administrator. The administrator should reach out to Earl Grondyke as he may know how to obtain the new brick.

Milton Matamoros, 135 Purdy Street – Asked Council to reconsider his release from the Fire Department. This was an unfair allegation.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

Downtown Gateway and Downtown Core Ordinances

Councilmember Musing reviewed comments made by the Borough Planner regarding the changes made to the Downtown Gateway and Downtown Core Ordinances. After review and discussion, Council agreed to introduce both ordinances at a future meeting.

Capital Budget

Council asked that the Borough Engineer to come forward with anticipated road projects for the 5 year projection before Council reviews the capital budget. Borough Administrator/Clerk, Debra Sopronyi, stated that she will speak with the engineer regarding the projection of projects.

Summer Meeting Schedule

Mayor Quattrone stated that there is a large amount of business to be done in town that needs to be taken care of. We cannot afford to have one meeting a month in the summer months. Discussion ensued. Mayor Quattrone took a straw vote to have two (2) meetings per month in the months of July and August in 2020. Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes. Straw vote to have two meetings during summer months 5-0.

Park Use Approval Process

Borough Administrator/Clerk, Debra Sopronyi, explained the park use approval process. Council discussed the existing ordinance and changes that need to be made. Changes include, but were not limited to, police coverage at events that will have large number of attendees. Ms. Sopronyi will work with Chief Gendron to make revisions to the current ordinance and will bring for introduction at a future meeting.

Murals

It was brought to Council's attention that a mural was painted on the shed in Dawes Park. All murals need to be approved by Council and this was not approved. Parks and Rec does not have the authority to approve a project such as this. Jordan Adler, Vice Chair of Parks and Rec, informed Council that there was a miscommunication. This was done by RISE through the Cultural Arts Commission and was to be a selfie wall. RISE seemed to get carried away with their advertisement on the painting. Discussion ensued. Council agreed that any painting on a wall is a mural. The procedure must be followed. Council advised Cultural Arts to take pictures of the mural and present them to Council. Council can, at that point, approve the mural or instruct the removal of the existing painting.

Borough Administrator/Clerk, Debra Sopronyi, informed Council that RISE would like to light the mural. Zoning Official, George Chin, recommends that gooseneck lamps from the top of the building, not ground lights, be used. After discussion, Council agreed with Mr. Chin's recommendation.

SUBCOMMITTEE REPORTS

Ordinance Review

The subcommittee reviewing Borough Code Chapter 28 met with Zoning Official George Chin, to review current ordinances. They will be meeting again next week.

Complete Streets Committee

Council President Misiura asked Joe Cicalese to update Council about their last meeting. Will be looking for Council support regarding recommendations from the County Planner regarding bike lanes in Hightstown. They will be at the next meeting presenting the County Planners recommendations.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Egan

Board of Health does not meet during summer months. They have a meeting schedule for September.

Councilmember Musing

HPC has submitted their application to JCP&L to have the banners hung on the utility poles.

Councilmember Jackson

Park and Rec will meet next Thursday. The Triathlon is September 8^{th} and the last Fun Friday will be September 20^{th}.

Councilmember Bluth

Cultural Arts Commission will be holding a dedication of the mural. No date set yet.

Council President Misiura

Has met with the First Aid Captain; they are responding more and have a lot more members.

Deputy Clerk, Peggy Riggio

Reminded everyone of the E Newsletter. Next Harvest Fair meeting is September 17th. Harvest Fair is October 12th.

Borough Administrator/Clerk, Debra Sopronyi

She is working with FEMA; claim for the Water Plant was never closed. Ward Street is finally completed, final payment will be authorized at the next meeting. There is an RFP on the website for and Inspection Engineer for Safe Routes to School. Mercer County Clerk's Association will be holding it's Fall Conference at the Fire House September 13th. The walking bridge is complete and awaiting delivery. There is work being performed inside the dam. This needs to be complete before installation of the bridge.

CFO, George Lang

This year's tax sale is scheduled for October 11th at 10:00 a.m.

Mayor Quattrone

There will be a girl scout working on her gold award installing bee boxes at Rocky Brook Park. Lots of work going on in Hightstown; therefore, there is some traffic because of all the road projects.

ADJOURNMENT

Councilmember Musing moved to adjourn at 9:27; Councilmember Jackson seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

TOGETHER We Rise
www.njrise.org
#irise
#irisedoyou
#risesummerscholars


TOGETHER We Rise

Layqa Nuna Yawar

Familial Portal, 2019

The mural, *Familial Portal*, paints a historical and contemporary narrative of Hightstown and its communities. Iconic scenes of the town are pictured to anchor the design in this context. The train and tracks reference our history as a crossroads and now as a place where families can grow, dream and flourish much like the flower baskets the town is now famous for. The pollinators - birds, bees and butterflies, reference people coming and helping our community grow. Families are depicted living in Victorian houses as well as cast over a sunset, full of hope, reflected in the young girl that looks over the whole scene.

Borough of Hightstown
Public Site/Non-Site
Borough Art Collection

hightstown
cultural arts
commission

Hightstown Borough
Complete Streets Committee

Date:	August 29, 2019
From:	Beverly Asselstine, Secretary
To:	Debra Sopronyi, Borough Administrator
Subject:	Complete Streets Committee Comments on Mercer County bike facility recommendations for Hightstown

The Complete Streets Committee met and discussed the three sets of recommendations made by Mercer County for bike facilities in Hightstown. We have the following comments:

1. Stockton Street (Route 571): Recommendation to add 21 shared lane pavement markings and 10 “Bikes May Use Full Lane” signs in Hightstown and East Windsor from Route 130 to Route 33. The road is too narrow to add full bike lanes.
   - We support the recommendation, as shown in the maps dated 7/10/19. It is consistent with our analysis in the area.
   - We have expressed concern to the County planner about the large number of signs already existing along Stockton. Our informal survey identified 50 existing signs and this recommendation is to add 10 more. They agree there is a lot of signage and much is covered by tree branches or faded away or clumped together. They replace signs along segments that they repave to meet new sign standards in the state, so that can be taken care of during repaving. Their main traffic engineer has been talking about reducing the amount of sign clutter we have around the County, so they will discuss options for consolidating signs and cleaning up the number of signs. The only issue will be municipal signs or private signs which the county will not replace. These will either have to be moved or we can purchase new ones where needed and they will install.
   - The next step is for Council to review and, if they agree, approve a resolution in support of the recommendations and to pursue further discussions on sign rationalization.

2. Monmouth Street (Route 633): Recommendation to add 20 shared lane pavement markings and nine "Bikes May Use Full Lane" signs along Route 633 in Hightstown and East Windsor. The road is too narrow for full bike lanes.
    - We support the recommendation, as shown in the maps dated 8/15/19. It is consistent with our analysis in the area.
    - The next step is for Council to review and, if they agree, approve a resolution in support of the recommendation.

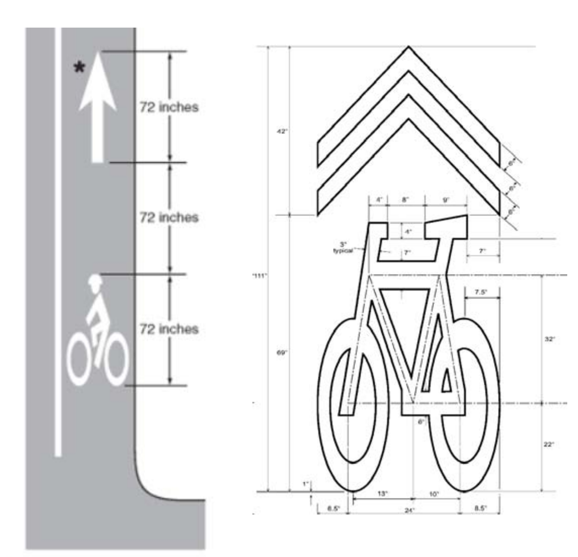
3. North Main Street (Route 539): Recommendation to add buffered bike lanes on both sides of North Main from Monmouth (Route 633) to the start of the intersection markings at Town Center Road in East Windsor. There will be shared lane pavement markings from Monmouth to Bank Street. Add two new crosswalks across North Main at Monmouth and Wyckoffs Mills Road.
    - We support the recommendation, as shown in the maps dated 8_14_19. It is consistent with our analysis in the area.
    - Implications: the addition of the bike lanes requires that Hightstown pass an ordinance prohibiting street parking on North Main from Monmouth to the Borough line.
    - Our discussions: we reviewed alternatives to this plan with the County, including extending the bike lanes to Bank Street. We agreed that there are numerous houses from Monmouth to Bank without driveways and street parking is essential. There appears to be one house on North Main near William Street that does not have a driveway. This lot is the second lot North of William. There appear to be cars parked at times in the back yard, which is accessed from the side street. It is unclear if there is an existing alleyway there. We recommend research to determine the exact infrastructure and if the zoning requirement for this lot includes off-street parking. We do believe that the Borough will benefit significantly from the bike lanes on North Main Street, but recognize the impact of the parking implications.
    - The next step is to complete the parking review and for Council to review and, if they agree, approve a resolution in support of the recommendation and an ordinance prohibiting parking on North Main Street north of Monmouth.

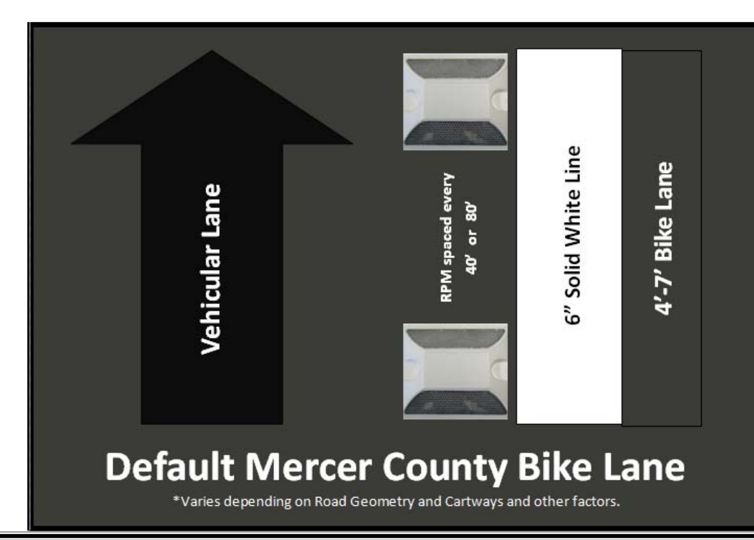
Please let us know if you have any additional questions. Thank you.

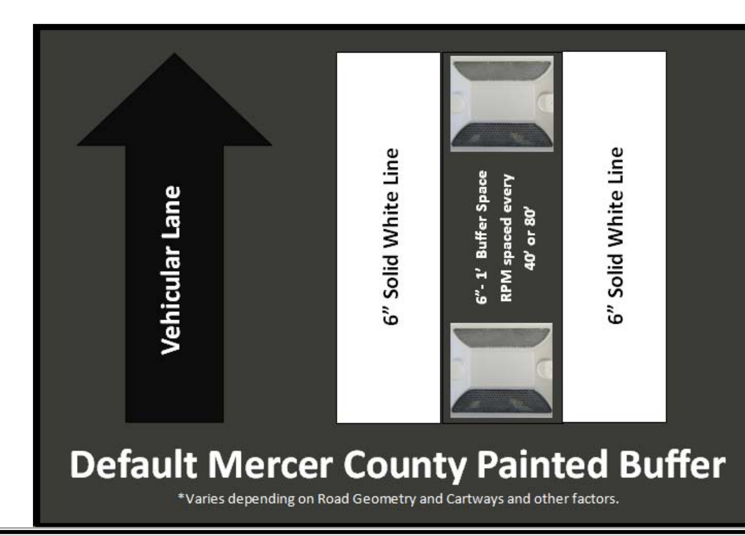
North Main Street (CR 539) Resurfacing Road Striping Plan: Sheet 1

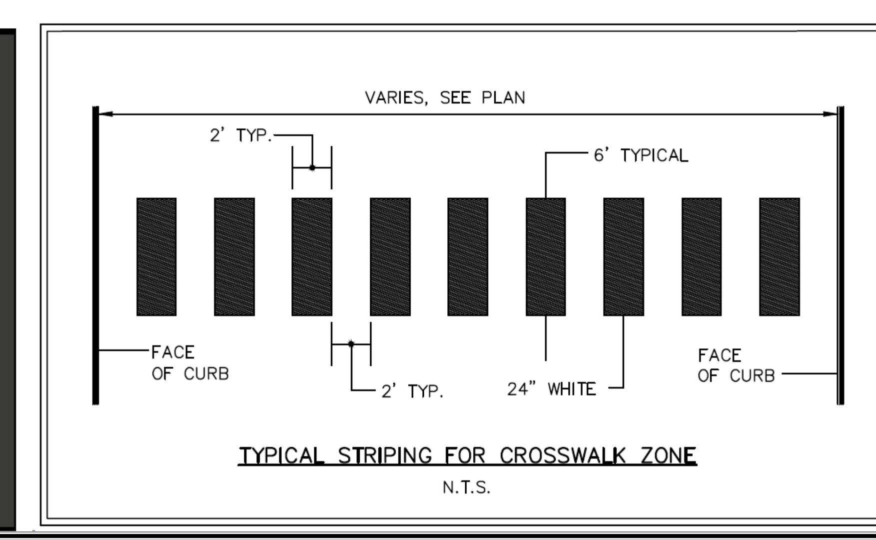
Created: July 08, 2019
Edited: July 24, 2019
August 14, 2019

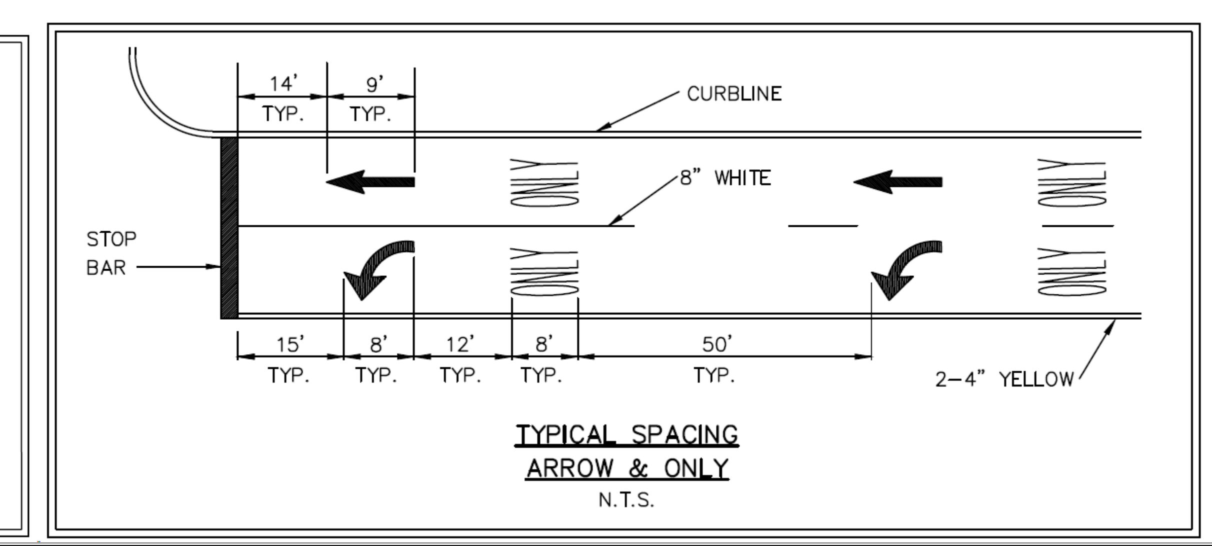
0 20 40 80 120 160 Feet





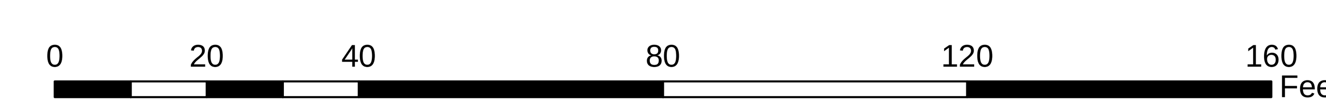


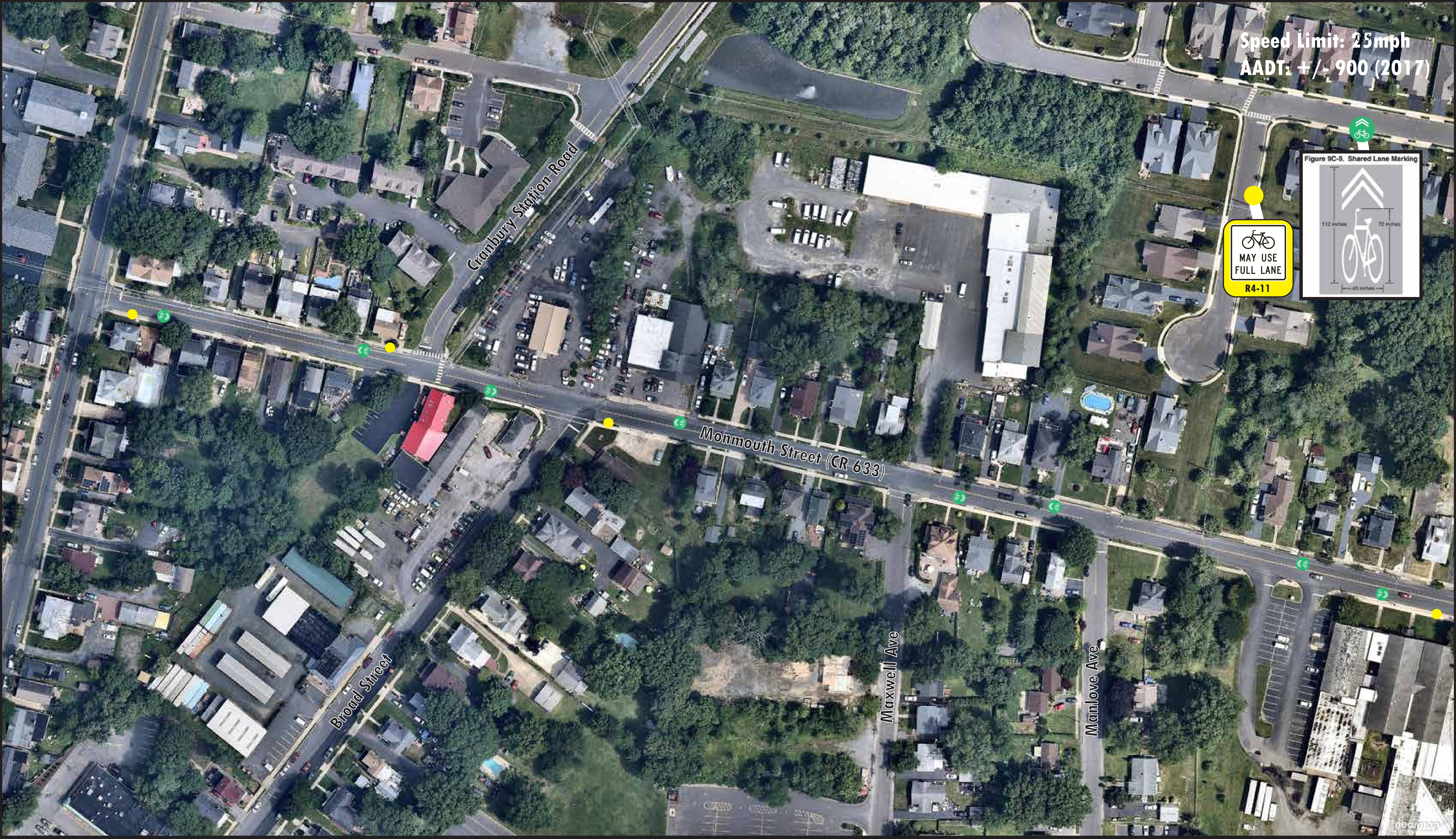




North Main Street (CR 539) Resurfacing Road Striping Plan: Sheet 2

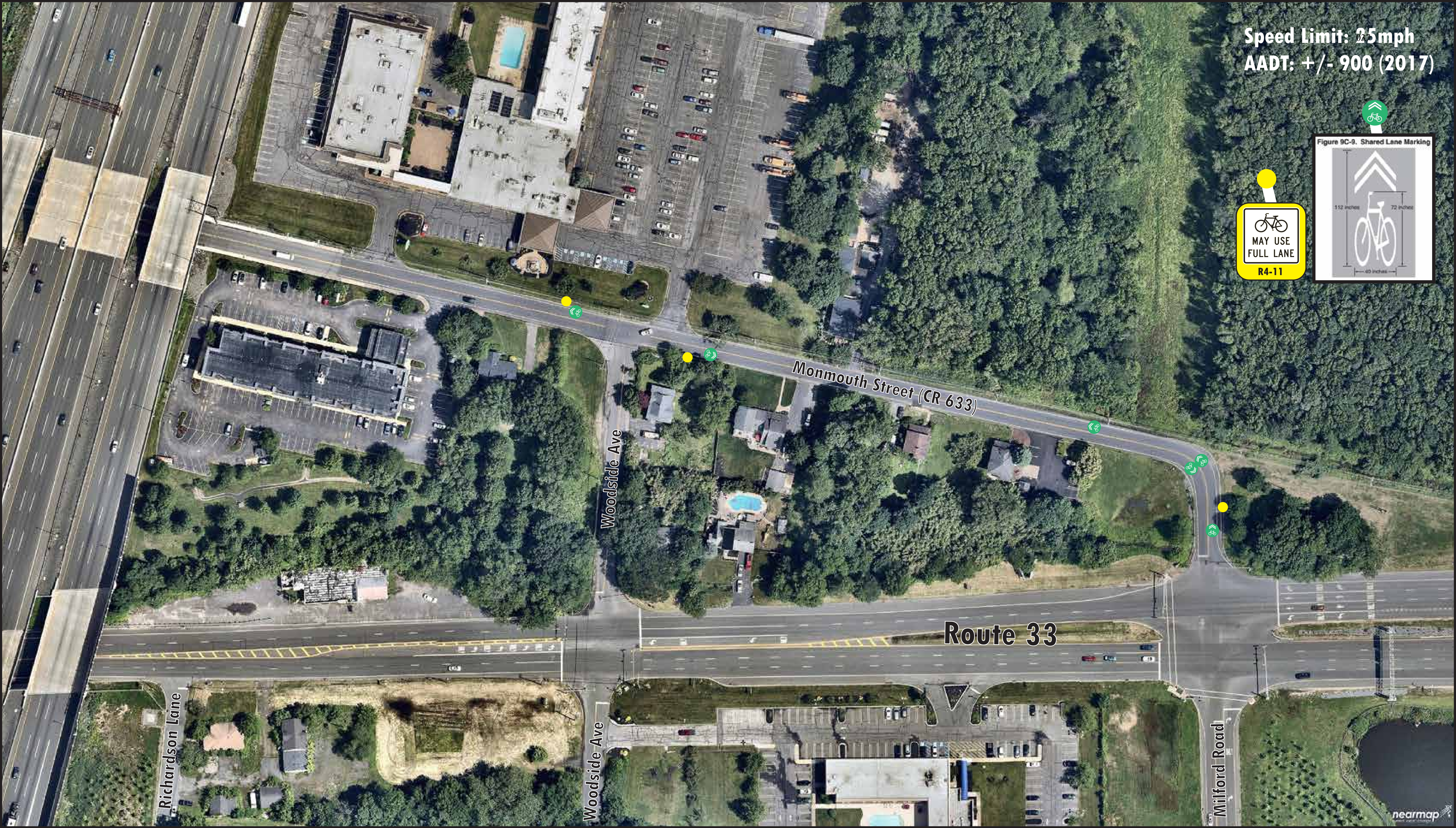
Created: July 08, 2019
Edited: ----/--/----
----/--/----





2019 Monmouth Street Bicycle Sharrow Implementation in Hightstown Borough & East Windsor Township (Sheet 1/3)

2019 Monmouth Street Bicycle Sharrow Implementation in Hightstown Borough & East Windsor Township (Sheet 2/3)



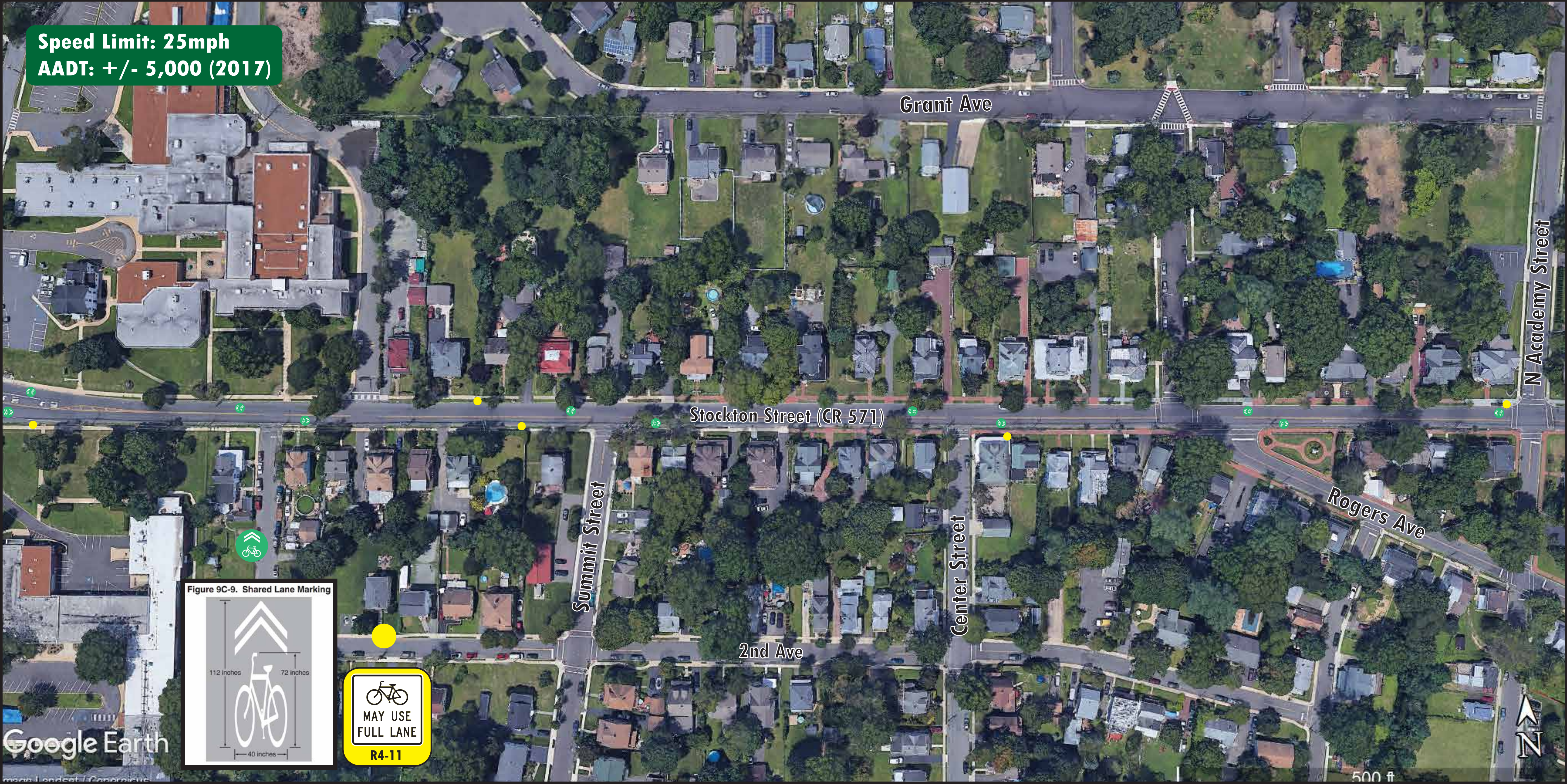
2019 Monmouth Street Bicycle Sharrow Implementation in Hightstown Borough & East Windsor Township (Sheet 3/3)

Stockton Street (CR 571) Bicycle Sharrow Improvements

Route 130 to Grace N. Rogers Elementary School

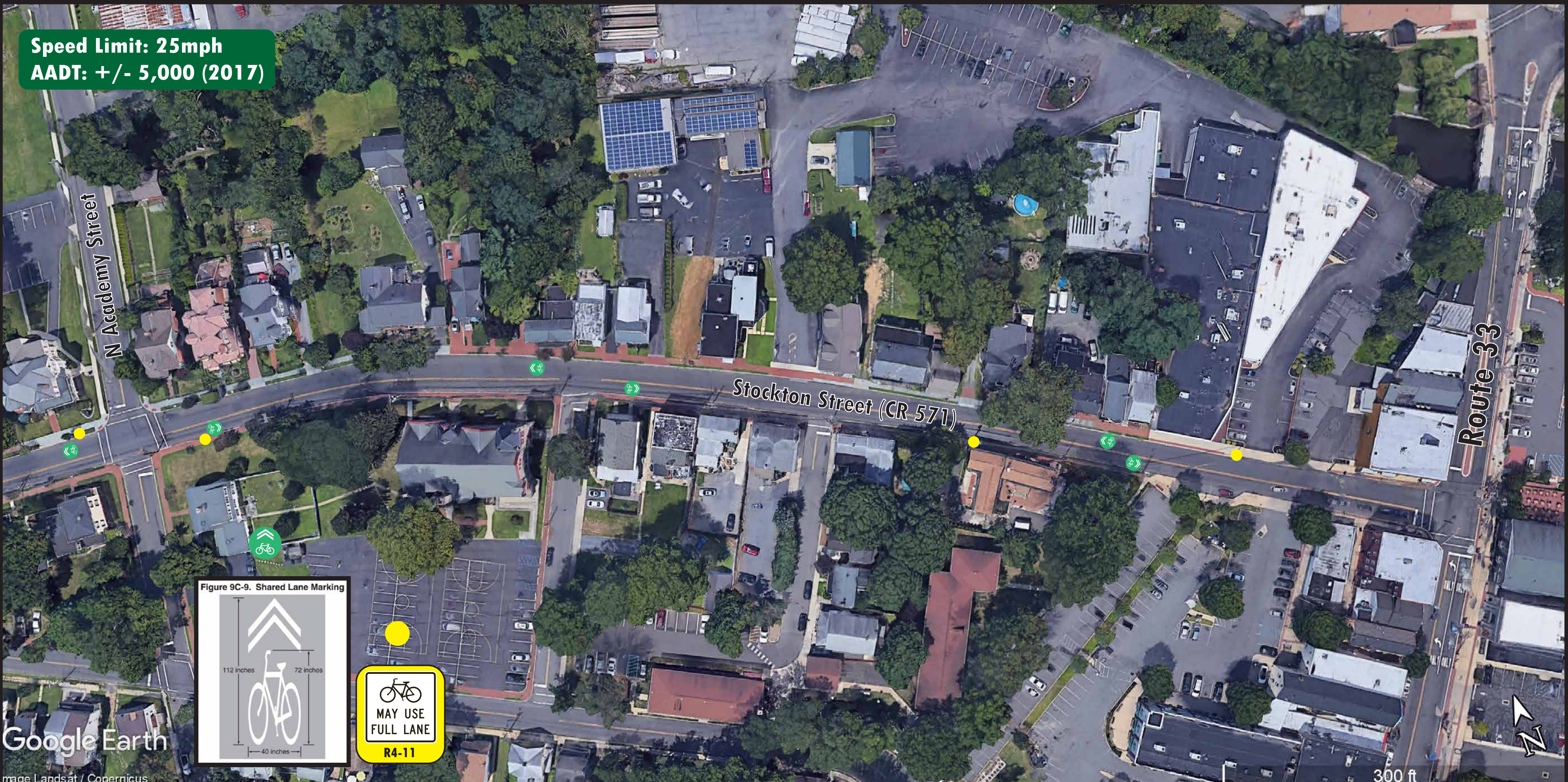
Stockton Street (CR 571) Bicycle Sharrow Improvements

Grace N. Rogers Elementary School to Academy Street



Stockton Street (CR 571) Bicycle Sharrow Improvements

Academy Street to North Main Street (Route 33)



The Borough of Hightstown
Code Enforcement Office
156 Bank Street
Hightstown, NJ 08520
(609) 490-5100 Ext. 617

September 12, 2019

The second lot north of William Street is 405-407 North Main Street. They have access to parking on their property off of William Street.

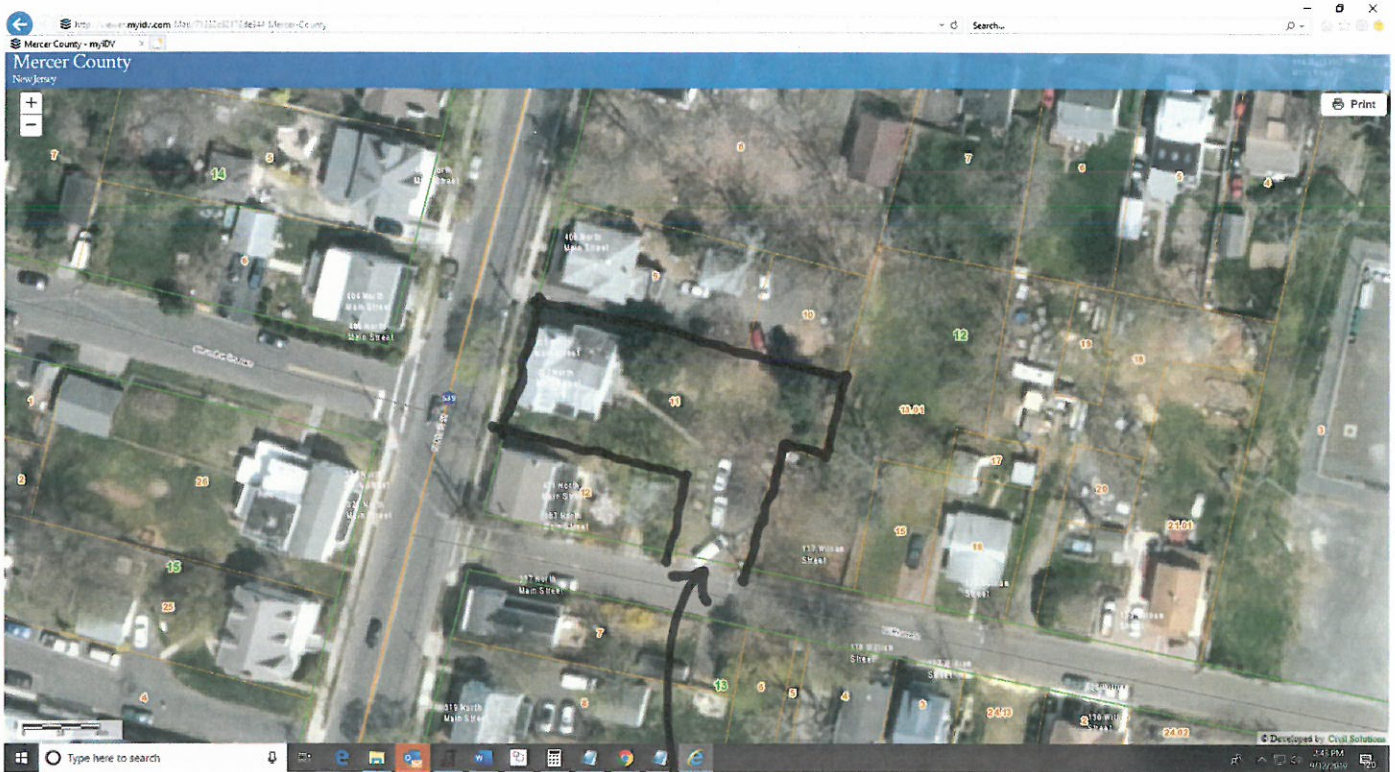
Borough Ordinance 28-10-10j-#1 requires two parking spaces per residential dwelling units. Houses with no off-street parking are existing non-conforming.

The bike lanes will make is safer to turn onto North Main Street. Sometimes, vehicles parked on North Main Street obstruct the view of oncoming traffic.

It would be ideal if the bike lanes extend to Franklin Street. It would bring people closer to downtown.

Very truly yours,

George Chin
Zoning Official



PARKING FOR
405-407 N. MAIN ST

Subsection 19-2-7 Connection Charge.

a. Whenever a service connection to a water or sewer main is made, ~~or when a property is redeveloped and/or an increase in water or sewage usage is requested,~~ the owner of the property for whose benefit the connection is made shall pay a charge therefor. ~~For purposes of this section, the term "redeveloped" shall include, but not be limited to, circumstances where the use of a property is changed or the intensity of the use of a property is increased.~~ A connection unit, which shall be the basic unit upon which user fees and rates are established, shall be equivalent to usage of 300 gallons per day (g.p.d.). Each dwelling unit shall be assigned one (1) water and (1) sewer connection unit. The number of water and sewer connection units to be assigned to each business unit, excluding industrial users, shall be based on the projected flow for such unit calculated in accordance with N.J.A.C. 7:14A-23.3. A nonresidential user shall be entitled to use the amount of water or sewer capacity, in gallons per day, that was obtained though the payment of connection fees, as well as such additional capacity actually used by its building or unit without having undergone a physical or operational change for which a building permit, site plan, subdivision, variance or other municipal approval was required. An application for additional capacity shall be made by any existing nonresidential user whenever there is an increase in the estimated projected water or sewer usage for any existing building or unit resulting from any physical operational change for which a building permit, site plan, subdivision, variance or other municipal approval is required. A connection fee shall be charged to the user based upon the increase in estimated sewer usage associated with the aforesaid physical or operational change.For each connection unit, a connection fee shall be paid as follows:

1. Water Connection Fee: $4,232.00

2. Sewer Connection Fee: $2,177.00

Connection fees shall be paid at the rate in effect at the time that the connection is made. The fee shall be due and payable upon presentation of the approved application to the Department of Public Works, who shall issue the permit upon receipt of the fee. Payment shall be made prior to the issuance of a temporary or regular certificate of occupancy. All such fees collected by the Public Works Department shall be turned over by that Department to the Borough Treasurer on a daily basis. b. If the Borough finds it necessary to make a new connection with the water or sewer main in front of any property for the benefit of the property, the connection shall be deemed necessary for the proper functioning of the water and sewer utility system in connection with service to the property, and if the fee aforesaid shall not be paid, the stated fee shall be a lien upon the house, tenement, building or lot until paid and satisfied and, after notice thereof by registered mail to the owner, shall carry interest at the rate of eight (8%) percent until paid and satisfied. c. The property owner shall be responsible for the cost of installation and repair of sewer and water lines as follows:

1. Water lines: from (but not including) the curb stop located in the Borough right-of-way to the house, tenement, building, structure or lot, or if there is no curb stop, from a point two (2) feet beyond the edge of the Borough's cartway to the house, tenement, building, structure or lot. 2. Sewer lines: from a point two (2) feet beyond the edge of the Borough's cartway to the house, tenement, building, structure or lot. The connection charges shall be in accordance with the foregoing paragraphs a.1 through a.4., inclusive. Prior to any such installation or repair, the property owner shall coordinate such activity with the Superintendent of the Public Works Department, and shall obtain any required permits. Each such

owner shall indemnify and save harmless the Borough from any and all loss or damage that may be occasioned, directly or indirectly, as a result of construction or repair of such sewer or water lines.

(1991 Code § 227-13; Ord. No. 820 §1; Ord. No. 2002-24; Ord. No. 2003-18; Ord. No. 2004-07; Ord. No. 2005-05; Ord.No. 2006-11; Ord. No. 2007-03; Ord. No. 2008-08; Ord. No. 2009-07; Ord. No. 2010-10)

Resolution 2019-168

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE – MCD FINE HOMES (565 NORTH MAIN STREET)

WHEREAS, on June 7, 2018, McD Fine Homes posted a performance guarantee with the Borough of Hightstown in the amount of $11,117.64 in the form of cash, along with escrow monies relative to work 565 North Main Street Block 2/Lot 19.01; and

WHEREAS, McD Fine Homes has requested the release of said performance bond and escrow; and

WHEREAS, the Borough Engineer has inspected the project and has approved said project; and

WHEREAS, the Planning Board Secretary has professional bills due in excess of monies held in the escrow account; and

WHEREAS, the applicant has requested that funds from the performance guarantee be used to supplement the deficiency in the escrow account; and

WHEREAS, the total amount due to pay the escrow balance in full is $3,113.59; and

WHEREAS, the Borough Council approves the waiving of a two-year maintenance guarantee; and

WHEREAS, the release of the performance guarantee and escrow funds are subject to payment of all outstanding fees and accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Clerk is authorized and directed to release to McD Fine Homes the performance guarantee held relative to the Planning Board application as detailed herein.
2. The Finance Officer is authorized and directed to release to McD Fine Homes the cash performance guarantee less $3,113.59 due to the escrow account.
3. A certified copy of this Resolution shall be provided to the following:
   a. McD Fine Homes
   b. Hightstown Borough Finance
   c. Sandy S. Belan, Planning Board Secretary
   d. Carmela Roberts, Borough Engineer

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

The Borough of Hightstown
Planning Board
156 Bank St, Hightstown, New Jersey 08520
609-490-5100, extension 617

August 27, 2019

Ryan Deverin
MCD Fine Homes
70 South Main St., Suite 2B
Cranbury, NJ 08512

RE: Escrow Account - Application No. 2018-02
565 North Main St., Block 2, Lot 19.01

Dear Mr. Deverin:

The current balance in the MCD Fine Homes (Application 2018-02) escrow account is $72.41 (statement attached). Please see the attached invoice.

Please remit an additional escrow deposit of **$3,200** as soon as. No other funds will be released until all escrow funds for professionals are paid in full.

INVOICE/DATE	PROFESSIONAL	AMOUNT
#2723, 6/15/19	Roberts Engineering Group	$2,849.00
#2812, 7/27/19	Roberts Engineering Group	$337.00
TOTAL AMOUNT		$3,186.00

If you have any questions regarding the escrow account, please feel free to contact me.

Thank you,

Sandy Belan

Sandy Belan
Planning Board Secretary

Attachments

Project Id: 201802
Category Id: OTHER

Project Name: PRELIMINARY FINAL MINOR SUBDIV

Statement Date Range: 01/01/17 to 09/11/19
Project Status: Active

MCD FINE HOMES
70 SOUTH MAIN ST SUITE 2B
CRANBURY NJ 08512

Block: 2
Lot: 19.01
Qual:

Date	Type			Description		Amount	Balance
				Opening Balance:			0.00
06/08/18	Deposit	Meth:		#136 Escrow McD Fine Homes/Bl 2/L 19.01		555.88	555.88
08/08/18	Deposit	Meth:		Escrow #170/Deverin, 565 N. Main St.		500.00	1,055.88
08/21/18	Expenditure	PO 18-01005	1	#1799/rev plot plan/prep ltr	Pd	447.00-	608.88
09/05/18	Expenditure	PO 18-01217	1	Review plot plan/ltr/PG ltr.	Pd	396.50-	212.38
11/06/18	Expenditure	PO 18-01528	1	#73101, tree issue	Pd	82.50-	129.88
06/20/19	Deposit	Meth:		#182 - additional escrow funds		600.00	729.88
07/16/19	Expenditure	PO 19-00898	1	Rev plot plans, prepare CO	Pd	584.00-	145.88
08/07/19	Expenditure	PO 19-00993	1	R. Deverin/565 N. Main-tree	Pd	73.47-	72.41

Total Transactions:

Opening Balance:	0.00
Deposits:	1,655.88
Adjustments:	0.00
Developer Interest:	0.00
Expenditures:	1,583.47
Unencumbered Balance:	72.41
Encumbrances:	0.00
Closing Balance:	72.41

* Denotes Transaction that is not included in Balance. The Transaction was previously incurred and billed.

Engineer Invoice- $3,186
outstanding

Total Engineer + Planning fees for project.
$4,769.47

Ordinance 2019-13

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED "ZONING", SECTION 28-3, ENTITLED "DISTRICTS ESTABLISHED; ZONING MAP", SUBSECTION 28-3-13 ENTITLED "CC-1 CENTRAL COMMERCIAL DISTRICT" AND SUBSECTION 28-3-14 ENTITLED "CC-2 CENTRAL COMMERCIAL DISTRICT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to Establish a new district known as the DTC Downtown Core; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled "Zoning", Section 28-3, entitled "Districts Established; Zoning Map", Subsection 28-3-13, entitled "CC-1 Central Commercial District" and Subsection 28-3-14 entitled "CC-2 Central Commercial District", is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-13 **~~CC-1 Central Commercial District.~~** **DTC Downtown Core**

The purpose and intent is to eliminate the CC-1 Central Commercial District and the CC-2 Central Commercial District and to establish a new district known as the DTC Downtown Core.

a. Permitted Uses. In the ~~CC-1 Central Commercial District~~ **DTC Downtown Core**, the following uses, and no others, shall be permitted:

1. Principal Uses:

(a) ~~Retailing~~ Retail sales and services within a completely enclosed building.

(b) Personal and business services within a completely enclosed building.

(c) Offices.

~~(d) Houses of worship.~~

(e) Public facilities, including public parking facilities.

(f) Child care centers.

(g) Bars and taverns.

(h) Restaurants and other places to eat and drink, but not including establishments with drive-throughs. ~~drive-through or fast food type establishments.~~

(i) Banks and financial institutions.

(j) Newspaper and other publishing facilities.

~~(k) Funeral parlors.~~

(l) ~~Residential dwelling units~~ Apartment dwellings as upper floor use of buildings containing above permitted principal uses.

(m) Planned commercial developments subject to regulations in subsection 28-10.14

2.Accessory Uses:

(a) Signs.

(b) Parking facilities.

(c) Fences, walls and landscaping.

(d) Amusement machines, subject to the licensing and regulation provisions of Chapter IV, General Licensing, Section 4-7, Amusement Machines of the Code of the Borough of Hightstown.

(e) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

b. Other Restrictions.

1. Lot Area. A lot area of not less than two thousand (2,000) square feet shall be required.

2. Lot Width. A lot width of not less than twenty (20') feet shall be required.

3. Lot Depth. A lot depth of not less than fifty (50') feet shall be required.

4. Front Yard. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.

5. Side Yards. None shall be required, except that building locations shall comply with Borough requirements for providing adequate sight triangles.

6. Rear Yard; Principal Buildings. There shall be a rear yard not less than ten (10') feet deep.

7. Rear Yard; Accessory Buildings. There shall be a rear yard not less than three (3') feet deep behind accessory buildings.

8. Height. The maximum height shall be three (3) stories or fifty-five (55') feet.

9. Coverage. No building shall cover more than ninety (90%) percent of the lot.

10. Parking. Parking shall be provided in accordance with subsection 28-10.10. Parking is not required for individual uses situated within ~~seventy-five~~ ~~(75')~~ three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.

11. Signs. Signs for individual business establishments shall be permitted~~, provided that:~~ in accordance with subsection 29-18.

> ~~(a) The total area of all signs shall not exceed two (2) square feet for each foot of building frontage but shall not exceed a maximum of forty (40) square feet.~~
>
> ~~(b) No sign shall exceed two (2') feet in height.~~
>
> ~~(c) Such sign shall be applied flat against a wall and shall not project beyond the side or top of the wall to which it is affixed nor project out more than eight (8") inches in front of such wall.~~
>
> ~~(d) All bare incandescent light sources (neon lights shall not be considered as such) and immediately adjacent reflecting surfaces shall be shielded from view. Flashing, moving, intermittently illuminating signs, reflection signs or signs painted in luminous materials that glow in the dark and advertising devices shall be prohibited.~~
>
> ~~(e) Not more than one (1) sign shall be permitted for each tenant on the premises on each wall fronting on a street.~~

12. Sight Triangles. The regulations for sight triangles shall be in accordance with subsection 28-10-8. ~~the same as for the R-1 District. (1991 Code §§ 223-20, 223-21; Ord. No. 93-852; Ord. No. 860; Ord. No. 2013-13)~~

13. Residential District Buffer. For lots which adjoin a residential district, a buffer area of at least ten (10') feet shall be provided, and the buffer area shall be landscaped to provide for continuous, year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10-4. The fence shall be provided only to supplement necessary landscaping.

~~Subsection 28-3-14 CC-2 Central Commercial District.~~

~~a. Permitted Uses. In the CC-2 Central Commercial District, the following uses, and no others, shall be permitted:~~

~~1. Principal uses.~~

~~(a) Any principal use permitted in the CC-1 District.~~

~~(b) Retailing and distribution facilities related to carpentry, electrical, masonry, and plumbing services with only incidental outdoor operations.~~

~~(c) Planned commercial developments subject to regulations in subsection 28-10.14.~~

~~(d) Motor vehicle service stations subject to restrictions of subsection 28-10.11.~~

~~2. Accessory Uses. All accessory uses permitted in the CC-1 District.~~

~~b. Other Restrictions.~~

~~1. Lot Area. A lot area of not less than ten thousand (10,000) square feet shall be required.~~

~~2. Lot Width. A lot width of not less than fifty (50') feet shall be required.~~

~~3. Lot Depth. A lot depth of not less than one hundred (100') feetshall be required.~~

~~4. Front Yard. None shall be required except for sight triangles.~~

~~5. Side Yards. A minimum side yard often (10') feet shall be provided for each side yard.~~

~~6. Rear Yard. The minimum rear yard shall be twenty-five (25') feet.~~

~~7. Sight Triangles. Sight triangles shall be provided for corner lots in accordance with subsection 28-10.8.~~

~~8. Lot Coverage. Total lot coverage of all buildings shall not exceed thirty-five (35%) percent of the gross lot area. Total lot coverage by all structures and other lot improvements shall not exceed eighty (80%) percent.~~

~~9. Height. The maximum height shall be three (3) stories, not to exceed forty (40') feet.~~

~~10. Residential District Buffer. For lots which adjoin a residential district, a buffer area of at least ten (10') feet shall be provided, and the buffer area shall be landscaped to provide for continuous, year-round visual screening of the property. The buffer area may contain a fence provided in accordance with subsection 28-10.4 but the fence shall be provided only to supplement necessary landscaping.~~

~~11. Off-Street Parking. Parking for individual uses shall be provided in accordance with subsection 28-10.10~~

~~12. Signs. As permitted for the CC-1 District. (Ord. No. 93-852)~~

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

___________________________	____
DEBRA L. SOPRONYI MUNICIPAL CLERK	LAWRENCE D. QUATTRONE MAYOR

Ordinance 2019-14

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED "ZONING", SECTION 28-3, ENTITLED "DISTRICTS ESTABLISHED; ZONING MAP", SUBSECTION 28-3-16 ENTITLED "R-PO RESIDENTIAL PROFESSIONAL OFFICE DISTRICT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Council of the Borough of Hightstown wish to amend chapter 28 of the the Revised General Ordinances to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway; and

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 28, entitled "Zoning", Section 28-3, entitled "R-PO Residential Professional Office District", is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-16 ~~R-PO Residential Professional Office District.~~ DTG Downtown Gateway

The purpose and intent is to eliminate the R-PO Residential Professional Office District and to establish a new district known as the DTG Downtown Gateway.

a. Permitted Uses. In the ~~R-PO District~~ DTG Downtown Gateway, the following uses, and no others, shall be permitted:

1. Principal Uses. ~~Permitted principal uses include all principal uses permitted in the R-1 Residential District, and professional offices Provided, however, that the following uses are expressly excluded from the RPO District as permitted uses:~~
~~(a) Places of Worship;~~

~~(b) Public facilities;~~

~~(c) Public utility uses;~~

~~(d) Hospitals, sanitariums and nursing homes;~~

~~(e) Cemeteries;~~

~~(f) Agricultural and horticultural uses; and~~

~~(g) Private and public schools.~~

(a) Detached single-family dwellings.

(b) Restaurants and other places to eat and drink, but not including establishments with drive-throughs.

(c) Retail sales and services within a completely enclosed building.

(d) Personal and business services within a completely enclosed building.

(e) Performing arts companies.

(f) Offices.

(g) Child care centers.

(h) Tutoring centers.

(i) Financial institutions.

(j) Apartment dwellings as upper floor use or rear part of buildings containing adjacent and / or above principal uses.

2. Accessory Uses & Structures. ~~For residential use, the accessory uses shall be as permitted in the R-1 District. For professional office use, accessory uses shall be as permitted in the CC-1 District.~~
(a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.

(b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing for swimming pools are in accordance with Subsection 28-10-5.

(d) Signs.

(e) Fences, walls and landscaping in accordance with Subsection 28-10-4 as they pertain to Residential Districts.

(f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot in accordance with Subsection 28-10-4.

(g) Satellite dishes, subject to the restrictions and requirements set forth in Subsection 28-10-18.

~~3. In the case of an application for a professional office use where the existing lot size does not conform to the minimum 14,000 square feet required under §28-3-16.2(a), the applicant shall require a Conditional Use Approval pursuant to N.J.S.A. 40:55D-67. In reviewing a Conditional Use application under this subsection, the Planning Board shall consider the following:~~
~~(a) Whether sufficient on-site parking is available pursuant to Borough requirements.~~

~~(b) Whether the proposed on-site lighting is appropriate for the use and does not adversely impact adjacent properties and uses.~~

~~(c) Whether suitable landscaping and buffering are proposed.~~

~~(d) Whether adequate storm water controls are proposed for the site.~~

~~(e) Whether sewer and water facilities are available to serve the site.~~

~~(f) All other provisions of Subsection 28-3-16.2.(b)-(n) shall apply as a minimum.~~

b. Other Restrictions.

1. No existing houses / buildings shall be structurally altered in a manner that is visible to the public domain without an architectural review. Any façade renovations or new construction that is visible to the public should be consistent with the character of the surrounding neighborhood.

~~1.~~ 2. Area, yard, and other standards for residential use shall conform to R-4 Residential District requirements.

~~2. For professional office use, the following standards and regulations shall apply:~~

(a) ~~Lot area. A lot area of not less than fourteen thousand (14,000) square feet shall be required.~~

~~(b) Lot width. A lot width of not less than one hundred (100') feet shall be required.~~

~~(c) Lot depth. A lot depth of not less than one hundred fifty (150') feet shall be required.~~

~~(d) Front yard. The front yard shall meet the R-4 Residential District requirements.~~

~~(e)~~ 3. Height. The maximum height shall be two and one-half (2.5) stories~~,~~ and not to exceed thirty-five (35') feet.

~~(f)~~ 4. Lot coverage. ~~The total lot coverage of all buildings shall not exceed thirty (30%) percent.~~ The total lot coverage of all structures and site improvements shall not exceed seventy (~~70~~80%) percent.

~~(g)~~ 5. Side yards. A minimum side yard of ten (10') feet shall be provided for each side yard.~~ For corner lots, the side yard setback shall be increased to twenty (20') feet.~~

~~(b)~~

~~(h)~~ 6. Rear yard. The minimum rear yard shall be thirty-five (~~35'~~20') feet.

~~(i)~~ 7. Landscaping and buffers. All portions of the lot not used for building, parking or other site improvements shall be suitably landscaped with lawn, shrubs, trees, etc. Lot lines which abut lots with residential use or residential zone lines shall provide a landscape buffer strip at least ~~ten (10')~~ five (5) feet in width and the buffer strip shall be suitably landscaped to provide a continuous year-round visual screening of the property. The buffer area may contain a fence provided said fence is in accordance with subsection 28-10~~.~~ 4.~~, but the fence shall be provided only to supplement necessary landscaping.~~

~~(j)~~ 8. Lot access. Vehicular access serving professional office uses established or expanded under this section on the south side of Franklin Street shall be prohibited to and/or from Clinton Street or Cole Avenue. Existing vehicular access to Clinton Street and Cole Avenue serving existing residential or professional office uses may be continued.

~~(k) Residential use. To maintain a stock of affordable housing in the Borough, professional office use development which occurs through conversion of an existing residential structure shall maintain a minimum of one (1) residential unit in the structure and the minimum size of the unit shall be eight hundred (800) square feet.~~

~~(l)~~ 9. Parking. See subsection 28-10~~.~~10, Off-Street Parking and Off-Street Loading Facilities. Parking is not required for individual uses situated within three hundred (300') feet of a public facility or designated private parking facility subject, however, to demonstration that the facility has adequate parking to accommodate the individual use.

~~(m)~~ 10. Signs. As permitted by ~~Chapter 29~~ Subsection 29-17 of the Revised Borough Ordinances and in accordance with a signage plan submitted as part of a site plan application.

~~(n)~~ 11. Sight triangles. Sight triangles shall be provided in accordance with subsection 28-10~~.~~-8.

~~(o) Site Plan review shall be required for all applications for all new professional office uses in the RPO District. (1991 Code §§ 233-22, 233-23; Ord. No. 93-852; Ord. No. 2003-25)~~

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI MUNICIPAL CLERK	LAWRENCE D. QUATTRONE MAYOR

Resolution 2019-169

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,833,138.54 from the following accounts:

Current		$1,737,884.33
W/S Operating		21,980.52
General Capital		27,851.40
Water/Sewer Capital		43,406.40
Grant		0.00
Trust		1,927.89
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		88.00
Total		$1,833,138.54

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First to Last   Rcvd: Y   Held: Y   Aprv: N
Format: Detail without Line Item Notes   Bid: Y   State: Y   Other: Y   Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A1014 APPROVED FIRE PROTECTION, INC.									
19-01273 08/26/19 EXPLOSION METERS Q00012292									
1 GAS METER CALIBRATION	121.46	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
2 O2 SENSOR	330.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
3 LEL SENSOR	120.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
4 MAX XT THIN FILTER FOR SVC	6.40	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
5 THICK FILTER FOR SVC USE ONLY	6.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
6 LABOR-SVC INSTALLATION GAS	89.52	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
7 FREIGHT - ESTIMATED	18.94	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/26/19	09/11/19		IN00035033	N
	692.32								
Vendor Total:	692.32								
BANK0005 BANK OF AMERICA									
19-01339 09/09/19 KEN LEWIS 8/1/19-8/31/19									
1 KEN LEWIS 8/1/19-8/31/19	386.98	9-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	09/09/19	09/11/19		5289	N
19-01340 09/09/19 DEBRASOPRONYI 8/1-8/31/19 3938									
1 AMAZON NNO	59.79	T-12-56-286-000-864	B NATIONAL NIGHT OUT - POLICE	R	09/09/19	09/11/19		3938	N
2 AMAZON NNO	122.26	T-12-56-286-000-864	B NATIONAL NIGHT OUT - POLICE	R	09/09/19	09/11/19		3938	N
4 SHERWIN WILLIAMS CULTURAL ARTS	79.77	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	09/09/19	09/11/19		3938	N
5 SHERWIN WILLIAMS CULTURAL ARTS	392.53	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	09/09/19	09/11/19		3938	N
6 SHERWIN WILLIAMS CULTURAL ARTS	13.93	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	09/09/19	09/11/19		3938	N
7 ATLANTIC AERIALS CULTURAL ARTS	914.61	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	09/09/19	09/11/19		3938	N
8 PAINT 2 SMILE CULTURAL ARTS	100.00	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	09/09/19	09/11/19		3938	N
9 QUICKBOOKS TRANS PG0243746976	2,388.00	9-01-20-140-001-060	B Internet Services and Web Services	R	09/09/19	09/11/19		3938	N
10 ATLANTIC AERIALS CULTURAL ARTS	75.00-	T-12-56-286-000-889	B RESERVE FOR CULTURAL ARTS DONATIONS	R	09/09/19	09/11/19		3938	N
	3,995.89								
Vendor Total:	4,382.87								
B0065 BROWNELLS, INC									
19-01231 08/20/19 HPD AMMO SUPPLIES									
1 HPD AMMO SUPPLIES	615.00	9-01-25-240-001-117	B Ammunition & Target Practice	R	08/20/19	09/11/19		18000145.00	N

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B0065 BROWNELLS, INC	Continued								
19-01231 08/20/19 HPD AMMO SUPPLIES		Continued							
2 HPD AMMO SUPPLIES	347.52	9-01-25-240-001-117	B Ammunition & Target Practice	R	08/20/19	09/11/19		18000145.00	N
3 HPD AMMO SUPPLIES	51.80	9-01-25-240-001-117	B Ammunition & Target Practice	R	08/20/19	09/11/19		18000145.00	N
	1,014.32								
Vendor Total:	1,014.32								
CGPH0005 CGP&H									
19-01329 09/06/19 GRANT WRITING AND CONSULT SVCS									
1 GRANT WRITING AND CONSULT SVCS	6,695.00	9-01-20-136-001-028	B Grant Writing/Administration	R	09/06/19	09/11/19		36534	N
Vendor Total:	6,695.00								
C0742 CHARLES SOLANA & SONS									
19-00916 07/01/19 HOOD CERTIFICATION/SERVICE									
1 CERTIFICATION OF LAMINAR FLOW	90.00	9-09-55-501-002-518	B Service Contracts - AWWTP	R	07/01/19	09/11/19		189130	N
Vendor Total:	90.00								
CLARK005 CLARKE CATON HINTZ									
19-01304 09/04/19 #76050, 8/13/19/zoning ord.									
1 #76050, 8/13/19/zoning ord.	83.56	9-01-21-180-001-105	B General Planning-Consulting	R	09/04/19	09/11/19		76050	N
Vendor Total:	83.56								
COMCA005 COMCAST BUSINESS									
19-01296 09/03/19 OAK LN 8499 05 244 0157826									
1 OAK LN 8499 05 244 0157826	107.97	9-09-55-501-002-545	B Internet Services	R	09/03/19	09/11/19		499052440157826	N
19-01345 09/10/19 8499 05 243 0036659 OFC 1 BANK									
1 8499 05 243 0036659 OFC 1 BANK	141.85	9-01-20-140-001-060	B Internet Services and Web Services	R	09/10/19	09/11/19		499052430036659	N
Vendor Total:	249.82								

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CONCE005 CONCENTRA MEDICAL CENTERS									
19-01300 09/04/19 PHYSICAL EXAM - N MITCHELL									
1 PHYSICAL EXAM - N MITCHELL	138.00	9-01-26-290-001-093	B Employee Physicals/Drug Tests	R	09/04/19	09/11/19		511915345	N
Vendor Total:	138.00								
DAVID015 DAVID L BARGER ARCHITECTS INC									
19-01351 09/11/19 ADA ASSESSMENT 230 MERCER ST									
1 ADA ASSESSMENT 230 MERCER ST	409.50	C-04-55-883-000-447	B ACQ OF YMCA BUILDING 2018-12 SOFT COST	R	09/11/19	09/11/19		190701	N
Vendor Total:	409.50								
E0576 EAST WINDSOR REGIONAL SCHOOL									
19-01209 08/16/19 JULY 2019 FUEL USE									
1 JULY 2019 FUEL USE - FIRE	204.56	9-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	08/16/19	09/11/19		JULY 2019	N
2 JULY 2019 FUEL USE - POLICE	1,171.13	9-01-31-460-001-145	B Motor Fuel - Police	R	08/16/19	09/11/19		JULY 2019	N
3 JULY 2019 FUEL USE - 1ST AID	94.62	9-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	08/16/19	09/11/19		JULY 2019	N
4 JULY 2019 FUEL USE - GARBAGE	751.04	9-01-31-460-001-147	B Motor Fuel - Public Works	R	08/16/19	09/11/19		JULY 2019	N
5 JULY 2019 FUEL USE - STREETS	668.40	9-01-31-460-001-147	B Motor Fuel - Public Works	R	08/16/19	09/11/19		JULY 2019	N
6 JULY 2019 FUEL USE - PARKS	85.34	9-01-31-460-001-147	B Motor Fuel - Public Works	R	08/16/19	09/11/19		JULY 2019	N
7 JULY 2019 FUEL USE - WATER	71.47	9-09-55-501-001-512	B Motor Fuel	R	08/16/19	09/11/19		JULY 2019	N
8 JULY 2019 FUEL USE - SEWER	110.01	9-09-55-501-002-512	B Motor Fuel	R	08/16/19	09/11/19		JULY 2019	N
9 JULY 2019 FUEL USE - CONSTRUC	16.97	9-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	08/16/19	09/11/19		JULY 2019	N
10 JULY 2019 FUEL FACILITY FEE	120.00	9-01-31-460-001-144	B Upgrades to Fueling Facility	R	08/16/19	09/11/19		JULY 2019	N
	3,293.54								
Vendor Total:	3,293.54								
FIREA005 FIRE APPARATUS REPAIR, INC.									
19-01157 08/13/19 REPAIR ESTIMATE 19-227									
1 REPAIR ESTIMATE 19-227	2,018.50	9-01-26-315-001-133	B Vehicle Maint. - Fire Dept.	R	08/13/19	09/11/19		15040	N
2 SHIPPING	26.00	9-01-26-315-001-133	B Vehicle Maint. - Fire Dept.	R	09/04/19	09/11/19		15040	N
	2,044.50								
19-01299 09/04/19 REPAIRS-OUTRIGGER MICRO SWITCH									
1 MICRO SWITCH TO OEM SPECS	198.00	9-01-25-252-002-121	B Preventive Maintenance	R	09/04/19	09/11/19		15045	N
2 SHIPPING	25.00	9-01-25-252-002-121	B Preventive Maintenance	R	09/04/19	09/11/19		15045	N

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FIREA005 FIRE APPARATUS REPAIR, INC.	Continued								
19-01299 09/04/19 REPAIRS-OUTRIGGER MICRO SWITCH		Continued							
3 LABOR	92.00	9-01-25-252-002-121	B Preventive Maintenance	R	09/04/19	09/11/19		15045	N
	315.00								
19-01305 09/04/19 PRIMER REPAIR ENG 41									
1 PRIMER REPAIR ENG 41	230.00	9-01-25-252-002-121	B Preventive Maintenance	R	09/04/19	09/11/19		15041	N
Vendor Total:	2,589.50								
G1077 GEORGE S. COYNE CO., INC.									
19-00057 01/16/19 RES 2018-220 FLUORIDE		B							
9 318679 dated 7/2/19	846.21	9-09-55-501-001-528	B Fluorosilic Acid-	R	07/18/19	09/11/19		318679	N
19-00058 01/16/19 RES 2018-222 HYDRATED LIME		B							
9 INV 318678 DATED 8/2/19	1,103.50	9-09-55-501-001-527	B Calcium Hydroxide - Lime	R	05/28/19	09/11/19		318678	N
19-00128 01/29/19 RES 2018-224 SODIUM BICARBONAT		B							
9 INV 317758 DATED 7/23/19	2,300.65	9-09-55-501-002-552	B Sodium Bicarbonate	R	01/29/19	09/11/19		317758	N
Vendor Total:	4,250.36								
G0038 GOLD TYPE BUSINESS MACHINE									
19-01036 07/15/19 E-TICKET BILLING 2ND QUARTER									
1 E-TICKET BILLING 2ND QUARTER	3,045.70	9-01-25-240-001-130	B Police E-Ticket	R	07/15/19	09/11/19		0000020414	N
Vendor Total:	3,045.70								
GOODF005 GOODFELLAS EXTREME DETAILING									
19-01319 09/05/19 HPD VEHICLE MAINTENANCE									
1 HPD VEHICLE MAINTENANCE	560.00	9-01-26-315-001-131	B Vehicle Maint. - Police	R	09/05/19	09/11/19		302	N
Vendor Total:	560.00								

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H0048 HIGHTS REALTY LLC									
19-01326 09/06/19 SEPTEMBER RENT FOR HPD									
1 SEPTEMBER RENT FOR HPD	4,234.65	9-01-26-310-001-025	B Building Rental	R	09/06/19	09/11/19		SEPTEMBER 2019	N
Vendor Total:	4,234.65								
J0378 J.W. KENNEDY & SON INC WELDING									
19-01200 08/16/19 MONTHLY CYLINDER RENTALS									
1 INV. 1685107 - CYLINDER RENTAL	12.00	9-01-26-290-001-050	B DPW Work Equipment	R	08/16/19	09/11/19		1685107	N
2 INV. 1689158 - CYLINDER RENTAL	12.00	9-01-26-290-001-050	B DPW Work Equipment	R	08/16/19	09/11/19		1689158	N
	24.00								
Vendor Total:	24.00								
J0257 JCP&L									
19-01301 09/04/19 MASTER ACCOUNT 8/26/19									
1 125 S MAIN 100 008 438 010	13.08	9-01-31-430-001-071	B Electric-Borough Hall	R	09/04/19	09/11/19		95008143587	N
2 MAIN&STOCKTON 100 008 438 283	25.81	9-01-31-430-001-071	B Electric-Borough Hall	R	09/04/19	09/11/19		95008143587	N
3 RT33&MAXWELL 100 008 482 018	24.48	9-01-31-430-001-071	B Electric-Borough Hall	R	09/04/19	09/11/19		95008143587	N
4 FRANKLIN&MAIN 100 010 898 904	28.79	9-01-31-430-001-071	B Electric-Borough Hall	R	09/04/19	09/11/19		95008143587	N
5 148 N MAIN 100 012 487 714	536.67	9-01-31-430-001-071	B Electric-Borough Hall	R	09/04/19	09/11/19		95008143587	N
6 FIREHOUSE 100 012 487 862	1,035.99	9-01-31-430-001-072	B Electric-Fire House	R	09/04/19	09/11/19		95008143587	N
7 B HALL EQUIP OUTLET OAK LN	28.18	9-09-55-501-002-504	B Electricity	R	09/04/19	09/11/19		95008143587	N
	1,693.00								
19-01344 09/10/19 MASTER 200 000 055 315 8/30/19									
1 100 008 482 778 MAXWELL AVE	21.03	9-09-55-501-002-504	B Electricity	R	09/10/19	09/11/19		95008154227	N
2 100 009 294 701 WESTERLEA AVE	17.60	9-09-55-501-001-504	B Electricity	R	09/10/19	09/11/19		95008154227	N
3 100 009 296 102 SPRINGCREST DR	15.04	9-09-55-501-002-504	B Electricity	R	09/10/19	09/11/19		95008154227	N
4 100 012 445 746 BANK ST	4,053.48	9-09-55-501-001-504	B Electricity	R	09/10/19	09/11/19		95008154227	N
5 100 012 529 309 OAK LN	6,886.23	9-09-55-501-002-504	B Electricity	R	09/10/19	09/11/19		95008154227	N
	10,993.38								
19-01347 09/10/19 ELECTRIC 8/2/19-9/3/19									
1 100 029 000 310 156 BANK ST	569.89	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100029000310	N
2 100 051 508 677 MAIN ST	162.02	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100051508677	N
3 100 051 508 750 STOCKTON ST	182.67	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100051508750	N
4 100 079 096 689 GRANT ST PARK	3.39	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100079096689	N

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J0257 JCP&L	Continued								
19-01347 09/10/19 ELECTRIC 8/2/19-9/3/19		Continued							
5 100 100 104 247 MAIN ST	30.66	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100100104247	N
6 100 072 968 868 ROGERS&MERCER	69.73	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100072968868	N
7 100 086 395 041 0 STOCKTON	32.05	9-01-31-435-001-075	B Street Lighting	R	09/10/19	09/11/19		100086395041	N
8 100 081 608 240 N MAIN ST	52.64	9-09-55-501-001-504	B Electricity	R	09/10/19	09/11/19		100081608240	N
9 100 131 110 379 230 MERCER ST	104.95	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100131110379	N
10 100 077 953 188 BANK ST PARK	3.16	9-01-31-430-001-071	B Electric-Borough Hall	R	09/10/19	09/11/19		100077953188	N
	1,211.16								
19-01348 09/10/19 100 059 701 167 8/6-9/4/19									
1 100 059 701 167 8/6-9/4/19	21.13	9-09-55-501-001-504	B Electricity	R	09/10/19	09/11/19		100059701167	N
Vendor Total:	13,918.67								
JSHIN005 JSH INTERNATIONAL, LLC									
19-01279 08/28/19 PRODEX QUOTE									
1 30 DAY SUPPLY OF BAE IN 64OZ	675.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/28/19	09/11/19		1187	N
Vendor Total:	675.00								
L0205 LANGUAGE LINE SERVICES									
19-00980 07/11/19 INTERPRETER ACCT 9020510354									
1 INTERPRETER ACCT 9020510354	2.91	9-01-20-176-000-111	B Interpretor/Outside Help	R	07/11/19	09/11/19		4593211	N
Vendor Total:	2.91								
MWCOM005 M & W COMMUNICATIONS, INC.									
19-00700 05/16/19 ESTIMATE 6483 DATED 5/8/19									
1 PAGER BATTERIES	92.50	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	05/16/19	09/11/19		304330	N
2 SHIPPING	13.77	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	09/09/19	09/11/19		304330	N
	106.27								
Vendor Total:	106.27								
M1076 MCMANIMON, SCOTLAND & BAUMANN									
19-01297 09/03/19 PROF SVCS INV 163434 7/22/19									
1 BOND ORD VAR IMP TO W/S UTIL	600.00	C-08-55-951-001-541	B WATER MAINS/SEWER IMP STOCKTON & FORMAN	R	09/03/19	09/11/19		163434	N

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M1076 MCMANIMON, SCOTLAND & BAUMANN Continued									
19-01297 09/03/19 PROF SVCS INV 163434 7/22/19		Continued							
2 BOND ORD NEW MUNICIPAL COMPLEX	600.00	C-04-55-883-000-447	B ACQ OF YMCA BUILDING 2018-12 SOFT COST	R	09/03/19	09/11/19		163434	N
	1,200.00								
Vendor Total:	1,200.00								
M0180 MCMASTER-CARR									
19-01330 09/06/19 SUCTION STRAINERS									
1 SUCTION STRAINER FOR USE WITH	33.26	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/06/19	09/11/19		14571803	N
2 SUCTION STRAINER WITH BACKFLOW	104.62	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/06/19	09/11/19		14572091	N
3 SUCTION STRAINER FOR USE WITH	33.26-	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/11/19	09/11/19		14607373	N
	104.62								
Vendor Total:	104.62								
M0667 MERCER COUNTY CLERK/RECORDING									
19-01225 08/20/19 RECORDING FEES JULY 2019									
1 DISCHARGE MORTGAGE	11.00	9-01-20-120-001-199	B Miscellaneous	R	08/20/19	09/11/19		A/C #10	N
Vendor Total:	11.00								
M0261 MERCER COUNTY COMMUNITY COLLEG									
19-01235 08/20/19 FIRE FIGHTER 1 JAMIE OROCHENA									
1 FIRE FIGHTER 1 JAMIE OROCHENA	225.00	9-01-25-252-002-042	B Education & Training	R	08/20/19	09/11/19		FA3944	N
Vendor Total:	225.00								
M1083 MIDDLESEX COUNTY FIRE ACADEMY									
19-00629 05/03/19 INV 01-1653-19 MATAMOROS									
1 INV 01-1653-19 MATAMOROS I-300	184.00	9-01-25-252-002-042	B Education & Training	R	05/03/19	09/11/19		01-1653-19 I300	N
Vendor Total:	184.00								

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N0275 NJ LEAGUE OF MUNICIPALITIES									
19-01283 08/28/19 Ad for Stockton & Joseph Insp									
1 RFP for Insp & Adm Eng	360.00	9-01-20-120-001-021	B Advertisements	R	08/28/19	09/11/19		12848DB	N
Vendor Total:	360.00								
NORTH005 NORTH AMER. PIPELINE SVCS, LLC									
19-01177 08/15/19 8 HOUR JET/VAC COLLECTION SYST									
1 8 HOUR JET/VAC COLLECTION	1,450.00	9-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	08/15/19	09/11/19		2938	N
Vendor Total:	1,450.00								
N0021 NORTHERN TOOL & EQUIPMENT CO.									
19-01184 08/15/19 PLANT SUPPLY									
1 ITEM #49153-2956 ABRASIVE	79.98	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/15/19	09/11/19		43213381	N
2 ITEM 520552-2956 100' HOSE	139.99	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/15/19	09/11/19		43167498	N
3 ITEM #520558-2956 NOZZLE KIT	99.99	9-09-55-501-002-503	B Sewer Plant Maintenance	R	08/15/19	09/11/19		43167498	N
4 SHIPPING	0.01	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/04/19	09/11/19		43167498	N
	319.97								
Vendor Total:	319.97								
PEOPL005 PEOPLES PLUMBING LLC									
19-01186 08/15/19 QUARTLEY BACKFLOW PREVENTERS									
1 QUARTERLY BACKFLOW PREVENTERS	375.00	9-09-55-501-002-518	B Service Contracts - AWWTP	R	08/15/19	09/11/19		33502	N
19-01258 08/22/19 BACK FLOW PREVENTER									
1 REBUILD (LABOR) BACK FLOW	225.00	9-09-55-501-002-518	B Service Contracts - AWWTP	R	08/22/19	09/11/19		33503	N
Vendor Total:	600.00								
PETRO005 PETRO KING SERVICE CO., INC.									
19-01293 09/03/19 A/B OPERATOR FOR UST TANK GEN									
1 6 MO A/B OPERATOR FOR UST TANK	750.00	9-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	09/03/19	09/11/19		15182	N

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PETRO005 PETRO KING SERVICE CO., INC.	Continued								
19-01293 09/03/19 A/B OPERATOR FOR UST TANK GEN		Continued							
2 TRAINING FOR SITE SPECIFIC	235.00	9-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	09/03/19	09/11/19		15182	N
	985.00								
Vendor Total:	985.00								
P0044 PSE&G									
19-01346 09/10/19 ACCT 13 014 184 04 ENERGY									
1 140 N MAIN 7341583509	65.87	9-01-31-446-001-143	B Gas/Heat - Fire House	R	09/10/19	09/11/19		503100061564	N
2 148 N MAIN 7341583606	38.30	9-01-31-446-001-070	B Gas Heat - Borough Hall	R	09/10/19	09/11/19		503100061564	N
3 BANK ST 7345183703	17.03	9-09-55-501-001-505	B Gas Service	R	09/10/19	09/11/19		503100061564	N
4 OAK LN 7341583800	675.54	9-09-55-501-002-505	B Gas Service	R	09/10/19	09/11/19		503100061564	N
	796.74								
Vendor Total:	796.74								
REDAR005 RED ARROW TECHNOLOGIES, LLC									
19-01334 09/09/19 MONTHLY TECH SUPPORT SEPT 2019									
1 TECH SUPPORT	1,359.69	9-01-20-140-001-094	B Computer Service & Support	R	09/09/19	09/11/19		3184	N
2 INTERNET & WEB	1,066.94	9-01-20-140-001-060	B Internet Services and Web Services	R	09/09/19	09/11/19		3184	N
3 TECH SUPPORT/INTERNET/WEB	257.96	9-09-55-501-002-530	B Computer Software/Maint/Equip	R	09/09/19	09/11/19		3184	N
4 TECH SUPPORT/INTERNET/WEB	257.96	9-09-55-501-001-530	B Computer Software/Maint/Equip	R	09/09/19	09/11/19		3184	N
	2,942.55								
Vendor Total:	2,942.55								
R0077 ROBERTS ENGINEERING GRP LLC									
19-01303 09/04/19 #2913,8/24/19-Curb inspection									
1 #2913,8/24/19-Curb inspection	88.00	2017-03IF	P 111 ORCHARD AVENUE	R	09/04/19	09/11/19		#2913	N
Vendor Total:	88.00								
W0156 SEARING, WILLIAM									
19-01313 09/05/19 WORK SHOE ALLOWANCE									
1 TRAIL MODEL HIKER WATERPROOF	100.00	9-09-55-501-002-503	B Sewer Plant Maintenance	R	09/05/19	09/11/19		010262965153	N
Vendor Total:	100.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
R0537 STITCHES N INK									
19-01318 09/05/19 INVOICE #12116									
1 J754-JACKET LG BLACK W/GRAY	59.99	9-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/05/19	09/11/19		12116	N
2 J754- JACKET LG BLACK W/GRAY	59.99	9-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/05/19	09/11/19		12116	N
	119.98								
Vendor Total:	119.98								
BLOCK005 TELESYSTEM									
19-01342 09/10/19 INV 13731931 9/1 ACCT 9977943									
1 INV 13731931 9/1 ACCT 9977943	1,173.42	9-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	09/10/19	09/11/19		13731931	N
Vendor Total:	1,173.42								
THINL005 THIN LINE CUSTOM GRAPHICS									
19-01285 08/28/19 SAFETY VESTS Q-HFD82819-001									
1 REGULAR MEMBER SAFTEY VESTS	1,280.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	08/28/19	09/11/19		IN-HFD82819-001	N
2 LINE OFFICER SAFTEY VESTS	224.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	08/28/19	09/11/19		IN-HFD82819-001	N
3 CO IDS & ACCOUNTABILITY TAGS	110.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	08/28/19	09/11/19		IN-HFD82819-001	N
4 GEAR LOCKER PLATES	60.00	9-01-25-252-002-056	B Fire & Other Safety Equipment	R	08/28/19	09/11/19		IN-HFD82819-001	N
	1,674.00								
Vendor Total:	1,674.00								
T0061 TOWNSHIP OF ROBBINSVILLE DPW									
19-01228 08/20/19 HPD VEHICLE MAINTENANCE									
1 HPD VEHICLE MAINTENANCE	35.00	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3321	N
2 HPD VEHICLE MAINTENANCE	671.30	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3323	N
3 HPD VEHICLE MAINTENANCE	797.29	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3324	N
4 HPD VEHICLE MAINTENANCE	124.77	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3326	N
5 HPD VEHICLE MAINTENANCE	89.77	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3327	N
6 HPD VEHICLE MAINTENANCE	70.00	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3328	N
7 HPD VEHICLE MAINTENANCE	377.36	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3353	N
8 HPD VEHICLE MAINTENANCE	1,565.95	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3354	N
9 HPD VEHICLE MAINTENANCE	124.77	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3355	N
10 HPD VEHICLE MAINTENANCE	59.45	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3358	N
11 HPD VEHICLE MAINTENANCE	121.96	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3359	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
T0061 TOWNSHIP OF ROBBINSVILLE DPW Continued									
19-01228 08/20/19 HPD VEHICLE MAINTENANCE		Continued							
12 HPD VEHICLE MAINTENANCE	110.77	9-01-43-515-001-170	B Mechanic Services	R	08/20/19	09/11/19		3370	N
	4,148.39								
Vendor Total:	4,148.39								
V0290 VITAL COMMUNICATIONS INC.									
19-01343 09/10/19 INV V74997 SEPT 19 MONTHLY CHG									
1 INV V74997 SEPT 19 MONTHLY CHG	210.00	9-01-20-150-001-029	B Maintenance Contracts	R	09/10/19	09/11/19		V74997	N
Vendor Total:	210.00								
W0073 WASTE MANAGEMENT OF NJ, INC.									
19-00259 02/25/19 RECYCLING		B							
9 AUG 19RECYCLING 10-41496-33008	4,547.58	9-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	07/18/19	09/11/19		2885679-0502-2	N
Vendor Total:	4,547.58								
W0005 WEB OUTBACK									
19-00987 07/12/19 HANDICAP UNIT BEHIND TAVERN									
1 HANDICAP UNIT BEHIND TAVERN	160.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	07/12/19	09/11/19		65143	N
19-01102 07/25/19 PORTABLE RESTROOM 7/18-8/18/19									
1 PORTABLE RESTROOM 7/18-8/18/19	160.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	07/25/19	09/11/19		65532	N
Vendor Total:	320.00								

Total Purchase Orders: 52 Total P.O. Line Items: 129 Total List Amount: 68,016.24 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	9-01	42,410.33	0.00	42,410.33	0.00	0.00	0.00	42,410.33
	9-09	21,980.52	0.00	21,980.52	0.00	0.00	0.00	21,980.52
	9-21	0.00	0.00	0.00	0.00	0.00	88.00	88.00
Year Total:		64,390.85	0.00	64,390.85	0.00	0.00	88.00	64,478.85
GENERAL CAPITAL	C-04	1,009.50	0.00	1,009.50	0.00	0.00	0.00	1,009.50
WATER/SEWER CAPITAL	C-08	600.00	0.00	600.00	0.00	0.00	0.00	600.00
Year Total:		1,609.50	0.00	1,609.50	0.00	0.00	0.00	1,609.50
TRUST OTHER - FUND #12	T-12	1,927.89	0.00	1,927.89	0.00	0.00	0.00	1,927.89
Total Of All Funds:		67,928.24	0.00	67,928.24	0.00	0.00	88.00	68,016.24

Project Description	Project No.	Rcvd Total	Held Total	Project Total
111 ORCHARD AVENUE	2017-03IF	88.00	0.00	88.00
Total Of All Projects:		88.00	0.00	88.00

Date: September 9, 2019

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 9/16/19**

CURRENT ACCOUNT		**DATE ISSUED**	**PO #**	**CHECK #**	**Amount**
AUILES SANCHEZ		9/9/2019	19-01324	30092	$ 25.41
HAILEY SKOPAS		9/9/2019	19-01295	30093	$ 300.00
ONE CALL CONCEPT		9/9/2019	19-00951	30094	$ 40.80
OLIVIA BARRICK		9/9/2019	19-01291	30095	$ 145.00
PIETRINA A. BRAND		9/9/2019	19-01292	30096	$ 155.00
KELLI A. HAND		9/9/2019	19-01294	30097	$ 215.00
EAST WINDSOR REGIONAL SCHOOL		9/5/2019	19-01298	1445	$ 905,414.00
COUNTY OF MERCER COUNTY TAX		9/5/2019	19-01302	1446	$ 789,178.79
	TOTAL				**$1,695,474.00**
WATER AND SEWER MANUAL					
	TOTAL				**$ -**
ESCROW					
	TOTAL				**$ -**
GENERAL CAPITAL					
ASSUNCAO BROTHERS		9/9/2019	19-00851	6342	$ 9,497.90
REMINGTON & VERNICK ENGINEERS		9/9/2019	19-01321	6343	$ 15,326.00
RICHARD GRUBB & ASSOC		9/9/2019	19-01325	6344	$ 1,481.00
VAN CLEEF ENGINEERING ASSOC		9/9/2019	19-01322	6345	$ 537.00
	TOTAL				**$ 26,841.90**
WATER AND SEWER CAPITAL					
QUAD CONSTRUCTION		9/9/2019	19-01332	5905	$ 42,806.40
	TOTAL				**$ 42,806.40**
	MANUAL TOTAL				**$ 1,765,122.30**

Resolution 2019-170

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 5 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed $40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed $459,895.00; and

WHEREAS, the architect has submitted a payment request for professional services for July 28, 2019 – August 24, 2019, in the total amount of $45,314.78; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of $45,314.78, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

Invoice

THE MUSIAL GROUP, p.a.
architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092
908.232.2860 ext. 241

RECEIVED
SEP 03 2019
MUNICIPAL CLERK'S OFFICE

August 29, 2019
Project No: 118719.00
Invoice No: 5

Borough of Hightstown
156 Bank Street
Hightstown NJ 08520
Attn.: Debra Sopronyi
Borough Clerk / Administrator

Project: 118719.00 **MUNICIPAL BUILDING AND POLICE HEADQUARTERS**

Professional services from July 28, 2019 to August 24, 2019

Fee

Phase	Fee	Percent Complete	Earned
BASE BID: MUNICIAPL BUILDING			
CONCEPT DESIGN	10,500.00	100.00	10,500.00
SCHEMATIC DESIGN	29,984.00	100.00	29,984.00
DESIGN DEVELOPMENT	44,925.00	0.00	0.00
CONSTRUCTION DOCUMENTS	71,094.00	0.00	0.00
BIDDING	7,441.00	0.00	0.00
CONSTRUCTION ADMIN.	41,000.00	0.00	0.00
ALTERNATE #2 FEE: POLICE HEADQUATERS			
CONCEPT DESIGN	13,600.00	100.00	13,600.00
SCHEMATIC DESIGN	37,650.00	100.00	37,650.00
DESIGN DEVELOPMENT	65,117.00	0.00	0.00
CONSTRUCTION DOCUMENTS	86,128.00	0.00	0.00
BIDDING	7,219.00	0.00	0.00
CONSTRUCTION ADMIN.	45,237.00	0.00	0.00
Total Fee	459,895.00	Total Earned	91,734.00
		Previous Fee Billing	46,419.22
		Current Fee Billing	45,314.78
		Total Fee	**45,314.78**

Total this invoice $45,314.78

Outstanding Invoices

Number	Date	Balance
0000004	7/31/19	12,174.12
Total		**12,174.12**

Total now due $57,488.90

Billings to date

	Current	Prior	Total
Fee	45,314.78	46,419.22	91,734.00
Totals	**45,314.78**	**46,419.22**	**91,734.00**

Resolution 2019-171

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 2 FINAL AND CHANGE ORDER NO. 1– EARLE ASPHALT COMPANY (EAST WARD STREET RECONSTRUCTION)

WHEREAS, on July 17, 2017, the Borough Council awarded a contract for the Rehabilitation of East Ward Street in Hightstown Borough to Earle Asphalt Company of Farmingdale, New Jersey at the price of $417,213.13; and

WHEREAS, the contractor has submitted payment No. 2 – Final in the amount of $40,065.96 for work completed between July 21, 2018 and the completion of the project which included installation of curbing and sidewalk, roadway base repairs, inlet repairs, roadway paving and other associated items; and

WHEREAS, the contractor has submitted change order No. 1 which adjusts contract quantities to as-built quantities which decreases the original contract by $45,490.22 (10.90%) to $371,722.91; and

WHEREAS, the Project Engineer has recommended approval of payment No. 2 Final in the amount of $40,065.96 and change order No. 1; and

WHEREAS, Insufficient work performed by the Contractor caused the Borough to extend additional funding to the Engineer for this project; and

WHEREAS, the Contractor was notified by the Borough Attorney that any additional fees for Engineering services required due to the insufficient work performed would be deducted from the final payment on the contract; and

WHEREAS, the cost of these additional engineering services by Van Cleef Engineering amount to $3,062.50 and such amount shall be deducted from the final payment to Earle Asphalt; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 1 and payment No. 2 Final in the amount of $37,003.46 to Earle Asphalt Company of Farmingdale, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Van Cleef
ENGINEERING ASSOCIATES

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: James Bash, PE
For the Firm

DATE: August 29, 2019

RE: East Ward Street Reconstruction
Payment No. 2
VCEA File No. 1601-HG

Attached, please find Estimate No. 2 and Change Order No. 1 for the work related to the reconstruction of East Ward Street that was completed between July 21, 2018 and the completion of the project. The work performed included the installation of curbing and sidewalk, roadway base repairs, inlet repairs, roadway paving, and other associated items as outlined on the attached Pay Estimate Summary Report. The change order represents the actual quantities of materials installed and adjusts the contract amount to match the final payment.

Certified payroll forms for all work performed were mailed directly to Debra Sopronyi at the Borough's office by the contractor.

I recommend that final payment be made to the Earle Asphalt Company in the amount of $40,065.96.

Should you have any questions please feel free to call.

Cc: Bill Mead, Earle Asphalt Company, w/Enclosures

----- This Pay Estimate Period has not been finalized -----

Earle Asphalt Company

Pay Estimate Summary Report

Invoice # 2
Invoice Date: 07/20/2018
Dates Submitted: 12/06/2017 - 07/19/2018
Contract # 17079SA
Hightstown Boro - East Ward Street
Job: 17079SA

Owner
Hightstown Boro
156 Bank Street
Hightstown, NJ 08520
USA

Contractor
Earle Asphalt Company
P. O. Drawer 556
Farmingdale, NJ 07727
USA

Owner Code	Description	Contract Quantities	Unit	Unit Price	Contract Amount	Previous Quantities	Current Quantities	Quantities to Date	Current Amount	Amount to Date	% Cmplt
01	Mob	1.00	LS	18,610.41	18,610.41	0.7500	0.2500	1.0000	4,652.60	18,610.41	100.0
02	Asph Price Adjust @ $8500	8,500.00	DOL	1.00	8,500.00	755.1700	0.0000	755.1700	0.00	755.17	8.9
03	Fuel Price Adjust @ $5500	5,500.00	DOL	1.00	5,500.00	885.2900	0.0000	885.2900	0.00	885.29	16.1
04	Reset Water Valve Box	7.00	UN	0.01	0.07	7.0000	0.0000	7.0000	0.00	0.07	100.0
05	Lateral Connection Across Rdwy incl Clean Out	1.00	UN	3,000.00	3,000.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
06	Clean Out Box	2.00	UN	475.00	950.00	1.0000	0.0000	1.0000	0.00	475.00	50.0
07	Reset Gas Valve Box	3.00	UN	0.01	0.03	3.0000	0.0000	3.0000	0.00	0.03	100.0
08	Rem/Repl San Sewer Service Connection	20.00	LF	175.00	3,500.00	20.0000	0.0000	20.0000	0.00	3,500.00	100.0
09	Rem/Repl San Sewer MH Casting	1.00	UN	950.00	950.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
10	Reset Exist Casting	8.00	UN	375.00	3,000.00	8.0000	0.0000	8.0000	0.00	3,000.00	100.0
11	Recon Inlet Type B using Exist Casting	7.00	UN	620.00	4,340.00	7.0000	0.0000	7.0000	0.00	4,340.00	100.0
12	Recon Inlet Type E using Exist Casting	1.00	UN	620.00	620.00	1.0000	0.0000	1.0000	0.00	620.00	100.0
13	Constr Inlet Type A	1.00	UN	3,750.00	3,750.00	0.0000	1.0000	1.0000	3,750.00	3,750.00	100.0
14	Safety Grate	2.00	UN	350.00	700.00	2.0000	0.0000	2.0000	0.00	700.00	100.0
15	Curb Piece Type N Eco 8"	9.00	UN	450.00	4,050.00	6.0000	3.0000	9.0000	1,350.00	4,050.00	100.0
16	Inlet Filter Type 1	11.00	UN	0.01	0.11	11.0000	0.0000	11.0000	0.00	0.11	100.0
17	Reset Utility Box/Provide Steel Cover Plate	1.00	UN	1,000.00	1,000.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
18	Tree Removal over 30"x to 36"	1.00	UN	3,250.00	3,250.00	2.0000	0.0000	2.0000	0.00	6,500.00	200.0
19	Plug Exist 4" Abandoned Water Main	3.00	UN	2,750.00	8,250.00	3.0000	0.0000	3.0000	0.00	8,250.00	100.0
20	Water Valve Box Removal	1.00	UN	1,500.00	1,500.00	1.0000	0.0000	1.0000	0.00	1,500.00	100.0
21	Rem Fire Hydrant/Valve	1.00	UN	2,250.00	2,250.00	1.0000	0.0000	1.0000	0.00	2,250.00	100.0
22	Rem Conc SW 4" Th	423.00	SF	1.00	423.00	423.0000	0.0000	423.0000	0.00	423.00	100.0
23	Conc SW 4" Th	3,189.00	SF	11.00	35,079.00	3,189.0000	0.0000	3,189.0000	0.00	35,079.00	100.0
24	Conc SW 4" Th	235.00	SF	12.00	2,820.00	235.0000	0.0000	235.0000	0.00	2,820.00	100.0
25	6"x8"x18" Conc Vert Curb	1,230.00	LF	35.00	43,050.00	1,199.0000	0.0000	1,199.0000	0.00	41,965.00	97.5
26	Conc DW 6" Th	1,451.00	SF	15.00	21,765.00	1,466.0000	477.0000	1,943.0000	7,155.00	29,145.00	133.9
27	Detectable Warning Surf	88.00	SF	35.00	3,080.00	88.0000	0.0000	88.0000	0.00	3,080.00	100.0
28	HMA DW 2" Th Type 2	116.00	SY	32.00	3,712.00	112.4000	101.0000	213.4000	3,232.00	6,828.80	184.0
29	HMA DW 2" Th Type 3	109.00	SY	32.00	3,488.00	77.4000	0.0000	77.4000	0.00	2,476.80	71.0
30	DGA Base Crse 4" Th	231.00	SY	5.00	1,155.00	88.2000	0.0000	88.2000	0.00	441.00	38.2

----- This Pay Estimate Period has not been finalized -----

Earle Asphalt Company

Pay Estimate Summary Report

Invoice # 2
Invoice Date: 07/20/2018
Dates Submitted: 12/06/2017 - 07/19/2018
Contract # 17079SA
Hightstown Boro - East Ward Street
Job: 17079SA

Owner
Hightstown Boro
156 Bank Street
Hightstown, NJ 08520
USA

Contractor
Earle Asphalt Company
P. O. Drawer 556
Farmingdale, NJ 07727
USA

Owner Code	Description	Contract Quantities	Unit	Unit Price	Contract Amount	Previous Quantities	Current Quantities	Quantities to Date	Current Amount	Amount to Date	% Cmplt
31	Stone DW Repair	349.00	SF	4.50	1,570.50	24.0000	490.0000	514.0000	2,205.00	2,313.00	147.3
32	HMA Milling 6" Th	3,940.00	SY	7.00	27,580.00	3,981.3000	0.0000	3,981.3000	0.00	27,869.10	101.0
33	HMA Milling 2" Th	1,244.00	SY	6.00	7,464.00	1,202.7000	0.0000	1,202.7000	0.00	7,216.20	96.7
34	Rdwy Excav Unclass	727.70	CY	13.35	9,714.80	15.0000	0.0000	15.0000	0.00	200.25	2.1
35	HMA 19M64 Base Crse 4" Th	1,011.00	TON	70.00	70,770.00	1,008.5000	0.0000	1,008.5000	0.00	70,595.00	99.8
36	HMA 9.5M64 Surf Crse 2" Th	655.00	TON	87.88	57,561.40	658.5400	50.0000	708.5400	4,394.00	62,266.50	108.2
37	Tack Coat	519.00	GAL	0.01	5.19	450.0000	0.0000	450.0000	0.00	4.50	86.7
38	4" Th HMA Pavement Repair	123.00	SY	23.50	2,890.50	193.0000	0.0000	193.0000	0.00	4,535.50	156.9
39	HMA Milling 4" Th	123.00	SY	12.00	1,476.00	193.0000	0.0000	193.0000	0.00	2,316.00	156.9
40	DGA Base Crse 6" Th	3,992.00	SY	2.60	10,379.20	0.0000	0.0000	0.0000	0.00	0.00	0.0
41	Borrow Excav Selected Material	40.00	CY	8.88	355.20	0.0000	0.0000	0.0000	0.00	0.00	0.0
42	Topsoiling 6" Th	1,540.00	SY	3.50	5,390.00	1,000.0000	142.0000	1,142.0000	497.00	3,997.00	74.2
43	Fert/Seeding Type M	1,540.00	SY	0.50	770.00	1,000.0000	142.0000	1,142.0000	71.00	571.00	74.2
44	Straw Mulch	1,540.00	SY	0.01	15.40	0.0000	1,142.0000	1,142.0000	11.42	11.42	74.2
45	Sawcutting	362.00	LF	1.50	543.00	362.0000	0.0000	362.0000	0.00	543.00	100.0
46	Joint Sealing	362.00	LF	1.50	543.00	0.0000	362.0000	362.0000	543.00	543.00	100.0
47	White Thermo Stop Bar Markings 24" Wide	54.00	SF	4.60	248.40	0.0000	54.0000	54.0000	248.40	248.40	100.0
48	LL Epoxy Stripes Yellow 4" Wide	100.00	LF	11.90	1,190.00	0.0000	100.0000	100.0000	1,190.00	1,190.00	100.0
49	White Thermo CW Markings 24" Wide	456.00	SF	4.60	2,097.60	0.0000	314.0000	314.0000	1,444.40	1,444.40	68.9
50	Regulator Sign Stop R1-1	12.50	SF	30.50	381.25	0.0000	12.5000	12.5000	381.25	381.25	100.0
51	Regulator Sign All Way R1-4	1.00	SF	30.50	30.50	0.0000	0.7500	0.7500	22.88	22.88	75.0
52	Warning Sign 13'-8" Height Limit W12-2	27.00	SF	30.50	823.50	0.0000	18.0000	18.0000	549.00	549.00	66.7
53	Warning Sign 700' W7-3a	1.00	SF	30.50	30.50	0.0000	3.0000	3.0000	91.50	91.50	300.0
54	Warning Sign 600' W7-3a	1.00	SF	30.50	30.50	0.0000	3.0000	3.0000	91.50	91.50	300.0
55	Regulatory Sign 25 MPH R2-1	15.00	SF	30.50	457.50	0.0000	15.0000	15.0000	457.50	457.50	100.0
56	Regulatory Sign No Parking R7-1D	3.00	SF	76.00	228.00	0.0000	3.0000	3.0000	228.00	228.00	100.0
57	Warning Sign Narrow Bridge W5-2	9.00	SF	30.50	274.50	0.0000	9.0000	9.0000	274.50	274.50	100.0
58	Regulatory Sign 3 Ton Weight Limit R12-1	9.00	SF	30.50	274.50	0.0000	15.0000	15.0000	457.50	457.50	166.7
59	Traff Control Sign Detour M4-1OR	18.00	SF	10.00	180.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
60	Traff Control Sign Detour M4-9R	5.00	SF	10.00	50.00	5.0000	0.0000	5.0000	0.00	50.00	100.0
61	Traff Control Sign Detour M4-9L	25.00	SF	10.00	250.00	25.0000	0.0000	25.0000	0.00	250.00	100.0

----- This Pay Estimate Period has not been finalized -----

Earle Asphalt Company

Pay Estimate Summary Report

Invoice # 2
Invoice Date: 07/20/2018
Dates Submitted: 12/06/2017 - 07/19/2018
Contract # 17079SA
Hightstown Boro - East Ward Street
Job: 17079SA

Owner
Hightstown Boro
156 Bank Street
Hightstown, NJ 08520
USA

Contractor
Earle Asphalt Company
P. O. Drawer 556
Farmingdale, NJ 07727
USA

Owner Code	Description	Contract Quantities	Unit	Unit Price	Contract Amount	Previous Quantities	Current Quantities	Quantities to Date	Current Amount	Amount to Date	% Cmplt
62	Traff Control Sign Detour M4-9	60.00	SF	10.00	600.00	60.0000	0.0000	60.0000	0.00	600.00	100.0
63	Traff Control Sign Road Closed R11-4	27.50	SF	10.00	275.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
64	Traff Control Sign Rd Name Plate	69.00	SF	10.00	690.00	63.0000	0.0000	63.0000	0.00	630.00	91.3
65	Traff Control Sign End Detour M4-8	9.00	SF	10.00	90.00	9.0000	0.0000	9.0000	0.00	90.00	100.0
66	Traff Control Sign Rd Closed 1/2 Mile Ahead R11-3A	25.00	SF	10.00	250.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
67	Traff Control Sign Rd Closed on or About	24.00	SF	10.00	240.00	24.0000	0.0000	24.0000	0.00	240.00	100.0
68	Permanent Breakaway Sign Posts	14.00	UN	50.00	700.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
69	Temp Breakaway Sign Posts	51.00	UN	0.01	0.51	27.0000	0.0000	27.0000	0.00	0.27	52.9
70	Temp Type III Breakaway Barricade	6.00	UN	0.01	0.06	6.0000	0.0000	6.0000	0.00	0.06	100.0
71	Contingency @ $22500	22,500.00	DOL	1.00	22,500.00	0.0000	0.0000	0.0000	0.00	0.00	0.0
	Totals:				**417,213.13**				**33,297.45**	**371,722.91**	**89.1**

Original Contract Amount	417,213.13
Change Order Amount	0.00
Total Contract ($)	**417,213.13**
Work Completed to Date	371,722.91
Stored Material	0.00
Total Complete/Stored/Pending ($)	**371,722.91**
Less Retainage	0.00
Total [Less Retainage] ($)	**371,722.91**
Adjustments	0.00
Less Previously Paid	331,656.95
Amount Due This Request ($)	**40,065.96**

Approved By: ______________________________
Owner

Approved By: ______________________________
Contractor

Approved By: ______________________________

Van Cleef ENGINEERING ASSOCIATES

29-Aug-19
Job No. 1601HG

ESTIMATE No. 2

PREPARED FOR

ROAD RECONSTRUCTION
EAST WARD STREET

SITUATE IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

ITEM	DESCRIPTION	UNITS	BID QUANTITY	CHANGE ORDER NO. 1	CONTRACT QUANTITY	AS-BUILT QUANTITY	UNIT PRICE	TOTAL
1	MOBILIZATION	LUMP SUM	1.0	0.0	1.00	1.00	$18,610.41	$18,610.41
2	ASPHALT ADJUSTMENT PRICE	LUMP SUM	1.0	-0.911	0.089	0.089	$8,500.00	$755.17
3	FUEL ADJUSTMENT PRICE	LUMP SUM	1.0	-0.84	0.16	0.16	$5,500.00	$885.29
4	RESET WATER VALVE BOX	UNIT	7.0	0.0	7.0	7.0	$0.01	$0.07
5	LATERAL CONNECTION ACROSS ROADWAY INCLUDING CLEAN OUT	UNIT	1.0	-1.0	0.0	0.0	$3,000.00	$0.00
6	CLEANOUT BOX	UNIT	2.0	-1.0	1.0	1.0	$475.00	$475.00
7	RESET GAS VALVE BOX	UNIT	3.0	0.0	3.0	3.0	$0.01	$0.03
8	REMOVE AND REPLACE SANITARY SEWER SERVICE CONNECTION	LF	20.0	0.0	20.0	20.0	$175.00	$3,500.00
9	REMOVE AND REPLACE SANITARY SEWER MANHOLE CASTING	UNIT	1.0	-1.0	0.0	0.0	$950.00	$0.00
10	RESET EXISTING CASTING	UNIT	8.0	0.0	8.0	8.0	$375.00	$3,000.00
11	RECONSTRUCT INLET, TYPE 'B', USING EXIST. CASTING	UNIT	7.0	0.0	7.0	7.0	$620.00	$4,340.00
12	RECONSTRUCT INLET, TYPE 'E', USING EXIST. CASTING	UNIT	1.0	0.0	1.0	1.0	$620.00	$620.00
13	CONSTRUCT INLET, TYPE 'A'	UNIT	1.0	0.0	1.0	1.0	$3,750.00	$3,750.00
14	SAFETY GRATE	UNIT	2.0	0.0	2.0	2.0	$350.00	$700.00
15	CURB PIECE, TYPE N ECO, 8"	UNIT	9.0	0.0	9.0	9.0	$450.00	$4,050.00
16	INLET FILTER TYPE 1	UNIT	11.0	0.0	11.0	11.0	$0.01	$0.11
17	INVESTIGATE AND RESET UTILITY BOX IF REQUIRED. PROVIDE STEEL COVER PLATE	UNIT	1.0	-1.0	0.0	0.0	$1,000.00	$0.00
18	TREE REMOVAL OVER 30"TO 36"	UNIT	1.0	1.0	2.0	2.0	$3,250.00	$6,500.00
19	PLUG EXIST. 4" ABANDONED WATER MAIN	UNIT	3.0	0.0	3.0	3.0	$2,750.00	$8,250.00
20	WATER VALVE BOX REMOVAL	UNIT	1.0	0.0	1.0	1.0	$1,500.00	$1,500.00
21	REMOVE FIRE HYDRANT AND VALVE	UNIT	1.0	0.0	1.0	1.0	$2,250.00	$2,250.00
22	REMOVE CONCRETE SIDEWALK, 4" THICK	SF	423.0	0.0	423.0	423.0	$1.00	$423.00
23	REMOVE & REPLACE CONCRETE SIDEWALK, 4" THICK	SF	3,189.0	0.0	3,189.0	3,189.0	$11.00	$35,079.00
24	CONCRETE SIDEWALK, 4"THICK	SF	235.0	0.0	235.0	235.0	$12.00	$2,820.00
25	REMOVE & REPLACE 6"X8"X18" CONC. VERTICAL CURB	LF	1,230.0	-31.0	1,199.0	1,199.0	$35.00	$41,965.00
26	REMOVE & REPLACE CONCRETE DRIVEWAY, 6" THICK	SF	1,451.0	492.0	1,943.0	1,943.0	$15.00	$29,145.00
27	DETECTABLE WARNING SURFACE	SF	88.0	0.0	88.0	88.0	$35.00	$3,080.00
28	HMA DRIVEWAY, 2" THICK, TYPE 2	SY	116.0	97.4	213.4	213.4	$32.00	$6,828.80
29	HMA DRIVEWAY, 2" THICK, TYPE 3	SY	109.0	-31.6	77.4	77.4	$32.00	$2,476.80
30	DGA BASE COURSE, 4" THICK	SY	231.0	-142.8	88.2	88.2	$5.00	$441.00
31	STONE DRIVEWAY REPAIR	SF	349.0	165.0	514.0	514.0	$4.50	$2,313.00
32	HMA MILLING, 6" THICK	SY	3,940.0	41.3	3,981.3	3,981.3	$7.00	$27,869.10
33	HMA MILLING, 2" THICK	SY	1,244.0	-41.3	1,202.7	1,202.7	$6.00	$7,216.20
34	ROADWAY EXCAVATION, UNCLASSIFIED	CY	727.7	-712.7	15.0	15.0	$13.35	$200.25
35	HMA19M64 BASE COURSE, 4" THICK	TON	1,011.0	-2.5	1,008.5	1,008.5	$70.00	$70,595.00
36	HMA9.5M64 SURFACE COURSE, 2" THICK	TON	655.0	53.5	708.50	708.54	$87.88	$62,266.50
37	TACK COAT	GALLON	519.0	-69.0	450.0	450.0	$0.01	$4.50
38	HMA PAVEMENT REPAIR (IF & WHERE DIRECTED)	SY	123.0	70.0	193.0	193.0	$23.50	$4,535.50
39	HMA MILLING, 4" THICK (IF & WHERE DIRECTED)	SY	123.0	70.0	193.0	193.0	$12.00	$2,316.00
40	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	SY	3,992.0	-3,992.0	0.0	0.0	$2.60	$0.00
41	BORROW EXCAVATION SELECTED MATERIAL (IF & WHERE DIRECTED)	CY	40.0	-40.0	0.0	0.0	$8.88	$0.00
42	TOPSOILING, 6" THICK	SY	1,540.0	-398.0	1,142.0	1,142.0	$3.50	$3,997.00
43	FERTLIZING AND SEEDING, TYPE M	SY	1,540.0	-398.0	1,142.0	1,142.0	$0.50	$571.00
44	STRAW MULCH	SY	1,540.0	-398.0	1,142.0	1,142.0	$0.01	$11.42
45	SAW CUTTING	LF	362.0	0.0	362.0	362.0	$1.50	$543.00
46	JOINT SEALING	LF	362.0	0.0	362.0	362.0	$1.50	$543.00
47	WHITE THERMOPLASTIC STOP BAR MARKINGS, 24" WIDE	SF	54.0	0.0	54.0	54.0	$4.60	$248.40
48	LONG LIFE EPOXY STRIPES, YELLOW, 4" WIDE	LF	100.0	0.0	100.0	100.0	$11.90	$1,190.00
49	WHITE THERMOPLASTIC CROSS WALK MARKINGS, 24" WIDE	SF	456.0	-142.0	314.0	314.0	$4.60	$1,444.40
50	REGULATOR SIGN, STOP, R1-1	SF	12.5	0.0	12.5	12.5	$30.50	$381.25
51	REGULATOR SIGN, ALL WAY, R1-4	SF	1.0	-0.25	0.75	0.8	$30.50	$22.88
52	WARNING SIGN, 13'-8" HEIGHT LIMIT, W12-2	SF	27.0	-9.0	18.0	18.0	$30.50	$549.00
53	WARNING SIGN, 700 FT, W7-3a	SF	1.0	2.0	3.0	3.0	$30.50	$91.50
54	WARNING SIGN, 600 FT, W7-3a	SF	1.0	2.0	3.0	3.0	$30.50	$91.50
55	REGULATORY SIGN, 25 MPH, R2-1	SF	15.0	0.0	15.0	15.0	$30.50	$457.50
56	REGULATORY SIGN, NO PARKING, R7-1D	SF	3.0	0.0	3.0	3.0	$76.00	$228.00
57	WARNING SIGN, NARROW BRIDGE, W5-2	SF	9.0	0.0	9.0	9.0	$30.50	$274.50
58	REGULATORY SIGN, 3 TON WEIGHT LIMIT, R12-1	SF	9.0	6.0	15.0	15.0	$30.50	$457.50
59	TRAFFIC CONTROL SIGN, DETOUR, M4-10R	SF	18.0	-18.0	0.0	0.0	$10.00	$0.00
60	TRAFFIC CONTROL SIGN, DETOUR, M4-9R	SF	5.0	0.0	5.0	5.0	$10.00	$50.00
61	TRAFFIC CONTROL SIGN, DETOUR, M4-9L	SF	25.0	0.0	25.0	25.0	$10.00	$250.00
62	TRAFFIC CONTROL SIGN, DETOUR, M4-9	SF	60.0	0.0	60.0	60.0	$10.00	$600.00
63	TRAFFIC CONTROL SIGN, ROAD CLOSED, R11-4	SF	27.5	-27.5	0.0	0.0	$10.00	$0.00
64	TRAFFIC CONTROL SIGN, ROAD NAME PLATE	SF	69.0	-6.0	63.0	63.0	$10.00	$630.00
65	TRAFFIC CONTROL SIGN, END DETOUR, M4-8	SF	9.0	0.0	9.0	9.0	$10.00	$90.00
66	TRAFFIC CONTROL SIGN, ROAD CLOSED 1/2 MILE AHEAD, R11-3A	SF	25.0	-25.0	0.0	0.0	$10.00	$0.00
67	TRAFFIC CONTROL SIGN, ROAD CLOSED ON OR ABOUT	SF	24.0	0.0	24.0	24.0	$10.00	$240.00
68	PERMANENT BREAKAWAY SIGN POSTS	UNIT	14.0	-14.0	0.0	0.0	$50.00	$0.00
69	TEMPORARY BREAKAWAY SIGN POSTS	UNIT	51.0	-24.0	27.0	27.0	$0.01	$0.27
70	TEMPORARY TYPE III BREAKAWAY BARRICADE	UNIT	6.0	0.0	6.0	6.0	$0.01	$0.06
71	CONTINGENCY	LUMP SUM	1.0	-1.0	0.0	0.0	$22,500.00	$0.00
	TOTAL ESTIMATED CONSTRUCTION COST							**$371,722.91**
	LESS 2% RETAINAGE							$0.00
SUBTOTAL								**$371,722.91**
	LESS PREVIOUS PAYMENTS							$331,656.95
TOTAL AMOUNT DUE								**$40,065.96**

CONTRACT SUMMARY

ORIGINAL CONTRACT AMOUNT	$417,213.13
CHANGE ORDER NO.1	$371,722.91
AS-BUILT TOTAL WORK COMPLETED	$371,722.91
REMAINING WORK	$0.00
PERCENT COMPLETE	100.00%

Van Cleef
ENGINEERING ASSOCIATES

6-Sep-18

CHANGE ORDER NO. 1 AND FINAL

PREPARED FOR

ROAD RECONSTRUCTION
EAST WARD STREET

SITUATE IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

EARLE ASHPALT COMPANY
P.O. BOX 556
FARMINGDALE, NJ 07727

ADJUST CONTRACT QUANTITIES TO AS-BUILT QUANTITIES. SEE ATTACHED MEMORANDUM FOR DETAILS.

INCREASES

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL
18	TREE REMOVAL OVER 30"TO 36"	UNIT	1	$3,250.00	$3,250.00
26	REMOVE & REPLACE CONCRETE DRIVEWAY, 6" THICK	SF	492	$15.00	$7,380.00
28	HMA DRIVEWAY, 2" THICK, TYPE 2	SY	97.4	$32.00	$3,116.80
31	STONE DRIVEWAY REPAIR	SF	165	$4.50	$742.50
32	HMA MILLING, 6" THICK	SY	41.3	$7.00	$289.10
36	HMA9.5M64 SURFACE COURSE, 2" THICK	TON	53.54	$87.88	$4,705.10
38	HMA PAVEMENT REPAIR (IF & WHERE DIRECTED)	SY	70	$23.50	$1,645.00
39	HMA MILLING, 4" THICK (IF & WHERE DIRECTED)	SY	70	$12.00	$840.00
53	WARNING SIGN, 700 FT, W7-3a	SF	2	$30.50	$61.00
54	WARNING SIGN, 600 FT, W7-3a	SF	2	$30.50	$61.00
58	REGULATORY SIGN, 3 TON WEIGHT LIMIT, R12-1	SF	6	$30.50	$183.00
TOTAL INCREASES					$22,273.50

DECREASES

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL
2	ASHPALT ADJUSTMENT PRICE	LUMPSUM	0.91	$8,500.00	$7,744.83
3	FUEL ADJUSTMENT PRICE	LUMP SUM	0.84	$5,500.00	$4,614.71
5	LATERAL CONNECTION ACROSS ROADWAY INCLUDING CLEAN OU	UNIT	1	$3,000.00	$3,000.00
6	CLEANOUT BOX	UNIT	1	$475.00	$475.00
9	REMOVE AND REPLACE SANITARY SEWER MANHOLE CASTING	UNIT	1	$950.00	$950.00
17	INVESTIGATE AND RESET UTILITY BOX IF REQUIRED. PROVIDE STE	UNIT	1	$1,000.00	$1,000.00
25	REMOVE & REPLACE 6"X8"X18" CONC. VERTICAL CURB	LF	31	$35.00	$1,085.00
29	HMA DRIVEWAY, 2" THICK, TYPE 3	SY	31.6	$32.00	$1,011.20
30	DGA BASE COURSE, 4" THICK	SY	142.8	$5.00	$714.00
33	HMA MILLING, 2" THICK	SY	41.3	$6.00	$247.80
34	ROADWAY EXCAVATION, UNCLASSIFIED	CY	712.7	$13.35	$9,514.55
35	HMA19M64 BASE COURSE, 4" THICK	TON	2.5	$70.00	$175.00
37	TACK COAT	GALLON	69	$0.01	$0.69
40	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	SY	3992	$2.60	$10,379.20
41	BORROW EXCAVATION SELECTED MATERIAL (IF & WHERE DIRECTI	CY	40	$8.88	$355.20
42	TOPSOILING, 6" THICK	SY	398	$3.50	$1,393.00
43	FERTLIZING AND SEEDING, TYPE M	SY	398	$0.50	$199.00
44	STRAW MULCH	SY	398	$0.01	$3.98
49	WHITE THERMOPLASTIC CROSS WALK MARKINGS, 24" WIDE	SF	142	$4.60	$653.20
51	REGULATOR SIGN, ALL WAY, R1-4	SF	0.3	$30.50	$7.63
52	WARNING SIGN, 13'-8" HEIGHT LIMIT, W12-2	SF	9	$30.50	$274.50
59	TRAFFIC CONTROL SIGN, DETOUR, M4-10R	SF	18	$10.00	$180.00
63	TRAFFIC CONTROL SIGN, ROAD CLOSED, R11-4	SF	27.5	$10.00	$275.00
64	TRAFFIC CONTROL SIGN, ROAD NAME PLATE	SF	6	$10.00	$60.00
66	TRAFFIC CONTROL SIGN, ROAD CLOSED 1/2 MILE AHEAD, R11-3A	SF	25	$10.00	$250.00
68	PERMANENT BREAKAWAY SIGN POSTS	UNIT	14	$50.00	$700.00
69	TEMPORARY BREAKAWAY SIGN POSTS	UNIT	24	$0.01	$0.24
71	CONTINGENCY	LUMP SUM	1	$22,500.00	$22,500.00
TOTAL DECREASES					$67,763.72

6-Sep-18

SUMMARY

ORIGINAL CONTACT AMOUNT AS-BID	**$417,213.13**
TOTAL INCREASES	$22,273.50
TOTAL DECREASES	$67,763.72
ADJUSTED CONTRACT AMOUNT THIS CHANGE ORDER	**-$45,490.22**
NET CHANGE IN CONTRACT AMOUNT THIS CHANGE ORDER	**$371,722.91**
PERCENT DECREASE FROM ORIGINAL CONTACT AMOUNT AS-BID	10.90%

CHANGE ORDER RECOMMENDED BY

JAMES BASH, P.E.
CONSTRUCTION PROJECT ENGINEER

6-Sep-18
DATE

CHANGE ORDER ACCEPTED BY

EARLE ASPHALT COMPANY

1/23/19
DATE

CHANGE ORDER APPROVED BY

DEBRA SOPRONYI, RMC/QPA/CMR
HIGHTSTOWN BOROUGH ADMINISTRATOR/CLERK

DATE

AG&A | ANSELL GRIMM & AARON PC
COUNSELORS AT LAW

1500 LAWRENCE AVENUE
CN7807
OCEAN, NEW JERSEY 07712
732-922-1000
732-922-6161 (FAX)

365 RIFLE CAMP ROAD
WOODLAND PARK, NEW JERSEY 07424
973-247-9000
973-247-9199 (FAX)

214 CARNEGIE CENTER
SUITE 112
PRINCETON, NEW JERSEY 08540
609-751-5551

140 GRAND STREET
SUITE 501
WHITE PLAINS, NEW YORK 10601
800-569-3886

41 UNIVERSITY DRIVE
SUITE 400
NEWTOWN, PENNSYLVANIA 18940
267-757-8792

www.ansellgrimm.com

March 14, 2018

Via Regular Mail & Certified Mail, R.R.R.

Earl Asphalt Co.
P.O. Drawer 556
Farmingdale, NJ 07727

Re: Borough of Hightstown – East Ward Street Reconstruction
Our File No. 58682-4

Dear Sir/Madam:

Please be advised that this firm serves as general counsel to the Borough of Hightstown (the "Borough") in Mercer County, New Jersey.

In that capacity, I am in receipt of the enclosed Memorandum dated January 9, 2018 from one of the Borough's consulting engineering firms, Van Cleef Engineering Associates ("Van Cleef"), relating to the above-referenced public project of the Borough. Following a public bidding process, Earl Asphalt Co. was previously awarded the contract to perform this project, and a contract was thereafter entered into by the parties.

As you will see in the enclosed Memorandum, Van Cleef is now required to perform certain additional, unanticipated work relating to this project due to unforeseen delays and unacceptable work practices related to your company. As a result, the Borough will now be required to expend an additional $4,621.00 in order to cover the costs associated with said additional work.

Due to the fact that this additional work is directly related to your firm's failure to complete the project in a satisfactory and timely manner, it is the Borough's position that your firm should be responsible for paying for this additional cost required by Van Cleef. Therefore, you are hereby being notified that the Borough intends to retain the sum of $4,621.00 from the proceeds that would have otherwise been payable to Earl Asphalt Company in order to compensate the Borough for the additional costs that it will be required to pay to Van Cleef for the additional work specified in the enclosed Memorandum.

Please be advised accordingly.

Should you have any questions regarding this matter, please do not hesitate to contact either my office or the Borough's Business Administrator, Debra L. Sopronyi, who may be reached at the Hightstown Borough Hall during regular business hours.

Very truly yours,

FREDERICK C. RAFFETTO
A Member of the Firm

FCR/sr
Enclosure
cc: Debra L. Sopronyi, Hightstown Borough Business Administrator
(w/enc, via e-mail & regular mail)
James Bash, P.E., Van Cleef Engineering Associates (w/enc, via e-mail & regular mail)

Van Cleef
ENGINEERING ASSOCIATES

MEMORANDUM

TO: Debra Sopronyi
Borough of Hightstown

FROM: James Bash, PE
For the Firm

DATE: January 9, 2018

RE: East Ward Street Reconstruction
VCEA File No. 1601-HG

Due to unforeseen delays and unacceptable work practices of the contractor, Van Cleef Engineering Associates (VCEA) has exhausted our entire contract amount for construction inspection and construction administration services. VCEA will have to provide additional inspections, site visits and coordination with the contractor due to work by the contractor that was deemed to be substandard.

The substandard work was directly caused by a delay in material delivery by the contractor that resulted in cold pavement joints and rough surface conditions associated with working in the dark. As the Borough is aware, sections of East Ward Street will need to be milled and re-paved at the contractors cost to provide a new surface course that is acceptable to all parties involved. This will result in VCEA performing additional work (inspection and construction administration) that was not originally anticipated in our proposal and contract. As such, VCEA is requesting an additional $4,621.00 to complete the project. This will include all inspections, administration and closeout paperwork required.

If you have any questions or wish to discuss further, please let me know.

Resolution 2019-172

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed $184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through May 31, 2019, in the total amount of $6,052.11; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of $6,052.11, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____
Debra L. Sopronyi
Borough Clerk

Invoice

Remington & Vernick Engineers, Inc.
Attention: Finance Department
79 Grove Street
Haddonfield, NJ 08033
PLEASE REFERENCE INVOICE # ON REMITTANCE

REMINGTON & VERNICK ENGINEERS

Hightstown Borough
Attn: Ms. Debra Sopronyi, RMC/QPA/CMR
Administrator/Borough Clerk
156 Bank Street
Hightstown, NJ 08520

June 10, 2019
Invoice No: 1104T001 - 7
Project Manager: Joseph Ragusa
Project Analyst: Stacy dos Santos

Invoice Total $6,052.11

Project Description:
Inspection and Contract Administration - Peddie Lake Dam Pedestrian Bridge.

Client Ref No.:
NJDOT #6504305
FHWA #TAP-C00S(917)
Resolution 2017-219

Professional Services through May 31, 2019

Phase 01 Construction Inspection

Professional Personnel

		Hours	Rate	Amount	
Project Manager/Engineer					
Lettieri, Michael	5/20/2019	2.00	95.85	191.70	
Inpsection of mobilization activities.					
Lettieri, Michael	5/29/2019	8.00	95.85	766.80	
Inpsection of Hightstown walking bridge replacement project.					
Lettieri, Michael	5/30/2019	4.00	95.85	383.40	
inpsection					
Project Manager					
Marchese, Gregory	5/23/2019	2.50	93.72	234.30	
Progress meeting #2					
Totals		16.50		1,576.20	
Total Labor					**1,576.20**
			Phase subtotal		**$1,576.20**

Phase 02 Construction Administration

Professional Personnel

		Hours	Rate	Amount
Engineering Department Head				
Ragusa, Joseph	5/8/2019	1.00	122.47	122.47
Follow up with contractor regarding schedule				
Ragusa, Joseph	5/9/2019	1.00	122.47	122.47
Review progress meeting with RE				
Ragusa, Joseph	5/23/2019	1.00	122.47	122.47
Review rebar shop drawings with Engineer				
Project Manager/Engineer				
Lettieri, Michael	5/1/2019	4.00	95.85	383.40
Reviewed project plans and specifications.				

Project	1104T001	Peddie Lake Dam Pedestrian Bridge - CM/C			Invoice	7

Lettieri, Michael	5/9/2019	2.00	95.85	191.70	
Reviewed Schedule submittal.					
Lettieri, Michael	5/15/2019	4.00	95.85	383.40	
Reviewed welding submittal.					
Lettieri, Michael	5/21/2019	4.00	95.85	383.40	
Hightstown walking bridge replacement, reviewed rebar submittal.					
Lettieri, Michael	5/22/2019	4.00	95.85	383.40	
Hightstown walking bridge replacement, prepared agenda for Progress Meeting #3.					
Lettieri, Michael	5/24/2019	2.00	95.85	191.70	
Hightstown walking bridge replacement, Progress Meeting #3 Meeting Minutes.					
Lettieri, Michael	5/28/2019	4.00	95.85	383.40	
Hightstown walking bridge replacement, reviewed latest schedule.					
Lettieri, Michael	5/30/2019	4.00	95.85	383.40	
Hightstown walking bridge replacement construction administration.					
Senior Engineering Technician					
Boegly, James	5/6/2019	2.00	53.25	106.50	
submittal review, submittal logs					
Boegly, James	5/7/2019	1.00	53.25	53.25	
project logs, payment setup					
Totals		34.00		3,210.96	
Total Labor					**3,210.96**
			Phase subtotal		**$3,210.96**

Phase 03 Meetings

Professional Personnel

		Hours	Rate	Amount	
Project Manager/Engineer					
Lettieri, Michael	5/9/2019	2.00	95.85	191.70	
Progress Meeting #2.					
Lettieri, Michael	5/23/2019	2.00	95.85	191.70	
Hightstown walking bridge replacement, Progress Meeting #3.					
Totals		4.00		383.40	
Total Labor					**383.40**
			Phase subtotal		**$383.40**

Phase 07 Contract Payments

Professional Personnel

		Hours	Rate	Amount
Contract Administrator				
Valentine, Ronald	5/9/2019	2.00	110.58	221.16
consultation with njdot				
Valentine, Ronald	5/28/2019	2.00	110.58	221.16
consultation with inpection/njdot				
Valentine, Ronald	5/29/2019	2.50	110.58	276.45
consultation with engineer/njdot				
Valentine, Ronald	5/31/2019	1.00	110.58	110.58

Project	1104T001	Peddie Lake Dam Pedestrian Bridge - CM/C	Invoice	7

consultation with engineer/contractors invoice status

Totals	7.50	829.35	
Total Labor			**829.35**
		Phase subtotal	**$829.35**

Phase	RE	Reimbursables

Reimbursable Expenses

Mileage	52.20	
Total Reimbursables	**52.20**	**52.20**
	Phase subtotal	**$52.20**
	Total this invoice	**$6,052.11**

Billings to Date

	Current	Prior	Total	Received
Labor	5,999.91	15,083.05	21,082.96	
Expense	52.20	179.22	231.42	
Totals	**6,052.11**	**15,262.27**	**21,314.38**	**15,262.27**

Certified by: ______________________

Joseph Ragusa

Resolution 2019-173

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2019 taxes were made for Block 54/Lot 8, 118 West Ward Street, in the amount of $4,794.69 by the mortgage company; and

WHEREAS, the mortgage company, Manasquan Bank, P.O. Box E, Manasquan, NJ 08736 has requested that a refund be issued for the overpayment in the amount of $4,794.69; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of $4,794.69.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Treasurer are hereby authorized to issue a refund in the amount of $4,794.69 to Manasquan Bank, P.O. Box E, Manasquan, NJ 08736, representing the tax overpayment as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2019.

____

Debra L. Sopronyi
Borough Clerk

Section 17-2

CONSTRUCTION, REPAIR OR MAINTENANCE OF SIDEWALKS AND CURBS

Subsections:

Subsection 17-2-1 Preliminary Findings.

Within the Borough there are sidewalks abutting public streets and roads. Although it is desirable for these sidewalks to be as safe as practical, the Borough has neither the financial resources nor the workforce necessary to inspect and maintain in good repair all sidewalks within its borders. Accordingly, vis a vis the Borough and landowners, landowners are in the better position to inspect the sidewalks abutting their properties, determine whether they are in need or repair, and make such repairs. (1991 Code § 181; Ord. No. 1995-20)

Subsection 17-2-2 Responsibilities of Landowner.

a. Landowners, and not the Borough, shall be responsible for repairing and maintaining sidewalks abutting their property. All sidewalk repair or maintenance shall comply with the requirements set forth in subsection 17-2.7. The cost of such repair and maintenance shall be borne by the abutting landowner.

b. This duty shall apply notwithstanding the Borough's failure to notify landowners that abutting sidewalks are in need of repair or maintenance, as provided in subsection 17-2.3. (Ord. No. 1995-20)

Subsection 17-2-3 Responsibilities of Landowner Upon Notification.

Whenever the Superintendent of Public Works of the Borough certifies to the Mayor and Council that any sidewalks or curbs are in need of construction, repair, alteration, relaying or maintaining, the expense of the construction, repairing, alteration, relaying or maintaining shall be borne by the landowners abutting the improvement. The responsibilities of abutting landowners set forth in this section and the following sections are in addition to and in no way lessen the responsibility of landowners as set forth in subsection 17-2.2 (Ord. No. 1995-20)

Subsection 17-2-4 Notification of Required Improvements.

The Mayor and Borough Council, upon receipt of the certification set forth in subsection 17-2.1, shall determine the necessity of the improvement, and, if it deems that the improvement is necessary, it shall, by resolution, cause a notice, in writing, to be served upon the abutting owners or occupants of the lands, requiring the necessary specified work to the curb, sidewalk or both to be done by the owner or occupant within a period of not less than thirty (30) days from the date of service of such notice. All such work shall be done in accordance with plans, specifications and grades on file in the office of the Borough Engineer. (1991 Code § 181-22)

Subsection 17-2-5 Service of Notice.

Whenever any abutting lands are unoccupied and the owner cannot be found within the municipality, the same may be mailed, postage prepaid, to his or her post office address, if the same can be ascertained. In the event that such owner is a nonresident of the municipality or his or her post office address cannot be ascertained, then the notice may be inserted for four (4) weeks, once a week, in the official newspaper. (1991 Code § 181-23)

Subsection 17-2-6 Work Done by Borough; Cost to Become Lien.

In the event that the owner or occupant of such abutting lands shall not comply with the requirements of the notice, it shall be lawful for the Department of Public Works, upon filing due proof of the service or publication of the aforesaid notice in the appropriate department of the municipality, to cause the work required to be done and paid for out of municipal funds available for that purpose. The cost of such work shall be certified by the Superintendent of Public Works to the department or person having charge of the collection of assessments in the municipality. Upon filing the certificate of costs, the amount of the cost of such work shall be and become a lien upon the abutting lands in front of which such work was done to the same extent that assessments for local improvements are liens in the municipality and shall be collected in the manner provided by law for the collection of such other assessments and shall bear interest at the same rate. In addition thereto, the municipality may commence, in any court having competent jurisdiction thereof, an action against the owner of the lands to recover the amount. (1991 Code § 181-24)

Subsection 17-2-7 Permits and Inspections for Curbs, Sidewalks and Driveways.

a. All placement of curbs, sidewalks and driveways, other than those included in a site plan approval by the Planning Board, will require a permit from the Building Inspector.

b. Curbs, sidewalks and driveways will be installed according to the specifications on file in the Municipal Engineer's office.

c. Fees will be calculated at fifteen ($15.00) dollars per one thousand ($1,000.00) dollars of construction cost. The minimum fee will be thirty-five ($35.00) dollars. Inspections will be made by the Building Inspector.

d. Nothing in this section shall be construed to permit or authorize the landowner to interfere with or injure a municipal shade tree, including roots, without the consent of the Environmental Commission pursuant to Chapter XX. (1991 Code § 181-25; Ord. No. 1995-20)

Subsection 17-2-8 Liability.

Nothing in this section shall be construed to expand the liability of landowners to third parties with respect to sidewalks beyond the liability as it exists under current law. (Ord. No. 1995-20)