

Agenda

Hightstown Borough Council

April 1, 2019

Hightstown Fire House

7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

March 18, 2019 – Executive Session
March 18, 2019 – Public Session

Presentations

First Aid – Update

Public Comment I

Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Resolutions

- 2019-76** Payment of Bills
- 2019-77** Endorsing the Complete Street Committee, Appointed by the Mayor, to Advise the Borough of Hightstown on Implementing Complete Streets Policies
- 2019-78** Authorizing Payment #2 – The Earle Asphalt Company (First Avenue and Forman Street Water Main Extension)
- 2019-79** Supporting Stigma Free Mercer Campaign
- 2019-80** Proclaiming Hightstown Volunteer Appreciation Week and Recognizing, Honoring and Thanking Hightstown's Volunteers

Consent Agenda

- 2019-81** Designating Saturday, April 13, 2019 as Arbor Day in the Borough of Hightstown
- 2019-82** Supporting the 2019 UDrive. UText. UPay. Distracted Driving Crackdown April 1 – 21, 2019
- 2019-83** Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2019 Budget

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion

Ordinance – Parking on Academy Street
Rise – Board
Budget Meeting Dates

Subcommittee Reports**Mayor/Council/Administrative Reports****Adjournment**

Meeting Minutes
Hightstown Borough Council
March 18, 2019
6:30 p.m. – Executive Session
7:00 p.m. – Public Session

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Egan</i>		✓
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2019-63 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-63

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on March 18, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – The Mills at Hightstown

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: June 18, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:30 p.m. and again read the Open Public Meetings Statement.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved 5-0.

APPROVAL OF MINUTES

March 4, 2019 – Executive Session

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 5-0.

March 4, 2019 – Public Session

Moved by Councilmember Musing; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 5-0.

PRESENTATIONS

Keith LePrevost, Executive Director of the Hightstown Housing Authority, explained the RAD Conversion. Mr. LePrevost explained the steps in the conversion process and explained that a cooperation agreement with the Borough would be needed that lets the Housing Authority exist. A new PILOT agreement would also be necessary.

Discussion ensued. Council President Misiura suggested setting up an Affordable Housing Subcommittee, which would include the Borough Planner and the Affordable Housing Attorney. Council President Misiura will reach out and set up the subcommittee.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Scott Caster, 12 Clover Lane – Spoke regarding the resolution for the architect payment for 230 Mercer Street. The Borough needs to discuss consolidation with East Windsor before a new municipal building is built.

There being no one coming forward, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2019-05 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 8, Entitled “Towing and Storage”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Mayor Quattrone opened the Public Hearing for Ordinance 2019-05 and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the Public Hearing

Ordinance moved for adoption by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Ordinance adopted 5-0.

Ordinance 2019-05

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 8, ENTITLED “TOWING AND STORAGE”, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Chief of Police has recommended that certain changes be made to the Borough's towing ordinance; and

WHEREAS, the Mayor and Council agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Chapter 8, "Towing and Storage", is hereby amended as follows (underline for additions, strikethroughs for deletions):

Section 8-1 Purpose.

To establish rules and regulations, pursuant to N.J.S.A. 40:48-2.49, et seq., for the towing and storage of motor vehicles from public roadways by operators engaged in the business of towing and storing motor vehicles.

Section 8-2 Applicability of Provisions

a. The provisions of this chapter shall apply only when a towing service on the tow list is responding to a call initiated by the Hightstown Police Department.

b. This chapter shall only apply to all motor vehicle towing and storage operations within the Borough of Hightstown, which occur at the initiation of the Hightstown Police Department. Nothing herein limits the right of the owner or operator of a motor vehicle to request or summon a tow operator of his or her own choosing or a tow operator from another municipality, unless a borough police officer at the scene determines that the tow service to be summoned cannot arrive at the scene within the limited time specified section 8-7 hereof, or does not have the proper equipment to clear the scene, pursuant to subsection 8-10 hereof, and the safety of persons and motorists may be jeopardized thereby.

Section 8-3 Definitions.

As used in this chapter:

BASIC TOWING SERVICE

Refers to the removal and transportation of an automobile from a highway, street or other public or private roadway, or a parking area, or from a storage facility, and other services incident thereto, but does not include recovery of an automobile from a position beyond the right-of-way or berm, or from being impaled upon any other object within the right-of-way or berm.

DOUBLE TOW

When any motor vehicle is brought from the original location to police headquarters for investigative purposes and upon completion, is moved from police headquarters to a final destination, the charge will be one and one half times the actual rate for one tow.

ROADSIDE ASSISTANCE CALLS

Basic roadside assistance calls such as tire changing, up to two gallons of fuel, vehicle lockouts or jumpstarting. Due to traffic patterns, roadway design and the inability to conduct quick roadside assistance, the Borough of Hightstown does not recognize roadside assistance for vehicles in excess of 16,000 GVW. Disabled vehicles in

excess of 16,000 GVW must be towed from the roadway or any other vehicle deemed to be unsafe on the roadway. If the roadside assistance call results in a tow, then the vehicle operator will only be charged for the towing.

ENVIRONMENTAL CLEAN-UP

Removal and/or disposal of any fluids or debris left on the roadway or property as a result of a motor vehicle accident of recovery.

COMMERICAL MOTOR VEHICLE

Any motor vehicle with a GVW greater than 16,000 pounds which is not classified as an automobile

MOTOR VEHICLE

shall mean any vehicle propelled otherwise than by muscular power, including trailers and recreational campers, excepting such vehicles as run only upon rails or tracks and motorized bicycles.

STORAGE RATE

shall mean fees charged for the storage of motor vehicles.

TOW LIST

Shall mean a rotating list of all towing services registered with the Borough of Hightstown kept by the Borough Chief of Police.

TOW OPERATOR

A person engaged in the business of or offering the services of a tow vehicle or tow truck and storage services.

TOWING RATES

Shall mean fees charged by a towing service for removal and transportation of a motor vehicle.

TOWING SERVICE

Shall mean a business engaged in the towing and storing of motor vehicles which has been approved for the towing list.

TOWING VEHICLE

Shall mean a motor vehicle employed by a towing service for the purpose of towing, transporting, conveying or removing motor vehicles from public roadways.

WINCHING

An operation by which a vehicle is moved into the roadway from a position off the roadway or other operation in which substantial work is required to prepare a vehicle for normal towing (i.e. lifting, dragging, up righting a vehicle etc.).

Section 8-4 Towing Service Registration.

a. No towing service shall be placed upon the towing list for the towing or storing of motor vehicles within the Borough, unless the towing service shall first register with the Borough. In order to be placed upon the towing list for towing, a towing service must be located within five (5) miles of the geographic center of the Borough of Hightstown or within the Borough of Hightstown. Registration applications shall be made available by the Borough police department. A towing service that has met all the specifications and requirements of this chapter and has

registered with the Borough shall be placed on the towing list by the Chief of Police; however, the maximum number of towing services on the Borough's towing list shall be up to (3) three ~~five (5)~~ such services. Currently the borough has (5) five towing services on its tow list. This number of approved towing services shall remain in effect, until such time that a currently approved towing company fails to re-register with the borough as an authorized towing service or is removed from the towing list for a violation of this chapter. A list of approved towing services is listed in section 8-19 of this chapter. Services shall be placed on the Borough's towing list on a first-come first-served basis. Vacancies shall be filled in the same manner. Each towing service must submit their schedule of basic towing and storage rates with their registration application. The rates and fees for towing and storage of motor vehicles shall not exceed the rates set by this chapter.

b. The towing service owner or its authorized representative shall sign the registration application form indicating that the full requirements of this chapter have been met by the towing service applicant.

c. If any information provided by a towing service in its registration application changes, the towing service is responsible for notifying the police department of the change in the registration information within thirty (30) days of such change. Failure to comply with this provision will be deemed a violation of this chapter.

Section 8-5 Insurance.

a. No towing service shall operate within the Borough unless it carries liability insurance in the following amounts:

1. Garage Liability/Comprehensive General Liability insurance policy in an amount not less than One Million Dollars (\$1,000,000.00) combined single limit covering bodily injury and property damage liability, including but not limited to personal injury, products liability, independent contractor and completed operation coverage;

2. Garage Keepers Legal Liability insurance policy in an amount not less than One Hundred Thousand Dollars (\$100,000.00);

3. For heavy-duty towing and heavy-duty recovery vehicles, One Million Dollars (\$1,000,000.00) combined single limit with endorsement MSC-90;

4. Automobile Liability insurance policy in an amount not less than One Million Dollars (\$1,000,000.00) combined single limit covering bodily injury and property damage liability, including but not limited to owned, non-owned and hired vehicles;

5. Worker's Compensation insurance as required by law, including but not limited to statutory New Jersey Worker's Compensation Benefits and employer's liability coverage;

6. All policies shall provide an endorsement for collision coverage for motor vehicles and cargo towed by towing service vehicles; and

7. On all liability policies, the Borough of Hightstown shall be added as an additional insured, and insurance policies and/or certificates shall indicate such coverage as primary coverage notwithstanding any insurance carried by the Borough.

Section 8-6 Rates and Fees.

a. Fees and rates for the towing, roadside assistance and storage of motor vehicles shall be established by resolution of the Mayor and Borough Council, which rates shall be based on the usual, customary and reasonable rates of operators towing and storing motor vehicles in the Borough.

b. Fees and rates for the towing and storage of motor vehicles shall be reviewed by the Chief of Police on an annual basis, and shall be revised, if necessary, by resolution of the Mayor and Borough Council. The Chief of Police shall advise all towing services placed on the towing list of any such revisions.

c. The fees and rates shall be set in Section 8-18 of ~~by~~ this chapter, and any subsequent revisions thereto, shall be submitted to the Division of Consumer Affairs for review, and shall be made available to the public during normal business hours of the Borough.

Section 8-7 Rules and Regulations.

a. All towing services placed on the towing list shall be available to respond to a call in accordance with the towing rotation schedule of on-call status established by the Chief of Police.

b. All towing services shall respond to a call in any part of the Borough within twenty (20) minutes. If a towing service does not respond within twenty (20) minutes of a call, the towing service next on the list shall be called and entitled to provide services as needed, and the first towing service shall lose any claim to compensation.

c. All drivers and operators of towing vehicles shall be properly licensed to operate a motor vehicle within the State of New Jersey and are subject to driver's license checks by the Borough police department at the time of registration and at least on a bi- annual basis thereafter. All towing vehicles shall be properly registered and inspected in accordance with any applicable law.

d. All vehicles must be towed in a safe manner.

e. All towing services shall be capable of providing reasonable roadside services to disabled vehicles such as, but not limited to, jump-starting, changing of flat tires, vehicle lockouts and providing fuel. Such services will only be performed if they can be done so safely, as determined by the police officer on the scene. The fees charged for these services shall be in accordance with this chapter.

f. All towing services shall make available a copy of its basic rates and a business card to all owners and operators of motor vehicles which will be towed.

g. All towing services shall keep accurate records of all motor vehicles towed and stored at the direction of the Borough police department. A copy of such records shall be provided to the Borough upon request.

h. Towing services shall not remove any motor vehicle which has been abandoned or involved in an accident in any public roadway without first notifying the Borough police department.

i. The police department shall not call a towing service to remove a vehicle from private property. The police department shall provide the property owner with all available information regarding the ownership of the motor vehicle on their property, and the property owner will then be responsible for making their own arrangements to remove the vehicle.

j. The towing service shall notify the police department of all vehicles found by the towing service to have been abandoned and not claimed within fourteen (14) days after being stored. The police department shall, upon

notification, expeditiously process the vehicle in accordance with the New Jersey Motor Vehicle Code concerning abandoned and unclaimed motor vehicles.

k. Towing service shall be in compliance with the state affirmative action statutes and rules.

l. Towing service must be in compliance with the Americans with Disabilities Act.

m. Towing service shall confirm that it is an independent contractor and does not represent or act for the Borough of Hightstown in any way.

n. All towing services authorized by the Borough of Hightstown must perform emergency roadside assistance when so requested by the Hightstown Police Department.

o. Nothing in this chapter shall preclude the right of a motorist or vehicle operator to summon a tow operator of his or her own choosing, pursuant to the provisions of 8-2.

p. The Borough of Hightstown shall not be liable for the cost of any services performed by the towing service unless those services are performed on borough vehicles.

Section 8-8 Towing List; Rotation.

a. A towing list will be kept with the Chief of Police. The towing list shall include all towing services which have registered with the Borough. A towing service shall be placed on the bottom of the towing list upon registration with the Borough. The towing list shall be a rotating list as provided in paragraphs b, c and d of this section.

b. When the need arises, the police department will call the towing service on the top of the list, which is on-call on the towing rotation schedule. The towing service called, if it shall perform any of the services covered by this chapter, shall be placed at the bottom of the towing list and not called again until all other on-call towing services on the towing list have been called.

c. If a towing service is unavailable to perform required services when called by the police department, for whatever reason, said towing service shall be charged with a call and placed at the bottom of the towing list, and the next available on-call towing service shall be called. The towing service that responds in its place shall remain at the top of the list.

d. If a towing service, after being dispatched, is recalled and does not perform any duties or services covered by this chapter, the towing service shall remain on the top of the towing list. However, if a towing service arrives at the scene of an incident in which its services are required and cannot perform said services, it shall lose its place on the towing list, and the next on-call towing service on the list shall be called.

Section 8-9 Storage Facilities.

a. All storage facilities operated or used by towing services shall meet all local zoning and code requirements, and must be located within five (5) miles of the geographic center of the Borough of Hightstown or within the Borough.

b. All towing services shall have an indoor storage facility at its disposal for motor vehicles which have been involved in criminal activity and impounded by the police department.

c. All storage facilities shall have a business office open to the public at least six (6) days in a calendar week and at least 40 hours in the week, excluding weeks that contain New Jersey State holidays. An employee is required to be at the storage yard during these hours, unless the employee is out on a towing assignment. The business hours of operation are to be posted in a conspicuous space.

d. All outside storage facilities shall be secured and fully enclosed by a sturdy fence having a minimum height of six (6) feet, with a lockable gate for ingress and egress, and shall be lighted from dusk to dawn.

e. A towing service shall not charge a release fee or other charge for releasing motor vehicles to their owners after normal business hours or on weekends. During all other hours and legal holidays, vehicle may be released at the sole discretion of the towing/storage facility.

f. All towing services shall be responsible for ensuring the proper and safe storage of all motor vehicles towed pursuant to this chapter, and shall be liable for any damage incurred by such motor vehicles while in transit to or while stored in the storage facilities.

g. All vehicles towed must be removed to an approved storage facility unless the owner or operator of the vehicle specifically requests that it be towed to another place and the police officer at the scene does not direct otherwise.

h. Storage begins at the date and time the vehicle is placed on the property of the towing service or storage facility and will be charged for each 24 hour period. Any vehicle released prior to 12 hours storage will be charged only half of the 24 hour rate.

Section 8-10. Towing Vehicle and Equipment Specifications; Cleanup at Scene.

a. All towing services engaged in light-duty towing shall have at least one (1) rollback truck and one (1) wrecker, with necessary brooms and equipment to do the complete removal. Each truck must have a manufacturer's capacity of at least ten thousand (10,000) pounds gross vehicle weight and a manufacturer's boom capacity of four (4) tons; one (1) heavy-duty wrecker with a manufacturer's capacity of not less than twenty-seven thousand (27,000) pounds gross vehicle weight and a boom capacity of not less than twenty-five thousand (25,000) pounds independently or twenty-four (24) tons jointly; two (2) power winches with pulling capacity of not less than twenty-five thousand pounds each; at least two hundred (200) feet of cable at least nine-sixteenths (9/16) of an inch diameter on each drum; double boom to permit splitting, or single boom hydraulically elevated and extendable with a 360-degree swivel on the end of the boom; air brakes so constructed as to lock rear wheels; heavy-duty under reach; two (2) snatch blocks with a twenty-five thousand (25,000) pound rating and two (2) scotch blocks.

b. All towing vehicles must have radio equipment with a 24-hour dispatch service or a cellular telephone for the purpose of maintaining communications with the police department radio desk.

c. All towing vehicles must be equipped with amber beacons or strobe lights, and amber-colored safety tow lights or magnetic tow lights for towing vehicles at night, as permitted by the State of New Jersey. All tow vehicles must have at least one (1) five pound ABC-type fire extinguisher, safety chains, flares, jumper cables, shovel, pry bar, heavy-duty push broom and substances for application to small liquid spills.

d. Each tow operator, prior to departure from the scene of towing, shall clean and clear any customary or usual debris from the accident scene. Each tow operator shall also clean, clear, absorb or dilute any usual oil, gasoline or other motor vehicle fluid spill at the scene of the towing service. All materials disposed of by a tow operator shall be properly disposed of in accordance with the requirements of the New Jersey Department of Environmental Protection and the Federal Environmental Protection Agency. Nothing in this chapter shall prevent the Hightstown Police

Department from summoning any other person, if an unusual or potentially dangerous situation occurs or it is otherwise necessary to do so. Such situations include, but are not limited to, accidents or breakdowns involving dangerous or potentially dangerous cargo, or spills of chemicals, solvents or other fluids.

e. Proof of towing vehicle and equipment specifications shall be provided to the Borough with the registration application.

f. All towing vehicles are to conform with all applicable State and Federal laws and shall be subject to inspection by Borough officials during normal business hours at the time of registration and on an annual basis thereafter.

Section 8-11 Rights of Owners/Operators of Motor Vehicles Required to be Towed.

a. If a motor vehicle operator or owner wishes to have his vehicle towed by a particular towing service, their request shall be honored, providing the police officer in charge at the scene has not already dispatched a towing service or the police officer has determined that the motor vehicle in question will not be removed in an expeditious or safe manner and will jeopardize the public safety, in which case the motor vehicle operator or owner shall be required to utilize a compensated dispatched towing service.

b. The owner or operator of any motor vehicle required to be towed or stored shall have the right to remove all personal items and effects from the motor vehicle unless the police department has placed a police hold on any such items.

c. The motor vehicle owner or his representative shall have the right to take photographs of any stored vehicle for insurance purposes.

d. Upon request of the motor vehicle owner or his representative, a towing service shall provide a detailed and itemized bill for all services rendered.

Section 8-12 Collection of Fees.

All towing services shall be responsible for collection of all fees for services rendered.

Section 8-13 Complaints; Violations; Hearings.

a. All violations of this chapter and all complaints by the public or police department against any towing service shall be forwarded to the Mayor and Borough Council.

b. The Mayor and Borough Council, in their discretion, shall determine if any complaint or violation against a towing service is of such a serious nature as to warrant a hearing and possible disciplinary measures. If the Mayor and Borough Council decide that a hearing is required, they shall, upon proper notice to all interested parties, conduct a hearing in which all parties may present evidence. If, after a hearing, the Mayor and Borough Council find that a towing service has violated any provision of this chapter, they may, depending on the seriousness of the offense:

1. Fine the violating party not more than one thousand dollars (\$1,000.00).
2. Suspend the violating party from the towing list for not more than three (3) months for a first offense; not more than six (6) months for a second offense; and permanently remove the violating party from the towing

list for a third offense.

Section 8-14 Solicitation of Business.

A. No tow service may respond to the scene of an accident or emergency with the purpose of towing vehicles unless specifically called there by the police for a person involved in the accident or emergency. This section is intended to prohibit tow operators from soliciting business at the scene of accidents or emergencies and shall not be construed to prohibit any person from summoning a tow operator of his or her own choice in accordance with 8-2 of this chapter.

Section 8-15 Vehicles Involved in Suspected Crimes.

a. Tow operators shall comply with the directions of the police investigator in connection with vehicles involved in suspected crimes.

Section 8-16 Unethical Conduct Prohibited.

a. No reward, gratuity, gift or any type of remuneration shall be offered to any Hightstown Borough Police Officer, borough official or borough employee by any towing service or tow operator.

Section 8-17 Final Determination by Officer at Scene.

a. When a borough police officer is at the scene of an accident requiring towing service, said officer shall be responsible for making the final determination as to when towing shall take place. The officer shall not be limited to the tow list when it is clear that special towing equipment is required for large vehicles and/or public safety may be threatened by vehicles requiring removal.

Section 8-18 Towing, Storage and Roadside Assistance Rates and Fees. (For the purpose of setting towing and storage rates, vehicles shall be classified into four (4) categories):

- 1) Light-Duty (Class 1): Shall consist of all vehicles with a GVW of 10,000 pounds or less.
- 2) Medium-Duty (Class 2): Shall consist of all vehicles with a GVW between 10,000 and 16,000 pounds.
- 3) Heavy-Duty (Class 3): Shall consist of all vehicles with a GVW greater than 16,000 pounds.
- 4) Motorcycles: Shall consist of all types of motorcycle, dirt bikes, mopeds, ATV, Side by Side, off road utility vehicle, snowmobile, golf cart or any type of similar unlisted vehicle.

A. Towing fee rates:

Light Duty: \$150.00

Medium Duty: \$250.00

Heavy Duty: \$500.00

Heavy Duty with wheel lift required: \$550.00

Motorcycle: \$125.00

B. Winching rates:

Light Duty: \$50.00 per ½ hour

Medium Duty: \$50.00 per ½ hour

Heavy Duty: \$50.00 per ½ hour

Additional personal needed on scene: \$75.00 per hour.

C. Specialized equipment rates:

Crane service: \$450.00 per hours

Heavy-Duty Flatbed/Lowboy: \$350.00 per hour

D. Vehicle prep work needed to complete tow. (i.e. remove bumper, airlines, damaged vehicle parts, etc.)

Light/Medium/Heavy Duty: \$50.00 per ½ Hour

Additional personnel needed at scene to complete tow: \$75.00 per hour

Stand-by/wait time: \$60.00 per hour

E. Environmental Service:

Environmental Service: \$65.00 per hour

Additional absorbent: \$ 20.00 per bag

F. Roadside assistance rates: If road side assistance results in a tow, then the towing service may only charge the rate of the tow and not the rate of the roadside assistance or both)

Light-Duty: \$100.00

Medium-Duty: \$ 225.00

Heavy-Duty:\$450.00

G. Storage rates: (Any vehicle released prior to 12 hours storage will be charged only half of the 24 hour rate).

Light-Duty: \$45.00 per day

Medium-Duty: \$75.00 per day

Heavy-Duty: \$150.00 per day

Motorcycles: \$30.00 per day

H. Additional storage fees:

Administrative fee- Light-Duty: \$50.00

Administrative fee – Medium-Duty: \$ 100.00

Administrative fee - Heavy-Duty: \$ 100.00

Yard service fee- Light-Duty: \$45.00

Yard service fee- Medium-Duty: \$75.00

Yard service fee – Heavy-Duty: \$175.00

Wrapping/Trapping fee: \$ 75.00 per hour.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2019-64 Payment of Bills

Moved by Councilmember Musing; Seconded by Councilmember Bluth

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-64

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head in the amount of \$8,543.17 from the following accounts:

Current	\$2,056.48
W/S Operating	5,350.19
General Capital	0.00
Water/Sewer Capital	0.00
Grant	0.00
Trust	0.00
Housing Trust	0.00
Animal Control	0.00
Law Enforcement Trust	0.00
Housing Rehab Loans	0.00
Unemployment Trust	0.00
Escrow	<u>1,136.50</u>
Total	<u><u>\$8,543.17</u></u>

Resolution 2019-65 Recognizing NJ Local Government Week, April 7, 2019 – April 13, 2019, and Encouraging All Citizens to Support the Celebration and Corresponding Activities

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-65

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RECOGNIZING NJ LOCAL GOVERNMENT WEEK, APRIL 7, 2019 –
APRIL 13, 2019, AND ENCOURAGING ALL CITIZENS TO SUPPORT
THE CELEBRATION AND CORRESPONDING ACTIVITIES.**

WHEREAS, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

WHEREAS, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

WHEREAS, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of Hightstown Borough as follows:

1. That Hightstown Borough encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.
2. That Hightstown Borough encourages educational partnerships between local government and schools, as well as civic groups and other organizations.
3. That Hightstown Borough supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

Resolution 2019-66 Authorizing Payment #1 – The Earle Asphalt Company (First Avenue and Forman Street Water Main Extension)

Moved by Councilmember Musing; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-66

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #1 – THE EARLE ASPHALT COMPANY (FIRST
AVENUE AND FORMAN STREET WATER MAIN EXTENSION)**

WHEREAS, on November 5, 2018, the Borough Council awarded a contract for the First Avenue and Forman Street Water Main Extension to Earle Asphalt Company of Farmingdale, New Jersey at the price of \$299, 113.13; and

WHEREAS, the contractor has submitted payment request #1 for partial payment through February 2019 for mobilization, site clearing, project video, and water main installation at First Avenue, Church Street and Forman Street in the total amount of \$111,390.78; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Earle Asphalt Company in the amount of \$111, 390.78; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 to Earle Asphalt Company of Farmingdale, New Jersey in the amount of \$111,390.78, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-67 Authorizing Payment #1 – S. Brothers, Inc. (Improvements to Maple Avenue and Sunset Avenue

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-67

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #1 – S. BROTHERS, INC. (IMPROVEMENTS TO
MAPLE AVENUE AND SUNSET AVENUE)**

WHEREAS, on August 20, 2018, the Borough Council awarded a contract for the Improvements to Maple Avenue and Sunset Avenue to S. Brothers, Inc., of South River, New Jersey at the price of \$410,864.25; and

WHEREAS, the contractor has submitted payment request #1 for partial payment through December 2018, for mobilization, site clearing, project video, storm sewer improvements, fire hydrant assembly installation, curbs, sidewalks and curb ramps in the total amount of \$99,925.50; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to S. Brothers, Inc. in the amount of \$99,925.50; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 to S. Brothers, Inc. of South River, New Jersey in the amount of \$99,925.50, is hereby approved as detailed herein, and the CFO is authorized to issue same.

**Resolution 2019-68 Authorizing Payment #5 – WSP USA Inc. (NJDOT Safe Routes to Schools –
Improvements to Stockton Street and Joseph Street**

Moved by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-68

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #5 – WSP USA INC. (NJDOT SAFE ROUTES TO SCHOOLS – IMPROVEMENTS TO STOCKTON STREET & JOSEPH STREET)

WHEREAS, on November 7, 2016, the Borough Council awarded a contract for Preliminary Engineering and Final Design and Construction Support activities related to the Improvements to Stockton Street and Joseph Street in the Borough to Parsons Brinckerhoff, Inc., of Dallas, Texas at the price of \$103,819.36; and

WHEREAS, Since the time of award, Parsons Brinckerhoff has changed the company name to WSP USA Inc. and all future payments should be made accordingly; and

WHEREAS, the engineer has submitted payment request #5 for work completed on the project from September 2, 2017 – December 28, 2018 in the total amount of \$21,714.98; and

WHEREAS, the CFO has certified that funds are available for this expenditure; and

WHEREAS, this payment shall be contingent upon approval being provided by FHWA and NJDOT through the Safe Routes to School Design Assistance Program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request # to WSP USA, Inc., P.O. Box 732476, Dallas, Texas, 75373-2476, in the total amount of \$21,714.98 is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-69 Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)

Moved by Councilmember Bluth; Seconded by Council President Misiura.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-69

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$334.50 for the completion of construction administration/construction inspection services and for preparation and coordination of project closeout documents from January 1, 2019 – January 31, 2019; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$334.50 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

2019-70 Authorizing Payment to the Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Councilmember Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-70

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND
CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES
LOCATED AT 230 MERCER STREET)**

WHEREAS, on January 22, 2019, the Borough Council awarded a contract for the Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer street to the Musial Group, P.A., of Mountainside, New Jersey at the cost not to exceed \$40,000; and

WHEREAS, the architect has submitted a payment request for concept design work through March 2, 2019, in the total amount of \$2,000.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$2,000.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-71 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2019-71

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND
CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE
LAKE DAM PEDESTRIAN BRIDGE PROJECT**

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through February 28, 2019, in the total amount of \$5,235.03; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$5,235.03, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CONSENT AGENDA

Councilmember Musing moved Resolutions 2019-72; 2019-73; 2019-74; 2019-75 as a Consent Agenda; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolutions adopted 5-0.

Resolution 2019-72

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN AGREEMENT
WITH NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT), AND THE
HIGHTSTOWN BOROUGH WATER TREATMENT PLANT FOR INTERSECTION
RAMP AND SIGNAL UPGRADES AND WATER SYSTEM IMPACTS**

WHEREAS, The NJDOT has forwarded to Hightstown Borough, the ADA Central Contract 2 amendment; and

WHEREAS, the purpose is to bring into ADA compliance Intersection Ramp and Signal Upgrades to Route 33 throughout the Central Region of the State; and

WHEREAS, NJDOT is requesting Hightstown Borough to execute and attest to three (3) copies of said agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown as follows:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest the attached amendment on behalf of the Borough.
2. That all relevant officials are authorized to undertake any actions necessary to effectuate and implement the said amendment.

Resolution 2019-73

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING PLUMBING SUBCODE OFFICIAL

WHEREAS, due to the resignation, effective February 28, 2019, of Joseph Graziano, as Plumbing Subcode Official, there will exist a vacancy in that office; and

WHEREAS, the Construction Official has recommended that Eric Muni be appointed to the position of Plumbing Subcode Official; and

WHEREAS, Mr. Muni is duly licensed by the New Jersey Department of Community Affairs to perform that function, holding State license #011261.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. Eric Muni is hereby appointed as Plumbing Subcode Official for the Borough of Hightstown effective March 4, 2019
2. A certified copy of this Resolution shall be submitted to the State of New Jersey Department of Community Affairs.

Resolution 2019-74

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING RESOLUTION 2018-203

WHEREAS, resolution 2018-203 authorized a Shared Services Agreement with Mercer County Regarding Emergency Telecommunication Services; and

WHEREAS, there was an error in the terms of the contract requiring a correction be made to said resolution; and

WHEREAS, the correct term of the contract is January 1, 2018 through December 31, 2022.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of Hightstown Borough that above the above contract term in resolution 2018-203 is hereby amended to read as noted herein and the Mayor and Borough Clerk are authorized to execute the corrected contract.

Resolution 2019-75

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2018 BUDGET

Whereas, N.J.S.A. 40A:4-59 provides that the governing body may authorize a transfer of funds in the budget during the first three months of the following year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2018 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Legal		
Other Expenses	\$ 5,000.00	\$ -
Police		
Other Expenses	5,000.00	
Group Health Insurance		
Other Expenses	10,000.00	
Snow Removal		
Other Expenses	-	15,000.00
Engineer		
Other Expenses		5,000.00
TOTALS	\$ 20,000.00	\$ 20,000.00

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Curtis Cromwell, 152 Broad Street – Spoke about sump pump issues on Broad Street. Brought forward a petition signed by the Broad Street residents to Council. Residents are receiving warnings regarding water running into the street. Broad Street needs additional stormwater drainage.

Scott Caster, 12 Clover Lane – Spoke regarding consolidation and a better tax rate.

Keith LePrevost, 213 Greely Street – The Environmental Commission attended Greenfest at Ryder College. This was attended by over 1,100 people. April 13th is the Shredding Event, the stream clean up and tree planting. Stated that he was disappointed that David Zaiser was not notified regarding the discussion for the tree ordinance.

Frank Rivera, 110 Broad Street – Stated that David Zaiser should be present for the discussion regarding the tree ordinance. Spoke regarding the stormwater issues on Broad Street.

Joe Ciaclese, 136 Broad Street – Spoke regarding the stormwater issues on Broad Street. The water that is in the street freezes and is a public safety issue.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

Proposed Tree Ordinance Changes

Councilmember Bluth moved to table this discussion until Mr. Zaiser is present during the discussion; Councilmember Jackson seconded.

Roll Call Vote: Councilmembers Bluth and Jackson voted yes; Councilmembers Misiura, Musing and Stults voted no.

Discussion ensued.

Council President Misiura stated that while the ordinance does need to be amended, he does not feel that additional burdens should be placed on homeowners. There needs to be exemptions in the proposed changes. During discussion, Council all agreed that trees in town are important, but we need to be careful with the approvals and placing more restrictions on homeowners. They do not want to make it harder to live in Hightstown. Councilmember Bluth, liaison to the Environmental Commission, will bring Council's concerns to the Environmental Commission to make the appropriate revisions.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

Empty Bowls is this Saturday, March 23rd at the Peddie School. This year they are supporting three charities and the Cultural Arts Commission.

Councilmember Stults

1st Annual Restaurant Week is this week. Ten restaurants are participating. The Housing Authority is meeting on Wednesday. Chief Gendron received a complaint regarding parking on Academy Street by the Post Office. Chief will look into this and come forward with suggestions on amending the ordinance.

Councilmember Musing

HPC had a special meeting to tour the YMCA building. They are very excited about the project. Thank you to Keith LePrevost for the RAD information.

Council President Misiura

The Planning Board met last Monday and adopted a Green Development Checklist. This is not binding, but suggestions for green initiative for new projects. There will be a Vision Session for the Municipal Building, next Thursday, March 28th at the Fire House. First Aid will be meeting this week.

Mayor Quattrone

Excited about restaurant week and Empty Bowls. He is working on the truck routes in town.

ADJOURNMENT

Councilmember Stults moved to adjourn at 9:04; Seconded by Council President Misiura. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2019-76

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$137,881.45 from the following accounts:

Current		\$72,146.64
W/S Operating		45,504.71
General Capital		8,500.00
Water/Sewer Capital		11,271.50
Grant		179.00
Trust		0.00
Housing Trust		0.00
Animal Control		279.60
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$137,881.45</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099		
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
A0107 ANSELL GRIMM & ARRON, PC										
19-00376 03/21/19 BILLING OF FEBRUARY 2019										
1 435889 GENERAL FILE 2019	663.13	9-01-20-155-001-027	B	General Matters	R	03/21/19	03/28/19		435889	N
2 435890 ORDINANCES 2019	67.50	9-01-20-155-001-027	B	General Matters	R	03/21/19	03/28/19		435890	N
3 435891 ENGINEERING MATTERS	67.50	9-01-20-165-001-028	B	General Engineering	R	03/21/19	03/28/19		435891	N
4 MEETINGS 2019 435892	675.00	9-01-20-155-001-029	B	Attendance at Council Meetings	R	03/21/19	03/28/19		435892	N
5 LITIGATION	202.50	9-01-20-155-001-033	B	Litigation	R	03/21/19	03/28/19		435893	N
6 LITIGATION 435896	67.50	9-01-20-155-001-033	B	Litigation	R	03/21/19	03/28/19		435896	N
7 AFFORDABLE HOUSING 435895	175.50	9-01-20-155-001-027	B	General Matters	R	03/21/19	03/28/19		435895	N
	1,918.63									
Vendor Total:		1,918.63								

ANSEL010 ANSELL USA INC.										
19-00291 02/28/19 MICROFLEX GLOVES - WTP										
1 INV. 20434684 MICROFLEX GLOVES	190.40	8-09-55-501-001-507	B	Uniforms & Safety Equipment	R	02/28/19	03/28/19		20434684	N
Vendor Total:		190.40								

A0054 AQUA PRO-TECH LABORATORIES										
19-00265 02/25/19 OUTSIDE LAB TESTING										
1 LAB ID 901003301- SL3A	340.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		90100335	N
2 ID ID: #9010033-02 OIL &	45.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
3 LAB ID :9010033-03 VO+15	150.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
4 LAB ID:9010033-04 ECOLI	60.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
5 LAB ID:9010069-01 AMMONIA	40.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
6 LAB ID: 9010069 ECOLI	60.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
7 LAB ID: 9010069 FECAL COLIFORM	45.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
8 LAB ID 9010069-02 ECOLI	60.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
9 LAB ID 9010234-01 AMMONIA	40.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
10 LAB ID :9010297-01 ECOLI	60.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
11 LAB ID: 9010297-02 FECAL COLI	45.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
12 LAB ID:9010297-02 AMMONIA	40.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
13 LAB ID:9010618-01 ECOLI	60.00	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N

March 28, 2019
02:55 PM

Borough of Hightstown
Bill List By Vendor Name

Page No: 2
028

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
A0054 AQUA PRO-TECH LABORATORIES Continued											
19-00265	02/25/19	OUTSIDE LAB TESTING	Continued								
14	HADNLING CHARGE	31.35	9-09-55-501-002-532	B	Outside Lab Testing	R	02/25/19	03/28/19		9010033M	N
		1,076.35									
Vendor Total:		1,076.35									
A0025 AT&T MOBILITY											
19-00427	03/27/19	287258726345 3/12/19									
1	287258726345 3/12/19	41.24	9-01-25-256-002-094	B	Computer Service,Support & Software	R	03/27/19	03/28/19		287258726345	N
2	287258726345 3/12/19	218.54	9-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	03/27/19	03/28/19		287258726345	N
3	287258726345 3/12/19	276.24	9-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	03/27/19	03/28/19		287258726345	N
4	287258726345 3/12/19	89.20	9-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	03/27/19	03/28/19		287258726345	N
5	287258726345 3/12/19	115.43	9-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	03/27/19	03/28/19		287258726345	N
		740.65									
Vendor Total:		740.65									
CAROL015 CAROL GAYNOR											
19-00353	03/19/19	3/2/19 CALL OUT 11:45P-1:45A									
1	3/2/19 CALL OUT 11:45P-1:45A	40.00	9-01-20-176-000-114	B	Court Assistance	R	03/19/19	03/28/19		3/2/19 CALLOUT	N
Vendor Total:		40.00									
C0067 CENTRAL JERSEY POWER											
19-00313	03/08/19	CHAIN SAW REPAIR									
1	INV. 154681 - CHAIN SAW REPAIR	50.80	9-01-26-290-001-039	B	General Machinery Parts	R	03/08/19	03/28/19		154681	N
Vendor Total:		50.80									
C0058 CINTAS CORPORATION #061											
19-00202	02/13/19	UNIFORM BLANKET	B								
6	INV 061805308 DATED 2/01/19	119.81	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	02/13/19	03/28/19		061805308	N
7	INV 061809462 DATED 2/08/19	111.28	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	02/13/19	03/28/19		061809462	N
8	INV 061813483 DATED 2/15/19	101.28	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	02/13/19	03/28/19		061813483	N

Vendor # Name											
PO #	PO Date	Description	Amount	Contract	PO Type		Stat/Chk	First	Rcvd	Chk/Void	1099
Item	Description			Charge Account	Acct Type	Description		Enc Date	Date	Date	Invoice
C0058	CINTAS CORPORATION #061		Continued								
19-00202	02/13/19	UNIFORM BLANKET		Continued							
9 INV	061817805	DATED 2/22/19	103.78	9-09-55-501-002-507	B	Uniforms & Safety Equipment	R	02/13/19	03/28/19		061817805
			436.15								
Vendor Total:			436.15								
C0938	COLE PARMER										
18-01252	08/28/18	MFLEXTYGON TUBING									
1 PK	06401-35	TUBING M FEXTYGON	194.00	8-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/28/18	03/28/19		1605651
2 FREIGHT			15.06	8-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/28/18	03/28/19		1605651
			209.06								
Vendor Total:			209.06								
COMCA005	COMCAST BUSINESS										
19-00356	03/20/19	413 MERCER STREET									
1 413	MERCER STREET	3/08/19	176.85	9-01-20-140-001-060	B	Internet Services and Web Services	R	03/20/19	03/28/19		849905243003410
19-00429	03/27/19	930909813 DATED 3/15/19									
1 930909813	DATED 3/15/19		198.00	9-01-20-140-001-060	B	Internet Services and Web Services	R	03/27/19	03/28/19		930909813
Vendor Total:			374.85								
C0222	CONTINENTAL FIRE & SAFETY, INC.										
19-00131	01/29/19	WETSUIT REPLACEMENT(INSURANCE)									
1 QUOTE	18-3736	STEARNS I810SUIT	2,261.00	9-01-25-252-002-056	B	Fire & Other Safety Equipment	R	01/29/19	03/28/19		
Vendor Total:			2,261.00								
C0087	CUSTOM BANDAG, INC										
19-00348	03/19/19	JAN & FEB ELECTRIC HPD									
1 JANUARY	ELECTRIC		1,046.19	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/19/19	03/28/19		1/4/19-1/23/19
2 FEBRUARY	ELECTRIC		962.29	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/19/19	03/28/19		2/4-3/5/19
			2,008.48								
Vendor Total:			2,008.48								

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void	1099
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
C0088 CUSTOM ENVIRONMENTAL TECH, INC											
19-00066	01/18/19	RES 2018-219 ZETA LYTE 2800 CH		B							
4 INV	5354 DATED 2/19/19		4,220.70	9-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	02/07/19	03/28/19		5354	N
19-00276	02/27/19	ZETA LYTE 1A POLYMER		B							
2 INV	5355 DATED 2/18/19		1,681.35	9-09-55-501-002-554	B ZETA LYTE 1A POLYMER	R	02/27/19	03/28/19		5355	N
Vendor Total:			5,902.05								
DRAEG005 DRAEGER, INC.											
19-00384	03/22/19	MAINTENANCE ON ALCOTEST									
1	MAINTENANCE ON ALCOTEST		179.00	G-02-41-729-006-315	B DRUNK DRIVING ENFORCEMENT FUND 2015	R	03/22/19	03/28/19		5950570674	N
Vendor Total:			179.00								
E0576 EAST WINDSOR REGIONAL SCHOOL											
19-00316	03/08/19	FEB 2019 GAS USE									
1	FEB 2019 GAS USE - FIRE		212.45	9-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	03/08/19	03/28/19			N
2	FEB 2019 GAS USE - POLICE		1,129.27	9-01-31-460-001-145	B Motor Fuel - Police	R	03/08/19	03/28/19			N
3	FEB 2019 GAS USE - 1ST AID		23.18	9-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	03/08/19	03/28/19			N
4	FEB 2019 GAS USE - GARBAGE		911.33	9-01-31-460-001-147	B Motor Fuel - Public Works	R	03/08/19	03/28/19			N
5	FEB 2019 GAS USE - STREETS		880.35	9-01-31-460-001-147	B Motor Fuel - Public Works	R	03/08/19	03/28/19			N
6	FEB 2019 GAS USE - WATER		99.06	9-09-55-501-001-512	B Motor Fuel	R	03/08/19	03/28/19			N
7	FEB 2019 GAS USE - SEWER		101.84	9-09-55-501-002-512	B Motor Fuel	R	03/08/19	03/28/19			N
8	FEB 2019 GAS USE - CONSTRUCTIO		22.07	9-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	03/08/19	03/28/19			N
9	FEB 2019 FUEL FACILITY FEE		120.00	9-01-31-460-001-144	B Upgrades to Fueling Facility	R	03/08/19	03/28/19			N
			3,499.55								
Vendor Total:			3,499.55								
E0416 ENVIRONMENTAL RESOURCE ASSOC											
19-00146	01/30/19	QUOTE #1-6QRNTE									
1	CAT #576 WASTEWATR COLIFORM		190.40	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	01/30/19	03/28/19			N
2	CAT #577 PH WP 290		53.90	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	01/30/19	03/28/19			N
3	CAT #578 DEMAND WP 290		62.30	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	01/30/19	03/28/19			N
4	CAT #579 COMPLEX NUTRIENTS WP		49.00	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	01/30/19	03/28/19			N
5	CAT #580 HARDNESS WP 290		81.20	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	01/30/19	03/28/19			N
6	CAT #581 MINERALS WP 290		83.30	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	01/30/19	03/28/19			N

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Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
G0001 GPANJ											
19-00108	01/28/19	MEMBERSHIP 2019									
1	MEMBERSHIP 2019	100.00	9-01-20-100-001-044	B	Professional Assoc. Dues	R	01/28/19	03/28/19		2019-0001	N
Vendor Total:		100.00									
G0185 GRAINGER, INC.											
18-01567	10/18/18	DAYTON HEATER FOR OLD C/2 ROOM									
1	1E855	19.90	8-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/18/18	03/28/19			N
19-00045	01/16/19	INVOICE #9051112028									
1	ITEM #3CDC2	273.67	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	01/16/19	03/28/19		9051112028	N
19-00168	02/04/19	HEAT LAMP BULBS									
1	4V673	50.22	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/04/19	03/28/19			N
2	3NKR9	24.32	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/19/19	03/28/19		9080430409	N
		74.54									
19-00215	02/13/19	PISTON PUMP SUPPLY									
1	#4RTX4	90.38	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/13/19	03/28/19			N
2	6 BEAKERS	25.65	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/21/19	03/28/19		845998194	N
		116.03									
Vendor Total:		484.14									
H0126 HIGHTS ELECTRIC MOTOR, INC.											
19-00344	03/18/19	TESTING OF PUMP									
1	INV. 0953007 -	122.50	9-09-55-501-001-535	B	Hydrants and Line Repair	R	03/18/19	03/28/19		0953007	N
Vendor Total:		122.50									
I0682 INSTITUTE FOR PROFESSIONAL DEV											
19-00223	02/14/19	REDEMPTIONS,ASSGNMT,FRCLSR,									
1	REDEMPTIONS,ASSGNMT,FRCLSR,	125.00	9-01-20-145-001-042	B	Education & Training	R	02/14/19	03/28/19		M.PATEL 3/15/19	N
Vendor Total:		125.00									

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
JANES005 JANE SCARFO										
19-00349	03/19/19	GEETANJALI JAIN NJPHNA DUES								
1 GEETANJALI JAIN NJPHNA DUES	75.00	9-01-27-330-001-044	B	Professional Assoc. Dues	R	03/19/19	03/28/19		GEETANJALI JAIN N	
Vendor Total:	75.00									
J0019 JCI JONES CHEMICALS, INC.										
19-00365	03/20/19	CHLORINE RES 2018-217	B							
2 INV 782485 DATED 2/22/19	800.00	9-09-55-501-002-526	B	Chlorine-Liquid	R	03/20/19	03/28/19		782485	N
Vendor Total:	800.00									
J0257 JCP&L										
19-00360	03/20/19	MASTER 200000055315								
1 100008482778	27.92	9-09-55-501-002-504	B	Electricity	R	03/20/19	03/28/19		100008482778	N
2 100009294701	20.00	9-09-55-501-001-504	B	Electricity	R	03/20/19	03/28/19		100009294701	N
3 100009296102	16.88	9-09-55-501-002-504	B	Electricity	R	03/20/19	03/28/19		100009296102	N
4 100012445746	6,073.90	9-09-55-501-001-504	B	Electricity	R	03/20/19	03/28/19		100012445746	N
5 100012529309	9,873.13	9-09-55-501-002-504	B	Electricity	R	03/20/19	03/28/19		100012529309	N
	<u>16,011.83</u>									
19-00361	03/20/19	VARIOUS ACCOUNTS								
1 100068401122	31.65	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100068401122	N
2 100059701167	25.07	9-09-55-501-001-504	B	Electricity	R	03/20/19	03/28/19		100059701167	N
3 100077953188	3.22	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100077953188	N
4 100081608240	53.53	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100081608240	N
5 100100104247	32.18	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100100104247	N
6 100131110379	20.60	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100131110379	N
7 100029000310	1,276.66	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100029000310	N
8 100051508677	171.76	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100051508677	N
9 100079096689	1.88	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100079096689	N
10 100072968868	93.30	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/20/19	03/28/19		100072968868	N
	<u>1,709.85</u>									
19-00388	03/22/19	MASTER 200000055364 2/25/19								
1 100008438010	14.56	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/22/19	03/28/19		100008438010	N
2 100008438283	27.65	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/22/19	03/28/19		100008438283	N
3 100008482018	25.37	9-01-31-430-001-071	B	Electric-Borough Hall	R	03/22/19	03/28/19		100008482018	N

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
K0148 KORY BELL											
19-00326	03/18/19	MEAL REIMBURSEMENT SNOW STORM									
1	MEAL REIMBURSEMENT SNOW STORM	10.33	9-01-26-290-001-199	B	Miscellaneous	R	03/18/19	03/28/19			N
Vendor Total:		10.33									
LABOR005 LABORATORY SALES & SERVICE,LLC											
19-00293	03/05/19	THERMOMETER CALIBRATION REPORT									
1	THERMOMETER CALIBRATION REPORT	104.00	9-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/05/19	03/28/19			N
2	SHIPPING	14.99	9-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/05/19	03/28/19			N
		118.99									
Vendor Total:		118.99									
L0031 LEPREVOST, ALLEN KEITH											
19-00355	03/19/19	REIMBURSEMENT/ENV COMMISSION									
1	REIMBURSEMENT/ENV COMMISSION	724.70	9-01-27-335-001-199	B	Miscellaneous	R	03/19/19	03/28/19		REIMBURSEMENT	N
Vendor Total:		724.70									
MATTH005 MATTHEW BUKOWSKI											
19-00325	03/18/19	MEAL REIMBURSEMENT SNOW STORM									
1	MEAL REIMBURSEMENT SNOW STORM	16.19	9-01-26-290-001-199	B	Miscellaneous	R	03/18/19	03/28/19			N
Vendor Total:		16.19									
MATTH010 MATTHEW SCREWS											
19-00324	03/18/19	MEAL REIMBURSEMENT SNOW STORM									
1	MEAL REIMBURSEMENT SNOW STORM	9.80	9-01-26-290-001-199	B	Miscellaneous	R	03/18/19	03/28/19			N
Vendor Total:		9.80									
M0180 MCMASTER-CARR											
19-00253	02/21/19	PLANT SUPPLY									
1	ITEM #9077T2 36" WEB SLINGS	97.64	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/21/19	03/28/19			N
2	ITEM #5523A38 3/4 M X 1/2 F	10.85	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/21/19	03/28/19			N

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void	1099
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
M0180 MCMaster-CARR Continued											
19-00253	02/21/19	PLANT SUPPLY	Continued								
3 SHIPPING		6.65	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/21/19	03/28/19		87535409	N
		115.14									
19-00288	02/28/19	PLANT SUPPLY WIDE STRETCH WRAP									
1 ITEM #20915T2		57.24	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/28/19	03/28/19			N
2 SHIPPING		9.10	9-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/21/19	03/28/19		89519631	N
		66.34									
Vendor Total:		181.48									
M0053 MES - PENNSYLVANIA											
19-00346	03/19/19	INV IN1297919									
1 INV IN1297919		818.57	9-01-25-252-002-056	B	Fire & Other Safety Equipment	R	03/19/19	03/28/19		IN1297919	N
Vendor Total:		818.57									
M1000 MITCHELL HUMPHREY											
19-00364	03/20/19	MAINTENANCE FEE FOR SOFTWARE									
1 MAINTENANCE FEE FOR SOFTWARE		2,415.00	9-01-33-195-001-097	B	Mitchell Humphrey	R	03/20/19	03/28/19		19860000000016	N
Vendor Total:		2,415.00									
M0127 MONMOUTH COUNTY											
18-01034	07/19/18	JUNE 2018 ROOSEVELT TIPPING									
1 JUNE 2018 ROOSEVELT TIPPING		2,256.93	8-01-43-496-001-174	B	Recycling Tax	R	07/19/18	03/28/19		JUNE 2018	N
Vendor Total:		2,256.93									
NJADV005 NJ Advance Media											
19-00338	03/18/19	FEBRUARY 2019 LEGAL ADS									
1 HPC 2/7 MEETING		8.70	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		9016408	N
2 ORD 2019-01 ADOPT		17.98	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		9018595	N
3 BOARD OF HEALTH ANNUAL NOTICE		9.86	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		9018609	N
4 HOUSING AUTHORITY ANNUAL MEET		10.44	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		9022190	N
5 WALKING BRIDGE ANNUAL MEETINGS		8.70	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		9023014	N
6 ENVIROMENTAL COMM ANNUAL MEET		11.02	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		9022186	N

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Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
P0557 PACKET MEDIA, LLC											
19-00340	03/18/19	LEGAL ADS 3/15 & 3/22									
1	HYDRANT FLUSHING	127.20	9-01-20-120-001-021	B	Advertisements	R	03/18/19	03/28/19		HIGHTSTOWN	N
Vendor Total:		127.20									
P0005 PARIS AUTOMOTIVE SUPPLY											
19-00327	03/18/19	FEB 2019 BILLING									
1	FEB 2019 BILLING	648.04	9-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	03/18/19	03/28/19			N
2	FEB 2019 BILLING	82.26	9-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	03/18/19	03/28/19			N
		730.30									
Vendor Total:		730.30									
PEOPL005 PEOPLES PLUMBING LLC											
19-00400	03/26/19	QUARTERLY TESTING									
1	QUARTERLY BACKFLOW PREVENTER	350.00	9-09-55-501-002-518	B	Service Contracts - AWWTP	R	03/26/19	03/28/19			N
Vendor Total:		350.00									
P0044 PSE&G											
19-00378	03/21/19	VARIOUS ACCOUNTS									
1	7419908206 232 MERCER	15.92	9-01-31-446-001-070	B	Gas Heat - Borough Hall	R	03/21/19	03/28/19		7419908206	N
2	6550326206 168 BANK STREET	399.60	9-01-25-260-001-073	B	Natural Gas Heat	R	03/21/19	03/28/19		6550326206	N
3	6503987609 1ST AVE W TOWER	16.41	9-09-55-501-001-505	B	Gas Service	R	03/21/19	03/28/19		6503987609	N
4	6687890808 156 BANK	375.70	9-01-31-446-001-070	B	Gas Heat - Borough Hall	R	03/21/19	03/28/19		6687890808	N
5	140 N MAIN ST 6675946706	46.66	9-01-31-446-001-143	B	Gas/Heat - Fire House	R	03/21/19	03/28/19		6675946706	N
		854.29									
19-00382	03/21/19	1301418404 DATED MARCH 8, 2019									
1	7341583509 140 N MAIN	1,044.23	9-01-31-446-001-143	B	Gas/Heat - Fire House	R	03/21/19	03/28/19		7341583509	N
2	7341583606 148 N MAIN R	1,869.77	9-01-31-446-001-070	B	Gas Heat - Borough Hall	R	03/21/19	03/28/19		7341583606	N
3	7341583703 BANK STREET	389.52	9-09-55-501-001-505	B	Gas Service	R	03/21/19	03/28/19		7341583703	N
4	7341583800 OAK LANE	2,320.89	9-09-55-501-002-505	B	Gas Service	R	03/21/19	03/28/19		7341583800	N
		5,624.41									
19-00424	03/27/19	1301418404 3/18/19									
1	7341583509 140 N MAIN	881.46	9-01-31-446-001-143	B	Gas/Heat - Fire House	R	03/27/19	03/28/19		7341583509	N

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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
R0525 REGISTRARS ASSOC OF NJ										
19-00284	02/28/19	SPRING CONFERENCE 2019								
1	DEBRA SOPRONYI		75.00	9-01-27-330-001-041	B Conferences & Meetings	R	02/28/19	03/28/19	4593	N
2	MARGARET RIGGIO		75.00	9-01-27-330-001-041	B Conferences & Meetings	R	02/28/19	03/28/19	4595	N
			150.00							
Vendor Total:			150.00							
RITAR005 RITA R. BICE										
19-00352	03/19/19	3/6/19 COURT SESSION 3.5 HRS								
1	3/6/19 COURT SESSION 3.5 HRS		70.00	9-01-20-176-000-114	B Court Assistance	R	03/19/19	03/28/19	3/6/19 3.5 HRS	N
Vendor Total:			70.00							
R0077 ROBERTS ENGINEERING GRP LLC										
13-01450	08/08/13	PEDDIE LAKE WALKING BRIDGE		B						
12	INV 2413	PRECONSTRUCTION MEETG	264.00	C-04-55-868-001-447	B PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	08/08/13	03/28/19	2413	N
18-01279	08/29/18	1974 & 1956 WATER & SEWER								
1	1974	GENERAL WATER	300.75	8-09-55-501-001-508	B Engineer	R	08/29/18	03/28/19	1974	N
2	1956	GENERAL SEWER	1,638.00	8-09-55-501-002-508	B Engineer	R	08/29/18	03/28/19	1956	N
			1,938.75							
19-00366	03/21/19	2424 STOCKTON/JOSEPH SIDEWALKS								
1	2424	STOCKTON/JOSEPH SIDEWALKS	1,667.00	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20	R	03/21/19	03/28/19	2424	N
19-00367	03/21/19	FIRST AVE RECONSTRUCTION 2418								
1	FIRST AVE RECONSTRUCTION 2418		87.50	C-04-55-880-001-449	B FIRST AVENUE SEC 20 2017-09	R	03/21/19	03/28/19	2418	N
19-00368	03/21/19	INV 2419 IMPROVE MAPLE/SUNSET								
1	INV 2419 IMPROVE MAPLE/SUNSET		282.50	C-04-55-882-000-447	B MAPLE AVE & SUNSET DR 17-17 SECTION 20	R	03/21/19	03/28/19	2419	N
19-00369	03/21/19	2425LINCOLN/HAGEMOUNT/RCKY BRK								
1	2425LINCOLN/HAGEMOUNT/RCKY BRK		6,199.00	C-04-55-885-000-447	B LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	03/21/19	03/28/19	2425	N
19-00370	03/21/19	2416 STOCKTON WATR MN CLEANING								
1	2416 STOCKTON WATR MN CLEANING		154.00	C-08-55-951-001-544	B WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	03/21/19	03/28/19	2416	N

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
TOWNS005 TOWNSHIP OF MONROE											
18-01791 11/27/18 CPR/HCP TRAINING 11/15/18											
1 CPR/HCP TRAINING 11/15/18	150.00	8-01-25-252-002-042		B Education & Training	R	11/27/18	03/28/19		11/15/18 CPR	N	
Vendor Total:	150.00										
T0060 TOWNSHIP OF ROBBINSVILLE											
19-00383 03/21/19 1ST QTR SHARED SERVICE EMS											
1 1ST QTR SHARED SERVICE EMS	10,000.00	9-01-43-514-001-169		B Emerg. Medical Serv.-Robbinsville	R	03/21/19	03/28/19		1ST QTR EMS	N	
Vendor Total:	10,000.00										
T0061 TOWNSHIP OF ROBBINSVILLE DPW											
19-00333 03/18/19 HPD VEHICLE MAINTENANCE											
1 HPD VEHICLE MAINTENANCE	70.00	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
2 HPD VEHICLE MAINTENANCE	21.00	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
3 HPD VEHICLE MAINTENANCE	400.24	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
4 HPD VEHICLE MAINTENANCE	116.40	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
5 HPD VEHICLE MAINTENANCE	525.00	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
6 HPD VEHICLE MAINTENANCE	345.83	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
7 HPD VEHICLE MAINTENANCE	567.42	9-01-43-515-001-170		B Mechanic Services	R	03/18/19	03/28/19			N	
	2,045.89										
Vendor Total:	2,045.89										
U0144 UPS											
19-00385 03/22/19 0000161Y33119/161Y33											
1 0000161Y33119/161Y33	8.48	9-01-30-421-001-022		B Postage & Express Charges	R	03/22/19	03/28/19		161Y33	N	
Vendor Total:	8.48										
U0013 USA BLUE BOOK											
19-00263 02/25/19 QUOTE #125403											
1 ITEM #205736 AUTOCLAVABLE	60.95	9-09-55-501-002-506		B Lab. Equipment & Supplies	R	02/25/19	03/28/19			N	
3 ITEM #34443 DPD FREE CHLORINE	21.75	9-09-55-501-002-506		B Lab. Equipment & Supplies	R	02/25/19	03/28/19			N	

Vendor # Name					
PO #	PO Date	Description	Contract	PO Type	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk
					First Rcvd Chk/Void Enc Date Date Date Invoice
					1099 Excl
V0022	VERIZON WIRELESS				
19-00358	03/20/19	MDNS 44201457200001	4/2/19		
1 MDNS	44201457200001	4/2/19	200.18	9-01-31-440-001-079	B Telephone-VERIZON WIRELESS R 03/20/19 03/28/19 9825881527 N
		Vendor Total:	200.18		
WIREL005	WIRELESS ELECTRONICS, INC.				
19-00334	03/18/19	MONTHLY SVC CONTRACT MAR 2019			
1 MONTHLY SVC CONTRACT	MAR 2019	415.00	9-01-25-240-001-029	B Maint. Contracts - Other	R 03/18/19 03/28/19 N
		Vendor Total:	415.00		
W0100	WITMER PUBLIC SAFETY GROUP INC				
18-01977	12/28/18	QUOTE 554916 METERS			
1 QUOTE	554916 METERS	7,320.00	8-01-25-252-002-056	B Fire & Other Safety Equipment	R 12/28/18 03/28/19 N
18-02000	12/31/18	INV 1913587 DATED 12/31/18			
1 INV	1913587 DATED 12/31/18	2,221.00	8-01-25-252-002-036	B Office Supplies	R 12/31/18 03/28/19 1913587 N
		Vendor Total:	9,541.00		
Y0025	YOSTEMBSKI, ROBERT				
19-00290	02/28/19	MONTHLY PROSECUTOR FEE			
1 MONTHLY PROSECUTOR FEE		1,200.00	9-01-25-275-001-111	B Municipal Prosecutor	R 02/28/19 03/28/19 N
		Vendor Total:	1,200.00		
Total Purchase Orders:	92	Total P.O. Line Items:	216	Total List Amount:	137,881.45
				Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	12,101.98	0.00	12,101.98	0.00	0.00	12,101.98
	8-09	2,358.11	0.00	2,358.11	0.00	0.00	2,358.11
Year Total:		14,460.09	0.00	14,460.09	0.00	0.00	14,460.09
CURRENT FUND	9-01	60,044.66	0.00	60,044.66	0.00	0.00	60,044.66
	9-09	43,146.60	0.00	43,146.60	0.00	0.00	43,146.60
Year Total:		103,191.26	0.00	103,191.26	0.00	0.00	103,191.26
GENERAL CAPITAL	C-04	8,500.00	0.00	8,500.00	0.00	0.00	8,500.00
WATER/SEWER CAPITAL	C-08	11,271.50	0.00	11,271.50	0.00	0.00	11,271.50
Year Total:		19,771.50	0.00	19,771.50	0.00	0.00	19,771.50
	G-02	179.00	0.00	179.00	0.00	0.00	179.00
ANIMAL CONTROL TRUST FUND #13	T-13	279.60	0.00	279.60	0.00	0.00	279.60
Total of All Funds:		137,881.45	0.00	137,881.45	0.00	0.00	137,881.45

Resolution 2019-77

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

ENDORISING THE COMPLETE STREETS COMMITTEE, APPOINTED BY THE MAYOR, TO ADVISE THE BOROUGH OF HIGHTSTOWN ON IMPLEMENTING COMPLETE STREETS POLICIES

WHEREAS, the Borough of Hightstown adopted resolution 2017-49 Resolution in Support of a Mercer County Complete Streets Policy.

WHEREAS, the Borough of Hightstown adopted a Master Plan in 1998 with Reexaminations in 2005 and 2014.

WHEREAS, many of the goals and objectives in the Master Plan and Reexaminations address the need to focus on pedestrian accessibility and the importance of improving safety and reducing the impact of traffic in order to improve the quality of life and revitalize the downtown area.

WHEREAS, there have been a number of traffic accidents over the past several years involving pedestrians and bicyclists being struck by vehicles in the Borough.

WHEREAS, the mayor and council appointed an ad-hoc committee, referred to as the Streets and Sidewalks Sub-committee to study street and sidewalk conditions for the purpose of prioritizing capital projects.

WHEREAS, the appointed committee conducted a Downtown Hightstown Walk Audit in 2018.

WHEREAS, the appointed committee helped prepare and submit a grant application with the New Jersey Department of Transportation's Office of Local Bicycle and Pedestrian Assistance Program for technical assistance in preparing a Mobility Master Plan.

WHEREAS, the appointed committee has had representation from the Borough Council, Planning Board and Environmental Commission.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown in the County of Mercer, New Jersey, as follows:

1. That the Borough hereby endorses the appointed committee which will henceforth be named the Complete Streets Committee as an official Committee of the Borough for the purpose of implementing Complete Streets policies throughout the Borough.
2. The Committee shall consist of at least one member of the Borough Council, The Planning Board and the Environmental Commission. Additional members may be appointed by the Mayor at the recommendation of the Committee.
3. The Borough Engineer shall work with the Complete Streets Committee in determining which capital projects will be recommended to be undertaken by the Borough.
4. The Committee may provide comments on Planning Board applications relating to street and sidewalk improvements.
5. The Committee shall research, review and make recommendations regarding grant opportunities relating to Complete Streets policies.

6. The Committee may meet with County and State DOT officials to encourage them to follow complete the Complete Streets guidelines, which they have adopted, when making any improvements to County and State owned roadways in the Borough.
7. The Council of the Borough of Hightstown will consider any recommendations presented by this committee and implement those recommendations if they are determined to be in the public interest and the best interest of Borough as a whole.
8. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Chair of the Complete Streets Committee
 - b. Borough Administrator
 - c. Borough Clerk
 - d. Borough Engineer
 - e. Frederick C. Raffetto, Esquire, Borough Attorney

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-78

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #2 – THE EARLE ASPHALT COMPANY (FIRST AVENUE AND FORMAN STREET WATER MAIN EXTENSION)

WHEREAS, on November 5, 2018, the Borough Council awarded a contract for the First Avenue and Forman Street Water Main Extension to Earle Asphalt Company of Farmingdale, New Jersey at the price of \$299, 113.13; and

WHEREAS, the contractor has submitted payment request #2 for partial payment through March 15, 2019 for site clearing, traffic control, police traffic directors, soil erosion and settlement control, test holes, water main and service installation, fire hydrant assembly, concrete curb and sidewalk construction, and placement of fertilizer, seed and mulch at First Avenue, Church Street and Forman Street in the total amount of \$113,438.68; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Earle Asphalt Company in the amount of \$111, 390.78; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #2 to Earle Asphalt Company of Farmingdale, New Jersey in the amount of \$113, 483.68, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk



MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: March 22, 2019

RE: First Avenue and Forman Street
Water Main Extension
Payment No. 2
Our File No.: H1675

Attached please find the following in reference to Payment No. 2 which is a partial payment through March 15, 2019 for site clearing, traffic control, police traffic directors, soil erosion and settlement control, test holes, water main and service installation, fire hydrant assembly, concrete curb and sidewalk construction, and placement of fertilizer, seed, and mulch. At this time, all water mains and services have been installed, tested, and put into service.

1. Payment No. 2.
2. Invoice No. 2.
3. Certified Payrolls.
4. Wage Rate Interview Forms.

I recommend payment be made to Earle Asphalt Company in the amount of \$113,483.68.

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
Janice Mohr-Kminek, Borough Finance Department
George Lang, Borough CFO
Monika Pates, Borough Assistant Finance Officer
Ken Lewis, Borough Superintendent of Public Works
Mike Corsi, Earle Asphalt
Cameron Corini, PE, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

File No.: H1675

[illegible]

Resolution 2019-79

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORTING STIGMA FREE MERCER CAMPAIGN

WHEREAS, there is a proven connection between good mental health and overall personal health;
and

WHEREAS, mental illnesses affect almost every family in America; and

WHEREAS, people with mental illnesses recover if given the necessary services and supports in their communities; and

WHEREAS, people with mental illnesses make important contributions to our families and our communities; and

WHEREAS, millions of adults and children are disabled by mental illnesses every year; and

WHEREAS, only one out of two people with a serious form of mental illness seeks treatment for their mental illness; and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help; and

WHEREAS, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

WHEREAS, good mental health is critical to the well-being of our families, communities, schools, and businesses; and

WHEREAS, greater public awareness about mental illnesses can change negative attitudes and behaviors toward people with mental illnesses; and

WHEREAS, the Mayor of the Borough of Hightstown is dedicating his April 27, 2019, Wellness Walk to supporting and promoting good mental health in Hightstown Borough and throughout Mercer County.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown do hereby call upon all Hightstown citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illnesses, reducing stigma and discrimination, and promoting appropriate and accessible services for all people with mental illnesses.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-80

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION WEEK AND RECOGNIZING, HONORING AND THANKING HIGHTSTOWN'S VOLUNTEERS

WHEREAS, the week of April 7 to 13, 2019 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wishes to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 7 to 13, 2019, as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-81

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

DESIGNATING SATURDAY, APRIL 13, 2019 AS ARBOR DAY IN THE BOROUGH OF HIGHTSTOWN

WHEREAS, it is widely reported as historical fact that, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the Borough is a designated Tree City USA by the Arbor Foundation; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, raw material for sculpture and painting and limitless works of art, and source materials for countless other wood products; and

WHEREAS, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community and spiritual renewal; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown hereby does proclaim and designate Saturday, April 13, 2019, as **ARBOR DAY** in the Borough of Hightstown and to observe this occasion a tree planting ceremony will take place on this day in Association Park.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Hightstown, that all residents and members of our community are urged and encouraged to support efforts to protect our trees, walkways, riparian banks and woodlands throughout our Borough and our surrounding environment;

BE IT FURTHER RESOLVED that all residents and members of our community are urged and encouraged to plant trees where appropriate, to gladden hearts and promote the well-being of present and future generations.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-82

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

SUPPORTING THE 2019 UDRIVE. UTEXT. UPAY. DISTRACTED DRIVING CRACKDOWN APRIL 1 – 21, 2019

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, in 2015 alone distracted driving-related crashes resulted in 3,477 deaths and 391,000 injuries on our nation's roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in nearly 750,000 crashes between 2011-2015; and

WHEREAS, the State of New Jersey will participate in the nationwide *Distracted Driving 2019 Crackdown* from April 1 - 21, 2019 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is UDrive. UText. UPay; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

THEREFORE, BE IT RESOLVED that the Mayor and Council of Hightstown Borough declares its support for the *Distracted Driving 2019 Crackdown* both locally and nationally from April 1 - 21, 2019 and pledges to increase awareness of the dangers of distracted driving.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2019-83

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2019 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2019 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2019 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	PREVIOUS TOTAL	CUMULATIVE TOTAL
Current	855,065.00	15,500.00	870,565.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	144,093.00	0.00	144,093.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	999,158.00	15,500.00	1,014,658.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2019 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 1, 2019.

Debra L. Sopronyi
Borough Clerk

Borough of Hightstown
Emergency Temporary
4/1/2019

Current Fund

Mayor and Council	
Salaries and Wages	2,400.00
Municipal Clerk	
Salaries and Wages	12,000.00
Financial Administration	
Salaries and Wages	10,000.00
Data Processing	
Salaries and Wages	4,000.00
Tax Collector	
Salaries and Wages	15,000.00
Tax Assessor	
Salaries and Wages	2,000.00
Municipal Court	
Salaries and Wages	4,000.00
Municipal Prosecutor	
Other Expenses	800.00
Group Insurance	
Other Expenses	80,000.00
Police Department	
Salaries and Wages	70,000.00
Other Expenses	15,000.00
Solid Waste and Recycling	
Salaries and Wages	15,000.00
Parks and Recreation	
Salaries and Wages	6,000.00
Buildings and Grounds	
Other Expenses	20,000.00
Board of Health	
Salaries and Wages	12,000.00
Environmental Commission	
Other Expenses	1,000.00
Construction Code	
Salaries and Wages	10,000.00
Other Expenses	3,000.00
Housing Code Enforcement	
Salaries and Wages	6,000.00
Ga/Heating Oil	1,000.00
Public Employee's Retirement System	165,000.00
Police and Firemen's Retirement System	387,365.00
Shared Service - EMS	8,000.00
2019 Distracted Driving Crackdown	5,500.00

855,065.00**Water-Sewer Utility Fund**

Salaries and Wages 50,000.00

Social Security 10,000.00

Public Employee's Retirement System 84,093.00Total Water-Sewer Utility 144,093.00999,158.00

Ordinance 2019-XX

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
SUBSECTION 7-13-1, ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS”
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Chief of Police has recommended that certain changes be made to the restricted parking on Academy Street ; and

WHEREAS, the Mayor and Council agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-13-1, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to westernmost Post Office driveway
<u>Academy Street</u>	<u>North</u>	<u>For a Distance of 167 Feet West of Mercer Street</u>
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue

Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street

Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east

Ward Street	South	From the southeasterly curblineline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curblineline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR