Agenda
Hightstown Borough Council
December 3, 2018
Hightstown Fire House
7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the Trenton Times and the Windsor-Hights Herald, and is posted in the Borough Clerk’s office.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

November 19, 2018 – Executive Session
November 19, 2018 – Public Session

Engineering Items

NJDOT Application Local Freight Impact Fund 2019

Resolution 2018-211 Awarding a Contract for Improvements to First Avenue – JTG Construction

Public Comment I

Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances

2018-22 Final Reading and Public Hearing – Amending Chapter 29, Entitled “Signs”, Section 29-5, Entitled “Prohibited” of the Revised General Ordinances of the Borough of Hightstown


Resolutions

2018-212 Payment of Bills

2018-213 Authorizing Payment #3 – Rapid Pump & Meter Service (Secondary Clarifier Improvements)

2018-214 Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)

2018-215 Authorizing a Shared Services Agreement with West Windsor Township for Health Services
Consent Agenda

2018-217 Awarding a Contract for Liquid Chlorine – JCI Jones
2018-218 Awarding Contract for Zeta Lyte 1A Polyelectrolyte – Custom Environmental Technology
2018-219 Awarding a Contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte – Custom Environmental Technology
2018-220 Awarding a Contract for Fluorosilicic Acid (Fluoride) – George S. Coyne Chemical Co., Inc.
2018-221 Awarding a Contract for Aluminum Sulfate – USALCO Baltimore Plant, LLC
2018-222 Awarding a Contract for Calcium Hydroxide (Hydrated Lime) – George S. Coyne Chemical, Co., Inc.
2018-223 Awarding a Contract for Magnesium Hydroxide – Premier Magnesia, LLC
2018-224 Awarding a Contract for Sodium Bicarbonate – George S. Coyne Chemical Co., Inc.
2018-225 Awarding Contract for Calcium Hypochlorite – George S. Coyne Chemical, Co., Inc.
2018-226 Awarding a Contract for Mixed Oxidant Odor Control Formulation – George S. Coyne Chemical Co., Inc.
2018-227 Rejecting Bids for Granular Algaecide/Fungicide
2018-229 Authorizing Refund of a Deposit for a Temporary Hydrant Water Account
2018-230 Amending Resolution 2017-136
2018-231 Transfer of Funds

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment
The meeting was called to order by Mayor Quattrone at 6:35 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Trenton Times and the Windsor-Hights Herald, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

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<thead>
<tr>
<th></th>
<th>PRESENT</th>
<th>ABSENT</th>
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<tbody>
<tr>
<td>Councilmember Bluth</td>
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<td>Councilmember Hansen</td>
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<td>✓</td>
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<tr>
<td>Councilmember Misiura</td>
<td>✓</td>
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<tr>
<td>Councilmember Montferrat</td>
<td>ARRIVED 6:45</td>
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<tr>
<td>Councilmember Musing</td>
<td>✓</td>
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<tr>
<td>Councilmember Stults</td>
<td>✓</td>
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<tr>
<td>Mayor Quattrone</td>
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Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

**EXECUTIVE SESSION**

**Resolution 2018-206 Authorizing a Meeting that Excludes the Public**

Moved by Council President Stults; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Resolution adopted 4-0.

Resolution 2018-206

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY  

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC  

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 19, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:
Contract Negotiations – Municipal Court and Police Department (Robbinsville) Personnel

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: February 19, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:35 p.m. and again read the Open Public Meetings Statement.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Stults; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved 5-0.

APPROVAL OF MINUTES

November 5, 2018 – Executive Session

Moved by Councilmember Montferrat; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

November 5, 2018 – Public Session

Moved by Councilmember Montferrat; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

RECOGNITION

Cultural Arts Commission – Sustainable Jersey Creativity and Innovation Award

Mayor Quattrone and Councilmember Bluth recognized Hightstown Borough’s Cultural Arts Commission on Hightstown receiving Sustainable Jersey’s award for Creativity and Innovation for 2018. Mayor Quattrone congratulated the commission and stated how proud he was of Hightstown. All of Council congratulated the Cultural Arts Commission and stated how important the arts are in improving communities. Chair, Ann Marie
Miller, thanked past and current members of the commission and stated that she is looking forward to doing more work here in Hightstown.

PUBLIC COMMENT

Mayor Quattrone opened public comment period and the following individuals spoke:

Scott Caster, 12 Clover Lane – Congratulated Mayor Quattrone and Councilmembers Bluth and Musing on the election. Congratulated Cultural Arts on their award. Regarding the Court and Police negotiations, wished that the public knew more about the project.

There being no further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2018-207 Payment of Bills

Moved by Council President Stults; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Resolution 2018-207

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $102,288.97 from the following accounts:
Resolution 2018-208 Authorizing Change Order #1 – Rapid Pump & Meter Service (Secondary Clarifier Improvements)

Moved by Councilmember Bluth; Seconded by Councilmember Musing

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Resolution 2018-208

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING CHANGE ORDER #1 – RAPID PUMP & METER SERVICE
(SECONDARY CLARIFIER IMPROVEMENTS)

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of $142,430.00; and

WHEREAS, the contractor has submitted change order #1 which allows for the unexpected conditions within the tank and installation of a new conduit to replace electrical wiring, in the amount of $25,020.07 which increases the original contract by 17.57% to $167,450.07; and

WHEREAS, the Borough Engineer has recommended approval of Change order #1; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that change order #1 in the amount of $25,020.07 to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey is hereby approved as detailed herein.

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tr>
<td>Current</td>
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<td>Escrow</td>
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Total: $102,288.97
2018-209 Authorizing Payment on Behalf of Participants in the Borough of Hightstown Length of Service Award Program (LOSAP)

Moved by Council President Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Resolution 2018-209

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with N.J.S.A. 40A:14-191, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2016; and

WHEREAS, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2017 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

WHEREAS, N.J.A.C. 5:30-14.10 requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2017 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of N.J.S.A. 40A:14-191 and N.J.A.C. 5:30-14.1 et seq; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with N.J.S.A. 40A:14-192, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk’s office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:
**Pat O’Brien, 100 Harron Avenue** – Spoke regarding improvements to Dutch Neck Road. Concerned about where the sidewalks would be placed. They will take away driveway space and homeowners will be charged with removal of snow. Suggested that the engineer come out to look at the street. Would like homeowners to have input into this project.

**Adam Welch, 2 Taylor Avenue** – Stated that he is proud to serve the Borough. Reminded Council to look at 1% of redevelopment for the arts. Commented that the 300th Anniversary of the Borough is in 3 years. Hopes that a committee is in the works for a celebration.

**Scott Caster, 12 Clover Lane** – Stated that some people remember the last celebration.

**Tory Watkins, 68 Meadow Drive** – Stated that he saw 3 bicycles on the sidewalks downtown today.

There being no further comments, Mayor Quattrone closed the public comment period.

**SUBCOMMITTEE REPORTS**

**Streets & Sidewalks**

Councilmember Misiura stated that the grant application for Dutch Neck Road has only been submitted. The scope of work can be amended once the grant is awarded. He thanked Ms. O’Brien for coming to the meeting and voicing her concerns. TMA will be conducting the Walkability Study November 29th.

**MAYOR/COUNCIL/ ADMINISTRATIVE REPORTS**

**Councilmember Musing**

Stated that the Chair for the HPC resigned. Thanked Ms. O’Brien for coming this evening. Congratulated the Cultural Arts Commission and stated that he is very impressed with their work. He realizes that bicycles are still an issue downtown and we still need to amend the ordinance next year.

**Councilmember Bluth**

Congratulated Cultural Arts again and stated that their next meeting is this Wednesday.

**Councilmember Montferrat**

Board of Health had a good meeting. The Board is excited about the PACE Car Program. Environmental Commission meets next week.

**Councilmember Misiura**

Planning Board met last week. Spoke regarding the sign ordinance in regard to the CAC Murals. Meadow Lakes is looking to build approximately 40 new units in the Hightstown portion of the facility. Stated that we need to make the tax abatement program more well known to residents.

**Council President Stults**
Trees on Wycoffs Mill Road were interfering with power lines. Reached out to JCP&L about the problem and trees have been removed. Wycoffs Mill Road warehouse does have a sign now that states no truck traffic into Hightstown. Received a complaint regarding a bus stopping on Main Street and Stockton Street dropping off passengers and causing traffic delays. He will reach out to the Police Department to have this monitored. The Housing Authority will be hosting a tree lighting on December 3rd at 5:00.

**Debra Sopronyi, Borough Administrator/Clerk**

Gave a recap of Public Works efforts for the snow removal of November 15th.

**Peggy Riggio, Deputy Borough Clerk**

Comments were received from the Planning Board were received regarding the sign ordinance. Final Reading and Public Hearing for the ordinance is scheduled for December 3rd. The Health Department is sponsoring a Free Rabies Clinic on December 6th from 5:00 – 6:30 at the First Aid Squad. Renewals will be going out in the mail for Dog Licenses, Taxi Licenses and Food Licenses.

**Fred Raffetto, Borough Attorney**

Received payment in full from Champion Septic. This was one of the delinquent gray water accounts.

**Mayor Quattrone**

Congratulated Councilmembers Bluth and Musing on the election. Stated that he is very proud of the Cultural Arts Commission. Thanked Ms. O’Brien for coming and voicing her concerns regarding Dutch Neck Road. Wished everyone a Happy Thanksgiving and reminded everyone that the Borough Offices will be closed Thursday and Friday.

**ADJOURNMENT**

Councilmember Montferrat moved to adjourn at 8:25; Council President Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio  
Deputy Borough Clerk
November 26, 2018

Mayor and Council  
Borough of Hightstown  
156 Bank Street  
Hightstown, New Jersey 08520

Re: NJDOT Application for Local Freight Impact Fund FY2019  
West Ward Street, Rogers Avenue and South Main Street  
Borough of Hightstown, Mercer County, New Jersey  
Our File No.: H1603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Local Freight Impact Fund FY2019 grant program. Applications must be submitted by January 11, 2019. I have reviewed the grant program and recommend the Borough submit an application for one or more of the following project locations:

1. Improvements to West Ward Street (between Mercer Street and South Main Street).
2. Improvements to Rogers Avenue (between Mercer Street and Stockton Street).

In order to be eligible for grant participation, all projects must have a minimum 10% large truck volume within the project limits. A traffic study must be submitted to support this information. Two categories, which apply to the Borough are as follows:

- **Pavement Preservation** – to improve pavement conditions in support of freight travel on municipal / county transportation infrastructure.
- **Truck Safety and Mobility** – to improve large truck access, routing and mobility along the municipal / county roadway system.

The following summarizes the improvements associated with each category:

All three project locations may apply under the Pavement Preservation category because all are showing signs of pavement wear and initial signs of failure. The roadways require a mill and overlay with base repairs as necessary. In addition, existing storm drain inlet would be upgraded to meet NJDOT Bicycle Safe Standards and NJDEP Stormwater Regulations and curb ramps would be reconstructed to meet current ADA standards.

As an alternative, all project locations may apply under the Truck Safety and Mobility category and seek aid for select replacements along the length of the projects for curb, concrete apron and concrete sidewalk. Additionally, we would like you to consider the option of including an intersection widening and realignment at the intersection of West Ward Street and Mercer Street for this application category. A preliminary Truck Turning Analysis for the intersection was performed and we determined that large trucks (semi-trailers) do not have enough space to safely navigate the turn onto West Ward Street from Mercer Street (westbound) due to the existing intersection geometry. The intersection geometry can be improved in order to accommodate safer truck turning movement. Improving the widening and realignment would help eliminate vehicle impacts to the curb and sidewalk and also present an opportunity to provide adequate layout space for the adjacent curb ramps on both corners to be constructed to meet ADA compliance.
This proposed widening and realignment will require a greater widening of the roadway along the south eastern corner of the intersection and reconstruction of the remaining roadway infrastructure (curbing and sidewalk) will reach beyond the current Right-of-Way limits, thus requiring the taking of some lands to the adjacent property owner along the south eastern corner. The required land taking would require a reduction to the existing parking lot of the Hightstown Diner. The initial design to accommodate the new roadway intersection geometry would reduce the Hightstown Diner Parking by approximately three (3) stalls. Additionally, this proposed intersection widening, and realignment will require some relocation to the adjacent sidewalk, curbing, two hydrants, one utility pole with major transmission lines above, one decorative street light and some modification or relocation to some existing storm sewer structures in order to maintain intersection drainage.

I am prepared to move forward with preparation of an application as outlined above and request authorization at your next Council meeting. Again, please be advised a Traffic Study is required to be submitted with this application. Our fee to prepare the application, including a Traffic Study, will be at a cost not to exceed $8,500.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopranyi, RMC, QPA, CMR, Borough Administrator/Clerk
    Peggy Riggi, RMC, CMR, Deputy Borough Clerk
    Kenneth Lewis, Superintendent of Public Works
    Cameron Corini, P.E., Roberts Engineering Group, LLC
Resolution 2018-211

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR IMPROVEMENTS TO FIRST AVENUE – JTG CONSTRUCTION

WHEREAS, five (5) bids were received on November 18, 2018, for Improvements to First Avenue; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a contract for the Improvements to First Avenue be awarded to the low bidder, JTG Construction of Newark, New Jersey at the price of $328,356.00; and

WHEREAS, this project is partially funded by the New Jersey Department of Transportation Municipal Aid Grant program, the award of this contract is conditional upon approval by the New Jersey Department of Transportation; and

WHEREAS, the execution of this contract is subject to the review and approval of the Borough Attorney to assure that the bid submitted by JTG Construction is in order with respect to legal compliance; and,

WHEREAS, the CFO has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Improvements to First Avenue is hereby awarded to JTG Construction of Newark, New Jersey in the amount of $328,356.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

__________________________________________
Debra L. Sopronyi
Borough Clerk
November 27, 2018

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to First Avenue
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1747

Dear Mayor and Council:

Bids were received for the Improvements to First Avenue project on Tuesday, November 27, 2018. A total of nine (9) bidders obtained plans and specifications and five (5) contractors submitted bids. The bid results are as follows:

1. JTG Construction
   Newark, New Jersey 07105
   Bid: $328,356.00

2. S. Brothers, Inc.
   Manalapan, New Jersey 07726
   Bid: $328,670.35

3. Earle Companies
   Farmingdale, New Jersey 07727
   Bid: $364,213.13

4. Black Rock Enterprises, LLC
   Old Bridge, New Jersey 08857
   Bid: $384,182.50

5. Pioneer General Contracting Co.
   Bradley Beach, New Jersey 07720
   Bid: $476,272.00

This project is being funded through a grant from the New Jersey Department of Transportation (NJDOT) in the amount of $275,000.00. The Engineer’s Estimate for this contract is $350,603.00. The low bidder amount of $328,356.00 is approximately $22,247.00 (15%) below the Engineer’s Estimate.

I have reviewed the bid submitted by JTG Construction. All conditions set forth in the bid proposal have been satisfied and the Contractor is not on the current list of debarred contractors. The Borough Attorney is reviewing the low bidder’s documents.

We have contacted the Contractor’s references and received favorable responses. According to the references, JTG Construction is responsive, efficient and experienced.

Therefore, it is my recommendation that, subject to the approval of the NJDOT and subject to the approval of the bid documents by the Borough Attorney, a contract be awarded to JTG Construction of Newark, New Jersey for the Improvements to First Avenue Project in the amount of $328,356.00.
By way of this letter I am returning the original bids to the Clerk.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
    Peggy Riggio, RMC, CMR, Deputy Borough Clerk
    George Lang, Borough CFO
    Fred Raffetto, Esq., Borough Attorney
    Ken Lewis, Borough Superintendent of Public Works
    Cameron Corini, P.E., Roberts Engineering Group
ORDINANCE 2018-22
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING CHAPTER 29, ENTITLED “SIGNS”, SECTION 29-5, ENTITLED “PROHIBITED SIGNS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, The Cultural Arts Commission’s goals and purposes are the development of artistic and cultural appreciation and expression and the presentation of cultural/artistic events and programs, and establishment of art installation sites and venues; and

WHEREAS, The Cultural Arts Commission has requested exemption from the restriction regarding murals in the Borough to enhance and promote the artistic culture in the Borough; and

WHEREAS, Any such project shall be approved by the Borough Council prior to execution; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 29, entitled “Signs”, Section 29-5, entitled “Prohibited Signs” of the Revised General Ordinances of the Borough of Hightstown is hereby amended as follows (deletions are crossed out; additions are underlined):

29-5. Prohibited Signs.

Any sign that is not permitted by the provisions of this chapter is hereby prohibited, with the following signs specifically prohibited:

A. A flashing, blinking, twinkling, animated, moving or projected sign of any type or a sign that presents the illusion of movement, with the exception of time-and-temperature displays and barber poles as otherwise permitted or signs which emit smoke, noise or visible vapor.

B. Banners, pennants, streamers, spinners or similar devices constructed of cloth, light fabric, cardboard, plastic, vinyl, or other like material, and lights and searchlights, displayed for the purpose of attracting the attention of pedestrians or motorists, except as permitted for special events not to exceed four times per year for a maximum 2-week period and not exceeding 16 square feet.

C. Any sign so erected, constructed or maintained as to obstruct any fire escape, window, door or other opening used as a means of ingress and egress.

D. Any portable or bench sign, or signs that emit smoke, vapor or noise, except as permitted in Section 29-17.

E. Any sign which, when applying contemporary community standards, has a dominant theme or purpose which is obscene or offensive.

F. Off-premises signs.

G. Signs using red, green, blue or amber illumination in a beam, beacon or flashing form resembling
an emergency light or traffic signal.

H. Neon signs.
I. Signs attached to the exterior glass of a building.

J. Permanent marquees extending over the sidewalk beyond the street line.

K. Signs posted or painted on posts, utility poles, tanks, towers, smokestacks, trees, rocks or any natural feature of the environment.

L. Signs posted on Borough property except where specifically authorized by the Borough.

M. Signs installed or painted on sidewalks, curbs and benches, except as permitted in Section 29-18.

N. Signs on abutments, retaining walls and embankments.

O. Murals and signs painted on buildings. Signs painted directly on buildings or which obstruct any windows except those painted as a Cultural Arts Commission project and specifically authorized by the Borough of Hightstown Borough Council.

P. Roof signs.

Q. Signs which constitute a hazard to pedestrian or the traveling public by obstructing access, obstructing driving vision or by obstructing regulatory or directional signs or signals, or which may confuse or distract the attention of the operator of a motor vehicle, or otherwise constitute a safety hazard.

R. Pylon signs, except as permitted herein.

S. All outside lighted signs operating after 1:00 a.m. with the exception of signs in the commercial zones. Lighted signs are those signs for which the source of light is internal.

T. Illuminated signs where the source of light is directly visible from adjoining properties or streets. Illuminated signs are signs that are lighted by an external source.

U. All temporary signs, except as set forth herein.

V. Any sign using the term "going out of business sale" or terms substantially similar to "going out of business sale" which does not coincide with the permitted time frames for such sales, as set forth in N.J.S.A. 56:8-2.8, whether or not a permit for such sign may have been issued pursuant to this chapter.

W. Signs advertising room or rooms for rent for any property in the Borough of Hightstown for which no license has been issued in accord with Sections 4-1, 13-8, and 13-10 of this Code to qualify that property as a boarding house, rooming house, or rooming unit.

X. Signs advertising an apartment or house for rent for any property in the Borough of Hightstown for which a Rental Certificate of Compliance has not been issued by the Housing Inspector, in accord with Subsection 13-8-1 of this Code.

Y. Signs advertising the rental of any room, apartment or house, unless the sign is located on the property that is being advertised, and the owner of the property has taken all necessary steps to make sure that such advertising is otherwise in accord with the provisions of this Code.

(Ord. No. 2010-06)
Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: October 15, 2018

Adoption:

ATTEST:

DEBRA L. SOPRONYI         LAWRENCE D. QUATTRONE
MUNICIPAL CLERK           MAYOR
TO: Borough of Hightstown Council

FROM: Planning Board


DATE: November 15, 2018

The Planning Board reviewed the proposed addition to Ordinance 2018-22 – Signs, Section 29-5 Entitled “Prohibited Signs” (item O – Murals and signs painted on buildings. Signs painted directly on buildings or which obstruct any windows except those painted as a Cultural Arts Commission project and specifically authorized by the Borough.) at the November 13, 2018 Planning Board Meeting.

Planning Board requested that the Ordinance be specific regarding the “approving authority” – add Council to indicate that the Borough Council will approve any Cultural Arts Commission (murals and signs painted on buildings).

Motion passed 6-0 by the Planning Board.

Submitted by:

Sandy Belan
Planning Board Secretary
ORDINANCE 2018-23
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING
SUBSECTION 25-10, ENTITLED “MAINTENANCE AND REPAIR,”
OF SECTION 25, “STORMWATER CONTROL,”
OF THE “REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Borough of Hightstown (the “Borough”) maintains an MS4 New Jersey Pollutant
Discharge Elimination System (NJPDES) Stormwater Permit (the “Stormwater Permit”); and

WHEREAS, the Stormwater Permit must remain in compliance each year; and

WHEREAS, as of January 1, 2018, the New Jersey Department of Environmental Protection (the
“NJDEP”) updated and issued new requirements that the Borough must adhere to in order to comply with the
Annual Permit Recertification; and

WHEREAS, the Borough is required to develop, update, implement, and enforce a program to ensure
adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the
Borough; and

WHEREAS, at the recommendation of the Borough Engineer, and in order to remain in compliance with
the Stormwater Permit, the Hightstown Borough Council has agreed to modify the existing language of certain
provisions currently contained within the Borough Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of
Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Subsection 25-10, entitled “Maintenance and Repair,” of Section 25 “Stormwater
Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented
in the following respects (additions are shown with underline, deletions are shown with strikethrough):

Section 25
STORMWATER CONTROL

25-10. Maintenance and Repair

A. Applicability

1. Projects subject to review as in Section 1.C of this ordinance shall comply with the requirements of Sections 10.B and 10.C.
B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.

2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). Maintenance guidelines for stormwater management measures are available in the New Jersey Stormwater Best Management Practices Manual. If the maintenance plan identifies a person other than the developer (for example, a homeowners’ association) as having the responsibility for maintenance, the plan shall include documentation of such person’s agreement to assume this responsibility, or of the developer’s obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.

3. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project.

4. If the person responsible for maintenance identified under Section 10.B.2 above is not a public agency, the maintenance plan and any future revisions based on Section 10.B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.

5. Preventative and corrective maintenance shall be performed to maintain the function of the stormwater management measure, including repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of nonvegetated linings.

6. The person responsible for maintenance identified under Section 10.B.2 above shall maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders.
7. The person responsible for maintenance identified under Section 10.B.2 above shall evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed.

8. The person responsible for maintenance identified under Section 10.B.2 above shall retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Sections 10.B.6 and 10.B.7 above.

9. The requirements of Sections 10.B.3 and 10.B.4 do not apply to stormwater management facilities that are dedicated to and accepted by the Borough.

10. For all stormwater management facilities not dedicated to the Borough, a two year maintenance guarantee for maintenance and repair of the stormwater management facility shall be submitted to the Borough in accordance with N.J.S.A. 40:55D-53. The maintenance guarantee shall be in addition to the submission of performance and maintenance guarantees required for subdivisions and site plans.

11. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the Borough shall notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the Borough may immediately proceed to do so and shall bill the cost thereof to the responsible person.

The owner of a private stormwater facility is required to inspect the facility after each major storm event and perform any maintenance and/or repairs that may be required in addition to routine mowing and removal and disposal of accumulated debris from the facility. The Borough shall inspect the facility once per year and maintain a log to demonstrate compliance with maintenance requirements and any actions taken by the Borough to enforce compliance. If inspection reveals that maintenance has not been maintained by the owner of the stormwater facility, then the Borough Official will issue an order to correct the deficiency within 30 days. If the deficiency is not corrected within 30 days, the Borough will correct the deficiency and recover the cost under the Property Maintenance Section of the Borough Code. The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause as approved by the Borough Engineer or his/her designee.
C. Nothing in this section shall preclude the Borough in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D—53.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

______________________________   ______________________________
DEBRA L. SOPRONYI               LAWRENCE D. QUATTRONE
MUNICIPAL CLERK                 MAYOR
October 30, 2018

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: NJPDES Stormwater Permit
Private Owned Stormwater Facilities
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1533

Dear Mayor and Council:

As you are aware, the Borough maintains an MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit and must remain in compliance each year. As of January 1, 2018, the NJDEP updated and issued new requirements that the Borough must adhere to in order to comply with the Annual Permit Recertification. The Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough. In order to remain in compliance with the permit, we recommend that the following paragraph be inserted after Section 30-13.10.b, 11 of the Stormwater Maintenance and Repair portion of the Borough Code:

“The owner of a private stormwater facility is required to inspect the facility after each major storm event and perform any maintenance and/or repairs that may be required in addition to routine mowing and removal and disposal of accumulated debris from the facility. The Borough shall inspect the facility once per year and maintain a log to demonstrate compliance with maintenance requirements and any actions taken by the Borough to enforce compliance. If inspection reveals that maintenance has not been maintained by the owner of the stormwater facility, then the Borough Official will issue an order to correct the deficiency within 30 days. If the deficiency is not corrected within 30 days, the Borough will correct the deficiency and recover the cost under the Property Maintenance Section of the Borough Code. The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause as approved by the Borough Engineer or his/her designee.”

This revision to the ordinance should be adopted prior to January 1, 2019 to remain in compliance with your MS4 Permit.

I am requesting that the Borough Attorney review this recommendation and assure that this modification will be enforceable by the Borough.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

Enclosure

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
    Fred Raffetto, Esq., Borough Attorney
    Kenneth Lewis, Public Works Superintendent
Resolution 2018-212

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $8,699.63 from the following accounts:

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CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

____________________________________
Debra L. Sopronyi
Borough Clerk
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<th>Stat/Chk Enc Date</th>
<th>Task/Date</th>
<th>Invoice</th>
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1 287258726345 10/13-11/12/18 PD 328.97 8-01-31-440-001-079 B Telephone-VERIZON WIRELESS R 11/27/18 11/29/18 287258726345 N  
3 287258726345 10/13-11/12/18DPW 213.84 8-01-31-440-001-079 B Telephone-VERIZON WIRELESS R 11/27/18 11/29/18 287258726345 N  
4 287258726345 10/13-11/12/18WWT 89.17 8-09-55-501-003-545 B Telephone-W/S-VERIZON R 11/27/18 11/29/18 287258726345 N  
747.39 Vendor Total: 747.39 |
| A0452 ATLANTIC TACTICAL INC.  
18-01631 10/30/18 CLOTHING ALLOWANCE - MECCA  
1 CLOTHING ALLOWANCE - MECCA 240.94 8-01-25-240-001-043 B Uniform Allowance/Leather Gds. R 10/30/18 11/29/18 SI 90226560 N  
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| BELZ0005 BELZONA REPAIR TECH, LLC.  
18-01668 11/01/18 INVOICE #2018-8830  
1 BELZONA ITEM #334NF BELZONA 788.00 8-09-55-501-002-528 B Outside Consulting Services (B) R 11/01/18 11/29/18 1018-8830 N  
2 ITEM#378 BELZONA #4131 (NAGMA) 640.00 8-09-55-501-002-528 B Outside Consulting Services (B) R 11/01/18 11/29/18 1018-8830 N  
3 ITEM #384NF-1 BELZONA #4911 340.00 8-09-55-501-002-528 B Outside Consulting Services (B) R 11/01/18 11/29/18 1018-8830 N  
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18-01673 11/01/18 OCTOBER 2018 YD WSTE DISP  
1 INV. 0307730 - YD WST DISP 131.78 8-01-26-311-001-168 B Yardwaste R 11/01/18 11/29/18 0307730 N  
2 INV. 0310238 - YD WST DISP 46.88 8-01-26-311-001-168 B Yardwaste R 11/01/18 11/29/18 0310238 N  
3 INV. 0310215 - YD WST DISP 132.08 8-01-26-311-001-168 B Yardwaste R 11/01/18 11/29/18 0310215 N  
4 INV. 0313552 - YD WST DISP 154.83 8-01-26-311-001-168 B Yardwaste R 11/01/18 11/29/18 0312552 N  

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FIREA005     FIRE APPARATUS REPAIR, INC. | 18-01745 | 11/19/18 INV 14416 DATED 10/29/18 | 1 PERFORM PM WORK TRUCK L41 | 3,035.00 | 8-01-25-252-002-121 | B Preventive Maintenance | R | 11/19/18 | 11/29/18 | 14416 10/29/18 | N                                    |

| Vendor Total: | 3,035.00 |

F1183     FRANK GENDRON | 18-01756 | 11/26/18 GENDRON REIMBURSEMENT | 1 GENDRON REIMBURSEMENT | 8.00 | 8-01-25-240-001-118 | B Chief's Expenses | R | 11/26/18 | 11/29/18 | N                                    |

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GARY010     GARY R BANKS INDUSTRIAL GROUP | 18-01664 | 10/31/18 REPAIR CONCRETE TRICKLE FILTER | 1 LABOR, EQUIPMENT & SUPERVISION | 5,971.00 | 8-09-55-501-002-528 | B Outside Consulting Services (B | R | 10/31/18 | 11/29/18 | 1018-3361 | N                                    |

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This document contains a bill list by vendor name, listing various vendors and their associated PO numbers, dates, PO types, descriptions, contract numbers, and associated amounts. It also includes vendor totals and notes such as exclusion codes.
### Borough of Hightstown

#### Bill List By Vendor Name

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<th>Description</th>
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**Vendor Total:** 879.35


**Vendor Total:** 531.00

| SHERW010 | SHERWIN WILLIAMS PAINT            | 11/01/18      | INVOICE #1063-0                                  | 8-09-55-501-002-535 | B Chemicals Miscellaneous | 11/01/18       | 11/29/18 | 1063-0        | N                |      |

**Vendor Total:** 66.23

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|          |                                    |               |                                                  |               |              |                |            |               |                  |      |
|          |                                    |               |                                                  |               |              |                |            |               |                  |      |
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<th>Revenue Total</th>
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Total Of All Projects: 237.00 0.00 237.00
AUTHORIZING PAYMENT #3 – RAPID PUMP & METER SERVICE (SECONDARY CLARIFIER IMPROVEMENTS)

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of $142,430.00; and

WHEREAS, the contractor has submitted payment request #3 for work related to, replacement of pinch valves for the project in the total amount of $8,771.00; and

WHEREAS, the Borough Engineer has recommended approval of payment #3 to Rapid Pump & Meter Service Co. in the amount of $8,771.00 following receipt of the certified payrolls; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #3 to Rapid Pump and Meter Service, Co. of Paterson, New Jersey in the amount of $8,771.00, following receipt of the certified payrolls is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

___________________________________________
Debra L. Sopronyi
Borough Clerk
MEMORANDUM

TO: Mayor & Council
   Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E.
      Borough Engineer

DATE: November 20, 2018

RE: Secondary Clarifier Improvements Removal and Replacement of Rectangular Chain
    and Flight Sludge Collection Equipment
    Our File No.: H1672

Attached please find the following documents associated with Payment No. 3 which is a partial
payment through October 31, 2018 for replacement of pinch valves.

1. Payment No. 3
2. Invoice No. 3
3. Certified Payrolls

I recommend payment be made to Rapid Pump and Meter Service, Co., Inc. in the amount of
$8,771.00.

Also, attached is Change Order No. 1 and Final. Please have the Mayor sign all copies and return to
this office.

Should you have any questions, please do not hesitate to contact this office.

cc: Debra Sopranyi, RMC, CMR, QPA, Borough Administrator/Borough Clerk
    George Lang, Chief Financing Officer
    Janice Mohr-Kminek, Finance
    Bill Searing, AWWTP Superintendent
    Steve Kulcosar, Rapid Pump and Meter Services, Inc.
    Thak Bakrhu, P.E., Roberts Engineering Group, LLC
    Cameron Corini, P.E., Roberts Engineering Group, LLC
    Kelly Pham, Roberts Engineering Group, LLC
# PAYMENT No. 3
Secondary Clarifier Improvements
Borough of Hightstown, Mercer County, New Jersey
November 20, 2018
File No.: H1672

<table>
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<tr>
<th>Item No.</th>
<th>Description</th>
<th>Contract Quantity</th>
<th>Units</th>
<th>Total As-Built Quantity</th>
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<th>Unit Price</th>
<th>Total Cost</th>
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<td>Mobilization</td>
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<td>3</td>
<td>Demolition, Removal and Disposal of Existing Chain and Flight Systems and Skimmers</td>
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<td>4</td>
<td>Furnish &amp; Install New Chain and Flight System</td>
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<tr>
<td>4a</td>
<td>Materials</td>
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<td>4b</td>
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<td>6</td>
<td>Replace 8&quot; Gate Valves w/ Stands and Operators with New 8&quot; Pinch Valves</td>
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<td>$14,900.00</td>
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**TOTAL WORK COMPLETED**: $142,430.00

**LESS: RETAINAGE**: 2%

**LESS: PREVIOUS PAYMENTS**: $130,830.40

**TOTAL AMOUNT DUE**: $8,771.00

**AMOUNT OF ORIGINAL CONTRACT**: $142,430.00
Resolution 2018-214

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed $14,250.00 for design/bid services and a cost not to exceed $22,750.00 for contract administration/inspection services for a total not to exceed amount of $37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of $114.00 for coordination with the contractor and review of as-build drawing contractor provided of ADA ramp from September 1, 2018 – October 31, 2018; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $114.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________________
Debra L. Sopronyi
Borough Clerk
Debra Sopronyi, Borough Clerk  
Borough of Hightstown  
156 Bank Street  
Hightstown, NJ 08520

November 14, 2018  
Invoice No: 1601HG - 15

Project Manager  
James Bash

**PROJECT NAME:**  
Rehabilitation of East Ward Avenue  
Hightstown Borough, Mercer County, NJ

*Resolution 2016-78 and 2018-74*

**Professional Services from September 1, 2018 to October 31, 2018**

For coordination with the contractor and review of as-built drawing contractor provided of ADA ramp.

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**BILLING LIMITS**

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<td>22,750.00</td>
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**TOTAL DUE THIS INVOICE**  
$114.00

**OUTSTANDING INVOICES**

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**TOTAL NOW DUE**  
$570.00

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Please refer to our Invoice Number when remitting. Thank you.

**TERMS: Due Upon Receipt**

VCEA now accepts credit card payments through PayPal.  
Please visit our website at www.vcea.org to pay this invoice through PayPal.  
If you have any questions please call us at 908-359-1580.
Resolution 2018-215

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT WITH WEST WINDSOR TOWNSHIP FOR HEALTH SERVICES

WHEREAS, since 2001, the Borough has participated in a Shared Services Agreement with West Windsor Township for the provision of Health Services, for which the current agreement will expire on December 31, 2018; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Borough’s net cost under this agreement is $30,342.00 for 2019, $30,949.00 for 2020 and $31,568.00 for 2021 with each year representing a 2% increase; and

WHEREAS, it is the intention of the Mayor and Council to provide sufficient funding for this expenditure in the 2019, 2020 and 2021 budgets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of West Windsor for Health Services for the period January 1, 2019 through December 31, 2021, is hereby approved, and the Mayor and Clerk are authorized to execute same.

2. Approval of this agreement is subject to appropriation of sufficient funds in the budgets of 2019, 2020 and 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

_______________________________
Debra L. Sopronyi
Borough Clerk
SHARED SERVICES AGREEMENT BETWEEN
WEST WINDSOR TOWNSHIP AND HIGHTSTOWN BOROUGH
FOR HEALTH SERVICES

November 26, 2018

THIS AGREEMENT, made January 1, 2019 by and between the Township of West Windsor, a municipal corporation of the State of New Jersey, located at P.O. Box 38, West Windsor, New Jersey 08550, hereinafter referred to as "West Windsor"; and the Borough of Hightstown, a municipal corporation of the State of New Jersey, located at 156 Bank Street, Hightstown, New Jersey 08520, hereinafter known as "Hightstown."

WITNESSETH:

WHEREAS, Hightstown and West Windsor are responsible by law for the protection of public health and for the provision of certain health services and wish to provide such services for their residents; and

WHEREAS, Hightstown desires to contract with West Windsor for the provision of certain mandated professional services; and

WHEREAS, West Windsor desires to contract with Hightstown for the provision of certain mandated professional services; and

WHEREAS, Hightstown desires to designate the Health Officer of West Windsor as the Full-time Health Officer of Hightstown for purposes of the enforcement and provision of various health services; and

WHEREAS, West Windsor desires to designate the Public Health Nurse of Hightstown as the Part-time Public Health Nurse of West Windsor for purposes of the provision of various health services; and

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1, et. seq., permits Municipalities of this State to enter into contracts with other Municipalities for the provision, within their jurisdiction, of services which any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, West Windsor and Hightstown have authorized and approved this Agreement by ordinance duly adopted pursuant to N.J.S.A. 40A:65-1, et. seq. of the "Uniform Shared Services and Consolidation Act,"

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the Parties agree as follows:

1. West Windsor Township Health Department is designated the statutorily recognized local health agency for Hightstown Borough.

Health Officer Designation: The West Windsor Health Officer shall be designated the Full-time Health Officer of Hightstown to carry out a program of public health services in conformance with the Local Health Services Act, N.J.S.A. 26:3a2-21, et. seq. West Windsor shall provide to Hightstown a program to meet the Activities listed and described in "Public
Health Practice Standards of Performance for Local Boards of Health in New Jersey, "N.J.A.C. 8:52, and shall assist Hightstown Borough in meeting all the requirements set forth in these "Practice Standards," subject to the provisions of Paragraph 2 of this Agreement.

Public Health Nurse Designation: The Hightstown Public Health Nurse shall be designated the Public Health Nurse of West Windsor to carry out a program of public health nursing services as described in “Public Health Practice Standards,” N.J.A.C. 8:52, and shall assist West Windsor in meeting the requirements set forth in these “Practice Standards” subject to the provisions of Paragraph 2 of this Agreement, under the direction of the Health Officer.

2. Scope of Services:

A. West Windsor shall directly provide to Hightstown the following services:

1. Administration and Support Services
   a. Administration
   b. Health Promotion
   c. Public Health Emergency Preparedness
      1. The Health Officer shall leave the investigation of and public health response to all emergencies, disasters and/or hazardous situations within the Hightstown Borough.

2. Environmental Health
   a. Recreational Bathing
   b. Campgrounds
   c. Youth Camps
   d. Food Surveillance
   e. Occupational Health
   f. Public Health Nuisances

3. Communicable Disease
   a. Reportable Diseases
   b. Immunization
   c. Rabies and Zoonosis Control
   d. Tuberculosis Control

4. Maternal and Child Health
   a. Lead Poisoning
   b. Improved Pregnancy Outcome

5. Adult Health Services
   a. Cancer Services
   b. Diabetes Services
   c. Cardiovascular Disease Services
   d. Health Services for Older Adults

B. Hightstown shall directly provide to itself the following services:

1. Pediatrician & Child Health Conference
2. Public Health Nursing Services (3 days per week)
3. Housing Inspections & Enforcement

C. Hightstown shall employ a full-time public health nurse who will work 3 days per week in Hightstown Borough and 2 days per week in West Windsor Township.

3. Secretarial Services: West Windsor shall provide secretarial and related clerical services to Hightstown with the exception of the following which will be provided directly by Hightstown Borough: A. Vital Statistics, B. Preparation of Board of Health minutes, and C. Issuance of licenses and permits and collection of fees.

4. Coordination:

A. The West Windsor Health Officer, as Health Officer of Hightstown, may assign licensed West Windsor employees to perform services provided for herein.

B. Hightstown employees and contractors providing services under Paragraph 2 and Paragraph 3 of this Agreement shall coordinate their activities directly with and report directly to the West Windsor Health Officer as specified in "Practice Standards."

5. Communications: The Hightstown Borough Board of Health shall establish all policies to be followed by the West Windsor Health Officer. The Health Officer shall, however, respond to communications made by the Mayor, Administrator or Board of Health Chairperson of Hightstown Borough as may be required.

6. Fees: All license fees, permit fees and other fees, legally collectable by Hightstown or other designated agents of Hightstown, shall be retained by Hightstown.

7. Ordinance Compliance: Hightstown shall enact all ordinances required by the State "Practice Standards" to enable West Windsor to perform its responsibilities under this Agreement. The West Windsor Health Officer will advise the Board of Health of any Ordinances needed to effectively provide health services or conform with statutory requirements.

8. Enforcement:

A. In order for the West Windsor Health Officer to provide compliance with "Practice Standards" on behalf of Hightstown, no licenses or permits for which Health Officer approval is necessary shall be issued to any establishment or person except upon written recommendation by the West Windsor Health Officer or his duly designated and authorized representative.

B. The West Windsor Health Officer shall provide Hightstown with evidence of violation of statutes and ordinances related to public health, revealed in inspections and shall enforce compliance with the law. The West Windsor Health Officer or
licensed staff will not perform any food-handling establishment, private well, swimming pool or individual sewage disposal inspections before notification from Hightstown that the appropriate permit fees have been paid. Hightstown shall provide legal assistance for prosecution of violations as requested by the Health Officer.

9. **Annual Report:** The West Windsor Health Officer shall furnish Hightstown with a copy of the written annual report submitted by West Windsor to the State.

10. **Files:** All existing and new files of the Hightstown Borough Board of Health are and will remain the sole property of Hightstown. New files may be maintained during the term of this Agreement in the West Windsor Township Offices and will be returned to Hightstown upon termination of this Agreement. Duplicate copies of any material on file in West Windsor may be requested by the Board of Health of Hightstown and shall be provided for use by said Board.

11. **Worker’s Compensation Insurance:** West Windsor employees will be covered by West Windsor’s workers compensation insurance policy paid for by West Windsor, even when performing services in Hightstown pursuant to the terms of the within Agreement.

12. **Automobile Insurance:** West Windsor shall be responsible for the provision of automobile insurance for its Health Officer and staff, which insurance shall provide coverage whenever the Health Officer and/or staff are providing services to Hightstown pursuant to the provisions of the within Agreement from Monday through Friday during regular business hours, or, whenever a vehicle owned by West Windsor Township is in Hightstown Borough for Board of Health business.

13. **Indemnification:** Hightstown shall hold harmless and defend West Windsor against any and all claims brought against West Windsor or any of its agents or employees arising out of West Windsor performing any activity on behalf of Hightstown under the terms of this Agreement.

However, Hightstown shall not be responsible for any such claims arising out of the willful, wanton, grossly negligent, malicious or criminal conduct of any agent or employees of West Windsor. Excluded from the claims referred to above are automobile liability claims brought by third parties and/or workers compensation claims brought by the West Windsor Health Officer and/or his staff as to which West Windsor shall indemnify, defend and save Hightstown harmless.

14. **Public Health Priority Funds:** It is understood that, West Windsor Township by virtue of this Agreement, or otherwise, may, in the future, be eligible for New Jersey Public Health Priority Fund reimbursements. It is understood that West Windsor shall retain all such funding received from the State of New Jersey.

15. **Cost of Service, 2019:** The Borough of Hightstown agrees to a contract price of thirty thousand, three hundred forty-two ($30,432.00) dollars for 2019, which represents a 2% increase from the cost of services in 2018.
16. **Increase in Services:** If State requirements change and thereby require the provision of any additional services not previously rendered, or if the scope of services provided to Hightstown is required to significantly increase, West Windsor shall not be responsible for providing said additional services to Hightstown except through amendment to this Agreement. If Hightstown does not contract with West Windsor to provide such new mandated services or does not otherwise provide for them and, thereby, jeopardizes State aid to West Windsor, Hightstown shall reimburse West Windsor for all State aid lost as a result of such non-compliance for the term of this Agreement.

17. **Cost of Services, 2020:** Upon the anniversary date of January 1, 2020 the amount of the Agreement shall be increased in the amount of 2% to a total of thirty thousand, nine hundred forty-nine ($30,949.00) dollars. The agreement provisions outlined in paragraph 16 above will remain in effect for 2020.

18. **Cost of Services, 2021:** Upon the anniversary date of January 1, 2021 the amount of the Agreement shall be increased in the amount of 2% to a total of thirty one thousand, five hundred sixty-eight ($31,568.00) dollars. The agreement provisions outlined in paragraph 16 above will remain in effect for 2021.

19. **Payment:** Hightstown shall pay West Windsor for services provided as follows:

   Quarterly payments shall be made in advance with one-fourth of the total year's payment made on or before the first day of each calendar quarter, based upon a quarterly voucher submitted by West Windsor to Hightstown.

20. **Effective Date/Termination:** This Agreement shall be effective January 1, 2019 through December 31, 2021.

21. **Automatic Renewal:** Within 90 days of the termination date of this Agreement, either party may elect to notify, in writing, the other party of their intention not to renew this Agreement. If a minimum of 90 days written notification is not provided, this Agreement shall be automatically renewable for successive 1 year periods at a cost increase of 2%.

BOROUGH OF HIGHTSTOWN

DEBRA SOPRONYI
CLERK

__________________________

LAWRENCE QUATTRONE
MAYOR

__________________________

DATE

TOWNSHIP OF WEST WINDSOR

__________________________

DATE
RESOLUTION

A RESOLUTION AUTHORIZING THE EXECUTION OF RENEWAL OF A SHARED SERVICES AGREEMENT BETWEEN WEST WINDSOR TOWNSHIP AND HIGHTSTOWN BOROUGH FOR THE PROVISION OF PUBLIC HEALTH SERVICES

WHEREAS, Hightstown Borough is in need of the provision of local public health services and is desirous of renewing a Shared Services Agreement; and

WHEREAS, West Windsor Township is desirous of renewing a Shared Services Agreement to provide public health services to Hightstown Borough Township; and

WHEREAS, a Shared Services Agreement has been drafted pursuant to N.J.S.A. 40A:65-1 et. seq. effectuating the intent of the parties and is annexed hereto.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Clerk are hereby authorized to execute the renewal of a Shared Services Agreement with Hightstown Borough for the provision of public health services.

Adopted: November 26, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of November, 2018.

[Signature]
Gay M. Huber
Township Clerk
West Windsor Township
Resolution 2018-216

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 2, 2018 for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of $107.00 per ton with a total contract price of $107,000.00; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-217

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR LIQUID CHLORINE – JCI JONES

WHEREAS, two (2) bids were received on November 2, 2018 for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for Liquid Chlorine be awarded to the low bidder, JCI Jones Chemicals of Sarasota, FL at a per unit price of $1.3333 per pound with a total contract price of $18,666.20; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by JCI Jones Chemicals is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Liquid Chlorine is hereby awarded to JCI Jones Chemicals of Sarasota, FL effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Margaret M. Riggio
Deputy Borough Clerk
Resolution 2018-218

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR ZETA LYTE 1A POLYELECTROLYTE – CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of $10.19 per gallon with a total contract price of $9,680.50; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-219

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., inc. of Croydon, Pennsylvania was for an “equal” product that has been previously tested by the Superintendent of the AWWTP and polymer was found not to be considered an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the next lowest bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of $12.79 per gallon with a total contract price of $50,648.40; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and determined that the bid submitted by Custom Environmental Technology of Collegeville, PA is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-220

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR FLUOROSILICIC ACID (FLUORIDE) – GEORGE S. COYNE CHEMICAL CO., INC

WHEREAS, one (1) bid was received on November 2, 2018 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, George S. Coyne Chemical Co. of Croydon, Pennsylvania, at a per unit price of $8.4621 per gallon with a total contract price of $21,155.25; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by George S. Coyne, Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to George S. Coyne Chemical Co. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION
I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-221

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR ALUMINUM SULFATE – USALCO BALTIMORE PLANT, LLC

WHEREAS, one (1) bid was received on November 2, 2018 for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of $1.1524 per gallon with a total contract price of $48,400.80; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and has determined that the bid submitted by Usalco Baltimore Plant, LLC is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-222

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) –
GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 2, 2018 for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of $0.2207 per pound with a total contract price of $62,678.80; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-223

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – PREMIER MAGNESIA, LLC

WHEREAS, one (1) bid was received on November 2, 2018 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Magnesium Hydroxide be awarded to the low bidder, Premier Magnesia, LLC of Wayne, PA at a per unit price of $648.00 per ton with a total contract price of $76,464.00; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and has determined that the bid submitted by Premier Magnesia, LLC is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to, Premier Magnesia, LLC of Wayne, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-224

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR SODIUM BICARBONATE – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 2, 2018 for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for Sodium Bicarbonate be awarded to the low bidder, George S. Coyne Chemical Co., of Croydon, PA at a per unit price of $0.4183 per pound with a total contract price of $109,092.64; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc., is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded George S. Coyne Chemical Co., of Croydon, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2019.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-225

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE CHEMICAL, CO., INC.

WHEREAS, one (1) bid was received on November 2, 2018 for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Calcium Hypochlorite be awarded to the low bidder, George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania at a per unit price of $2.7923 per pound with a total contract price of $2,233.84; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by George S. Coyne Chemical, Co., Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-226

AWARDING A CONTRACT FOR MIXED OXIDANT ODOR CONTROL FORMULATION – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, two (2) bids were received on November 2, 2018 for Mixed Oxidant Odor Control Formulation for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical of Croydon, PA was for an “equal” product that has been tested by the Superintendent of the AWWTP and determined to be an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for VX-456 Odor Control Formulation be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of $10.2997 per gallon with a total contract price of $24,925.27; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and determined that the bid submitted by George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a two year contract for VX-456 Odor Control Formulation, be awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-227

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REJECTING BIDS FOR GRANULAR ALGAECIDE/FUNGICIDE

WHEREAS, one (1) bid was received on November 2, 2018 for Granular Algaecide/Fungicide for the Hightstown Advanced Waste Water Plant; and

WHEREAS, the low bid documents were reviewed by the Borough Engineer and do not meet the requirements of the specifications; and

WHEREAS, it is the Engineer’s recommendation that the bid received for the Granular Algaecide/Fungicide for the Hightstown Advanced Waste Water Plant be rejected.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bid received on November 2, 2019 for Granular Algaecide/Fungicide for the Hightstown Advanced Waste Water Plant are hereby rejected as they do not meet the requirements of the specifications.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-228

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF GRIT AND SCREENINGS – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 2, 2018 for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of $117.00 per ton with a total contract price of $46,800.00; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2019.

CERTIFICATION
I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
November 28, 2018

Mayor and Council
Borough of Hightstown
148 North Main Street
Hightstown, New Jersey 08520

Re: Receipt of Bids
Chemical Purchases and Sludge Disposal
AWWTP and WTP
Our File No.: H1665

Dear Mayor and Council:

Bids were received for chemical purchases and sludge and grit disposal for the Advanced Wastewater Treatment Plant and Water Treatment Plant on November 2, 2018. With the exception of sludge disposal, polymer, and odor control chemicals, all bids are for a period of two years. I have reviewed the bids and offer the following comments:

1. **Removal, Transportation, Delivery and Disposal of Sludge Cake** – Three bids were received for Removal, Transportation, Delivery and Disposal of Sludge Cake as follows:

   - Waste Management of New Jersey, Inc.
     Ewing, NJ
     $107.00/Ton
     $107,000.00

   - Spectraserv, Inc.
     South Kearny, NJ
     $123.00/Ton
     $123,000.00

   - J. P. Mascaro & Sons
     Audubon, PA
     $143.25/Ton
     $143,250.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for Removal, Transportation, Delivery and Disposal of Sludge Cake to Waste Management of New Jersey, Inc. of Ewing, NJ, at a unit price of $107.11/Ton and a total amount of $107,000.00. This contract may be renewed for a second year.

2. **Removal, Transportation, Delivery and Disposal of Grit and Screenings** – Three bids were received for Removal, Transportation, Delivery and Disposal of Grit and Screenings as follows:

   - Waste Management of New Jersey, Inc.
     Ewing, NJ
     $117.00/Ton
     $46,800.00

   - Spectraserv, Inc.
     South Kearny, NJ
     $140.00/Ton
     $56,000.00

   - J. P. Mascaro & Sons
     Audubon, PA
     $156.00/Ton
     $62,400.00
The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings to Waste Management of New Jersey, Inc. of Ewing, NJ, at a unit price of $117.00/Ton and a total amount of $46,800.00.

3. **Liquid Chlorine** – Two bids were received for Liquid Chlorine as follows:

   - JCI Jones Chemicals, Inc.
     Sarasota, FL $1.3333/lb. $18,666.20
   - George S. Coyne Chemical Co., Inc.
     Croydon, PA $2.6262/lb. $36,766.80

   The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Liquid Chlorine to JCI Jones Chemicals, Inc. of Sarasota, FL, at a unit price of $1.3333/lb. for a total amount of $18,666.20.

4. **Polymer Chemicals** – Bids were received for one (1) year and two (2) year periods for each of the polymer chemicals as follows:

   a. (1) **Zeta Lyte 1A Anionic Polyelectrolyte – One (1) Year Period**

      - Custom Environmental Technology, Inc.
        Collegeville, PA $10.19/gal. $9,680.50
      - George S. Coyne Chemical Co., Inc.
        Croydon, PA $13.6228/gal. $12,941.66

      The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for Polymer Chemicals to Custom Environmental Technology, Inc. of Collegeville, PA, at a unit price of $10.19/gal. for a total amount of $9,680.50.

   a. (2) **Zeta Lyte 1A Anionic Polyelectrolyte – Two (2) Year Period**

      - George S. Coyne Chemical Co., Inc.
        Croydon, PA $14.0356/gal. $26,667.64

      This chemical is not an equivalent. I recommend no award.

   b. (1) **Zeta Lyte 2800 CH Cationic Polyelectrolyte – One (1) Year Period**

      - George S. Coyne Chemical Co., Inc.
        Croydon, PA $10.8175/gal. $42,837.30
      - Custom Environmental Technology, Inc.
        Collegeville, PA $12.79/gal. $50,648.40
The price submitted by George S. Coyne Chemical Co., Inc. is for an equivalent product, which has been previously tested and is not equivalent. The low bid documents submitted by Custom Environmental Technology, Inc. have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract to Custom Environmental Technology, Inc. at a unit price of $12.79/gal. for a total amount of $50,648.40.

b. (2) **Zeta Lyte 2800 CH Cationic Polyelectrolyte – Two (2) Year Period**

- George S. Coyne Chemical Co., Inc.  
  Croydon, PA  
  $11.1265/gal.  
  $88,121.88

This chemical is not equivalent. I recommend no award.

5. **Fluorosilicic Acid (Fluoride)** – One bid was received for Fluorosilicic Acid (Fluoride) as follows:

- George S. Coyne Chemical Co., Inc.  
  Croydon, PA  
  $8.4621/gal.  
  $21,155.25

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Fluorosilicic Acid to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of $8.4621/gal. for a total amount of $21,155.25.

6. **Aluminum Sulfate** – One bid was received for Aluminum Sulfate as follows:

- Usalco Baltimore Plant, LLC  
  Baltimore, MD  
  $1.1524/gal.  
  $48,400.80

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Aluminum Sulfate to Usalco Baltimore Plant, LLC of Baltimore, MD, at a unit price of $1.1524/gal. for a total amount of $48,400.80.

7. **Calcium Hydroxide (Hydrated Lime)** – One bid was received for Calcium Hydroxide (Hydrated Lime) as follows:

- George S. Coyne Chemical Co., Inc.  
  Croydon, PA  
  $0.2207/lb.  
  $62,678.80

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Calcium Hydroxide (Hydrated Lime) to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price $0.2207/lb. for a total amount of $62,678.80.

8. **Magnesium Hydroxide** – One bid was received for Magnesium Hydroxide as follows:

- Premier Magnesia, LLC  
  Wayne, PA  
  $648.00/ton  
  $76,464.00
The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Magnesium Hydroxide to Premier Magnesia, LLC of Wayne, PA, at a unit price of $648.00/ton for a total amount of $76,464.00.

9. Mixed Oxidant Odor Control Chemical – Bids were received for one (1) year and two (2) year periods as follows:

(1) VX-456 Odor Control Formulation – One (1) Year Period

- George S. Coyne Chemical Co., Inc.
  Croydon, PA       $10.2997/gal.     $12,462.64
- Evoqua
  Sarasota, FL     $10.45/gal.        $12,644.50

The price submitted by George S. Coyne Chemical Co., Inc. is for an equivalent product, which has been tested at the AWWTP and determined to be an equivalent. Please see below.

(2) VX-456 Odor Control Formulation – Two (2) Year Period

- George S. Coyne Chemical Co., Inc.
  Croydon, PA       $10.2997/gal.     $24,925.27

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for VX-456 Odor Control Formulation to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of $10.2997/gal. for a total amount of $24,925.27.

10. Sodium Bicarbonate – One bid was received for Sodium Bicarbonate as follows:

- George S. Coyne Chemical Co., Inc.
  Croydon, PA       $0.4183/lb.        $109,092.64

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Sodium Bicarbonate to George S. Coyne Chemical Co., Inc. of Croydon, PA at a unit price of $0.4183/lb. for a total amount of $109,092.64.

11. Calcium Hypochlorite – One bid was received for Calcium Hypochlorite as follows:

- George S. Coyne Chemical Co., Inc.
  Croydon, PA       $2.7923/lb.        $2,233.84

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Calcium Hypochlorite to George S. Coyne Chemical Co., Inc. of Croydon, PA at a unit price of $2.7923/lb. for a total amount of $2,233.84.
12. **Granular Algaecide/Fungicide** – One bid was received for Granular Algaecide/Fungicide as follows:

- Maryland BioChemical Co., Inc.
  Bel Air, MD $1.98/lb. $7,920.00

The low bid documents were reviewed and do not meet the requirements of the specifications. I recommend this bid be rejected, and also recommend the Borough request quotes for this chemical due to the low contract value.

By way of this letter, I am returning the original bid documents to the Borough Clerk. Should you have questions or require additional information, please feel free to contact me.

Very truly yours,

[Signature]

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Frederick C. Raffetto, Esq., Borough Attorney
Janice Mohr-Kminek, Finance
George Lang, CFO
Bill Searing, AWWTP Superintendent
Ken Lewis, Public Works Superintendent
**BOROUGH OF HIGHTOWN**
Friday, November 2, 2018 @ 11:00 am

**Chemical Purchases**

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<th>Item No.</th>
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<td>Removal, Transportation, Delivery and Disposal of Sludge Cake</td>
<td>1,000</td>
<td>TONS</td>
<td>No Bid Received</td>
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<td>Removal, Transportation, Delivery of Oils and Screenings</td>
<td>400</td>
<td>TONS</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$156.00</td>
</tr>
<tr>
<td>3</td>
<td>Liquid Chlorine - Two (2) year period</td>
<td>14,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$2.62/ea</td>
</tr>
<tr>
<td>4</td>
<td>Polymeric Chemical</td>
<td>900</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$55.55</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>5</td>
<td>Epoxy Resin - Two (2) year period</td>
<td>1,800</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$36.55</td>
<td>$66,300.00</td>
</tr>
<tr>
<td>6</td>
<td>Liquid Chlorine - Two (2) year period</td>
<td>75,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$2.62/ea</td>
<td>$199,500.00</td>
</tr>
<tr>
<td>7</td>
<td>Fluorescent Acet - Two (2) year period</td>
<td>2,500</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$8,450</td>
<td>$21,125.00</td>
</tr>
<tr>
<td>8</td>
<td>Magnesium Hydroxide - Two (2) year period</td>
<td>40,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$2.62/ea</td>
<td>$104,800.00</td>
</tr>
<tr>
<td>9</td>
<td>Sodium Hydroxide - Two (2) year period</td>
<td>118</td>
<td>TONS</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$156.00</td>
<td>$18,352.80</td>
</tr>
<tr>
<td>10</td>
<td>Magnesium Hydroxide - Two (2) year period</td>
<td>3,210</td>
<td>TONS</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$50.99/ea</td>
<td>$163,944.90</td>
</tr>
<tr>
<td>11</td>
<td>Sodium Diacetate Formulation - Two (2) Year Period</td>
<td>2,420</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$10,397</td>
<td>$25,025.37</td>
</tr>
<tr>
<td>12</td>
<td>Sodium Chloride - Two (2) year period</td>
<td>260,800</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$0.41/ea</td>
<td>$109,260.80</td>
</tr>
<tr>
<td>13</td>
<td>Calcium Hypochlorite - Two (2) year period</td>
<td>400</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$2.73/ea</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>14</td>
<td>Sodium Hypochlorite - Two (2) year period</td>
<td>4,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$1.73/ea</td>
<td>$6,920.00</td>
</tr>
</tbody>
</table>

**Chemical Purchases**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Total Price</th>
<th>Unit Price</th>
<th>Total Price</th>
<th>Unit Price</th>
<th>Total Price</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Removal, Transportation, Delivery and Disposal of Sludge Cake</td>
<td>1,000</td>
<td>TONS</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
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<tr>
<td>2</td>
<td>Removal, Transportation, Delivery and Disposal of Sludge Cake</td>
<td>100</td>
<td>TONS</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
</tr>
<tr>
<td>3</td>
<td>Liquid Chlorine - Two (2) year period</td>
<td>14,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
</tr>
<tr>
<td>4</td>
<td>Polymeric Chemical</td>
<td>900</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
</tr>
<tr>
<td>5</td>
<td>Epoxy Resin - Two (2) year period</td>
<td>1,800</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$246,200.00</td>
</tr>
<tr>
<td>6</td>
<td>Liquid Chlorine - Two (2) year period</td>
<td>75,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$12,855,000.00</td>
</tr>
<tr>
<td>7</td>
<td>Fluorescent Acet - Two (2) year period</td>
<td>2,500</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$312,500.00</td>
</tr>
<tr>
<td>8</td>
<td>Magnesium Hydroxide - Two (2) year period</td>
<td>40,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$5,560,000.00</td>
</tr>
<tr>
<td>9</td>
<td>Sodium Hydroxide - Two (2) year period</td>
<td>118</td>
<td>TONS</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$16,352.80</td>
</tr>
<tr>
<td>10</td>
<td>Sodium Diacetate Formulation - Two (2) Year Period</td>
<td>2,420</td>
<td>gal.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$321,250.00</td>
</tr>
<tr>
<td>11</td>
<td>Sodium Chloride - Two (2) year period</td>
<td>260,800</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$362,400.00</td>
</tr>
<tr>
<td>12</td>
<td>Calcium Hypochlorite - Two (2) year period</td>
<td>400</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$55,600.00</td>
</tr>
<tr>
<td>13</td>
<td>Sodium Hypochlorite - Two (2) year period</td>
<td>4,000</td>
<td>lbs.</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>No Bid Received</td>
<td>$139.00</td>
<td>$556,000.00</td>
</tr>
</tbody>
</table>

**Contact Information**

- Roberts Engineering Group, Inc.
  - 6057 E. Morris Rd., Suite 180
  - Austin, TX 78745-0585
  - Phone: (512) 730-0001
  - Fax: (512) 730-0002
- Custom Environmental Technology, Inc.
  - 2601 North Bridge St.
  - Colgate, PA 18920
  - Phone: (518) 795-9549
  - Fax: (518) 795-9548
- Dynaqua Water Tech
  - 2801 Tallowwood Dr.
  - Hallandale, FL 33009
  - Phone: (954) 409-9549
  - Fax: (954) 409-9540
- George B. Coyne Chemistries Co.
  - 5155 State Rd.
  - Dayton, OH 45427
  - Phone: (937) 292-8900
  - Fax: (937) 292-8901
- JCI Jones Chemicals, Inc.
  - 2145 Westboro Blvd.
  - Saratoga, NY 12866
  - Phone: (518) 689-9549
  - Fax: (518) 689-9540
- J.P. Macaroni & Sons
  - 2500 Hudson Rd.
  - Rutherford, NJ 07070
  - Phone: (201) 938-8500
  - Fax: (201) 938-8501

**Notes**

- All bids must be submitted by November 30, 2018.
Resolution 2018-229

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF A DEPOSIT FOR A TEMPORARY HYDRANT WATER ACCOUNT

WHEREAS, Environmental Management Consultants, 72 Cobb Street, Rockaway, New Jersey 08736 placed a deposit for a temporary hydrant water account; and

WHEREAS, the account has been closed with a remaining deposit balance of $500.00; and

WHEREAS, the Tax, Water/Sewer Collector has requested that said deposit balance be refunded in the amount of $500.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and CFO are hereby authorized to issue a refund in the amount of $500.00 to Burke Environmental, Inc. 72 Cobb Street, Rockaway, New Jersey 08736, representing the remaining deposit balance on a closed temporary hydrant water account as set forth herein.

CERTIFICATION
I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

__________________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-230

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING RESOLUTION 2017-136

WHEREAS, the Borough Council adopted resolution 2017-136 on July 17, 2017; and

WHEREAS, the NJDOT has informed the Borough that a not to exceed amount cannot be included in the resolution; and

WHEREAS, resolution 2017-136 shall be amended to read as follows;

WHEREAS, in an effort to make the Borough safer for pedestrians, the Borough of Hightstown desires to install a pedestrian traffic light at the intersection of Route 33 and Grape Run Road; and

WHEREAS, the New Jersey Department of Transportation (NJDOT) requires the Borough to submit a cost-sharing commitment before an investigation is initiated; and

WHEREAS, the cost-sharing commitment would obligate the Borough to pay 25% of the total cost of the project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that resolution 2017-136 is hereby amended to read as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

____________________________________
Debra L. Sopronyi
Borough Clerk
Resolution 2018-231

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2018 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2018 budget are hereby authorized:

<table>
<thead>
<tr>
<th>Current:</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal</td>
<td>3,500.00</td>
<td></td>
</tr>
<tr>
<td>Internet &amp; Web Services</td>
<td></td>
<td>3,500.00</td>
</tr>
</tbody>
</table>

**TOTALS** $3,500.00 $3,500.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

________________________________________
Debra L. Sopronyi
Borough Clerk