

Agenda

Hightstown Borough Council

December 3, 2018

Hightstown Fire House

7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

November 19, 2018 – Executive Session

November 19, 2018 – Public Session

Engineering Items

NJDOT Application Local Freight Impact Fund 2019

Resolution 2018-211 Awarding a Contract for Improvements to First Avenue – JTG Construction

Public Comment I

Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances

2018-22 Final Reading and Public Hearing – Amending Chapter 29, Entitled “Signs”, Section 29-5, Entitled “Prohibited” of the Revised General Ordinances of the Borough of Hightstown

2018-23 First Reading and Introduction – An Ordinance Amending and Supplementing Subsection 25-10, Entitled “Maintenance and Repair,” of Section 25, “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Resolutions

2018-212 Payment of Bills

2018-213 Authorizing Payment #3 – Rapid Pump & Meter Service (Secondary Clarifier Improvements)

2018-214 Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)

2018-215 Authorizing a Shared Services Agreement with West Windsor Township for Health Services

Consent Agenda

- 2018-216** Awarding a Contract for Removal, Transportation, Delivery and Disposal of Sludge Cake – Waste Management of New Jersey, Inc.
- 2018-217** Awarding a Contract for Liquid Chlorine – JCI Jones
- 2018-218** Awarding Contract for Zeta Lyte 1A Polyelectrolyte – Custom Environmental Technology
- 2018-219** Awarding a Contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte – Custom Environmental Technology
- 2018-220** Awarding a Contract for Fluorosilicic Acid (Fluoride) – George S. Coyne Chemical Co., Inc.
- 2018-221** Awarding a Contract for Aluminum Sulfate – USALCO Baltimore Plant, LLC
- 2018-222** Awarding a Contract for Calcium Hydroxide (Hydrated Lime) – George S. Coyne Chemical, Co., Inc.
- 2018-223** Awarding a Contract for Magnesium Hydroxide – Premier Magnesia, LLC
- 2018-224** Awarding a Contract for Sodium Bicarbonate – George S. Coyne Chemical Co., Inc.
- 2018-225** Awarding Contract for Calcium Hypochlorite – George S. Coyne Chemical, Co., Inc.
- 2018-226** Awarding a Contract for Mixed Oxidant Odor Control Formulation – George S. Coyne Chemical Co., Inc.
- 2018-227** Rejecting Bids for Granular Algaecide/Fungicide
- 2018-228** Authorizing a Contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings – Waste Management of New Jersey, Inc.
- 2018-229** Authorizing Refund of a Deposit for a Temporary Hydrant Water Account
- 2018-230** Amending Resolution 2017-136
- 2018-231** Transfer of Funds

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion**Subcommittee Reports****Mayor/Council/Administrative Reports****Adjournment**

**Meeting Minutes
Hightstown Borough Council
November 19, 2018
6:30 p.m. Executive Session
7:30 – Public Session**

The meeting was called to order by Mayor Quattrone at 6:35 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>		✓
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	ARRIVED 6:45	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2018-206 Authorizing a Meeting that Excludes the Public

Moved by Council President Stults; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Resolution adopted 4-0.

Resolution 2018-206

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 19, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Municipal Court and Police Department (Robbinsville)
Personnel

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: February 19, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:35 p.m. and again read the Open Public Meetings Statement.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Stults; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved 5-0.

APPROVAL OF MINUTES

November 5, 2018 – Executive Session

Moved by Councilmember Montferrat; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

November 5, 2018 – Public Session

Moved by Councilmember Montferrat; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

RECOGNITION

Cultural Arts Commission – Sustainable Jersey Creativity and Innovation Award

Mayor Quattrone and Councilmember Bluth recognized Hightstown Borough's Cultural Arts Commission on Hightstown receiving Sustainable Jersey's award for Creativity and Innovation for 2018. Mayor Quattrone congratulated the commission and stated how proud he was of Hightstown. All of Council congratulated the Cultural Arts Commission and stated how important the arts are in improving communities. Chair, Ann Marie

Miller, thanked past and current members of the commission and stated that she is looking forward to doing more work here in Hightstown.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Scott Caster, 12 Clover Lane – Congratulated Mayor Quattrone and Councilmembers Bluth and Musing on the election. Congratulated Cultural Arts on their award. Regarding the Court and Police negotiations, wished that the public knew more about the project.

There being no further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2018-207 Payment of Bills

Moved by Council President Stults; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Resolution 2018-207

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$102,288.97 from the following accounts:

Current		\$47,632.83
W/S Operating		35,840.64
General Capital		13,626.50
Water/Sewer Capital		5,189.00
Grant		0.00
Trust		0.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$102,288.97</u>

Resolution 2018-208 Authorizing Change Order #1 – Rapid Pump & Meter Service (Secondary Clarifier Improvements)

Moved by Councilmember Bluth; Seconded by Councilmember Musing

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Resolution 2018-208

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING CHANGE ORDER #1 – RAPID PUMP & METER SERVICE
(SECONDARY CLARIFIER IMPROVEMENTS)**

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of \$142,430.00; and

WHEREAS, the contractor has submitted change order #1 which allows for the unexpected conditions within the tank and installation of a new conduit to replace electrical wiring, in the amount of \$25,020.07 which increases the original contract by 17.57% to \$167,450.07; and

WHEREAS, the Borough Engineer has recommended approval of Change order #1; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that change order #1 in the amount of \$25,020.07 to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey is hereby approved as detailed herein.

2018-209 Authorizing Payment on Behalf of Participants in the Borough of Hightstown Length of Service Award Program (LOSAP)

Moved by Council President Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat, Musing and Stults voted yes.

Resolution 2018-209
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH
OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with *N.J.S.A. 40A:14-191*, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2016; and

WHEREAS, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2017 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

WHEREAS, *N.J.A.C. 5:30-14.10* requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2017 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A. 40A:14-191* and *N.J.A.C. 5:30-14.1 et seq*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with *N.J.S.A. 40A:14-192*, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk’s office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Pat O'Brien, 100 Harron Avenue – Spoke regarding improvements to Dutch Neck Road. Concerned about where the sidewalks would be placed. They will take away driveway space and homeowners will be charged with removal of snow. Suggested that the engineer come out to look at the street. Would like homeowners to have input into this project.

Adam Welch, 2 Taylor Avenue – Stated that he is proud to serve the Borough. Reminded Council to look at 1% of redevelopment for the arts. Commented that the 300th Anniversary of the Borough is in 3 years. Hopes that a committee is in the works for a celebration.

Scott Caster, 12 Clover Lane – Stated that some people remember the last celebration.

Tory Watkins, 68 Meadow Drive – Stated that he saw 3 bicycles on the sidewalks downtown today.

There being no further comments, Mayor Quattrone closed the public comment period.

SUBCOMMITTEE REPORTS

Streets & Sidewalks

Councilmember Misiura stated that the grant application for Dutch Neck Road has only been submitted. The scope of work can be amended once the grant is awarded. He thanked Ms. O'Brien for coming to the meeting and voicing her concerns. TMA will be conducting the Walkability Study November 29th.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Musing

Stated that the Chair for the HPC resigned. Thanked Ms. O'Brien for coming this evening. Congratulated the Cultural Arts Commission and stated that he is very impressed with their work. He realizes that bicycles are still an issue downtown and we still need to amend the ordinance next year.

Councilmember Bluth

Congratulated Cultural Arts again and stated that their next meeting is this Wednesday.

Councilmember Montferrat

Board of Health had a good meeting. The Board is excited about the PACE Car Program. Environmental Commission meets next week.

Councilmember Misiura

Planning Board met last week. Spoke regarding the sign ordinance in regard to the CAC Murals. Meadow Lakes is looking to build approximately 40 new units in the Hightstown portion of the facility. Stated that we need to make the tax abatement program more well known to residents.

Council President Stults

Trees on Wycoffs Mill Road were interfering with power lines. Reached out to JCP&L about the problem and trees have been removed. Wycoffs Mill Road warehouse does have a sign now that states no truck traffic into Hightstown. Received a complaint regarding a bus stopping on Main Street and Stockton Street dropping off passengers and causing traffic delays. He will reach out to the Police Department to have this monitored. The Housing Authority will be hosting a tree lighting on December 3rd at 5:00.

Debra Sopronyi, Borough Administrator/Clerk

Gave a recap of Public Works efforts for the snow removal of November 15th.

Peggy Riggio, Deputy Borough Clerk

Comments were received from the Planning Board were received regarding the sign ordinance. Final Reading and Public Hearing for the ordinance is scheduled for December 3rd. The Health Department is sponsoring a Free Rabies Clinic on December 6th from 5:00 – 6:30 at the First Aid Squad. Renewals will be going out in the mail for Dog Licenses, Taxi Licenses and Food Licenses.

Fred Raffetto, Borough Attorney

Received payment in full from Champion Septic. This was one of the delinquent gray water accounts.

Mayor Quattrone

Congratulated Councilmembers Bluth and Musing on the election. Stated that he is very proud of the Cultural Arts Commission. Thanked Ms. O'Brien for coming and voicing her concerns regarding Dutch Neck Road. Wished everyone a Happy Thanksgiving and reminded everyone that the Borough Offices will be closed Thursday and Friday.

ADJOURNMENT

Councilmember Montferrat moved to adjourn at 8:25; Council President Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitchorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

November 26, 2018

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: NJDOT Application for Local Freight Impact Fund FY2019
West Ward Street, Rogers Avenue and South Main Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Local Freight Impact Fund FY2019 grant program. Applications must be submitted by January 11, 2019. I have reviewed the grant program and recommend the Borough submit an application for one or more of the following project locations:

1. Improvements to West Ward Street (between Mercer Street and South Main Street).
2. Improvements to Rogers Avenue (between Mercer Street and Stockton Street).

In order to be eligible for grant participation, all projects must have a minimum 10% large truck volume within the project limits. A traffic study *must* be submitted to support this information. Two categories, which apply to the Borough are as follows:

- Pavement Preservation – to improve pavement conditions in support of freight travel on municipal / county transportation infrastructure.
- Truck Safety and Mobility – to improve large truck access, routing and mobility along the municipal / county roadway system.

The following summarizes the improvements associated with each category:

All three project locations may apply under the Pavement Preservation category because all are showing signs of pavement wear and initial signs of failure. The roadways require a mill and overlay with base repairs as necessary. In addition, existing storm drain inlet would be upgraded to meet NJDOT Bicycle Safe Standards and NJDEP Stormwater Regulations and curb ramps would be reconstructed to meet current ADA standards.

As an alternative, all project locations may apply under the Truck Safety and Mobility category and seek aid for select replacements along the length of the projects for curb, concrete apron and concrete sidewalk. Additionally, we would like you to consider the option of including an intersection widening and realignment at the intersection of West Ward Street and Mercer Street for this application category. A preliminary Truck Turning Analysis for the intersection was performed and we determined that large trucks (semi-trailers) do not have enough space to safely navigate the turn onto West Ward Street from Mercer Street (westbound) due to the existing intersection geometry. The intersection geometry can be improved in order to accommodate safer truck turning movement. Improving the widening and realignment would help eliminate vehicle impacts to the curb and sidewalk and also present an opportunity to provide adequate layout space for the adjacent curb ramps on both corners to be constructed to meet ADA compliance.

NJDOT Application for Local Freight Impact Fund FY2019
West Ward Street, Rogers Avenue and South Main Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603
Page 2 of 2

This proposed widening and realignment will require a greater widening of the roadway along the south eastern corner of the intersection and reconstruction of the remaining roadway infrastructure (curbing and sidewalk) will reach beyond the current Right-of-Way limits, thus requiring the taking of some lands to the adjacent property owner along the south eastern corner. The required land taking would require a reduction to the existing parking lot of the Hightstown Diner. The initial design to accommodate the new roadway intersection geometry would reduce the Hightstown Diner Parking by approximately three (3) stalls. Additionally, this proposed intersection widening, and realignment will require some relocation to the adjacent sidewalk, curbing, two hydrants, one utility pole with major transmission lines above, one decorative street light and some modification or relocation to some existing storm sewer structures in order to maintain intersection drainage.

I am prepared to move forward with preparation of an application as outlined above and request authorization at your next Council meeting. Again, please be advised a Traffic Study is required to be submitted with this application. Our fee to prepare the application, including a Traffic Study, will be at a cost not to exceed \$8,500.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.

Borough Engineer

cc: Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
Kenneth Lewis, Superintendent of Public Works
Cameron Corini, P.E., Roberts Engineering Group, LLC

Resolution 2018-211

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING A CONTRACT FOR IMPROVEMENTS TO FIRST AVENUE – JTG CONSTRUCTION

WHEREAS, five (5) bids were received on November 18, 2018, for Improvements to First Avenue;
and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a contract for the Improvements to First Avenue be awarded to the low bidder, JTG Construction of Newark, New Jersey at the price of \$328,356.00; and

WHEREAS, this project is partially funded by the New Jersey Department of Transportation Municipal Aid Grant program, the award of this contract is conditional upon approval by the New Jersey Department of Transportation; and

WHEREAS, the execution of this contract is subject to the review and approval of the Borough Attorney to assure that the bid submitted by JTG Construction is in order with respect to legal compliance; and,

WHEREAS, the CFO has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Improvements to First Avenue is hereby awarded to JTG Construction of Newark, New Jersey in the amount of \$328,356.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

November 27, 2018

1670 Whitchose-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to First Avenue
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1747

Dear Mayor and Council:

Bids were received for the Improvements to First Avenue project on Tuesday, November 27, 2018. A total of nine (9) bidders obtained plans and specifications and five (5) contractors submitted bids. The bid results are as follows:

	<u>Bid</u>
1. JTG Construction Newark, New Jersey 07105	\$328,356.00
2. S. Brothers, Inc. Manalapan, New Jersey 07726	\$328,670.35
3. Earle Companies Farmingdale, New Jersey 07727	\$364,213.13
4. Black Rock Enterprises, LLC Old Bridge, New Jersey 08857	\$384,182.50
5. Pioneer General Contracting Co. Bradley Beach, New Jersey 07720	\$476,272.00

This project is being funded through a grant from the New Jersey Department of Transportation (NJDOT) in the amount of \$275,000.00. The Engineer's Estimate for this contract is \$350,603.00. The low bidder amount of \$328,356.00 is approximately \$22,247.00 (15%) below the Engineer's Estimate.

I have reviewed the bid submitted by JTG Construction. All conditions set forth in the bid proposal have been satisfied and the Contractor is not on the current list of debarred contractors. The Borough Attorney is reviewing the low bidder's documents.

We have contacted the Contractor's references and received favorable responses. According to the references, JTG Construction is responsive, efficient and experienced.

Therefore, it is my recommendation that, subject to the approval of the NJDOT and subject to the approval of the bid documents by the Borough Attorney, a contract be awarded to JTG Construction of Newark, New Jersey for the Improvements to First Avenue Project in the amount of \$328,356.00.

Improvements to First Avenue
Borough of Hightstown
Our File No.: H1747
Page 2 of 2

By way of this letter I am returning the original bids to the Clerk.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lang, Borough CFO
Fred Raffetto, Esq., Borough Attorney
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, P.E., Roberts Engineering Group

ORDINANCE 2018-22

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING CHAPTER 29, ENTITLED “SIGNS”, SECTION 29-5, ENTITLED “PROHIBITED SIGNS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, The Cultural Arts Commission’s goals and purposes are the development of artistic and cultural appreciation and expression and the presentation of cultural/artistic events and programs, and establishment of art installation sites and venues; and

WHEREAS, The Cultural Arts Commission has requested exemption from the restriction regarding murals in the Borough to enhance and promote the artistic culture in the Borough; and

WHEREAS, Any such project shall be approved by the Borough Council prior to execution; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 29, entitled “Signs”, Section 29-5, entitled “Prohibited Signs” of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (deletions are crossed out; additions are underlined):

29-5. Prohibited Signs.

Any sign that is not permitted by the provisions of this chapter is hereby prohibited, with the following signs specifically prohibited:

A. A flashing, blinking, twinkling, animated, moving or projected sign of any type or a sign that presents the illusion of movement, with the exception of time-and-temperature displays and barber poles as otherwise permitted or signs which emit smoke, noise or visible vapor.

B. Banners, pennants, streamers, spinners or similar devices constructed of cloth, light fabric, cardboard, plastic, vinyl, or other like material, and lights and searchlights, displayed for the purpose of attracting the attention of pedestrians or motorists, except as permitted for special events not to exceed four times per year for a maximum 2-week period and not exceeding 16 square feet.

C. Any sign so erected, constructed or maintained as to obstruct any fire escape, window, door or other opening used as a means of ingress and egress.

D. Any portable or bench sign, or signs that emit smoke, vapor or noise, except as permitted in Section 29-17.

E. Any sign which, when applying contemporary community standards, has a dominant theme or purpose which is obscene or offensive.

F. Off-premises signs.

G. Signs using red, green, blue or amber illumination in a beam, beacon or flashing form resembling

an emergency light or traffic signal.

H. Neon signs.

I. Signs attached to the exterior glass of a building.

J. Permanent marquees extending over the sidewalk beyond the street line.

K. Signs posted or painted on posts, utility poles, tanks, towers, smokestacks, trees, rocks or any natural feature of the environment.

L. Signs posted on Borough property except where specifically authorized by the Borough.

M. Signs installed or painted on sidewalks, curbs and benches, except as permitted in Section 29-18.

N. Signs on abutments, retaining walls and embankments.

O. Murals and signs painted on buildings. Signs painted directly on buildings or which obstruct any windows except those painted as a Cultural Arts Commission project and specifically authorized by the Borough of Hightstown Borough Council.

P. Roof signs.

Q. Signs which constitute a hazard to pedestrian or the traveling public by obstructing access, obstructing driving vision or by obstructing regulatory or directional signs or signals, or which may confuse or distract the attention of the operator of a motor vehicle, or otherwise constitute a safety hazard.

R. Pylon signs, except as permitted herein.

S. All outside lighted signs operating after 1:00 a.m. with the exception of signs in the commercial zones. Lighted signs are those signs for which the source of light is internal.

T. Illuminated signs where the source of light is directly visible from adjoining properties or streets. Illuminated signs are signs that are lighted by an external source.

U. All temporary signs, except as set forth herein.

V. Any sign using the term "going out of business sale" or terms substantially similar to "going out of business sale" which does not coincide with the permitted time frames for such sales, as set forth in N.J.S.A. 56:8-2.8, whether or not a permit for such sign may have been issued pursuant to this chapter.

W. Signs advertising room or rooms for rent for any property in the Borough of Hightstown for which no license has been issued in accord with Sections 4-1, 13-8, and 13-10 of this Code to qualify that property as a boarding house, rooming house, or rooming unit.

X. Signs advertising an apartment or house for rent for any property in the Borough of Hightstown for which a Rental Certificate of Compliance has not been issued by the Housing Inspector, in accord with Subsection 13-8-1 of this Code.

Y. Signs advertising the rental of any room, apartment or house, unless the sign is located on the property that is being advertised, and the owner of the property has taken all necessary steps to make sure that such advertising is otherwise in accord with the provisions of this Code.

(Ord. No. 2010-06)

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: October 15, 2018

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR



The Borough of Hightstown Planning Board

156 Bank Street, Hightstown, New Jersey 08520

609-490-5100, extension 617

Website: www.hightstownborough.com

TO: Borough of Hightstown Council

FROM: Planning Board

SUBJECT: Ordinance 2018-22 – Amending Chapter 29, Entitled “Signs,” Section 29-5, Entitled “Prohibited Signs” of the Revised General Ordinances of the Borough of Hightstown

DATE: November 15, 2018

The Planning Board reviewed the proposed addition to Ordinance 2018-22 – Signs, Section 29-5 Entitled “Prohibited Signs” (item O – Murals and signs painted on buildings. Signs painted directly on buildings or which obstruct any windows **except those painted as a Cultural Arts Commission project and specifically authorized by the Borough.**) at the November 13, 2018 Planning Board Meeting.

Planning Board requested that the Ordinance be specific regarding the “approving authority” – add Council to indicate that the Borough Council will approve any Cultural Arts Commission (murals and signs painted on buildings).

Motion passed 6-0 by the Planning Board.

Submitted by:

Sandy Belan
Planning Board Secretary

ORDINANCE 2018-23

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING
SUBSECTION 25-10, ENTITLED “MAINTENANCE AND REPAIR,”
OF SECTION 25, “STORMWATER CONTROL,”
OF THE “REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN, NEW JERSEY.”**

WHEREAS, the Borough of Hightstown (the “Borough”) maintains an MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit (the “Stormwater Permit”); and

WHEREAS, the Stormwater Permit must remain in compliance each year; and

WHEREAS, as of January 1, 2018, the New Jersey Department of Environmental Protection (the “NJDEP”) updated and issued new requirements that the Borough must adhere to in order to comply with the Annual Permit Recertification; and

WHEREAS, the Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough; and

WHEREAS, at the recommendation of the Borough Engineer, and in order to remain in compliance with the Stormwater Permit, the Hightstown Borough Council has agreed to modify the existing language of certain provisions currently contained within the Borough Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Subsection 25-10, entitled “Maintenance and Repair,” of Section 25 “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

**Section 25
STORMWATER CONTROL**

25-10. Maintenance and Repair

A. Applicability

1. Projects subject to review as in Section 1.C of this ordinance shall comply with the requirements of Sections 10.B and 10.C.

B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). Maintenance guidelines for stormwater management measures are available in the New Jersey Stormwater Best Management Practices Manual. If the maintenance plan identifies a person other than the developer (for example, a homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's agreement to assume this responsibility, or of the developer's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
3. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project.
4. If the person responsible for maintenance identified under Section 10.B.2 above is not a public agency, the maintenance plan and any future revisions based on Section 10.B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
5. Preventative and corrective maintenance shall be performed to maintain the function of the stormwater management measure, including repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of nonvegetated linings.
6. The person responsible for maintenance identified under Section 10.B.2 above shall maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders.

7. The person responsible for maintenance identified under Section 10.B.2 above shall evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed.
8. The person responsible for maintenance identified under Section 10.B.2 above shall retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Sections 10.B.6 and 10.B.7 above.
9. The requirements of Sections 10.B.3 and 10.B.4 do not apply to stormwater management facilities that are dedicated to and accepted by the Borough.
10. For all stormwater management facilities not dedicated to the Borough, a two year maintenance guarantee for maintenance and repair of the stormwater management facility shall be submitted to the Borough in accordance with N.J.S.A. 40:55D-53. The maintenance guarantee shall be in addition to the submission of performance and maintenance guarantees required for subdivisions and site plans.
11. ~~In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the Borough shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the Borough may immediately proceed to do so and shall bill the cost thereof to the responsible person.~~

The owner of a private stormwater facility is required to inspect the facility after each major storm event and perform any maintenance and/or repairs that may be required in addition to routine mowing and removal and disposal of accumulated debris from the facility. The Borough shall inspect the facility once per year and maintain a log to demonstrate compliance with maintenance requirements and any actions taken by the Borough to enforce compliance. If inspection reveals that maintenance has not been maintained by the owner of the stormwater facility, then the Borough Official will issue an order to correct the deficiency within 30 days. If the deficiency is not corrected within 30 days, the Borough will correct the deficiency and recover the cost under the Property Maintenance Section of the Borough Code. The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause as approved by the Borough Engineer or his/her designee.

C. Nothing in this section shall preclude the Borough in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D—53.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

October 30, 2018

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: NJPDES Stormwater Permit
Privately Owned Stormwater Facilities
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1533

Dear Mayor and Council:

As you are aware, the Borough maintains an MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit and must remain in compliance each year. As of January 1, 2018, the NJDEP updated and issued new requirements that the Borough must adhere to in order to comply with the Annual Permit Recertification. The Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough. In order to remain in compliance with the permit, we recommend that the following paragraph be inserted after Section 30-13.10,b, 11 of the Stormwater Maintenance and Repair portion of the Borough Code:

"The owner of a private stormwater facility is required to inspect the facility after each major storm event and perform any maintenance and/or repairs that may be required in addition to routine mowing and removal and disposal of accumulated debris from the facility. The Borough shall inspect the facility once per year and maintain a log to demonstrate compliance with maintenance requirements and any actions taken by the Borough to enforce compliance. If inspection reveals that maintenance has not been maintained by the owner of the stormwater facility, then the Borough Official will issue an order to correct the deficiency within 30 days. If the deficiency is not corrected within 30 days, the Borough will correct the deficiency and recover the cost under the Property Maintenance Section of the Borough Code. The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause as approved by the Borough Engineer or his/her designee."

This revision to the ordinance should be adopted prior to January 1, 2019 to remain in compliance with your MS4 Permit.

I am requesting that the Borough Attorney review this recommendation and assure that this modification will be enforceable by the Borough.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

Enclosure

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Fred Raffetto, Esq., Borough Attorney
Kenneth Lewis, Public Works Superintendent

Resolution 2018-212

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$8,6991.63 from the following accounts:

Current		\$52,128.52
W/S Operating		27,706.95
General Capital		6,919.16
Water/Sewer Capital		0.00
Grant		0.00
Trust		0.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>237.00</u>
Total		<u>\$86,991.63</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

Debra L. Sopronyi
Borough Clerk

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Detail without Line Item Notes		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
A0025 AT&T MOBILITY										
18-01795 11/27/18 287258726345 10/13-11/12/18										
1 287258726345 10/13-11/12/18 PD	328.97	8-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	11/27/18	11/29/18		287258726345	N
2 287258726345 10/13-11/12/18WTP	115.41	8-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	11/27/18	11/29/18		287258726345	N
3 287258726345 10/13-11/12/18DPW	213.84	8-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	11/27/18	11/29/18		287258726345	N
4 287258726345 10/13-11/12/18WWT	89.17	8-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	11/27/18	11/29/18		287258726345	N
	747.39									
Vendor Total:	747.39									

A0452 ATLANTIC TACTICAL INC.										
18-01631 10/30/18 CLOTHING ALLOWANCE - MECCA										
1 CLOTHING ALLOWANCE - MECCA	240.94	8-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	10/30/18	11/29/18		SI 90226560	N
Vendor Total:	240.94									

BELZ0005 BELZONA REPAIR TECH, LLC.										
18-01668 11/01/18 INVOICE #1018-8830										
1 BELZONA ITEM #334NF BELZONA	788.00	8-09-55-501-002-528	B	Outside Consulting Services (B	R	11/01/18	11/29/18		1018-8830	N
2 ITEM#378 BELZONA #4131 (NAGMA	640.00	8-09-55-501-002-528	B	Outside Consulting Services (B	R	11/01/18	11/29/18		1018-8830	N
3 ITEM #384NF-1 BELZONA #4911	340.00	8-09-55-501-002-528	B	Outside Consulting Services (B	R	11/01/18	11/29/18		1018-8830	N
	1,768.00									
Vendor Total:	1,768.00									

B0921 BRITTON INDUSTRIES, INC										
18-01673 11/01/18 OCTOBER 2018 YD WSTE DISP										
1 INV. 0307730 - YD WST DISP	131.78	8-01-26-311-001-168	B	Yardwaste	R	11/01/18	11/29/18		0307730	N
2 INV. 0310238 - YD WST DISP	46.88	8-01-26-311-001-168	B	Yardwaste	R	11/01/18	11/29/18		0310238	N
3 INV. 0310215 - YD WST DISP	132.08	8-01-26-311-001-168	B	Yardwaste	R	11/01/18	11/29/18		0310215	N
4 INV. 0313552 - YD WST DISP	154.83	8-01-26-311-001-168	B	Yardwaste	R	11/01/18	11/29/18		0312552	N

[illegible]

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice		Exc	
C0931 Creston Hydraulics, Inc.											
18-01702 11/09/18 HYDRAULIC HOSES											
1 INV. 358233 - HYDRAULIC HOSES	148.22	8-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/09/18	11/29/18		358233-001		N	
18-01706 11/09/18 PLOW CYLINDER - E47											
1 PLOW CYLINDER - E47 EXCHANGE	795.00	8-01-26-290-001-050	B DPW Work Equipment	R	11/09/18	11/29/18				N	
Vendor Total:	943.22										
C0087 CUSTOM BANDAG, INC											
18-01694 11/09/18 TIRES AND TIRE REPAIR											
1 INV. 80142726 - TIRES TRK 20	1,092.90	8-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/09/18	11/29/18		80142726		N	
2 INV. 80143075 - FLAT REPAIR	31.00	8-01-26-315-001-132	B Vehicle Maint. - Public Works	R	11/09/18	11/29/18		80143075		N	
3 INV. 80142114 - TIRES TRK 10A	938.16	8-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/09/18	11/29/18		80142114		N	
	2,062.06										
18-01787 11/26/18 SEP 6 TO NOV 2 ELECTRIC											
1 SEP 6 TO NOV 2 ELECTRIC	1,705.18	8-01-31-430-001-071	B Electric-Borough Hall	R	11/26/18	11/29/18		9/6-11/2HPDELEC		N	
Vendor Total:	3,767.24										
C0088 CUSTOM ENVIRONMENTAL TECH, INC											
18-00212 02/07/18 ZETA LYTE 2685 BLANKET		B									
11 INV 5168 DATED 11/12/18	3,349.50	8-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	10/01/18	11/29/18		5168		N	
Vendor Total:	3,349.50										
D0083 DUMPSTER GUARD											
18-01684 11/07/18 QUOTE #DGK12											
1 FULL KIT DUMPSTERGARD KIT	800.00	8-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	11/07/18	11/29/18		1982		N	
2 LTL FREIGHT	295.00	8-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	11/07/18	11/29/18		1982		N	
	1,095.00										
Vendor Total:	1,095.00										
E0576 EAST WINDSOR REGIONAL SCHOOL											
18-01688 11/09/18 OCTOBER 2018 FUEL USE											
1 OCT 2018 FUEL USE - FIRE	419.20	8-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	11/09/18	11/29/18				N	

[illegible]

Vendor # Name												
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
GENER010 GENERAL DYNAMICS ORDANCE &												
18-01749	11/20/18	TRAINING - JIMENEZ										
1	TRAINING - JIMENEZ	620.00	8-01-25-240-001-042	B	Education & Training	R	11/20/18	11/29/18			N	
Vendor Total:		620.00										
G0023 GENERATOR & STARTER EXCHANGE												
18-01671	11/01/18	STARTER										
1	INV. 62233 - STARTER	189.00	8-01-26-290-001-039	B	General Machinery Parts	R	11/01/18	11/29/18		62233	N	
Vendor Total:		189.00										
H 85 HACH CO.												
18-01700	11/09/18	LAB SUPPLIES										
1	#2635300 - SPEC COLOR STANDARD	160.72	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
2	#2283656 - PH 10.01 CALIBRATIO	49.24	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
3	#2283556 - PH 7.00 CALIBRATION	49.24	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
4	#2283456 - PH 4.01 CALIBRATION	49.24	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
5	#1457799 - ASCORBIC ACID,	22.29	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
6	#1429099 - ALUVER 3 POWDER	78.45	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
7	#1429449 - BLEACHING 3 REAGENT	23.22	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
8	#LZW9110-97 - FLASKS FOR	8.43	8-09-55-501-001-506	B	Laboratory Supplies	R	11/09/18	11/29/18			N	
		440.83										
Vendor Total:		440.83										
H0276 HARTER EQUIPMENT, INC.												
18-01562	10/17/18	SERVICE CONTRACT										
1	TWO YEAR ON SITE HARTER UPCARE	2,493.16	8-09-55-501-002-502	B	Vehicle Maintenance	R	10/17/18	11/29/18		004174	N	
18-01701	11/09/18	GLASS FOR BACKHOE										
1	INV. P61752 GLASS FOR BACKHOE	190.02	8-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	11/09/18	11/29/18		P61752	N	
Vendor Total:		2,683.18										

[illegible]

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
L0037 LINCOLN FINANCIAL GROUP											
18-01778 11/26/18 DECEMBER LIFE INSURANCE											
1 DECEMBER LIFE INSURANCE	289.68	8-01-23-210-003-115		B Medical Ins-Emp1 Grp Health	R	11/26/18	11/29/18				N
2 DECEMBER LIFE INSURANCE WTP	16.72	8-09-55-501-001-514		B INSURANCE	R	11/26/18	11/29/18				N
3 DECEMBER LIFE INSURANCE AWWTP	58.52	8-09-55-501-002-514		B Insurance	R	11/26/18	11/29/18				N
	364.92										
Vendor Total:	364.92										
LISAL005 LISA LANGLOIS											
18-01743 11/19/18 COURT SESSION 11/14/18 3.5 HRS											
1 COURT SESSION 11/14/18 3.5 HRS	70.00	8-01-20-176-000-114		B Court Assistance	R	11/19/18	11/29/18		11/14/18 3.5HRS		N
Vendor Total:	70.00										
MATTH005 MATTHEW BUKOWSKI											
18-01774 11/26/18 UNIFORM REIMBURSEMENT											
1 UNIFORM REIMBURSEMENT	219.99	8-09-55-501-001-507		B Uniforms & Safety Equipment	R	11/26/18	11/29/18				N
Vendor Total:	219.99										
M0180 MCMASTER-CARR											
18-01683 11/07/18 COMPRESSION AND SHACKLE											
1 ITEM #4562K115 1 1/2	16.20	8-09-55-501-002-503		B Sewer Plant Maintenance	R	11/07/18	11/29/18		78906207		N
2 ITEM #3560T44 1/4" SHACKLE	12.86	8-09-55-501-002-503		B Sewer Plant Maintenance	R	11/07/18	11/29/18		78906207		N
3 SHIPPING	6.44	8-09-55-501-002-503		B Sewer Plant Maintenance	R	11/27/18	11/29/18		78906207		N
	35.50										
Vendor Total:	35.50										
M0254 MOBILE VISION L-3COMMUNICATION											
18-01617 10/29/18 QUOTE 210841909 DATED 10/2/18											
1 FLASHBACKHD UPGRADE KIT DVR	3,550.50	C-04-55-884-001-444		B SUV, REPEATER, RADAR, BREATHALYZER, TRAILER	R	10/29/18	11/29/18				N
2 ANTENNA DOME WIFI/GPS THRUHOLD	197.06	C-04-55-884-001-444		B SUV, REPEATER, RADAR, BREATHALYZER, TRAILER	R	10/29/18	11/29/18				N
3 FLASHBACKHD UPGRADE KIT, DVR	3,145.50	C-04-55-884-001-444		B SUV, REPEATER, RADAR, BREATHALYZER, TRAILER	R	10/29/18	11/29/18				N
4 RETURN FLASHBACK UPGRADE KIT	3,550.50	C-04-55-884-001-444		B SUV, REPEATER, RADAR, BREATHALYZER, TRAILER	R	11/13/18	11/29/18				N
5 V-ONE R2 8/64 SYSTEM	3,239.10	C-04-55-884-001-444		B SUV, REPEATER, RADAR, BREATHALYZER, TRAILER	R	11/13/18	11/29/18				N

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice		Excl	
M0254 MOBILE VISION L-3COMMUNICATION Continued											
18-01617 10/29/18 QUOTE 210841909 DATED 10/2/18		Continued									
6 KEYBOARD, USB V-ONE	337.50	C-04-55-884-001-444	B SUV, REPEATER, RADAR, BREATHALYZER, TRAILER	R	11/13/18	11/29/18				N	
	6,919.16										
Vendor Total:	6,919.16										
M0127 MONMOUTH COUNTY											
18-01691 11/09/18 OCT 2018 ROOSEVELT TIPPING											
1 OCT 2018 ROOSEVELT TIPPING	4,855.06	8-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	11/09/18	11/29/18				N	
Vendor Total:	4,855.06										
N0057 NORMAN'S GLASS & AUTO SERVICES											
18-01704 11/09/18 HPD VEHICLE 4 - SEAT REPAIR											
1 HPD VEHICLE 4 - SEAT REPAIR	250.00	8-01-26-315-001-131	B Vehicle Maint. - Police	R	11/09/18	11/29/18				N	
Vendor Total:	250.00										
NORTH005 NORTH AMER. PIPELINE SVCS, LLC											
18-01669 11/01/18 JET/VAC											
1 8 HOURS JET/VAC	4,350.00	8-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	11/01/18	11/29/18		2265		N	
Vendor Total:	4,350.00										
PARTS005 PARTSMaster, NCH CORPORATION											
18-01644 10/30/18 ORDER #22209255											
1 ITEM #DY10121300 NUT SS FIN	12.65	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
2 ITEM #DY10221300 WASHER 18-8	7.83	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
3 ITEM #DY10221700 WASHER 18-8	9.90	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
4 ITEM #DY10222100 WASHER 18-8	12.87	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
5 ITEM #DY10301300 WASHER	6.60	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
6 ITEM #DY10302100 WASHER	7.67	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
7 ITEM #DY00423149 CAP SCREW SIX	19.65	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
8 ITEM #DY00421341 CAP SCREW	8.14	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
9 ITEM #DY50240600 WASHER MET	6.71	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
10 ITEM #DY03121000 WASHER	5.88	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	
11 ITEM #DY02221300 NUT NYLON	8.46	8-09-55-501-002-502	B Vehicle Maintenance	R	10/30/18	11/29/18				N	

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
PARTS005 PARTSMaster, NCH CORPORATION Continued										
18-01644 10/30/18 ORDER #22209255		Continued								
12 ITEM #DY02222900 NUT NYLON	12.96	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
13 ITEM #DY02081300 NUT DYNA GR8	9.01	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
14 ITEM #DY02082900 NUT DYNA GR8	8.95	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
15 ITEM #DY80601664 CRYOBIT WITH	12.90	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
16 ITEM #DY80601764 CRYOBIT WITH	14.31	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
17 ITEM #DY80601264 CRYOBIT WITH	8.45	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
18 ITEM #DY80601064 CRYOBIT WITH	7.88	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
19 ITEM #DY80600864 CRYOBIT WITH	6.95	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
20 ITEM #DY99995218 CRYONITRIDE	179.99	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
21 ITEM #DY80191000 DRILL BIT	7.84	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
22 ITEM #DY80192000 DRILL BIT	6.70	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
23 ITEM #DY80192100 DRILL BIT	6.30	8-09-55-501-002-502		B Vehicle Maintenance	R	10/30/18	11/29/18			N
24 SHIPPING	34.50	8-09-55-501-002-502		B Vehicle Maintenance	R	11/19/18	11/29/18		23348993	N
	423.10									
Vendor Total:	423.10									
PAULG005 PAUL G. HARTZ, JR.										
18-01665 11/01/18 REIMBURSEMENT FOR BOOTS										
1 REIMBURSEMENT FOR BOOTS	141.95	8-01-26-290-001-032		B Uniforms	R	11/01/18	11/29/18		REIMBURSE BOOTS	N
Vendor Total:	141.95									
P0102 PEMBERTON ELECTRICAL SUPPLY CO										
18-01566 10/18/18 REFURBISH LIGHTS										
1 1- CASE LED 25 TUBES	200.00	8-09-55-501-002-503		B Sewer Plant Maintenance	R	10/18/18	11/29/18			N
2 4' LED REFURBISH LIGHTS	110.00	8-09-55-501-002-503		B Sewer Plant Maintenance	R	10/18/18	11/29/18			N
	310.00									
Vendor Total:	310.00									
P0044 PSE&G										
18-01781 11/26/18 1301418404 MASTER ACCT.										
1 7341583509 140 N MAIN ST	233.25	8-01-31-446-001-143		B Gas/Heat - Fire House	R	11/26/18	11/29/18		7341583509	N
2 7341583606 148 N MAIN	154.30	8-01-31-446-001-070		B Gas Heat - Borough Hall	R	11/26/18	11/29/18		7341583606	N
3 7341583703 BANK STREET	185.37	8-09-55-501-001-505		B Gas Service	R	11/26/18	11/29/18		7341583703	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
P0044 PSE&G Continued										
18-01781 11/26/18 1301418404 MASTER ACCT.			Continued							
4 7341583800 OAK LANE		54.05	8-09-55-501-002-505	B Gas Service	R	11/26/18	11/29/18		7341583800	N
		626.97								
18-01782 11/26/18 MISC GAS ACCOUNTS										
1 6687890808 156 BANK ST		32.68	8-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/26/18	11/29/18		6687890808	N
2 6503987609 1ST AVE WATER TOWER		12.93	8-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/26/18	11/29/18		6503987609	N
3 6550326206 168 BANK ST		71.45	8-01-25-260-001-073	B Natural Gas Heat	R	11/26/18	11/29/18		6550326206	N
4 6675946706 140 N MAIN		14.69	8-01-31-446-001-143	B Gas/Heat - Fire House	R	11/26/18	11/29/18		6675946706	N
5 7419908206 232 MERCER STREET		120.63	8-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/26/18	11/29/18		7419908206	N
		252.38								
Vendor Total:		879.35								
R0077 ROBERTS ENGINEERING GRP LLC										
18-01786 11/26/18 1956 GENERAL SEWER										
1 1956 GENERAL SEWER		294.00	8-09-55-501-002-508	B Engineer	R	11/26/18	11/29/18		1956	N
18-01793 11/27/18 #2146, Research files NJDOT										
1 #2146, Research files NJDOT		237.00	2018-03BON	P 121 MERCER STREET	R	11/27/18	11/29/18		2146	N
Vendor Total:		531.00								
SHERW010 SHERWIN WILLIAMS PAINT										
18-01670 11/01/18 INVOICE #1063-0										
1 SALES NUMBER #6509-21315		9.49	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18		1063-0	N
2 SALES NUMBER #6509-21646 3"		12.99	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18		1063-0	N
3 SALES NUMBER #158-2253 FROG		10.39	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18		1063-0	N
4 SALES NUMBER #6501-65863 7"		18.78	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18		1063-0	N
5 SALES NUMBER #747-8993 DW		18.99	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18		1063-0	N
6 DISCOUNT (%15.00)		1.56	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18			N
7 DISCOUNT (%15)		2.85	8-09-55-501-002-535	B Chemicals Miscellaneous	R	11/01/18	11/29/18		1063-0	N
		66.23								
Vendor Total:		66.23								

Total Purchase Orders:	56	Total P.O. Line Items:	141	Total List Amount:	86,991.63	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	8-01	52,128.52	0.00	52,128.52	0.00	0.00	0.00	52,128.52
	8-09	27,706.95	0.00	27,706.95	0.00	0.00	0.00	27,706.95
	8-21	0.00	0.00	0.00	0.00	0.00	237.00	237.00
Year Total:		79,835.47	0.00	79,835.47	0.00	0.00	237.00	80,072.47
GENERAL CAPITAL	C-04	6,919.16	0.00	6,919.16	0.00	0.00	0.00	6,919.16
Total of All Funds:		86,754.63	0.00	86,754.63	0.00	0.00	237.00	86,991.63

Project Description	Project No.	Rcvd Total	Held Total	Project Total
121 MERCER STREET	2018-03BON	237.00	0.00	237.00
Total of All Projects:		<u>237.00</u>	<u>0.00</u>	<u>237.00</u>

Resolution 2018-213

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #3 – RAPID PUMP & METER SERVICE (SECONDARY CLARIFIER IMPROVEMENTS)

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of \$142,430.00; and

WHEREAS, the contractor has submitted payment request #3 for work related to, replacement of pinch valves for the project in the total amount of \$8,771.00; and

WHEREAS, the Borough Engineer has recommended approval of payment #3 to Rapid Pump & Meter Service Co. in the amount of \$8,771.00 following receipt of the certified payrolls; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #3 to Rapid Pump and Meter Service, Co. of Paterson, New Jersey in the amount of \$8,771.00, following receipt of the certified payrolls is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08620
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor & Council
 Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
 Borough Engineer

DATE: November 20, 2018

RE: Secondary Clarifier Improvements Removal and Replacement of Rectangular Chain
 and Flight Sludge Collection Equipment
 Our File No.: H1672

Attached please find the following documents associated with Payment No. 3 which is a partial payment through October 31, 2018 for replacement of pinch valves.

1. Payment No. 3
2. Invoice No. 3
3. Certified Payrolls

I recommend payment be made to Rapid Pump and Meter Service, Co., Inc. in the amount of \$8,771.00.

Also, attached is Change Order No. 1 and Final. Please have the Mayor sign all copies and return to this office.

Should you have any questions, please do not hesitate to contact this office.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Borough Clerk
 George Lang, Chief Financing Officer
 Janice Mohr-Kminek, Finance
 Bill Searing, AWWTP Superintendent
 Steve Kulcsar, Rapid Pump and Meter Services, Inc.
 Thak Bakhru, P.E., Roberts Engineering Group, LLC
 Cameron Corini, P.E., Roberts Engineering Group, LLC
 Kelly Pham, Roberts Engineering Group, LLC



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

[illegible]

Resolution 2018-214

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$114.00 for coordination with the contractor and review of as-build drawing contractor provided of ADA ramp from September 1, 2018 – October 31, 2018; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$114.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

RECEIVED

NOV 28 2018

MUNICIPAL CLERK'S OFFICE
MUNICIPAL CLERK'S OFFICE

32 Brower Lane, PO Box 5877 • Hillsborough, NJ 08844 • 908.359.8291 • Fax: 908.359.1580 • www.vcea.org

Debra Sopronyi, Borough Clerk
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

November 14, 2018

Invoice No: 1601HG - 15

Project Manager James Bash

PROJECT NAME:

Rehabilitation of East Ward Avenue
Hightstown Borough, Mercer County, NJ

Resolution 2016-78 and 2018-74

Professional Services from September 1, 2018 to October 31, 2018

For coordination with the contractor and review of as-built drawing contractor provided of ADA ramp.

	Hours	Rate	Amount	
Senior Project Manager	1.00	114.00	114.00	
Total Labor				114.00
BILLING LIMITS	Current	Prior	To-Date	
Total Billings	114.00	22,010.00	22,124.00	
Limit			22,750.00	
Remaining			626.00	
TOTAL DUE THIS INVOICE				\$114.00

OUTSTANDING INVOICES

Number	Date	Balance
14	10/11/2018	456.00
Total		456.00

TOTAL NOW DUE \$570.00

Please refer to our Invoice Number when remitting. Thank you.
TERMS: Due Upon Receipt

VCEA now accepts credit card payments through PayPal.
Please visit our website at www.vcea.org to pay this invoice through PayPal.
If you have any questions please call us at 908-359-8291

Resolution 2018-215

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT WITH WEST WINDSOR TOWNSHIP FOR HEALTH SERVICES

WHEREAS, since 2001, the Borough has participated in a Shared Services Agreement with West Windsor Township for the provision of Health Services, for which the current agreement will expire on December 31, 2018; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Borough's net cost under this agreement is \$30,342.00 for 2019, \$30,949.00 for 2020 and \$31,568.00 for 2021 with each year representing a 2% increase; and

WHEREAS, it is the intention of the Mayor and Council to provide sufficient funding for this expenditure in the 2019, 2020 and 2021 budgets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of West Windsor for Health Services for the period January 1, 2019 through December 31, 2021, is hereby approved, and the Mayor and Clerk are authorized to execute same.
2. Approval of this agreement is subject to appropriation of sufficient funds in the budgets of 2019, 2020 and 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

Debra L. Sopronyi
Borough Clerk

**SHARED SERVICES AGREEMENT BETWEEN
WEST WINDSOR TOWNSHIP AND HIGHTSTOWN BOROUGH
FOR HEALTH SERVICES**

November 26, 2018

THIS AGREEMENT, made January 1, 2019 by and between the Township of West Windsor, a municipal corporation of the State of New Jersey, located at P.O. Box 38, West Windsor, New Jersey 08550, hereinafter referred to as "West Windsor", and the Borough of Hightstown, a municipal corporation of the State of New Jersey, located at 156 Bank Street, Hightstown, New Jersey 08520, hereinafter known as "Hightstown."

WITNESSETH:

WHEREAS, Hightstown and West Windsor are responsible by law for the protection of public health and for the provision of certain health services and wish to provide such services for their residents; and

WHEREAS, Hightstown desires to contract with West Windsor for the provision of certain mandated professional services; and

WHEREAS, West Windsor desires to contract with Hightstown for the provision of certain mandated professional services; and

WHEREAS, Hightstown desires to designate the Health Officer of West Windsor as the Full-time Health Officer of Hightstown for purposes of the enforcement and provision of various health services; and

WHEREAS, West Windsor desires to designate the Public Health Nurse of Hightstown as the Part-time Public Health Nurse of West Windsor for purposes of the provision of various health services; and

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1, et. seq., permits Municipalities of this State to enter into contracts with other Municipalities for the provision, within their jurisdiction, of services which any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, West Windsor and Hightstown have authorized and approved this Agreement by ordinance duly adopted pursuant to N.J.S.A. 40A:65-1, et. seq. of the "Uniform Shared Services and Consolidation Act,"

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the Parties agree as follows:

1. West Windsor Township Health Department is designated the statutorily recognized local health agency for Hightstown Borough.

Health Officer Designation: The West Windsor Health Officer shall be designated the Full-time Health Officer of Hightstown to carry out a program of public health services in conformance with the Local Health Services Act, N.J.S.A. 26:3a2-21, et. seq. West Windsor shall provide to Hightstown a program to meet the Activities listed and described in "Public

Health Practice Standards of Performance for Local Boards of Health in New Jersey, "N.J.A.C. 8:52, and shall assist Hightstown Borough in meeting all the requirements set forth in these "Practice Standards," subject to the provisions of Paragraph 2 of this Agreement.

Public Health Nurse Designation: The Hightstown Public Health Nurse shall be designated the Public Health Nurse of West Windsor to carry out a program of public health nursing services as described in "Public Health Practice Standards," N.J.A.C. 8:52, and shall assist West Windsor in meeting the requirements set forth in these "Practice Standards" subject to the provisions of Paragraph 2 of this Agreement, under the direction of the Health Officer.

2. Scope of Services:

A. West Windsor shall directly provide to Hightstown the following services:

1. Administration and Support Services
 - a. Administration
 - b. Health Promotion
 - c. Public Health Emergency Preparedness
 1. The Health Officer shall leave the investigation of and public health response to all emergencies, disasters and/or hazardous situations within the Hightstown Borough.
2. Environmental Health
 - a. Recreational Bathing
 - b. Campgrounds
 - c. Youth Camps
 - d. Food Surveillance
 - e. Occupational Health
 - f. Public Health Nuisances
3. Communicable Disease
 - a. Reportable Diseases
 - b. Immunization
 - c. Rabies and Zoonosis Control
 - d. Tuberculosis Control
4. Maternal and Child Health
 - a. Lead Poisoning
 - b. Improved Pregnancy Outcome
5. Adult Health Services
 - a. Cancer Services
 - b. Diabetes Services
 - c. Cardiovascular Disease Services
 - d. Health Services for Older Adults

B. Hightstown shall directly provide to itself the following services:

1. Pediatrician & Child Health Conference

2. Public Health Nursing Services (3 days per week)
 3. Housing Inspections & Enforcement
- C. Hightstown shall employ a full-time public health nurse who will work 3 days per week in Hightstown Borough and 2 days per week in West Windsor Township.
3. **Secretarial Services:** West Windsor shall provide secretarial and related clerical services to Hightstown with the exception of the following which will be provided directly by Hightstown Borough: A. Vital Statistics, B. Preparation of Board of Health minutes, and C. Issuance of licenses and permits and collection of fees.
4. **Coordination:**
- A. The West Windsor Health Officer, as Health Officer of Hightstown, may assign licensed West Windsor employees to perform services provided for herein.
 - B. Hightstown employees and contractors providing services under Paragraph 2 and Paragraph 3 of this Agreement shall coordinate their activities directly with and report directly to the West Windsor Health Officer as specified in "Practice Standards."
5. **Communications:** The Hightstown Borough Board of Health shall establish all policies to be followed by the West Windsor Health Officer. The Health Officer shall, however, respond to communications made by the Mayor, Administrator or Board of Health Chairperson of Hightstown Borough as may be required.
6. **Fees:** All license fees, permit fees and other fees, legally collectable by Hightstown or other designated agents of Hightstown, shall be retained by Hightstown.
7. **Ordinance Compliance:** Hightstown shall enact all ordinances required by the State "Practice Standards" to enable West Windsor to perform its responsibilities under this Agreement. The West Windsor Health Officer will advise the Board of Health of any Ordinances needed to effectively provide health services or conform with statutory requirements.
8. **Enforcement:**
- A. In order for the West Windsor Health Officer to provide compliance with "Practice Standards" on behalf of Hightstown, no licenses or permits for which Health Officer approval is necessary shall be issued to any establishment or person except upon written recommendation by the West Windsor Health Officer or his duly designated and authorized representative.
 - B. The West Windsor Health Officer shall provide Hightstown with evidence of violation of statutes and ordinances related to public health, revealed in inspections and shall enforce compliance with the law. The West Windsor Health Officer or

licensed staff will not perform any food-handling establishment, private well, swimming pool or individual sewage disposal inspections before notification from Hightstown that the appropriate permit fees have been paid. Hightstown shall provide legal assistance for prosecution of violations as requested by the Health Officer.

9. **Annual Report:** The West Windsor Health Officer shall furnish Hightstown with a copy of the written annual report submitted by West Windsor to the State.
10. **Files:** All existing and new files of the Hightstown Borough Board of Health are and will remain the sole property of Hightstown. New files may be maintained during the term of this Agreement in the West Windsor Township Offices and will be returned to Hightstown upon termination of this Agreement. Duplicate copies of any material on file in West Windsor may be requested by the Board of Health of Hightstown and shall be provided for use by said Board.
11. **Worker's Compensation Insurance:** West Windsor employees will be covered by West Windsor's workers compensation insurance policy paid for by West Windsor, even when performing services in Hightstown pursuant to the terms of the within Agreement.
12. **Automobile Insurance:** West Windsor shall be responsible for the provision of automobile insurance for its Health Officer and staff, which insurance shall provide coverage whenever the Health Officer and/or staff are providing services to Hightstown pursuant to the provisions of the within Agreement from Monday through Friday during regular business hours, or, whenever a vehicle owned by West Windsor Township is in Hightstown Borough for Board of Health business.
13. **Indemnification:** Hightstown shall hold harmless and defend West Windsor against any and all claims brought against West Windsor or any of its agents or employees arising out of West Windsor performing any activity on behalf of Hightstown under the terms of this Agreement.

However, Hightstown shall not be responsible for any such claims arising out of the willful, wanton, grossly negligent, malicious or criminal conduct of any agent or employees of West Windsor. Excluded from the claims referred to above are automobile liability claims brought by third parties and/or workers compensation claims brought by the West Windsor Health Officer and/or his staff as to which West Windsor shall indemnify, defend and save Hightstown harmless.
14. **Public Health Priority Funds:** It is understood that, West Windsor Township by virtue of this Agreement, or otherwise, may, in the future, be eligible for New Jersey Public Health Priority Fund reimbursements. It is understood that West Windsor shall retain all such funding received from the State of New Jersey.
15. **Cost of Service, 2019:** The Borough of Hightstown agrees to a contract price of thirty thousand, three hundred forty-two (\$30,342.00) dollars for 2019, which represents a 2% increase from the cost of services in 2018.

16. **Increase in Services:** If State requirements change and thereby require the provision of any additional services not previously rendered, or if the scope of services provided to Hightstown is required to significantly increase, West Windsor shall not be responsible for providing said additional services to Hightstown except through amendment to this Agreement. If Hightstown does not contract with West Windsor to provide such new mandated services or does not otherwise provide for them and, thereby, jeopardizes State aid to West Windsor, Hightstown shall reimburse West Windsor for all State aid lost as a result of such non-compliance for the term of this Agreement.
17. **Cost of Services, 2020:** Upon the anniversary date of January 1, 2020 the amount of the Agreement shall be increased in the amount of 2% to a total of thirty thousand, nine hundred forty-nine (\$30,949.00) dollars. The agreement provisions outlined in paragraph 16 above will remain in effect for 2020.
18. **Cost of Services, 2021:** Upon the anniversary date of January 1, 2021 the amount of the Agreement shall be increased in the amount of 2% to a total of thirty one thousand, five hundred sixty-eight (\$31,568.00) dollars. The agreement provisions outlined in paragraph 16 above will remain in effect for 2021.
19. **Payment:** Hightstown shall pay West Windsor for services provided as follows:
- Quarterly payments shall be made in advance with one-fourth of the total year's payment made on or before the first day of each calendar quarter, based upon a quarterly voucher submitted by West Windsor to Hightstown.
20. **Effective Date/Termination:** This Agreement shall be effective January 1, 2019 through December 31, 2021.
21. **Automatic Renewal:** Within 90 days of the termination date of this Agreement, either party may elect to notify, in writing, the other party of their intention not to renew this Agreement. If a minimum of 90 days written notification is not provided, this Agreement shall be automatically renewable for successive 1 year periods at a cost increase of 2%.

BOROUGH OF HIGHTSTOWN

DEBRA SOPRONYI
CLERK

LAWRENCE QUATTRONE
MAYOR

DATE

DATE

TOWNSHIP OF WEST WINDSOR

Gay M. Huber

Ray Mathis

GAY HUBER
CLERK

HEMANT MARATHE
MAYOR

November 26, 2018
DATE

November 26, 2018
DATE

2018-R270

RESOLUTION

A RESOLUTION AUTHORIZING THE EXECUTION OF RENEWAL OF A SHARED SERVICES AGREEMENT BETWEEN WEST WINDSOR TOWNSHIP AND HIGHTSTOWN BOROUGH FOR THE PROVISION OF PUBLIC HEALTH SERVICES

WHEREAS, Hightstown Borough is in need of the provision of local public health services and is desirous of renewing a Shared Services Agreement; and

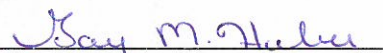
WHEREAS, West Windsor Township is desirous of renewing a Shared Services Agreement to provide public health services to Hightstown Borough Township; and

WHEREAS, a Shared Services Agreement has been drafted pursuant to N.J.S.A. 40A:65-1 et. seq. effectuating the intent of the parties and is annexed hereto.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Clerk are hereby authorized to execute the renewal of a Shared Services Agreement with Hightstown Borough for the provision of public health services.

Adopted: November 26, 2018

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 26th day of November, 2018.


Gay M. Huber
Township Clerk
West Windsor Township

Resolution 2018-216

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 2, 2018 for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$107.00 per ton with a total contract price of \$107,000.00; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-217

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING A CONTRACT FOR LIQUID CHLORINE – JCI JONES

WHEREAS, two (2) bids were received on November 2, 2018 for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Liquid Chlorine be awarded to the low bidder, JCI Jones Chemicals of Sarasota, FL at a per unit price of \$1.3333 per pound with a total contract price of \$18,666.20; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by JCI Jones Chemicals is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Liquid Chlorine is hereby awarded to JCI Jones Chemicals of Sarasota, FL effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2018-218

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR ZETA LYTE 1A POLYELECTROLYTE – CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$10.19 per gallon with a total contract price of \$9,680.50; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-219

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., inc. of Croydon, Pennsylvania was for an “equal” product that has been previously tested by the Superintendent of the AWWTP and polymer was found not to be considered an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the next lowest bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$12.79 per gallon with a total contract price of \$50,648.40; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and determined that the bid submitted by Custom Environmental Technology of Collegeville, PA is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-220

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR FLUROSILICIC ACID (FLUORIDE) – GEORGE S. COYNE CHEMICAL CO., INC

WHEREAS, one (1) bid was received on November 2, 2018 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, George S. Coyne Chemical Co. of Croydon, Pennsylvania, at a per unit price of \$8.4621 per gallon with a total contract price of \$21,155.25; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by George S. Coyne, Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to George S. Coyne Chemical Co. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

Debra L. Sopronyi
Borough Clerk

Resolution 2018-221

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR ALUMINUM SULFATE – USALCO BALTIMORE PLANT, LLC

WHEREAS, one (1) bid was received on November 2, 2018 for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of \$1.1524 per gallon with a total contract price of \$48,400.80; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and has determined that the bid submitted by Usalco Baltimore Plant, LLC is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-222

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) –
GEORGE S. COYNE CHEMICAL CO., INC.**

WHEREAS, one (1) bid was received on November 2, 2018 for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of \$0.2207 per pound with a total contract price of \$62,678.80; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-223

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – PREMIER MAGNESIA, LLC

WHEREAS, one (1) bid was received on November 2, 2018 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Magnesium Hydroxide be awarded to the low bidder, Premier Magnesia, LLC of Wayne, PA at a per unit price of \$648.00 per ton with a total contract price of \$76,464.00; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and has determined that the bid submitted by Premier Magnesia, LLC is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to, Premier Magnesia, LLC of Wayne, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-224

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR SODIUM BICARBONATE – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 2, 2018 for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Sodium Bicarbonate be awarded to the low bidder, George S. Coyne Chemical Co., of Croydon, PA at a per unit price of \$0.4183 per pound with a total contract price of \$109,092.64; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc., is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded George S. Coyne Chemical Co., of Croydon, PA effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2019.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-225

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE CHEMICAL, CO., INC.

WHEREAS, one (1) bid was received on November 2, 2018 for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hypochlorite be awarded to the low bidder, George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania at a per unit price of \$2.7923 per pound with a total contract price of \$2,233.84; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by George S. Coyne Chemical, Co., Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

Debra L. Sopronyi
Borough Clerk

Resolution 2018-226

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING A CONTRACT FOR MIXED OXIDANT ODOR CONTROL FORMULATION – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, two (2) bids were received on November 2, 2018 for Mixed Oxidant Odor Control Formulation for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical of Croydon, PA was for an “equal” product that has been tested by the Superintendent of the AWWTP and determined to be an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for VX-456 Odor Control Formulation be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of \$10.2997 per gallon with a total contract price of \$24,925.27; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bid and determined that the bid submitted by George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a two year contract for VX-456 Odor Control Formulation, be awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-227

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

REJECTING BIDS FOR GRANULAR ALGAECIDE/FUNGICIDE

WHEREAS, one (1) bid was received on November 2, 2018 for Granular Algaecide/Fungicide for the Hightstown Advanced Waste Water Plant; and

WHEREAS, the low bid documents were reviewed by the Borough Engineer and do not meet the requirements of the specifications; and

WHEREAS, it is the Engineer's recommendation that the bid received for the Granular Algaecide/Fungicide for the Hightstown Advanced Waste Water Plant be rejected.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bid received on November 2, 2019 for Granular Algaecide/Fungicide for the Hightstown Advanced Waste Water Plant are hereby rejected as they do not meet the requirements of the specifications.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-228

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND
DISPOSAL OF GRIT AND SCREENINGS – WASTE MANAGEMENT OF NEW
JERSEY, INC.**

WHEREAS, three (3) bids were received on November 2, 2018 for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$117.00 per ton with a total contract price of \$46,800.00; and

WHEREAS, said contract shall be effective January 1, 2019; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2019 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk



1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

November 28, 2018

Mayor and Council
 Borough of Hightstown
 148 North Main Street
 Hightstown, New Jersey 08520

Re: Receipt of Bids
 Chemical Purchases and Sludge Disposal
 AWWTP and WTP
 Our File No.: H1665

Dear Mayor and Council:

Bids were received for chemical purchases and sludge and grit disposal for the Advanced Wastewater Treatment Plant and Water Treatment Plant on November 2, 2018. With the exception of sludge disposal, polymer, and odor control chemicals, all bids are for a period of two years. I have reviewed the bids and offer the following comments:

1. **Removal, Transportation, Delivery and Disposal of Sludge Cake** – Three bids were received for Removal, Transportation, Delivery and Disposal of Sludge Cake as follows:

▪ Waste Management of New Jersey, Inc. Ewing, NJ	\$107.00/Ton	\$107,000.00
▪ Spectraserv, Inc. South Kearny, NJ	\$123.00/ Ton	\$123,000.00
▪ J. P. Mascaro & Sons Audubon, PA	\$143.25/Ton	\$143,250.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for Removal, Transportation, Delivery and Disposal of Sludge Cake to Waste Management of New Jersey, Inc. of Ewing, NJ, at a unit price of \$107.11/Ton and a total amount of \$107,000.00. This contract may be renewed for a second year.

2. **Removal, Transportation, Delivery and Disposal of Grit and Screenings** – Three bids were received for Removal, Transportation, Delivery and Disposal of Grit and Screenings as follows:

▪ Waste Management of New Jersey, Inc. Ewing, NJ	\$117.00/Ton	\$46,800.00
▪ Spectraserv, Inc. South Kearny, NJ	\$140.00/Ton	\$56,000.00
▪ J. P. Mascaro & Sons Audubon, PA	\$156.00/Ton	\$62,400.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings to Waste Management of New Jersey, Inc. of Ewing, NJ, at a unit price of \$117.00/Ton and a total amount of \$46,800.00.

3. **Liquid Chlorine** – Two bids were received for Liquid Chlorine as follows:

- | | | |
|---|--------------|-------------|
| ▪ JCI Jones Chemicals, Inc.
Sarasota, FL | \$1.3333/lb. | \$18,666.20 |
| ▪ George S. Coyne Chemical Co., Inc.
Croydon, PA | \$2.6262/lb. | \$36,766.80 |

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Liquid Chlorine to JCI Jones Chemicals, Inc. of Sarasota, FL, at a unit price of \$1.3333/lb. for a total amount of \$18,666.20.

4. **Polymer Chemicals** – Bids were received for one (1) year and two (2) year periods for each of the polymer chemicals as follows:

a. (1) **Zeta Lyte 1A Anionic Polyelectrolyte – One (1) Year Period**

- | | | |
|---|----------------|-------------|
| ▪ Custom Environmental Technology, Inc.
Collegeville, PA | \$10.19/gal. | \$9,680.50 |
| ▪ George S. Coyne Chemical Co., Inc.
Croydon, PA | \$13.6228/gal. | \$12,941.66 |

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for Polymer Chemicals to Custom Environmental Technology, Inc. of Collegeville, PA, at a unit price of \$10.19/gal. for a total amount of \$9,680.50.

a. (2) **Zeta Lyte 1A Anionic Polyelectrolyte – Two (2) Year Period**

- | | | |
|---|----------------|-------------|
| ▪ George S. Coyne Chemical Co., Inc.
Croydon, PA | \$14.0356/gal. | \$26,667.64 |
|---|----------------|-------------|

This chemical is not an equivalent. I recommend no award.

b. (1) **Zeta Lyte 2800 CH Cationic Polyelectrolyte – One (1) Year Period**

- | | | |
|---|----------------|-------------|
| ▪ George S. Coyne Chemical Co., Inc.
Croydon, PA | \$10.8175/gal. | \$42,837.30 |
| ▪ Custom Environmental Technology, Inc.
Collegeville, PA | \$12.79/gal. | \$50,648.40 |

The price submitted by George S. Coyne Chemical Co., Inc. is for an equivalent product, which has been previously tested and is not equivalent. The low bid documents submitted by Custom Environmental Technology, Inc. have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract to Custom Environmental Technology, Inc. at a unit price of \$12.79/gal. for a total amount of \$50,648.40.

b. (2) **Zeta Lyte 2800 CH Cationic Polyelectrolyte – Two (2) Year Period**

- George S. Coyne Chemical Co., Inc.
 Croydon, PA \$11.1265/gal. \$88,121.88

This chemical is not equivalent. I recommend no award.

5. **Fluorosilicic Acid (Fluoride)** – One bid was received for Fluorosilicic Acid (Fluoride) as follows:

- George S. Coyne Chemical Co., Inc.
 Croydon, PA \$8.4621/gal. \$21,155.25

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Fluorosilicic Acid to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of \$8.4621/gal. for a total amount of \$21,155.25.

6. **Aluminum Sulfate** – One bid was received for Aluminum Sulfate as follows:

- Usalco Baltimore Plant, LLC
 Baltimore, MD \$1.1524/gal. \$48,400.80

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Aluminum Sulfate to Usalco Baltimore Plant, LLC of Baltimore, MD, at a unit price of \$1.1524/gal. for a total amount of \$48,400.80.

7. **Calcium Hydroxide (Hydrated Lime)** – One bid was received for Calcium Hydroxide (Hydrated Lime) as follows:

- George S. Coyne Chemical Co., Inc.
 Croydon, PA \$0.2207/lb. \$62,678.80

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Calcium Hydroxide (Hydrated Lime) to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price \$0.2207/lb. for a total amount of \$62,678.80.

8. **Magnesium Hydroxide** – One bid was received for Magnesium Hydroxide as follows:

- Premier Magnesia, LLC
 Wayne, PA \$648.00/ton \$76,464.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Magnesium Hydroxide to Premier Magnesia, LLC of Wayne, PA, at a unit price of \$648.00/ton for a total amount of \$76,464.00.

9. **Mixed Oxidant Odor Control Chemical** – Bids were received for one (1) year and two (2) year periods as follows:

(1) VX-456 Odor Control Formulation – One (1) Year Period

▪ George S. Coyne Chemical Co., Inc. Croydon, PA	\$10.2997/gal.	\$12,462.64
▪ Evoqua Sarasota, FL	\$10.45/gal.	\$12,644.50

The price submitted by George S. Coyne Chemical Co., Inc. is for an equivalent product, which has been tested at the AWWTP and determined to be an equivalent. Please see below.

(2) VX-456 Odor Control Formulation – Two (2) Year Period

▪ George S. Coyne Chemical Co., Inc. Croydon, PA	\$10.2997/gal.	\$24,925.27
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The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for VX-456 Odor Control Formulation to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of \$10.2997/gal. for a total amount of \$24,925.27

10. **Sodium Bicarbonate** – One bid was received for Sodium Bicarbonate as follows:

▪ George S. Coyne Chemical Co., Inc. Croydon, PA	\$0.4183/lb.	\$109,092.64
---	--------------	--------------

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Sodium Bicarbonate to George S. Coyne Chemical Co., Inc. of Croydon, PA at a unit price of \$0.4183/lb. for a total amount of \$109,092.64.

11. **Calcium Hypochlorite** – One bid was received for Calcium Hypochlorite as follows:

▪ George S. Coyne Chemical Co., Inc. Croydon, PA	\$2.7923/lb.	\$2,233.84
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The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Calcium Hypochlorite to George S. Coyne Chemical Co., Inc. of Croydon, PA at a unit price of \$2.7923/lb. for a total amount of \$2,233.84.

Receipt of Bids
Chemical Purchases
Our File No.: H1665
Page 5 of 5

12. **Granular Algaecide/Fungicide** - One bid was received for Granular Algaecide/Fungicide as follows:

- Maryland BioChemical Co., Inc.
Bel Air, MD \$1.98/lb. \$7,920.00

The low bid documents were reviewed and do not meet the requirements of the specifications. I recommend this bid be rejected, and also recommend the Borough request quotes for this chemical due to the low contract value.

By way of this letter, I am returning the original bid documents to the Borough Clerk. Should you have questions or require additional information, please feel free to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Frederick C. Raffetto, Esq., Borough Attorney
Janice Mohr-Kminek, Finance
George Lang, CFO
Bill Searing, AWWTP Superintendent
Ken Lewis, Public Works Superintendent



BOROUGH OF HIGHTSTOWN
Friday, November 2, 2018 @ 11:00 am

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Chemical Purchases Our File No.: H1665				Alantic Coast Polymers, Inc. 6207 Bee Caves Road, Suite 180 Austin, TX 78746-5085 Phone: (512) 732-0007 Fax: (512) 732-0008		Custom Environmental Technology, Inc. 8 Iron Bridge Drive Collegeville, PA 19426 Phone: (610) 409-8210 Fax: (610) 409-8212		Evoqua Water Tech 2650 Tallevast Drive Sarasota, FL 34243 Phone: (941) 248-5485 Fax:		George S. Coyne Cehmical Co., Inc. 3015 State Road Croydon, PA 19021-6997 Phone: (215) 785-3000 Fax: (215) 785-1585		JCI Jones Chemicals, Inc. 1765 Ringling Boulevard Sarasota, FL 34236 Phone: (941) 330-1537 Fax: (941) 330-9657		J.P. Mascaro & Sons 2650 Audubon Road Auduon, PA 19403 Phone: (484) 398-6500 Fax: (267) 933-6103	
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Removal, Transportation, Delivery and Disposal of Sludge Cake	1,000	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$143.25	\$143,250.00
2	Removal, Transportation, Delivery and Disposal of Grit and Screenings	400	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$156.00	\$62,400.00
3	Liquid Chlorine - Two (2) year period	14,000	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$2.6262	\$36,766.80	\$1.3333	\$18,666.20	No Bid Received	No Bid Received
4	Polymer Chemical			No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4A(1) Zeta Lyte 1A Anionic Polyelectrolyte - One (1) year period	950	gal.	No Bid Received	No Bid Received	\$10.19	\$9,680.50	No Bid Received	No Bid Received	\$13.6228	\$12,941.66	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4A(2) Zeta Lyte 1A Anionic Polyelectrolyte - Two (2) year period	1,900	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$14.0356	\$26,667.64	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4B(1) Zeta Lyte 2800 CH Cationic Polyelectrolyte - One (1) year period	3,960	gal.	No Bid Received	No Bid Received	\$12.79	\$50,648.40	No Bid Received	No Bid Received	\$10.8175	\$42,837.30	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4B(2) Zeta Lyte 2800 CH Cationic Polyelectrolyte - Two (2) year period	7,920	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$11.1265	\$88,121.88	No Bid Received	No Bid Received	No Bid Received	No Bid Received
5	Fluorosilicic Acid - Two (2) year period	2,500	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$8.4621	\$21,155.25	No Bid Received	No Bid Received	No Bid Received	No Bid Received
6	Aluminum Sulfate - Two (2) year period	42,000	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
7	Calcium Hydroxide (Hydrated Lime) - Two (2) year period	284,000	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$0.2207	\$62,678.80	No Bid Received	No Bid Received	No Bid Received	No Bid Received
8	Magnesium Hydroxide - Two (2) year period	118	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
9	Mixed Oxidant Odor Control Chemicals			No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	9A(1) VX-456 Odor Control Formulation - One (1) Year Period	1,210	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$10.45	\$12,644.50	\$10.2997	\$12,462.64	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	9A(2) VX-456 Odor Control Formulation - Two (2) Year Period	2,420	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$10.2997	\$24,925.27	No Bid Received	No Bid Received	No Bid Received	No Bid Received
10	Sodium Bicarbonate - Two (2) year period	260,800	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$0.4183	\$109,092.64	No Bid Received	No Bid Received	No Bid Received	No Bid Received
11	Calcium Hypochlorite - Two (2) year period	800	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$2.7923	\$2,233.84	No Bid Received	No Bid Received	No Bid Received	No Bid Received
12	Granular Algaecide/Fungicide - Two (2) year period	4,000	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received

Chemical Purchases Our File No.: H1665				Maryland Biochemical Co. 712 Tobacco Run Drive Bel Air, MD 21015 Phone: (410) 937-5243 Fax: (410) 734-9102		Premier Magnesla, LLC 1275 Drummers Lane, Suite 102 Wayne, PA 19087 Phone: (610) 585-4162 Fax: (610) 471-0564		Spectraserv 75 Jacobus Avenue South Kearny, NJ 07302 Phone: (973) 589-0277 Fax: (973) 589-0415		USALCO, LLC 2601 Cannery Avenue Baltimore, MD 21226 Phone: (410) 918-2230 Fax: (410) 918-2240		Waste Management 107 Silvia Street Ewing, NJ 08628 Phone: (609) 798-3010 Fax: (612) 389-7911	
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Removal, Transportation, Delivery and Disposal of Sludge Cake	1,000	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$123.00	\$123,000.00	No Bid Received	No Bid Received	\$107.00	\$107,000.00
2	Removal, Transportation, Delivery and Disposal of Grit and Screenings	400	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$140.00	\$56,000.00	No Bid Received	No Bid Received	\$117.00	\$46,800.00
3	Liquid Chlorine - Two (2) year period	14,000	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
4	Polymer Chemical			No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4A(1) Zeta Lyte 1A Anionic Polyelectrolyte - One (1) year period	950	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4A(2) Zeta Lyte 1A Anionic Polyelectrolyte - Two (2) year period	1,900	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4B(1) Zeta Lyte 2800 CH Cationic Polyelectrolyte - One (1) year period	3,960	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4B(2) Zeta Lyte 2800 CH Cationic Polyelectrolyte - Two (2) year period	7,920	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
5	Fluorosilicic Acid - Two (2) year period	2,500	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
6	Aluminum Sulfate - Two (2) year period	42,000	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$1.1524	\$48,400.80	No Bid Received	No Bid Received
7	Calcium Hydroxide (Hydrated Lime) - Two (2) year period	284,000	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
8	Magnesium Hydroxide - Two (2) year period	118	TONS	No Bid Received	No Bid Received	\$648.00	\$76,464.00	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
9	Mixed Oxidant Odor Control Chemicals			No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	9A(1) VX-456 Odor Control Formulation - One (1) Year Period	1,210	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	9A(2) VX-456 Odor Control Formulation - Two (2) Year Period	2,420	gal.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
10	Sodium Bicarbonate - Two (2) year period	260,800	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
11	Calcium Hypochlorite - Two (2) year period	800	lbs.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
12	Granular Algaecide/Fungicide - Two (2) year period	4,000	lbs.	\$1.98	\$7,920.00	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received


Carmela Roberts, P.E.
NJ License No. 34419

Resolution 2018-229

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF A DEPOSIT FOR A TEMPORARY HYDRANT WATER ACCOUNT

WHEREAS, Environmental Management Consultants, 72 Cobb Street, Rockaway, New Jersey 08736 placed a deposit for a temporary hydrant water account; and

WHEREAS, the account has been closed with a remaining deposit balance of \$500.00; and

WHEREAS, the Tax, Water/Sewer Collector has requested that said deposit balance be refunded in the amount of \$500.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and CFO are hereby authorized to issue a refund in the amount of \$500.00 to Burke Environmental, Inc. 72 Cobb Street, Rockaway, New Jersey 08736, representing the remaining deposit balance on a closed temporary hydrant water account as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-230

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING RESOLUTION 2017-136

WHEREAS, the Borough Council adopted resolution 2017-136 on July 17, 2017; and

WHEREAS, the NJDOT has informed the Borough that a not to exceed amount cannot be included in the resolution; and

WHEREAS, resolution 2017-136 shall be amended to read as follows;

WHEREAS, in an effort to make the Borough safer for pedestrians, the Borough of Hightstown desires to install a pedestrian traffic light at the intersection of Route 33 and Grape Run Road; and

WHEREAS, the New Jersey Department of Transportation (NJDOT) requires the Borough to submit a cost-sharing commitment before an investigation is initiated; and

WHEREAS, the cost-sharing commitment would obligate the Borough to pay 25% of the total cost of the project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that resolution 2017-136 is hereby amended to read as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-231

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2018 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2018 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Legal	3,500.00	
Internet & Web Services		3,500.00
TOTALS	\$ 3,500.00	\$ 3,500.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 3, 2018

Debra L. Sopronyi
Borough Clerk