

Agenda

Hightstown Borough Council

October 15, 2018

Hightstown Fire House

7:00 PM – Executive Session

7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Executive Session **2018-187** Authorizing a Meeting that Excludes the Public

Contract Negotiations – Court and Police Department (Robbinsville)

Flag Salute

Approval of the Agenda

Minutes October 1, 2018 – Executive Session
October 1, 2018 – Public Session

Public Comment I Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances **2018-19 Final Reading and Public Hearing** – Refunding Bond Ordinance of the Borough of Hightstown, In the County of Mercer, New Jersey, Providing for the Refunding of All or a Portion of Certain Water/Sewer Utility Bonds of the Borough, Appropriating \$1,080,000 Therefor and Authorizing the Issuance of Not to Exceed \$1,080,000 Water/Sewer Utility Refunding Bonds of the Borough for Finance the Cost Thereof

2018-20 First Reading and Introduction – Bond Ordinance Providing for Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$900,000 therefor and Authorizing the Issuance of \$153,500 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

2018-21 First Reading and Introduction – Bond Ordinance Providing for Water and Sanitary Sewer Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$175,000 therefor and Authorizing the Issuance of \$175,000 Bonds or Notes of the Borough to Finance the Cost Thereof

2018-22 First Reading and Introduction – Amending Chapter 29, Entitled “Signs”, Section 29-5, Entitled “Prohibited” of the Revised General Ordinances of the Borough of Hightstown

Resolutions

- 2018-188** Payment of Bills
- 2018-189** Authorizing Payment #2 – Rapid Pump & Meter Service (Secondary Clarifier Improvements
- 2018-190** Resolution Determining the Form and Other Details of Not to Exceed \$1,080,000 Water/Sewer Utility Refunding Bonds of the Borough of Hightstown, in the County of Mercer, New Jersey or Such Other Amount as Determined by the Chief Financial Officer to Accomplish the Refunding on the Terms Required by the Local Finance Board Pursuant to N.J.A.C. 5:30-2.5 and Consistent with the Refunding Provisions of the Internal Revenue Code and Provide for the Sale and Deliver of Such Bonds to an Underwriter or a Bank in the Case of a Direct Loan as Selected by the Chief Financial Officer

Consent Agenda

- 2018-191** Requesting Approval for Insertion of a Special Item of Revenue in the 2018 Budget
- 2018-192** A Resolution Appointing a Risk Management Consultant
- 2018-193** A Resolution Appointing a Fund Commissioner
- 2018-194** Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to Springcrest Drive, Glen Drive, Taylor Avenue, Spruce Court Project

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2018-187

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 15, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Municipal Court and Police Department (Robbinsville)

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: January 15, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi, RMC/CMC
Borough Clerk

**Meeting Minutes
Hightstown Borough Council
October 1, 2018
6:00 p.m.**

The meeting was called to order by Mayor Quattrone at 6:06 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>		ARRIVED LATE
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>		ARRIVED LATE
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk and Debra Sopronyi Borough Clerk/Administrator. Police Chief Frank Gendron and Borough Attorney Fred Raffetto arrived during Executive Session.

EXECUTIVE SESSION

Resolution 2018-176 Authorizing a Meeting that Excludes the Public

Moved by Council President Stults; Seconded by Councilmember Hansen.

Roll Call Vote: Councilmembers Hansen, Misiura, Musing and Stults voted yes.

Resolution adopted 4-0.

Resolution 2018-176
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 1, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Municipal Court and Police Department
 Personnel – Professional Services
 Personnel – Grant Writer

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: January 1, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:30 p.m. and again read the Open Public Meetings Statement.

Police Chief Gendron departed after Executive Session and is no longer present. George Lang, CFO, arrived after executive session and is now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Montferrat; Seconded by Councilmember Hansen.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved 6-0.

APPROVAL OF MINUTES

September 17, 2018 – Executive Session

Moved by Councilmember Musing; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Minutes approved 6-0.

September 17, 2018 – Public Session

Moved by Councilmember Bluth; Seconded by Council President Stults

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Minutes approved 6-0.

PRESENTATIONS

iCare

David Coates, iCare. iCare is a new non-profit established because of the wave of deaths from overdosing in the East Windsor/Hightstown communities. iCare will offer counseling, support and education services. All free of charge. This program was started with a \$130,000 grant from the County. Services are being provided by Jewish Family and Children Services. iCare is located at 133 South Main Street. Services will be offered 4 days a week. Thanked Council for their continued support

Keith Jackson, iCare – Has been a resident of Hightstown since 1974. Spoke about mental health and addiction. Stated that iCare is a grass roots organization started by volunteers to provide much needed services to the community. Stated that at present time there is a waiting list for services. They need community support; both financially and by individuals volunteering their time.

Habitat for Humanity

Tony Infasino, Habitat for Humanity – Gave a project update for the home on Academy Street. The roof and windows should be completed by the end of October. Inside work can begin once outside is complete and secure. They are still looking for a family.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Doug Mair, 536 South Main Street – Questioned if the iCare space will be tax-exempt property being the Baptist Church owns the property.

J.P. Gibbons – 602 North Main Street – Questioned why personnel – Grant Writer was on for executive session. This is a contract not an employee. Shouldn't this be done in open? Questioned charges on the Bill List: Auditing Services and The Tropicana. CFO George Lang explained the Auditing Services bill and explained that the Tropicana was for employees to attend the League of Municipalities.

Scott Caster, 12 Clover Lane – Also questioned why the Grant Writer contract was in executive session. This should be done in open for more transparency. Council needs to let the public know what is going on.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

2018-16 Final Reading and Public Hearing – Amending Chapter 3, Entitled “Police Regulations”, Section 3-9, Entitled “Bicycles, Skateboards, Scooters, Skates and Roller Blades” of the Revised General Ordinances of the Borough of Hightstown

Mayor Quattrone opened the Public Hearing for Ordinance 2018-16 and the following individuals spoke:

Scott Caster, 12 Clover Lane – Thanked Council for the Ordinance. Asked if this will be enforced.

Doug Mair, 536 South Main Street – Stated that he is upset by this Ordinance. Why did it take 4 years to amend this ordinance. What will make this enforceable? Where will signs be posted?

Jordan Adler, 2 Fryer Court – Where and what will the signage be? Will the Police Department be enforcing the ordinance?

Joe Cicalese, 136 Broad Street – He is a regular bike rider downtown and he thinks this is a good ordinance. Something should have been done a long time ago.

J.P. Gibbons, 602 North Main Street – Suggested tabling the ordinance. Council seems unclear as to whether or not it is enforceable. Council needs to scrutinize to make sure there is not issue with legal authority or requirements.

Scott Caster, 12 Clover Lane – Asked when this ordinance becomes enforceable. Will it be enforceable without proper signage?

Doug Mair, 536 South Main Street – Question when it will be enforceable by the Police Department.

Fred Raffetto, Borough Attorney – Stated that this ordinance has been on the books for some time. He will leave it to the Police Chief's discretion as to when to start enforcing.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Montferrat; Seconded by Councilmember Hansen.

Discussion ensued. Councilmember Bluth stated that there are errors in regard to the State Statute. She would like our wording to match State Statute. Councilmember Misiura asked if all State requirements need to be reiterated in our ordinance. Borough Attorney, Fred Raffetto stated that we do not need to reiterate requirements but that inconsistencies need to be corrected.

Councilmember Bluth moved to table Ordinance 2018-16; Councilmember Musing seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Ordinance tabled 6-0.

ORDINANCE 2018-16
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AMENDING CHAPTER 3, ENTITLED “POLICE REGULATIONS”, SECTION 3-9, ENTITLED
“BICYCLES, SKATEBOARDS, SCOOTERS, SKATES AND ROLLER BLADES” OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN**

WHEREAS, The Hightstown Police Chief finds the current ordinance regarding bicycles, skateboards, scooters, skates and roller blades unenforceable and in order for the Police Department to enforce said ordinance, recommends revisions be made; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 3, entitled “Police Regulations”, Section 3-9, entitled “Bicycles, Skateboards, Scooters, Skates, and Roller Blades” of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (deletions are crossed out; additions are underlined):

Section 3-9

BICYCLES, SKATEBOARDS, SCOOTERS, SKATES AND ROLLER BLADES*

Subsections:

3-9.1 Definitions.

3-9.2 Rules and Regulations.

3-9.3 Riding Prohibited on Certain Sidewalks.

3-9.4 Violations and Penalties.

* **Editor's Note:** Helmets are required when riding a bicycle pursuant to N.J.S. 39:4-14.3q.

3-9.1 Definitions.

As used in this section:

“Bicycle” shall mean a device, with tires connected by a frame and arranged to be propelled by human or electric power. This definition shall not apply to vehicles used by individuals with disabilities per ADA regulations.

“Roadway” shall mean that portion of a highway improved, designated or ordinarily used for vehicular travel, exclusive of the berm or shoulder.

“Sidewalk” shall mean that portion of a highway intended for the use of pedestrians between the curblin or the lateral line of a shoulder or, if none, the lateral line of the roadway and the adjacent right-of-way line. (1991 Code § 63-1; Ord. 2001-05, Amended, 06/04/2001)

3-9.2 Rules and Regulations.

a. The following rules and regulations shall be observed in the operation of bicycles, skateboards, scooters, skates and roller blades in the streets and public places of the Borough:

1. Every person operating a bicycle, skateboard, scooter, skates or roller blades shall at all times operate such vehicle with due regard for the safety of other persons and vehicles lawfully upon the streets, highways, parkways and public places, as well as for his own safety, and shall at all times and under all conditions yield the right-of-way to pedestrians on the streets, highways, public places and crosswalks.

2. No person shall operate a bicycle upon the streets, highways, parkways and public places of the Borough during the period of one (1) hour after sunset to one (1) hour before sunrise unless the bicycle is equipped with a front light casting a beam of white light in front of the bicycle visible for not less than five hundred (500) feet and also with a rear signal, i.e., an official reflector or red light, visible for not less than three hundred (300) feet.

3. No person shall operate a bicycle upon the streets, highways, parkways and public places of the Borough that is not equipped with adequate brakes and warning signals, all of which shall be in proper working order during all the time of operation of the bicycle after police inspection and approval.

4. The hand signal shall be used to indicate that an operator is about to turn or change the direction of any bicycle.

5. No person operating a bicycle, skateboard, scooter, skates or roller blades upon any street, highway or parking or public place shall attach himself to any other moving vehicle.

6. No person operating a bicycle for carrying only the rider shall carry another person on the front or rear frame or handlebars of a bicycle.

b. These rules and regulations are intended to supplement the laws of the State of New Jersey and not to alter them. The laws of the State of New Jersey are incorporated herein as if set forth in detail. (1991 Code § 63-6; Ord. 2001-05, Amended, 06/04/2001)

3-9.3 Riding Prohibited on Certain Sidewalks.

In the following described areas, the riding of a bicycle, skateboard, scooter, skates or roller blades shall be prohibited on the sidewalks. In those areas, bicycles shall be walked on the sidewalk.

- a. On Mercer Street from the intersection of Ward Street north to Main Street.
- b. On South Main Street from the intersection of Ward Street north to Main Street.
- c. On Main Street from the intersection of Mercer Street and South Main Street north to the intersection of Franklin Street.
- d. On Stockton Street from the intersection of Academy Street to Main Street.
- e. On Franklin Street from the intersection of Broad Street to Main Street.
- f. On North Main Street from the intersection of Monmouth Street south to Main Street. (1991 Code § 63-7; Ord. 2001-05, Amended, 06/04/2001)
- g. On Rogers Avenue from the intersection of Railroad Avenue to Mercer Street.

3-9.4 Violations and Penalties.

- a. Bicycles
 - 1. Any person under the age of eighteen (18) who violates any of the provisions of this section relating to vehicle and traffic laws or the bicycle safe-riding rules and regulations and the official police instructions for the safe operation of a bicycle shall be reprimanded for the first offense, in writing, by the Borough Police Department, addressed to the offender's parent or guardian, stating the nature of the violation and a warning that a repetition of the violation or any other violation of this section shall cause the violator's parent or guardian to be subject to penalties and fines as though the offender was over eighteen (18) years of age. On the second or any subsequent complaint the offender's parent or guardian shall receive a summons subject to penalties and fines as though the violator was eighteen (18) years of age. (1991 Code § 63-8)
 - 2. Any person over the age of eighteen (18) who violates any of the provisions of this section relating to vehicle and traffic laws or the bicycle safe-riding rules and regulations and the official police instructions for the safe operation of a bicycle shall be subject to penalties as set forth in Section 1-5, "General Penalty," of the *Revised General Ordinances of the Borough of Hightstown*.

b. Skateboards, Scooters, Skates and Roller Blades

1. Any person under the age of eighteen (18) who violates any of the provisions of this section relating to skateboards, scooters, skates or roller blades shall be reprimanded for the first offense, in writing, by the Borough Police Department, addressed to the offender's parent or guardian, stating the nature of the violation and a warning that a repetition of the violation or any other violation of this section shall cause the violator's parent or guardian to be subject to penalties and fines as though the offender was eighteen (18) years of age. On the second or any subsequent complaint, the offender's parent or guardian shall receive a summons subject to penalties and fines as though the violator was eighteen (18) years of age.
2. Any person over the age of eighteen (18) who violates any of the provisions of this section relating to skateboards, scooters, skates or roller blades shall be subject to penalties as set forth in Section 1-5, "General Penalty," of the *Revised General Ordinances of the Borough of Hightstown*. (Ord. 2001-05, Amended, 06/04/2001)

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

2018-19 First Reading and Introduction – Refunding Bond Ordinance of the Borough of Hightstown, In the County of Mercer, New Jersey, Providing for the Refunding of All or a Portion of Certain Water/Sewer Utility Bonds of the Borough, Appropriating \$1,080,000 Therefor and Authorizing the Issuance of Not to Exceed \$1,080,000 Water/Sewer Utility Refunding Bonds of the Borough for Finance the Cost Thereof

George Lang, CFO, explained that this is refunding a 2002, 25 year bond.

Moved for Introduction by Council President Stults; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Ordinance introduced 6-0.

Public Hearing Scheduled for October 15, 2018.

RESOLUTIONS

Resolution 2018-177 Payment of Bills

Moved by Councilmember Musing; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-177

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$104,083.70 from the following accounts:

Current		\$78,312.95
W/S Operating		24,120.04
General Capital		342.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		689.96
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>618.75</u>
Total		<u>\$104,083.70</u>

Resolution 2018-178 Authorizing Payment #1 – Rapid Pump & Meter Service (Secondary Clarifier Improvements)

Moved by Councilmember Montferrat; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-178

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #1 – RAPID PUMP & METER SERVICE (SECONDARY
CLARIFIER IMPROVEMENTS)**

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of \$142,430.00; and

WHEREAS, the contractor has submitted payment request #1 for work related to mobilization, demolition and removal of the existing chain and flight systems, and furnishing and installation of new chain and flight system for the project in the total amount of \$83,454.35; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Rapid Pump & Meter Service Co. in the amount of \$83,454.35 following receipt of the certified payrolls; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 to Rapid Pump and Meter Service, Co. of Paterson, New Jersey in the amount of \$83,454.35, following receipt of the certified payrolls is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2018-179 Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)

Moved by Councilmember Hansen; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-179

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$80.00 for inspection services from August 1, 2018 – August 31, 2018; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$80.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

Resolution 2018-180 Appointing and Authorizing an Agreement for Professional Grant Writing Services – CGP&H, LLC

Moved by Councilmember Musing; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-180

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL
GRANT WRITING SERVICES – CGP&H, LLC**

WHEREAS, there exists the need for specialized grant writing services for the Borough; and

WHEREAS, three (3) proposals were received for professional grant writing services; and

WHEREAS, the proposals were reviewed and evaluated by a sub-committee of the Borough Council; and

WHEREAS, it is the desire of Borough Council to appoint CGP&H, LLC of Cranbury, New Jersey as Grant Writer effective October 1, 2018; and

WHEREAS, the cost for the proposed services shall not exceed \$25,000.00 without further approval by the Borough Council; and,

WHEREAS, the Finance Office has certified that funds are available for this contract; and,

WHEREAS, the Borough Attorney will review and approve the contract for execution by the Borough; and

WHEREAS, the anticipated term of this contract is for one (1) year, and it may only be renewed upon further action of the Borough Council; and

WHEREAS, this contract is awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Hightstown and CGP&H, LLC of Cranbury, New Jersey for professional grant writing services for the year October 2018 – September 2019.

Resolution 2018-181 Urging the State Legislature to Extend the 2% Cap on Police and Fire Arbitration Contract Awards

Councilmember Bluth moved to amend the title from Extend to Reinstate. Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution amended 6-0.

Moved as amended by Council President Stults; Seconded by Councilmember Hansen.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted as amended 6-0.

Resolution 2018-181

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**URGING THE STATE LEGISLATURE TO REINSTATE THE 2% CAP ON POLICE AND FIRE
ARBITRATION CONTRACT AWARDS**

WHEREAS, local municipalities require specific tools to address the rising cost of municipal government; and

WHEREAS, in July 2010 the Governor and New Jersey State Legislature enacted a permanent 2% cap on municipal and school board tax levies with limited exceptions that did not include police and fire arbitration contract awards; and

WHEREAS, salary costs, to a great extent, drive property tax increases; and

WHEREAS, in December 2010 the Legislature unanimously approved and the Governor enacted a temporary 2% cap on police and fire arbitration contract awards in an effort to control increasing salary costs and provide a solution to assist local governments in keeping property taxes down and cost under control; and

WHEREAS, the December 2010 legislation included an April 1, 2014 sunset on the 2% arbitration cap while the 2% property tax levy remained permanent for municipalities and school boards; and

WHEREAS, in June 2014 the Legislature unanimously approved and the Governor enacted an extension to December 31, 2017 for the 2% arbitration cap, however, the 2% property tax levy cap continues to remain permanent, without an exemption for police and fire arbitration contract awards; and

WHEREAS, municipalities continue efforts to contain costs and provide vital services to residents within the 2% property tax levy while the New Jersey economy remains sluggish and taxpayers struggle to keep their homes and pay their taxes; and

WHEREAS, we recognize that this change in arbitration reform needs a longer time to mature in order to see the benefits of the legislation and its actual impact on the cost of local government budgets and the impact on taxpayers; and

WHEREAS, the final report and recommendations of the Police and Fire Public Interest Arbitration Impact Task Force, which was established in the December 2010 legislation, has not officially released though it was due in December 2017; and

WHEREAS, we recognize it is now time for our taxpayers to benefit directly from these cost saving measures as many police and fire contracts will come due for negotiation after the sunset date, and

WHEREAS, if the cap on interest arbitration expires while the 2% levy cap remains in effect, municipalities will be forced to reduce or eliminate municipal services in order to fund interest arbitration awards;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of Hightstown Borough urges the State Legislature to reinstate the 2% cap on Police and Fire Arbitration Contract Awards for 5 more years at which time the Legislature will have hard data to examine and then make a final decision as to whether this law should be made

permanent; and

BE IT FURTHER RESOLVED, that a copy of this Resolution is forwarded to Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, Senator Linda Greenstein, Senate President, Assembly Speaker, the Lieutenant Governor and the Governor of State of New Jersey and the League of Municipalities.

Resolution 2018-182 Endorsing the Neighborhood Pace Car Program in the Borough of Hightstown

Moved by Councilmember Montferrat; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-182

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ENDORISING THE NEIGHBORHOOD PACE CAR PROGRAM IN THE BOROUGH
OF HIGHTSTOWN**

WHEREAS, the Borough of Hightstown's Master Plan calls for the promotion of pedestrian movement throughout the Borough as a priority and calls for traffic calming measures; and

WHEREAS, the Neighborhood Pace Car Program, a citizen-based program, aims to make neighborhoods safer for pedestrians, bicyclists and drivers; and

WHEREAS, the Neighborhood Pace Car Program has proven to be effective in slowing traffic in cities across the Country; and

WHEREAS, the Neighborhood Pace Car Program will ask residents register as a pace car driver, sign a pledge to abide by local and State rules and display a magnet on their vehicle; and

WHEREAS, the Pace Car Magnet communicates the drivers intentions to other drivers as they model courtesy and safe driving; and

WHEREAS, there is no cost to the Borough to implement this program.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of Hightstown Borough hereby endorses and encourages Borough residents to participate in the Neighborhood Pace Car Program.

CONSENT AGENDA

Councilmember Hansen moved Resolutions 2018-183; 2018-184; 2018-185 and 2018-186 as a Consent Agenda; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-183

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A REFUND FOR CERTIFICATE OF OCCUPANCY

WHEREAS, Alexandra Rauh of Jamesburg, New Jersey paid for a certificate of occupancy in connection with the purchase of a home in Hightstown with a payment in the form of check #109 in the amount of \$100.00; and

WHEREAS, \$100.00 was deposited into account #8-01-08-160-601; and

WHEREAS, the housing inspection was never performed as the deal fell through and the applicant is no longer purchasing the home; and

WHEREAS, the Construction Official has requested that a refund of the \$100.00 paid for said certificate of occupancy be issued.

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance Department is hereby authorized and directed to issue a refund in the amount of \$100.00 to Alexandra Rauh of Jamesburg, New Jersey, for a certificate of occupancy as stated herein.

Resolution 2018-184

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION OF COMPLIANCE REGARDING THE 2017 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the audit entitled:

**General Comments
Recommendations**

; and

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid, and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Hightstown hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution 2018-185

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORT FOR THE JCP&L RELIABILITY PLUS

WHEREAS, The Borough of Hightstown recognizes that reliable electric service plays a crucial role in the daily lives of Borough residents; and

WHEREAS, The Borough of Hightstown recognizes that reliable electric service also is critical to the local businesses within our community, and drives commerce in our Borough and across the region; and

WHEREAS, The Borough of Hightstown supports efforts to enhance our energy infrastructure to continue to provide families and businesses the reliable source of energy they need; and

WHEREAS, The Borough of Hightstown supports efforts to enhance the reliability and resiliency of the electric distribution system against severe weather and reduce the number of customers affected by outages and shorten the duration of outages; and

WHEREAS, The Borough of Hightstown has been informed that Jersey Central Power and Light Company's (JCP&L) Reliability Plus includes approximately \$400 million in targeted investments above and beyond its regular annual investments to enhance JCP&L's service reliability and resiliency; and

WHEREAS, The Borough of Hightstown has been informed that the JCP&L plan includes nearly 4,000 enhancements that will help the reliability and resiliency of overhead and underground distribution lines, as well as new equipment to reduce the number of customers affected by outages and shorten the duration of outages; and

WHEREAS, The Borough of Hightstown has been informed that the JCP&L plan also outlines

additional vegetation management to reduce the potential for tree damage, which is the primary cause of outages during severe storms in JCP&L's service area; and

WHEREAS, The Borough of Hightstown has been informed that JCP&L expects the plan's economic benefit to customers and businesses from enhanced reliability and resiliency will be \$1.9 billion over the estimated life of the equipment installed through the program; and

WHEREAS, The Borough of Hightstown has been informed that JCP&L estimates the initial increase on the monthly bill for an average residential customer would be about 25 cents.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of The Borough of Hightstown hereby finds and declares: That JCP&L's Reliability Plus will benefit residents and businesses in The Borough of Hightstown and throughout Mercer County by making JCP&L's electric distribution system during storm and non-storm events more resistant to outages and enabling the system to recover more quickly when outages do occur and increase the distribution system's resiliency, operational flexibility, safety and security. JCP&L's Reliability Plus should be approved by the New Jersey Board of Public Utilities.

Resolution 2018-186

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND RELEASE OF
AMOUNTS REMAINING IN ESCROW – EL ZORRO, LLC (CHURCH STREET, BLOCK 31,
LOT 6)**

WHEREAS, in December of 2017, El Zorro, LLC posted a performance guarantee with the Borough of Hightstown in the amount of \$109,794.41 in the form of a bond and cash in the amount of \$12,199.38, along with escrow monies relative to work at Church Street, Block 31, Lot 6; and

WHEREAS, El Zorro, LLC has requested the release of said performance bond and escrow; and

WHEREAS, the Borough Engineer has inspected the project and has approved said project; and

WHEREAS, the Borough Engineer has stipulated that a two-year Maintenance Guarantee in the amount of \$18,299.07 be placed on file in the office of the Municipal Clerk; and

WHEREAS, the release of the performance bond and escrow funds are subject to payment of all outstanding fees and accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Clerk is authorized and directed to release to El Zorro, LLC the performance bond held relative to the Planning Board application as detailed herein.
2. The CFO is authorized and directed to release to El Zorro, LLC the cash portion of the performance bond and all of the amounts remaining in the escrow accounts for this project subject to certifications from the Borough's professionals that all amounts due to them for this project have been fully paid.
3. A certified copy of this Resolution shall be provided to the following:
 - a. El Zorro, LLC

- b. George Lang, Chief Financial Officer
- c. Sandy S. Belan, Planning Board Secretary
- d. Carmela Roberts, Borough Engineer
- f. Jolanta Maziarz, Planning Board Attorney

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Doug Mair, 536 South Main Street – Stated that an ordinance is law once it is passed. Spoke regarding auto repair facilities in town being in disrepair and the abandon vehicle ordinance.

Scott Caster, 12 Clover Lane – Still supports the bicycle ordinance. Please include all vehicles on the sidewalks.

J.P. Gibbons, 602 North Main Street – Requested that no action be taken on the YMCA building until after the election in November. Questioned the bill that was approved for Van Cleef Engineering. Stated that not all of the candidates are available for the debate moderated by the League of Women’s Voters. He invited all candidates to his public meeting on October 30th to talk about issues in town.

Jean Ruggiero-Mair, 536 South Main Street – Requested that no action be taken on the YMCA building until after the election in November.

Richard Wierbiel, 17 Norton Avenue – Spoke about the traffic on Wycoff’s Mill Road.

Milton Matamoros, 135 Purdy Street – Questioned why nothing has been done regarding the bicycle ordinance in the past 5 years. Requested that no action be taken on the YMCA building until after the election in November.

There being no further comments, Mayor Quattrone closed the public comment period.

SUBCOMMITTEE REPORTS

Councilmember Misiura stated that the Streets and Sidewalks Committee recently met. The Greater Mercer TMA attended their meeting and spoke of grants that are available to help the community. The committee is working on a bicycle plan and grant application. They could use the help of the grant writer to complete the application. The committee is also working on the Walkability Audit.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

The Triathlon had over 225 participants and profited just under \$10,000. The Cultural Arts Commission will have 2 spots at the Harvest Fair. Empty Bowls is scheduled for March 23, 2018 at the Peddie School. Looking to change partners for this event. Parks and Rec has received two additional pianos to be restored. They will be moved to Memorial Park and Dawes Park once they are completed.

Councilmember Montferrat

Thanked the members from iCare for coming and for what they are doing for the community. Board of Health meets in two weeks. Harvest Fair is this Saturday. Environmental Commission will be coming to Council in November to discuss the Storm Water Ordinance and a Tree Ordinance.

Councilmember Misiura – First Aid met September 19th. They questioned the amount of calls that the squad has answered. The Administrator will follow up with this.

Councilmember Musing – HPC met and is moving ahead with plaques for stewardship. New hardware for the flags are being ordered so the flags can be hung in the historic district. The current hardware does not fit around the JCP&L poles. Is happy that the bicycle ordinance was tabled. He plans on attending the debate being moderated by the League of Women's Voters.

Councilmember Stults – Looking forward to the next Housing Authority meeting. Downtown Hightstown Businesses will be holding their next meeting on October 15th. Public Works is getting quotes for dumpster enclosures downtown. The new stop sign is up on Leshin Lane at the High School but it is covered until the pedestrian crosswalk is painted.

Borough Administrator/Clerk, Debra Sopronyi – Clarified the cost of the Peddie Lake Bridge and read the new press release.

Deputy Clerk, Peggy Riggio – Reminded everyone of the Harvest Fair Saturday from 10 a.m. – 4:00 p.m.

Mayor Quattrone – Thanked Council for all their hard work and we will continue working on the bicycle ordinance.

ADJOURNMENT

Councilmember Montferrat moved to adjourn at 9:33 p.m.; Council President Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

ORDINANCE 2018-19

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REFUNDING BOND ORDINANCE OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF CERTAIN WATER/SEWER UTILITY BONDS OF THE BOROUGH, APPROPRIATING \$1,080,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,080,000 WATER/SEWER UTILITY REFUNDING BONDS OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The Borough of Hightstown, in the County of Mercer, New Jersey (the "*Borough*"), is hereby authorized to currently refund all or a portion of the \$1,000,000 outstanding principal amount of its Water/Sewer Utility Bonds, dated March 1, 2002, originally issued in the aggregate principal amount of \$2,295,000 (the "Water/Sewer Utility Bonds") and maturing on March 1 in each of the years 2019 through 2028, inclusive (the "*Refunded Bonds*"), which Refunded Bonds are subject to redemption on or after March 1, 2011, at the option of the Borough at a redemption price of 100% of the principal amount of the Refunded Bonds to be redeemed.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof and the costs of issuance associated therewith, negotiable refunding bonds (the "*Refunding Bonds*") are hereby authorized to be issued in the aggregate principal amount not to exceed \$1,080,000 pursuant to the Local Bond Law of the State of New Jersey (the "*Local Bond Law*").

Section 3. The Borough desires to provide for the refunding of the principal amount of the Refunded Bonds and the interest thereon in order to provide for savings in debt service as a result of lower interest rates in the bond market.

Section 4. An aggregate amount not to exceed \$30,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of the Refunding Bonds authorized herein.

Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by the authorization of the Refunding Bonds provided in this refunding bond ordinance by \$1,080,000, and that an amount representing the principal amount of the Refunded Bonds equal to \$1,000,000 will be deductible from gross debt. The obligations authorized herein will be within all debt limitations prescribed by law.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption.

Section 7. This refunding bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.

Introduction: 10/01/2018

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2018-20

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE AND ROCKY BROOK COURT IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$153,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$900,000, including the \$746,500 grant expected to be received from the State of New Jersey Department of Transportation Municipal Aid Program (the "State Grant"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant.

Section 2. In order to finance the cost of the improvement not covered by the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$153,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court, including curb, sidewalk, drainage and roadway improvements, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$153,500, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$140,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be

direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2018-21

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR WATER AND SANITARY SEWER IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE AND ROCKY BROOK COURT FOR THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$175,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$175,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$175,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$175,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water and sanitary sewer improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court for the Water-Sewer Utility, including repairs to manholes, pipes and laterals, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$175,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on

behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2018-22

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING CHAPTER 29, ENTITLED “SIGNS”, SECTION 29-5, ENTITLED “PROHIBITED SIGNS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, The Cultural Arts Commission’s goals and purposes are the development of artistic and cultural appreciation and expression and the presentation of cultural/artistic events and programs, and establishment of art installation sites and venues; and

WHEREAS, The Cultural Arts Commission has requested exemption from the restriction regarding murals in the Borough to enhance and promote the artistic culture in the Borough; and

WHEREAS, Any such project shall be approved by the Borough Council prior to execution; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 29, entitled “Signs”, Section 29-5, entitled “Prohibited Signs” of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (deletions are crossed out; additions are underlined):

29-5. Prohibited Signs.

Any sign that is not permitted by the provisions of this chapter is hereby prohibited, with the following signs specifically prohibited:

A. A flashing, blinking, twinkling, animated, moving or projected sign of any type or a sign that presents the illusion of movement, with the exception of time-and-temperature displays and barber poles as otherwise permitted or signs which emit smoke, noise or visible vapor.

B. Banners, pennants, streamers, spinners or similar devices constructed of cloth, light fabric, cardboard, plastic, vinyl, or other like material, and lights and searchlights, displayed for the purpose of attracting the attention of pedestrians or motorists, except as permitted for special events not to exceed four times per year for a maximum 2-week period and not exceeding 16 square feet.

C. Any sign so erected, constructed or maintained as to obstruct any fire escape, window, door or other opening used as a means of ingress and egress.

D. Any portable or bench sign, or signs that emit smoke, vapor or noise, except as permitted in Section 29-17.

E. Any sign which, when applying contemporary community standards, has a dominant theme or purpose which is obscene or offensive.

F. Off-premises signs.

G. Signs using red, green, blue or amber illumination in a beam, beacon or flashing form resembling

an emergency light or traffic signal.

H. Neon signs.

I. Signs attached to the exterior glass of a building.

J. Permanent marquees extending over the sidewalk beyond the street line.

K. Signs posted or painted on posts, utility poles, tanks, towers, smokestacks, trees, rocks or any natural feature of the environment.

L. Signs posted on Borough property except where specifically authorized by the Borough.

M. Signs installed or painted on sidewalks, curbs and benches, except as permitted in Section 29-18.

N. Signs on abutments, retaining walls and embankments.

O. Murals and signs painted on buildings. Signs painted directly on buildings or which obstruct any windows except those painted as a Cultural Arts Commission project and specifically authorized by the Borough.

P. Roof signs.

Q. Signs which constitute a hazard to pedestrian or the traveling public by obstructing access, obstructing driving vision or by obstructing regulatory or directional signs or signals, or which may confuse or distract the attention of the operator of a motor vehicle, or otherwise constitute a safety hazard.

R. Pylon signs, except as permitted herein.

S. All outside lighted signs operating after 1:00 a.m. with the exception of signs in the commercial zones. Lighted signs are those signs for which the source of light is internal.

T. Illuminated signs where the source of light is directly visible from adjoining properties or streets. Illuminated signs are signs that are lighted by an external source.

U. All temporary signs, except as set forth herein.

V. Any sign using the term "going out of business sale" or terms substantially similar to "going out of business sale" which does not coincide with the permitted time frames for such sales, as set forth in N.J.S.A. 56:8-2.8, whether or not a permit for such sign may have been issued pursuant to this chapter.

W. Signs advertising room or rooms for rent for any property in the Borough of Hightstown for which no license has been issued in accord with Sections 4-1, 13-8, and 13-10 of this Code to qualify that property as a boarding house, rooming house, or rooming unit.

X. Signs advertising an apartment or house for rent for any property in the Borough of Hightstown for which a Rental Certificate of Compliance has not been issued by the Housing Inspector, in accord with Subsection 13-8-1 of this Code.

Y. Signs advertising the rental of any room, apartment or house, unless the sign is located on the property that is being advertised, and the owner of the property has taken all necessary steps to make sure that such advertising is otherwise in accord with the provisions of this Code.

(Ord. No. 2010-06)

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2018-188

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$128,175.19 from the following accounts:

Current		\$48,773.82
W/S Operating		55,086.97
General Capital		2,901.50
Water/Sewer Capital		5,015.00
Grant		0.00
Trust		13,264.83
Housing Trust		0.00
Animal Control		4.20
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>3,128.87</u>
Total		<u>\$128,175.19</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi
Borough Clerk

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Detail without Line Item Notes		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice

ALERT005 ALERT ALL CORP

18-01424 09/27/18 FIRE PREVENTION MATERIALS

1 FIRE PREVENTION MATERIALS	2,911.98	8-01-25-256-002-048	B FIRE PREVENTION	R	09/27/18	10/11/18	218091880	N
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Vendor Total: 2,911.98

ALEXA005 ALEXANDRA RAUH

18-01475 10/09/18 RES 2018-183 REFUND C/O

1 RES 2018-183 REFUND C/O	100.00	8-01-55-004-000-001	B Refund Construction Fees	R	10/09/18	10/11/18	2018-183 CO REF	N
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Vendor Total: 100.00

A0910 ALLMAX SOFTWARE, INC.

18-01467 10/03/18 OPERATOR 10 ANNUAL SUPPORT

1 ITEM #SUPPORTWAS- OPERATOR10	1,170.00	8-09-55-501-002-518	B Service Contracts - AWWTP	R	10/03/18	10/11/18		N
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Vendor Total: 1,170.00

A0107 ANSELL GRIMM & ARRON, PC

18-01491 10/10/18 AUGUST INVOICES

1 AUGUST INVOICES 428095	1,066.50	8-01-20-155-001-027	B General Matters	R	10/10/18	10/11/18	428095	N
2 AUGUST INVOICES 428205	715.50	8-01-20-155-001-027	B General Matters	R	10/10/18	10/11/18	428205	N
3 AUGUST INVOICES 428097	67.50	8-01-20-165-001-028	B General Engineering	R	10/10/18	10/11/18	428097	N
4 AUGUST INVOICES 428098	13.50	8-01-20-155-001-031	B Labor,Personnel & Union Council	R	10/10/18	10/11/18	428098	N
5 AUGUST INVOICES 428099	621.00	8-01-20-155-001-029	B Attendance at Council Meetings	R	10/10/18	10/11/18	428099	N
6 AUGUST INVOICES 428100	189.00	8-01-20-155-001-033	B Litigation	R	10/10/18	10/11/18	428100	N
7 AUGUST INVOICES 428101	81.00	8-01-20-155-001-033	B Litigation	R	10/10/18	10/11/18	428101	N
8 AUGUST INVOICES 428102	35.00	8-01-20-155-001-027	B General Matters	R	10/10/18	10/11/18	428102	N
9 AUGUST INVOICES 428103	81.00	8-01-20-155-001-027	B General Matters	R	10/10/18	10/11/18	428103	N
10 AUGUST INVOICES 428104	675.00	C-04-55-883-000-447	B ACQ OF YMCA BUILDING 2018-12 SOFT COST	R	10/10/18	10/11/18	428104	N
11 AUGUST INVOICES 428105	40.50	8-01-20-155-001-033	B Litigation	R	10/10/18	10/11/18	428105	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
A0107 ANSELL GRIMM & ARRON, PC Continued										
18-01491 10/10/18 AUGUST INVOICES			Continued							
12 AUGUST INVOICES 428106		1,957.50	8-01-20-155-001-033	B Litigation	R	10/10/18	10/11/18		428106	N
		5,543.00								
Vendor Total:		5,543.00								
A0054 AQUA PRO-TECH LABORATORIES										
18-01262 08/28/18 INVOICE #8070153M										
1 OUTSIDE AB TESTING 7/5-7/31/18		1,232.40	8-09-55-501-002-532	B Outside Lab Testing	R	08/28/18	10/11/18		8070153M	N
18-01389 09/24/18 INVOICE #8080431M										
1 ID: #8080431-01 OIL & GREASE		45.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
2 ID: #8080431-01 VO+15		150.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
3 ID: 8080431-02 AMMONIA		38.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
4 ID: 808431-03 FECAL COLIFORM		50.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
5 ID: 8080444-01 SULFUR CLEANUP		50.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
6 ID: 808044-01 PA DER LANDFILL		598.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
7 ID: 8080444-01 TCLP OIL &		75.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		808431M	N
8 ID: #8080709-01 AMMONIA		38.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
9 ID: 8080709-02 FECAL COLIFORM		100.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
10 ID: 8081008-01 AMMONIA		38.00	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
11 HANDLING CHARGE		35.46	8-09-55-501-002-532	B Outside Lab Testing	R	09/24/18	10/11/18		8080431M	N
		1,217.46								
Vendor Total:		2,449.86								
BANK0005 BANK OF AMERICA										
18-01472 10/09/18 4715291206480579 9/30/18										
1 4715291206480579 9/30/18		67.14	8-01-20-110-001-199	B Miscellaneous	R	10/09/18	10/11/18		471529120648057	N
Vendor Total:		67.14								
C0058 CINTAS CORPORATION #061										
18-00204 02/05/18 JANUARY INVOICES AS FOLLOWS:			B							
40 INV 061715962 DATED 9/7/18		105.86	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/11/18	10/11/18		061715962	N
41 INV 061720384 DATED 9/14/18		105.86	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/11/18	10/11/18		061720384	N
42 INV 061720385 DATED 9/14/18		65.00	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/11/18	10/11/18		061720385	N

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Borough of Hightstown
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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
C0058 CINTAS CORPORATION #061 Continued											
18-00204	02/05/18	JANUARY INVOICES AS FOLLOWS:	Continued								
43	061724802 DATED 9/21/18	337.42	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/11/18	10/11/18		061724802	N	
44	INV 061729184 DATED 9/28/18	187.61	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	10/09/18	10/11/18		061729184	N	
		801.75									
Vendor Total:		801.75									
C0023 COMCAST											
18-01490	10/10/18	8499052440157826 OAK LANE									
1	8499052440157826 OAK LANE	105.84	8-09-55-501-002-545	B Internet Services	R	10/10/18	10/11/18		849905244015782	N	
Vendor Total:		105.84									
COMCA005 COMCAST BUSINESS											
18-01517	10/10/18	8499052430036659 DATED 10/1/18									
1	8499052430036659 DATED 10/1/18	61.80	8-01-20-140-001-060	B Internet Services and Web Services	R	10/10/18	10/11/18		499052430036659	N	
Vendor Total:		61.80									
C0222 CONTINENTAL FIRE & SAFETY,INC.											
18-01418	09/26/18	INVOICE H 4164 DATED 9/18/18									
1	REACTOR WATER RESCUE GLOVES	188.00	8-01-25-252-002-032	B Uniform Repairs & Accessories	R	09/26/18	10/11/18		H4164	N	
2	SHIPPING	20.00	8-01-25-252-002-032	B Uniform Repairs & Accessories	R	09/26/18	10/11/18		H4164	N	
		208.00									
Vendor Total:		208.00									
COREM005 CORE & MAIN LP											
18-00904	06/27/18	INV I668081 DATED 6/21/18									
1	INV I668081 DATED 6/21/18	265.00	8-09-55-501-001-503	B Water Plant Maintenance	R	06/27/18	10/11/18		I668081	N	
18-01206	08/14/18	INV J314122 SUPPORT AGREEMENT									
1	INV J314122 SUPPORT AGREEMENT	9,500.00	8-09-55-501-001-503	B Water Plant Maintenance	R	08/14/18	10/11/18		J314122	N	

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Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
E0576 EAST WINDSOR REGIONAL SCHOOL										
18-01465	10/03/18	JULY 2018 FUEL USE								
1	JULY 2018	FUEL USE - FIRE	503.12	8-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	10/03/18	10/11/18	JULY 2018	N
2	JULY 2018	FUEL USE - POLICE	2,033.65	8-01-31-460-001-145	B Motor Fuel - Police	R	10/03/18	10/11/18		N
3	JULY 2018	FUEL USE - 1ST AID	24.57	8-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	10/03/18	10/11/18		N
4	JULY 2018	FUEL USE - GARBAGE	1,237.10	8-01-31-460-001-147	B Motor Fuel - Public Works	R	10/03/18	10/11/18		N
5	JULY 2018	FUEL USE - STREETS	1,111.28	8-01-31-460-001-147	B Motor Fuel - Public Works	R	10/03/18	10/11/18		N
6	JULY 2018	FUEL USE - PARKS	204.57	8-01-31-460-001-147	B Motor Fuel - Public Works	R	10/03/18	10/11/18		N
7	JULY 2018	FUEL USE - WATER	92.85	8-09-55-501-001-512	B Motor Fuel	R	10/03/18	10/11/18		N
8	JULY 2018	FUEL USE - SEWER	186.19	8-09-55-501-002-512	B Motor Fuel	R	10/03/18	10/11/18		N
9	JULY 2018	FUEL USE - CONSTRUC	61.00	8-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	10/03/18	10/11/18		N
10	JULY 2018	FUEL FACILITY FEE	120.00	8-01-31-460-001-144	B Upgrades to Fueling Facility	R	10/03/18	10/11/18		N
			5,574.33							
18-01466	10/03/18	AUG 2018 FUEL USE								
1	AUG 2018	FUEL USE - FIRE	449.32	8-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	10/03/18	10/11/18	AUG 2018	N
2	AUG 2018	FUEL USE - POLICE	1,859.71	8-01-31-460-001-145	B Motor Fuel - Police	R	10/03/18	10/11/18		N
3	AUG 2018	FUEL USE - 1ST AID	29.35	8-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	10/03/18	10/11/18		N
4	AUG 2018	FUEL USE - GARBAGE	1,397.52	8-01-31-460-001-147	B Motor Fuel - Public Works	R	10/03/18	10/11/18		N
5	AUG 2018	FUEL USE - STREETS	985.94	8-01-31-460-001-147	B Motor Fuel - Public Works	R	10/03/18	10/11/18		N
6	AUG 2018	FUEL USE - PARKS	139.31	8-01-31-460-001-147	B Motor Fuel - Public Works	R	10/03/18	10/11/18		N
7	AUG 2018	FUEL USE - WATER	44.04	8-09-55-501-001-512	B Motor Fuel	R	10/03/18	10/11/18		N
8	AUG 2018	FUEL USE - SEWER	207.10	8-09-55-501-002-512	B Motor Fuel	R	10/03/18	10/11/18		N
9	AUG 2018	FUEL USE - CONSTRUC	27.46	8-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	10/03/18	10/11/18		N
10	AUG 2018	FUEL FACILITY FEE	120.00	8-01-31-460-001-144	B Upgrades to Fueling Facility	R	10/03/18	10/11/18		N
			5,259.75							
Vendor Total:		10,834.08								
E0010 EAST WINDSOR TRANSPORTATION										
18-01377	09/17/18	DAWES RECREATION TRANSPORTATIO								
1	DAWES RECREATION TRANSPORTATIO	2,049.90	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/17/18	10/11/18		2018 DAWES CAMP	N
Vendor Total:		2,049.90								
Q0176 EUROFINS QC, INC										
18-01452	10/03/18	WATER ANALYSIS								
1	INV. 1949733 - WATER ANALYSIS	108.75	8-09-55-501-001-532	B Outside Testing/Labs	R	10/03/18	10/11/18		1949733	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
Q0176 EUROFINS QC, INC Continued										
18-01452	10/03/18	WATER ANALYSIS	Continued							
2 INV. 1950403 - WATER ANALYSIS		243.67	8-09-55-501-001-532	B Outside Testing/Labs	R	10/03/18	10/11/18		1950403	N
3 INV. 1950603 - WATER ANALYSIS		179.75	8-09-55-501-001-532	B Outside Testing/Labs	R	10/03/18	10/11/18		1950603	N
4 INV. 1951002 - WATER ANALYSIS		108.75	8-09-55-501-001-532	B Outside Testing/Labs	R	10/03/18	10/11/18		1951002	N
5 INV. 1953048 - WATER ANALYSIS		108.75	8-09-55-501-001-532	B Outside Testing/Labs	R	10/03/18	10/11/18		1953048	N
		749.67								
Vendor Total:		749.67								
FIONA005 FIONA MISIURA										
18-01445	10/02/18	ASST DIRECTOR-THEATRE IN PARK								
1 ASST DIRECTOR-THEATRE IN PARK		500.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	10/02/18	10/11/18			N
Vendor Total:		500.00								
FIREA005 FIRE APPARATUS REPAIR, INC.										
18-01473	10/09/18	INV 14349 & 14330 10/2 & 10/5								
1 INV 14349 BRAKE REPAIRS		1,239.00	8-01-25-252-002-056	B Fire & Other Safety Equipment	R	10/09/18	10/11/18		14349	N
2 14330 PM MAINTENANCE R-41		2,619.26	8-01-25-252-002-056	B Fire & Other Safety Equipment	R	10/09/18	10/11/18		14330	N
		3,858.26								
Vendor Total:		3,858.26								
F1183 FRANK GENDRON										
18-01495	10/10/18	GENDRON - REIMBURSEMENT								
1 GENDRON - REIMBURSEMENT		104.99	8-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/10/18	10/11/18			N
Vendor Total:		104.99								
G0214 GARDEN STATE HIGHWAY PRODUCTS										
18-01297	08/30/18	SIGNS AND SIGN HARDWARE								
1 HWVP1W0516212ALU - ONE WAY		35.00	8-01-26-290-001-126	B Signs & Posts	R	08/30/18	10/11/18			N
2 HWVPBA0516ALU - BREAKAWAY NUT		40.00	8-01-26-290-001-126	B Signs & Posts	R	08/30/18	10/11/18			N
3 SPT412060693WHBL - SPECIAL		10.50	8-01-26-290-001-126	B Signs & Posts	R	08/30/18	10/11/18			N
4 R7-2STT4_1218063 - R7-2		165.00	8-01-26-290-001-126	B Signs & Posts	R	08/30/18	10/11/18			N

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Borough of Hightstown
Bill List By Vendor Name

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
H0122 HECTOR J. ORTIZ											
18-01456	10/03/18	REIMBURSE - UNIFORM PURCHASE									
1	REIMBURSE - UNIFORM PURCHASE	420.36	8-01-26-290-001-032	B	Uniforms	R	10/03/18	10/11/18			N
Vendor Total:		420.36									
H0048 HIGHTS REALTY LLC											
18-01518	10/10/18	OCTOBER RENT									
1	OCTOBER RENT	4,033.00	8-01-26-310-001-025	B	Building Rental	R	10/10/18	10/11/18		OCTOBER RENT PD	N
Vendor Total:		4,033.00									
J0019 JCI JONES CHEMICALS, INC.											
18-00089	01/23/18	CHLORINE BLANKET	B								
8	INV 769952 DATED 9/19/18	534.00	8-09-55-501-001-526	B	Chlorine	R	07/26/18	10/11/18		769952	N
Vendor Total:		534.00									
J0257 JCP&L											
18-01512	10/10/18	VARIOUS ELECTRIC SEPTEMBER									
1	100081608240 BLK LT 0 N. MAIN	40.75	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100081608240	N
2	100131110379 230 MERCER ST	157.23	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100131110379	N
3	100100104247 MAIN ST	31.95	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100100104247	N
4	100079096689 GRANT ST PARK	3.60	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100079096689	N
5	100051508677 MAIN ST	170.12	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100051508677	N
6	100029000310 156 BANK STREET	638.53	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100029000310	N
7	100059701167 WYCKOFF MILL W.T.	35.22	8-09-55-501-001-504	B	Electricity	R	10/10/18	10/11/18		100059701167	N
		1,077.40									
18-01514 10/10/18 MASTER ACCT 200000055364											
1	100008438010 125 S MAIN ST	3.45	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100008438010	N
2	100008438283 MAIN/STOCKTON TL	29.41	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100008438283	N
3	100008482018 RT 33/MAXWELL AVE	26.88	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100008482018	N
4	100010898904 FRANKLIN/N MAIN	30.58	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100010898904	N
5	100012487714 148 N. MAIN ST	548.61	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/18	10/11/18		100012487714	N
6	100012487862 FIREHOUSE	1,183.84	8-01-31-430-001-072	B	Electric-Fire House	R	10/10/18	10/11/18		100012487862	N
7	100012529457 OUTLET 174 OAK	27.43	8-09-55-501-002-504	B	Electricity	R	10/10/18	10/11/18		100012529457	N

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PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00257 JCP&L Continued											
18-01514	10/10/18 MASTER ACCT 200000055364	Continued									
8	200000055364 MASTER	193.80	8-09-55-501-002-504	B	Electricity	R	10/10/18	10/11/18		200000055364	N
		1,656.40									
18-01515 10/10/18 MASTER ACCT 200000055315											
1	100008482778 MAXWELL AVE	21.01	8-09-55-501-002-504	B	Electricity	R	10/10/18	10/11/18		100008482778	N
2	100009294701 WESTERLEA AVE	20.77	8-09-55-501-001-504	B	Electricity	R	10/10/18	10/11/18		100009294701	N
3	100009296102 SPRINGCREST DR	16.04	8-09-55-501-002-504	B	Electricity	R	10/10/18	10/11/18		100009296102	N
4	100012445746 BANK STREET	4,915.01	8-09-55-501-001-504	B	Electricity	R	10/10/18	10/11/18		100012445746	N
5	100012529309 OAK LANE	8,468.12	8-09-55-501-002-504	B	Electricity	R	10/10/18	10/11/18		100012529309	N
		13,440.95									
18-01521 10/11/18 MISC ELEC ACCOUNTS											
1	100077953188 BANK ST PARK	3.15	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/11/18	10/11/18		100077953188	N
2	100068401122	32.47	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/11/18	10/11/18		100068401122	N
3	100072968868	79.70	8-01-31-430-001-071	B	Electric-Borough Hall	R	10/11/18	10/11/18		100072968868	N
		115.32									
Vendor Total:		16,290.07									
00258 JCP&L (STREET LIGHTING)											
18-01513	10/10/18 100086395041 0 STOCKTON ST										
1	100086395041 0 STOCKTON ST	26.66	8-01-31-435-001-075	B	Street Lighting	R	10/10/18	10/11/18		100086395041	N
18-01522 10/11/18 100051508750 STOCKTON ST											
1	100051508750 STOCKTON ST	198.37	8-01-31-435-001-075	B	Street Lighting	R	10/11/18	10/11/18		100051508750	N
Vendor Total:		225.03									
00069 JERSEY ELEVATOR SERVICE											
18-01462	10/03/18 SEPT 2018 ELEVATOR SERVICE										
1	INV. 206337	172.82	8-01-26-310-001-029	B	Maintenance Contracts	R	10/03/18	10/11/18		206337	N
Vendor Total:		172.82									

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
J0382 JOHNNY ON THE SPOT INC											
18-01080	07/26/18	7/20-8/16/18 PORT. REST DAWES									
1	7/20-8/16/18	PORT. REST DAWES	248.90	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	07/26/18	10/11/18	478125	N	
Vendor Total:		248.90									
KAITL005 KAITLIN RIGGIO											
18-01446	10/02/18	ASST PROD MGR-THEATRE IN PARK									
1	ASST PROD MGR-THEATRE IN PARK	400.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	10/02/18	10/11/18			N	
Vendor Total:		400.00									
KERRI005 KERRIE PETERSON											
18-01476	10/09/18	EXEC DIR THEATRE IN PARK 2018									
1	EXEC DIR THEATRE IN PARK 2018	1,800.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	10/09/18	10/11/18		EX DIR THEATRE	N	
Vendor Total:		1,800.00									
KIERE005 KIEREN VANDENBUNK											
18-01420	09/26/18	FINGERNAIL MOON DONATION									
1	FINGERNAIL MOON DONATION	500.00	8-01-28-373-002-199	B MISCELLANEOUS-CULTURAL ARTS	R	09/26/18	10/11/18		FINGER MOON DON	N	
Vendor Total:		500.00									
KUBIA005 KUBIAK ELECTRIC CO., INC.											
18-00944	07/03/18	ELECTRICAL INSTALLATION									
1	LIGHTING & OUTLETS IN FLOOD	3,700.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	07/03/18	10/11/18			N	
Vendor Total:		3,700.00									
L0037 LINCOLN FINANCIAL GROUP											
18-01492	10/10/18	OCTOBER LIFE INSURANCE									
1	OCTOBER LIFE INSURANCE	247.88	8-01-23-210-003-115	B Medical Ins-Empl Grp Health	R	10/10/18	10/11/18		HIGHTSTOWN OCT	N	
2	OCTOBER LIFE INSURANCE	16.72	8-09-55-501-001-514	B INSURANCE	R	10/10/18	10/11/18		HIGHTSTOWN OCT	N	

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
P1155 PRIOR NAMI BUSINESS SYSTEMS											
18-01422	09/26/18	INV 680090 DATED 9/24/18									
1	INV 680090 DATED 9/24/18		95.00	8-01-33-195-001-029	B Computer Software/Maint/Equip	R	09/26/18	10/11/18		680090 9/24/18	N
Vendor Total:			95.00								
P0348 PUMPING SERVICES, INC.											
18-01468	10/03/18	TICKET #61362									
1	SERVICE CALL PROP FELL OFF		693.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	10/03/18	10/11/18		1105318	N
Vendor Total:			693.00								
QUADC005 QUAD CONSTRUCTION COMPANY											
18-01510	10/10/18	THERMOSAT COVERS									
1	TWO LOCKABLE THERMOSTAT COVERS		420.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	10/10/18	10/11/18			N
Vendor Total:			420.00								
Q0160 QUICK STOP FIRE PROTECTION											
18-01105	07/30/18	INV 8296 DATED 5/11/18									
1	INV 8296 DATED 5/11/18		406.40	8-01-25-260-001-080	B Medical Equipment	R	07/30/18	10/11/18		8296	N
Vendor Total:			406.40								
RECES005 RECESS THEATRE											
18-01448	10/03/18	CREATIVE DIRECTOR THEATRE PARK									
1	CREATIVE DIRECTOR THEATRE PARK	3,600.00		T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	10/03/18	10/11/18			N
2	COPYWRITE USEAGE FEE- SCRIPT	80.00		T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	10/03/18	10/11/18			N
		3,680.00									
Vendor Total:			3,680.00								
REDAR005 RED ARROW TECHNOLOGIES, LLC											
18-01440	10/01/18	MONTHLY SUPPORT OCTOBER 2018									
1	TECH SUPPORT	1,319.70		8-01-20-140-001-094	B Computer Service & Support	R	10/01/18	10/11/18		1298	N
2	INTERNET & WEB	1,042.94		8-01-20-140-001-060	B Internet Services and Web Services	R	10/01/18	10/11/18		1298	N
3	TECH SUPPORT/INTERNET/WEB	257.96		8-09-55-501-002-530	B Computer Software/Maint/Equip	R	10/01/18	10/11/18		1298	N

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
REDAR005 RED ARROW TECHNOLOGIES, LLC Continued											
18-01440	10/01/18	MONTHLY SUPPORT OCTOBER 2018	Continued								
4 TECH SUPPORT/INTERNET/WEB		257.96	8-09-55-501-001-530	B Computer Software/Maint/Equip	R	10/01/18	10/11/18		1298	N	
		2,878.56									
Vendor Total:		2,878.56									
R0525 REGISTRARS ASSOC OF NJ											
18-01437	10/01/18	2018 FALL CONFERENCE									
1 MARGARET RIGGIO		75.00	8-01-27-330-001-041	B Conferences & Meetings	R	10/01/18	10/11/18		3434	N	
2 DEBRA SOPRONYI		75.00	8-01-27-330-001-041	B Conferences & Meetings	R	10/01/18	10/11/18		D. SOPRONYI	N	
		150.00									
Vendor Total:		150.00									
R0077 ROBERTS ENGINEERING GRP LLC											
18-01425	09/27/18	#2036 - 8/22/18 - El Zorro									
1 Inspections/TCO Final		3,128.87	ZORRO-IF	P EL ZORRO INSPECTION FEES/ENGIN	R	09/27/18	10/11/18		#2036	N	
18-01483 10/09/18 SEC CLARIFIER UPGRADE INV 2049											
1 SEC CLARIFIER UPGRADE INV 2049		5,015.00	C-08-55-952-001-544	B 2017-11 SECONDARY CLARIFIER SEC 20	R	10/09/18	10/11/18		2049	N	
18-01484 10/09/18 INV 2050 IMP TO MAPLE & SUNSET											
1 INV 2050 IMP TO MAPLE & SUNSET		625.00	C-04-55-882-000-447	B MAPLE AVE & SUNSET DR 17-17 SECTION 20	R	10/09/18	10/11/18		2050	N	
18-01485 10/09/18 2042 1ST AID RETAINING WALL											
1 2042 1ST AID RETAINING WALL		297.00	C-04-55-880-001-447	B RETAINING WALL SEC 20 2017-09	R	10/09/18	10/11/18		2042	N	
18-01486 10/09/18 INVOICES 2047, 2046, 2045											
1 INVOICE 2047,		499.00	8-09-55-501-002-508	B Engineer	R	10/09/18	10/11/18		2047	N	
2 INVOICE 2046		1,255.00	8-09-55-501-001-508	B Engineer	R	10/09/18	10/11/18		2046	N	
3 INVOICE 2045		1,691.00	8-09-55-501-002-508	B Engineer	R	10/09/18	10/11/18		2045	N	
		3,445.00									
18-01487 10/10/18 2043 & 2044 GRANTS											
1 2043 NJDOT GRANTS 2018		1,908.75	8-01-20-136-001-025	B TE-21 Administration	R	10/10/18	10/11/18		2043	N	

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
R0077 ROBERTS ENGINEERING GRP LLC Continued										
18-01487	10/10/18	2043 & 2044 GRANTS	Continued							
2	2044 NJ SAFE ROUTES TO SCHOOL	1,771.00	8-01-20-136-001-025	B TE-21 Administration	R	10/10/18	10/11/18		2044	N
		3,679.75								
18-01488	10/10/18	2039 & 2040								
1	2039 COUNCIL MEETINGS 2018	263.50	8-01-20-165-001-028	B General Engineering	R	10/10/18	10/11/18		2039	N
2	2040 MISCELLANEOUS REQUESTS	1,087.50	8-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	10/10/18	10/11/18		2040	N
		1,351.00								
18-01489	10/10/18	2041 WALKING BRIDGE								
1	2041 WALKING BRIDGE	1,224.50	C-04-55-868-001-447	B PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	10/10/18	10/11/18		2041	N
Vendor Total:		18,766.12								
ROCKW005 ROCKWOOD CORPORATION										
18-01401	09/24/18	TARGET SUPPLIES FOR THE RANGE								
1	TARGET SUPPLIES FOR THE RANGE	49.50	8-01-25-240-001-117	B Ammunition & Target Practice	R	09/24/18	10/11/18			N
2	TARGET SUPPLIES FOR THE RANGE	77.00	8-01-25-240-001-117	B Ammunition & Target Practice	R	09/24/18	10/11/18			N
3	TARGET SUPPLIES FOR THE RANGE	77.00	8-01-25-240-001-117	B Ammunition & Target Practice	R	09/24/18	10/11/18			N
4	TARGET SUPPLIES FOR THE RANGE	77.00	8-01-25-240-001-117	B Ammunition & Target Practice	R	09/24/18	10/11/18			N
5	TARGET SUPPLIES FOR THE RANGE	19.80	8-01-25-240-001-117	B Ammunition & Target Practice	R	09/24/18	10/11/18			N
		260.70								
Vendor Total:		260.70								
S0363 S & S ARTS & CRAFTS										
18-01315	09/07/18	INV 10385222 & 10349828								
1	CARROM NOK HOCKET GAME	160.71	8-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	09/07/18	10/11/18		10349828	N
2	CERAMIC PIGGY BANK	71.58	8-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	09/07/18	10/11/18		10349828	N
3	COLOR ME BUCKET HAT	74.85	8-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	09/07/18	10/11/18		10349828	N
4	BOBBLEHEAD ELEPHANT KIT PK/12	38.21	8-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	09/07/18	10/11/18		10349828	N
5	BOBBLEHEAD PUPPY PK 12	31.97	8-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	09/07/18	10/11/18		10349828	N
6	BOBBLEHEAD HORSE PK/12	30.41	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/07/18	10/11/18		10349828	N
7	COLOR ME FABRIC VISORS PK/12	72.51	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/07/18	10/11/18		10349828	N
8	COLOR ME SNEAKER KEY RING	46.77	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/07/18	10/11/18		10349828	N
9	THERACRAFT BIRDHOUSE PK/24	90.46	8-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	09/07/18	10/11/18		10349828	N
10	COLOR ME MEDIUM CANVAS TOTE	84.20	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/07/18	10/11/18		10349828	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
S0363 S & S ARTS & CRAFTS Continued										
18-01315	09/07/18	INV 10385222 & 10349828	Continued							
11	SMALL PLUSH TOY EASY PACK	90.46	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/07/18	10/11/18		10349828	N
12	SQUARE METAL PICNIC TABLE	2,225.46	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	09/07/18	10/11/18		10385222	N
		3,017.59								
Vendor Total:		3,017.59								
S0061 SEA BOX										
18-01151	08/08/18	CONTAINER RENTAL								
1	INV. SI64160 -CONTAINER RENTAL	75.00	8-01-26-310-001-025	B Building Rental	R	08/08/18	10/11/18		SI64160	N
18-01457	10/03/18	CONTAINER RENTAL								
1	INV. SI67298 CONTAINER RENTAL	75.00	8-01-26-310-001-025	B Building Rental	R	10/03/18	10/11/18		SI67298	N
Vendor Total:		150.00								
S1096 STAPLES BUSINESS ADVANTAGE										
18-01394	09/24/18	HPD OFFICE SUPPLIES								
1	HPD OFFICE SUPPLIES	15.16	8-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/18	10/11/18			N
2	HPD OFFICE SUPPLIES	14.96	8-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/18	10/11/18			N
3	HPD OFFICE SUPPLIES	14.36	8-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/18	10/11/18			N
4	HPD OFFICE SUPPLIES	53.66	8-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/18	10/11/18			N
5	HPD OFFICE SUPPLIES	20.10	8-01-25-240-001-036	B Office Supplies & Equipment	R	09/24/18	10/11/18			N
		118.24								
18-01450	10/03/18	HPD OFFICE SUPPLIES								
1	HPD OFFICE SUPPLIES	741.52	8-01-25-240-001-036	B Office Supplies & Equipment	R	10/03/18	10/11/18			N
2	HPD OFFICE SUPPLIES	39.13	8-01-25-240-001-036	B Office Supplies & Equipment	R	10/03/18	10/11/18			N
3	HPD OFFICE SUPPLIES	11.82	8-01-25-240-001-036	B Office Supplies & Equipment	R	10/03/18	10/11/18			N
		792.47								
Vendor Total:		910.71								
H0053 STEINERT HIGHTS FARM EQUIP.										
18-01398	09/24/18	INVOICE #319909								
1	PART #33-393 GRAVERLY MOWER	13.92	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/24/18	10/11/18		31909	N

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PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
H0053 STEINERT HIGHTS FARM EQUIP. Continued											
18-01398	09/24/18	INVOICE #319909	Continued								
2	PART #430223	WIRING HARNESS	14.22	8-09-55-501-002-507	B Uniforms & Safety Equipment	R	09/24/18	10/11/18		319909	N
			28.14								
Vendor Total:		28.14									
R0537 STITCHES N INK											
18-01210	08/14/18	INV 9460 AND INV 9612									
1	INV 9460	318.16	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/14/18	10/11/18			9640	N
2	INV 9612	254.60	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/14/18	10/11/18			9612	N
		572.76									
Vendor Total:		572.76									
BLOCK005 TELESYSTEM											
18-01519	10/11/18	INVOICE DATED OCTOBER 15, 2018									
1	INVOICE DATED OCTOBER 15, 2018	1,043.57	8-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	10/11/18	10/11/18			77943181015	N
Vendor Total:		1,043.57									
T0060 TOWNSHIP OF ROBBINSVILLE											
18-01478	10/09/18	3RD QTR COURT POSTAGE									
1	3RD QTR COURT POSTAGE	930.72	8-01-20-176-000-022	B Postage and Express Charges	R	10/09/18	10/11/18			3RD QTR POSTAGE	N
Vendor Total:		930.72									
T0061 TOWNSHIP OF ROBBINSVILLE DPW											
18-01441	10/01/18	HPD VEHICLE MAINTENANCE									
1	HPD VEHICLE MAINTENANCE	83.44	8-01-43-515-001-170	B Mechanic Services	R	10/01/18	10/11/18				N
2	HPD VEHICLE MAINTENANCE	442.22	8-01-43-515-001-170	B Mechanic Services	R	10/01/18	10/11/18				N
3	HPD VEHICLE MAINTENANCE	210.80	8-01-43-515-001-170	B Mechanic Services	R	10/01/18	10/11/18				N
4	HPD VEHICLE MAINTENANCE	1,198.65	8-01-43-515-001-170	B Mechanic Services	R	10/01/18	10/11/18				N
5	HPD VEHICLE MAINTENANCE	297.51	8-01-43-515-001-170	B Mechanic Services	R	10/01/18	10/11/18				N
		2,232.62									
Vendor Total:		2,232.62									

Total Purchase Orders:	86	Total P.O. Line Items:	202	Total List Amount:	128,175.19	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	8-01	48,773.82	0.00	48,773.82	0.00	0.00	0.00	48,773.82
	8-09	55,086.97	0.00	55,086.97	0.00	0.00	0.00	55,086.97
	8-21	0.00	0.00	0.00	0.00	0.00	3,128.87	3,128.87
Year Total:		103,860.79	0.00	103,860.79	0.00	0.00	3,128.87	106,989.66
GENERAL CAPITAL	C-04	2,901.50	0.00	2,901.50	0.00	0.00	0.00	2,901.50
WATER/SEWER CAPITAL	C-08	5,015.00	0.00	5,015.00	0.00	0.00	0.00	5,015.00
Year Total:		7,916.50	0.00	7,916.50	0.00	0.00	0.00	7,916.50
TRUST OTHER - FUND #12	T-12	13,264.83	0.00	13,264.83	0.00	0.00	0.00	13,264.83
ANIMAL CONTROL TRUST FUND #13	T-13	4.20	0.00	4.20	0.00	0.00	0.00	4.20
Year Total:		13,269.03	0.00	13,269.03	0.00	0.00	0.00	13,269.03
Total of All Funds:		125,046.32	0.00	125,046.32	0.00	0.00	3,128.87	128,175.19

Project Description	Project No.	Rcvd Total	Held Total	Project Total
EL ZORRO INSPECTION FEES/ENGIN	ZORRO-IF	3,128.87	0.00	3,128.87
Total of All Projects:		<u>3,128.87</u>	<u>0.00</u>	<u>3,128.87</u>

Resolution 2018-189

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #2 – RAPID PUMP & METER SERVICE (SECONDARY CLARIFIER IMPROVEMENTS)

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of \$142,430.00; and

WHEREAS, the contractor has submitted payment request #2 for work related to, demolition and removal of the existing chain and flight systems, and furnishing and installation of new chain and flight system and replacement of punch valves for the project in the total amount of \$47,356.05; and

WHEREAS, the Borough Engineer has recommended approval of payment #2 to Rapid Pump & Meter Service Co. in the amount of \$47,356.05 following receipt of the certified payrolls; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #2 to Rapid Pump and Meter Service, Co. of Paterson, New Jersey in the amount of \$47,356.05, following receipt of the certified payrolls is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor & Council
Borough of Hightstown

FROM: Carmela Roberts, PE, CME *CR*
Borough Engineer

DATE: October 5, 2018

RE: Secondary Clarifier Improvements Removal and Replacement of Rectangular Chain and Flight Sludge Collection Equipment
Our File No.: H1672

Attached please find the following documents associated with Payment No. 2 which is a partial payment through October 1, 2018 for demolition and removal of the existing chain and flight systems, furnishing and installation of new chain and flight system, and replacement of pinch valves.

1. Payment No. 2
2. Invoice No. 2
3. Certified Payrolls

I recommend payment be made to Rapid Pump and Meter Service, Co., Inc. in the amount of \$47,356.05.

Should you have any questions, please do not hesitate to contact this office.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Borough Clerk
George Lang, Chief Financing Officer
Janice Mohr-Kminek, Finance
Bill Searing, AWWTP Superintendent
Steve Kulcsar, Rapid Pump and Meter Services, Inc.
Thak Bakhru, PE, Roberts Engineering Group, LLC
Cameron Corini, PE, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

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BOROUGH OF HIGHTSTOWN
152 BANK STREET
HIGHTSTOWN, NJ 08520

Page 1 of 3

Date: 8/31/2018

Estimate No. 2

Period Ending 10/1/2018

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT

PROJECT: RECTANGULAR CHAIN & FLIGHT SLUDGE
 COLLECTION EQUIPMENT

CONTRACTOR: RAPID PUMP & METER SERVICE CO., INC.
 P.O. BOX AY
 PATERSON, NEW JERSEY 07509

ENGINEER: ROBERTS ENGINEERING
 1670 WHITEHORSE-HAMILTON SQ. RD.
 HAMILTON, NJ 08690

_____ hereby submits this Application for Payment in accordance with the Contract Documents, together with the required Certification Statement, Schedule data, and all other required supporting documentation, attached.

By: _____ Date: _____
 Print: _____ Title: _____

1. Original Contract Sum	\$	142,430.00
2. Approved Change Orders to Date	\$	0.00
3. Contract Sum to Date (Line 1 +/- 2)	\$	142,430.00
4. Total Completed and Stored to Date	\$	133,480.00
5. Retainage:		
a. 2% of Completed Work	\$	
b. Other Withholding	\$	
Total Retainage	\$	2,669.60
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	\$	130,810.40
7. Less Previous Certified Applications for Payment	\$	83,454.35
8. Amount Due This Estimate (Line 6 less Line 7)	\$	47,356.05
9. Contract Balance to Completion	\$	11,619.60

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: BOROUGH OF HIGHTSTOWN 152 BANK STREET HIGHTSTOWN, NJ 08520 FROM: RAPID PUMP & METER SERVICE CO., INC. P.O. BOX AY PATERSON, NEW JERSEY 07509	PROJECT: RECTANGULAR CHAIN & FLIGHT SLIP COLLECTION EQUIPMENT VIA ENGINEER: ROBERTS ENGINEERING 1670 WHITEHORSE-HAMILTON SQ. RD. HAMILTON, NJ 08690	APPLICATION NO: 002 PERIOD: FROM: 8/31/2018 TO: 10/1/2018 PROJECT NO:	DISTRIBUTION TO: OWNER ENGINEER CONTRACTOR
---	---	--	--

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 142,430.00
2. Net Change by Change Orders & Extras.....	\$ -
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 142,430.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$ 133,480.00
5. RETAINAGE:	
a. 2% of Completed Work	
b. 10% of Stored Material	
Total in Column I of G703).....	\$ 2,669.60
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$ 130,810.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... (Line 6 from prior Certificate)	\$ 83,454.35
8. CURRENT PAYMENT DUE.....	\$ 47,356.05
9. BALANCE TO FINISH, INCLUDING RETAINAGE..... (Line 3 less Line 6)	\$ 11,619.60

CHANGE ORDER SUMMARY	
Total changes approved in previous months by Owner.....	\$ -
Total approved this month.....	\$ -
NET CHANGES by Change Order.....	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 10/1/2018
 STEVE KULCSAR, RAPID PUMP & METER SERVICE CO., INC.
 State of: _____
 County of: _____

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public:
 My Commission Expires:

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
 ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET(S)

APPLICATION NO:
APPLICATION DATE:

002
10/1/2018

PERIOD FROM: 060 8/31/2018
PERIOD TO: 10/1/2018
ARCHITECT'S PROJECT NO:

[illegible]

Resolution 2018-190

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$1,080,000 WATER/SEWER UTILITY REFUNDING BONDS OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY OR SUCH OTHER AMOUNT AS DETERMINED BY THE CHIEF FINANCIAL OFFICER TO ACCOMPLISH THE REFUNDING ON THE TERMS REQUIRED BY THE LOCAL FINANCE BOARD PURSUANT TO N.J.A.C. 5:30-2.5 AND CONSISTENT WITH THE REFUNDING PROVISIONS OF THE INTERNAL REVENUE CODE AND PROVIDE FOR THE SALE AND DELIVERY OF SUCH BONDS TO AN UNDERWRITER OR A BANK IN THE CASE OF A DIRECT LOAN AS SELECTED BY THE CHIEF FINANCIAL OFFICER.

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. An amount not to exceed \$1,080,000 Water/Sewer Utility Refunding Bonds (the "Refunding Bonds") of the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") (the specific par amount to be determined as provided herein) and as more fully described in a refunding bond ordinance, finally adopted by the Borough pursuant to the Local Bond Law on October 15, 2018, and entitled, "Refunding Bond Ordinance of the Borough of Hightstown, in the County of Mercer, New Jersey, Providing for the Refunding of All or a Portion of Certain Water/Sewer Utility Bonds of the Borough, Appropriating \$1,080,000 Therefor and Authorizing the Issuance of Not to Exceed \$1,080,000 Water/Sewer Utility Refunding Bonds of the Borough for Financing the Cost Thereof" shall be issued in one series as designated above as "Refunding Bonds" (the "Bonds").

Section 2. The Bonds are hereby authorized to be sold to an underwriter or a bank in the case of a direct loan as selected by the Chief Financial Officer (the "Underwriter or Bank") at a purchase price determined by the parameters set forth below and otherwise consistent with the parameters set by the Local Finance Board in the Department of Community Affairs, State of New Jersey (the "Local Finance Board") pursuant to N.J.A.C. 5:30-2.5 (the "LFB Refunding Parameters"):

- (a) the principal amount of the aggregate amount of the Bonds does not exceed \$1,080,000;
- (b) the net present value savings is at least three percent;

- (c) the debt service on the Bonds shall be structured such that no annual debt service payment is more than the annual debt service payment on the Refunded Bonds (as defined herein) in the same year;
- (d) the final year of maturity of the Bonds does not exceed the final year of maturity of the Refunded Bonds (as defined herein);
- (e) the debt service savings are substantially level in each year across the life of the refunding;
- (f) the true interest cost of the Bonds does not exceed an interest rate that would enable the Borough to complete the refunding within the LFB Refunding Parameters; and
- (g) the Underwriter's discount, if applicable, does not exceed the amount referenced in Exhibit A attached hereto.

Section 3. The Chief Financial Officer is hereby authorized and directed, without further authorization, to enter into and execute a purchase contract (the "Purchase Contract") on behalf of the Borough with the Underwriter or Bank in the form satisfactory to bond counsel to the Borough and upon terms consistent with the above parameters. Upon execution of the Purchase Contract, the signature of the Mayor and/or the Chief Financial Officer shall be conclusively presumed to evidence any necessary approvals for the sale of the Bonds. If the Chief Financial Officer, after consultation with the Underwriter or Bank, determines that the above parameters cannot be satisfied in the present market, the Bonds shall not be sold until such time as said parameters may be amended, in whole or in part, or a sale on different terms is otherwise approved by resolution of this Borough Council.

Section 4. (a) The Bonds shall be issued in the par amounts consistent with the parameters set forth in Section 2 hereof and determined by the Chief Financial Officer to be necessary to pay costs of issuance and to provide an escrow fund that, when invested, will be sufficient to provide for the timely payment of the principal and redemption premium, if any, and interest on the following:

(i) all or a portion of the \$1,000,000 outstanding principal amount of its Water/Sewer Utility Bonds, dated March 1, 2002 (the "Water/Sewer Utility Bonds"), originally issued in the aggregate principal amount of \$2,295,000, maturing on March 1 in each of the years 2019 through 2028, inclusive (the "Refunded Bonds"); and

(b) The Bonds shall be dated and shall bear interest at the rates per annum as the Chief Financial Officer shall determine.

(c) The Bonds shall be numbered and have such prefix or prefixes as determined necessary by the Chief Financial Officer and be sold and issued with such serial maturities or with such term bond maturities payable from mandatory sinking fund payments made by the Borough as determined in the Purchase Contract.

(d) The Bonds shall mature in each of the years 2019 to 2028, inclusive, or such other years deemed consistent with the LFB Refunding Parameters and in the principal amounts as may be determined by the Chief Financial Officer and shall bear interest on the dates as may be determined by the Chief Financial Officer.

(e) The Bonds shall have redemption provisions as are set forth in the Purchase Contract.

(f) Unless otherwise directed by the Underwriter or Bank and approved by the Chief Financial Officer, the Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of each series of Bonds maturing in each year. Both principal of and interest due on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with the Securities Depository. The Securities Depository will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$1,000 (or any \$1,000 increments thereof) through book-entries made on the books and the records of the Securities Depository and its participants.

(g) The principal of and the interest due on the Bonds will be paid to the Securities Depository by the Borough on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of the Securities Depository as listed on the records of the Securities Depository as of the 15th next preceding each maturity date (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal of the Borough (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Clerk.

Section 5. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Borough to market the Bonds:

**REGISTERED
NUMBER W/SUB-__**

**REGISTERED
\$ _____**

**UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF MERCER**

BOROUGH OF HIGHTSTOWN

WATER/SEWER UTILITY REFUNDING BOND

PRINCIPAL AMOUNT:

DATED DATE:

MATURITY DATE:

INTEREST PAYMENT DATES:

INITIAL INTEREST PAYMENT DATE:

RATE OF INTEREST PER ANNUM:

CUSIP NUMBER:

BOROUGH OF HIGHTSTOWN, in the County of Mercer, New Jersey (the "Borough") hereby acknowledges itself indebted and for value received promises to pay to Cede & Co., as nominee of The Depository Trust Company, which will act as Securities Depository, on the MATURITY DATE, the PRINCIPAL AMOUNT, and to pay interest on such sum from the DATED DATE of this bond until the MATURITY DATE at the RATE OF INTEREST PER ANNUM semiannually on the INTEREST PAYMENT DATES in each year until maturity, commencing on the INITIAL INTEREST PAMENT DATE. Interest on this bond will be paid to the Securities Depository by the Borough and will be credited to the participants of the Securities Depository as listed on the records of the Securities Depository as of the 15th day prior to each INTEREST PAYMENT (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Borough will be paid to the Securities Depository by the Borough and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest. The participants are responsible for maintaining the records regarding the beneficial ownership interest in the bonds on behalf of the individual purchasers except to an authorized nominee of the Securities Depository. The Securities Depository shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants.

This bond is not subject to optional redemption prior to its stated maturity.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of the State of New Jersey, a refunding bond ordinance of the Borough, finally adopted October 15, 2018, and entitled, "Refunding Bond Ordinance of the Borough of Hightstown, in the County of Mercer, New Jersey, Providing for the Refunding of All or a Portion of Certain Water/Sewer Utility Bonds of the Borough, Appropriating \$1,080,000 Therefor and Authorizing the Issuance of Not to Exceed \$1,080,000 Water/Sewer Utility Refunding Bonds of the Borough for Financing the Cost Thereof" and a resolution of the Borough duly adopted October 15, 2018.

The full faith and credit of the Borough are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, the Borough has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual or facsimile signature of its Clerk and this bond to be dated the DATED DATE as specified above.

BOROUGH OF HIGHTSTOWN

By _____
Mayor

ATTEST:

By: _____
Clerk

By: _____
Chief Financial Officer

Section 6. The law firm of McManimon, Scotland & Baumann, LLC is authorized to arrange for the printing of the Bonds. The proper officials of the Borough are hereby authorized and directed to execute the Bonds and to deliver them to the Underwriter or Bank upon receipt of payment therefor.

Section 7. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC, complete except for omission of its date. The Clerk is hereby authorized and directed to certify the truth and the correctness of the copy of such opinion by executing on each of the Bonds by facsimile signature a certificate in form satisfactory to that law firm and to file a signed duplicate of such written opinion in the Clerk's office. Alternatively, each Bond may be accompanied by the signed legal opinion or copy thereof.

Section 8. The Bonds are being issued to refund the Refunded Bonds. The Chief Financial Officer shall take all steps necessary to call the Refunded Bonds on the first available call date at the applicable redemption price, deposit the proceeds of the Bonds with a bank for the purpose of defeasing the Refunded Bonds, invest the proceeds of the Bonds for this purpose and assist with the redemption of the Refunded Bonds. The Chief Financial Officer is hereby authorized to enter into an agreement with a bank (the "Escrow Deposit Agreement") to effectuate the purpose of this Section 8.

Section 9. The Borough hereby approves the preparation and the distribution of the Preliminary Official Statement on behalf of the Borough in the form approved or to be approved by the Chief Financial Officer. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Borough by the Mayor or the Chief Financial Officer. The Preliminary Official Statement shall be prepared in final form in connection with the issuance of the Bonds and the Mayor and/or the Chief Financial Officer of the Borough are authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Final Official Statements shall be delivered to the Underwriter or Bank of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the Underwriter's or Bank's confirmations that request payment for the Bonds.

Section 10. The Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with the Securities Depository, as may be necessary in order to provide that the Bonds will be eligible for deposit with the Securities Depository and to satisfy any obligation undertaken in connection therewith.

Section 11. In the event that the Securities Depository may determine to discontinue providing its service with respect to the Bonds or is removed by the Borough and if no successor Securities Depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds (the "Registered Bonds") in denominations of \$1,000 (or any \$1,000 increments thereof). The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of such Registered Bonds. The Borough shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 12. The Borough hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

Section 13. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Borough shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to 270 days from the end of each fiscal year, beginning with the fiscal year ending December 31 of the year in which the Bonds mature, to the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access Dataport (the "MSRB") annual financial information with respect to the Borough consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Borough and certain financial information and operating data consisting of (i) Borough and overlapping indebtedness including a schedule of outstanding debt issued by the Borough, (ii) property valuation information, and (iii) tax rate, levy and collection data. The audited financial information will be prepared in accordance with modified cash accounting as mandated by State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law and shall be filed electronically and accompanied by identifying information with the National Repository;

(b) in a timely manner not in excess of ten business days after the occurrence of the event, to the MSRB notice of any of the following events with respect to the Bonds (herein "Material Events"):

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(c) in a timely manner to the MSRB notice of failure of the Borough to provide required annual financial information on or before the date specified in this resolution.

(d) If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provisions of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

(e) The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Borough prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

(f) In the event that the Borough fails to comply with the Rule requirements or the written contracts or undertakings specified in this certificate, the Borough shall not be liable for monetary damages. The sole remedy is hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

(g) The undertaking may be amended by the Borough from time to time, without the consent of the Bondholders or the beneficial owners of the Bonds, in order to make modifications required in connection with a change in legal requirements or change in law, which in the opinion of nationally recognized bond counsel complies with the Rule.

Section 14. There can be no assurance that there will be a secondary market for the sale or purchase of the Bonds. Such factors as prevailing market conditions, financial condition or market position of firms who may make the secondary market and the financial condition of the Borough may affect the future liquidity of the Bonds.

Section 15. The Mayor, the Chief Financial Officer, the Clerk and other appropriate representatives of the Borough are hereby authorized to take all steps necessary to provide for the issuance of the Bonds and the refunding of the Refunded Bonds, including preparing and executing such agreements and documents on behalf of the Borough, satisfying in full the requirements of notice of redemption of the Refunded Bonds and taking all steps necessary or desirable to implement this resolution, such agreements and documents as may be necessary and appropriate and the transactions contemplated thereby.

Section 16. The Chief Financial Officer is hereby authorized and directed to submit to the Local Finance Board, within ten days of the issuance of the Bonds, the items set forth in section (b) of N.J.A.C. 5:30-2.5.

Section 17. The Mayor and/or Chief Financial Officer are each hereby authorized and directed to pay all costs of issuance in connection with the sale of the Bonds pursuant to a certificate of the Mayor and/or Chief Financial Officer to be executed upon delivery of the Bonds, each such cost in an amount not to exceed the amount set forth in

Exhibit A attached hereto or, if in any greater amount, only upon the prior approval of the Borough in accordance with the customary procedure for approval and payment of bills.

Section 18. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

_____ introduced and moved the adoption of the following resolution and

_____ seconded the motion:

AYES:

NAYS:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 1, 2018.

Debra L. Sopronyi
Borough Clerk

Exhibit A

Authorized Costs of Issuance

McManimon, Scotland & Baumann, LLC, as Bond Counsel	\$10,000.00
Phoenix Advisors, LLC, LLC, as Municipal Advisor	\$5,000.00
Samuel Klein and Company, as Auditor	\$1,500.00
AMTEC, as Verification Agent	\$2,500.00
Manufacturers and Traders Trust Company as Escrow Agent	\$1,000.00
Miscellaneous	\$3,750.00

Resolution 2018-191

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2018 as follows:

Source	Amount	Revenue Title	Appropriation Title
U.S. Department of Justice	\$1,713.90	Bulletproof Vest Partnership	Bulletproof Vest Partnership

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-192

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Hightstown, (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Mercer and State of New Jersey, as follows:

1. Borough of Hightstown hereby appoints Skylands Risk Management, Inc. its local Risk Management Consultant.
2. The Borough Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2019 in the form attached hereto.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi
Borough Clerk

2019 FUND YEAR STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this _____ day of _____ among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, _____ Borough of Hightstown _____ ("MEMBER") and _____ Skylands Risk Management Inc. _____ ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

1. The term of this Agreement shall be from **January 1, 2019** to **January 1, 2020**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Skylands Risk Management Inc.
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: Wayne F. Dietz

TITLE: President DATE: _____

Resolution 2018-193

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION APPOINTING A FUND COMMISSIONER

WHEREAS, the Borough of Hightstown (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hightstown that Debra L. Sopronyi is hereby appointed as the Fund Commissioner for the Local Unit for the year 2019; and

BE IT FURTHER RESOLVED that Margaret M. Riggio is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2019; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-194

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
FOR THE IMPROVEMENTS TO SPRINGCREST DRIVE, GLEN DRIVE, TAYLOR
AVENUE, SPRUCE COURT PROJECT.**

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Hightstown formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Hightstown Borough-00078 to the New Jersey Department of Transportation on behalf of the Borough of Hightstown.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 15, 2018.

Debra L. Sopronyi
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Debra L. Sopronyi, Borough Clerk/Administrator

Lawrence D. Quattrone, Mayor