

Agenda

Hightstown Borough Council

October 1, 2018

Hightstown Fire House

6:00 PM – Executive Session

7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Executive Session **2018-176** Authorizing a Meeting that Excludes the Public

Contract Negotiations – Court and Police Department
Personnel – Professional Services
Personnel – Grant Writer

Flag Salute

Approval of the Agenda

Minutes September 17, 2018 – Executive Session
September 17, 2018 – Public Session

Presentation ICARE
Habitat for Humanity Project Update

Public Comment I Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances **2018-16 Final Reading and Public Hearing** – Amending Chapter 3, Entitled “Police Regulations”, Section 3-9, Entitled “Bicycles, Skateboards, Scooters, Skates and Roller Blades” of the Revised General Ordinances of the Borough of Hightstown

2018-19 First Reading and Introduction – Refunding Bond Ordinance of the Borough of Hightstown, In the County of Mercer, New Jersey, Providing for the Refunding of All or a Portion of Certain Water/Sewer Utility Bonds of the Borough, Appropriating \$1,080,000 Therefor and Authorizing the Issuance of Not to Exceed \$1,080,000 Water/Sewer Utility Refunding Bonds of the Borough for Finance the Cost Thereof

Resolutions	2018-177	Payment of Bills
	2018-178	Authorizing Payment #1 – Rapid Pump & Meter Service (Secondary Clarifier Improvements)
	2018-179	Authorizing Payment to Van Cleef Engineering Associates (Construction Administration and Inspection for the Rehabilitation of East Ward Street)
	2018-180	Appointing and Authorizing an Agreement for Professional Grant Writing Services – CGP&H, LLC
	2018-181	Urging the State Legislature to Extend the 2% Cap on Police and Fire Arbitration Contract Awards
Consent Agenda	2018-182	Endorsing the Neighborhood Pace Car Program in the Borough of Hightstown
	2018-183	Authorizing a Refund for Certificate of Occupancy
	2018-184	Resolution of Compliance Regarding the 2017 Audit
	2018-185	Support for JCP&L’s Reliability Plus
	2018-186	El Zorro – Authorizing Release of Performance Guarantee and Release of Amounts Remaining in Escrow – El Zorro, LLC (Church Street, Block 31, Lot 6)
Public Comment II	Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.	
Discussion		
Subcommittee Reports		
Mayor/Council/Administrative Reports		
Adjournment		

Resolution 2018-176

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 1, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Municipal Court and Police Department
Personnel – Professional Services
Personnel – Grant Writer

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: January 1, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi, RMC/CMC
Borough Clerk

Meeting Minutes
Hightstown Borough Council
September 17, 2018
7:30 p.m.

The meeting was called to order by Mayor Quattrone at 7:32 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; George Lange, CFO; Monika Patel, Deputy CFO and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

Mayor Quattrone asked for a moment of silence for Don Driggers.

APPROVAL OF AGENDA

Councilmember Misiura requested to add an Executive Session to the agenda to discuss contract negotiations.

Moved as amended by Councilmember Misiura; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved as amended 6-0.

APPROVAL OF MINUTES

August 20, 2018 – Executive Session

Moved by Councilmember Musing; Seconded by Councilmember Hansen.

Roll Call Vote: Councilmembers Hansen, Misiura, Montferrat, Musing and Stults voted yes. Councilmember Bluth abstained.

Minutes approved 5-0 with 1 abstention.

August 20, 2018 – Public Session

Moved by Council President Stults; Seconded by Councilmember Hansen.

Roll Call Vote: Councilmembers Hansen, Misiura, Montferrat, Musing and Stults voted yes. Councilmember Bluth abstained.

Minutes approved 5-0 with 1 abstention.

September 4, 2018 – Executive Session

Moved by Councilmember Misiura; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmember Bluth, Hansen, Misiura, Montferrat and Musing voted yes. Council President Stults abstained.

Minutes approved 5-0 with 1 abstention.

September 4, 2018 – Public Session

Moved by Councilmember Misiura; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmember Bluth, Hansen, Misiura, Montferrat and Musing voted yes. Council President Stults abstained.

Minutes approved 5-0 with 1 abstention.

PRESENTATION

Community Landmark Sign

Pat Lyons of Premier Media gave a presentation regarding a digital billboard that would be located on Route 130 North at the end of the driveway to the Waste Water Treatment Plant. They discussed design, process and revenue to the Borough. Discussion ensued. Council found the project of interest and questioned how this fits into the image of Hightstown and our Master Plan as a destination town. Borough Attorney, Fred Raffetto, commented that the installation of such a sign may need to be publicly bid. Ms. Sopronyi commented that if Council desires to move forward, a presentation would need to be made to the Planning Board.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Kenroy Morgan, 124 Herron Avenue – Stated that he has spoken to the Police and School and he would like to see Herron Avenue made a one way street from Morrison to Stockton for the safety of the children.

Scott Caster, 12 Clover Lane – Spoke regarding the homeless individual downtown and how it affects our community. Feels that Mayor and Council dismiss his comments.

Jordan Adler, 2 Fryer Court – Regarding the bicycle ordinance, are we going to direct children to ride in the street? Also questioned if there will be a bike lane on the Peddie Lake Bridge.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2018-16 First Reading and Introduction – Amending Chapter 3, Entitled “Police Regulations”, Section 3-9, Entitled “Bicycles, Skateboards, Scooters, Skates and Roller Blades” of the Revised General Ordinances of the Borough of Hightstown

It was stated that there were substantive changes made to this Ordinance after the First Reading so this is being reintroduced. Discussion ensued. Council stated that this is for the safety of pedestrians walking on the sidewalks downtown. Councilmember Musing stated that he supports this ordinance for adults but not for children under 18 years old. Children should not be expected to ride in the streets.

Moved for reintroduction by Council President Stults; seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes. Councilmember Musing voted no.

Ordinance reintroduced 5-1. Public hearing scheduled for October 1, 2018.

ORDINANCE 2018-16 BOROUGH OF HIGHTSTOWN COUNTY OF MERCER STATE OF NEW JERSEY

AMENDING CHAPTER 3, ENTITLED “POLICE REGULATIONS”, SECTION 3-9, ENTITLED “BICYCLES, SKATEBOARDS, SCOOTERS, SKATES AND ROLLER BLADES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, The Hightstown Police Chief finds the current ordinance regarding bicycles, skateboards, scooters, skates and roller blades unenforceable and in order for the Police Department to enforce said ordinance, recommends revisions be made; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 3, entitled “Police Regulations”, Section 3-9, entitled “Bicycles, Skateboards, Scooters, Skates, and Roller Blades” of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (deletions are crossed out; additions are underlined):

Section 3-9

BICYCLES, SKATEBOARDS, SCOOTERS, SKATES AND ROLLER BLADES*

Subsections:

- 3-9.1 Definitions.
- ~~3-9.2 License Required for Bicycles.~~
- ~~3-9.3 Bicycle License Application; License Issuance or Denial; Records.~~
- ~~3-9.4 Inspection of Bicycle; Testing of Applicant.~~
- ~~3-9.5 Bicycle Registration Decal.~~
- 3-9.62 Rules and Regulations.
- ~~3-9.73 Riding Prohibited on Certain Sidewalks.~~
- ~~3-9.84 Violations and Penalties.~~
- ~~3-9.9 Hearing Officer.~~

* **Editor's Note:** Helmets are required when riding a bicycle pursuant to N.J.S. 39:4-14.3q.

3-9.1 Definitions.

As used in this section:

“Bicycle” shall mean a device ~~having two (2) wheels~~, with tires connected by a frame and arranged to be propelled by human or electric power. This definition shall not apply to ~~toy bicycles or velocipedes~~ vehicles used by individuals with disabilities per ADA regulations.

“Roadway” shall mean that portion of a highway improved, designated or ordinarily used for vehicular travel, exclusive of the berm or shoulder.

“Sidewalk” shall mean that portion of a highway intended for the use of pedestrians between the curbline or the lateral line of a shoulder or, if none, the lateral line of the roadway and the adjacent right-of-way line. (1991 Code § 63-1; Ord. 2001-05, Amended, 06/04/2001)

~~3-9.2 License Required for Bicycles.~~

~~No person who resides within the Borough shall ride or propel a bicycle on any street or upon any public path set aside for the exclusive use of bicycles unless the bicycle has been licensed and a license decal is attached thereto as provided in this section. This section shall also apply to a person who resides outside the Borough but who operates a bicycle within the limits of the Borough more than casually or on a transient basis. (1991 Code § 63-2; Ord. 2001-05, Renamed, 06/04/2001)~~

~~3-9.3 Bicycle License Application; License Issuance or Denial; Records.~~

~~— a. — Application for a bicycle license and license plate shall be made upon a form provided by the Borough and shall be made to the Chief of Police.~~

~~— b. — The Chief of Police, upon receiving proper application from the parent or guardian or, if an adult, from the adult shall issue a bicycle license. Licenses shall be issued annually during April, to be effective from May 1 to April 30. Any license obtained during the license year shall be effective only until the end of that license year, and a new license shall be obtained at that time. A newly acquired bicycle shall be licensed within fourteen (14) days of acquisition.~~

~~— c. — The Chief of Police shall not issue a license for any bicycle when he knows or has reasonable ground to believe that the applicant is not the owner of or entitled to the possession of such bicycle.~~

~~— d. — The Chief of Police shall keep a record of the number of each license, the date issued, the name and address of the person to whom issued and the number on the frame of the bicycle for which issued. (1991 Code § 63-3; Ord.~~

~~2001-05, Amended, 06/04/2001)~~

~~3-9.4 — Inspection of Bicycle; Testing of Applicant.~~

~~—The applicant shall demonstrate to the Chief of Police that the bicycle is in a safe mechanical condition and that he is capable of operating the same and is familiar with the traffic laws of the State of New Jersey, as well as the provisions of this section, relative to the operation and equipment of the bicycle. Before issuing a bicycle license to an applicant, the Chief of Police shall first provide the applicant with a copy of this section. (1991 Code § 63-4; Ord. 2001-05, Amended, 06/04/2001)~~

~~3-9.5 — Bicycle Registration Decal.~~

~~—Upon compliance by the applicant with the requirements herein set forth, the Police Department shall issue to the applicant a registration decal, which shall be fastened to the frame of the bicycle in a conspicuous place. Removal of the tag shall be grounds for revocation of the license. (1991 Code § 63-5; Ord. 2001-05, Amended, 06/04/2001)~~

3-9.62 Rules and Regulations.

a. The following rules and regulations shall be observed in the operation of bicycles, skateboards, scooters, skates and roller blades in the streets and public places of the Borough:

1. Every person operating a bicycle, skateboard, scooter, skates or roller blades shall at all times operate such vehicle with due regard for the safety of other persons and vehicles lawfully upon the streets, highways, parkways and public places, as well as for his own safety, and shall at all times and under all conditions yield the right-of-way to pedestrians on the streets, highways, public places and crosswalks.
2. No person shall operate a bicycle upon the streets, highways, parkways and public places of the Borough during the period of one (1) hour after sunset to one (1) hour before sunrise unless the bicycle is equipped with a front light casting a beam of white light in front of the bicycle visible for not less than five hundred (500) feet and also with a real signal, i.e., an official reflector or red light, visible for not less than three hundred (300) feet.
3. No person shall operate a bicycle upon the streets, highways, parkways and public places of the Borough that is not equipped with adequate brakes and warning signals, all of which shall be in proper working order during all the time of operation of the bicycle after police inspection and approval.
4. The hand signal shall be used to indicate that an operator is about to turn or change the direction of any bicycle.
5. No person operating a bicycle, skateboard, scooter, skates or roller blades upon any street, highway or parking or public place shall attach himself to any other moving vehicle.
6. No person operating a bicycle for carrying only the rider shall carry another person on the front or rear frame or handlebars of a bicycle.

b. These rules and regulations are intended to supplement the laws of the State of New Jersey and not to alter them. The laws of the State of New Jersey are incorporated herein as if set forth in detail. (1991 Code § 63-6; Ord. 2001-05, Amended, 06/04/2001)

3-9.73 Riding Prohibited on Certain Sidewalks.

In the following described areas, the riding of a bicycle, skateboard, scooter, skates or roller blades shall be prohibited on the sidewalks. In those areas, bicycles shall be walked on the sidewalk.

- a. On Mercer Street from the intersection of Ward Street north to Main Street.
- b. On South Main Street from the intersection of Ward Street north to Main Street.
- c. On Main Street from the intersection of Mercer Street and South Main Street north to the intersection of Franklin Street.
- d. On Stockton Street from the intersection of Academy Street to Main Street.
- e. On Franklin Street from the intersection of Broad Street to Main Street.
- f. On North Main Street from the intersection of Monmouth Street south to Main Street. (1991 Code § 63-7; Ord. 2001-05, Amended, 06/04/2001)

g. On Rogers Avenue from the intersection of Railroad Avenue to Mercer Street.

3-9.84 Violations and Penalties.

- a. Bicycles
 - 1. Any person under the age of eighteen (18) who violates any of the provisions of this section relating to vehicle and traffic laws or the bicycle safe-riding rules and regulations and the official police instructions for the safe operation of a bicycle shall be reprimanded for the first offense, in writing, by the Borough Police Department, addressed to the offender's parent or guardian, stating the nature of the violation and a warning that a repetition of the violation or any other violation of this section shall ~~be prevented or cause the violator's parent or guardian shall to be penalized by removal and detention of the license decal from his bicycle for a period not to exceed thirty (30) days or by impounding his bicycle for a period of time not to exceed thirty (30) days; and during that period of time, the offender shall not ride any bicycle on the streets, subject to penalties and fines as though the offender was over eighteen (18) years of age.~~ On the second or any subsequent complaint, ~~the offender's parent or guardian shall be summoned to appear at police headquarters with his bicycle, accompanied by his parent or guardian, and, after a hearing on the violation, may be punished by removal and detention of the license decal from his bicycle for a period not to exceed thirty (30) days or by impounding of the bicycle for a period not to exceed thirty (30) days by the hearing officer with the approval, if possible, of the parent or guardian, but the decision of the hearing officer shall prevail~~ receive a summons subject to penalties and fines as though the violator was eighteen (18) years of age. (1991 Code § 63-8)
 - 2. Any person over the age of eighteen (18) who violates any of the provisions of this section relating to vehicle and traffic laws or the bicycle safe-riding rules and regulations and the official police instructions for the safe operation of a bicycle shall be subject to penalties as set forth in Section 1-5, "General Penalty," of the *Revised General Ordinances of the Borough of Hightstown*.
- b. Skateboards, Scooters, Skates and Roller Blades
 - 1. Any person under the age of eighteen (18) who violates any of the provisions of this section relating to skateboards, scooters, skates or roller blades shall be reprimanded for the first offense, in writing, by the Borough Police Department, addressed to the offender's parent or guardian, stating the nature of the violation and a warning that a repetition of the violation or any other violation of this section shall ~~be~~

~~prevented or cause the violator's parent or guardian shall to be penalized by impounding his skateboard, scooter, skates or roller blades for a period of time not to exceed thirty (30) days; and during that period of time, the offender shall not ride any such vehicle on the streets. On the second complaint, the offender shall be summoned to appear at police headquarters with his skateboard, scooter, skates or roller blades, accompanied by his parent or guardian, and, after a hearing on the violation, may be punished by impounding of the skateboard, scooter, skates or roller blades for a period not to exceed thirty (30) days by the hearing officer with the approval, if possible, of the parent or guardian, but the decision of the hearing officer shall prevail. subject to penalties and fines as though the offender was eighteen (18) years of age. On the second or any subsequent complaint, the offender's parent or guardian shall receive a summons subject to penalties and fines as though the violator was eighteen (18) years of age.~~

2. Any person over the age of eighteen (18) who violates any of the provisions of this section relating to skateboards, scooters, skates or roller blades shall be subject to penalties as set forth in Section 1-5, "General Penalty," of the *Revised General Ordinances of the Borough of Hightstown*. (Ord. 2001-05, Amended, 06/04/2001)

~~3-9.9 — Hearing Officer.~~

~~—The hearing officer shall be appointed by the Chief of Police subject to confirmation by the Council. The Chief of Police shall consult with the Police Commissioner with reference to the appointment, and the Council shall only act after recommendation is made on the appointment by the Commissioner. The hearing officer shall perform his duties during hours that shall be fixed, having in mind the convenience of the public. (1991 Code § 63-9; Ord. 2001-05, Amended, 06/04/2001)~~

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2018-18 Final Reading and Public Hearing – Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$189,600 Therefor and Authorizing the Issuance of \$180,500 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the Public Hearing for Ordinance 2018-18 and the following individuals spoke:

Keith LePrevost, 213 Greely Street; Chair, Hightstown Environmental Commission – Stated that he believes it is a good idea to purchase one new police vehicle every year but urges Council to look into purchasing hybrids or electric vehicles.

There being no further comments, Mayor Quattrone closed the public hearing.

Councilmember Misiura stated that he agrees with Mr. LePrevost and we should research this for the next round of vehicle purchases. Mayor Quattrone stated that the police need to carry more and more equipment and the trunks need to be able to fit all of the equipment. This is the reason Hightstown started purchasing SUVs. Chief Gendron has already researched and found that hybrid SUV police vehicles will be available in 2020.

Moved for adoption by Councilmember Musing; Seconded by Councilmember Hansen.

Roll Call Vote – Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Ordinance adopted 6-0.

ORDINANCE 2018-18
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING
\$189,600 THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$180,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART
OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$189,600, including the aggregate sum of \$9,100 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$180,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Estimated Maximum
Amount of Bonds &
Notes

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Period of Usefulness</u>
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a) **Police Department:**

(i) Acquisition of a sports utility vehicle, including all related costs and expenditures incidental thereto.

\$56,500

\$53,780

5 years

(ii) Acquisition of various equipment, including a water tower repeater and radar units, including all related costs and expenditures incidental thereto.

\$24,000

\$22,830

10 years

(iii) Acquisition of various equipment, including a breathalyzer and speed trailers, including all related costs and expenditures incidental thereto.

\$54,500

\$51,890

15 years

TOTAL:

\$135,000

\$128,500

b) **Fire Department:**

Acquisition of equipment, including self-contained breathing apparatus cylinders and updates to the mobile

air system, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.

	<u>\$54,600</u>	<u>\$52,000</u>	15 years
GRAND TOTAL:	<u>\$189,600</u>	<u>\$180,500</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 11.38 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$180,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$8,600 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the @Rule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

RESOLUTIONS

Resolution 2018-169 Payment of Bills

Moved by Council President Stults; Seconded by Councilmember Hansen.

Roll Call Vote – Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-169

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,711,555.16 from the following accounts:

Current		\$908,173.41
W/S Operating		54,760.13
General Capital		684,389.00
Water/Sewer Capital		1,221.90
Grant		0.00
Trust		63,010.72
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$1,711,555.16</u>

2018-170 Authorizing a Shared Services Agreement Between Hightstown Borough and East Windsor Township for Contribution of the Matching Local Share for Bus Service

Moved by Councilmember Musing; Seconded by Councilmember Montferrat.

Roll Call Vote – Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-170

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN HIGHTSTOWN
BOROUGH AND EAST WINDSOR TOWNSHIP FOR CONTRIBUTION OF THE
MATCHING LOCAL SHARE FOR BUS SERVICES**

WHEREAS, the Borough of Hightstown is desirous of entering into a renewed shared services agreement with the Township of East Windsor for the purpose of providing public transportation services for its citizens; and

WHEREAS, the term of said agreement shall be from July 1, 2018 through June 30, 2019; and

WHEREAS, the Borough's share of the cost of this service, by the terms of the agreement, is \$2,180.00, representing no increase from prior years; and

WHEREAS, the CFO has certified the availability of funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement for Contribution of the Matching Local Share for Bus Services with East Windsor Township in the amount of \$2,180.00.

CONSENT AGENDA

Councilmember Montferrat moved Resolutions 2018-171; 2018-172; 2018-173 and 2018-174 as a Consent Agenda; Council President Stults seconded.

Roll Call Vote – Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2018-171

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH MERCER COUNTY
FOR USE OF “SWIFTREACH” 9-1-1 SYSTEM**

WHEREAS, Mercer County has established a public service announcement system to provide for the transmission of authorized public service announcements, including mass emergency notifications, entitled the “SwiftReach” system; and,

WHEREAS, the Borough wishes to access and utilize the SwiftReach system to provide important announcements to its residents; and,

WHEREAS, Mercer County has agreed to permit the Borough to utilize the SwiftReach system; and

WHEREAS, the parties desire to enter into a shared services agreement for the use of the SwiftReach system; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for the SwiftReach system effective January 1, 2018 through December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement for use of the SwiftReach system with Mercer County.

Resolution 2018-172

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$342.00 for construction administration and inspection services from July 1, 2018 – July 31, 2018; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$342.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

Resolution 2018-173

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RECEIPT OF BIDS FOR CHEMICALS

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Engineer is hereby authorized to prepare specifications and advertise for bids for Chemicals for the Water and Waste Water Treatment Plants, and that the Borough is authorized to receive same after proper advertisement.

Resolution 2018-174

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A REFUND OF PERMIT FEES FOR ICARE AND INSTITUTING A
WAIVER OF ALL FUTURE PERMIT FEES**

WHEREAS, ICARE of East Windsor Hightstown was issued various permits related to the opening of their new facility in the Hightstown Borough; and

WHEREAS, the fees associated for said permits totaled \$95.00, which was paid for in full by David Coates, 444 S. Main Street, Hightstown, NJ; and

WHEREAS, given the financial constraints of the organization and the benefit the organization provides to the community, the Construction Office has requested that the all Borough permit fees be waived for the organization; and

WHEREAS, said waiver does not include fees charged by the State of New Jersey; and

WHEREAS, all inspections and other requirements associated with this modification shall be conducted and/or completed as required; and

WHEREAS, the Construction Officer further requests that the \$95.00 in permit fees previously paid by the Mr. Coates for this facility be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, that the Borough Permit fees associated with ICare be waived and that the \$95.00 previously paid for such fees be refunded to David Coates, 444 S. Main Street, Hightstown, NJ.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Keith LePrevost, 213 Greely Street – Stated that he was informed that the paddleboats will not be at the Harvest Fair because the Environmental Commission did not register them. He is also concerned about insurance requirements and proper safety measures are in place when the paddleboats do operate.

Scott Caster, 12 Clover Lane – Stated that new life preservers are needed for the paddleboats. Also stated in regards to the Landmark Sign, downtown businesses do not spend money on advertising.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

Halloween

Borough Administrator/Clerk Debra Sopronyi stated that Chief Gendron inquired about Halloween. It has become a “tradition” to close Stockton Street to traffic to allow for safe trick-or-treating. It was stated that this has become a wonderful tradition and something that Hightstown has become known for. All of Council was in favor of closing Stockton Street once again for trick-or-treating. The Deputy Clerk will once again send letters to residents on the affected streets notifying them of the closures for that day.

Pay Period Change for 2019

Ms. Sopronyi stated that administration would like to change the pay schedule for the Borough from every two weeks to twice a month, the 15th and the 30th. Employees presently receive 26 paychecks a year. With the

change they will receive 24 paychecks a year. George Lang, CFO, explained that this is just a change in process and employees yearly earnings will not be affected. It was stated that this is standard practice at many companies and municipalities. Ms. Sopronyi explained that this would be a change in our personal policy. Discussion ensued. Council agreed to move forward with the change. Employees will receive a letter regarding the change in their paychecks this week and a resolution changing the policy will be on the agenda for the next Council meeting.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

The last Fun Friday took place September 14th and they had a great turnout. The Triathlon had approximately 200 participants which was down from last year. The rain kept people away. Cultural Arts will be meeting this week.

Councilmember Montferrat

The Harvest Fair Committee will be meeting tomorrow night. He will follow up regarding the paddleboats. Board of Health is looking to pass an ordinance regarding the sale of electronic smoking devices.

Councilmember Misiura

Planning Board met last week and memorialized the Rug Mill decision. First Aid will meet this week.

Councilmember Musing

HPC will be meeting this Thursday. He likes the idea of Herron being a one way, Council should look into this. Council has not dismissed comments regarding the homeless individual. We do not have a solution if he is not breaking the law.

Councilmember Hansen

There was a Water/Sewer meeting last week. Projects are ongoing. There has been reduction in chemical usage. We are no longer using chlorine in the water because of the UV project. Delinquent graywater accounts are being handled by our attorney. The Water Department is also discussing new connection fees be implemented.

Council President Stults

Downtown Business group met this morning. Downtown Hightstown has two new board members. The Business group is drafting a donation letter reminding everyone what the group does. The Housing Authority is doing great things and has been nationally recognized. Regarding the homeless, it is a tough situation. It is not illegal to be drunk. He needs to be put in touch with Rise and the local churches for assistance. Questioned if a rescue boat needs to be in the water when the paddleboats are in use. Stated that he is very happy about the Rug Mill approval.

Borough Administrator/Clerk, Debra Sopronyi

The Dutch Neck Road Safe Routes to School application has been submitted. Regarding the homeless individual, the police have taken him to nearby shelters and he keeps coming back to Hightstown.

George Lang, CFO

The Bond Sale took place September 11th. Received 2.92% over 12 years. This is the first bond sale we've had in over 10 years. The Tax Sale is scheduled for October 12th.

Fred Raffetto, Borough Attorney

Will look into public bidding for the landmark sign.

Mayor Quattrone

Had another Wellness Walk last weekend. Would like to have one more. The rain during the Triathlon cooled things off. The Police Department meeting was to inform the officers that we do not intend to outsource the department. We are looking for a home for them. iCare will be holding a Ribbon Cutting September 25th, 26th or 27th. He will update Council when he has a confirmed date. He is very happy about the decision for Halloween in Hightstown.

EXECUTIVE SESSION

Resolution 2018-175 A Meeting Which Excludes the Public

Moved by Councilmember Misiura; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-175

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on September 17, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Municipal Court and Police Department

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: December 17, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

ADJOURNMENT

Councilmember Misiura moved to adjourn to Executive Session at 10:10 p.m.; Council President Stults seconded. All ayes.

Council reconvened into the public session at 11:15 p.m.

Mayor Quattrone and Councilmember Bluth departed during executive session and are no longer present.

Councilmember Misiura moved to adjourn at 11:15 p.m.; Council President Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

ORDINANCE 2018-16

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING CHAPTER 3, ENTITLED “POLICE REGULATIONS”, SECTION 3-9, ENTITLED “BICYCLES, SKATEBOARDS, SCOOTERS, SKATES AND ROLLER BLADES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, The Hightstown Police Chief finds the current ordinance regarding bicycles, skateboards, scooters, skates and roller blades unenforceable and in order for the Police Department to enforce said ordinance, recommends revisions be made; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 3, entitled “Police Regulations”, Section 3-9, entitled “Bicycles, Skateboards, Scooters, Skates, and Roller Blades” of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (deletions are crossed out; additions are underlined):

Section 3-9

BICYCLES, SKATEBOARDS, SCOOTERS, SKATES AND ROLLER BLADES*

Subsections:

3-9.1 Definitions.

3-9.2 Rules and Regulations.

3-9.3 Riding Prohibited on Certain Sidewalks.

3-9.4 Violations and Penalties.

*** Editor's Note:** Helmets are required when riding a bicycle pursuant to N.J.S. 39:4-14.3q.

3-9.1 Definitions.

As used in this section:

“Bicycle” shall mean a device, with tires connected by a frame and arranged to be propelled by human or electric power. This definition shall not apply to vehicles used by individuals with disabilities per ADA regulations.

“Roadway” shall mean that portion of a highway improved, designated or ordinarily used for vehicular travel, exclusive of the berm or shoulder.

“Sidewalk” shall mean that portion of a highway intended for the use of pedestrians between the curbline or the lateral line of a shoulder or, if none, the lateral line of the roadway and the adjacent right-of-way line. (1991 Code § 63-1; Ord. 2001-05, Amended, 06/04/2001)

3-9.2 Rules and Regulations.

a. The following rules and regulations shall be observed in the operation of bicycles, skateboards, scooters, skates and roller blades in the streets and public places of the Borough:

1. Every person operating a bicycle, skateboard, scooter, skates or roller blades shall at all times operate such vehicle with due regard for the safety of other persons and vehicles lawfully upon the streets, highways, parkways and public places, as well as for his own safety, and shall at all times and under all conditions yield the right-of-way to pedestrians on the streets, highways, public places and crosswalks.

2. No person shall operate a bicycle upon the streets, highways, parkways and public places of the Borough during the period of one (1) hour after sunset to one (1) hour before sunrise unless the bicycle is equipped with a front light casting a beam of white light in front of the bicycle visible for not less than five hundred (500) feet and also with a real signal, i.e., an official reflector or red light, visible for not less than three hundred (300) feet.

3. No person shall operate a bicycle upon the streets, highways, parkways and public places of the Borough that is not equipped with adequate brakes and warning signals, all of which shall be in proper working order during all the time of operation of the bicycle after police inspection and approval.

4. The hand signal shall be used to indicate that an operator is about to turn or change the direction of any bicycle.

5. No person operating a bicycle, skateboard, scooter, skates or roller blades upon any street, highway or parking or public place shall attach himself to any other moving vehicle.

6. No person operating a bicycle for carrying only the rider shall carry another person on the front or rear frame or handlebars of a bicycle.

b. These rules and regulations are intended to supplement the laws of the State of New Jersey and not to alter them. The laws of the State of New Jersey are incorporated herein as if set forth in detail. (1991 Code § 63-6; Ord. 2001-05, Amended, 06/04/2001)

3-9.3 Riding Prohibited on Certain Sidewalks.

In the following described areas, the riding of a bicycle, skateboard, scooter, skates or roller blades shall be prohibited on the sidewalks. In those areas, bicycles shall be walked on the sidewalk.

a. On Mercer Street from the intersection of Ward Street north to Main Street.

b. On South Main Street from the intersection of Ward Street north to Main Street.

c. On Main Street from the intersection of Mercer Street and South Main Street north to the intersection of Franklin Street.

d. On Stockton Street from the intersection of Academy Street to Main Street.

e. On Franklin Street from the intersection of Broad Street to Main Street.

f. On North Main Street from the intersection of Monmouth Street south to Main Street. (1991 Code § 63-7; Ord. 2001-05, Amended, 06/04/2001)

g. On Rogers Avenue from the intersection of Railroad Avenue to Mercer Street.

3-9.4 Violations and Penalties.

a. Bicycles

1. Any person under the age of eighteen (18) who violates any of the provisions of this section relating to vehicle and traffic laws or the bicycle safe-riding rules and regulations and the official police instructions for the safe operation of a bicycle shall be reprimanded for the first offense, in writing, by the Borough Police Department, addressed to the offender's parent or guardian, stating the nature of the violation and a warning that a repetition of the violation or any other violation of this section shall cause the violator's parent or guardian to be subject to penalties and fines as though the offender was over eighteen (18) years of age. On the second or any subsequent complaint the offender's parent or guardian shall receive a summons subject to penalties and fines as though the violator was eighteen (18) years of age. (1991 Code § 63-8)
2. Any person over the age of eighteen (18) who violates any of the provisions of this section relating to vehicle and traffic laws or the bicycle safe-riding rules and regulations and the official police instructions for the safe operation of a bicycle shall be subject to penalties as set forth in Section 1-5, "General Penalty," of the *Revised General Ordinances of the Borough of Hightstown*.

b. Skateboards, Scooters, Skates and Roller Blades

1. Any person under the age of eighteen (18) who violates any of the provisions of this section relating to skateboards, scooters, skates or roller blades shall be reprimanded for the first offense, in writing, by the Borough Police Department, addressed to the offender's parent or guardian, stating the nature of the violation and a warning that a repetition of the violation or any other violation of this section shall cause the violator's parent or guardian to be subject to penalties and fines as though the offender was eighteen (18) years of age. On the second or any subsequent complaint, the offender's parent or guardian shall receive a summons subject to penalties and fines as though the violator was eighteen (18) years of age.
2. Any person over the age of eighteen (18) who violates any of the provisions of this section relating to skateboards, scooters, skates or roller blades shall be subject to penalties as set forth in Section 1-5, "General Penalty," of the *Revised General Ordinances of the Borough of Hightstown*. (Ord. 2001-05, Amended, 06/04/2001)

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction: September 17, 2018

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2018-19

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REFUNDING BOND ORDINANCE OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF CERTAIN WATER/SEWER UTILITY BONDS OF THE BOROUGH, APPROPRIATING \$1,080,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,080,000 WATER/SEWER UTILITY REFUNDING BONDS OF THE BOROUGH FOR FINANCING THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The Borough of Hightstown, in the County of Mercer, New Jersey (the "*Borough*"), is hereby authorized to currently refund all or a portion of the \$1,000,000 outstanding principal amount of its Water/Sewer Utility Bonds, dated March 1, 2002, originally issued in the aggregate principal amount of \$2,295,000 (the "Water/Sewer Utility Bonds") and maturing on March 1 in each of the years 2019 through 2028, inclusive (the "*Refunded Bonds*"), which Refunded Bonds are subject to redemption on or after March 1, 2011, at the option of the Borough at a redemption price of 100% of the principal amount of the Refunded Bonds to be redeemed.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof and the costs of issuance associated therewith, negotiable refunding bonds (the "*Refunding Bonds*") are hereby authorized to be issued in the aggregate principal amount not to exceed \$1,080,000 pursuant to the Local Bond Law of the State of New Jersey (the "*Local Bond Law*").

Section 3. The Borough desires to provide for the refunding of the principal amount of the Refunded Bonds and the interest thereon in order to provide for savings in debt service as a result of lower interest rates in the bond market.

Section 4. An aggregate amount not to exceed \$30,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of the Refunding Bonds authorized herein.

Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by the authorization of the Refunding Bonds provided in this refunding bond ordinance by \$1,080,000, and that an amount representing the principal amount of the Refunded Bonds equal to \$1,000,000 will be deductible from gross debt. The obligations authorized herein will be within all debt limitations prescribed by law.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption.

Section 7. This refunding bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2018-177

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$104,083.70 from the following accounts:

Current		\$78,312.95
W/S Operating		24,120.04
General Capital		342.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		689.96
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>618.75</u>
Total		<u>\$104,083.70</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk

Vendor # Name											
PO #	PO Date	Description		Contract	PO Type		First	Rcvd	Chk/Void		1099
Item	Description		Amount	Charge Account	Acct Type Description		Stat/Chk	Enc Date	Date	Date Invoice	Excl

A0025		AT&T MOBILITY													
18-01413		09/24/18 8/13-9/12		287258726345											
1	8/13-9/12	287258726345	HPD	348.14	8-01-31-440-001-084	B POLICE PHONES	R	09/24/18	09/26/18	287258726345	N				
2	8/13-9/12	287258726345	WTP	115.11	8-09-55-501-003-545	B Telephone-W/S-VERIZON	R	09/24/18	09/26/18	287258726345	N				
3	8/13-9/12	287258726345	AWWTP	89.01	8-09-55-501-003-548	B Telephone-	R	09/24/18	09/26/18	287258726345	N				
4	8/13-9/12	287258726345	DPW	212.37	8-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	09/24/18	09/26/18	287258726345	N				
				764.63											
Vendor Total:				764.63											

B0921 BRITTON INDUSTRIES, INC											
18-01359 09/12/18 YARD WASTE DISPOSAL											
1	INV	0292767	- YARD WASTE DISP.	108.12	8-01-26-311-001-168	B Yardwaste	R	09/12/18	09/26/18	0292767	N
2	INV	0294798	- YARD WASTE DISP.	123.99	8-01-26-311-001-168	B Yardwaste	R	09/12/18	09/26/18	0294798	N
3	INV	0296942	- YARD WASTE DISP.	166.22	8-01-26-311-001-168	B Yardwaste	R	09/12/18	09/26/18	0296942	N
4	INV	0299188	- YARD WASTE DISP.	139.57	8-01-26-311-001-168	B Yardwaste	R	09/12/18	09/26/18	0299188	N
				537.90							
Vendor Total:				537.90							

C0396 CAVANAUGH'S, INC.											
18-01364 09/14/18 MONTHLY PEST SERVICE											
1 INV.	714673	MONTHLY PEST SERV.	20.00	8-01-26-310-001-029	B Maintenance Contracts	R	09/14/18	09/26/18	714673	N	
2 INV.	714674	MONTHLY PEST SERV.	20.00	8-01-26-310-001-029	B Maintenance Contracts	R	09/14/18	09/26/18	714674	N	
			40.00								
Vendor Total:			40.00								

September 27, 2018
01:01 PM

Borough of Hightstown
Bill List By Vendor Name

Page No: 2
030

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
C0735 CHART POOL USA INC.											
18-01328	09/07/18	SUPPLY									
1 ITEM #P.W00213802	24 HR	205.08	8-09-55-501-002-509	B Office Supplies - Admin.	R	09/07/18	09/26/18				N
2 ITEM #500P	1225-1	190.20	8-09-55-501-002-509	B Office Supplies - Admin.	R	09/07/18	09/26/18				N
3 ITEM #CPP	900-301 6PK	65.40	8-09-55-501-002-509	B Office Supplies - Admin.	R	09/07/18	09/26/18				N
4 SHIPPING		30.66	8-09-55-501-002-509	B Office Supplies - Admin.	R	09/13/18	09/26/18		1237421-01		N
		491.34									
Vendor Total:		491.34									
C0058 CINTAS CORPORATION #061											
18-01142	08/08/18	GLOVES-LAB									
1 ITEM #8040	MEDIUM BLACK GLOVES	65.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	08/08/18	09/26/18				N
Vendor Total:		65.00									
CLARK005 CLARKE CATON HINTZ											
18-01379	09/21/18	#70425/12/15/17									
1 Resolution memorialization		41.25	ZORRO-17	P SITE PLAN	R	09/21/18	09/26/18		#70425		N
Vendor Total:		41.25									
COMCA005 COMCAST BUSINESS											
18-01373	09/17/18	8499052430034100 9/8/18									
1 8499052430034100	9/8/18	164.85	8-01-20-140-001-060	B Internet Services and Web Services	R	09/17/18	09/26/18		849905243003410		N
18-01383	09/21/18	930909813 SEPTEMBER 15, 2018									
1 930909813	SEPTEMBER 15, 2018	210.39	8-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	09/21/18	09/26/18		930909813		N
Vendor Total:		375.24									
E0416 ENVIRONMENTAL RESOURCE ASSOC											
18-01244	08/28/18	PT 283 WASTEWATER COLIFORM									
1 PT 283 WASTEWATER	COLIFORM	184.80	8-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/28/18	09/26/18				N
2 HANDLING		10.00	8-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/28/18	09/26/18				N

Vendor # Name											1099
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
E0416 ENVIRONMENTAL RESOURCE ASSOC Continued											
18-01244	08/28/18	PT 283 WASTEWATER COLIFORM	Continued								
3 SHIPPING		15.12	8-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/28/18	09/26/18			N	
		209.92									
Vendor Total:		209.92									
E0007 EVIDENT, INC.											
18-01271	08/28/18	SUPPLIES FOR ID & DET. BUREAU									
1 SUPPLIES FOR ID & DET. BUREAU		33.00	8-01-25-240-001-115	B ID Bureau	R	08/28/18	09/27/18			N	
2 SUPPLIES FOR ID & DET. BUREAU		45.00	8-01-25-240-001-115	B ID Bureau	R	08/28/18	09/27/18			N	
3 SUPPLIES FOR ID & DET. BUREAU		75.00	8-01-25-240-001-115	B ID Bureau	R	08/28/18	09/27/18			N	
4 SUPPLIES FOR ID & DET. BUREAU		44.00	8-01-25-240-001-114	B Detective Bureau	R	08/28/18	09/27/18			N	
5 SUPPLIES FOR ID & DET. BUREAU		8.00	8-01-25-240-001-114	B Detective Bureau	R	08/28/18	09/27/18			N	
6 SUPPLIES FOR ID & DET. BUREAU		20.00	8-01-25-240-001-115	B ID Bureau	R	08/28/18	09/27/18			N	
7 SUPPLIES FOR ID & DET. BUREAU		43.00	8-01-25-240-001-114	B Detective Bureau	R	08/28/18	09/27/18			N	
8 SUPPLIES FOR ID & DET. BUREAU		39.00	8-01-25-240-001-115	B ID Bureau	R	08/28/18	09/27/18			N	
9 SUPPLIES FOR ID & DET. BUREAU		55.00	8-01-25-240-001-114	B Detective Bureau	R	08/28/18	09/27/18			N	
10 SHIPPING		78.53	8-01-25-240-001-115	B ID Bureau	R	09/26/18	09/27/18		135864A	N	
		440.53									
Vendor Total:		440.53									
F0036 FILEMAKER, INC											
18-00811	06/06/18	ANNUAL LICENSE AGREEMENT 2018									
1 ANNUAL LICENSE AGREEMENT 2018		888.00	8-01-25-240-001-029	B Maint. Contracts - Other	R	06/06/18	09/26/18		137141821	N	
Vendor Total:		888.00									
FIREA005 FIRE APPARATUS REPAIR, INC.											
18-01421	09/26/18	INV 14301 PREVENTIVE MTNC									
1 INV 14301 PREVENTIVE MTNC		4,047.00	8-01-25-252-002-121	B Preventive Maintenance	R	09/26/18	09/27/18		14301	N	
Vendor Total:		4,047.00									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G1077	GEORGE S. COYNE CO., INC.														
18-00088	01/23/18	LIME HI-CALC BLANKET				B									
9 INV	298178	DATED 9/18/18	955.00	8-09-55-501-002-553	B Calcium Hydroxide (Lime)	R	08/10/18	09/27/18			298178				N
Vendor Total:			955.00												
G0038	GOLD TYPE BUSINESS MACHINE														
18-01355	09/12/18	QUARTERLY E-TICKET BILLING													
1 QUARTERLY	E-TICKET BILLING	3,017.20	8-01-25-240-001-029	B Maint. Contracts - Other	R	09/12/18	09/26/18								N
Vendor Total:			3,017.20												
G0001	GPANJ														
18-01407	09/24/18	OCTOBER MEETING													
1 REGISTRATION	FOR DEBRA L.	35.00	8-01-20-100-001-042	B Education & Training	R	09/24/18	09/27/18								N
Vendor Total:			35.00												
G0185	GRAINGER, INC.														
18-01232	08/22/18	APC-UPS BACK UP SERVER													
1 SMWT-1000	APC-UPS BACK UP	519.81	8-09-55-501-002-503	B Sewer Plant Maintenance	R	08/22/18	09/26/18				9893851916				N
Vendor Total:			519.81												
H1100	HOME DEPOT CREDIT SERVICES														
18-01322	09/07/18	AUGUST 2018 INVOICES													
1 INV.	3044927 - CABLE TIES FOR	34.60	8-01-30-420-001-199	B Miscellaneous/Parade	R	09/07/18	09/26/18				3044927				N
2 INV.	6170002 - BLACK MULCH	18.30	8-01-28-369-001-140	B Landscape Maintenance	R	09/07/18	09/26/18				6170002				N
3 INV.	7032568 - SUPPLIES/VALVE	23.48	8-09-55-501-002-503	B Sewer Plant Maintenance	R	09/07/18	09/26/18				7032568				N
			76.38												
Vendor Total:			76.38												
H0161	HUNTER TECH.SOLUTIONS INC														
18-01363	09/14/18	ESTIMATE #403535													
1 SONIC WALL	DYNAMIC SUPPORT	262.95	8-09-55-501-002-517	B Maint. Contracts - Office	R	09/14/18	09/26/18								N
Vendor Total:			262.95												

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
I0025 INTERNATIONAL CODE COUNCIL											
18-01386 09/21/18 FIRE CODE&FIRE PDF 10000946125											
1 FIRE CODE	119.00	8-01-25-256-002-033		B Books & Publications	R	09/21/18	09/27/18		10000946125	N	
2 RV-25 NJ FIRE PDF	116.00	8-01-25-256-002-033		B Books & Publications	R	09/21/18	09/27/18		10000946125	N	
3 FREIGHT	17.00	8-01-25-256-002-033		B Books & Publications	R	09/24/18	09/27/18		1000946125	9/11	N
	252.00										
Vendor Total:	252.00										
GREEN005 IONIZED LLC											
18-01392 09/24/18 GLOWSTICK NECKLACES											
1 GLOWSTICK NECKLACES	692.37	8-01-25-240-001-119		B Community Policing	R	09/24/18	09/27/18				N
Vendor Total:	692.37										
J0378 J.W. KENNEDY & SON INC WELDING											
18-01368 09/14/18 CYLINDER RENTAL											
1 INV. 1680210 - CYLINDER RENTAL	12.00	8-01-26-290-001-050		B DPW Work Equipment	R	09/14/18	09/26/18		1680210		N
Vendor Total:	12.00										
J0257 JCP&L											
18-01382 09/21/18 FIRST AID AUG.&SEPT. ELECTRIC											
1 FIRST AID AUGUST ELECTRIC	469.43	8-01-25-260-001-074		B Electric	R	09/21/18	09/26/18		100012445936	N	
2 FIRST AID SEPTEMBER ELECTRIC	287.44	8-01-25-260-001-074		B Electric	R	09/21/18	09/26/18		100012445936	N	
	756.87										
18-01406 09/24/18 100059701167/100068401122 SEPT											
1 100059701167/ SEPTEMBER, 18	50.68	8-09-55-501-001-504		B Electricity	R	09/24/18	09/26/18		100059701167	N	
2 10068401122	32.55	8-01-31-430-001-071		B Electric-Borough Hall	R	09/24/18	09/26/18		100068401122	N	
	83.23										
Vendor Total:	840.10										
J0258 JCP&L (STREET LIGHTING)											
18-01410 09/24/18 100011415765/100011415724											
1 100011415765 9/21/18	1,635.17	8-01-31-435-001-075		B Street Lighting	R	09/24/18	09/26/18		100011415765	N	

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M0127 MONMOUTH COUNTY											
18-01367	09/14/18	AUG 2018 ROOSEVELT TIPPING									
1	AUG 2018 ROOSEVELT TIPPING	2,784.02	8-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees	R	09/14/18	09/26/18		AUGUST 2018	N
Vendor Total:		2,784.02									
M0143 MSM SERVICE CO.											
18-01295	08/30/18	WTP FIRST AID REPLENISHMENT									
1	INV. D2268	93.15	8-09-55-501-001-507	B	Uniforms & Safety Equipment	R	08/30/18	09/26/18		D2268	N
Vendor Total:		93.15									
NJADV005 NJ Advance Media											
18-01399	09/24/18	LEGAL ADS 8/17-9/8/18									
1	COUNCIL 8/20 MEETING	9.28	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		IO4586653-0817	N
2	ORD 2018-16 INTRO	26.10	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		IO4589106-0824	N
3	ORD 2018-15 INTRO	26.10	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		IO4589109-0824	N
4	ORD 2018-14 ADOPT	13.92	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		IO4589113-0824	N
5	RFP - ARCHITECH BOROUGH HALL	15.66	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		IO4591101-0830	N
6	BOH 9/12/18 MEETING CHANGE	8.70	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		0008780384	N
7	ORD 2018-18 INTRO	66.99	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		0008780963	N
8	ORD 2018-15 ADOPT	15.66	8-01-20-120-001-021	B	Advertisements	R	09/24/18	09/27/18		0008780970	N
		182.41									
Vendor Total:		182.41									
N0275 NJ LEAGUE OF MUNICIPALITIES											
18-01400	09/24/18	LEGISLATIVE BULLETIN 2018-2019									
1	LEGISLATIVE BULLETIN 2018-2019	49.00	8-01-20-110-001-199	B	Miscellaneous	R	09/24/18	09/27/18		18B-8931	N
Vendor Total:		49.00									
N0100 NJ POLICE TRAFFIC OFFICERS											
18-01365	09/14/18	ANNUAL MEMBERSHIP DUES 2018									
1	ANNUAL MEMBERSHIP DUES 2018	50.00	8-01-25-240-001-044	B	Professional Assoc. Dues	R	09/14/18	09/26/18			N
Vendor Total:		50.00									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
N1001 NJWEA											
18-01292	08/30/18	NJWEA FALL FALL WORKSHOP									
1	FALL TECHNOLOGY TRANSFER	85.00	8-09-55-501-002-513	B	Education & Training	R	08/30/18	09/26/18			N
2	FALL TECHNOLOGY TRANSFER	255.00	8-09-55-501-002-513	B	Education & Training	R	08/30/18	09/26/18			N
3	MEMBERSHIP RENEWAL FOR	107.00	8-09-55-501-002-513	B	Education & Training	R	08/30/18	09/26/18			N
		447.00									
Vendor Total:		447.00									
P0005 PARIS AUTOMOTIVE SUPPLY											
18-01370	09/14/18	AUGUST 2018 BILLING									
1	AUGUST 2018 BILLING	267.25	8-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/14/18	09/26/18			N
2	AUGUST 2018 BILLING	92.25	8-01-26-310-001-024	B	Building Maintenance	R	09/14/18	09/26/18			N
3	AUGUST 2018 BILLING	33.15	8-01-26-290-001-050	B	DPW Work Equipment	R	09/14/18	09/26/18			N
4	AUGUST 2018 BILLING	286.24	8-09-55-501-001-502	B	Vehicle Maintenance	R	09/14/18	09/26/18			N
5	AUGUST 2018 BILLING	251.11	8-01-26-315-001-133	B	Vehicle Maint. - Fire Dept.	R	09/14/18	09/26/18			N
		930.00									
Vendor Total:		930.00									
POLIC005 POLICE & SHERIFFS PRESS, INC											
18-01388	09/24/18	ID CARDS									
1	ID CARDS	32.50	8-01-25-240-001-036	B	Office Supplies & Equipment	R	09/24/18	09/27/18			N
Vendor Total:		32.50									
P0044 PSE&G											
18-01405	09/24/18	MISC GAS BILLS 9/17/18									
1	1ST AVE W.T. 6503987609	12.03	8-09-55-501-001-505	B	Gas Service	R	09/24/18	09/26/18		6503987609	N
2	168 BANK ST 6550326206	19.00	8-01-25-260-001-073	B	Natural Gas Heat	R	09/24/18	09/26/18		6550326206	N
3	140 N MAIN 6675946706	12.92	8-01-31-446-001-143	B	Gas/Heat - Fire House	R	09/24/18	09/26/18		6675946706	N
		43.95									
18-01411	09/24/18	1301418404 9/14/18									
1	140 N MAIN STREET HFD	75.70	8-01-31-446-001-143	B	Gas/Heat - Fire House	R	09/24/18	09/26/18		7341583509	N
2	148 N MAIN ST #R	38.20	8-01-31-446-001-070	B	Gas Heat - Borough Hall	R	09/24/18	09/26/18		7341583606	N
3	BANK STREET WTP	59.99	8-09-55-501-001-505	B	Gas Service	R	09/24/18	09/26/18		7341583703	N

Vendor # Name												1099
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void			1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
SAMUE005 SAMUEL KLEIN AND COMPANY Continued												
18-01341	09/11/18	LOSAP ANNUAL REVIEW FOR 2017										
1	LOSAP ANNUAL REVIEW FOR 2017	500.00	8-01-20-135-001-029	B	Additional Audit Services	R	09/11/18	09/26/18		LOSAP REVIEW 17	N	
18-01342	09/11/18	FEDERAL SINGLE AUDIT NJEIT 17										
1	FEDERAL SINGLE AUDIT NJEIT 17	750.00	8-09-55-501-002-501	B	Audit Services	R	09/11/18	09/26/18		SINGLE AUDIT	N	
18-01343	09/11/18	ANNUAL UNIFORM CONS CODE AUDIT										
1	ANNUAL UNIFORM CONS CODE AUDIT	450.00	8-01-33-195-002-199	B	Miscellaneous	R	09/11/18	09/26/18		17 UCC AUDIT	N	
Vendor Total:		29,200.00										
SHERW010 SHERWIN WILLIAMS PAINT												
18-01323	09/07/18	WHITE PAINT										
1	INV. 8386-8 - WHITE PAINT	20.17	8-01-26-310-001-024	B	Building Maintenance	R	09/07/18	09/26/18		8386-8	N	
Vendor Total:		20.17										
SIMPL005 SIMPLEXGRINNELL LP												
18-01177	08/09/18	ALARM INSPECTION - 230 MERCER										
1	SIMPLEX 4006 INITIAL TEST &	528.64	8-01-26-310-001-024	B	Building Maintenance	R	08/09/18	09/26/18			N	
Vendor Total:		528.64										
S0267 STAVOLA ASPHALT COMPANY												
18-01358	09/12/18	I-2 AND I-5 ASPHALT MIX										
1	INV. 23830 - I-2 AND I-5	488.67	8-09-55-501-001-535	B	Hydrants and Line Repair	R	09/12/18	09/26/18		23830	N	
Vendor Total:		488.67										
T0224 TORNQUIST GARAGE												
18-01337	09/10/18	9/9 FLATBED TOW CAR 5										
1	9/9 FLATBED TOW CAR 5	65.00	8-01-26-315-001-131	B	Vehicle Maint. - Police	R	09/10/18	09/26/18		CAR 5 TOW 9/9	N	
Vendor Total:		65.00										

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
T0060 TOWNSHIP OF ROBBINSVILLE										
18-01378 09/18/18 4TH QTR EMS										
1 4TH QTR EMS	10,000.00	8-01-43-514-001-169		B Emerg. Medical Serv.-Robbinsville	R	09/18/18	09/26/18		4TH QTR EMS	N
Vendor Total:	10,000.00									
T0147 TRACTOR SUPPLY COMPANY										
18-01381 09/21/18 BOAT COVERS										
1 BOAT COVERS	139.96	T-12-56-286-000-876		B PARKS & RECREATION/ TRIATHLON	R	09/21/18	09/26/18		BOAT COVERS	N
Vendor Total:	139.96									
T0211 TRAP ROCK INDUSTRIES LLC.										
18-01369 09/14/18 ROCKITE										
1 INV. 8088510 - ROCKITE	865.00	8-01-26-290-001-127		B Street Repair & Maintenance	R	09/14/18	09/26/18		8088510	N
Vendor Total:	865.00									
T1066 TROPICANA CASINO RESORT										
18-00997 07/11/18 NJSLOM CONF ROOMS										
1 RESERVATION FOR ADMINISTRATOR	345.00	8-01-20-100-001-041		B Conferences & Meetings	R	07/11/18	09/26/18			N
2 RESERVATION FOR MAYOR	230.00	8-01-20-110-001-041		B Conferences & Meetings	R	07/11/18	09/26/18			N
3 RESERVATION FOR COUNCILMEMBER	345.00	8-01-20-110-001-041		B Conferences & Meetings	R	07/11/18	09/26/18			N
4 OCCUPANCY FEE	45.00	8-01-20-100-001-041		B Conferences & Meetings	R	07/11/18	09/26/18			N
	965.00									
Vendor Total:	965.00									
U0013 USA BLUE BOOK										
18-01331 09/07/18 PLANT SUPPORT										
1 ITEM #47728 N.C FLOAT	92.22	8-09-55-501-002-503		B Sewer Plant Maintenance	R	09/07/18	09/27/18			N
2 ITEM #65291 BACK SUPPORT (M)	34.98	8-09-55-501-002-503		B Sewer Plant Maintenance	R	09/07/18	09/27/18			N
3 ITEM #65292 BACK SUPPORT (L)	17.49	8-09-55-501-002-503		B Sewer Plant Maintenance	R	09/07/18	09/27/18			N
4 ITEM #65290 BACK SUPPORT (S)	17.49	8-09-55-501-002-503		B Sewer Plant Maintenance	R	09/07/18	09/27/18			N
5 FREIGHT	19.38	8-09-55-501-002-503		B Sewer Plant Maintenance	R	09/26/18	09/27/18		680220	N

Total Purchase Orders:	70	Total P.O. Line Items:	140	Total List Amount:	104,083.70	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	8-01	78,312.95	0.00	78,312.95	0.00	0.00	0.00	78,312.95
	8-09	24,120.04	0.00	24,120.04	0.00	0.00	0.00	24,120.04
	8-21	0.00	0.00	0.00	0.00	0.00	618.75	618.75
Year Total:		102,432.99	0.00	102,432.99	0.00	0.00	618.75	103,051.74
GENERAL CAPITAL	C-04	342.00	0.00	342.00	0.00	0.00	0.00	342.00
TRUST OTHER - FUND #12	T-12	689.96	0.00	689.96	0.00	0.00	0.00	689.96
Total of All Funds:		103,464.95	0.00	103,464.95	0.00	0.00	618.75	104,083.70

Project Description	Project No.	Rcvd Total	Held Total	Project Total
111 ORCHARD AVENUE	2017-03	577.50	0.00	577.50
SITE PLAN	ZORRO-17	41.25	0.00	41.25
Total of All Projects:		<u>618.75</u>	<u>0.00</u>	<u>618.75</u>

Resolution 2018-178

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #1 – RAPID PUMP & METER SERVICE (SECONDARY CLARIFIER IMPROVEMENTS)

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for the Secondary Clarifier Improvements for the Advanced Waste Water Treatment Plant in Hightstown Borough to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey at the price of \$142,430.00; and

WHEREAS, the contractor has submitted payment request #1 for work related to mobilization, demolition and removal of the existing chain and flight systems, and furnishing and installation of new chain and flight system for the project in the total amount of \$83,454.35; and

WHEREAS, the Borough Engineer has recommended approval of payment #1 to Rapid Pump & Meter Service Co. in the amount of \$83,454.35 following receipt of the certified payrolls; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #1 to Rapid Pump and Meter Service, Co. of Paterson, New Jersey in the amount of \$83,454.35, following receipt of the certified payrolls is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08620
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor & Council
Borough of Hightstown

FROM: Carmela Roberts, PE, CME *CR*
Borough Engineer

DATE: September 17, 2018

RE: Secondary Clarifier Improvements Removal and Replacement of Rectangular Chain
and Flight Sludge Collection Equipment
Our File No.: H1672

Attached please find the following documents associated with Payment No. 1 which is a partial payment through August 31, 2018 for mobilization, demolition and removal of the existing chain and flight systems, and furnishing and installation of new chain and flight system.

1. Payment No. 1
2. Invoice No. 1
3. Certified Payrolls

I recommend payment be made to Rapid Pump and Meter Service, Co., Inc. in the amount of \$83,454.35.

Should you have any questions, please do not hesitate to contact this office.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Borough Clerk
George Lang, Chief Financing Officer
Janice Mohr-Kminek, Finance
Bill Searing, AWWTP Superintendent
Steve Kulcsar, Rapid Pump and Meter Services, Inc.
Thak Bakhru, PE, Roberts Engineering Group, LLC
Cameron Corini, PE, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



PAYMENT No. 1
Secondary Clarifier Improvements
Borough of Hightstown, Mercer County, New Jersey
September 10, 2018
File No.: H1672

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	1.00	\$15,000.00	\$15,000.00
2	Project Video and Photographs	1.00	LS	1.00	1.00	\$1,200.00	\$1,200.00
3	Demolition, Removal and Disposal of Existing Chain and Flight Systems and Skimmers	1.00	LS	0.50	0.50	\$19,000.00	\$9,500.00
4	Furnish & Install New Chain and Flight System						
4a	Materials	1.00	LS	1.00	1.00	\$49,000.00	\$49,000.00
4b	Labor	1.00	LS	0.25	0.25	\$41,830.00	\$10,457.50
5	Cleaning and Restoration	1.00	LS	0.00	0.00	\$1,500.00	\$0.00
6	Replace 8" Gate Valves w/ Stands and Operators with New 8" Pinch Valves	1.00	LS	0.00	0.00	\$14,900.00	\$0.00
TOTAL WORK COMPLETED							\$85,157.50
LESS: RETAINAGE		2%					\$1,703.15
SUBTOTAL							\$83,454.35
LESS: PREVIOUS PAYMENTS							\$0.00
TOTAL AMOUNT DUE							\$83,454.35
AMOUNT OF ORIGINAL CONTRACT							\$142,430.00

BOROUGH OF HIGHTSTOWN
152 BANK STREET
HIGHTSTOWN, NJ 08520

Page 1 of 3

Date: 8/31/2018

Estimate No. 1

Period Ending 8/30/2018

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT

PROJECT: RECTANGULAR CHAIN & FLIGHT SLUDGE
 COLLECTION EQUIPMENT

CONTRACTOR: RAPID PUMP & METER SERVICE CO., INC.
 P.O. BOX AY
 PATERSON, NEW JERSEY 07509

ENGINEER: ROBERTS ENGINEERING
 1670 WHITEHORSE-HAMILTON SQ. RD.
 HAMILTON, NJ 08690

_____ hereby submits this Application for Payment in accordance with the Contract Documents, together with the required Certification Statement, Schedule data, and all other required supporting documentation, attached.

By: _____ Date: _____
 Print: _____ Title: _____

1. Original Contract Sum	\$	142,430.00
2. Approved Change Orders to Date	\$	0.00
3. Contract Sum to Date (Line 1 +/- 2)	\$	142,430.00
4. Total Completed and Stored to Date	\$	85,157.50
5. Retainage:		
a. 2% of Completed Work	\$	
b. Other Withholding	\$	
Total Retainage	\$	1,703.15
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	\$	83,454.35
7. Less Previous Certified Applications for Payment	\$	0.00
8. Amount Due This Estimate (Line 6 less Line 7)	\$	83,454.35
9. Contract Balance to Completion	\$	58,975.65

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: BOROUGH OF HIGHTSTOWN 152 BANK STREET HIGHTSTOWN, NJ 08520 FROM: RAPID PUMP & METER SERVICE CO., INC. P.O. BOX AY PATERSON, NEW JERSEY 07509	PROJECT: RECTANGULAR CHAIN & FLIGHT SLIP COLLECTION EQUIPMENT VIA ENGINEER: ROBERTS ENGINEERING 1670 WHITEHORSE-HAMILTON SQ. RD. HAMILTON, NJ 08690	APPLICATION NO: 001 PERIOD: FROM: 8/13/2018 TO: 8/30/2018 PROJECT NO:	DISTRIBUTION TO: OWNER ENGINEER CONTRACTOR
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CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 142,430.00
2. Net Change by Change Orders & Extras.....	\$ -
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 142,430.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$ 85,157.50
5. RETAINAGE:	
a. 2% of Completed Work	
b. 10% of Stored Material	
Total in Column I of G703).....	\$ 1,703.15
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$ 83,454.35
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... (Line 6 from prior Certificate)	\$ -
8. CURRENT PAYMENT DUE.....	\$ 83,454.35
9. BALANCE TO FINISH, INCLUDING RETAINAGE..... (Line 3 less Line 6)	\$ 58,975.65

CHANGE ORDER SUMMARY	
Total changes approved in previous months by Owner.....	\$ -
Total approved this month.....	\$ -
NET CHANGES by Change Order.....	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 8/31/2018
 STEVE KULCSAR, RAPID PUMP & METER SERVICE CO., INC.
 State of: _____
 County of: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public:
 My Commission Expires:

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ _____
ENGINEER: _____

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET(S)

APPLICATION NO:
APPLICATION DATE:

001
8/31/2018

PERIOD FROM: 050 8/13/2018
PERIOD TO: 8/30/2018
ARCHITECT'S PROJECT NO:

[illegible]


INDUSTRIES INC

Chain & Industrial Manufactured Solutions

27474 Gloucester Way

Langley, BC V4W 4A1

T: (604) 882-1602 F: (604) 882-1603

Invoice

PLEASE REMIT TO LANGLEY ADDRESS

Invoice Number: 34068

Date: 17-Aug-2018

Order No: 213404

SOLD TO:

 RAPID PUMP & METER SERVICE CO
 PO BOX AY
 PATERSON, NJ
 USA

SHIP TO:

 RAPID PUMP & METER SERVICE CO
 PO BOX AY
 PATERSON,
 NJ

T: (973) 345-5600 F: (973) 345-1112

CUSTOMER ID		CUSTOMER PO		CUSTOMER TAX ID		PAYMENT TERMS		FREIGHT TERMS	
RAPPUM		RSP55900				SEE NOTES		COLLECT	
SALES REP		SHIPPING METHOD		PROMISED		SHIP DATE		F.O.B.	
SCOTT DAVIES		ADVISE		01-Feb-2018		01-Aug-2018		Our Plant	
ORD	QUANTITY	SHIP	BACK PART	DESCRIPTION			UNIT PRICE	EXTENDED PRICE	
1.00	1.00			2 PRIMARY TANKS			49,000.00	49,000.00	
				2 PRIMARY SKIMMERS					



CSA W47.1

Federal ID: 22-245196


CUSTOMER

please reference this invoice number on your cheque

GST #: 829237106

BC #: PST-1006-0752

QST #: 1220987597

SUBTOTAL 49,000.00

EXEMPT 0.00

TOTAL 49,000.00

US FUNDS

Resolution 2018-179

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO VAN CLEEF ENGINEERING ASSOCIATES
(CONSTRUCTION ADMINISTRATION AND INSPECTION FOR THE
REHABILITATION OF EAST WARD STREET)**

WHEREAS, on March 21, 2016, the Borough Council awarded a contract for the Engineering Design and Inspection Services for the Rehabilitation of East Ward Street to Van Cleef Engineering of Hamilton, New Jersey at a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, the contractor has submitted a request payment in the amount of \$80.00 for inspection services from August 1, 2018 – August 31, 2018; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$80.00 to Van Cleef Engineering of Hamilton, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk



32 Brower Lane, PO Box 5877 • Hillsborough, NJ 08844 • 908.359.8291 • Fax: 908.359.1580 • www.vcea.org

RECEIVED

SEP 24 2018

MUNICIPAL CLERK'S OFFICE

Debra Sopronyi, Borough Clerk
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

September 12, 2018

Invoice No: 1601HG - 13

Project Manager James Bash

PROJECT NAME:

Rehabilitation of East Ward Avenue
Hightstown Borough, Mercer County, NJ

Resolution 2016-78 and 2018-74

Professional Services from August 1, 2018 to August 31, 2018

For inspection of punchlist work in accordance with contract dated March 2, 2016 and Resolution 2016-78 dated March 21, 2016.

	Hours	Rate	Amount	
Senior Construction Observer	1.00	80.00	80.00	
Total Labor				80.00
BILLING LIMITS	Current	Prior	To-Date	
Total Billings	80.00	21,930.00	22,010.00	
Limit			22,750.00	
Remaining			740.00	
TOTAL DUE THIS INVOICE				\$80.00

OUTSTANDING INVOICES

Number	Date	Balance
12	8/15/2018	342.00
Total		342.00

TOTAL NOW DUE \$422.00

Please refer to our Invoice Number when remitting. Thank you.
TERMS: Due Upon Receipt

VCEA now accepts credit card payments through PayPal.
Please visit our website at www.vcea.org to pay this invoice through PayPal.
If you have any questions please call us at 908-359-8291

Resolution 2018-180

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL GRANT WRITING SERVICES – CGP&H, LLC

WHEREAS, there exists the need for specialized grant writing services for the Borough; and

WHEREAS, three (3) proposals were received for professional grant writing services; and

WHEREAS, the proposals were reviewed and evaluated by a sub-committee of the Borough Council;
and

WHEREAS, it is the desire of Borough Council to appoint CGP&H, LLC of Cranbury, New Jersey as Grant Writer effective October 1, 2018; and

WHEREAS, the cost for the proposed services shall not exceed \$25,000.00 without further approval by the Borough Council; and,

WHEREAS, the Finance Office has certified that funds are available for this contract; and,

WHEREAS, the Borough Attorney will review and approve the contract for execution by the Borough; and

WHEREAS, the anticipated term of this contract is for one (1) year, and it may only be renewed upon further action of the Borough Council; and

WHEREAS, this contract is awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Hightstown and CGP&H, LLC of Cranbury, New Jersey for professional grant writing services for the year October 2018 – September 2019.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-181

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

URGING THE STATE LEGISLATURE TO EXTEND THE 2% CAP ON POLICE AND FIRE ARBITRATION CONTRACT AWARDS

WHEREAS, local municipalities require specific tools to address the rising cost of municipal government; and

WHEREAS, in July 2010 the Governor and New Jersey State Legislature enacted a permanent 2% cap on municipal and school board tax levies with limited exceptions that did not include police and fire arbitration contract awards; and

WHEREAS, salary costs, to a great extent, drive property tax increases; and

WHEREAS, in December 2010 the Legislature unanimously approved and the Governor enacted a temporary 2% cap on police and fire arbitration contract awards in an effort to control increasing salary costs and provide a solution to assist local governments in keeping property taxes down and cost under control; and

WHEREAS, the December 2010 legislation included an April 1, 2014 sunset on the 2% arbitration cap while the 2% property tax levy remained permanent for municipalities and school boards; and

WHEREAS, in June 2014 the Legislature unanimously approved and the Governor enacted an extension to December 31, 2017 for the 2% arbitration cap, however, the 2% property tax levy cap continues to remain permanent, without an exemption for police and fire arbitration contract awards; and

WHEREAS, municipalities continue efforts to contain costs and provide vital services to residents within the 2% property tax levy while the New Jersey economy remains sluggish and taxpayers struggle to keep their homes and pay their taxes; and

WHEREAS, we recognize that this change in arbitration reform needs a longer time to mature in order to see the benefits of the legislation and its actual impact on the cost of local government budgets and the impact on taxpayers; and

WHEREAS, the final report and recommendations of the Police and Fire Public Interest Arbitration Impact Task Force, which was established in the December 2010 legislation, has not officially released though it was due in December 2017; and

WHEREAS, we recognize it is now time for our taxpayers to benefit directly from these cost saving measures as many police and fire contracts will come due for negotiation after the sunset date, and

WHEREAS, if the cap on interest arbitration expires while the 2% levy cap remains in effect, municipalities will be forced to reduce or eliminate municipal services in order to fund interest arbitration awards;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of Hightstown Borough urges the State Legislature to extend the 2% cap on Police and Fire Arbitration Contract Awards for 5 more years at which time the Legislature will have hard data to examine and then make a final decision as to whether this law should be made permanent; and

BE IT FURTHER RESOLVED, that a copy of this Resolution is forwarded to Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, Senator Linda Greenstein, Senate President, Assembly Speaker, the Lieutenant Governor and the Governor of State of New Jersey and the League of Municipalities.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 17, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-182

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

ENDORISING THE NEIGHBORHOOD PACE CAR PROGRAM IN THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Borough of Hightstown's Master Plan calls for the promotion of pedestrian movement throughout the Borough as a priority and calls for traffic calming measures; and

WHEREAS, the Neighborhood Pace Car Program, a citizen-based program, aims to make neighborhoods safer for pedestrians, bicyclists and drivers; and

WHEREAS, the Neighborhood Pace Car Program has proven to be effective in slowing traffic in cities across the Country; and

WHEREAS, the Neighborhood Pace Car Program will ask residents register as a pace car driver, sign a pledge to abide by local and State rules and display a magnet on their vehicle; and

WHEREAS, the Pace Car Magnet communicates the drivers intentions to other drivers as they model courtesy and safe driving; and

WHEREAS, there is no cost to the Borough to implement this program.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of Hightstown Borough hereby endorses and encourages Borough residents to participate in the Neighborhood Pace Car Program.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-183

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A REFUND FOR CERTIFICATE OF OCCUPANCY

WHEREAS, Alexandra Rauh of Jamesburg, New Jersey paid for a certificate of occupancy in connection with the purchase of a home in Hightstown with a payment in the form of check #109 in the amount of \$100.00; and

WHEREAS, \$100.00 was deposited into account #8-01-08-160-601; and

WHEREAS, the housing inspection was never performed as the deal fell through and the applicant is no longer purchasing the home; and

WHEREAS, the Construction Official has requested that a refund of the \$100.00 paid for said certificate of occupancy be issued.

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance Department is hereby authorized and directed to issue a refund in the amount of \$100.00 to Alexandra Rauh of Jamesburg, New Jersey, for a certificate of occupancy as stated herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-184

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION OF COMPLIANCE REGARDING THE 2017 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the audit entitled:

General Comments
Recommendations

; and

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid, and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Hightstown hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-185

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORT FOR THE JCP&L RELIABILITY PLUS

WHEREAS, The Borough of Hightstown recognizes that reliable electric service plays a crucial role in the daily lives of Borough residents; and

WHEREAS, The Borough of Hightstown recognizes that reliable electric service also is critical to the local businesses within our community, and drives commerce in our Borough and across the region; and

WHEREAS, The Borough of Hightstown supports efforts to enhance our energy infrastructure to continue to provide families and businesses the reliable source of energy they need; and

WHEREAS, The Borough of Hightstown supports efforts to enhance the reliability and resiliency of the electric distribution system against severe weather and reduce the number of customers affected by outages and shorten the duration of outages; and

WHEREAS, The Borough of Hightstown has been informed that Jersey Central Power and Light Company's (JCP&L) Reliability Plus includes approximately \$400 million in targeted investments above and beyond its regular annual investments to enhance JCP&L's service reliability and resiliency; and

WHEREAS, The Borough of Hightstown has been informed that the JCP&L plan includes nearly 4,000 enhancements that will help the reliability and resiliency of overhead and underground distribution lines, as well as new equipment to reduce the number of customers affected by outages and shorten the duration of outages; and

WHEREAS, The Borough of Hightstown has been informed that the JCP&L plan also outlines additional vegetation management to reduce the potential for tree damage, which is the primary cause of outages during severe storms in JCP&L's service area; and

WHEREAS, The Borough of Hightstown has been informed that JCP&L expects the plan's economic benefit to customers and businesses from enhanced reliability and resiliency will be \$1.9 billion over the estimated life of the equipment installed through the program; and

WHEREAS, The Borough of Hightstown has been informed that JCP&L estimates the initial increase on the monthly bill for an average residential customer would be about 25 cents.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of The Borough of Hightstown hereby finds and declares: That JCP&L's Reliability Plus will benefit residents and businesses in The Borough of Hightstown and throughout Mercer County by making JCP&L's electric distribution system during storm and non-storm events more resistant to outages and enabling the system to recover more quickly when outages do occur and increase the distribution system's resiliency, operational flexibility, safety and security. JCP&L's Reliability Plus should be approved by the New Jersey Board of Public Utilities.

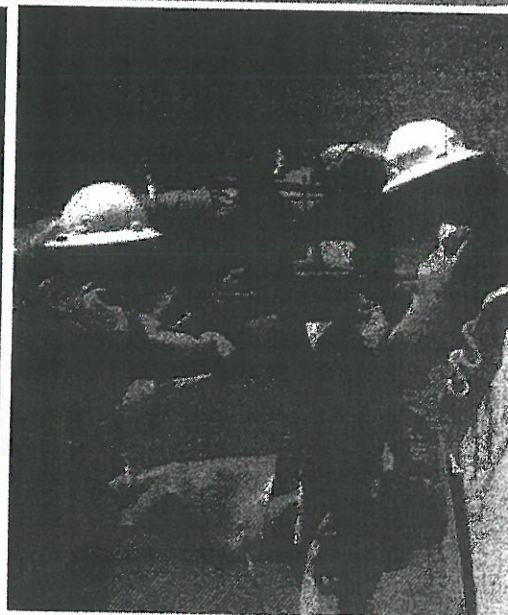
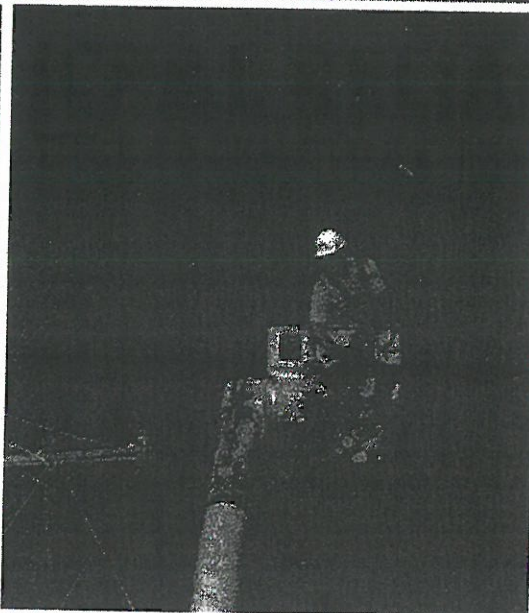
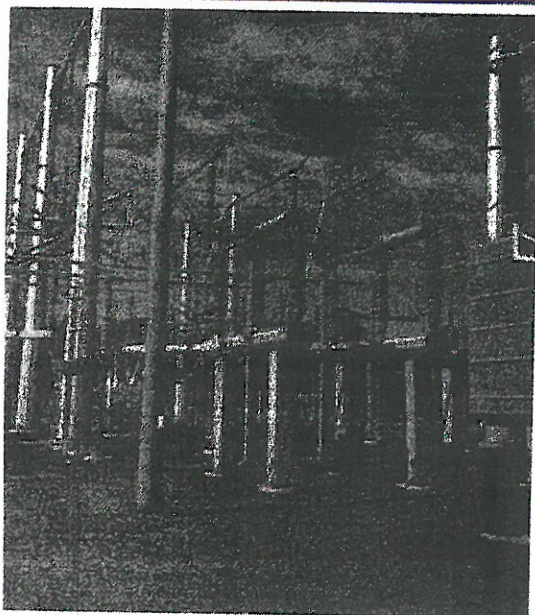
CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk

JCP&L RELIABILITY PLUS

INFRASTRUCTURE INVESTMENT PROGRAM



Jersey Central Power & Light (JCP&L) filed a four-year infrastructure plan in July 2018 with the New Jersey Board of Public Utilities (BPU) aimed at enhancing the reliability and resiliency of its distribution system against severe weather and reducing the frequency and duration of power outages.

JCP&L Reliability Plus includes about \$400 million in targeted investments above and beyond its regular annual investments to enhance JCP&L's service reliability and resiliency.

Reliability Plus was created following a detailed analysis of JCP&L's distribution system, as well as lessons learned from the restoration efforts following recent severe weather events.

JCP&L expects the plan's economic benefit to customers and businesses from enhanced reliability and resiliency will be \$1.9 billion over the estimated life of the equipment installed through the program.

KEY JCP&L RELIABILITY PLUS PROJECTS INCLUDE:

- **Overhead circuit reliability and resiliency** – Enhanced vegetation management with emphasis on removing trees affected by the emerald ash borer near JCP&L power lines and equipment; installing new TripSaver II devices to reduce the number of momentary outages from becoming longer-duration outages.
- **Substation reliability enhancement** – Protecting JCP&L substations from storm damage by implementing flood mitigation measures, upgrading distribution substation equipment, enhancing substation fencing and acquiring four mobile substations. These projects will increase the distribution system's resiliency, operational flexibility, safety and security.
- **Distribution automation** – Installing new technology that can pinpoint and isolate damage on the system, which quickly decreases the number of customers affected by an outage.
- **Underground system improvements** – Accelerating replacement of underground cable and submersible transformers with new equipment. These projects will increase service reliability and resiliency by reducing the frequency and duration of outages and enhancing operations.

Resolution 2018-186

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND RELEASE OF AMOUNTS REMAINING IN ESCROW – EL ZORRO, LLC (CHURCH STREET, BLOCK 31, LOT 6)

WHEREAS, in December of 2017, El Zorro, LLC posted a performance guarantee with the Borough of Hightstown in the amount of \$109,794.41 in the form of a bond and cash in the amount of \$12,199.38, along with escrow monies relative to work at Church Street, Block 31, Lot 6; and

WHEREAS, El Zorro, LLC has requested the release of said performance bond and escrow; and

WHEREAS, the Borough Engineer has inspected the project and has approved said project; and

WHEREAS, the Borough Engineer has stipulated that a two-year Maintenance Guarantee in the amount of \$18,299.07 be placed on file in the office of the Municipal Clerk; and

WHEREAS, the release of the performance bond and escrow funds are subject to payment of all outstanding fees and accounts.

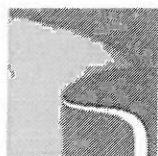
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Clerk is authorized and directed to release to El Zorro, LLC the performance bond held relative to the Planning Board application as detailed herein.
2. The CFO is authorized and directed to release to El Zorro, LLC the cash portion of the performance bond and all of the amounts remaining in the escrow accounts for this project less the \$400.00 for re-inspection prior to the expiration of the maintenance guarantee, subject to certifications from the Borough's professionals that all amounts due to them for this project have been fully paid.
3. A certified copy of this Resolution shall be provided to the following:
 - a. El Zorro, LLC
 - b. George Lang, Chief Financial Officer
 - c. Sandy S. Belan, Planning Board Secretary
 - d. Carmela Roberts, Borough Engineer
 - f. Jolanta Maziarz, Planning Board Attorney

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 1, 2018.

Debra L. Sopronyi
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

September 20, 2018

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Performance Guarantee Release
Applicant: El Zorro, LLC
Location: Church Street
Block 31, Lot 6
Borough of Hightstown, Mercer County, New Jersey
Our File No: HPB1701

Dear Mayor and Council:

This office recently inspected all site improvements related to the above referenced development and found all improvements to be completed satisfactorily. I therefore recommend release of the Performance Guarantee in the amount of \$121,993.80 after payment of all outstanding escrow fees in full, subject to the following:

1. Posting of a two-year Maintenance Guarantee in the amount of \$18,299.07, which is equivalent to 15% of the original Performance Guarantee Estimate of \$121,993.80 for the site improvements.

Please feel free to contact me if you should have any questions.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
George Lang, Borough CFO
Frederick C. Raffetto, Esq., Borough Attorney
Sandy Belan, Planning Board Secretary
Guiseppe Mannio, Applicant
Joe Reiss, Applicant's Construction Manager