

Agenda Hightstown Borough Council

June 4, 2018

Hightstown Fire House

6:30 PM – Executive Session

7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Executive Session	2018-114	Authorizing a Meeting that Excludes the Public
		Attorney Client Privilege – The Lofts at Hightstown
		Personnel – Borough Administrator
		Contract Negotiations – Robbinsville (PD & Court)

Flag Salute

Approval of the Agenda

Minutes	April 16, 2018 – Executive Session
	April 16, 2018 – Public Session

Public Comment I	Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.
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Budget 2018	2018-115	Authorizing the Budget to be Read by Title Only
		Public Hearing for the 2018 Budget
	2018-119	Amending the 2018 Budget

Ordinances	2018-12 First Reading and Introduction	– Bond Ordinance Providing for the Acquisition of Land in and By the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$725,000 therefor and Authorizing the Issuance of \$500,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof
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Resolutions	2018-116	Payment of Bills
	2018-117	Authorizing Payment to USA Architects for Architectural Services for Possible Joint Police and Municipal Court Complex with Robbinsville Township
	2018-118	Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2018 Budget

Public Comment II Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion Capital Budget

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2018-114

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on June 4, 2018 at 6:30 p.m. at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege
Personnel
Contract Negotiations

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: September 4, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 4, 2018.

Debra L. Sopronyi
Borough Clerk

Meeting Minutes
Hightstown Borough Council
April 16, 2018
7:00 p.m. – Executive Session
7:30 p.m. – Public Session

The meeting was called to order by Mayor Quattrone at 7:01 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2018-91 Authorizing a Meeting that Excludes the Public

Council President Stults moved Resolution 2018-91; Councilmember Musing seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-91

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 16, 2018 at 7:00 p.m. at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: July 16, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:32 p.m. and again read the Open Public Meetings Statement.

Monika Patel, Deputy CFO and George Lang, CFO, arrived after executive session and are now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Montferrat moved to add Resolution 2018-95, amending the agreement for the Peddie Lake Walking Bridge, to the agenda.

Council President Stults moved the agenda as amended; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved as amended 6-0.

APPROVAL OF MINUTES

Councilmember Bluth moved the minutes from the March 5, 2018 Executive Session for approval; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Minutes approved 6-0.

Council President Stults moved the minutes from the March 5, 2018 Public Session for approval; Councilmember Musing seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Minutes approved 6-0.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Keith LePrevost, 213 Greely Street – Stated that it’s good to look at water rates every once in a while. Asked that Council look at the base rate since it is not fair to homeowner who conserve water. We should look at using a blended rate.

Scott Caster, 12 Clover Lane – Congratulations on the Bridge Resolution. Needs to voice opposition to Mr. LePrevost’s comment; there needs to be a base and consumption rate.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2018-08 First Reading and Introduction Amending Chapter 13, Entitles “Housing”. Section 13-12, Entitled “Registration of Residential Rental Properties”, Subsection 13-12-2, Entitles “Registration Required” of the Revised General Ordinances of the Borough of Hightstown

Council President Stults moved Ordinance 2018-08 for introduction; Councilmember Musing seconded.

Discussion ensued. Borough Administrator/Clerk, Debra Sopronyi, stated that this ordinance is clarifying annual inspections and requiring the lease page containing tenants and signature page. There was a question as to why annual inspections are needed. It was stated that annual inspections are being done to address overcrowding issues and to protect the health and safety of the dwellers. Councilmember Bluth brought up a recent court case that negates annual inspections. Further discussion ensued. Council instructed Borough Attorney, Fred Raffetto, to look into the legal cases pertaining to this issue. Councilmembers Stults and Musing rescinded their motions for introduction.

Councilmember Bluth moved to table Resolution 2018-08; Councilmember Musing seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Ordinance tabled 6-0.

ORDINANCE 2018-08

**BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY**

AMENDING CHAPTER 13, ENTITLED “HOUSING”, SECTION 13-12, ENTITLED “REGISTRATION OF RESIDENTIAL RENTAL PROPERTIES”, SUBSECTION 13-12-2. ENTITLED “REGISTRATION REQUIRED” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Housing Inspector, in coordination with the Construction/Zoning Official recommends that a copy of the current executed rental lease for the property be submitted with the Rental Registration and this requirement be added to the Rental Registration requirements of the Borough; and

WHEREAS, The Mayor and Council of Hightstown Borough have determined that said revision to the Housing ordinance is beneficial to assure proper compliance with the Rental Registration requirement.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 13, entitled "Housing", Section 13-12, entitled "Registration of Residential Rental Properties", Subsection 13-12-2, entitled "Registration Required" of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (additions are shown with underline, deletions are shown :

Subsection 13-12-2 Registration Required

(a) Owners of every residential rental facility located within the Borough are required to register annually with the Borough Clerk or his/her designee, on forms supplied by the Borough. A separate registration shall be required for each rental unit, even if more than one (1) rental unit is contained in the property. Such registration shall contain, at minimum, the following information:

- 1) The name and address of the record owner or owners of the premises and the record owner or owners of the rental business if not the same persons. In the case of a partnership the names of all general partners shall be provided;
- 2) If the record owner is a corporation, the name and address of the registered agent and corporate officers of said corporation;
- 3) If the address of any record owner is not located in Mercer County, the name and address of a person who resides in Mercer County and is authorized to accept notices from a tenant and to issue receipts therefor and to accept service of process on behalf of the record owner;
- 4) The name and address of the managing agent of the premises, if any;
- 5) The name and address, including the dwelling unit, apartment or room number of the superintendent, janitor, custodian or other individual employed by the record owner or managing agent to provide regular maintenance service, if any;
- 6) The name, address and telephone number of an individual representative of the record owner or managing agent who may be reached or contacted at any time in the event of an emergency affecting the premises or any unit of dwelling space therein, including such emergencies as the failure of any essential service or system, and who has the authority to make emergency decisions concerning the building and any repair thereto or expenditure in connection therewith;
- 7) The name and address of every holder of a recorded mortgage on the premises;
- 8) If fuel oil is used to heat the building and the landlord furnishes the heat in the building, the name and address of the fuel oil dealer servicing the building and the grade of fuel oil used.
- 9) The number of rental units located in the facility;
- 10) The type of unit being licensed (i.e. room, apartment, single family home, duplex, condo, townhouse, etc.); and
- 11) The full names (first and last) of all tenants residing in the unit, including children over two (2) years of age.

12) A copy of the page(s) of the current lease showing the tenants as listed on the application and the signature page showing said tenants signature(s) shall be submitted with the application.

(b) Registrations shall cover a one-year period running from April 1 through March 31. Initial registrations under this Section are due no later than April 30th. Newly acquired units must be registered prior to their rental and annually thereafter.

(c) Inspections shall be performed and a Certificate of Occupancy obtained whenever tenancy changes or, ~~in any event, at least once every two years~~ annually. It shall be the responsibility of the owner to arrange for inspections when there is a change in occupancy. ~~Routine biennial~~Annual inspections will be scheduled by the ~~Housing Officer~~ owner.

(d) It shall be a violation of this article for a person to knowingly provide false or inaccurate information on any form submitted to the rental housing coordinator pursuant to this article.

(e) Any change pertaining to this rental (rental status, ownership, tenant, emergency contact, etc.) must be reported to the Code Enforcement/Housing Inspector within twenty (20) days.

(f) Any failure to receive notice from the Borough shall not constitute grounds for failing to register.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2018-09 First Reading and Introduction Amending Chapter 19, Entitled “Water and Sewer”, Subsection 19-2-2. Entitled “Water Charges” of the Revised General Ordinances of the Borough of Hightstown

Councilmember Bluth moved Ordinance 2018-09 for Introduction; Councilmember Montferrat seconded.

Borough Administrator/Clerk, Debra Sopronyi, stated that this ordinance increases the charge for tanked water. Tanked water is when a company needs water from a hydrant for a project. The Water Department is requesting this change.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Ordinance introduced 6-0. Public Hearing is scheduled for May 7, 2018.

ORDINANCE 2018-09

**BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY**

**AMENDING CHAPTER 19, ENTITLED “WATER AND SEWER”, SUBSECTION 19-2-2. ENTITLED
“WATER CHARGES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN**

WHEREAS, There is a need to increase the charge for Tanked Water in the Borough to make it competitive

with neighboring communities; and

WHEREAS, The Mayor and Council of Hightstown Borough agree with said recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

1. Section 1. Chapter 19, entitled “Water and Sewer”, Subsection 19-2-2, entitled “Water Charges” of the *Revised General Ordinances of the Borough of Hightstown* is hereby amended as follows (additions are shown with underline, deletions are shown :

Subsection 19-2-2 Water Charges.

- a. Quarterly base charge for water connections
(per connection unit) \$44.00 per unit
- b. Quarterly base charge for auxiliary residential
water-only connection (per connection unit), installed
as per subsection 19-2.5c \$25.00 per unit
- c. Water usage charge per each 100 cubic feet
of metered water usage (all account types except
auxiliary residential water-only connections) \$1.96
- d. Water usage charge per each 100 cubic feet of metered water usage for
auxiliary residential water-only connections \$2.85 per unit
- e. Tanked water \$~~10~~20.00 per
1,000 gallons
- f. Quarterly base charge for private fire service lines:
Size of fire service line

2”	\$10.00
4”	\$50.00
6”	\$155.00
8”	\$335.00
10”	\$600.00
- g. The Borough shall assess a charge of fifteen (\$15.00) dollars for all water meter readings not required for the calculation of quarterly water bills.
- h. Water charges shall increase by an additional 1% on January 1, 2017.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2018-92 Authorizing Payment of Bills

Councilmember Montferrat moved Resolution 2018-92; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Musing voted yes; Council President Stults abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2018-92

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$69,362.81 from the following accounts:

Current		\$36,781.51
W/S Operating		0.00
General Capital		32,581.30
Water/Sewer Capital		0.00
Grant		0.00
Trust		0.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$69,362.81</u>

Resolution 2018-93 Authorizing a Shared Services Agreement with Roosevelt Borough for Various Public Works Services

Council President Stults moved Resolution 2018-93; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-93

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT BOROUGH
FOR VARIOUS PUBLIC WORKS SERVICES**

WHEREAS, it is the desire of Hightstown Borough to enter into a Shared Services Agreement for the provision of various Public Works services to the Borough of Roosevelt for the three-year period, January 1, 2018 through December 31, 2020; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the services to be provided by Hightstown Borough, to the Borough of Roosevelt shall include the repair and maintenance of public water and sewer lines, and public roads and streets; and

WHEREAS, Ken Lewis, Hightstown Public Works Superintendent shall be the contact for said services on behalf of Hightstown Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, that Hightstown Borough is hereby authorized to enter into a Shared Services Agreement for Certain Public Works Services, and the Mayor and Borough Clerk are authorized to execute said agreement.

Resolution 2018-94 Proclaiming Hightstown Volunteer Appreciation Week and Recognizing, Honoring and Thanking Hightstown Volunteers

Councilmember Montferrat moved Resolution 2018-94; Council President Stults seconded.

Mayor Quattrone thanked all members of the community that volunteer, stating that Hightstown is run by volunteers.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-94

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION WEEK AND

RECOGNIZING, HONORING AND THANKING HIGHTSTOWN'S VOLUNTEERS

WHEREAS, the week of April 15 to 21, 2018 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wishes to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 15 to 21, 2018 as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

Resolution 2018-95 Authoring the Execution of an Amendment to an Agreement with New Jersey Department of Transportation (NJDOT), for Construction and Construction Inspection Services of the Peddie Lake Dam Walking Bridge Replacement

Councilmember Musing moved Resolution 2018-95; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-95

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT), FOR CONSTRUCTION AND CONSTRUCTION INSPECTION SERVICES OF THE PEDDIE LAKE DAM WALKING BRIDGE REPLACEMENT

WHEREAS, On March 5, 2018, The Federal Highway Administration authorized funding up to an amount of 374,450.00 for construction and \$121,215.00 for construction inspection services for the Peddie Lake Dam Walking Bridge Replacement; and

WHEREAS, On March 19, 2018 the Borough Council authorized the execution of a Federal Aid Agreement for said funding; and

WHEREAS, The NJDOT has forwarded to Hightstown Borough, an amendment to the Federal Aid Agreement for said funding; and

WHEREAS, NJDOT is requesting Hightstown Borough to execute and attest to four (4) copies of said Agreement Amendment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown as follows:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest the Agreement Amendment on behalf of the Borough.
2. That all relevant officials are authorized to undertake any actions necessary to effectuate and implement the said Agreement Amendment.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

David Zimet, 45 Petty Road, Cranbury – Is opening Ralph’s Ice Cream Shop on Main Street. He is looking for permission to place out door seating on Main Street. Mayor Quattrone directed him to speak to the Administrator during business hours to find out the process.

Keith LePrevost, 213 Greely Street – This Saturday the stream and town clean up will be taking place. The shredding event will take place at Memorial Park from 10 a.m. – 12 noon. At noon there will be a tree planting at Dawes Park where the Roger Cook Elm Tree will be replaced.

Scott Caster, 12 Clover Lane – Spoke regarding the increase tax rate. Stated that Council needs to get creative to cut the tax rate. Hightstown needs to go to Trenton to get more State aid.

There being no further comments, Mayor Quattrone closed the public comment period.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

Cultural Arts Commission Empty Bowls raised over \$14,000. There will be a piano again in Memorial Park this summer and a second piano is being placed in Association Park. April 21, after the tree planting there will be a walkway cleanup. Wellness walks will start on Wednesday, May 2 and will take place every other Wednesday. The Mayor’s walk will take place Saturday, June 16 at 8:30 a.m. and will begin at Memorial Park. Open Water Swims will begin in June. Fun Friday’s will take place this summer on June 15, July 20, August 17 and September 14. Theatre in the Park will once again take place in Association Park. Performances will be July 27, 28 and 29. This year Parkway Players performance will be August 24 and 25. Parks and Rec is sponsoring a magic show on July 22 in Association Park and a Puppet Show on August 26 also at Association Park. The Triathlon is scheduled for September 9th.

Councilmember Montferrat

Board of Health met Wednesday and presented their annual report. They honored a West Windsor Plainsboro South student for the STOMP out campaign. Environmental Commission is meeting April 24th, Harvest Fair Committee is meeting April 17th. Likes seeing the agreement for Shared Services with Roosevelt Borough. This sets a good example for neighboring municipalities.

Councilmember Misiura

Attended the Environmental Fair at St. Anthony's and was happy to see Hightstown Borough's Environmental Commission in attendance.

Council President Stults

Housing Authority meets this Wednesday. Downtown Business Group is interested in learning more about the BID concept. The Governor is looking to reinstate the Main Street Program which revitalizes downtown areas.

Borough Administrator/Clerk, Debra Sopronyi

The newsletter will be mailed next week. Her office has received many complaints regarding truck traffic on Wycoff Mills Road. Informed Council that at the GPA Conference last week they were updated about proposed bills dealing with the mandatory purchasing of electric vehicles and installation of charging stations.

Borough Attorney, Fred Raffetto

The Borough is performing their due diligence for the YMCA. The environmental review was completed and there were no major issues. RBG will be coming to Planning Board. An insurance payment for \$200,000 was received for the old municipal building.

ADJOURNMENT

Council President Stults moved to adjourn at 8:56 p.m.; Councilmember Musing seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2018-115

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, pursuant to 40A:4-10, as amended by Chapter 95, P.L.2015, provides that the budget may be by title when procedures required by N.J.S.40A:4-8 and N.J.S.40A:4-9 or section 12 of P.L.1995, c.259 (C.40A:4-6.1), as applicable, have been followed; and

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body; and

WHEREAS, the Borough Council finds that the budget for 2018 shall be read by title only.

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL RECORDED VOTE:

	1st	2nd	Yes	No	Abstain
<i>Ms. Bluth</i>					
<i>Ms. Hansen</i>					
<i>Mr. Misiura</i>					
<i>Mr. Montferrat</i>					
<i>Mr. Musing</i>					
<i>Mr. Stults</i>					

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 4, 2018.

Debra L. Sopronyi
Borough Clerk

Resolution 2018-119

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING THE 2018 BUDGET

WHEREAS, the local municipal budget for the year 2018 was approved on the 7th day of May 2018, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved and amended budget, now

THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Hightstown, County of Mercer, that the following amendments to the approved budget of 2018 be made:

Recorded Vote		(		(		(
		(		(		<i>Abstained</i> (
	<i>Ayes</i>	(		<i>Nays</i>	(	
		(		(		
		(		(		<i>Absent</i> (

From

To

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES

3. Miscellaneous Revenues:

**Section F: Special Items of General Revenue Anticipated with
Prior Written Consent of Director of Local Government Services
- Public and Private Revenues Offset with Appropriations:**

Click It or Ticket	\$	-	\$	5,500.00
Municipal Court Alcohol Education and Rehabilitation Fund		-		3,808.09
Mercer County NJSCA Local Arts Program		1,500.00		1,400.00

**Total Section F: Special Items of General Revenue
Anticipated with Prior Written Consent of Director of Local
Government Services - Public and Private Revenues**

\$	17,801.79	\$	27,009.88
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**Section G: Special Items of General Revenue Anticipated with
Prior Written Consent of Director of Local Government Services
- Other Special Items**

Capital Fund Balance	\$	-	\$	30,000.00
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**Total Section G: Special Items of General Revenue
Anticipated with Prior Written Consent of Director of Local
Government Services - Other Special Items**

\$	208,925.90	\$	238,925.90
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FromTo

CURRENT FUND - ANTICIPATED REVENUES
(Continued)

Summary of Revenues

3. Miscellaneous Revenues:

Total Section F: Special Items of General Revenue Anticipated
With Prior Written Consent of Director of Local Government
Services - Public and Private Revenues

\$ 17,801.79 \$ 27,009.88

Total Section G: Special Items of General Revenue Anticipated
With Prior Written Consent of Director of Local Government
Services - Other Special Items

\$ 208,825.90 \$ 238,825.90

Total Miscellaneous Revenues

\$ 1,407,222.69 \$ 1,446,430.78

5. Subtotal General Revenues (Items 1, 2, 3,
and 4)

\$ 2,422,222.69 \$ 2,461,430.78

7. Total General Revenues

\$ 7,493,209.55 \$ 7,532,417.64

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS

CURRENT FUND APPROPRIATIONS (Continued)

8. GENERAL APPROPRIATIONS (Continued)

(A) Operations - Excluded from "CAPS"

**Public and Private Programs Offset
by Revenues:**

Click It or Ticket

\$ - \$ 5,500.00

Municipal Court Alcohol Education and Rehabilitation Fund

\$ - \$ 3,808.09

Mercer County NJSCA Local Arts Program

\$ 1,500.00 \$ 1,400.00

-

Total Public and Private Programs Offset by Revenues

\$ 17,801.79 \$ 27,009.88

Total Operations - Excluded from "CAPS"

\$ 436,552.79 \$ 445,760.88

Detail:

Salaries and Wages

Other Expenses

\$ 407,941.79 \$ 417,149.88

(C) **Capital Improvements - Excluded from "CAPS"**

Capital Improvement Fund

\$ 40,000.00 \$ 70,000.00

Total Capital Improvements Excluded

\$ 70,000.00 \$ 100,000.00

FromTo

CURRENT FUND APPROPRIATIONS (Continued)

8. GENERAL APPROPRIATIONS (Continued)

(H-2)	Total General Appropriations for Municipal Purposes Excluded From "CAPS"	\$ 1,280,796.79	\$ 1,320,004.88
(O)	Total General Appropriations - Excluded from "CAPS"	\$ 1,280,796.79	\$ 1,320,004.88
(L)	Subtotal General Appropriations (Items (h-1) and (O))	\$ 7,003,209.55	\$ 7,042,417.64
9.	Total General Appropriations	\$ 7,493,209.55	\$ 7,532,417.64

SUMMARY OF APPROPRIATIONS

(H-1)	Total General Appropriations for Municipal Purposes Within "CAPS"		
(A)	Operations - Excluded From "CAPS"		
	Public and Private Programs Offset by Revenues	\$ 17,801.79	\$ 27,009.88
	Total Operations - Excluded From "CAPS"	\$ 436,552.79	\$ 445,760.88
(C)	Capital Improvements	\$ 70,000.00	\$ 100,000.00
	Total General Appropriations	\$ 7,493,209.55	\$ 7,532,417.64

-3-

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

BE IT FURTHER RESOLVED, that this amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in Trenton Times in the issue of June 11, 2018 and that said publication contain notice of public hearing on said amendment to be held at the Hightstown Firehouse on June 18, 2018, at 7:30 o'clock P.M.

SO RESOLVED, as aforesaid.

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Borough Council of the Borough of Hightstown at its meeting held June 4, 2018.

DEBRA L. SOPRONYI, Municipal Clerk

-3-

**Borough of Hightstown
Budget Amendment 2018 Budget**

Revenues:

Introduced Budget	7,493,209.55
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Increases

Grants:

Municipal Court Alcohol Education and Rehabilitation Fund	3,808.09
Click It or Ticket	5,500.00
Cultural Arts	(100.00)
Capital Fund Balance	30,000.00

Total	7,532,417.64
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Appropriations:

Introduced Budget	7,493,209.55
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Increases

Capital Improvement Fund	30,000.00
Cultural Arts	(100.00)
Municipal Court Alcohol Education and Rehabilitation Fund	3,808.09
Click It or Ticket	5,500.00

Total	7,532,417.64
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ORDINANCE 2018-12

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LAND IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$725,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$725,000, including \$200,000 expected to be received from insurance proceeds ("Insurance Proceeds") and further including the sum of \$25,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement not covered by the down payment or the Insurance Proceeds, negotiable bonds are hereby authorized to be issued in the principal amount of \$500,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of land, as more specifically described as Block 60, Lot 16 on the tax maps of the Borough, including the brick YMCA building, including all related costs and expenditures incidental thereto.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 30 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such

statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$500,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2018-116

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$128,173.85 from the following accounts:

Current		\$65,926.94
W/S Operating		26,561.01
General Capital		6,040.50
Water/Sewer Capital		5,722.50
Grant		350.00
Trust		595.50
Housing Trust		0.00
Animal Control		28.80
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>22,948.60</u>
Total		<u>\$128,173.85</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 4, 2018.

Debra L. Sopronyi
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl		
A1088 ALYAN PUMPS										
18-00747 05/22/18 SERVICE NON POTABLE WATER SYST										
1 1 1/2' CLAY VALVES	189.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/22/18	05/31/18				N
2 CRD REPAIR KITS	210.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/22/18	05/31/18				N
3 CHECK VALVES	208.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/22/18	05/31/18				N
4 8 HOUR LABOR/TRAVEL TIME	1,152.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/22/18	05/31/18				N
	1,759.00									
Vendor Total:	1,759.00									

A0107 ANSELL GRIMM & ARRON, PC										
18-00797 05/30/18 APRIL INVOICES										
1 420549 GENERAL FILE	659.99	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420549			N
2 420550 ORDINANCES	297.00	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420550			N
3 420551 ENGINEERING MATTERS	148.50	8-01-20-165-001-028	B General Engineering	R	05/30/18	05/31/18	420551			N
4 420552 MEETINGS	783.00	8-01-20-155-001-029	B Attendance at Council Meetings	R	05/30/18	05/31/18	420552			N
5 420553 LITIGATION	121.50	8-01-20-155-001-033	B Litigation	R	05/30/18	05/31/18	42553			N
6 420554 OPRA ISSUES	81.00	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420554			N
7 420555 TAX APPEAL MATTERS	13.50	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420555			N
8 420556 BOROUGH HALL SITE	27.00	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420556			N
9 420557 REDEVELOPMENT OF BANK	752.50	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420557			N
10 420558 AFFORDABLE HOUSING	125.50	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420558			N
11 420559 ACQUISITION OF PROPERTY	297.00	8-01-20-155-001-027	B General Matters	R	05/30/18	05/31/18	420559			N
	3,306.49									
Vendor Total:	3,306.49									

A0025 AT&T MOBILITY										
18-00742 05/21/18 287258726345 4/13-5/12/18										
1 287258726345 4/13-5/12/18 PD	306.32	8-01-31-440-001-084	B POLICE PHONES	R	05/21/18	05/31/18	287258726345			N
2 287258726345 4/13-5/12/18 DPW	169.93	8-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	05/21/18	05/31/18	287258726345			N
3 287258726345 4/13-5/12/18 WTP	115.18	8-09-55-501-003-545	B Telephone-W/S-VERIZON	R	05/21/18	05/31/18	287258726345			N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0025 AT&T MOBILITY Continued												
18-00742	05/21/18	287258726345	4/13-5/12/18	Continued								
4	287258726345	4/13-5/12/18	WWTP	136.67	8-09-55-501-003-545	B Telephone-W/S-VERIZON	R	05/21/18	05/31/18		287258726345	N
				728.10								
Vendor Total:				728.10								
ATLAN005 ATLANTIC COAST POLYMERS, INC												
18-00638	05/07/18	POLYMER REMOVER										
1	POLYLIFT 500	POLYMER REMOVER	325.00	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/07/18	05/31/18				N
2	SHIPPING		16.74	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/23/18	05/31/18			24190	N
			341.74									
Vendor Total:				341.74								
C0396 CAVANAUGH'S, INC.												
18-00705	05/15/18	MONTHLY PEST SERVICE										
1	INV. 696223	MONTHLY PEST SERV.	20.00	8-01-26-310-001-029	B Maintenance Contracts	R	05/15/18	05/31/18			696223	N
2	INV. 696224	MONTHLY PEST SERV.	20.00	8-01-26-310-001-029	B Maintenance Contracts	R	05/15/18	05/31/18			696224	N
			40.00									
Vendor Total:				40.00								
CLARK005 CLARKE CATON HINTZ												
18-00796	05/30/18	#71740, 5/15/18										
1	Review/Analyze	Site Plan	6,883.35	RBGPHASE1	P MAJOR SITE PLAN - PHASE 1	R	05/30/18	05/31/18			#71740	N
Vendor Total:				6,883.35								
COMCA005 COMCAST BUSINESS												
18-00749	05/23/18	930909813/65153388	MAY 15,2018									
1	930909813/65153388	MAY 15,2018	201.20	8-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	05/23/18	05/31/18				N
18-00756	05/30/18	8499052440157826	DATED 5/23/18									
1	8499052440157826	DATED 5/23/18	125.84	8-09-55-501-002-545	B Internet Services	R	05/30/18	05/31/18			849905244015782	N
Vendor Total:				327.04								

May 31, 2018
11:15 AM

Borough of Hightstown
Bill List By Vendor Name

Page No: 3
027

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
C0087 CUSTOM BANDAG, INC											
18-00734	05/17/18	TIRE REPAIR									
1 INV. 40180077		- ROAD SERVICE	771.00	8-01-26-315-001-132	B Vehicle Maint. - Public Works	R	05/17/18	05/31/18	40180077	N	
2 INV. 80134260		- FLAT REPAIR	45.00	8-01-26-315-001-132	B Vehicle Maint. - Public Works	R	05/17/18	05/31/18	80134260	N	
			816.00								
Vendor Total:			816.00								
EASTC005 EASTCOM ASSOCIATES, INC.											
18-00721	05/16/18	LEADS FOR LINE LOCATOR									
1 INV. 26998		- RED/BLACK	48.00	8-09-55-501-001-535	B Hydrants and Line Repair	R	05/16/18	05/31/18	26998	N	
Vendor Total:			48.00								
FEDEX015 FEDEX											
17-00180	02/17/17	POSTAGE FEES INV#5-631-92730									
1 POSTAGE FEES INV#5-631-92730			28.10	7-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	02/17/17	05/31/18	5-631-92730	N	
17-01263	08/16/17	ACCT 1410-0149-3///5-874-23131									
1 ACCT 1410-0149-3///5-874-23131			12.54	7-01-30-421-001-022	B Postage & Express Charges	R	08/16/17	05/31/18	ACCT1410-0149-3	N	
17-01931	12/08/17	INV5-874-23131/ACCT1410-0149-3									
1 INV5-874-23131/ACCT1410-0149-3			12.54	7-01-25-240-001-112	B Prisoner Expense	R	12/08/17	05/31/18	1410-0149-3	N	
18-00534	04/16/18	6-006-55156/ACCT#1410-0149-3									
1 6-006-55156/ACCT#1410-0149-3			29.33	8-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	04/16/18	05/31/18	1410-0149-3	N	
18-00740	05/18/18	ACCT #1410-0149-3 5/7/18									
1 ACCT #1410-0149-3 5/7/18			30.87	8-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	05/18/18	05/31/18	1410-0149-3	N	
Vendor Total:			113.38								
M0714 GENSERVE, INC.											
17-01024	07/12/17	QUOTE #AAAQ24319									
1 PARTS TO REPAIR DAY TANK			1,694.00	7-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	07/12/17	05/31/18		N	
2 LABOR TO REPAIR DAY TANK			1,286.00	7-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	07/12/17	05/31/18		N	
			2,980.00								

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M0714 GENSERVE, INC. Continued											
17-01515	10/04/17	INVOICE #0135787									
1	BSERVICEWB	B SERVICE PENNSAUKE	190.00	7-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B) R		10/04/17	05/31/18		0135787	N
17-01518	10/04/17	B SERVICE - GENERATOR WTP									
1	INV. 0135786-IN		190.00	7-09-55-501-001-511	B Generator/Engine Maintenance (B) R		10/04/17	05/31/18		0135786	N
18-00244	02/12/18	GENERATOR SERVICE									
1	INV 0143362	GENERATOR SERVICE	190.00	8-09-55-501-001-511	B Generator/Engine Maintenance (B) R		02/12/18	05/31/18		0143362	N
2	INV 0143361	GENERATOR SERVICE	190.00	8-09-55-501-001-511	B Generator/Engine Maintenance (B) R		02/12/18	05/31/18		0143361	N
			380.00								
18-00283	02/22/18	INVOICE #0144588									
1	EQUIP. ID: #GEN01	EQUIP. ITEM	875.00	8-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B) R		02/22/18	05/31/18		0144588	N
18-00306	02/28/18	INVOICE #0144809									
1	B SERVICE PENNSAUKEN		190.00	8-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B) R		02/28/18	05/31/18		0144809-IN	N
Vendor Total:		4,805.00									
G1077 GEORGE S. COYNE CO., INC.											
18-00162	01/29/18	BLANKET FOR WATER PLANT LIME		B							
6	INV 2888827	DATED 5/17/18	477.50	8-09-55-501-001-527	B Calcium Hydroxide - Lime R		05/16/18	05/31/18		288827	N
Vendor Total:		477.50									
GIAN0005 GIANOTTO ELECTRIC CONTRACTING											
18-00714	05/16/18	INV 371 DATED 12/18/17									
1	INV 371	DATED 12/18/17	283.29	7-01-25-252-002-056	B Fire & Other Safety Equipment R		05/16/18	05/31/18		371	N
Vendor Total:		283.29									
G0185 GRAINGER, INC.											
18-00422	03/23/18	PLANT SUPPLY									
1	ITEM #2FG93	PRESSURE SWITCH	50.64	8-09-55-501-002-503	B Sewer Plant Maintenance R		03/23/18	05/31/18		9737127846	N
2	ITEM #6UJJ2	NYLON TEE FILTER	43.70	8-09-55-501-002-503	B Sewer Plant Maintenance R		03/23/18	05/31/18			N
3	ITEM #41UL03	BUNA O RINGS	6.74	8-09-55-501-002-503	B Sewer Plant Maintenance R		03/23/18	05/31/18			N
4	1MUF7 1000'	CAT 5 WIRE	168.92	8-09-55-501-002-503	B Sewer Plant Maintenance R		03/23/18	05/31/18		9737127846	N

[illegible]

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
	Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Exc
MARYK005 MARY KENNEDY										
	18-00758	05/30/18 COURT 5/23/18 4 HRS								
	1	COURT 5/23/18 4 HRS	80.00	8-01-20-176-000-114	B Court Assistance	R	05/30/18	05/31/18	5/23/18 4 HRS	N
	Vendor Total:		80.00							
M0180 MCMASTER-CARR										
	18-00592	04/24/18 PLANT SUPPLY								
	1	ITEM #3881T275 PK OF 12	74.73	8-09-55-501-002-503	B Sewer Plant Maintenance	R	04/24/18	05/31/18	62010763	N
	2	ITEM #6191K13 4L200	13.16	8-09-55-501-002-503	B Sewer Plant Maintenance	R	04/24/18	05/31/18		N
	3	ITEM #6191K101 4L470	18.94	8-09-55-501-002-503	B Sewer Plant Maintenance	R	04/24/18	05/31/18		N
	4	ITEM #98915A051 1/2"X 8'	17.40	8-09-55-501-002-503	B Sewer Plant Maintenance	R	04/24/18	05/31/18		N
	5	SHIPPING	20.97	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/24/18	05/31/18		N
	6	CREDIT	24.31	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/24/18	05/31/18	62527874	N
	7	EXCHANGED LINE STRAINERS	45.70	8-09-55-501-002-503	B Sewer Plant Maintenance	R	05/24/18	05/31/18	62636760	N
			166.59							
	18-00697	05/14/18 NYLON WEB SLING/PIPE FITTING								
	1	INV. 60952344 NYLON WEB SLING	36.97	8-01-26-290-001-050	B DPW Work Equipment	R	05/14/18	05/31/18	60952344	N
	2	INV. 62322945 - PIPE FITTING	41.81	8-01-26-310-001-024	B Building Maintenance	R	05/14/18	05/31/18	62322945	N
			78.78							
	18-00720	05/16/18 STEEL STUD ANCHORS								
	1	INV 63126984 - STUD ANCHORS	69.52	8-01-26-290-001-126	B Signs & Posts	R	05/16/18	05/31/18	63126984	N
	Vendor Total:		314.89							
M0256 MERCER CO IMPROVEMT AUTHORITY										
	18-00735	05/17/18 APRIL 2018 TIPPING								
	1	APRIL 2018 TIPPING	16,218.51	8-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	05/17/18	05/31/18		N
	2	APRIL 2018 RECYCLING TAX	423.09	8-01-43-496-001-174	B Recycling Tax	R	05/17/18	05/31/18		N
			16,641.60							
	Vendor Total:		16,641.60							

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M1117 MICROFLEX CORPORATION											
18-00719	05/16/18	LATEX GRIP GLOVES									
1	CONFIRMATION #1669536	220.00	8-01-26-290-001-032	B	Uniforms	R	05/16/18	05/31/18			N
Vendor Total:		220.00									
NJADV005 NJ Advance Media											
18-00785	05/30/18	LEGAL ADS 1/30, 3/16-5/18/2018									
1	PROFESSIONAL SERVICES 2018	37.70	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4489594-0130	N
2	PLANNING BRD 2018-08 REVISED	30.74	8-01-21-180-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4513184-0316	N
3	COUNCIL 3/19 MEETING CHANGE	9.86	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4512776-0316	N
4	BUDGET WORKSHOP 3/20	10.44	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4512774-0316	N
5	ORD 2018-03 ADOPT	13.92	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4524806-0406	N
6	ORD 2018-06 ADOPT	15.08	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4524811-0604	N
7	ORD 2018-04 ADOPT	15.08	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4524812-0406	N
8	ORD 2018-02 ADOPT	14.50	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4524814-0406	N
9	COUNCIL 4/16 MEETING CHANGE	9.86	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4528331-0414	N
10	ORD 2018-09 INTRO	25.52	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4531043-0420	N
11	BUDGET WORKSHOP 4/24	8.12	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4532189-0424	N
12	BRIDGE COMMITTEE ANNUAL NOTICE	9.86	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4535784-0501	N
13	ORD 2018-08 INTRO	25.52	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4542971-0511	N
14	ORD 2018-09 ADOPT	13.92	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4542673-0511	N
15	ORD 2018-10 INTRO	29.00	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4542675-0511	N
16	ORD 2018-11 INTRO	26.10	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO452676-0511	N
17	COUNCIL MEETING CHANGE 5/21	9.86	8-01-20-120-001-021	B	Advertisements	R	05/30/18	05/31/18		IO4545856-0518	N
		305.08									
Vendor Total:		305.08									
N0425 NJ DEPT. OF HEALTH & SR SERV.											
18-00788	05/30/18	DOG PILOT PROGRAM MARCH/APRIL									
1	DOG PILOT PROGRAM MARCH 2018	9.60	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	05/30/18	05/31/18		MARCH 2018	N
2	DOG PILOT PROGRAM APRIL 2018	19.20	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	05/30/18	05/31/18		APRIL 2018	N
		28.80									
Vendor Total:		28.80									

Vendor # Name		PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
N0275 NJ LEAGUE OF MUNICIPALITIES												
18-00724		05/16/18	COURT ASST AD									
1		AD FOR VIOLATIONS/DISPOSITION	115.00	8-01-20-176-000-199	B Miscellaneous	R	05/16/18	05/31/18				N
Vendor Total:			115.00									
N0021 NORTHERN TOOL & EQUIPMENT CO.												
18-00305		02/28/18	WORK LIGHTS									
1		ITEM #28674-4855 LED WORK	89.90	8-09-55-501-002-503	B Sewer Plant Maintenance	R	02/28/18	05/31/18				N
Vendor Total:			89.90									
O0019 O'BRIEN CONSULTING SERVICES												
17-01538		10/04/17	SYNOLOGY RACK STATION									
1		SYNOLOGY RACK STATION	1,447.50	7-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/04/17	05/31/18				N
2		SYNOLOGY RACK STATION	1,447.50	7-01-25-240-001-117	B Ammunition & Target Practice	R	10/04/17	05/31/18				N
			2,895.00									
17-01904		12/06/17	MONTHLY IT RATE NOV 2017									
1		MONTHLY IT RATE NOV 2017	900.00	7-01-25-240-001-029	B Maint. Contracts - Other	R	12/06/17	05/31/18				N
18-00319		03/05/18	IT SERVICES									
1		IT SERVICES	900.00	8-01-25-240-001-029	B Maint. Contracts - Other	R	03/05/18	05/31/18				N
2		IT SERVICES	418.00	8-01-25-240-001-029	B Maint. Contracts - Other	R	03/05/18	05/31/18				N
			1,318.00									
18-00642		05/07/18	MONTHLY IT SERVICE CONTRACT									
1		MONTHLY IT SERVICE CONTRACT	900.00	8-01-25-240-001-029	B Maint. Contracts - Other	R	05/07/18	05/31/18				N
Vendor Total:			6,013.00									
P0088 PARKER MCCAY, P.A.												
18-00761		05/30/18	INV 3057381 DATED 5/3/18									
1		INV 3057381 DATED 5/3/18	2,265.25	8-01-20-155-001-031	B Labor,Personnel & Union Council	R	05/30/18	05/31/18			3057381	N
Vendor Total:			2,265.25									

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Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice		Exc
REPUB005 REPUBLIC SERVICES										
18-00084 01/23/18 ACCT 3-0689-0108950		B								
6 INV 0689-002673348 5/12/18	3,384.79	8-01-26-305-001-029	B Contract-Republic Services, NJ-Dumpsters R		04/26/18	05/31/18		3-0689-0108950	N	
Vendor Total:	3,384.79									
R0077 ROBERTS ENGINEERING GRP LLC										
18-00762 05/30/18 1787,1788,1789,1808,1792										
1 1787 COUNCIL MEETINGS	264.00	8-01-20-165-001-104	B Attendance at Meetings (B)	R	05/30/18	05/31/18		1787	N	
2 1788 MISCELLANEOUS REQUESTS	1,113.00	8-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	05/30/18	05/31/18		1788	N	
3 1789 STORM WATER PERMIT	4,268.25	8-01-20-165-001-106	B Misc. Road & Drainage Issues(B)	R	05/30/18	05/31/18		1789	N	
4 1808 GENERAL SEWER	7,634.00	8-09-55-501-002-508	B Engineer	R	05/30/18	05/31/18		1808	N	
5 1792 CHEMS/SLUDGE REMOVAL CONT	1,200.00	8-09-55-501-002-508	B Engineer	R	05/30/18	05/31/18		1792	N	
	14,479.25									
18-00763 05/30/18 1790, 1795, 1796,										
1 1790 FIRST AID RETAINING WALL	1,616.00	C-04-55-880-001-447	B RETAINING WALL SEC 20 2017-09	R	05/30/18	05/31/18		1790	N	
2 1795 FIRST AVE RECONSTRUCTION	445.75	C-04-55-880-001-449	B FIRST AVENUE SEC 20 2017-09	R	05/30/18	05/31/18		1795	N	
3 1796 MAPLE AVE/SUNSET DRIVE	3,978.75	C-04-55-882-000-447	B MAPLE AVE & SUNSET DR 17-17 SECTION 20	R	05/30/18	05/31/18		1796	N	
	6,040.50									
18-00764 05/30/18 1794, 1793, 1811										
1 1794 STOCKTON ST WATER MAIN	2,402.50	C-08-55-951-001-544	B WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	05/30/18	05/31/18		1794	N	
2 1793 SECONDARY CLARIFIED UPGRD	2,682.00	C-08-55-952-001-544	B 2017-11 SECONDARY CLARIFIER SEC 20	R	05/30/18	05/31/18		1793	N	
3 1811 FIRST AVE/FOREMAN WTR MNS	638.00	C-08-55-951-001-554	B WATER MAINS/SEWER IMP 1ST AVE SEC 20	R	05/30/18	05/31/18		1811	N	
	5,722.50									
18-00765 05/30/18 #14996, July 29, 2016										
1 Res. compliance/ltr approval	708.00	NAT13-08	P NATIONAL POOL/SPA VAR FOR POOL	R	05/30/18	05/31/18		#14996	N	
18-00793 05/30/18 #1738, 4/27/18; #1800, 5/25/18										
1 #1738/inspec/proj asst/contrac	2,198.50	ZORRO-IF	P EL ZORRO INSPECTION FEES/ENGIN	R	05/30/18	05/31/18		#1738	N	
2 #1800, 5/25/18 Inspection	225.00	ZORRO-IF	P EL ZORRO INSPECTION FEES/ENGIN	R	05/30/18	05/31/18		1800	N	
	2,423.50									
18-00794 05/30/18 #1739, 4/27/18; #1801 5/25/18										
1 #1739/app. rec/letter to PB	8,642.25	RBGPHASE1	P MAJOR SITE PLAN - PHASE 1	R	05/30/18	05/31/18		#1739	N	

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void	1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
R0077 ROBERTS ENGINEERING GRP LLC Continued											
18-00794	05/30/18	#1739, 4/27/18; #1801 5/25/18	Continued								
2	#1801/plan rev/ltr/traffic rev	3,997.50	RBGPASE1	P MAJOR SITE PLAN - PHASE 1	R	05/30/18	05/31/18		#1801	N	
		12,639.75									
18-00795	05/30/18	#1797, 5/25/18									
1	Attend 5/14/18 Planning Bd. Mt	330.00	8-01-21-180-001-106	B Planning Board Engineer-General	R	05/30/18	05/31/18		#1797	N	
	Vendor Total:	42,343.50									
SETHA005 SETH A KURS											
18-00759	05/30/18	DUI SESSION 5/24/18									
1	DUI SESSION 5/24/18	350.00	G-02-41-719-009-315	B ALCOHOL ED REHABILITATION 2014	R	05/30/18	05/31/18		5/24/18 DUI	N	
	Vendor Total:	350.00									
SHRED005 SHRED-IT											
18-00652	05/07/18	INV 8124639075 DATED 4/30/18									
1	INV 8124639075 DATED 4/30/18	69.00	8-01-27-335-001-199	B Miscellaneous	R	05/07/18	05/31/18		8124639075	N	
	Vendor Total:	69.00									
T0060 TOWNSHIP OF ROBBINSVILLE											
18-00739	05/18/18	2ND QTR 2018 FOR COURT									
1	2ND QTR 2018 FOR COURT	15,000.00	8-01-26-310-001-025	B Building Rental	R	05/18/18	05/31/18		2ND QTR	N	
	Vendor Total:	15,000.00									
T0061 TOWNSHIP OF ROBBINSVILLE DPW											
18-00645	05/07/18	HPD VEHICLE MAINTENANCE									
1	HPD VEHICLE MAINTENANCE	393.05	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
2	HPD VEHICLE MAINTENANCE	462.73	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
3	HPD VEHICLE MAINTENANCE	57.55	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
4	HPD VEHICLE MAINTENANCE	146.44	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
5	HPD VEHICLE MAINTENANCE	522.48	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
6	HPD VEHICLE MAINTENANCE	82.78	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
7	HPD VEHICLE MAINTENANCE	961.57	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	
8	HPD VEHICLE MAINTENANCE	490.25	8-01-43-515-001-170	B Mechanic Services	R	05/07/18	05/31/18			N	

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
T0061 TOWNSHIP OF ROBBINSVILLE DPW Continued											
18-00645	05/07/18	HPD VEHICLE MAINTENANCE	Continued								
9	HPD VEHICLE MAINTENANCE	82.78	8-01-43-515-001-170	B	Mechanic Services	R	05/07/18	05/31/18			N
10	HPD VEHICLE MAINTENANCE	57.55	8-01-43-515-001-170	B	Mechanic Services	R	05/07/18	05/31/18			N
11	HPD VEHICLE MAINTENANCE	31.84	8-01-43-515-001-170	B	Mechanic Services	R	05/07/18	05/31/18			N
12	HPD VEHICLE MAINTENANCE	114.62	8-01-43-515-001-170	B	Mechanic Services	R	05/07/18	05/31/18			N
		<u>3,403.64</u>									
Vendor Total:		3,403.64									
T0130 TRIANGLE COPY/											
17-01180	08/01/17	BOOKLETS & PAMPHLETS FOR PLAY									
1	500 8.5 X 5.5 B/W COPIES OF	400.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/01/17	05/31/18		THEATRE IN PARK	N
2	40 8.5 X 14 B/W COPIES OF HTIP	6.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/01/17	05/31/18		THEATRE IN PARK	N
		<u>406.00</u>									
Vendor Total:		406.00									
V0019 VERIZON											
18-00741	05/21/18	201X06936613711Y									
1	201X06936613711Y	112.63	7-01-25-240-001-094	B	COMPUTER/SERVICE & SUPPORT	R	05/21/18	05/31/18		201X06936613711	N
18-00743	05/21/18	201-X06-9366 & 201-Z02-9320									
1	201-X06-9366	165.96	8-01-31-440-001-089	B	Telephone-VERIZON	R	05/21/18	05/31/18		201X06936614873	N
2	201X02932023918Y	65.98	8-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	05/21/18	05/31/18		201Z02932023918	N
		<u>231.94</u>									
Vendor Total:		344.57									
VERIZON FIOS											
18-00748	05/23/18	155504140000153 5/09/18									
1	155504140000153 5/09/18	144.99	8-01-25-240-001-060	B	INTERNET AND WEB SERVICES	R	05/23/18	05/31/18		155504140000153	N
Vendor Total:		144.99									

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
V0011 VILLAGE NURSERIES, INC.										
18-00683 05/14/18 FLOWER POUCHES (10) INV	11956									
1 FLOWER POUCHES (10) 11956	189.50	T-12-56-286-000-857		B Community Garden Project	R	05/14/18	05/31/18		11956	N
Vendor Total:	189.50									
W0098 WATER ENVIRONMENT FEDERATION										
18-00598 04/24/18 LAB SUPPLY										
1 STANDARD METHOD FOR THE	246.00	8-09-55-501-002-506		B Lab. Equipment & Supplies	R	04/24/18	05/31/18			N
Vendor Total:	246.00									
WIREL005 WIRELESS ELECTRONICS, INC.										
18-00746 05/22/18 INV M58582 DATED 3/28/18										
1 KNOX BOX PROBLEM	300.00	8-01-26-315-001-133		B Vehicle Maint. - Fire Dept.	R	05/22/18	05/31/18		M58582	N
Vendor Total:	300.00									
W0100 WITMER PUBLIC SAFETY GROUP INC										
18-00505 04/10/18 LUND PARTS - HPD VEHICLES										
1 LUND PARTS - HPD VEHICLES	99.50	8-01-25-240-001-117		B Ammunition & Target Practice	R	04/10/18	05/31/18			N
2 LUND PARTS - HPD VEHICLES	24.95	8-01-25-240-001-117		B Ammunition & Target Practice	R	04/10/18	05/31/18			N
3 LUND PARTS - HPD VEHICLES	70.00	8-01-25-240-001-117		B Ammunition & Target Practice	R	04/10/18	05/31/18			N
	194.45									
Vendor Total:	194.45									
WOOLS005 WOOLSEN ANDERSON MAZIARZ, P.C.										
18-00790 05/30/18 attend Feb meeting/prof. serv.										
1 Attend 2/11/18 Planning Bd Mtg	450.00	8-01-21-180-001-107		B Planning Board - Attorney	R	05/30/18	05/31/18		5/14/18	N
2 prof. services/email	42.00	8-01-21-180-001-107		B Planning Board - Attorney	R	05/30/18	05/31/18			N
	492.00									
18-00791 05/30/18 Affordable Housing/Westerlea										
1 Conference call/Westerlea Apts	196.00	2017-02HD		P ESCROW AGREEMENT PLANNING	R	05/30/18	05/31/18		5/14/18	N

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
WOOLS005 WOOLSEN ANDERSON MAZIARZ, P.C. Continued											
18-00792	05/30/18	Email/conference call/timetabl									
1	Feb.2018-email/confcall/review	98.00	RBG-DEMO	P DEMO-BANK STREET PROPERTY	R	05/30/18	05/31/18			N	
Vendor Total:		786.00									

Total Purchase Orders:	78	Total P.O. Line Items:	165	Total List Amount:	128,173.85	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	7-01	4,244.10	0.00	4,244.10	0.00	0.00	0.00	4,244.10
	7-09	3,360.00	0.00	3,360.00	0.00	0.00	0.00	3,360.00
Year Total:		7,604.10	0.00	7,604.10	0.00	0.00	0.00	7,604.10
CURRENT FUND	8-01	61,682.84	0.00	61,682.84	0.00	0.00	0.00	61,682.84
	8-09	23,201.01	0.00	23,201.01	0.00	0.00	0.00	23,201.01
	8-21	0.00	0.00	0.00	0.00	0.00	22,948.60	22,948.60
Year Total:		84,883.85	0.00	84,883.85	0.00	0.00	22,948.60	107,832.45
GENERAL CAPITAL	C-04	6,040.50	0.00	6,040.50	0.00	0.00	0.00	6,040.50
WATER/SEWER CAPITAL	C-08	5,722.50	0.00	5,722.50	0.00	0.00	0.00	5,722.50
Year Total:		11,763.00	0.00	11,763.00	0.00	0.00	0.00	11,763.00
	G-02	350.00	0.00	350.00	0.00	0.00	0.00	350.00
TRUST OTHER - FUND #12	T-12	595.50	0.00	595.50	0.00	0.00	0.00	595.50
ANIMAL CONTROL TRUST FUND #13	T-13	28.80	0.00	28.80	0.00	0.00	0.00	28.80
Year Total:		624.30	0.00	624.30	0.00	0.00	0.00	624.30
Total of All Funds:		105,225.25	0.00	105,225.25	0.00	0.00	22,948.60	128,173.85

Project Description	Project No.	Rcvd Total	Held Total	Project Total
ESCROW AGREEMENT PLANNING	2017-02HD	196.00	0.00	196.00
NATIONAL POOL/SPA VAR FOR POOL	NAT13-08	708.00	0.00	708.00
DEMO-BANK STREET PROPERTY	RBG-DEMO	98.00	0.00	98.00
MAJOR SITE PLAN - PHASE 1	RBGPHASE1	19,523.10	0.00	19,523.10
EL ZORRO INSPECTION FEES/ENGIN	ZORRO-IF	2,423.50	0.00	2,423.50
Total of All Projects:		<u>22,948.60</u>	<u>0.00</u>	<u>22,948.60</u>

Resolution 2018-117

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO USA ARCHITECTS FOR ARCHITECTURAL
SERVICES FOR POSSIBLE JOINT POLICE AND MUNICIPAL COURT COMPLEX
WITH ROBBINSVILLE TOWNSHIP**

WHEREAS, on December 4, 2017, the Borough Council awarded a contract for architectural services to produce designs and cost estimates for a possible joint police and municipal court complex with Robbinsville Township to USA Architects of Somerville, New Jersey; and

WHEREAS, the total amount of said contract shall not exceed \$21,360.00 and shall be split evenly divided between Hightstown Borough and Robbinsville Township, each paying their portion of \$10,680.00 plus expenses; and

WHEREAS, the architect has submitted invoice #27964 in the amount of \$7,944.00 for work completed April 1, 2018 – April 30, 2018 which included a space needs assessment and concept planning for phase 1 of said project; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown payment in the amount of \$7,944.00 to USA Architects of Somerville, New is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 4, 2018.

Debra L. Sopronyi
Borough Clerk



RECEIVED

043

MAY 29 2018

MUNICIPAL CLERK'S OFFICE

Debra Sopronyi
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

April 30, 2018

Project No: 2018-022.1

Invoice No: 27964

Project 2018-022.1 Hightstown, Police & Courts Facility

Professional Services from April 1, 2018 to April 30, 2018

Phase 1 Base Services

Fee

Billing Phase	Percent Fee Complete	Earned	Previous Fee Billed	Current Fee Billing
Space Needs Asmt & Concept Planning	9,930.00 80.00	7,944.00	0.00	7,944.00
Total Fee	9,930.00	7,944.00	0.00	7,944.00
Total Fee				7,944.00
Total this Phase				\$7,944.00

Phase 70 Grant Writing Scope Development

Billing Limits

	Current	Prior	To-Date
Consultant	0.00	0.00	0.00
Limit			750.00
Remaining			750.00
Total this Phase			0.00
Total this Invoice			<u>\$7,944.00</u>

20 N. Doughty Avenue
Somerville, NJ 08876
t 908.722.2300
f 908.722.7201

usaarchitects.com

1 S. 3rd Street
Alpha Building, 7 Fl
Easton, PA 18042
t 610.559.6000
f 610.559.2174

Resolution 2018-118

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2018 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2018 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2018 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	PREVIOUS TOTAL	CUMULATIVE TOTAL
Current	201,000.00	1,230,381.00	1,431,381.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	50,000.00	470,526.00	520,526.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	251,000.00	1,700,907.00	1,951,907.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2018 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 4, 2018.

Debra L. Sopronyi
Borough Clerk

Borough of Hightstown
 Emergency Temporary
 6/4/2018

Current Fund

Administration	Salaries and Wages	4,000.00
Mayor and Council	Salaries and Wages	4,000.00
Municipal Clerk	Salaries and Wages	8,000.00
Financial Administration	Salaries and Wages	6,000.00
Tax Collector	Salaries and Wages	6,000.00
Tax Assessor	Salaries and Wages	2,000.00
Municipal Court	Salaries and Wages	10,000.00
Police Department	Salaries and Wages	100,000.00
Public Buildings and Grounds	Salaries and Wages	5,000.00
Solid Waste Collection	Salaries and Wages	5,000.00
Recycling	Salaries and Wages	5,000.00
Maintenance of Parks	Salaries and Wages	6,000.00
Telephone	Other Expenses	3,000.00
Landfill	Other Expenses	12,000.00
Construction	Salaries and Wages	10,000.00
Housing	Salaries and Wages	4,500.00
Click It or Ticket Grant	Salaries and Wages	5,500.00
Roosevelt Shared Service -Tipping Fees	Other Expenses	5,000.00

Total Current Fund

201,000.00

Water Sewer Operating Fund

Other Expenses	<u>50,000.00</u>
Total Water Sewer Operating Fund	50,000.00

Total

251,000.00

Borough of Hightstown
2018 Capital

			Debt	Downpayment
Police Dept				
Marked SUV	54,000.00			
First Ave Water Tower Repeater	20,000.00			
Radar Unit	3,000.00			
Breathalyzer	20,000.00			
Speed/VMB Trailers (2)	32,000.00			
Issuance costs	<u>6,000.00</u>			
		135,000.00	128,500.00	6,500.00
Public Works				
Dumpster Enclosure (Stockton Lot)	35,000.00			
Issuance costs	<u>2,000.00</u>			
		37,000.00	100,000.00	5,000.00
		172,000.00	228,500.00	11,500.00
Water-Sewer				
Roof for Building	20,000.00			
Tank per New Regulations	40,000.00			
Issuance costs - Engineer	<u>5,000.00</u>			
		<u>65,000.00</u>		
		<u>237,000.00</u>		