Agenda

Hightstown Borough Council

November 6, 2017

Hightstown Fire House

7:00 PM – Executive Session
7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Executive Session — **2017-192** Authorizing a Meeting that Excludes the Public

Personnel – Professional Services
Contract Negotiations – Municipal Facilities

Flag Salute

Approval of the Agenda

Approval of Minutes

Executive Session – October 2, 2017
Public Session – October 16, 2017
Executive Session – October 16, 2017

Public Comment I

Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Engineering Items

Forman Street Water Main Extension and Stockton Street Water Main Cleaning and Relining

2017-193 Authorizing Payment #2 – Quad Construction Company (Ultraviolet Disinfection for the Hightstown Borough Advanced Waste Water Treatment Plant)

2017-194 Authorizing Receipt of Bids for the Rehabilitation of the Secondary Clarifier at the Hightstown Borough Advanced Waste Water Treatment Plant

Ordinances

2017-15 Final Reading and Public Hearing – Bond Ordinance Amending Section 3(a) of Bond Ordinance #2015-15 and Providing for a Supplemental Appropriation of $132,000 for Improvements to Stockton Street and Joseph Street in and by the Borough of Hightstown, in the County of Mercer, New Jersey, and Authorizing the Issuance of $132,000 Bonds or Notes of the Borough to Finance Part fo the Cost Thereof

2017-16 First Reading and Introduction – Bond Ordinance Providing for Improvements to Maple Avenue and Sunset Drive for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $110,000 therefor and Authorizing the Issuance of $110,000 Bonds or Notes of the Borough to Finance the Cost Thereof

2017-17 First Reading and Introduction – Bond Ordinance Providing for Improvements to Maple Avenue and Sunset Drive in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $540,000 Therefor and Authorizing the Issuance of $265,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof`

Resolutions

2017-195 Authorizing Payment of Bills

2017-196 Authorizing Execution of a Donor Agreement with RISE (Formerly Known as the Community Action Service Center)

2017-197 Authorizing Execution of Donor Agreement with Better Beginnings Child Development Center

2017-198 Authorizing a State Contract Purchase for the Police Department Vehicles

Consent Agenda

2017-199 Appointing A Risk Management Consultant

2017-200 Authorizing Receipt of Bids for Greenway Walking Bridge Inspection Engineer

2017-201 Authoring a Transfer of Funds in the 2017 Budget

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Discussion

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2017-192

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 6, 2017 at 7:00 p.m. at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Professional Services
Contract Negotiations – Municipal Facilities

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: February 6, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

____
Debra L. Sopronyi
Borough Clerk

Meeting Minutes
Hightstown Borough Council
October 16, 2017
7:00 p.m. – Executive Session
7:30 – Public Session

The meeting was called to order by Mayor Quattrone at 7:02 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Hansen	✓	
Councilmember Misiura	✓	
Councilmember Montferrat	✓	
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Mayor Quattrone requested that the Resolution 2017-183 be amended to include Contract Negotiations – Municipal Facilities.

Councilmember Montferrat moved Resolution 2017-183 as amended; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-183

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 16, 2017 at 7:00 p.m. at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – EMS

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: January 16, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the called the public meeting to order at 7:36 p.m. and again read the Open Public Meetings Statement.

George Lang, CFO, arrived after executive session and is now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Hansen moved the agenda for approval; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Agenda approved 5-0.

INTERVIEWS FOR COUNCIL VACANCY

Council interviewed three candidates for the Council position vacated by Seth Kurs on October 2, 2017. The three candidates were Joseph Cicalese, Joshua Jackson and Dimitri Musing. Council asked questions which all three candidates answered. Questions consisted of, but were not limited to:

- Why do you want to join Council?
- What is Hightstown Council's biggest challenge right now?
- What is your commitment and availability over the next year?
- What is your career and background and how will this help you on Council?
- What qualities do you have that will sell the town to residents and new comers to town?
- What are some of the things that you would improve in town?
- Will you be able to handle tough public meetings?

Resolution 2017-184 Authorizing a Meeting that Excludes the Public

At 8:10 p.m. Council President Stults moved Resolution 2017-184; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-184

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 16, 2017 at 7:00 p.m. at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Councilmember Vacancy

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: January 16, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council reconvened into Public Session at 8:31 p.m.

Council President Stults thank Fred Montferrat, Democratic Party Chair, for bringing forward three wonderful candidates. He then announced that it was Council's decision to appoint Dimitri Musing as the new Councilmember. He then encouraged Mr. Cicalese and Mr. Jackson stay involved in the Borough for the future.

Resolution 2017-191 Appointing a councilmember to Fill the Vacancy of an Unexpired Term Ending December 31, 2018

Council President Stults moved Resolution 2017-191; Councilmember Misiura seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-191

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING A COUNCILMEMBER TO FILL THE VACANCY OF AN UNEXPIRED TERM ENDING DECEMBER 31, 2018

WHEREAS, there exists a vacancy in the office of Councilmember due to the resignation of Seth Kurs effective October 2, 2017; and

WHEREAS, the Municipal Vacancy Law (N.J.S.A. 40A:16-1 *et seq.*), provides that the Municipal Committee of the party that previously filled the seat shall submit within fifteen (15) days three (3) names for Council's consideration in filling the vacancy; and

WHEREAS, the Democratic Municipal Committee submitted the names of three (3) Nominees on October 10, 2017; and

WHEREAS, pursuant to the Municipal Vacancy Law, the Borough Council must, fill the vacancy by the appointment of a successor from the three (3) Nominees put forward from same political party which had nominated the incumbent whose office had become vacant; and

WHEREAS, the Borough Council has publicly deliberated the nominees presented by the Democratic Municipal Committee to fill the vacancy with a member who would best serve the residents of the Borough; and

WHEREAS, by vote of Borough Council, the Council has decided to appoint Dimitri Musing to fill the position of Councilmember for the unexpired term ending December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Dimitri Musing is hereby appointed to serve in the position of Councilmember to fill the vacancy of the unexpired term ending December 31, 2018.

Mayor Quattrone administered the Oath of Office to Mr. Musing

APPROVAL OF MINUTES

Councilmember Bluth moved the October 2, 2017 Public Session minutes for approval; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes. Councilmember Musing abstained.

Minutes approved 5-0 with 1 abstention.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Doug Mair, 536 South Main Street – Commended Council for the thorough process in filling the vacancy. Congratulated Mr. Musing. Requested that Mr. Musing stay on the Historic Preservation Commission as Council Liaison.

Eugene Sarafin, 628 South Main Street – Stated that we should not be pledging the flag. Spoke about President Trump.

Josh Jackson, 149 North Academy Street – Thanked Council and congratulated Councilmember Musing.

Frank Rivera, 110 Broad Street – Stated that Councilmember Musing had been a member of Council in the past and resigned. He asked if Mr. Musing would like to address the public with the reason for his resignation.

George Adler, 2 Fryer Court – Congratulated the candidates. Asked that Council continue to be open and transparent.

JP Gibbons, 602 North Main Street – Appreciated the candidates that came forward. Questioned Best Practices.

Lynn Woods, 315 Park Avenue – Congratulated Councilmember Musing.

Scott Caster, 12 Clover Lane – Thanked Council for their questions to the candidates. It served the public well. Thanked all of the candidates for their answers. Requested more details be added to the minutes in the future.

Dave Bell, 114 First Avenue – Congratulated Mr. Musing. It's nice that a newer resident wants to get involved in town.

There being no further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2017-185 Authoring Payment of Bills

Councilmember Bluth moved Resolution 2017-185; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura and Montferrat voted yes. Councilmembers Musing and Stults abstained.

Resolution adopted 4-0 with 2 abstentions.

Resolution 2017-185

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $119,296.55 from the following accounts:

Current		$35,449.23
W/S Operating		43,529.73
General Capital		1,301.34
Water/Sewer Capital		33,042.25
Grant		179.00
Trust		5,795.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		0.00
Total		$119,296.55

Resolution 2017-186 Authorizing the Purchase of a Ford F550 Dump Body with Spreader & Plow Through our Participation in the National Joint powers Alliance (NJPA) A National Cooperative Purchasing Program Pursuant to P.L. 2011, C139

Councilmember Misiura moved Resolution 2017-186; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes. Councilmember Musing abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2017-186

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE PURCHASE OF A FORD F550 DUMP BODY WITH SPREADER & PLOW THROUGH OUR PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE (NJPA) A NATIONAL COOPERATIVE PURCHASING PROGRAM PURSUANT TO P.L.2011, C.139.

WHEREAS, the Borough of Hightstown as a contracting unit, may without advertising for bids, purchase any materials, supplies or equipment entered into on behalf of National Joint Powers Alliance Cooperative (NJPA), 202 12th Street NE, P. O. Box 219, Staples, MN 56479 pursuant to the provision of P.L.2011, c.139 which permits contracting units to use contracts awarded by national or regional cooperative or other states that were competitively bid. The law supplements existing law on the use of such contracts and is intended to provide additional flexibility to local government in the area of procurement; and

WHEREAS, National Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 has been awarded the contract for this truck under NJPA's Category: Fleet Services, Parts & Equipment (120716-NAF); and

WHEREAS, the Administrator/Clerk/Purchasing Agent and Public Works Superintendent recommend the utilization of this contract; and

WHEREAS, under NJPA Contract No. 120716-NAF, National Fleet Group can provide to the Borough of Hightstown a Ford F550 Dump Body Truck with Spreader and Plow as per their quote in the amount of $68,248.00.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown that National Fleet Group under NJPA Contract No. 120716-NAF be utilized to provide a Ford F550 Dump Body Truck with Spreader and Plow as per their quote in the amount of $68,248.00 to the Borough of Hightstown.

Resolution 2017-187 Authorizing a State Contract Purchase for Turn Out Gear for Hightstown Engine Co. No. 1

Councilmember Hansen moved Resolution 2017-187; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes. Councilmember Musing abstained.

Resolution adopted 5-1 with 1 abstention.

Resolution 2017-187

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A STATE CONTRACT PURCHASE FOR TURN OUT GEAR FOR HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, there is a need for turn out gear for use by Hightstown Engine Co. No. 1; and

WHEREAS, the Hightstown Borough Council has authorized the purchase of turn out gear with the adoption of Bond Ordinance 2017-12; and

WHEREAS, the Fire Department has found pricing and availability for the turn out gear as needed under New Jersey State Contract T-0790/80948 & 80958 in the amount of $49,432.40; and

WHEREAS, the Administrator/Clerk/Purchasing Agent has reviewed the findings of the Fire Department; and

WHEREAS, it is the recommendation of the Administrator/Clerk/Purchasing Agent and Fire Department that the turn out gear be purchased from Skylands Area Fire Equipment & Training LLC (SAFE-T), 23 Hamburg Turnpike , Unit A, Riverdale, New Jersey 07457 under state contract for an amount not to exceed $49,432.40; and

WHEREAS, the Chief Finance Officer has certified that funds are available for this purchase.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Administrator/Clerk/Purchasing Agent is hereby authorized to purchase turn out gear from Skylands Area Fire Equipment & Training LLC (SAFE-T), 23 Hamburg Turnpike , Unit A, Riverdale, New Jersey 07457 under New Jersey State Contract T-0790/80948 & 80958 for an amount not to exceed $49,432.40.

CONSENT AGENDA

Councilmember Misiura moved Resolutions 2017-188; 2017-189 and 2017-190 as a Consent Agenda; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes. Councilmember Musing abstained.

Resolutions adopted 5-1 with 1 abstention.

Resolution 2017-188

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING RESOLUTION 2017-167

WHEREAS, the Borough Council adopted resolution 2017-167 on September 5, 2017; and

WHEREAS, resolution 2017-167 authorized a refund in the amount $255.13 to 441 Stockton Street, LLC, 3 Rutland Court, Princeton, NJ, representing a water/sewer overpayment; and

WHEREAS, 441 Stockton Street, LLC has now requested that the overpayment amount of $255.13 be transferred from water/sewer account 1511-2 to account 1105-0; and

WHEREAS, the Tax Collector has requested that said overpayment amount of 255.13 now be transferred from account 1511-2 to account 1105-0.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that resolution 2017-167 is hereby amended to authorize the Collector to transfer $255.13 from account 1511-2 to account 1105-0 for said overpayment as set forth herein.

Resolution 2017-189

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2017/2018 taxes was made for Block 44, Lot 16, 305 Stockton Street, in the amount of $3,957.73 due to double payments made by the mortgage company and the homeowner; and

WHEREAS, the mortgage company, Wells Fargo Real Estate Tax Services, MAC F2303-03H, 1 Home Campus, Des Moines, IA 50328 has requested that a refund be issued for the overpayment in the amount of $3,957.73; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of $3.957.73.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Treasurer are hereby authorized to issue a refund in the amount of $3,957.73 Wells Fargo Real Estate Tax Services, MAC F2303-03H, 1 Home Campus, Des Moines, IA 50328, representing the tax overpayment as set forth herein.

Resolution 2017-190

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2017 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey Division of Criminal Justice	$1,544.49	State Body Armor Replacement Fund Program	State Body Armor Replacement Fund Program

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Welcomed Mr. Musing back to Council. Stated that the Harvest Fair was wonderful and it's nice to see young people come to town.

Doug Mair, 536 South Main Street – Questioned why Mr. Caster was not stopped during the first public comment period when he spoke about the minutes. Asked about a comment that was made by Mayor Quattrone regarding Officer Marchione and his employment with the Borough.

Scott Caster, 12 Clover Lane – Does not believe that he stepped over the line with his comments regarding minutes during the first public comment period. Stated that there needs to be a proposal to limit signage downtown. All of the signs are in disarray.

J.P. Gibbons, 602 North Main Street – Questioned the budget adoption date in Best Practices. Informed Council that he had called Construction for two final inspections and was told that both inspections could not occur on the same day because of the schedules that the inspectors keep. This is upsetting and insulting to the residents.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

Housing Authority – Best Practices

According to Best Practices, there needs to be discussion regarding authorities within the municipality.

Discussion ensued. Is there a better means of handling the authority and does the authority continue to serve the public interest? Council President Stults commented that he has seen the Housing Authority budget and how well run the Housing Authority is managed. Their by-laws have recently been updated and have taken resident comments into account. After further discussion, Council agreed that there are no complaints and the Housing Authority does in fact continue to serve the public needs. Keith LePrevost, Executive Director of the Housing Authority, agreed to come before Council with a yearly update. Mr. LePrevost stated that the Housing Authority can assist in developing and managing affordable housing in the Borough.

Best Practices

Council reviewed and discussed the Best Practices report provided to them. George Lang, CFO, stated that the questions asked change every year. This year a large number of questions were removed. Mr. Lang stated that he thinks we do well with Best Practices each year.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

Missed the last Habitat meeting but had recently been by the project and they are working and making progress. The Cultural Arts Commission has a meeting this Wednesday. They were a big hit at the Harvest Fair.

Councilmember Hansen

Parks and Rec had no quorum for its meeting. They have suggested moving the meeting location to the Municipal Offices. There is a Water/Sewer Department meeting tomorrow.

Councilmember Montferrat

The Harvest Fair had a good turnout and had good vendors. Board of Health met last week. The Great American Smoke Out takes place in November. Revisions can be made to Sustainable Jersey if we want to get more points. The Environmental Commission meets at the end of the month.

Councilmember Misiura

The Harvest Fair was phenomenal this year. Thank you to all who worked on it. The HPC will meet again this Thursday. Planning Board received an application for a 3 unit building on Church Street. Joe Mannino is the owner. It’s nice to see business owners reinvesting back into the town.

Councilmember Musing

Thanked the public and Council for their vote of confidence. The quote for the banners for HPC came in under budget. They are working on finalizing the design. He would very much like to stay on HPC as the liaison. Stated that he believes the construction office does a great job. Scheduling inspections is always difficult. Regarding his previous resignation from Council; times were difficult and it was a personal decision. By staying involved in the Planning Board and HPC, he feels as though he did not abandon the Borough.

Council President Stults

The Harvest Fair this year may have been the best one yet. The piano from the Cultural Arts Commission is a great idea. Kids have been outside of his office playing the piano and singing! The Housing Authority has a meeting this

Wednesday. The Downtown Business Group met at 12 Farms. They are working on plans for events for next year. A group of German Exchange Students will be visiting Hightstown High School. The Historical Society will be leading a tour of Downtown for the students. Byrne's Deli hosted Coffee with a Cop where residents can sit down and meet with one of our officers. This was not advertised as this was the first one and the Police Department wanted to see how this went. It was successful and there will be more scheduled at a future date.

Borough Administrator/Clerk Sopronyi

Stated that all of the inspectors in the Borough are part-time and this schedule has been in place for years. The Zoning Officer is working on the signage problems with the businesses downtown.

Deputy Clerk Riggio

Informed Council that letters to residents affected by the road closures for Halloween are being sent this week.

Borough Attorney Raffetto

Congratulated Mr. Musing and welcomed him back to Council.

Mayor Quattrone

Attended the dedication of the new dormitories at the Peddie School. It was a very nice event and the new dorms are beautiful. There is an Eagle Scout Court of Honor this weekend that Council President Stults will be attending.

ADJOURNMENT

Councilmember Hansen moved to adjourn at 10:00 p.m.; Council President Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

November 2, 2017

Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Forman Street Water Main Extension
Stockton Street Water Main Cleaning and Relining
Hightstown Borough, Mercer County, New Jersey
File No.: H1675 AND H1676

Dear Debra:

Attached with this letter, please find the following:

1. Copy of a plan entitled, "Concept Layout Plan, Forman Avenue and Church Street Water Main Extension, Borough of Hightstown, Mercer County, New Jersey. Dated October 31, 2017."

2. Copy of a plan entitled, "Concept Layout Plan, Stockton Street Water Main Cleaning and Relining, Borough of Hightstown, Mercer County, New Jersey. Dated October 31, 2017."

This letter is a follow-up to our phone conversation regarding the above referenced project. As discussed, the Borough Lead Water Operator, Larry Blake, and the Superintendent of Public Works, Ken Lewis, have requested that the scope be expanded for the Forman Street Water Main Extension project and the Stockton Street Water Main Cleaning and Relining project.

Forman Street

You may recall that the project was originally intended to include a new 8-inch water main along Forman Street from an existing 8-inch water main in Stockton Street. This new 8-inch main was to end at a new fire hydrant at the dead end of Forman Street.

The expanded scope as requested by the Borough is for a new water main to connect to the 'dead end' outlined above and connect to a dead end of a new water main that is to be installed in Church Street by the El Zorro property and continue to a new connection at Rogers Avenue. This will require approximately 325-ft. of additional water main to be installed by the Borough under the Forman Street Water Main Extension project. In addition, as this extension must go through private property, the Borough will have to obtain a utility easement from the Housing Authority to construct the new water main.

The new 8-inch water main at Forman Street (240 LF) is estimated to cost $135,000.00 and is to be funded by a loan through the NJ Environmental Infrastructure Financing Program (NJEIFP). An application for the loan has previously been submitted.

The construction of a new water main through the Housing Authority property to connect to the new water main at Church Street (by El Zorro) and Rogers Avenue (320 LF) is estimated to cost an additional $105,000.00.

In order to construct the additional 6-inch water main, this office will need to conduct additional field survey to obtain existing conditions, design the appropriate water main layout, expand the traffic control design, prepare a utility easement plan and description, and submit to the NJEIFP for a new approval. The cost to complete the necessary engineering for the additional work will be at a fee not to exceed $9,750.00.

Stockton Street

This project was originally intended to include cleaning and relining of the existing 8-inch water main on Stockton Street between Center Street and the Borough limits to the West (approximately 575-ft. West of the intersection with Oak Lane). This was to also include replacement of all existing water services and repaving of the entire roadway as required by the NJEIFP, and Mercer County.

Since the original estimate and concept for the Project, the Borough has requested that the existing water main on Stockton Street between the Borough limits and Route 13 be included.

The expanded scope is for the cleaning and relining of the existing 8-inch water main on Stockton Street from the Borough limits to Route 130 (approximately 600-ft.). The NJEIFP requires that all water main projects include replacement of existing water services within the project area. Extending this project to include the portion of water main between the Borough limits and Route 130 will require the replacement of approximately 10 existing water services. In addition, Mercer County will require that this length of road be repaved from curb to curb.

The original Engineer's Estimate for this contract is for approximately $840,000.00 to clean and reline 2,300-ft. of water main and is to be funded by a loan through the NJEIFT. An application for the loan has previously been submitted.

Extending the project to include the additional 600-ft. between the Borough limits and Route 130 is estimated to cost an additional $200,000.00.

In order to expand the project, this office will need to conduct additional field investigation/survey to obtain existing conditions, design the water service replacement and temporary water main connections, design traffic control at a State Highway (Route 130), coordinate the work with East Windsor, submit an additional permit to the NJDOT for work within State Right-Of-Way, and submit to the NJEIFP for a new approval. The cost to complete the necessary engineering for the additional work will be at a fee not to exceed $14,000.00.

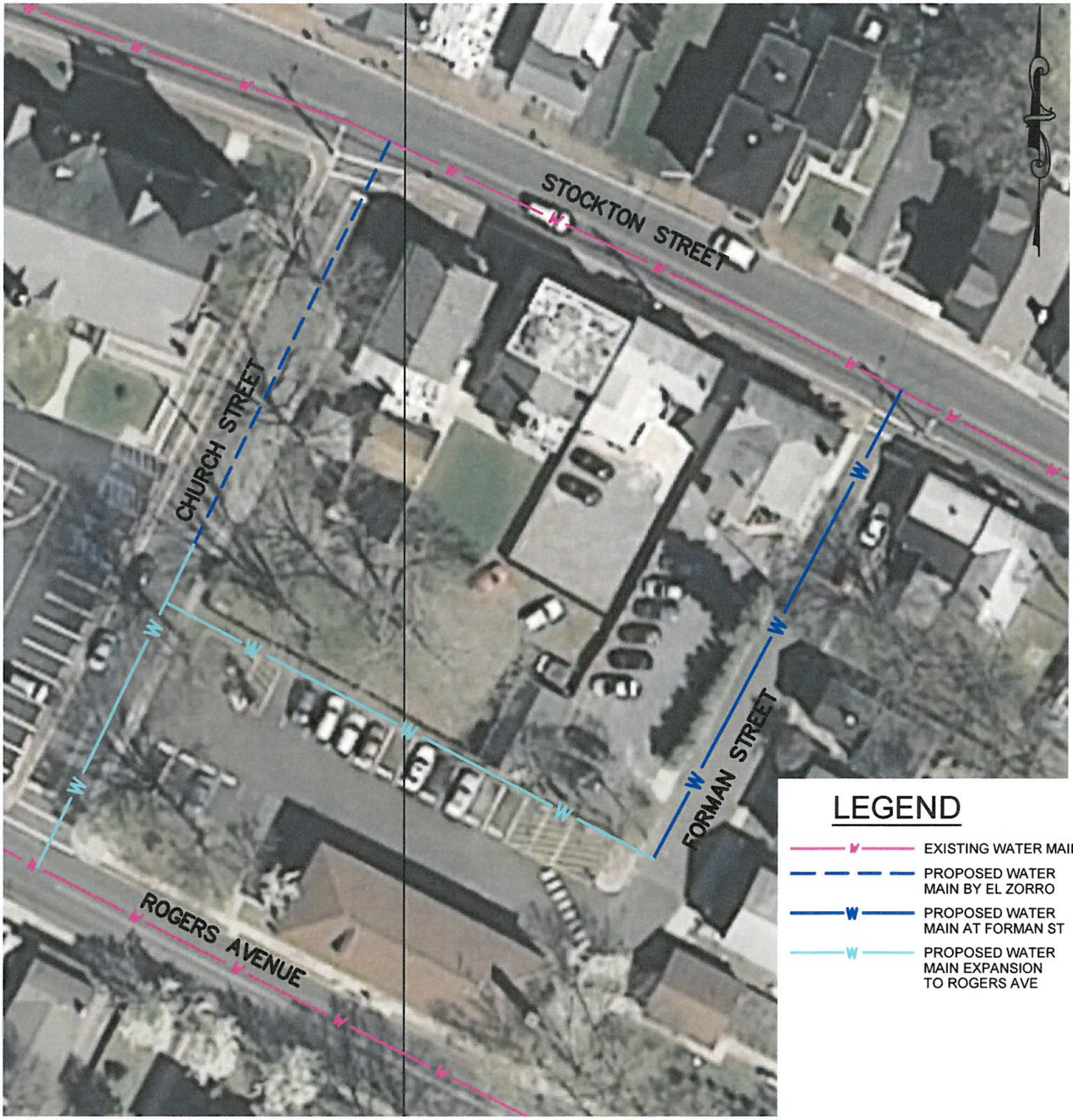
Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

Carmel Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
George Lang, Borough CFO
Peggy Riggio, RMC, CMR, Borough Deputy Clerk
Ken Lewis, Borough Superintendent of Public Works
Larry Blake, Borough Lead Water Operator
Cameron Corini, EIT, Roberts Engineering Group, LLC



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

CONCEPT LAYOUT PLAN

FORMAN AVENUE AND CHURCH STREET WATER MAIN EXTENSION

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

SCALE: **N.T.S.**

DWG. No: H1675.WATER EXPANSION
DATE: 10/31/2017

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CONCEPT LAYOUT PLAN

STOCKTON STREET WATER MAIN CLEANING AND RELINING

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

SCALE: **N.T.S.**

DWG. No: H1676.WATER EXPANSION
DATE: 10/31/2017

Resolution 2017-193

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT #2 – QUAD CONSTRUCTION COMPANY (ULTRAVIOLET DISINFECTION FOR THE HIGHTSTOWN BOROUGH ADVANCED WASTE WATER TREATMENT PLANT)

WHEREAS, on December 5, 2016, the Borough Council awarded a contract for the Tertiary Disc Filtration and Ultraviolet Disinfection for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough to Quad Construction Company, Inc. of Lumberton, New Jersey at the price of $910,000.00; and

WHEREAS, the contractor has submitted payment #2 in the amount of $399,595.00 for work related to demolition of existing equipment, construction of pad foundations, chlorination chamber modifications and electrical work for the filters and UV units; and

WHEREAS, the Borough Engineer has recommended approval of payment # in the amount of $399,595.00 pending receipt of certified payrolls; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown payment #2 in the amount of $399,595.00 to Quad Construction Company, Inc. of Lumberton, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

____
Debra L. Sopronyi
Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E. CR
Borough Engineer

DATE: October 23, 2017

RE: Tertiary Disk Filtration and UV Disinfection
Payment No. 2
Our File No.: H1669

Attached please find Payment No. 2 for work related to demolition of existing equipment, construction of pad foundations, chlorination chamber modifications, and electrical work for the filters and UV units.

Certified payroll forms for the weeks ending September 10th, September 24th, October 1st, October 8th, and October 15th are attached.

I recommend payment be made to the Quad Construction Company in the amount of $399,595.00.

Should you have any questions, please do not hesitate to call.

Enclosures
cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Janice Mohr-Kminek, Finance
George Lang, CFO
Carl Zeroski, Quad Construction Company
Charles H. Witte, Roberts Engineering Group, LLC

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

PAYMENT NO. 2
Tertiary Disc Filtration and Ultraviolet Disinfection
Borough of hightstown, Mercer County
October 18, 2017
Our File No.: H1669

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	MOBILIZATION	1.00	LS	1.00	1.00	$30,000.00	$30,000.00
2	PROJECT VIDEO AND PHOTOGRAPHS	1.00	LS	1.00	1.00	$2,000.00	$2,000.00
3	DEMOLITION, REMOVAL AND DISPOSAL OF EXISTING EQUIPMENT	1.00	LS	1.00	1.00	$60,000.00	$60,000.00
4	DISC FILTER SYSTEM	1.00	LS	0.89	0.89	$572,000.00	$508,550.00
5	ULTRAVIOLET DISINFECTION SYSTEM	1.00	LS	0.96	0.96	$125,000.00	$120,500.00
6	CHLORINATION/DECHLORINATION CHAMBER MODIFICATIONS	1.00	LS	0.67	0.67	$70,000.00	$46,900.00
7	OVERHEAD COILING DOOR	1.00	LS	0.00	0.00	$20,000.00	$0.00
8	ALUMINUM RAILINGS	1.00	LS	0.00	0.00	$5,000.00	$0.00
9	CLEANING AND RESTORATION	1.00	LS	0.00	0.00	$1,000.00	$0.00
10	ELECTRICAL	1.00	LA	0.70	0.70	$25,000.00	$17,500.00

TOTAL WORK COMPLETED		$785,450.00
LESS: RETAINAGE	2%	$15,709.00
SUBTOTAL		$769,741.00
LESS: PREVIOUS PAYMENTS		$370,146.00
TOTAL AMOUNT DUE		**$399,595.00**
AMOUNT OF ORIGINAL CONTRACT		$910,000.00

Quad Construction Company

732 Eayrestown Road, Lumberton, NJ 08048

phone: 609-702-8000 facsimile: 609-702-8008

HIGHTSTOWN WWTP TERTIARY DISC FILTRATION AND ULTRAVIOLET DISINFECTION PROJECT

PAY ESTIMATE #2
October 17, 2017

Item #	Description	Price	% complete	Amount Due
1	Mobilization	$30,000	100	$30,000
2	Project Video & Photographs	$2,000	100	$2,000
3a	Create Overhead Door Opening	$10,000	100	$10,000
3b	Demolish Existing Filter 1	$25,000	100	$25,000
3c	Demolish Existing Filter 2	$25,000	100	$25,000
4a	Disc Filter System & Controls	$400,000	90%	$360,000
4b	Concrete Foundation	$105,000	100%	$105,000
4c	Piping & Valves	$65,000	80%	$43,550
4d	Start up and testing	$2,000		
5a	UV System & Controls	$118,000	100%	$118,000
5b	Piping & Valves & Trolley	$5,000	50%	$2,500
5c	Start up and testing	$2,000		
6	CL2 & De-CL2 Chamber Modifications – Pipe/Valves/Gate	$70,000	67%	$46,900
7	Overhead Door	$20,000		
8	Aluminum Railing System	$5,000		
9	Cleaning & Restoration	$1,000		
10	Electrical	$25,000	70%	$17,500
	Total	$910,000		
	Change Orders / T&M	TBD		
	Amount Complete			$785,450
	Less 2% Retainage			$ 15,709
	Less Previous Invoices			$370,146
	Amount Due This Estimate			$399,595

Resolution 2017-194

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RECEIPT OF BIDS FOR REHABILITATION OF SECONDARY CLARIFIER AT THE HIGHTSTOWN BOROUGH ADVANCED WASTE WATER TREATMENT PLANT

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Roberts Engineering is hereby authorized to prepare specifications and advertise for bids for the Rehabilitation of the Secondary Clarifier at the Hightstown Borough Advanced Waste Water Treatment Plant, and that the Borough is authorized to receive same after proper advertisement with the approval of the Borough Engineer and Advanced Waste Water Treatment Plant Superintendent.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

____

Debra L. Sopronyi
Borough Clerk

Ordinance 2017-15

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE AMENDING SECTION 3(a) OF BOND ORDINANCE #2015-15 AND PROVIDING A SUPPLEMENTAL APPROPRIATION OF $132,000 FOR IMPROVEMENTS TO STOCKTON STREET AND JOSEPH STREET IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF $132,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Section 3(a) of Bond Ordinance #2015-15 of the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"), finally adopted August 17, 2015 (the "Original Bond Ordinance"), is hereby amended to read as follows:

> "(a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Stockton Street and Joseph Street, including, but not limited to, repaving and improvements to sidewalks and curbs on Joseph Street, and further including all work and materials necessary therefor and incidental thereto."

Section 2. The improvement described in Section 4(a) of this bond ordinance has heretofore been authorized to be undertaken by the Borough as a general improvement. For the improvement or purpose described in Section 4(a), there is hereby appropriated the supplemental amount of $132,000, such sum being in addition to the $430,000 appropriated therefor by the Original Bond Ordinance. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is required since the Original Bond Ordinance included a grant for a portion of the project in the amount of $275,000 from the Safe Routes to School Program administered by the State of New Jersey Department of Transportation.

Section 3. In order to finance the additional cost of the improvement, negotiable bonds are hereby authorized to be issued in the principal amount of $132,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 4. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Stockton Street and Joseph Street, including, but not limited to, repaving and improvements to sidewalks and curbs on Joseph Street, and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is $562,000, including the $430,000 authorized by the Original Bond Ordinance and the $132,000 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is $562,000, including the $430,000 appropriated by the Original Bond Ordinance and the $132,000 appropriated herein.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 4(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $132,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding $120,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, $80,000 was estimated for these items of expense in the Original Bond Ordinance and an additional $40,000 is estimated therefor herein.

Section 8. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 3 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 4(a) of this bond ordinance. This Section 8 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 9. Any grant moneys received for the purpose described in Section 4(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 10. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 12. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced: October 2, 2017

Adopted:

ATTEST:

Debra L. Sopronyi Municipal Clerk	Lawrence D. Quattrone Mayor

Ordinance 2017-16

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO MAPLE AVENUE AND SUNSET DRIVE FOR THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $110,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $110,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of $110,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of $110,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Maple Avenue and Sunset Drive for the Water-Sewer Utility, including hydrant and water service upgrades and sanitary sewer main repairs and replacements, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $110,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding $10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced:

Adopted:

ATTEST:

Debra L. Sopronyi Municipal Clerk	Lawrence D. Quattrone Mayor

Ordinance 2017-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO MAPLE AVENUE AND SUNSET DRIVE IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $540,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $265,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of $540,000, including the $275,000 grant expected to be received from the State of New Jersey Department of Transportation Municipal Aid Program (the “State Grant”). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant..

Section 2. In order to finance the cost of the improvement not covered by the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of $265,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Maple Avenue and Sunset Drive, including road improvements, consisting of milling and overlay with pavement repairs where necessary, along with the replacement of deteriorated curbs and sidewalks, the addition of sidewalks from Maple Avenue to North Main Street and curb and sidewalk replacements, as well as the new sidewalk to North Main, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $265,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding $80,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced:

Adopted:

ATTEST:

Debra L. Sopronyi Municipal Clerk	Lawrence D. Quattrone Mayor

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

October 6, 2017

Debra Sopronyi, RMC. CMR. QPA, Borough Administrator/Borough Clerk
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

Re: Improvements to Maple Avenue and Sunset Drive
Our File No.: H1748

Dear Debbie:

As you may recall, the Borough has been awarded a grant in the amount of $275,000.00 for curb, sidewalk, drainage, and roadway improvements to Maple Avenue and Sunset Drive through the NJDOT's Municipal Aid Program. The estimated construction cost for the project was $459,000.00.

The project includes road improvements consisting of milling and overlay with pavement repairs where necessary, along with replacement of deteriorated curbs and sidewalks, and the addition of sidewalk from Maple Avenue to North Main Street. Curb and sidewalk replacements, as well as the new sidewalk to North Main Street will be included in the contract documents as Alternate Bid Items.

We also recommend that the Borough budget $50,000.00 for hydrant and water service upgrades and $50,000.00 for sanitary sewer main repairs/replacements.

Roberts Engineering Group, LLC will provide services for surveying, engineering design, permitting and services necessary to recommend award of a contract. I estimate our cost for the design portion of this work to be at a price not to exceed $32,000.00. This is 5.7% of the combined construction cost of the roadway and utility improvements. Additionally, construction inspection and administration costs would be in the amount of $36,000.00 which is 6.5% of the combined construction cost.

Should you have any question, please do not hesitate to contact this office.

Very truly yours,

Carmel Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
George Lane, Borough CFO
Cameron Corini, EIT, Roberts Engineering Group

Resolution 2017-195

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,989,013.18 from the following accounts:

Current		$1,697,612.31
W/S Operating		239,773.20
General Capital		10,860.50
Water/Sewer Capital		27,535.78
Grant		5,066.20
Trust		0.00
Housing Trust		0.00
Animal Control		1.20
Law Enforcement Trust		845.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		7,318.99
Total		$1,989,013.18

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

Debra L. Sopronyi
Borough Clerk

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First to Last   Rcvd: Y   Held: N   Aprv: N
Format: Detail without Line Item Notes   First Enc Date Range: First to 12/31/17   Bid: Y   State: Y   Other: Y   Exempt: Y
Include Non-Budgeted: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0027 ANJEC									
16-01480 09/13/16 FALL WORKSHOP-GARY GRUBB									
1 FALL WORKSHOP-GARY GRUBB	65.00	6-01-27-335-001-042	B Seminars/Workshops/Conventions	R	09/13/16	11/01/17		GARY GRUBB 9/30	N
17-01628 10/18/17 GARY GRUBB ENVIRONMENTAL									
1 GARY GRUBB ENVIRONMENTAL	65.00	7-01-27-335-001-042	B Seminars/Workshops/Conventions	R	10/18/17	11/01/17		GRUBB 10/13/17	N
Vendor Total:	130.00								
A0045 ANSELL, ZARO, GRIMM, P.C.									
17-01632 10/18/17 SEPTEMBER BILLING									
1 SEPTEMBER BILLING	2,660.50	7-01-20-155-001-027	B General Matters	R	10/18/17	11/01/17		SEPT, 2017	N
Vendor Total:	2,660.50								
A0054 AQUA PRO-TECH LABORATORIES									
17-01514 10/04/17 INVOICE #7080170M									
1 7080170-01 SL3A	340.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
2 7080170-02 OIL & GREASE	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
3 7080170-03 VO+15	150.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
4 7080170-04 AMMONIA	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
5 7080428-01 AMMONIA	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
6 7080671-01 AMMONIA	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
7 7080675-01 PA DER LANDFILL	598.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/04/17	11/01/17		7080170M	N
	1,216.00								
17-01592 10/11/17 INVOICE #7090183M									
1 ITEM #7090183-01 OIL & GREASE	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/11/17	11/01/17		7090183M	N
2 ITEM #7090183-02 VO+15	150.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/11/17	11/01/17		7090183M	N
3 ITEM #7090183-03 AMMONIA	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/11/17	11/01/17		7090183M	N
4 ITEM #7090332-01 AMMONIA	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/11/17	11/01/17		7090183M	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0054 AQUA PRO-TECH LABORATORIES	Continued								
17-01592 10/11/17 INVOICE #7090183M		Continued							
5 ITEM #7090593-01 AMMONIA	32.00	7-09-55-501-002-532	B Outside Lab Testing	R	10/11/17	11/01/17		7090183M	N
	278.00								
Vendor Total:	1,494.00								
A0025 AT&T MOBILITY									
17-01689 10/24/17 287258726345 9/13-10/12/17									
1 287258726345 9/13-10/12/17 HPD	320.97	7-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	10/24/17	11/01/17		287258726345	N
2 287258726345 9/13-10/12/17 DPW	212.94	7-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	10/24/17	11/01/17		287258726345	N
3 287258726345 9/13-10/12/17 WTP	101.09	7-09-55-501-003-548	B Telephone-	R	10/24/17	11/01/17		287258726345	N
4 287258726345 9/13-10/12/17 AWT	124.47	7-09-55-501-003-548	B Telephone-	R	10/24/17	11/01/17		287258726345	N
5 CREDIT	2.00-	7-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	10/24/17	11/01/17		287258726345	N
	757.47								
Vendor Total:	757.47								
A0454 ATLANTIC TOMORROW'S OFFICE									
17-01679 10/23/17 QUARTERLY COPY FEES									
1 QUARTERLY COPY FEES	518.91	7-01-25-240-001-029	B Maint. Contracts - Other	R	10/23/17	11/01/17			N
Vendor Total:	518.91								
AZTEC005 AZTEC GRAPHICS, INC.									
17-01639 10/19/17 GILDAN DRYBLEND POLO SHIRTS									
1 GILDAN DRYBLEND POLO SHIRTS	48.00	7-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/19/17	11/01/17			N
Vendor Total:	48.00								
H0006 BARBARA HARRINGTON									
17-01623 10/18/17 REIMBURSEMENT CULTURAL ARTS									
1 INVOICE DATED 10/10/17	220.00	7-01-28-373-002-199	B MISCELLANEOUS-CULTURAL ARTS	R	10/18/17	11/01/17		REIMBURSEMENT	N
2 INVOICE DATED 10/10/17	350.14	7-01-28-373-002-199	B MISCELLANEOUS-CULTURAL ARTS	R	10/18/17	11/01/17		REIMBURSEMENT	N
	570.14								
Vendor Total:	570.14								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BELZ0005 BELZONA REPAIR TECH, LLC.									
17-01531 10/04/17 RAW PUMP HOUSE REPAIR									
1 BELZONA 5811 IMMERSION	341.00	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/04/17	11/01/17			N
2 FREIGHT CHARGES	17.03	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/30/17	11/01/17		1017-7933	N
	358.03								
17-01542 10/05/17 PRIMER FOR RAW PUMP									
1 BELZONA 4141 (MAGMA BUILD, 1X8	394.00	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/05/17	11/01/17			N
2 BELZONA 4911 (MAGMA TX	67.00	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/05/17	11/01/17			N
3 FREIGHT CHARGES	26.64	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/05/17	11/01/17			N
	487.64								
17-01685 10/23/17 MISSED FREIGHT CHARGES									
1 MISSED FREIGHT CHARGES	33.79	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/23/17	11/01/17		0917-7872	N
Vendor Total:	879.46								
B0921 BRITTON INDUSTRIES, INC									
17-01653 10/19/17 SEPT. 2017 YARD WASTE DISP.									
1 INV 0176981 - YD WSTE DISP	106.00	7-01-26-311-001-168	B Yardwaste	R	10/19/17	11/01/17		0176981	N
2 INV 0179180 - YD WSTE DISP	99.75	7-01-26-311-001-168	B Yardwaste	R	10/19/17	11/01/17		0179180	N
3 INV 0181300 - YD WSTE DISP	96.25	7-01-26-311-001-168	B Yardwaste	R	10/19/17	11/01/17		0181300	N
4 INV 0183567 - YD WSTE DISP	61.00	7-01-26-311-001-168	B Yardwaste	R	10/19/17	11/01/17		0183567	N
	363.00								
Vendor Total:	363.00								
C1304 CAOLA AND COMPANY, INC.									
17-01521 10/04/17 DUPLICATE KEYS FOR HPD									
1 DUPLICATE KEYS FOR HPD	48.00	7-01-25-240-001-199	B Miscellaneous	R	10/04/17	11/01/17			N
Vendor Total:	48.00								
C0396 CAVANAUGH'S, INC.									
17-01649 10/19/17 MONTHLY PEST SERVICE									
1 INV. 673844 - MONTHLY PEST	20.00	7-01-26-310-001-029	B Maintenance Contracts	R	10/19/17	11/01/17		673844	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0396 CAVANAUGH'S, INC.	Continued								
17-01649 10/19/17 MONTHLY PEST SERVICE		Continued							
2 INV. 673832 - MONTHLY PEST	20.00	7-01-26-310-001-029	B Maintenance Contracts	R	10/19/17	11/01/17		673832	N
	40.00								
Vendor Total:	40.00								
C0067 CENTRAL JERSEY POWER									
17-00988 06/29/17 INVOICE #132896									
1 REPLACEMENT WEED WACKER HEAD	38.47	7-09-55-501-002-502	B Vehicle Maintenance	R	06/29/17	11/01/17		132896	N
2 EBZ 7500 BACK PACK BLOWER	499.00	7-09-55-501-002-502	B Vehicle Maintenance	R	06/29/17	11/01/17		N/A	N
	537.47								
Vendor Total:	537.47								
CLARK005 CLARKE CATON HINTZ									
17-01607 10/13/17 #69421, 9/15/17									
1 #69421 site plan review	746.49	ZORRO-17	P SITE PLAN	R	10/13/17	11/01/17		#69421	N
Vendor Total:	746.49								
C0023 COMCAST									
17-01610 10/18/17 8499052430034100 10/8/17 HPD									
1 8499052430034100 10/8/17 HPD	144.85	7-01-20-140-001-060	B Internet Services and Web Services	R	10/18/17	11/01/17		849905243003410	N
17-01716 10/30/17 8499052440157826 10/23/17									
1 8499052440157826 10/23/17	125.88	7-09-55-501-002-545	B Internet Services	R	10/30/17	11/01/17		849905244015782	N
Vendor Total:	270.73								
COMCA005 COMCAST BUSINESS									
17-01714 10/30/17 930909813 DATED 10/15/17									
1 930909813 DATED 10/15/17	195.30	7-01-25-240-001-094	B COMPUTER/SERVICE & SUPPORT	R	10/30/17	11/01/17		930909813	N
Vendor Total:	195.30								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract / PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COUNT015 COUNTY OF MONMOUTH-									
17-01675 10/20/17 USE OF TRUCK WASH - SEPT. 2017									
1 USE OF TRUCK WASH - SEPT. 2017	60.00	7-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	10/20/17	11/01/17		HTB 09-17-09	N
Vendor Total:	60.00								
C0087 CUSTOM BANDAG, INC									
17-01619 10/18/17 HPD ELECTRIC 9/6-10/4/17									
1 HPD ELECTRIC 9/6-10/4/17	1,263.34	7-01-31-430-001-071	B Electric-Borough Hall	R	10/18/17	11/01/17		9/6-10/4/17 HPD	N
Vendor Total:	1,263.34								
C0088 CUSTOM ENVIRONMENTAL TECH, INC									
17-00002 01/11/17 RES 2016-228 ZETA LYTE 2685		B							
15 4376 ZETA LYTE 2800	3,349.50	7-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	09/25/17	11/01/17		4376	N
16 INV 4412 ZETA LYTE 2800	3,349.50	7-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	10/12/17	11/01/17		4412	N
	6,699.00								
Vendor Total:	6,699.00								
D0082 DELTRONICS CORPORATION									
17-00428 03/20/17 RAW PUMP#2 FAIRBANKS MORSE30HP									
1 RAW PUMP#2 FAIRBANKS MORSE30HP	6,775.80	7-09-55-501-002-503	B Sewer Plant Maintenance	R	03/20/17	11/01/17			N
Vendor Total:	6,775.80								
D0050 DEPT OF CHILDREN & FAMILIES									
17-01589 10/11/17 MARRIAGE LICENSE 3RD QTR 2017									
1 MARRIAGE LICENSE 3RD QTR 2017	225.00	7-01-55-003-000-001	B Due To NJ - Marriage Licenses	R	10/11/17	11/01/17		3RD QTR	N
Vendor Total:	225.00								
DRPUT005 DR PUTHENMADAM RADHAKRISHNAN									
17-01611 10/18/17 OCTOBER 16 CLINIC									
1 OCTOBER 16 CLINIC	336.60	7-01-27-330-001-031	B Contract-Professional Serv.(B)	R	10/18/17	11/01/17		10/16/17	N
Vendor Total:	336.60								

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract / Charge Account	PO Type / Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
D0086 DRAEGER SAFETY DIAGNOSTICS,INC												
17-01550	10/05/17	CERTIFIED WET BATH SIMULATOR										
1		CERTIFIED WET BATH SIMULATOR	120.00	G-02-41-729-006-315	B	DRUNK DRIVING ENFORCEMENT FUND 2015	R	10/05/17	11/01/17			N
		Vendor Total:	120.00									
EZ001 E Z PASS N.J.												
17-01536	10/04/17	NJ TPK TOLLS										
1		NJ TPK TOLLS	2.00	7-01-25-240-001-199	B	Miscellaneous	R	10/04/17	11/01/17			N
		Vendor Total:	2.00									
E0025 EARL GROENDYKE												
17-01667	10/20/17	REMOVE AND REBUILD CORNER POST										
1		REMOVE AND REBUILD CORNER POST	425.00	7-01-28-369-001-199	B	Miscellaneous	R	10/20/17	11/01/17			N
		Vendor Total:	425.00									
E0205 ELECTRONIC MEASUREMENT LABS												
17-01626	10/18/17	INV 49704 DATED 8/4/17										
1		INV 49704 DATED 8/4/17	320.17	7-01-25-252-002-121	B	Preventive Maintenance	R	10/18/17	11/01/17		49704	N
		Vendor Total:	320.17									
E0418 ENVIRONMENTAL ENGINEERING												
17-01627	10/18/17	INV 8340 DATED 10/5/17										
1		INV 8340 DATED 10/5/17	2,450.37	7-09-55-501-002-508	B	Engineer	R	10/18/17	11/01/17		8340	N
		Vendor Total:	2,450.37									
Q0176 EUROFINS QC, INC												
17-01655	10/19/17	WATER ANAYLYSIS										
1		INV. 1904575 - WATER ANALYSIS	99.50	7-09-55-501-001-532	B	Outside Testing/Labs	R	10/19/17	11/01/17		1904575	N
2		INV. 1904638 - WATER ANALYSIS	531.50	7-09-55-501-001-532	B	Outside Testing/Labs	R	10/19/17	11/01/17		1904638	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Q0176 EUROFINS QC, INC	Continued								
17-01655 10/19/17 WATER ANAYLYSIS		Continued							
3 INV. 1906138 - WATER ANALYSIS	128.00	7-09-55-501-001-532	B Outside Testing/Labs	R	10/19/17	11/01/17		1906138	N
	759.00								
Vendor Total:	759.00								
FEDEX015 FEDEX									
17-01495 09/25/17 SHIPMENT 7/17/17									
1 SHIPMENT 7/17/17	28.49	7-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	09/25/17	11/01/17		1410-0149-3	N
Vendor Total:	28.49								
F0300 FILTER-MART CORP									
17-01336 08/23/17 FILTERS FOR BLOWER									
1 ITEM #22-0699 FILTERS FOR	617.16	7-09-55-501-002-503	B Sewer Plant Maintenance	R	08/23/17	11/01/17		469021	N
2 SHIPPING AND HANDLING	92.25	7-09-55-501-002-503	B Sewer Plant Maintenance	R	09/08/17	11/01/17		469021	N
3 SHIPPING AND HANDLING	19.49	7-09-55-501-002-503	B Sewer Plant Maintenance	R	09/08/17	11/01/17		469021-A	N
	728.90								
Vendor Total:	728.90								
F1183 FRANK GENDRON									
17-01595 10/11/17 GENDRON - REIMBURSEMENT									
1 GENDRON - REIMBURSEMENT	4.38	7-01-26-315-001-131	B Vehicle Maint. - Police	R	10/11/17	11/01/17			N
Vendor Total:	4.38								
F0810 FRANK MARCHIONE									
17-01614 10/18/17 REIMBURSE SEPT HEALTH INSURANC									
1 REIMBURSE SEPT HEALTH INSURANC	2,596.49	7-01-23-210-003-115	B Medical Ins-Empl Grp Health	R	10/18/17	11/01/17		SEPT INSURANCE	N
Vendor Total:	2,596.49								
G0181 FRANKLIN-GRIFFITH, LLC									
17-00995 06/29/17 INVOICE S1913854									
1 12/3SOOW PORTABLE CORD SOOW123	35.64	7-09-55-501-002-549	B MAXWELL AVE PUMPING STATION	R	06/29/17	11/01/17		S1913854	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G0181 FRANKLIN-GRIFFITH, LLC	Continued								
17-00995 06/29/17 INVOICE S1913854		Continued							
2 MINRLAC MED30 1/2 1H EMT	3.16	7-09-55-501-002-549	B MAXWELL AVE PUMPING STATION	R	06/29/17	11/01/17		S1913854	N
	38.80								
17-01650 10/19/17 SEPT. 2017 INVOICES									
1 INV. S1931922 - BATTERY	25.39	7-01-26-310-001-024	B Building Maintenance	R	10/19/17	11/01/17		S1931922	N
2 IKNV. S1932311 - LED EMER LGHT	106.81	7-01-26-310-001-024	B Building Maintenance	R	10/19/17	11/01/17		S1932311	N
3 NV. S1937578 - MED HID LAMP	135.49	7-01-31-435-001-075	B Street Lighting	R	10/19/17	11/01/17		S1937578	N
	267.69								
Vendor Total:	306.49								
G0213 GANN LAW BOOKS									
17-01485 09/25/17 BOOKS FOR COURT									
1 2018 NJ COURT RULES PRINT/	144.00	7-01-20-176-000-033	B Books & Publications	R	09/25/17	11/01/17			N
2 2017 NJ RULES OF EVIDENT PRINT	132.00	7-01-20-176-000-033	B Books & Publications	R	09/25/17	11/01/17			N
3 SHIPPPING AND HANDLING	9.50	7-01-20-176-000-033	B Books & Publications	R	09/25/17	11/01/17			N
	285.50								
Vendor Total:	285.50								
S0081 GARY STEVENS									
17-01590 10/11/17 WEBSITE MAINTENANCE INV#1092									
1 WEBSITE MAINTENANCE INV#1092	1,800.00	7-01-20-140-001-060	B Internet Services and Web Services	R	10/11/17	11/01/17		1092	N
Vendor Total:	1,800.00								
GEETA005 GEETANJALI JAIN									
17-01617 10/18/17 MILEAGE 7/3-9/30/17									
1 MILEAGE 7/3-9/30/17	706.25	7-01-27-330-001-045	B Mileage/Travel	R	10/18/17	11/01/17		7/3-9/30/17 MLG	N
Vendor Total:	706.25								
G1077 GEORGE S. COYNE CO., INC.									
17-00003 01/11/17 RES 2016-229 FLUORIDE (2/1)		B							
10 INV 271329 DATED 8/16/17	798.63	7-09-55-501-001-528	B Fluorosilic Acid-	R	08/24/17	11/01/17		271329	N

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G1077 GEORGE S. COYNE CO., INC.	Continued								
17-00003 01/11/17 RES 2016-229 FLUORIDE (2/1)		Continued							
11 INV 275763 FLUORIDE	798.63	7-09-55-501-001-528	B Fluorosilic Acid-	R	08/24/17	11/01/17		275763	N
	1,597.26								
17-00005 01/11/17 RES 2016-231 CALCIUM HYPOCHLOR		B							
4 INV 275159 DATED 10/6/17	955.00	7-09-55-501-002-539	B Calcium Hypochlorite-GEORGE S COYNE CHEM	R	03/03/17	11/01/17		275159	N
17-00008 01/11/17 RES 2016-234 CALCIUM HYDROXIDE		B							
11 INV 275762 DATED 10/17/17	1,432.50	7-09-55-501-001-527	B Calcium Hydroxide - Lime	R	09/13/17	11/01/17		275762	N
Vendor Total:	3,984.76								
G0115 GILMARTIN, ROBERT D.									
17-01612 10/18/17 BOARD OF HEALTH MEETING 10/11									
1 BOARD OF HEALTH MEETING 10/11	94.86	7-01-27-330-001-039	B Recording Secty.	R	10/18/17	11/01/17		10/11/17	N
Vendor Total:	94.86								
G0038 GOLD TYPE BUSINESS MACHINE									
17-01598 10/11/17 E-TICKET BILLING 3RD QUARTER									
1 E-TICKET BILLING 3RD QUARTER	2,654.30	7-01-25-240-001-130	B Police E-Ticket	R	10/11/17	11/01/17			N
Vendor Total:	2,654.30								
G0001 GPANJ									
17-01684 10/23/17 DECEMBER MEETING									
1 REGISTRATION FOR DEBRA	45.00	7-01-20-100-001-041	B Conferences & Meetings	R	10/23/17	11/01/17			N
Vendor Total:	45.00								
G0185 GRAINGER, INC.									
17-01512 10/04/17 TAPE									
1 ITEM #4TDD8 150' RED + SILVER	105.04	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/04/17	11/01/17			N
Vendor Total:	105.04								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G0191 GRAMCO BUSINESS COMMUNICATIONS									
17-01587 10/11/17 MAINT CONTRACT DIGITAL RECORDE									
1 MARANTZ PMD-661	495.00	7-01-20-120-001-026	B Maint. Contracts - Office	R	10/11/17	11/01/17		2886	N
Vendor Total:	495.00								
GRETC005 GRETCHEN GILROY									
17-01722 10/31/17 MILEAGE 9/5 - 10/26/17									
1 MILEAGE 9/5 - 10/26/17	99.51	7-01-20-176-000-045	B MILEAGE	R	10/31/17	11/01/17		MLG9/5-10/26/17	N
Vendor Total:	99.51								
H 85 HACH CO.									
17-01288 08/16/17 QUOTE #100275559V1									
1 ITEM #253055 GLASS FIBER	91.82	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
2 ITEM #35253 SODIUM THIOSULFATE	17.14	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
3 ITEM #1410415 EC MEDIUM	52.62	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
4 ITEM #2162315 LAURYL TRYPTOSE	52.62	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
5 ITEM #2428550 M-FC/ROSOLIC	68.55	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
6 ITEM #2354153 AMMONIA ADJUSTER	103.68	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
7 ITEM #244953 5.25N SULFURIC	19.10	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
8 ITEM #2756549 PH STORAGE	30.17	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
9 ITEM #2965249 ELECTRODE	29.45	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	08/16/17	11/01/17			N
10 AMMONIA STD SOLN	20.43	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/27/17	11/01/17		10599944	N
	485.58								
17-01593 10/11/17 QUOTE #100288333V1									
1 ITEM #1407699 DPD TOTAL	18.90	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/11/17	11/01/17			N
2 ITEM #20356 SULFURIC ACID	39.44	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/11/17	11/01/17			N
3 ITEM #5812711 AMMONIA MEMBRANE	77.91	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/11/17	11/01/17			N
4 ITEM #35253 SODIUM THIOSULFATE	17.14	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/11/17	11/01/17			N
5 ITEM #245199 POTASSIUM	28.08	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/11/17	11/01/17			N
6 ITEM #2106069 PHOSVER 3 PWD	29.68	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/11/17	11/01/17			N
	211.15								
Vendor Total:	696.73								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0276 HARTER EQUIPMENT, INC.									
17-01676 10/20/17 ORDER #183346.01									
1 PART #ATM10 10A MINI FUSE MINI	3.00	7-09-55-501-002-502	B Vehicle Maintenance	R	10/20/17	11/01/17			N
2 PART #WAG37 MINI BULB	9.95	7-09-55-501-002-502	B Vehicle Maintenance	R	10/20/17	11/01/17			N
	12.95								
Vendor Total:	12.95								
H0048 HIGHTS REALTY LLC									
17-01723 10/31/17 NOVEMBER RENT									
1 NOVEMBER RENT	3,973.00	7-01-26-310-001-025	B Building Rental	R	10/31/17	11/01/17		NOVEMBER 2017	N
Vendor Total:	3,973.00								
H0125 HIGHTSTOWN DEVELOPMENT ASSOC L									
17-01711 10/26/17 GARBAGE REMOVAL11/1/16-11/1/17									
1 GARBAGE REMOVAL11/1/16-12/1/16	4,984.00	6-01-26-325-001-199	B Miscellaneous	R	10/26/17	11/01/17		2016 GARBAGE	N
2 GARBAGE REMOVAL 1/1/17-11/1/17	27,823.00	7-01-26-325-001-199	B Miscellaneous	R	10/26/17	11/01/17		2017 GARBAGE	N
	32,807.00								
Vendor Total:	32,807.00								
H1100 HOME DEPOT CREDIT SERVICES									
17-01654 10/19/17 SEPT/OCT 2017 INVOICES									
1 INV. 8024950 - BATTERIES/TEST	32.22	7-01-26-290-001-127	B Street Repair & Maintenance	R	10/19/17	11/01/17		8024950	N
2 INV. 0020118 - SCREW HOOKS/	56.02	7-01-26-310-001-024	B Building Maintenance	R	10/19/17	11/01/17		0020118	N
3 INV. 0035225 - CABLE RIPPER	6.77	7-01-26-310-001-024	B Building Maintenance	R	10/19/17	11/01/17		0035225	N
4 NV. 4030488 - GRASS SEED/	94.24	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/19/17	11/01/17		4030488	N
5 INV. 8031259 - CABLE TIES	31.46	7-01-28-369-001-141	B Parks & Playgrd Maintenance	R	10/19/17	11/01/17		8031259	N
6 INV. 8031325 - MIXING CONT./	21.48	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/19/17	11/01/17		8031325	N
7 INV. 8031301 - MORTOR/CONCRETE	40.80	7-01-26-290-001-127	B Street Repair & Maintenance	R	10/19/17	11/01/17		8031301	N
8 INV. 4031829 - CLOTHESLINE	18.21	7-01-28-369-001-141	B Parks & Playgrd Maintenance	R	10/19/17	11/01/17		4031829	N
9 INV. 9030463 - LIGHT BULBS	21.97	7-01-26-310-001-024	B Building Maintenance	R	10/19/17	11/01/17		9030463	N
10 INV. 2031438 - FITTINGS/CAPS	51.43	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/19/17	11/01/17		2031438	N

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H1100 HOME DEPOT CREDIT SERVICES	Continued								
17-01654 10/19/17 SEPT/OCT 2017 INVOICES		Continued							
11 INV. 1031473 - LOPPERS/SHOVEL	89.76	7-01-26-290-001-127	B Street Repair & Maintenance	R	10/19/17	11/01/17		1031473	N
	464.36								
Vendor Total:	464.36								
H0161 HUNTER TECH.SOLUTIONS INC									
17-01585 10/11/17 MONTHLY EXCHANGE OCTOBER 2017									
1 MONTHLY EXCHANGE OCTOBER 2017	271.05	7-01-20-140-001-060	B Internet Services and Web Services	R	10/11/17	11/01/17		67563	N
Vendor Total:	271.05								
I0079 IDVILLE PHOTO IDENTIFICATION									
17-01699 10/24/17 ID MAKER PRINTER REPAIRED									
1 ID MAKER PRINTER REPAIRED	33.50	7-01-20-125-001-036	B Office Supplies	R	10/24/17	11/01/17		24049937	N
Vendor Total:	33.50								
J0378 J.W. KENNEDY & SON INC WELDING									
17-01672 10/20/17 ARGON CYLINDER RENTAL									
1 INV. 1671066 -ARGON CYL RENTAL	6.00	7-01-26-290-001-050	B DPW Work Equipment	R	10/20/17	11/01/17		1671066	N
Vendor Total:	6.00								
J0019 JCI JONES CHEMICALS, INC.									
17-00006 01/11/17 RES 2016-232 SULFUR DIOXIDE		B							
5 INV 735861 DATED 9/28/17	657.00	7-09-55-501-002-543	B Sulfur Dioxide (SO 2)	R	07/28/17	11/01/17		735861	N
17-00012 01/11/17 RES 2016-225 LIQUID CHLORINE		B							
10 INV 736766 DATED 10/05/17	400.50	7-09-55-501-001-526	B Chlorine	R	08/16/17	11/01/17		736766	N
11 inv 738399 dated 10/25/17	400.50	7-09-55-501-001-526	B Chlorine	R	08/16/17	11/01/17		738399	N
	801.00								
17-00013 01/11/17 RES 2016-225 LIQUID CHLORINE		B							
8 INV 731557 DATED 8/18/17	667.50	7-09-55-501-002-526	B Chlorine-Liquid	R	01/11/17	11/01/17		731557	N
9 INV 735862 DATED 9/28/17	400.50	7-09-55-501-002-526	B Chlorine-Liquid	R	08/23/17	11/01/17		735862	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0019 JCI JONES CHEMICALS, INC.	Continued									
17-00013 01/11/17 RES 2016-225 LIQUID CHLORINE		Continued								
10 INV 738400 DATED 10/25/17	133.50	7-09-55-501-002-526	B	Chlorine-Liquid	R	08/23/17	11/01/17		738400	N
	1,201.50									
Vendor Total:	2,659.50									
J0257 JCP&L										
17-01658 10/19/17 VARIOUS ACCOUNTS SEPTEMBER										
1 100068401122 114 ROGERS AVE	34.31	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100068401122	N
2 100077953188 BANK ST PARK	8.27	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100077953188	N
3 100100104247 MAIN STREET	32.89	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100100104247	N
4 100051508677 MAIN STREET	176.11	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100051508677	N
5 100029000310 156 BANK STREET	480.66	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100029000310	N
6 100079096689 GRANT ST PARK	3.63	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100079096689	N
7 100051508750 STOCKTON ST	229.83	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100051508750	N
8 100072968868 ROGERS/MERCER	80.14	7-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/17	11/01/17		100072968868	N
9 100059701167 WYCKOFFS MILL WT	36.37	7-09-55-501-001-504	B	Electricity	R	10/19/17	11/01/17		100059701167	N
	1,082.21									
Vendor Total:	1,082.21									
J0258 JCP&L (STREET LIGHTING)										
17-01659 10/19/17 100086608240 & 100086395041										
1 100086608240	47.26	7-01-31-435-001-075	B	Street Lighting	R	10/19/17	11/01/17		100081608240	N
2 100086395041	18.50	7-01-31-435-001-075	B	Street Lighting	R	10/19/17	11/01/17		100086395041	N
	65.76									
17-01691 10/24/17 100011415765 & 100011415724										
1 100011415765	1,679.40	7-01-31-435-001-075	B	Street Lighting	R	10/24/17	11/01/17		100011415765	N
2 100011415724	403.79	7-01-31-435-001-075	B	Street Lighting	R	10/24/17	11/01/17		100011415724	N
	2,083.19									
Vendor Total:	2,148.95									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
K0054 K & A EXCAVATING CO., INC.										
17-01669 10/20/17 CONCRETE RECYCLING										
1 INV. 54668 -CONCRETE RECYCLING	150.00	7-01-26-311-001-199	B	Miscellaneous	R	10/20/17	11/01/17		54668	N
Vendor Total:	150.00									
K0260 KEVIN L. SCIBILIA FORESTRY										
17-01696 10/24/17 INVOICE DATED 10/22/17										
1 INVOICE DATED 10/22/17	455.00	7-01-27-335-001-042	B	Seminars/Workshops/Conventions	R	10/24/17	11/01/17		10/22/17INVOICE	N
Vendor Total:	455.00									
L0205 LANGUAGE LINE SERVICES										
17-01493 09/25/17 AUGUST PHONE INTERPRETATION										
1 AUGUST PHONE INTERPRETATION	41.08	7-01-20-176-000-111	B	Interpretor/Outside Help	R	09/25/17	11/01/17		AUGUST INTERPR	N
17-01695 10/24/17 INV 4162449 ACCT#9020510354										
1 INV 4162449 ACCT#9020510354	17.44	7-01-20-176-000-111	B	Interpretor/Outside Help	R	10/24/17	11/01/17		9020510354	N
Vendor Total:	58.52									
L0037 LINCOLN FINANCIAL GROUP										
17-01706 10/25/17 NOVEMBER LIFE INSURANCE										
1 NOVEMBER LIFE INSURANCE	264.60	7-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	10/25/17	11/01/17		NOV. LIFE INS.	N
2 NOVEMBER LIFE INSURANCE	8.36	7-09-55-501-001-514	B	INSURANCE	R	10/25/17	11/01/17		NOV. LIFE INS.	N
3 NOVEMBER LIFE INSURANCE	58.52	7-09-55-501-002-514	B	Insurance	R	10/25/17	11/01/17		NOV. LIFE INS.	N
	331.48									
Vendor Total:	331.48									
LISAL005 LISA LANGLOIS										
17-01613 10/18/17 COURT SESSION 10/11/17 4 HRS										
1 COURT SESSION 10/11/17 4 HRS	80.00	7-01-20-176-000-114	B	Court Assistance	R	10/18/17	11/01/17		10/11/17 4 HRS	N
17-01709 10/26/17 COURT SESSION 10/25/17 4 HRS										
1 COURT SESSION 10/25/17 4 HRS	80.00	7-01-20-176-000-114	B	Court Assistance	R	10/26/17	11/01/17		10/25/17	N
Vendor Total:	160.00									

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L1085 LORCO PETROLEUM SERVICES										
17-01519 10/04/17 USED OIL REMOVAL										
1 INV. 1257700 -USED OIL REMOVAL	78.75	7-01-26-311-001-167	B	Oil Disposal	R	10/04/17	11/01/17		1257700	N
Vendor Total:	78.75									
M0054 MAIN STREET AWARDS, INC										
17-01602 10/13/17 NAMEPLATE FOR JUDGE										
1 NAMEPLATE FOR JUDGE	6.55	7-01-20-176-000-036	B	Office Supplies	R	10/13/17	11/01/17		NAMEPLATE	N
Vendor Total:	6.55									
MARYL005 MARYLAND MUNICIPAL CLRKS ASSOC										
17-01533 10/04/17 IIMC REGION II CONF										
1 REGISTRATION FOR	295.00	7-01-20-120-001-041	B	Conferences & Meetings	R	10/04/17	11/01/17			N
Vendor Total:	295.00									
M1076 MCMANIMON, SCOTLAND & BAUMANN										
17-01661 10/19/17 INV 148811 DATED 8/16/17										
1 INV 148811 DATED 8/16/17	600.00	C-08-55-951-001-554	B	WATER MAINS/SEWER IMP 1ST AVE SEC 20	R	10/19/17	11/01/17		148811	N
2 INV 148811 DATED 8/16/17	600.00	C-08-55-952-001-544	B	2017-11 SECONDARY CALARIFIER SEC 20	R	10/19/17	11/01/17		148811	N
3 INV 148811 DATED 8/16/17	200.00	C-04-55-881-001-447	B	POLICE SUV, Body Cam, Comput sec 20	R	10/19/17	11/01/17		148811	N
4 INV 148811 DATED 8/16/17	200.00	C-04-55-881-002-447	B	DPW VEHICLES & EQUIP SEC 20 2017-12	R	10/19/17	11/01/17		148811	N
5 INV 148811 DATED 8/16/17	200.00	C-04-55-881-003-447	B	FIRE DEPT EQP/TURNOUT GEAR SEC 20 17-12	R	10/19/17	11/01/17		148811	N
	1,800.00									
17-01705 10/25/17 INV 149945 DATED 10/13/17										
1 INV 149945 DATED 10/13/17	600.00	C-04-55-876-001-447	B	IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20	R	10/25/17	11/01/17		149945 10/13/17	N
Vendor Total:	2,400.00									
M0180 MCMASTER-CARR										
17-01673 10/20/17 SEPT 2017 INVOICES										
1 INV. 46739246 - SAW BLADES	29.57	7-01-26-290-001-039	B	General Machinery Parts	R	10/20/17	11/01/17		46739246	N

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M0180 MCMASTER-CARR	Continued								
17-01673 10/20/17 SEPT 2017 INVOICES		Continued							
2 INV. 46849063 - BACKFLOW	43.94	7-09-55-501-001-503	B Water Plant Maintenance	R	10/20/17	11/01/17		46849063	N
	73.51								
Vendor Total:	73.51								
M0256 MERCER CO IMPROVEMT AUTHORITY									
17-01652 10/19/17 SEPT. 2017 TIPPING									
1 SEPT. 2017 TIPPING	15,843.64	7-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	10/19/17	11/01/17		SEPT 2017	N
2 SEPT. 2017 RECYCLING TAX	413.31	7-01-43-496-001-174	B Recycling Tax	R	10/19/17	11/01/17		SEPT 2017	N
	16,256.95								
Vendor Total:	16,256.95								
M0270 MERCER COUNTY PROSECUTOR									
17-01367 08/31/17 TRAINING - MARCHIONE									
1 TRAINING - MARCHIONE	750.00	7-01-25-240-001-042	B Education & Training	R	08/31/17	11/01/17			N
Vendor Total:	750.00								
M0262 MERCER COUNTY VO-TECH									
17-01377 09/08/17 INTRO WATER/WASTEWATER TORRES									
1 INTRO WATER/WASTEWATER TORRES	1,385.00	7-09-55-501-002-513	B Education & Training	R	09/08/17	11/01/17			N
Vendor Total:	1,385.00								
M0053 MES - PENNSYLVANIA									
17-01497 09/25/17 INVIN115025 & IN1143448									
1 INVIN115025 SCBA REPAIR LABOR	195.00	7-01-25-252-002-056	B Fire & Other Safety Equipment	R	09/25/17	11/01/17		IN1150525	N
2 RESCUE TOOL SERVICE CALL	80.00	7-01-25-252-002-056	B Fire & Other Safety Equipment	R	09/25/17	11/01/17		IN1143448	N
3 RESCUE TOOL FLUID DISPOSAL	20.00	7-01-25-252-002-056	B Fire & Other Safety Equipment	R	09/25/17	11/01/17		IN1143448	N
	295.00								
Vendor Total:	295.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0536 MGL PRINTING SOLUTIONS									
17-01584 10/11/17 REPAIR AUTOMATIC SEAL									
1 REPAIR AUTOMATIC SEAL	164.00	7-01-20-120-001-199	B Miscellaneous	R	10/11/17	11/01/17		149496	N
Vendor Total:	164.00								
M0086 MICHAEL'S KWIK PRINT D/B/A/									
17-01710 10/26/17 WINDOW ENVELOPES FOR COURT									
1 WINDOW ENVELOPES FOR COURT	105.00	7-01-20-176-000-036	B Office Supplies	R	10/26/17	11/01/17		5559	N
Vendor Total:	105.00								
M0184 MID JERSEY MUNICIPAL JOINT INS									
17-01621 10/18/17 2014 CLAIM PAID 1/1/17-6/30/17									
1 2014 CLAIM PAID 1/1/17-6/30/17	28.00	7-01-23-210-003-110	B Insurance Deductibles	R	10/18/17	11/01/17		8/17/14	N
Vendor Total:	28.00								
M0127 MONMOUTH COUNTY									
17-01651 10/19/17 SEPT 2017 ROOSEVELT TIPPING									
1 SEPT 2017 ROOSEVELT TIPPING	2,126.42	7-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	10/19/17	11/01/17			N
Vendor Total:	2,126.42								
NJADV005 NJ Advance Media									
17-01681 10/23/17 LEGAL ADS 09/22-10/09/17									
1 ORD 2017-13 INTRO	24.94	7-01-20-120-001-021	B Advertisements	R	10/23/17	11/01/17		I04424438-0222	N
2 ORD 2017-14 INTRO	25.52	7-01-20-120-001-021	B Advertisements	R	10/23/17	11/01/17		I04424173-0922	N
3 COUNCIL 10/2/17 MEETING	8.70	7-01-20-120-001-021	B Advertisements	R	10/23/17	11/01/17		I04427839-0929	N
4 2017 TAX SALE 10/2 & 10/9	225.10	7-01-20-145-001-021	B Advertisements	R	10/23/17	11/01/17		I004427752-1002	N
	284.26								
17-01735 10/31/17 LEGAL ADS 10/11-10/14/17									
1 ORD 2017-15 INTRO	29.58	7-01-20-120-001-021	B Advertisements	R	10/31/17	11/01/17		I0443521-1011	N
2 ORD 2017-14 ADOPT	11.60	7-01-20-120-001-021	B Advertisements	R	10/31/17	11/01/17		I04435340-1011	N
3 ORD 2017-13 ADOPT	11.02	7-01-20-120-001-021	B Advertisements	R	10/31/17	11/01/17		I04435426-1011	N
4 NATIONAL CO-OP - DUMP TRUCK	20.30	7-01-20-120-001-021	B Advertisements	R	10/31/17	11/01/17		I04435375-1013	N

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NJADV005 NJ Advance Media	Continued									
17-01735 10/31/17 LEGAL ADS 10/11-10/14/17		Continued								
5 COUNCIL 10/16 MEETING	9.86	7-01-20-120-001-021	B	Advertisements	R	10/31/17	11/01/17		I04436379-1014	N
	82.36									
Vendor Total:	366.62									
N0425 NJ DEPT. OF HEALTH & SR SERV.										
17-01588 10/11/17 DOG PILOT PROGRAM SEPT 2017										
1 DOG PILOT PROGRAM SEPT 2017	1.20	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	10/11/17	11/01/17		SEPT 2017	N
Vendor Total:	1.20									
N0275 NJ LEAGUE OF MUNICIPALITIES										
17-01471 09/21/17 WATER ACCOUNTABILITY ACT										
1 REGISTRATION FOR	260.00	7-09-55-501-001-513	B	Education & Training	R	09/21/17	11/01/17			N
Vendor Total:	260.00									
N0652 NJ STATE POLICE CHIEF ASSN										
17-01537 10/04/17 MID-YEAR MTG & VENDOR SHOWCASE										
1 MID-YEAR MTG & VENDOR SHOWCASE	330.00	7-01-25-240-001-042	B	Education & Training	R	10/04/17	11/01/17			N
Vendor Total:	330.00									
O0019 O'BRIEN CONSULTING SERVICES										
17-01051 07/12/17 MONTHLY IT SERVICE - JUNE 2017										
1 MONTHLY IT SERVICE - JUNE 2017	900.00	7-01-25-240-001-029	B	Maint. Contracts - Other	R	07/12/17	11/01/17			N
17-01391 09/11/17 MONTHLY IT SVC RATE - AUG 2017										
1 MONTHLY IT SVC RATE - AUG 2017	900.00	7-01-25-240-001-029	B	Maint. Contracts - Other	R	09/11/17	11/01/17			N
17-01546 10/05/17 MONTHLY IT RATE SEPT 2017										
1 MONTHLY IT RATE SEPT 2017	900.00	7-01-25-240-001-029	B	Maint. Contracts - Other	R	10/05/17	11/01/17			N
Vendor Total:	2,700.00									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00050 ONE CALL CONCEPT INC									
17-01674 10/20/17 SEPT 2017 ONE CALL MESSAGES									
1 INV. 7095085	47.50	7-09-55-501-001-535	B Hydrants and Line Repair	R	10/20/17	11/01/17		7095085	N
Vendor Total:	47.50								
P0557 PACKET MEDIA, LLC									
17-01591 10/11/17 LEGAL ADS 4/15/2016									
1 LEGAL ADS 4/15/2016	85.06	6-01-20-120-001-021	B Advertisements	R	10/11/17	11/01/17			N
17-01682 10/23/17 LEGAL ADS 9/22/17-9/29/17									
1 HYDRANT FLUSHING 9/22/17	52.08	7-09-55-501-001-510	B Advertisements	R	10/23/17	11/01/17		300356480	N
2 HYDRANT FLUSHING 9/29/17	52.08	7-09-55-501-001-510	B Advertisements	R	10/23/17	11/01/17		300358544	N
3 AFFIDAVIDT FEE	15.00	7-09-55-501-001-510	B Advertisements	R	10/23/17	11/01/17		300356480	N
	119.16								
Vendor Total:	204.22								
P0005 PARIS AUTOMOTIVE SUPPLY									
17-01647 10/19/17 SEPT. 2017 INVOICES									
1 SEPT. 2017 INVOICES	118.48	7-09-55-501-002-502	B Vehicle Maintenance	R	10/19/17	11/01/17			N
2 SEPT. 2017 INVOICES	458.25	7-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	10/19/17	11/01/17			N
3 SEPT. 2017 INVOICES	15.87	7-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	10/19/17	11/01/17			N
4 SEPT. 2017 INVOICES	62.34	7-01-26-315-001-133	B Vehicle Maint. - Fire Dept.	R	10/19/17	11/01/17			N
	654.94								
Vendor Total:	654.94								
P0088 PARKER MCCAY, P.A.									
17-01618 10/18/17 INV 30440830 DATED 10/10/17									
1 INV 30440830 DATED 10/10/17	391.50	7-01-20-155-001-031	B Labor,Personnel & Union Council	R	10/18/17	11/01/17		3044083	N
Vendor Total:	391.50								
PARTS005 PARTSMASTER, NCH CORPORATION									
17-01126 07/25/17 PARTS ASSORTMENT ORDER22051189									
1 PARTS ASSORTMENT ORDER22051189	1,723.40	7-09-55-501-002-502	B Vehicle Maintenance	R	07/25/17	11/01/17			N
2 SHIPPING	153.66	7-09-55-501-002-502	B Vehicle Maintenance	R	10/18/17	11/01/17		23175453	N

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PARTS005 PARTSMASTER, NCH CORPORATION	Continued								
17-01126 07/25/17 PARTS ASSORTMENT ORDER22051189 Continued									
3 SHIPPING	104.85	7-09-55-501-002-502	B Vehicle Maintenance	R	10/18/17	11/01/17		23178822	N
	1,981.91								
Vendor Total:	1,981.91								
P0063 PREMIER MAGNESIA , LLC									
17-00011 01/11/17 RES 2016-232 MAGNESIUM HYDROX		B							
4 INV 555148 DATED 9/22/17	7,113.15	7-09-55-501-002-541	B Magnesium Hydroxide (Flomag H)	R	07/28/17	11/01/17		555148	N
Vendor Total:	7,113.15								
P0073 PRIME SOLUTION INC.									
17-01309 08/21/17 ESTIMATE #1130-18									
1 ITEM #03-36-2152 PNEUMATIC	990.00	7-09-55-501-002-503	B Sewer Plant Maintenance	R	08/21/17	11/01/17			N
2 ITEM #03-36-1801 36" PNEUMATIC	1,965.60	7-09-55-501-002-503	B Sewer Plant Maintenance	R	08/21/17	11/01/17			N
3 15% DISCOUNT ORDER IN QUANTITY	465.43-	7-09-55-501-002-503	B Sewer Plant Maintenance	R	08/21/17	11/01/17			N
4 120 VAC COILS	147.28	7-09-55-501-002-503	B Sewer Plant Maintenance	R	09/07/17	11/01/17			N
5 SHIPPING	41.49	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/18/17	11/01/17		SH6612	N
	2,678.94								
Vendor Total:	2,678.94								
P0044 PSE&G									
17-01662 10/19/17 VARIOUS GAS ACCOUNTS SEPT-OCT									
1 6675946706 140 N MAIN ST	15.99	7-01-31-446-001-143	B Gas/Heat - Fire House	R	10/19/17	11/01/17		6675946706	N
2 6687890808 156 BANK ST	21.31	7-01-31-446-001-070	B Gas Heat - Borough Hall	R	10/19/17	11/01/17		6687890808	N
3 6503987609 1ST AVE WATER TOWER	12.44	7-09-55-501-001-505	B Gas Service	R	10/19/17	11/01/17		6503987609	N
	49.74								
17-01690 10/24/17 OCTOBER, 2017 INV#503100031020									
1 7341583509 140 N MAIN ST	75.43	7-01-31-446-001-143	B Gas/Heat - Fire House	R	10/24/17	11/01/17		7341583509	N
2 7341583606 148 N MAIN ST	34.61	7-01-31-446-001-070	B Gas Heat - Borough Hall	R	10/24/17	11/01/17		7341583606	N
3 7341583706 BANK STREET	57.70	7-09-55-501-001-505	B Gas Service	R	10/24/17	11/01/17		7341583703	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P0044 PSE&G	Continued									
17-01690 10/24/17 OCTOBER, 2017 INV#503100031020 Continued										
4 7341583800 OAK LANE	994.68	7-09-55-501-002-505	B	Gas Service	R	10/24/17	11/01/17		7341583800	N
	1,162.42									
Vendor Total:	1,212.16									
REHAB005 REHABCO, INC										
17-01634 10/18/17 AFFORD HOUSING OPERATINGMANUAL										
1 AFFORD HOUSING OPERATINGMANUAL	3,500.00	7-01-20-136-001-029	B	GRANT WRITING	R	10/18/17	11/01/17		9/20/17 INVOICE	N
Vendor Total:	3,500.00									
REPUB005 REPUBLIC SERVICES										
17-01688 10/24/17 SEPT & OCTOBER BILLING										
1 0689-002495064 DATED 9/12/17	2,915.79	7-01-26-305-001-029	B	Contract-Republic Services, NJ-Dumpsters	R	10/24/17	11/01/17		0689-002495064	N
2 0689-002516286 DATED 10/12/17	2,915.79	7-01-26-305-001-029	B	Contract-Republic Services, NJ-Dumpsters	R	10/24/17	11/01/17		0689-002516286	N
	5,831.58									
Vendor Total:	5,831.58									
RICHA025 RICHARD GRUBB & ASSOCIATES										
17-01635 10/18/17 INV 2017-147-01 DATED 9/18/17										
1 INV 2017-147-01 DATED 9/18/17	1,724.00	C-04-55-868-001-447	B	PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	10/18/17	11/01/17		2017-147-01	N
Vendor Total:	1,724.00									
R0077 ROBERTS ENGINEERING GRP LLC										
17-01606 10/13/17 #1141review app, w&s serv, etc										
1 #1141, Sept. 1, 2017	3,456.25	ZORRO-17	P	SITE PLAN	R	10/13/17	11/01/17		#1141	N
17-01700 10/24/17 1186,1191										
1 1186 PEDDIE LAKE DAM	412.50	7-01-20-165-001-105	B	Peddie Lake Dam-Inspection	R	10/24/17	11/01/17		1186	N
2 1191 MISCELLANEOUS ROADS	1,400.50	7-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	10/24/17	11/01/17		1191	N
	1,813.00									
17-01702 10/24/17 1184,1185,1198,1190										
1 1184 COUNCIL MEETINGS	330.00	7-01-20-165-001-104	B	Attendance at Meetings (B)	R	10/24/17	11/01/17		1184	N

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R0077 ROBERTS ENGINEERING GRP LLC	Continued								
17-01702 10/24/17 1184,1185,1198,1190		Continued							
2 1185 MISC REQUESTS	1,435.75	7-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	10/24/17	11/01/17		1185	N
3 1198 LITIGATION	900.00	7-01-20-155-001-033	B Litigation	R	10/24/17	11/01/17		1198	N
4 1190 NJ DOT GRANTS	2,610.50	7-01-20-136-001-029	B GRANT WRITING	R	10/24/17	11/01/17		1190	N
	5,276.25								
17-01703 10/24/17 1192, 1193, 1194									
1 1192 GENERAL SEWERS	450.00	7-09-55-501-002-508	B Engineer	R	10/24/17	11/01/17		1192	N
2 1193 GENERAL WATER	1,496.75	7-09-55-501-001-508	B Engineer	R	10/24/17	11/01/17		1193	N
3 1194 CHEMICALS/SLUDGE REMOVAL	21.25	7-09-55-501-002-508	B Engineer	R	10/24/17	11/01/17		1194	N
	1,968.00								
17-01717 10/31/17 1282,1286,1283,1288,1287									
1 1282 COUNCIL MEETINGS	345.00	7-01-20-165-001-104	B Attendance at Meetings (B)	R	10/31/17	11/01/17		1282	N
2 1286 MISCELLANEOUS ROADS 2017	1,458.00	7-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R	10/31/17	11/01/17		1286	N
3 1283 MISCELLANEOUS REQUESTS 17	222.75	7-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	10/31/17	11/01/17		1283	N
4 1288 GENERAL WATER 2017	1,564.00	7-09-55-501-001-508	B Engineer	R	10/31/17	11/01/17		1288	N
5 1287 GENERAL SEWERS	345.00	7-09-55-501-002-508	B Engineer	R	10/31/17	11/01/17		1287	N
	3,934.75								
17-01718 10/31/17 1289,1290,1265,1268,1291,1285									
1 1289 FIRST/FOREMAN WATER MAINS	7,660.00	C-08-55-951-001-544	B WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	10/31/17	11/01/17		1289	N
2 1290 STOCKTON WATER MAIN CLEAN	5,048.00	C-08-55-951-001-544	B WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	10/31/17	11/01/17		1290	N
3 1265 SECONDARY CLARIFIER UPDAT	1,372.00	C-08-55-952-001-544	B 2017-11 SECONDARY CALARIFIER SEC 20	R	10/31/17	11/01/17		1265	N
4 1268 ULTRAVIOLET DISINFECTION	12,255.78	C-08-55-950-001-544	B 2016-14 UV, WELL#2, DET TANK SEC 20 COST	R	10/31/17	11/01/17		1268	N
5 1291 FIRST AVE RECONSTRUCTION	1,431.00	C-04-55-880-001-449	B FIRST AVENUE SEC 20 2017-09	R	10/31/17	11/01/17		1291	N
6 1285 FIRST AID RETAINING WALL	4,147.50	C-04-55-880-001-447	B RETAINING WALL SEC 20 2017-09	R	10/31/17	11/01/17		1285	N
	31,914.28								
17-01719 10/31/17 #1199, 9/22/17; #1293 10/20/17									
1 #1199-plan rev. letter for PB	1,956.25	ZORRO-17	P SITE PLAN	R	10/31/17	11/01/17		#1199	N
2 1293-2nd site plan rev/letter	830.00	ZORRO-17	P SITE PLAN	R	10/31/17	11/01/17		#1293	N
	2,786.25								
17-01720 10/31/17 #1189/mtg Borough & Developer									
1 #1189/mtg Borough & Developer	258.75	2017-02HD	P ESCROW AGREEMENT PLANNING	R	10/31/17	11/01/17		#1189	N

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R0077 ROBERTS ENGINEERING GRP LLC	Continued								
17-01721 10/31/17 #1294/10/20/17									
1 #1294/application review	71.25	2017-03	P 111 ORCHARD AVENUE	R	10/31/17	11/01/17		#1294	N
Vendor Total:	51,478.78								
R0119 RWJUHH OCCUPATIONAL AND									
17-01597 10/11/17 NEW HIRE - SANZONE									
1 NEW HIRE CLASS I - SANZONE	255.00	7-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	10/11/17	11/01/17			N
Vendor Total:	255.00								
S0746 SAMZIES UNIFORMS, INC									
17-01210 08/09/17 REPLACEMENT VESTS (3)									
1 REPLACEMENT VESTS (3)	3,484.65	G-02-41-726-016-399	B Federal Bulletproof Vest	R	08/09/17	11/01/17		105381	N
17-01214 08/10/17 VEST FOR JOEL TOWNSEND									
1 VEST FOR JOEL TOWNSEND	1,161.55	G-02-41-726-012-399	B Body Armor Grant 2010-State	R	08/10/17	11/01/17		105384	N
17-01285 08/16/17 CLOTHING ALLOWANCE - JIMENEZ									
1 CLOTHING ALLOWANCE - JIMENEZ	705.91	7-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	08/16/17	11/01/17		105383	N
17-01434 09/13/17 CLOTHING ALLOWANCE - MECCA									
1 CLOTHING ALLOWANCE - MECCA	342.64	7-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/13/17	11/01/17			N
Vendor Total:	5,694.75								
SHERW005 SHERWIN WILLIAMS PAINT									
17-01359 08/31/17 MINERAL SPIRITS									
1 5 GALLONS OF MINERAL SPIRITS	523.98	7-09-55-501-002-535	B Chemicals Miscellaneous	R	08/31/17	11/01/17			N
Vendor Total:	523.98								
S0905 SIMPLEX-GRINNELL ONLINE STORE									
17-01340 08/23/17 INVOICE #83865563									
1 TIME CLOCK SERVICE/MAINTENANCE	219.00	7-09-55-501-002-509	B Office Supplies - Admin.	R	08/23/17	11/01/17		83865563	N
Vendor Total:	219.00								

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S0098 SOPRONYI, DEBRA L.									
17-01715 10/30/17 MILEAGE & TOLLS TO 10/30/17									
1 MILEAGE TO 10/30/17	335.98	7-01-20-100-001-045	B Mileage/Travel	R	10/30/17	11/01/17		MLG TO 10/30/17	N
2 TOLLS (EZ PASS)	3.60	7-01-20-100-001-045	B Mileage/Travel	R	10/30/17	11/01/17		TOLLS EZ PASS	N
	339.58								
Vendor Total:	339.58								
S0070 SPORTSMEN'S CENTER									
17-01532 10/04/17 WORK BOOTS JOHN MINESTRA									
1 WORK BOOTS JOHN MINESTRA 2017	90.27	7-09-55-501-002-507	B Uniforms & Safety Equipment	R	10/04/17	11/01/17		MINESTRA BOOTS	N
Vendor Total:	90.27								
S0375 STEVENSON SUPPLY CO.									
17-01543 10/05/17 INVOICE #563653									
1 ITEM #SADDLEE4 SADDLE TEE 6"X-	123.07	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/05/17	11/01/17		563653	N
2 ITEM #281440 ADAPTER 4 PVC D/S	10.55	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/05/17	11/01/17		563653	N
3 FREIGHT CHARGES	15.85	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/05/17	11/01/17		563653	N
	149.47								
Vendor Total:	149.47								
SYMBO005 SYMBOLARTS, LLC									
17-01535 10/04/17 CHALLENGE COINS									
1 CHALLENGE COINS	360.00	7-01-25-240-001-118	B Chief's Expenses	R	10/04/17	11/01/17			N
17-01551 10/05/17 CHALLENGE COINS									
1 CHALLENGE COINS	845.00	T-14-56-286-000-827	B RESERVE-LAW ENFORCEMENT TRUST	R	10/05/17	11/01/17			N
Vendor Total:	1,205.00								
T1101 THOMAS ENGLISH & ASSOCIATES									
17-01166 07/31/17 NEW EFFLUENT FLOW METER									
1 NEW EFFLUENT FLOW METER	1,866.00	7-09-55-501-002-503	B Sewer Plant Maintenance	R	07/31/17	11/01/17			N
2 SHIPPING HANDLING & INSURANCE	36.53	7-09-55-501-002-503	B Sewer Plant Maintenance	R	10/26/17	11/01/17		080117-2138A	N
	1,902.53								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
T1101 THOMAS ENGLISH & ASSOCIATES	Continued								
17-01643 10/19/17 INVOICE #080117-2138-B									
1 COUPLING	0.90	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
2 CABLE CLAMP	2.56	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
3 1/2" CABLE CONNECTOR	3.96	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
4 WIRE CONNECTORS	0.33	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
5 CONSULTING	441.00	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
6 TRAVEL	405.00	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
7 SHIPPING, HANDLING & INSURANCE	30.20	7-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	10/19/17	11/01/17		080117-2138-B	N
	883.95								
Vendor Total:	2,786.48								
T0060 TOWNSHIP OF ROBBINSVILLE									
17-01657 10/19/17 SHARES SERVICES COURT									
1 SHARES SERVICES COURT 4TH QTR	15,000.00	7-01-26-310-001-025	B Building Rental	R	10/19/17	11/01/17		4TH QTR	N
Vendor Total:	15,000.00								
T0050 TRU-STOR LLC									
17-01586 10/11/17 OFF-SITE BACKUP OCT 2017									
1 OFF-SITE BACKUP OCT 2017	249.95	7-01-20-140-001-060	B Internet Services and Web Services	R	10/11/17	11/01/17		67450	N
17-01680 10/23/17 OFF SITE STORAGE SEPT 2017									
1 OFF SITE STORAGE SEPT 2017	249.95	7-01-20-140-001-060	B Internet Services and Web Services	R	10/23/17	11/01/17		67215	N
Vendor Total:	499.90								
U0030 U.S. HEALTH WORKS									
17-01572 10/10/17 0235447-NJ ROBERT TUTELA JR.									
1 0235447-NJ ROBERT TUTELA JR.	138.00	7-01-26-290-001-093	B Employee Physicals/Drug Tests	R	10/10/17	11/01/17		0235447-NJ	N
Vendor Total:	138.00								
U0144 UPS									
17-01150 07/26/17 SHIPPER NUMBER 161Y33									
1 SHIPPER NUMBER 161Y33	54.29	7-01-30-421-001-022	B Postage & Express Charges	R	07/26/17	11/01/17		161Y33	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
U0144 UPS	Continued								
17-01708 10/26/17 161y33 0000161y33427 10/21/17									
1 161y33 0000161y33427 10/21/17	33.43	7-01-30-421-001-022	B Postage & Express Charges	R	10/26/17	11/01/17		161Y33	N
Vendor Total:	87.72								
U0013 USA BLUE BOOK									
17-01516 10/04/17 QUOTE #920106									
1 ITEM #74881 MICROFLEX LATEX	37.50	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
2 ITEM #30043 COLIFORM CONTAINER	86.95	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
3 ITEM #40465 PH 4 BUFFER	33.95	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
4 ITEM #40477 PH 10 BUFFER	33.95	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
5 ITEM #40475 PH 7 BUFFER	67.90	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
6 ITEM #43921 DS TRYPTIC SOY	89.95	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
7 FREIGHT	39.07	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/04/17	11/01/17			N
	389.27								
Vendor Total:	389.27								
V0007 VALLEY HEALTH MEDICAL GROUP									
17-01668 10/20/17 DOT TESTING - 3RD QUARTER 2017									
1 INV. 256385C5622	102.00	7-01-26-290-001-093	B Employee Physicals/Drug Tests	R	10/20/17	11/01/17		256385C5622	N
Vendor Total:	102.00								
V0504 VAN CLEEF ENGINEERING ASSOC.									
17-01629 10/18/17 INV 1601HG-4									
1 INV 1601HG-4	1,092.00	C-04-55-879-001-447	B REHAB OF EAST WARD ST SEC 20 2016-12	R	10/18/17	11/01/17		1601HG-4	N
17-01698 10/24/17 INV 1601-HG-5 DATED 10/16/17									
1 INV 1601-HG-5 DATED 10/16/17	1,266.00	C-04-55-879-001-447	B REHAB OF EAST WARD ST SEC 20 2016-12	R	10/24/17	11/01/17		1601HG-5	N
Vendor Total:	2,358.00								
V0019 VERIZON									
17-01692 10/24/17 201X06936614873Y 10/16/17									
1 201X06936614873Y 10/16/17	165.96	7-01-31-440-001-089	B Telephone-VERIZON	R	10/24/17	11/01/17		201X06936614873	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
V0019 VERIZON	Continued								
17-01697 10/24/17 201Z02932023918Y DATE 10/16/17									
1 201Z02932023918Y DATE 10/16/17	65.98	7-09-55-501-003-545	B Telephone-W/S-VERIZON	R	10/24/17	11/01/17		201Z02932023918	N
Vendor Total:	231.94								
VERIZ015 VERIZON FIOS									
17-01609 10/18/17 155504140000153 10/9/17 HPD									
1 155504140000153 10/9/17 HPD	164.99	7-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	10/18/17	11/01/17		155504140000153	N
Vendor Total:	164.99								
V0022 VERIZON WIRELESS									
17-01630 10/18/17 MDNS 9794263743 10/10/17									
1 MDNS 9794263743 10/10/17	200.18	7-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	10/18/17	11/01/17		9794263743	N
Vendor Total:	200.18								
V0290 VITAL COMMUNICATIONS INC.									
17-01508 10/02/17 ADDED AND OMITTED TAPE 2017/18									
1 ADDED AND OMITTED TAPE 2017/18	100.00	7-01-20-145-001-023	B Tax Bill/Notice Printing	R	10/02/17	11/01/17		ADD&OMITTED2017	N
Vendor Total:	100.00								
W0099 WATCHUNG SPRING WATER CO., INC									
17-01687 10/24/17 INV # 8126717 DATED 9/26/17									
1 INV # 8126717 DATED 9/26/17	58.44	7-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/24/17	11/01/17		8126717	N
Vendor Total:	58.44								
W0096 WATER WORKS SUPPLY CO., INC.									
17-01656 10/19/17 WATER REPAIR PARTS									
1 INV. IF90118 - CURB BOX COVER/	174.55	7-09-55-501-001-535	B Hydrants and Line Repair	R	10/19/17	11/01/17		IF90118	N
2 INV IF90217 - VALVE KEY	125.00	7-09-55-501-001-535	B Hydrants and Line Repair	R	10/19/17	11/01/17		IF90217	N
	299.55								
Vendor Total:	299.55								

Vendor # Name / PO # / Item	PO Date	Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0094 WILLIAMS SCOTSMAN INC.											
17-01671	10/20/17	CONTAINER RENTAL									
1		INV. 99806474 CONTAINER RENTAL	273.67	7-01-26-310-001-025	B Building Rental	R	10/20/17	11/01/17		99806474	N
		Vendor Total:	273.67								
WIREL005 WIRELESS ELECTRONICS, INC.											
17-01599	10/11/17	MONTHLY SERVICE CONTRACT									
1		MONTHLY SERVICE CONTRACT	415.00	7-01-25-240-001-029	B Maint. Contracts - Other	R	10/11/17	11/01/17			N
		Vendor Total:	415.00								
Y0025 YOSTEMBSKI, ROBERT											
17-01529	10/04/17	MONTHLY PROSECUTOR FEE SEPT 17									
1		MONTHLY PROSECUTOR FEE SEPT 17	1,200.00	7-01-25-275-001-111	B Municipal Prosecutor	R	10/04/17	11/01/17			N
17-01615	10/18/17	SPECIAL DUI SESSION 10/2/17									
1		SPECIAL DUI SESSION 10/2/17	300.00	G-02-41-719-007-312	B Alcohol Ed Rehabilitation Grt 2009	R	10/18/17	11/01/17		10/2/17	N
		Vendor Total:	1,500.00								

Total Purchase Orders: 151 Total P.O. Line Items: 291 Total List Amount: 225,463.84 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	6-01	5,134.06	0.00	0.00	0.00	5,134.06
CURRENT FUND	7-01	116,986.15	0.00	0.00	0.00	116,986.15
	7-09	51,715.96	0.00	0.00	0.00	51,715.96
	7-21	0.00	0.00	0.00	7,318.99	7,318.99
Year Total:		168,702.11	0.00	0.00	7,318.99	176,021.10
GENERAL CAPITAL	C-04	10,860.50	0.00	0.00	0.00	10,860.50
WATER/SEWER CAPITAL	C-08	27,535.78	0.00	0.00	0.00	27,535.78
Year Total:		38,396.28	0.00	0.00	0.00	38,396.28
	G-02	5,066.20	0.00	0.00	0.00	5,066.20
ANIMAL CONTROL TRUST FUND #13	T-13	1.20	0.00	0.00	0.00	1.20
LAW ENFORCEMENT TRUST FUND-#14	T-14	845.00	0.00	0.00	0.00	845.00
Year Total:		846.20	0.00	0.00	0.00	846.20
Total Of All Funds:		218,144.85	0.00	0.00	7,318.99	225,463.84

Project Description	Project No.	Project Total
ESCROW AGREEMENT PLANNING	2017-02HD	258.75
111 ORCHARD AVENUE	2017-03	71.25
SITE PLAN	ZORRO-17	6,988.99
Total Of All Projects:		7,318.99

Date: November 6, 2017

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List**

CURRENT ACCOUNT	DATE ISSUED	PO #	CHECK #		Amount
EAST WINDSOR REGIONAL SCHOOL DISTRICT	9/1/2017	17-01335	1369	$	62,181.00
COUNTY OF MERCER COUNTY TAX	8/15/2017	17-01230	1368	$	692,195.63
EAST WINDSOR REGIONAL SCHOOL DISTRICT	8/14/2017	17-01226	1284	$	820,516.00
APCO PETROLEUM CORP	10/2/2017	17-01388	26983	$	599.47
TOTAL					**$1,575,492.10**

WATER & SEWER					
STATE OF NJ PWT	10/6/2017	17-01553	27036	$	579.07
J.P. MORGAN CHASE BANK	8/30/2017	17-01326	1285	$	26,000.00
NJEIT	9/15/2017	17-01412	1367	$	161,478.17
TOTAL				**$**	**188,057.24**

MANUAL TOTAL **$ 1,763,549.34**

Resolution 2017-196

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EXECUTION OF A DONOR AGREEMENT WITH RISE
(FORMERLY KNOWN AS THE COMMUNITY ACTION SERVICE CENTER)

WHEREAS, it is the desire of the Mayor and Council to contribute the sum of $1,500.00 to Rise, a Community Services Partnership, for the year 2016; and

WHEREAS, the New Jersey Department of Human Services has been designated to administer or supervise the administration of social services programs as defined in the New Jersey State plans for social services, and requires the execution of a Donor Agreement between RISE and the Borough of Hightstown; and

WHEREAS, the Finance Officer has certified the availability of funds for this payment;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Donor Agreement is hereby accepted and the Mayor is authorized to execute same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

____
Debra L. Sopronyi
Borough Clerk

Donor Agreement
Year 2017

AGREEMENT between Rise, a Community Service Partnership (the "Provider Agency") and Borough of Hightstown (the "Donor").

WHEREAS the New Jersey Department of Human Services (the "Department") has been duly designated to administer or supervise the administration of social service programs, as defined in the New Jersey State plans for social services; and

WHEREAS the Department desires that the Provider Agency deliver services and the Provider Agency has agreed to deliver services; and

WHEREAS the Department's policies establish that resources donated from private sources may, under certain conditions, be used as match in the provision of social services; and

WHEREAS the Donor wishes to make a cash donation to support social services:

THEREFORE, the Provider Agency and the Donor agree to the following terms and conditions:

1. Term – This agreement shall begin on January 1, 2017, and shall terminate on December 31, 2017 barring any outstanding obligations of either party.

2. Donation – During the term of this agreement the Donor agrees to make a total cash donation of $1,500 ("Donated Resources") to the Provider Agency.

3. Payment of Donated Resources – During the term of this agreement, Donated Resources shall be contributed to the Provider Agency as follows:

4. Administrative Control of Donated Resources – Except for the allowable Donor restrictions contained in paragraph 5 of this agreement, all Donated Resources contributed to the Provider Agency under this agreement are donated on an unrestricted basis. This is to ensure that Donated Resources are under the administrative control of the Provider Agency.

5. Donor's Restrictions – The Donor restricts the use of Donated Resources as follows:

   Type of Service: Case Management Services
   Service Contract Title: Rise, a Community Service Partnership
   Contract Year: 2017

Donor Agreement
Year 2017

6. Provider Agency's Obligations – In consideration of the resources donated, the Provider Agency agrees to use the Donated Resources in accordance with the restrictions contained in paragraph 5 of this agreement. The Provider Agency represents that the opportunity to honor the Donor's restrictions in the provisions of social services is available.

   It is understood that the provision of services is subject to federal and State laws and administrative regulations and that services will be provided in a manner necessary to ensure compliance.

   Upon request from the Donor, the Provider Agency shall make available to the Donor the annex(es) to the service contract specified in paragraph 5 of this agreement. In addition, upon request from the Donor, the Provider Agency shall make available to the Donor its reports to the State agency covering levels of service and program expenditures under the service contract. The Provider Agency shall not release confidential materials or information concerning persons served under the service contract.

7. Donor's Obligation – It is the Donor's obligation to provide the Donated Resources in the amount(s) and as scheduled in paragraph 3 of this agreement. The Donor understands that failure to meet the payment schedule in paragraph 3 of this agreement may result in the Provider Agency being unable to claim sufficient reimbursement to fund its social service program.

8. Indemnification – The Donor indemnifies and holds Provider Agency harmless for any loss or disallowance of reimbursement that the Provider Agency may suffer due to the inaccuracy of any statement made in this agreement by the Donor.

9. Audit – The Donor agrees to cooperate in any audit of the source of the Donated Resources. An audit may be conducted by or on behalf of the Provider Agency, the Department, or the federal government. The Donor understands that it is its responsibility to maintain sufficient documentation to support the Donated Resources.

10. Entire Agreement – This document contains all the terms and conditions agreed to by the Provider Agency and the Donor.

Donor Agreement
Year 2017

By: ______________________ Signature of Donor's Authorized Representative	By: ______________________ Signature of the Provider Agency's Authorized Representative

NAME:	Lawrence D. Quattrone	NAME:	Leslie Koppel
TITLE:	Mayor	TITLE:	Executive Director
DONOR:	Borough of Hightstown_	PROVIDER AGENCY:	Rise, a Community Service Partnership
DONOR ADDRESS:	156 Bank Street Hightstown, NJ 08520_	PROVIDER ADDRESS:	116 North Main Street Hightstown, NJ 08520
PHONE NUMBER:	(609) 490-5100	PHONE NUMBER:	(609) 443-4464
DATED:	__________	DATED:	Nov 1st, 2017

Resolution 2017-197

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EXECUTION OF DONOR AGREEMENT WITH BETTER BEGINNINGS CHILD DEVELOPMENT CENTER

WHEREAS, it is the desire of the Mayor and Council to contribute the sum of $4,000.00 to Better Beginnings Child Development Center for the year 2017; and

WHEREAS, the New Jersey Department of Human Services has been designated to administer or supervise the administration of social services programs as defined in the New Jersey State plans for social services, and requires the execution of a Donor Agreement between Better Beginnings and the Borough of Hightstown; and

WHEREAS, the Finance Officer has certified the availability of funds for this payment;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Donor Agreement is hereby accepted and the Mayor is authorized to execute same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017

____
Debra L. Sopronyi
Borough Clerk

Donor Agreement
Year 2017

AGREEMENT between Better Beginnings Child Development Center (the "Provider Agency") and Borough of Hightstown (the "Donor").

WHEREAS the New Jersey Department of Human Services (the "Department") has been duly designated to administer or supervise the administration of social service programs, as defined in the New Jersey State plans for social services; and

WHEREAS the Department desires that the Provider Agency deliver services and the Provider Agency has agreed to deliver services; and

WHEREAS the Department's policies establish that resources donated from private sources may, under certain conditions, be used as match in the provision of social services; and

WHEREAS the Donor wishes to make a cash donation to support social services:

THEREFORE, the Provider Agency and the Donor agree to the following terms and conditions:

1. Term – This agreement shall begin on January 1, 2017, and shall terminate on December 31, 2017 barring any outstanding obligations of either party.

2. Donation – During the term of this agreement the Donor agrees to make a total cash donation of $4,000.00 ("Donated Resources") to the Provider Agency.

3. Payment of Donated Resources – During the term of this agreement, Donated Resources shall be contributed to the Provider Agency as follows:

4. Administrative Control of Donated Resources – Except for the allowable Donor restrictions contained in paragraph 5 of this agreement, all Donated Resources contributed to the Provider Agency under this agreement are donated on an unrestricted basis. This is to ensure that Donated Resources are under the administrative control of the Provider Agency.

5. Donor's Restrictions – The Donor restricts the use of Donated Resources as follows:

   Type of Service: Child Care Services
   Service Contract Title: Better Beginnings Child Development Center
   Contract Year: 2017

6. Provider Agency's Obligations – In consideration of the resources donated, the Provider Agency agrees to use the Donated Resources in accordance with the restrictions contained in paragraph 5 of this agreement. The Provider Agency represents that the opportunity to honor the Donor's restrictions in the provisions of social services is available.

   It is understood that the provision of services is subject to federal and State laws and administrative regulations and that services will be provided in a manner necessary to ensure compliance.

   Upon request from the Donor, the Provider Agency shall make available to the Donor the annex (es) to the service contract specified in paragraph 5 of this agreement. In addition, upon request from the Donor, the Provider Agency shall make available to the Donor its reports to the State agency covering levels of service and program expenditures under the service contract. The Provider Agency shall not release confidential materials or information concerning persons served under the service contract.

7. Donor's Obligation – It is the Donor's obligation to provide the Donated Resources in the amount(s) and as scheduled in paragraph 3 of this agreement. The Donor understands that failure to meet the payment schedule in paragraph 3 of this agreement may result in the Provider Agency being unable to claim sufficient reimbursement to fund its social service program.

8. Indemnification – The Donor indemnifies and holds Provider Agency harmless for any loss or disallowance of reimbursement that the Provider Agency may suffer due to the inaccuracy of any statement made in this agreement by the Donor.

9. Audit – The Donor agrees to cooperate in any audit of the source of the Donated Resources. An audit may be conducted by or on behalf of the Provider Agency, the Department, or the federal government. The Donor understands that it is its responsibility to maintain sufficient documentation to support the Donated Resources.

10. Entire Agreement – This document contains all the terms and conditions agreed to by the Provider Agency and the Donor.

Donor Agreement
Year 2017

By: ______________________________	By: Luz Nereida Horta
Signature of Donor's Authorized Representative	Signature of the Provider Agency's Authorized Representative

NAME:	Lawrence D Quattrone	NAME:	Luz Nereida Horta
TITLE:	Mayor	TITLE:	Executive Director
DONOR:	Borough of Hightstown_	PROVIDER AGENCY:	Better Beginnings Child Development Center
DONOR ADDRESS:	156 Bank Street Hightstown, NJ 08520_	PROVIDER ADDRESS:	318 North Main Street P. O. Box 187 Hightstown, NJ 08520
PHONE NUMBER:	(609) 490-5100	PHONE NUMBER:	(609) 448-6226
DATED:	__________________	DATED:	October 12th, 2017

Resolution 2017-198

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A STATE CONTRACT PURCHASE FOR THE POLICE DEPARTMENT – VEHICLES

WHEREAS, there is a need for a police vehicles for use by the Hightstown Police Department; and

WHEREAS, the Hightstown Borough Council has authorized the purchase of these vehicles with the adoption of Bond Ordinance 2017-12; and

WHEREAS, the Chief of Police has found pricing and availability for two (2), 2018 police interceptor utility all wheel drive vehicles as needed under New Jersey State Contract 88728 in the amount of $82,611.80; and

WHEREAS, the Purchasing Agent has reviewed the findings of the Chief of Police; and

WHEREAS, it is the recommendation of the Purchasing Agent and the Chief of Police that these vehicles be purchased from Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 under state contract for an amount not to exceed $82,611.80; and

WHEREAS, the Finance Office has certified that funds are available for this purchase.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Purchasing Agent is hereby authorized to purchase two (2), 2018 police interceptor utility all wheel drive vehicles from Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 under New Jersey State Contract 88728 for an amount not to exceed $82,611.80.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

____

Debra L. Sopronyi
Borough Clerk

Date:

Color: 9/19/2017

Hightstown
Chief Frank Gendron
609-510-5604
Fgendron@hightstownPd.org

Robert Kidner
(609) 705-3203 Phone
(856) 428-4718 Fax
Rkidner@winnerford.com

N.J. Contract # 88728

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle $ 24,527.00

3.7L V6 Engine
6 Speed Auto Transmission
Heavy Duty Rubber Floor
Cloth Front Bucket/Vinyl Rear Seat
Power Windows/Locks/Mirrors
Air Conditioning
AM/FM Stereo
Tilt Steering
Rear Window Defroster
60R Radio Noise Suppression
43D Courtesy Lamps Disable
87R Back up Camera Mirror
17T Red/Clear Dome 5"
86P Headlamps Prep Pkg.
86T Tail Light Prep Pkg.
549 Power Heated Mirrors
60A Pre-wiring for grill and speaker
18D Global Lock/Unlock
EAI53 80 Amp Power Source with 10 gang fuse block
Skid Plate

Total: $26,600.80

See next page for more options

64E 18 in. Painted Aluminum Wheel	$ 475.00
18D Global lock/unlock feature	N/C
16D Badge Delete (Police Interceptor Badge Only)	N/C

76R	Reverse Sensing	$ 275.00
595	Remote Keyless Entry Key Fob (w/o Keypad, less PATS)	$ 260.00
53M	SYNC Basic (Voice-Activated Communication System)	$ 295.00
65U	Interior Upgrade Package	$ 390.00

Total of Vehicle with Options: $ 28,295.80

Emergency Equipment

PACKAGE "C" PRICE: $4,350.00

2 Spitfire Ions Red/blue Front windshield above mirror
2 White Ions for headlight
2 Micron stud mount grill lights
Whelen Handheld Siren light/controller
Whelen Siren speaker and bracket
2 Spitfire Ions Red/blue Rear window
LED Flasher and relay packs for Brake and park lights
White Vertex for reverse lights
Install Radio and supply new antenna and cable
Install Lund Gun Lock

Total of vehicle and equipment: $32,645.80

Date: 9/15/2017

Color: Black

Hightstown
Chief Frank Gendron
609-448-1234
Fgendron@hightstownPD.org

Robert Kidner
(609) 705-3203 Phone
(856) 428-4718 Fax
Rkidner@winnerford.com

N.J. Contract # 88728

2018 Police Interceptor Utility, All Wheel Drive

Base Vehicle

$ 24,527.00

3.7L V6 Engine
6 Speed Auto Transmission
Heavy Duty Rubber Floor
Cloth Front Bucket/Vinyl Rear Seat
Power Windows/Locks/Mirrors
Air Conditioning
AM/FM Stereo
Tilt Steering
Rear Window Defroster

60R Radio Noise Suppression
59B Keyed alike 1284
43D Courtesy Lamps Disable
68G Rear Door Locks In op
18W Rear Window Switch Disabled
87R Back up Camera Mirror
17T Red/Clear Dome 5"
86P Headlamps Prep Pkg.
86T Tail Light Prep Pkg.
51T Drivers Side LED Spotlight
549 Power Heated Mirrors
60A Pre-wiring for grill and speaker
18D Global Lock/Unlock
EAI53 80 Amp Power Source with 10 gang fuse block
Skid Plate

Total: $27,151.00

Emergency Equipment

Marked Police Interceptor **PRICE: $22,815.00**

Whelen Front inner edge with center takedowns
White Ions for Headlights
Wig-wag for High beams
Setina Push Bumper with LED's Ion trios with white over ride
2 Trio Ions Red/Blue with White overide for alll lights
Mirror Beams 1-red/1-blue
LED Flasher for Vrake/park lights
2 white Vertex for reverse lights
Whelen Rear RTX duo inner edge with Traffic advisor
Havis 21" Console
Pro-Gard Full Pro-cell Unit
Hint Computer Mount
Whelen SA6 Siren/light controller
Whelen siren speaker and bracket
Remove and install Camera system (Install new part supplied by you)
Supply and install new V-one Computer
Install new Radar system
Remove and install Radio (new antenna)
Supply and install Graphics (Black reflective)
Pro-Gard Weapons storage box with risers

Total of Vehicle and equipment: $49,966.00

This is a small portion of equipment and installation that we offer. Winner Ford will supply and or install any items by the following manufacturers; Whelen, Code 3, Federal Signal, Setina, Data 911, Star, Vision, Havis Shields, Able 2, Patrol PC . If there is something you use and do not see listed, please contact us for pricing. We can also make and install custom graphics

Resolution 2017-199

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Hightstown, (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq*.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Mercer and State of New Jersey, as follows:

1. Borough of Hightstown hereby appoints Skylands Risk Management, Inc. its local Risk Management Consultant.

2. The Borough Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2018 in the form attached hereto.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

____
Debra L. Sopronyi
Borough Clerk

2018 FUND YEAR
STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this ___________day of ____________ 20___, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Hightstown ("MEMBER") and Skylands Risk Management, Inc. ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

    (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.

    (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.

    (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.

    (d) explain to the MEMBER, or its representatives the operation of the FUND.

    (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.

(f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.

(g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.

(h) assist in the claims settlement process, if required, by MEMBER or FUND.

(i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.

(j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.

(k) act in good faith and fair dealing to the FUND.

(l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

(a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);

(b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.

(c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).

(d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2018** to **January 1, 2019**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

____________________________ ____________________________

Member Representative

ATTEST:

____________________________ ____________________________

Risk Management Consultant Corporate Officer

ATTEST:

____________________________ ____________________________

Statewide Insurance Fund Chairperson

EXHIBIT A
STATEWIDE INSURANCE FUND

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Skylands Risk Management, Inc.
Risk Management Consultant

SIGNATURE: ____________________

PRINT NAME: Wayne F. Dietz

TITLE: President DATE: ____________________

Resolution 2017-200

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RECEIPT OF BIDS FOR GREENWAY WALKING BRIDGE INSPECTION ENGINEER

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is hereby authorized to prepare specifications and advertise for bids for the Greenway Walking Bridge Inspection Engineer, and that the Borough is authorized to receive same after proper advertisement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017

____

Debra L. Sopronyi
Borough Clerk

Resolution 2017-201

BOROUGH OF HIGHTSTOWN

COUNTY OF MERCER

STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2017 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2017 budget are hereby authorized:

Current:

	From	To
Assessment of Taxes		
Other Expenses	5,000.00	
Office Supplies/Paper Products		
Other Expenses		1,000.00
Data Processing		
Other Expenses		4,000.00
	5,000.00	5,000.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 6, 2017.

Debra L. Sopronyi
Borough Clerk