

# **Hightstown Historic Preservation Commission**

**Thursday, March 20, 2009**

**7:30 pm @Ely House**

## **MINUTES**

- **Call to order and Roll Call:** The meeting was called to order by Chairwoman Christian Kirkpatrick at 7:35 pm. The Open Public Meeting Act statement was read and roll was taken. In attendance were: Commissioners Kirkpatrick, Brown, Buriak, Keith, Mariboe, Patten and Pratt.
- **Public Comment:** No members of the public were present.
- **Minutes:** The minutes from February 19, 2009 were moved by Commissioner Buriak, seconded by Commissioner Brown. The minutes were approved as read by unanimous vote.
- **Stockton Street Streetscape Improvements:** Commissioner Buriak reported on the outreach lobbying campaign that he had spearheaded in order to gain inclusion of the Stockton Street Streetscape Improvements Project in the Stimulus Package funding. He described the packet that was sent to all the legislators, the Governor, his staff, Department heads, and the Delaware Valley Regional Commission. It included a description of the project, pictures, maps and letters from Mayor Patten, the Resolution of Support from Borough Council, letters from the residents of the Historic District, business owners and Downtown Hightstown.org. Chairwoman Kirkpatrick thanked Commissioner Buriak for his great efforts to achieve funding for this project. Commissioner Buriak commended the borough engineer, Carmela Robert for her strong efforts in support of the project as well.
- **John Bull Sleeper Stones Initiative:** Commissioner Patten met with Bob Craig from the State Historic Preservation Office who gave us more research to include in our proposal.

**Old Business:**

- Borough Website: Commissioner Kirkpatrick will contact Commissioner Aughenbaugh regarding the website.
  - Additional Properties for the National Register: Commissioner Buriak suggested that work begin on identifying historic properties for local listing in preparation for the Historic Element in the Master Plan.
  - Historic Element Revision: Commissioner Kirkpatrick stated that she had contacted the Chairperson of the Planning Board, Steve Misiura, to inform him that we are ready to work with them on the revision of the Historic Element.
  - Booklet of Housing Styles: Rick Pratt shared a draft of the Historic Preservation Commission's Pattern Book that he has begun to compose, using the Design Standards Notebook from Cape May as a prototype.
  - Cedar Hill Cemetery: Commissioner Buriak stated that he had emailed Dick Van Hise to share information on grants relating to restoration of historic cemeteries.
  - Review of the HPC Ordinance: The Commission continued its review of the revised draft of the ordinance to establish a Historic Preservation Commission, providing for the designation, preservation and limited protection of Historic Landmarks and Historic Districts in the Borough of Hightstown. Revisions to Section 8 were reviewed and Section 9 was addressed. Revisions to the document were completed. Commissioner Patten will send the revised document for all to read and review for the next meeting.
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- New Business: Commissioner Buriak stated that the Windsor Hights Herald is willing to publish a monthly Historic Notes of Interest Column. Discussion ensued regarding the format and ideas for inclusion. Commissioner Kirkpatrick agreed to write an article that could possibly be used as a template for others to follow. She will bring it to the next meeting.
  - The meeting was adjourned at 9:15 pm. It was moved by Commissioner Pratt and seconded by Commissioner Keith.
  - Respectfully submitted by Commissioner Patten.