

Borough of Hightstown Environmental Commission

Environmental Commission Meeting

Meeting Date/Time: February 22, 2011 / 7:30 PM
Meeting Location: First Aid Squad Room
Attendees: Barbara Jones – Chair
Yan Troizier – Vice Chair
David Zaiser- Shade Tree Official
Gary Grubb
Keith LePrevost
Donna LePrevost
Harold Mulleavey - Sercetary
Public: Lenore Isleib – St Anthony’s Environmental Fair

The meeting was called to order at 7:33pm by Chair Barbara Jones

The Chair announced the meeting conformed to the Open Meetings Act stating its date, time and location advertised in the Borough’s newspapers of record.

Public Discussion:

Lenore indicated on 4/2/11 St Anthony’s is having an Environmental Fair from 9am to noon. HEC will join the Fair with a table of environmental info. Harold will set up at 8am and provide info until 10 am when the LePrevosts step in and staff the table until 11am. Harold will return at 11am, staff the last hour and break down the table. Lenore will send all existing and new Fair info to Barbara.

Discussion Summary:

- 1.0 Agenda Approval.** The draft agenda was unanimously approved (moved by Zaiser, seconded by Mulleavey).
- 2.0 Approval of Minutes:** The January 25, 2011 Re-Organization meeting minutes were approved (Jones approved, seconded by Zaiser).
- 3.0 Shade Tree Matters:**
 - 3.1** David forwarded the sidewalk construction plans to the Commission. Final design drawings are underway. David to provide update as this activity proceeds.
 - 3.2** Green Community Grant has been approved. David to investigate its current status.
 - 3.3** Borough Tree Inventory: There are a few small remaining areas in the Borough where trees need to be evaluated. This is scheduled for mid Spring 2011.

- 3.4 David met Nelson Tree Service regarding tree trimming around the Borough's electrical OH wires. Trees and workplans were discussed. New Regs were presented to David re: a trimming radius 15' from the ground. David to meet w/ Nelson again prior to the Memorial Park Elm tree trimming.
- 3.5 A Spruce tree was removed at the Water Treatment Plant.
- 3.6 David met School District re: removal and new trees. Pines were destroyed over this past winter at HHS and WC Black. Removal of destroyed and planting of new trees needs to be set up.
- 3.7 Annual Report went out.
- 4.0 **Parks and Recreation:**
 - 4.1 Rocky Brook Resource Center Boardwalk: Completing the Boardwalk is a major Goal with Parks & Recreation and the Environmental Commission. Volunteer assistance is vital to completing this Boardwalk.
 - 4.2 Greenway Responsibility: Parks/Recreation and Environmental Commission need to meet and discuss the Greenway responsibility. Issue to be forwarded to Council/Mayor for further deliberations.
 - 4.3 Truck loads of wood chips to be delivered to the Rocky Brook Environmental Resource Center.
- 5.0 **Sustainable New Jersey:**
 - 5.1 Update from the DEP indicates the Point summary amounts to 130. Barbara to resubmit application with the following 10 pts activities: Anti-Idling enforcement, Annual Autumn Fair, Tree Survey, Memorial Parking Lot involvement, and Peddie Community Environ. Educational Outreach.
- 6.0 **Tree Plantings:**
 - 6.1 Timberwolf may be a resource for inexpensive trees to plant in Parks and along roadways. Chair to pick tree planting locations.
 - 6.2 Tree Donors will have their name and their donated tree species engraved on a brass plate attached to a tree-shaped wooded plaque. The plaque will be displayed in Borough Hall. Chair gave Gary the Donors names and tree species. Gary to discuss the Plaques final design with Downtown Hightstown.
- 7.0 **Natural Resource Inventory:**
 - 7.1 Delaware Valley Regional Planning Comm. (DVRPC) and Amy Greene Associates to submit a cost proposal to provide this Inventory. An ANJEC grant will assist in funding payment for the above mentioned consultant services.
 - 7.2 Keith to organize, scan and create a file for the relevant Natural Resource documents found.
 - 7.3 This Grant is due March 31st. Borough Council needs to approve a Resolution for the matching costs of the eventual chosen Consultant.

- 7.4 Next Natural Resource Inventory workshop is 3/15 at 7:30pm in the 1st Aid squad room.
- 8.0 Greenways:**
- 8.1 Easement concerns on hold pending Chairs discussion with Ms. McGee of the SBMW.
- 8.2 EW EC to attend one of our meetings. Date TBD.
- 9.0 EC Website:**
- 9.1 The Commission voted to establish an EC link on the Boroughs Website. Harold will take the lead in contacting Gary Stevens and Harold will then be responsible for updating the EC Website link in a timely manner.
- 10.0 Master Plan:**
- 10.1 The Commission needs to garner pertinent information and establish long terms goals for the EC's input to the Boroughs upcoming Master Plan Modification. The updated Natural Resource Inventory should provide some info for the Master Plan.
- 11.0 Storm Water and Stream Water Ordinance:**
- 11.1 Isabel to contact Ms. McGee of SBMW to assist in updating the two Ordinances.
- 12.0 EC Membership:**
- 12.1 Fred to contact HHS about a potential Student to be a Liaison to the Commission.
- 12.2 The Commission discussed the merits having a Peddie Student and/or Faculty member as a Liaison to the Commission. David will speak with John Green regarding this Liaison.
- 12.3 EC continues to need a second Alternate
- 13.0 2011 Upcoming Events:**
- 13.1 **Harvest Fair** - EC to evaluate what we present/display at the upcoming Harvest Fair. Ideas welcomed.
- 13.2 **Spring Clean Up** – Will be April 3 btwn 1pm and 3pm. Harold will contact the 3 local Boy Scout troops to assist in the clean up, and ConAir for potential funding for giveaways. Barbara will contact SBMW and Comcast to determine their involvement
- 13.3 **Tree Planting** – Yan and David to discuss. Info to follow.
- 14.0 Planning Board Items:**
- 14.1 No pending issues at this time.
- 12.0 Meeting Conclusion:**
- 12.1 This EC Business Meeting adjourned at 8:54pm.

12.2 Next EC Business Meeting is scheduled for March 22, 2011 at 7:30 pm in the Borough Hall Council Chambers.

Respectfully Submitted,

Harold Mulleavey

Harold Mulleavey
Hightstown Environmental Commission
Secretary