

# **Borough of Hightstown Environmental Commission**

## **Environmental Commission Meeting**

Meeting Date/Time: 13 January 2009/7:30 PM  
Meeting Location: Council / Court Room, Borough Hall  
Committee Attendees: Barbara Jones (Chair)  
Mellany Alio  
Gary Grubb  
Yan Troizier  
David Zaiser  
Other Attendees: Mayor Patten  
Councilperson McGlinty

The meeting was called to order at 7:35 PM by Chair, Barbara Jones.

The Chair announced that the meeting is in conformance with the Open Meetings Act having its date, time and location advertised in the Borough's newspapers of record.

## **Discussion Summary:**

- 1.0 Agenda Approval.** The draft agenda prepared by Ms. Jones was approved unanimously (motion by Alio, second by Zaiser).
- 2.0 Approval of Minutes.** Minutes were not reviewed since this is the Commission's reorganization meeting.
- 3.0 Oath of Office.** Mayor Patten administered the oath of office to the only new term Commission member, Barabara Jones.
- 4.0 Selection of Officers**
  - 4.1 Chair.** Alio nominated Barbara Jones as Commission Chair, Zaiser seconded, approved unanimously.
  - 4.2 Vice-Chair.** Grubb nominated Yan Troizier as Commission Vice-Chair, Jones seconded, approved unanimously.
  - 4.3 Secretary.** Jones nominated Ann Fischbach for Commission secretary with the understanding that Ann would miss some meetings this year. Alio seconded. The selection was approved unanimously.
  - 4.4 Treasurer.** The Commission determined there was need to select a treasurer. Responsibilities related to the Commission's funds and budget will be handled by the Chair.
- 5.0 Calendar**
  - 5.1 Meeting Schedule.** The Commission will meet on the following dates: 1/27, 2/17 (meeting with Bordentown), 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 11/24, 12/22 1/5/10 (reorganization meeting).

## 6.0 Commission Goals

- 6.1 Goals for 2008. The Commission accepted the following goals for pursuit in 2008:
- Pesticide-Free Zones
  - Grants
  - Clean and Green
  - Enforcement of Idling Ordinance
  - Commission Web Page
  - Peddie School Student Liaison Member
  - Green City USA
  - Shade Tree Inventory (Complete inventory and plant two more trees in the downtown area)
  - Wall of Trees acknowledgement
  - Greenway
  - Recycling in Schools
  - Community Awareness
  - Overall Sustainability

## 7.0 Budget

- 7.1 Approved Budget. The Commission approved the following budget for submission to Council for approval:

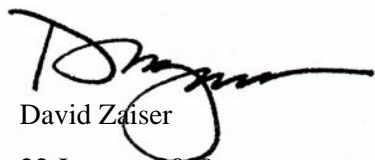
Downtown Trees	\$2,400
Organization Fees	\$450
Conferences	\$200
Other Trees (bare root?)	<u>\$450</u>
Total	\$3,500

## 8.0 Next Meeting

- 8.1 Next Meeting. Will be held on Tuesday, January 27<sup>th</sup> at 7:30 PM in Borough Hall. A representative from the Stony Brook – Millstone watershed will be in attendance. Mayor Patten recommended contacting the Wind-Hights Herald to advertise the event to the public and encourage attendance.

**Adjournment.** The meeting was adjourned at 8:17 PM.

Respectfully Submitted,



David Zaiser

22 January 2009

Distribution:

Environmental Commission  
Borough Administrator