

**Meeting Minutes  
Hightstown Borough Council  
December 2, 2019  
7:00 p.m.**

The meeting was called to order by Mayor Quattrone at 7:00 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Bluth</i>	ü	
<i>Councilmember Cicalese</i>	ü	
<i>Councilmember Jackson</i>	ü	
<i>Councilmember Misiura</i>	ü	
<i>Councilmember Musing</i>	ü	
<i>Councilmember Stults</i>	ü	
<i>Mayor Quattrone</i>	ü	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

**EXECUTIVE SESSION**

**Resolution 2019-211 Authorizing a Meeting that Excludes the Public**

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-211  
*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 2, 2019 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Administrator  
Contract Negotiations – Robbinsville Court

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 2, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:35 p.m. and again read the Open Public Meetings Statement.

Deputy CFO, Monika Patel arrived after Executive Session and is now present.

The Flag Salute followed roll call.

### **APPROVAL OF AGENDA**

Councilmember Stults requested that Resolution 2019-215 be removed from the Consent Agenda and voted on separately. Councilmember Musing moved the agenda as amended; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura, Musing and Stults voted yes.

Agenda approved as amended 6-0.

### **PUBLIC COMMENT I**

Mayor Quattrone opened public comment period I and the following individuals spoke:

**Scott Caster, 12 Clover Lane** – Regarding the traffic ordinance, requested that the inaccurate wording be fixed in this ordinance. Has brought this to Council's attention in the past and it is still inaccurate.

**Harold Barton, 410 North Main Street** – Opposes the no parking on North Main Street ordinance. There is not enough parking and there are not a lot of bicycles on the road.

**Gary Every, 101 Joseph Street** – Spoke regarding no parking on Joseph Street. He is the only house on Joseph Street. Why can't the parking ban be located on the other side of the street.

**Connie Moyer, 553 North Main Street** – Stated that she does not understand why we are bowing to the County regarding bike lanes. It is an inconvenience to residents. There are not many bicycles on the roads.

There being no further comment, Mayor Quattrone closed the public comment period.

Mayor Quattrone stated that the State encourages bike lanes throughout the State. Their studies show that bike lanes are traffic calming.

## **ORDINANCES**

### **Ordinance 2019-21 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at all Times on Certain Street” of the Revised General Ordinances of the Borough of Hightstown, New Jersey**

Moved for Introduction by Councilmember Musing; Seconded by Councilmember Bluth. Discussion ensued.

Councilmember Jackson stated that he would like to take a look at this again and address the public’s concerns.

Councilmember Stults stated that while he does support bike lanes, you can’t ignore the other uses of the streets. You cannot solve a problem by creating additional problems. It does not make sense to park on side road for limited bike users. He suggested that the signs be taken down but leave the stripping. The stripping is traffic calming. He does not feel that County did a good enough job here.

Councilmember Bluth fully agreed with Councilmember Stults.

Councilmember Cicalese stated that before the stripping, cyclists had no protection on the roads. This provides protection even for a short distance.

Councilmember Musing stated that Council will never make everyone happy with their decisions. He feels we need to work with the County to eliminate truck traffic.

Councilmember Misiura stated that the County is doing this as it repaves county roads. When deciding where no parking was going to be, they looked at what houses had driveways to limit the inconvenience to residents.

Roll Call Vote: Councilmembers Cicalese, Misiura, Musing and Mayor Quattrone voted yes; Councilmembers Bluth Jackson and Stults voted no.

Ordinance introduced 4-3

Public Hearing scheduled for December 16, 2019.

Ordinance 2019-21

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED "TRAFFIC",  
SECTION 7-13 ENTITLED "PARKING PROHIBITED AT ALL TIMES ON CERTAIN  
STREETS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF  
HIGHTSTOWN, NEW JERSEY**

**WHEREAS**, the Hightstown Borough Complete Streets Committee has recommended that buffered bike lanes be added to both sides of North Main Street from Monmouth Street north to the Borough line; and

**WHEREAS**, the addition of said bike lanes would require prohibiting parking on North Main Street from the Borough Line to Monmouth Street Southbound and Monmouth Street to Sunset Avenue Northbound; and

**WHEREAS**, the Mayor and Council agree that said recommendations would make safer bicycle facilities in Hightstown Borough.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled "Traffic", Section 7-11, entitled "Parking Time Limited on Certain Streets", is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

**Section 7-13**

**PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS**

**Subsections:**

**7-13-1 Parking Prohibited at All Times on Certain Streets.**

**Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.**

No person shall park a vehicle at any time upon any streets or parts thereof described.

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street

Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street		North From North Main Street to Mechanic Street
Bank Street		North From the westerly curblineline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street		South From North Main Street to Academy Street
Center Street		West From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curblineline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street

Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
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Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
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<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
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Etra Road	Both	From South Main Street to the Borough line
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First Avenue	North	From Outcalt Street to Joseph Street
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Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
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Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
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Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
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Grape Run Road	Both	From Westerlea Avenue to Mercer Street
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Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
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Harron Avenue	East	From Stockton Street to Morrison Avenue
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Hutchinson Street	East	From Grant Avenue to Park Avenue
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Joseph Street	East	From Stockton Street to Second Avenue
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Leshin Lane		North From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane		South From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curblineline of Broad Street
Monmouth Street	South	From the east curblineline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblineline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblineline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curblineline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curblineline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First

Avenue and Second Avenue intersections

Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue		South From the westerly curbline of Academy Street to a point 50 feet west
<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street		East From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street		North From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street



South Street		North From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curblineline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street		North From Mercer Street to South Main Street
Ward Street		North From the easterly curblineline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curblineline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curblineline of South Main Street to a point 2,241 feet east
Westerlea West		Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

## **RESOLUTIONS**

**Resolution 2019-212 Payment of Bills**

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-212  
*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,959,181.34 from the following accounts:

Current		\$1,673,327.14
W/S Operating		62,022.31
General Capital		20,328.07
Water/Sewer Capital		196,660.39
Grant		3,223.00
Trust		578.43
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>3,042.00</u>
Total		<u>\$1,959,181.34</u>

**Resolution 2019-213 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with Peddie Lake Dam Pedestrian Bridge Project**

Moved by Councilmember Jackson; Seconded by Councilmember Stults

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-213  
*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT**

**WHEREAS**, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

**WHEREAS**, the engineer has submitted a payment request for inspection and contract administration services through October 31, 2019, in the total amount of \$15,609.42; and

**WHEREAS**, the CFO has certified that funds are available for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$15,609.42, is hereby approved as detailed herein, and the CFO is authorized to issue same.

**Resolution 2019-214 Authorizing Payment No. 7 and No. 8 – The Musial Group, P.A. (Architectural and Contract Administration for Municipal Facilities Located at 230 Mercer Street)**

Moved by Councilmember Musing; Seconded by Councilmember Stults

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-214  
*BOROUGH OF HIGHTSTOWN*

*COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 7 AND NO. 8 - THE MUSIAL GROUP, P.A.  
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR  
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

**WHEREAS**, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

**WHEREAS**, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

**WHEREAS**, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

**WHEREAS**, the architect has submitted payment request No. 7 for professional services for September 22, 2019 – November 9, 2019 in the total amount of \$53,920.58; and

**WHEREAS**, the architect has submitted payment request No. 8 for professional services for November 10, 2019 – November 23, 2019 in the total amount of \$43,518.90; and

**WHEREAS**, the CFO has certified that funds are available for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$97,439.48, is hereby approved as detailed herein, and the CFO is authorized to issue same.

**Resolution 2019-215 Accepting Membership of Ryan Bennett in Hightstown Engine Company No. 1**

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Councilmember Stults wanted voice his vote of confidence for Ryan Bennett. He is a former neighbor and an excellent candidate for a firefighter.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-215  
*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**ACCEPTING MEMBERSHIP OF RYAN BENNETT IN  
HIGHTSTOWN ENGINE CO. NO. 1**

**WHEREAS**, Ryan Bennett of Hightstown, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

**WHEREAS** Mr. Bennett has undergone and passed the required physical examination, and

his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the membership of Ryan Bennett in Hightstown Engine Company No. 1 is hereby accepted.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

**CONSENT AGENDA**

Councilmember Bluth moved Resolutions 2019-16; 2019-17 and 2019-18 as a Consent Agenda; Councilmember Jackson seconded.

Resolution 2019-216

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

<b>Source</b>	<b>Amount</b>	<b>Revenue Title</b>	<b>Appropriation Title</b>
New Jersey Department of Environmental Protection	\$10,267.18	Clean Communities Grant	Clean Communities Grant

Resolution 2019-217

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2019 as follows:

<b>Source</b>	<b>Amount</b>	<b>Revenue Title</b>	<b>Appropriation Title</b>
State of New Jersey	\$3,938.36	Municipal Court Alcohol Education and Rehabilitation Fund	Municipal Court Alcohol Education and Rehabilitation Fund

Resolution 2019-218

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE  
BOROUGH OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM  
(LOSAP)**

**WHEREAS**, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

**WHEREAS**, said LOSAP became effective January 1, 2000; and

**WHEREAS**, in accordance with N.J.S.A. 40A:14-191, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2018; and

**WHEREAS**, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

**WHEREAS**, the listing of all employees who qualified for credit under the LOSAP program during 2017 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

**WHEREAS**, N.J.A.C. 5:30-14.10 requires that these listings be approved by Resolution of the governing body;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2018 are hereby approved, and the Borough

Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of N.J.S.A. 40A:14-191 and N.J.A.C. 5:30-14.1 *et seq*; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

**BE IT FURTHER RESOLVED** that, in accordance with N.J.S.A. 40A:14-192, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk's office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

**Schedule "A" – Page 1 of 1**

*The following volunteers qualified by points earned during the year 2018 for credit in the Borough of Hightstown Length of Service Awards Program (LOSAP), AND/OR are eligible to redeem amounts "banked" during prior years of qualified service. Points were earned in accordance with the point system established in Ordinance 1999-20 and certified by the Fire Chief and First Aid Squad President. Total allowable contribution for each year of qualified service is \$750.00. Total allowable payment into fund on behalf of any one volunteer in any one year, including current year contribution, buyback of prior year service and/or redemption of amounts banked during prior years of qualified service, is \$1,150.00.*

**Hightstown Engine Co. No. 1**

Dye, Carl

Baldino, John

Evers, Gary.

Brink, Kevin

Curry, Tim

Mastiano, Rich

Bukowski, Matthew

Szlezak, Paul

Weisel, A

Jenkins, Scott

Reed, Chad

Derr, Donald

McClenahan, Cynthia

Krakowski, Jacob

Lawson, Matt

Belgard, Scott

Derr, Stephanie

Screws, Matthew

Zajdel, Jakub

#### Hightstown First Aid Squad

Boguszewski, Stephen

Stackhouse, Keith

Madonia, Mark

Sukhadia, Sneah

### **PUBLIC COMMENT PERIOD II**

Mayor Quattrone opened the public comment period II and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the public comment period.

### **DISCUSSION**

#### **Undersized Lot Ordinance**

Council President reviewed the changes brought forward by the Planning Board. Discussion ensued. Councilmember Stults stated that he like the proposed house and accessory structures will be reviewed by the Planning Board Architectural Review Committee and the Historic Preservation Commission. Thanked the subcommittee for their work on this ordinance. Borough Administrator/Clerk, Debra Sopronyi, stated that this ordinance will be introduced in early 2020.

### **SUBCOMMITTEE REPORTS**

Council President Misiura stated that Council should all has the latest drawings for the Municipal Building from the architects. The Planning Board should be reviewing the design for compliance



with the Master Plan. Council President Misiura moved to send the plans to the Planning Board along with all other boards and committees. Seconded by Councilmember Stults seconded. Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes. Motion to send all boards and committees the municipal building design drawings approved 6-0.

### **Stockton Street Water Main Replacement**

Borough Administrator/Clerk reviewed a letter from Borough Engineer, Carmela Roberts, regarding closing the full closure of Stockton Street to finish the project. Approvals have already been obtained from NJDOT and Mercer County. Discussion ensued. Council suggested that Mayor Quattrone reach out to Mayor Mironov of East Windsor to inform her of this closure. Council President Misiura moved to approve the full road closure; Councilmember Stults seconded. Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes. Motion to approve the full road closure approved 6-0.

## **MAYOR/COUNCIL/ADMINISTRATIVE REPORTS**

### **Borough Administrator/Clerk**

The Borough received the NJDOT Grant for Dye and Railroad. It should be noted that the entire requested amount was received. The Peddie Lake Dam Walking Bridge is open. Railings will be completed before the end of the year. Hydroseeding still needs to take place. In response to Mr. Evers, the east side of Joseph Street has always been no parking. Someone removed the signs. It was just recently discovered that this was in the ordinance as no parking, and signs were reinstalled.

### **Deputy Clerk, Peggy Riggio**

Dog and Cat Licenses are due to be renewed during the January of 2020. Reminder notices have been mailed. The rabies clinic is Thursday, December 5<sup>th</sup> at the First Aid Squad from 5 pm – 7 pm. Taxi license renewals have been mailed. Food license renewals will be mailed within the next week.

### **Deputy CFO/Tax Collector, Monika Patel**

Tax collection rate is approximately 98%.

### **Councilmember Jackson**

Parks and Rec will meet next Thursday.

### **Councilmember Cicalese**

Complete Streets Committee will be holding a kickoff meeting with a design firm for the development of a Mobility Master Plan. The date is to be determined. He had the honor of representing Hightstown Borough at an Eagle Scout Court of Honor. It was a great experience.

### **Councilmember Musing**

The ordinance subcommittee is moving aggressively on reviewing zoning ordinances.

### **Council President Misiura**

Met with the PRC group last Monday. They are working on a revised schedule. Planning Board will be adopting a resolution adding property to the redevelopment plan. The number of calls that the First Aid is answering is up.

### **Mayor Quattrone**

The Santa Parade was great. The lights downtown look nice. Thank you to Downtown Hightstown and to the Fire Department and the Ladies Auxiliary. He will call East Windsor regarding Stockton Street closure.

### **ADJOURNMENT**

Councilmember Cicalese moved to adjourn at 8:31; Seconded by Councilmember Jackson. All ayes.

Respectfully Submitted,

Margaret M. Riggio  
Deputy Borough Clerk