

**Meeting Minutes
Hightstown Borough Council
November 18, 2019
7:30 p.m.**

The meeting was called to order by Mayor Quattrone at 7:00 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>		ü
<i>Councilmember Vacancy</i>		
<i>Councilmember Jackson</i>	ü	
<i>Councilmember Misiura</i>	ü	
<i>Councilmember Musing</i>		ü
<i>Councilmember Stults</i>	ü	
<i>Mayor Quattrone</i>	ü	

Also in attendance: Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

APPROVAL OF AGENDA

Mayor Quattrone asked for movement of the agenda amended to include a second roll call following the swearing-in of Joe Cicalese. Council President Misiura moved the agenda as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Jackson, Misiura and Stults voted yes.

Agenda approved as amended 3-0.

SWEARING IN NEW COUNCILMEMBER

Mayor Quattrone swore in Joseph Cicalese to serve the unexpired term ending December 31, 2020 as a Councilmember of the Hightstown Borough Council. Councilmember Cicalese then took his seat at the dais.

Mayor Quattrone called for Roll Call:

	PRESENT	ABSENT
<i>Councilmember Bluth</i>		ü
<i>Councilmember Cicalese</i>	ü	
<i>Councilmember Jackson</i>	ü	
<i>Councilmember Misiura</i>	ü	

<i>Councilmember Musing</i>		ü
<i>Councilmember Stults</i>	ü	
<i>Mayor Quattrone</i>	ü	

PRESENTATIONS

Mayor Quattrone called forward outgoing Councilmember Patricia Egan. Since she was not present, Mayor Quattrone stated that he would give her the proclamation in the office. He thanked her for her time on Council.

APPROVAL OF MINUTES

October 28, 2019 – Capital Budget Workshop Session

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Jackson, Misiura and Stults voted yes; Councilmember Cicalese abstained.

Minutes approved 3-0, with one abstention.

October 29, 2019 – Capital Budget Workshop Session

Moved by Council President Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Jackson, Misiura and Stults voted yes; Councilmember Cicalese abstained.

Minutes approved 3-0, with one abstention.

November 4, 2019 – Executive Session

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Jackson and Misiura voted yes; Councilmembers Cicalese and Stults abstained.

Minutes approved 2-0, with two abstentions.

November 4, 2019 – Public Session

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Jackson and Misiura voted yes; Councilmembers Cicalese and Stults abstained.

Minutes approved 2-0, with two abstentions.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I; there being no comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2019-18 Final Reading and Public Hearing - An Ordinance Appropriating \$100,000 from the General Capital Fund Balance for Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey

Mayor Quattrone opened the public hearing for Ordinance 2019-18; there being no comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Ordinance 2019-18 adopted 4-0.

Ordinance 2019-18
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE APPROPRIATING \$100,000 FROM THE WATER SEWER CAPITAL FUND BALANCE FOR CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The sum of \$100,000.00 is hereby appropriated from Water Sewer Capital Fund Balance for the following capital purpose by the Borough of Hightstown, in the County of Mercer, New Jersey, including all work and materials necessary therefor and incidental thereto:

Improvements to the Hightstown Advanced Waste Water Treatment Plant (AWWTP)

Section 2. The capital budget of the Borough of Hightstown is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 3. This ordinance shall take effect as provided by the law.

Ordinance 2019-19 Final Reading and Adoption - Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$110,000 therefor and Authorizing the Issuance of \$104,700 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing for Ordinance 2019-19; there being no comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Ordinance 2019-19 adopted 4-0, Public Hearing scheduled for 11/18/2019

ORDINANCE 2019-19

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$110,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$104,700 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$110,000, including the aggregate sum of \$5,300 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been

made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$104,700 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Acquisition of a 4-wheel drive utility truck, including all related costs and expenditures incidental thereto.	\$57,500	\$54,700	5 years
b) Acquisition of a lagoon liner, including all related costs and expenditures incidental thereto.	\$52,500	\$50,000	15 years
TOTAL:	<u>\$110,000</u>	<u>\$104,700</u>	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's

signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 9.77 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has

been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$104,700, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the

remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2019-20 Final Reading and Adoption - Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$195,000 therefor and Authorizing the Issuance of \$185,500 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing for Ordinance 2019-19 and the following individuals spoke:

Scott Caster, 12 Clover Lane – Inquired as to what a trench box and sonic wall were.

Administrator Sopronyi gave an explanation.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Ordinance 2019-20 adopted 4-0.

ORDINANCE 2019-20

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$195,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$185,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN,

IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$195,000, including the aggregate sum of \$9,500 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$185,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) <u>Police Department:</u>			
(i) Acquisition of a sports utility vehicle and a sonic fire wall, including all related costs and expenditures incidental thereto.	\$80,000	\$76,100	5 years
b) <u>Fire Department:</u>			
Acquisition of equipment, including self-contained breathing apparatus bottles,	\$54,000	\$51,400	15 years

turn out gear, a hose and a ladder, including all related costs and expenditures incidental thereto.

c) Department of Public Works:

	\$5,250	\$5,000	15 years
(i) Acquisition of a trench box, including all related costs and expenditures incidental thereto.			
(ii) Acquisition of a 4-wheel drive utility truck with plow, including all related costs and expenditures incidental thereto.	<u>\$55,750</u>	<u>\$53,000</u>	5 years
TOTAL:	<u>\$61,000</u>	<u>\$58,000</u>	
GRAND TOTAL:	<u>\$195,000</u>	<u>\$185,500</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The

chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 7.63 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$185,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$4,000 for items of expense listed in and permitted

under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond

ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

RESOLUTIONS

Resolution 2019-206 Payment of Bills

Moved by Councilmember Stults; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-206 adopted 4-0.

Resolution 2019-206
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$111,963.69 from the following accounts:

Current		\$51,602.19
W/S Operating		27,917.03
General Capital		26,780.77
Water/Sewer Capital		0.00
Grant		0.00
Trust		1,178.20
Housing Trust		0.00
Animal Control		27.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>4,458.50</u>
November 18, 2019	13	
Total		<u>\$111,963.69</u>

Resolution 2019-207 Authorizing Payment #3 - Reivax Contracting (Stockton Street Water Main Replacement)

Moved by Council President Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-207 adopted 4-0.

Resolution 2019-207
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #3 – REIVAX CONTRACTING (STOCKTON STREET WATER MAIN REPLACEMENT)

WHEREAS, on April 24, 2019, the Borough Council awarded a contract for the Stockton Street Water Main Replacement to Reivax Contracting of Newark, New Jersey at the price of \$933,750.00; and

WHEREAS, the contractor has submitted payment request #3 for partial payment through October 25, 2019 for police traffic director, 8” HDPE pipe, gate valves, fire hydrant assemblies and permanent pavement restoration on Stockton Street in the total amount of \$183,058.39; and

WHEREAS, the Borough Engineer has recommended approval of payment #3 to Reivax Contracting of Newark, New Jersey for \$183,085.39; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request #3 to Reivax Contracting of Newark, New Jersey for \$183,058.39, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-208 Authorizing Change Order#3 & Payment Final - JTG Construction (Improvements to First Avenue)

Moved by Councilmember Jackson; Seconded by Council President Misiura

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-208 adopted 4-0.

Resolution 2019-208
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

**AUTHORIZING CHANGE ORDER #3 & PAYMENT #4 FINAL - JTG
CONSTRUCTION (IMPROVEMENTS TO FIRST AVENUE)**

WHEREAS, on December 3, 2018, the Borough Council awarded a contract for Improvements to First Avenue in Hightstown Borough to JTG Construction of Newark, New Jersey at the price of \$328,356.00; and

WHEREAS, the contractor has submitted change order #3 which adjusts the contract completion time by 95 calendar days from June 22, 2019 to September 25, 2019 due poor weather conditions for planting season; and

WHEREAS, the contractor has submitted payment #4 in the amount of \$10,744.82, Final Payment; and

WHEREAS, the Borough Engineer has recommended approval of Change order #3; and

WHEREAS, the Borough Engineer has recommended approval of payment #4, final payment in the amount of \$10,744.82; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that change order #3 and payment #4 of \$10,744.82, final payment to JTG Construction of Newark, New Jersey is hereby approved as detailed herein.

Resolution 2019-209 Authorizing a Shared Services Agreement Between Hightstown Borough and East Windsor Township for Contribution of Matching Local Share for Bus Services

Moved by Councilmember Stults; Seconded by Councilmember Jackson

Mayor Quattrone gave an explanation of the services provided through the agreement.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-209 adopted 4-0.

Resolution 2019-209

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
HIGHTSTOWN BOROUGH AND EAST WINDSOR TOWNSHIP FOR
CONTRIBUTION OF THE MATCHING LOCAL SHARE FOR BUS SERVICES**

WHEREAS, the Borough of Hightstown is desirous of entering into a renewed shared services agreement with the Township of East Windsor for the purpose of providing public transportation services for its citizens; and

WHEREAS, the term of said agreement shall be from July 1, 2019 through June 30, 2020; and

WHEREAS, the Borough's share of the cost of this service, by the terms of the agreement, is \$2,180.00, representing no increase from prior years; and

WHEREAS, the CFO has certified the availability of funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement for Contribution of the Matching Local Share for Bus Services with East Windsor Township in the amount of \$2,180.00.

Resolution 2019-210 Authorizing a Refund off Tax Overpayment

Moved by Councilmember Stults; Seconded by Council President Misiura

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura and Stults voted yes.

Resolution 2019-210 adopted 4-0.

Resolution 2019-210
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2019 taxes were made for Block 7/Lot 15, 105 Oak Lane in the amount of \$2,166.73, by the mortgage company; and

WHEREAS, the property owner a 100% disabled vet and tax-exempt effective July 25, 2019; and

WHEREAS, the mortgage company, CoreLogic Tax Services, PO Box 9202, Coppell, TX 75019-9978 has requested that a refund be issued for the overpayment in the amount of \$2,166.73; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of \$2,166.73.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of \$2,166.73 to CoreLogic Tax Services, PO Box 9202, Coppell, TX

75019-9978, representing the tax overpayment as set forth herein.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II; there being no comments, Mayor Quattrone closed the public comment period.

SUBCOMMITTEE REPORTS

Complete Streets Update

Councilmember Cicalese advised that the Committee will hold the kick-off meeting next month with the municipal aid grant providing planning assistance for implementation of the program; the advisory meeting should take place in January. The committee has met with the Borough Engineer regarding projects for 2020.

Municipal Facilities - 230 Mercer Street

Councilmember Stults advised that the Design Drawing Plans for the project were received today and forwarded to Mayor & Council for review and comment..

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Stults

A Police Officer was hit by a motor vehicle during a traffic stop and is presently out on workers compensation. His injuries were not life threatening, however this shows how important slowing down and moving over truly is. Downtown Hightstown have tested the lights and the installation is scheduled for Saturday at 10am. He did not attend the Housing Authority meeting.

Council President Misiura

The Planning Board has reviewed the Redevelopment Plan Study and the public hearing for the changes will be held in December. The Borough Council will need to introduce the zoning map changes expanding the GTC and CTC districts pursuant to the Master Plan; then it can be sent to the Planning Board. The Planning Board agreed with the Borough Council's Undersize Lot ordinance; he directed that it should be prepared for introduction by Council. Congratulations to Councilmember Cicalese, we look forward to working with you.

Mayor Quattrone

The Board of Health has concern with vaping and will most likely be coming forward with an ordinance pertaining to it; he then advised Councilmember Cicalese that he would be covering these meetings as Liaison until new appointments are made at the Reorganization meeting.

Administrator/Clerk Sopronyi

Dog and Cat license renewals have been sent out; taxi license renewals will go out within the next week or so. The League of Municipalities Conference is this week and many of the Borough Officials will be attending. The bridge is open and railings are still on order; some of the work will not be completed until spring such as hydroseeding and coating under the bridge. Borough offices will be closed on November 28th and 29th for the Thanksgiving holiday; Happy Thanksgiving to all.

Borough Attorney Raffetto

He will work with the Borough Engineer regarding the needed Zoning Map changes.

Mayor Quattrone then welcomed Councilmember Cicalese to the Council and asked for a motion to adjourn.

ADJOURNMENT

Moved by Councilmember Cicalese at 8:00pm; Seconded by Councilmember Stults. All Ayes.

Respectfully Submitted,

Debra L. Sopronyi
Borough Administrator/ Clerk