

**Meeting Minutes
Hightstown Borough Council
August 13, 2019
7:00 p.m.**

The meeting was called to order by Mayor Quattrone at 7:04 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	ü	
<i>Councilmember Egan</i>		ü
<i>Councilmember Jackson</i>		ü
<i>Councilmember Misiura</i>	ü	
<i>Councilmember Musing</i>	ü	
<i>Councilmember Stults</i>	ü	
<i>Mayor Quattrone</i>	ü	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Musing moved to amend the agenda; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Agenda amended 4-0.

Councilmember Musing moved the agenda as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Agenda approved as amended 4-0.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

There being no public present, Mayor Quattrone closed the public comment period.

EXECUTIVE SESSION

Resolution 2019-153 Authorizing a Meeting that Excludes the Public

Moved by Council President Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes.

Resolution adopted 4-0.

Resolution 2019-153
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 13, 2019 at the Hightstown First Aid Squad located at 168 Bank Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations Robbinsville Court

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: November 13, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council reconvened into open session at 7:28 p.m.

Resolution 2019-137 Authorizing a Shared Services Agreement Between Hightstown Borough and Robbinsville Township for Municipal Court Administrator Services

Moved by Councilmember Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Misiura, Musing and Stults voted yes. Councilmember Bluth voted no.

Resolution adopted 3-1.

Resolution 2019-137
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
HIGHTSTOWN BOROUGH AND ROBBINSVILLE TOWNSHIP
FOR MUNICIPAL COURT ADMINISTRATOR SERVICES**

WHEREAS, Hightstown is in need of a Municipal Court Administrator and a Deputy Municipal Court Administrator in order to effectively administer, manage and oversee the operations of the Hightstown Borough Municipal Court (the “services”), in accordance with all statutory requirements and pursuant to the direction and oversight of the Assignment Judge of Mercer County; and

WHEREAS, Robbinsville currently employs two (2) individuals who serve in the positions of Municipal Court Administrator and Deputy Municipal Court Administrator, respectively (the “Robbinsville employees”), for the Robbinsville Township Municipal Court; and

WHEREAS, the Robbinsville employees possess specialized skills, knowledge and expertise in the area of Municipal Court administration, and these individuals are each duly certified by the State of New Jersey; and

WHEREAS, the Parties recognize that shared service agreements may yield certain economies and efficiencies to the residents of the Parties in the delivery of the services; and

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1 *et seq.*, authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, Robbinsville is willing to provide the services to Hightstown, through the use of the Robbinsville employees, pursuant to the terms and conditions set forth in the attached Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Hightstown Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Shared Services Agreement with Robbinsville Township relating to the above.

ADJOURNMENT

Councilmember Stults moved to adjourn at 7:29 p.m.; Councilmember Misiura seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk