

**Meeting Minutes
Hightstown Borough Council
May 20, 2019
7:30 p.m.**

The meeting was called to order by Mayor Quattrone at 7:31 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Egan</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Misiura requested that the Complete Streets Presentation be removed from the agenda. Councilmember Musing moved the agenda as amended; Councilmember Egan seconded.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.,

Agenda approved as amended 6-0.

PRESENTATIONS

Parks and Recreation Commission – Sports Program

Jordan Adler – Vice Chair, Parks and Rec Commission updated Council about a summer sports program sponsored by Parks and Rec. Mr. Adler reviewed the plan for a free summer pick up sports program for Hightstown youth. Stated that he is looking forward making an impact in town.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Scott Caster, 12 Clover Lane – Is Council going to introduce Ordinance 2019-06 with Stockton Street marked incorrectly? Hightstown needs to figure out ways to increase revenue. Thanked Council for going further with trying to cut the budget. Need to look closer at tax-exempt properties in town.

Joe Cicalese, 136 Broad Street – The Parks and Rec Sports program looks great and would love to see it move forward.

There being no further comments, Mayor Quattrone closed the public comment period.

CFO, George Lang, and Deputy CFO, Monika Patel, arrived at this time and are now present.

ORDINANCES

Ordinance 2019-06 Final Reading and Public Hearing – An Ordinance to Exceed The Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

Mayor Quattrone opened the Public Hearing for Ordinance 2019-06 and the following individuals spoke:

There being no one coming forward, the Mayor closed the public hearing.

Moved for adoption by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Ordinance adopted 6-0.

Ordinance 2019-06

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, *N.J.S. 40A: 4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, *N.J.S.A. 40A: 4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determine that a 1.0% increase in the budget for said year, amounting to \$57,224.13 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next

two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A. 40A: 4-45.14*, be increased by 3.5%, amounting to \$200,284.45, and that the CY 2019 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

Ordinance 2019-07 Final Reading and Public Hearing – Bond Ordinance Providing a Supplemental Appropriation of \$65,000 for Improvements to Maple Avenue and Sunset Avenue in and by the Borough of Hightstown, In the County of Mercer, New Jersey, and Authorizing the Issuance of \$65,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Moved for introduction by Councilmember Stults; Seconded by Councilmember Egan.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Ordinance introduced 6-0.

Public Hearing scheduled for June 3, 2019.

Ordinance 2019-07

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$65,000 FOR IMPROVEMENTS TO MAPLE AVENUE AND SUNSET AVENUE IN AND BY THE BOROUGH OF HIGHSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$65,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the

supplemental amount of \$65,000, such sum being in addition to the \$540,000 appropriated therefor by bond ordinance #2017-17 of the Borough, finally adopted November 20, 2017 (the "Original Bond Ordinance"), including the \$275,000 grant from the State of New Jersey Department of Transportation Municipal Aid Program (the "State Grant"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvements since the project described in Section 3(a) hereof is being partially funded by the State Grant.

Section 2. In order to finance the additional cost of the improvement or purpose and in anticipation of the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$65,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is improvements to Maple Avenue and Sunset Avenue, including road improvements, consisting of milling and overlay with pavement repairs where necessary, along with the replacement of deteriorated curbs and sidewalks, the addition of sidewalks from Maple Avenue to North Main Street and curb and sidewalk replacements, as well as the new sidewalk to North Main, as described in the Original Bond Ordinance, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$330,000, including the \$265,000 authorized by the Original Bond Ordinance and the \$65,000 authorized herein.

(c) The estimated cost of the improvement or purpose is \$605,000, including the \$540,000 appropriated by the Original Bond Ordinance and the \$65,000 appropriated herein.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation

notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$65,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$95,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$80,000 was estimated for these items of expense in the Original Bond Ordinance and an additional \$15,000 is estimated therefor herein.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without

limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2019-08 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey Regarding Parking

Moved for introduction by Councilmember Stults; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Ordinance introduced 6-0.

Public Hearing scheduled for June 3, 2019.

Ordinance 2019-08

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC” , OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY REGARDING PARKING

WHEREAS, the Chief of Police has recommended that certain changes be made to the restricted parking on Academy Street; and

WHEREAS, the New Jersey Department of Transportation has authorized a one-hour time limit on Main Street; and

WHEREAS, the Mayor and Council agree with said recommendations.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-11, entitled “Parking Time Limited on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

7-11-1 Time Limit Parking.

Subsection 7-11-1 Time Limit Parking.

No person shall park a vehicle in excess of the time limit specified upon any of the streets or parts of streets described below. These limits shall not apply on Sundays and public holidays.

Street	Side	Time Limit	Location
Academy Street	North	2 hrs.	From 110 feet east of Railroad Avenue to a point 170 feet west of Mercer Street
Academy Street	West	2 hrs.	From a point 35 feet distant from the southerly curblineline of Grant Avenue to a point 277 feet south
North Main Street	West	1 hr.	Beginning 188 feet from the southerly curblineline of Bank Street to a point 107 feet south
Rogers Avenue	Both	2 hrs.	From Mercer Street to Railroad Avenue
South Main Street	East	1 hr.	From a point 35 feet distant from the northerly curblineline of Ward Street to a point 261 feet north
	East	10 min. Between 8:00 a.m. and 6:00 p.m.	Beginning 296 feet north from the northerly curblineline of Ward Street to a point 60 feet north
Stockton Street	South	15 minutes	From a point 165 feet distant from the westerly curblineline of Main Street to a point 60 feet west

Section 2. That Chapter 7, entitled “Traffic”, Section 7-13, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a Distance of 170 Feet West of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblineline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street

Center Street West		From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue Both		From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line

First Avenue North From Outcalt Street to Joseph Street

Forman Street West From the southerly curbline of Stockton Street for 205 feet south

Grape Run Road North From Westerlea Avenue to Pershing Avenue

Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north

Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street

Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curblineline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curblineline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curblineline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curblineline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 3. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance

actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Budget 2019

Councilmember Musing thanked CFO, George Lang, and Deputy CFO, Monika Patel, for the work they did on preparing the Budget. It looks better than it did when we left the last budget meeting. Hightstown is doing what it should be doing.

Councilmember Egan stated that this was a learning experience.

Councilmember Jackson stated that the budget process was informative and he is learning a lot. This is a good budget.

Councilmember Bluth stated that the budget was higher when we started and Council, along with the CFO and administrator, did a wonderful job making cuts. She is content with the budget as presented.

Councilmember Stults stated that he did not attend the last budget workshop. He is happy to see the how much work was done. Mr. Lang and Ms. Patel did a lot of work and they do a good job representing the Borough. The budget is cost effective and efficient. New rateables in the future will help.

Council President Misiura stated that no one is ever happy when taxes go up. The number of tax exempt properties in Hightstown exceed other municipalities. Hightstown does not have a lot of room to grow. Some of the increases are by statute and out of our control. All of our departments are conscientious about keeping costs down. CFO, George Lang, will be doing a presentation at the June 17th meeting to show where the taxes go.

Mayor Quattrone stated that Council and the CFO did an outstanding job with the budget and the increase is necessary. Hightstown residents get a lot for their tax dollars. He is comfortable with this budget.

Budget moved for introduction by Councilmember Musing; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Budget introduced 6-0.

Public Hearing scheduled for June 17, 2019.

RESOLUTIONS

Resolution 2019-105 Payment of Bills

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura and Musing voted yes. Councilmember Stults abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2019-105

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$167,944.30 from the following accounts:

Current		\$73,537.46
W/S Operating		57,672.84
General Capital		0.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		8,702.99
Housing Trust		25,000.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		2,989.76
Escrow		<u>41.25</u>
Total		<u>\$167,944.30</u>

Resolution 2019-106 Awarding a Contract for Stockton Street Water Main Replacement – Reivax Contracting

Moved to table by Councilmember Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Resolution tabled 6-0.

Resolution 2019-106

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING A CONTRACT FOR STOCKTON STREET WATER MAIN REPLACEMENT – REIVAX CONTRACTING

WHEREAS, five (5) bids were received on April 24, 2019 for the Stockton Street Water Main Replacement in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a contract for the Stockton Street Water Main Replacement be awarded to the low bidder, Reivax Contracting of Newark, New Jersey at the price of \$933,750.00; and

WHEREAS, this project is funded by the New Jersey Environmental Infrastructure Trust Financing Program (NJEIFP), the award of this contract is conditional upon approval by the New Jersey Department of Environmental Protection; and,

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Reivax Contracting is in order with respect to legal compliance; and,

WHEREAS, this award is contingent upon the adoption of the appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Stockton Street Water Main Replacement is hereby awarded to Reivax Contracting of Newark, New Jersey in the amount of \$933,750.00, upon approval by the New Jersey Department of Environmental Protection.

Resolution 2019-107 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Association with the Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-107

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through April 30, 2019, in the total amount of \$6,939.35; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$6,939.35, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2019-108 Authorizing the Borough of Hightstown to Hire One New Full-Time Regular Police Officer

Moved by Councilmember Stults; Seconded by Councilmember Egan.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2019-108

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO HIRE ONE NEW FULL-TIME
REGULAR POLICE OFFICER**

WHEREAS, due to the retirement of an Officer, and in order to maintain the health, safety and welfare of the public at large, the Hightstown Borough Council has determined that it is necessary to hire a rank and file police officer for the Borough; and

WHEREAS, Section 2-19.7 of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” governs the procedure relating to application for, and appointment to, the position of police officer of any rank within the Borough; and

WHEREAS, pursuant to Subsection 2-19.7(b), the Chief has recommended that the Borough Council appoint Joel Townsend, of Allentown, New Jersey as a Hightstown Borough Police Officer; and

WHEREAS, appointee Joel Townsend is a certified Class II officer who will require a waiver issued by the New Jersey Police Training Commission (“PTC”); and

WHEREAS, a PTC waiver is issued to officers who have graduated from a PTC approved academy and who only require a few courses of instruction for full certification; and

WHEREAS, it is the intention of the Borough that appointee Townsend shall be enrolled in said Academy to commence with courses of instruction as soon as possible; and

WHEREAS, the employment of appointee Townsend shall be conditioned upon his passing all applicable Borough requirements; and

WHEREAS, the employment of appointee Townsend shall additionally be conditioned upon qualifying for PTC waivers, as indicated above; and

WHEREAS, the employment of appointee shall additionally be conditioned upon appointee Townsend executing the Hightstown Borough Police Department Employment and Payment Reimbursement Agreement; and

WHEREAS, the Hightstown Borough Council believes that the hiring of the new police officer as referenced above is in the best interests of the health, safety and welfare of the Borough’s residents.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the individual referenced above is hereby appointed to serve as full-time regular police officer for the Borough of Hightstown, contingent upon the conditions set forth in this Resolution.

2. That the employment of the new officer shall be conditioned upon passing all applicable Borough requirements.

3. That the employment of appointee Townsend shall additionally be conditioned upon his qualifying for PTC waivers, as indicated above.

4. That the employment of appointee Townsend shall additionally be conditioned upon appointee Townsend executing the Hightstown Borough Police Department Employment and Payment Reimbursement Agreement.

5. That all other terms and conditions of employment relating to the new hire shall be as set forth in the existing FOP Agreement.

6. That all appropriate Borough officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.

7. That a certified copy of this Resolution shall be provided to each of the following:

- a. Appointee Joel Townsend;
- b. Chief Frank Gendron;
- c. Police Commissioner Lee Stults;
- d. Eric Bernstein, Esq., Borough Labor Counsel; and
- e. Frederick C. Raffetto, Esq., Borough Attorney.

CONSENT AGENDA

Councilmember Bluth moved Resolutions 2019-109 and 2019-110 as a Consent Agenda; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Egan, Jackson, Misiura, Musing and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2019-109

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

OBSERVING MAY 19 – MAY 25, 201 AS PUBLIC WORKS WEEK

WHEREAS, Public Works services provided in our community are an integral part of our citizens’ everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and program such as water, sewers, streets and highways, public building, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that we hereby recognize the week of May 19 – May 25, 2019 as Public Works Week in the Borough of Hightstown and call upon its citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort and quality of life.

Resolution 2019-110

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND
CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF
THE CIVIL RIGHTS ACT OF 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Council of the Borough of Hightstown, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Joe Cicalese, 136 Broad Street – Spoke regarding mailing lists being able to be requested through OPRA.

Frank Rivera, 110 Broad Street – Spoke about the walkability in Hightstown, we must work together to maintain it. Spoke regarding sump pump discharge. Also spoke about Borough street trees that are lifting sidewalks. Talked about the Borough investing in a concrete grinder to help residents maintain affected sidewalks.

Scott Caster, 12 Clover Lane – Spoke about the revenue side of the Budget. We need to start planning now for future budgets.

There being no further comments, Mayor Quattrone closed the public comment period.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Egan

Attended the last Board of Health Meeting. Questioned if a Dunkin Donuts was coming to town where Krauzers is currently located and asked about parking at that location.

Councilmember Musing

The sports program sounds like a great idea, its good for kids to get outside, off technology and have human interaction. The HPC is a great group to work with. They are moving forward to get the banners installed in the historic district.

Councilmember Jackson

Thanked Jordan Adler for his presentation. Hopes that the sports program will be a success in town. Parks and Rec will be meeting tomorrow night. On June 9th there will be a children's variety show in Association Park. The first Fun Friday will be June 21st at Association Park. He attended a newly elected officials training last week. It was extremely informative.

Councilmember Bluth

Thinks the sports program is a fantastic idea. Cultural Arts is making progress on moving the mural project forward. The Environmental Commission is meeting tomorrow night.

Councilmember Stults

The Historical Society had the first walking tour of Hightstown. About 15 people were in attendance. Downtown Hightstown is hoping to partner with this for the next month. The Housing Authority meeting was cancelled. Thinks the sports program is a great idea. Happy to have a new police officer. There were great candidates. Friday afternoon, a tracker trailer took out the pedestrian walk sign on the corner of Stockton and Main Streets. The police are investigating the accident.

Council President Misiura

Thanked Mr. Adler for his presentation regarding the sports program. Questioned if this should be opened up to East Windsor residents also. The Borough should consider a sidewalk grinder when discussing the Capital Budget.

There will be a kickoff meeting on the 22nd with the PRC Group to make sure we are starting off on the right foot with the project. The Planning Board met last week. They reviewed the gateway changes. They are currently being reviewed by the Planner. The plans for the new Borough Hall are making progress. Council should send their comments to Debra Sopronyi, Borough Administrator.

Peggy Riggio, Deputy Borough Clerk

There is a Harvest Fair meeting tomorrow night 7:00 at OGP Architects. The Primary Election is Tuesday, June 4th. Polls are open from 6:00 a.m. – 8:00 p.m.

Debra Sopronyi, Borough Administrator

Thanked Leah from the Windsor Hights Herald for the two front page articles about Hightstown. The Mercer at Play grant has been approved and the voucher has been signed for the first payment. There will be a meeting tomorrow night at 6:30 at the First Aid Squad for the Lincoln, Haegmount and Rocky Brook Project. The Borough is in the process of creating an electronic newsletter. Please visit the Borough website to sign up and spread the word.

Monika Patel, Deputy CFO/Collector

The tax collection rate for the first half of the year is about 96%.

George Lang, CFO

Appreciates Council's support of the budget.

Fred Raffetto, Borough Attorney

He is currently working on easements for the Stockton and Joseph Street project.

Mayor Quattrone

Announced that he is appointing Joanna Jackson to the Planning Board. Asked that Parks and Rec talk to the administrator regarding insurance for the sports program. Need to find a solution for stormwater. Thanked Council and the CFO for introducing the budget. And thanked everyone for coming to the groundbreaking of the Peddie Lake Pedestrian Bridge this evening.

ADJOURNMENT

Councilmember Stults moved to adjourn at 9:10 p.m.; Seconded by Councilmember Jackson. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk