

**Meeting Minutes
Hightstown Borough Council
December 17, 2018
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2018-232 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Stults; Seconded by Councilmember Montferrat

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-232

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 17, 2018 at the Hightstown Firehouse located at 140 N. Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police & Court Facilities (Robbinsville)

Personnel – AWWTP
Personnel – Architect Municipal Facilities

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: March 17, 2019, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:41 p.m. and again read the Open Public Meetings Statement.

George Lang, CFO and Monika Patel, Assistant CFO, arrived during executive session and are now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Mayor Quattrone requested to add Resolution 2018-240 and 2018-241 to the consent agenda. Borough Administrator/Clerk, Debra Sopronyi, requested to add a personnel water at the AWWTP to discussion.

Agenda as amended moved by Councilmember Montferrat; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved at amended 6-0.

APPROVAL OF MINUTES

November 27, 2018 – Special Meeting

Moved by Councilmember Musing; seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Misiura, Musing and Stults voted yes; Councilmembers Hansen and Montferrat abstained.

Minutes approved 4-0 with 2 abstentions.

November 27, 2018 – Executive Session

Moved by Councilmember Misiura; seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Misiura and Stults voted yes; Councilmembers Hansen, Montferrat and Musing abstained.

Minutes approved 3-0 with 3 abstentions.

December 3, 2018 – Public Session

Moved by Councilmember Montferrat; seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Minutes approved 6-0.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Keith LePrevost, 213 Greely Street – Thanked Council for having a discussion for boards and committee vacancies. He is requesting that Tom Musa be considered for the opening on the Environmental Commission. Tom is already a great volunteer to the commission.

Scott Caster, 12 Clover Lane – Spoke about the imbalance between Hightstown and East Windsor for the East Windsor Regional School District. Hightstown's burden is far larger than East Windsor's burden.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2018-23 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Subsection 25-10, Entitled “Maintenance and Repair,” of Section 25, “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Mayor Quattrone opened the public hearing for Ordinance 2018-23 and the following individuals spoke:

Keith LePrevost, 213 Greeley Street – Thank you for strengthening this ordinance. The Environmental Commission will be coming forward in January about changes to the Stormwater Ordinance.

With no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Council President Stults; seconded by Councilmember Montferrat.

Discussion ensued. Councilmember Misiura stated that he is still not happy with the ordinance. It is leaving the cost open ended. He would like to see the property owners self certify and have our Engineer audit them. Fred Raffetto, Borough Attorney, stated that this must be adopted by January 1st to stay in compliance with our stormwater permit. We can adopt how it is presented and discuss further in 2019.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Ordinance adopted 6-0.

ORDINANCE 2018-23

BOROUGH OF HIGHTSTOWN

COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING
SUBSECTION 25-10, ENTITLED “MAINTENANCE AND REPAIR,”
OF SECTION 25, “STORMWATER CONTROL,”
OF THE “REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN, NEW JERSEY.”**

WHEREAS, the Borough of Hightstown (the “Borough”) maintains an MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit (the “Stormwater Permit”); and

WHEREAS, the Stormwater Permit must remain in compliance each year; and

WHEREAS, as of January 1, 2018, the New Jersey Department of Environmental Protection (the “NJDEP”) updated and issued new requirements that the Borough must adhere to in order to comply with the Annual Permit Recertification; and

WHEREAS, the Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough; and

WHEREAS, at the recommendation of the Borough Engineer, and in order to remain in compliance with the Stormwater Permit, the Hightstown Borough Council has agreed to modify the existing language of certain provisions currently contained within the Borough Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Subsection 25-10, entitled “Maintenance and Repair,” of Section 25 “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

**Section 25
STORMWATER CONTROL**

25-10. Maintenance and Repair

A. Applicability

1. Projects subject to review as in Section 1.C of this ordinance shall comply with the requirements of Sections 10.B and 10.C.

B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.

2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). Maintenance guidelines for stormwater management measures are available in the New Jersey Stormwater Best Management Practices Manual. If the maintenance plan identifies a person other than the developer (for example, a homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's agreement to assume this responsibility, or of the developer's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
3. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project.
4. If the person responsible for maintenance identified under Section 10.B.2 above is not a public agency, the maintenance plan and any future revisions based on Section 10.B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
5. Preventative and corrective maintenance shall be performed to maintain the function of the stormwater management measure, including repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of nonvegetated linings.
6. The person responsible for maintenance identified under Section 10.B.2 above shall maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related workorders.
7. The person responsible for maintenance identified under Section 10.B.2 above shall evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed.
8. The person responsible for maintenance identified under Section 10.B.2 above shall retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Sections 10.B.6 and 10.B.7 above.

9. The requirements of Sections 10.B.3 and 10.B.4 do not apply to stormwater management facilities that are dedicated to and accepted by the Borough.
10. For all stormwater management facilities not dedicated to the Borough, a two year maintenance guarantee for maintenance and repair of the stormwater management facility shall be submitted to the Borough in accordance with N.J.S.A. 40:55D-53. The maintenance guarantee shall be in addition to the submission of performance and maintenance guarantees required for subdivisions and site plans.
11. The owner of a private stormwater facility is required to inspect the facility after each major storm event and perform any maintenance and/or repairs that may be required, in addition to routine mowing and removal and disposal of accumulated debris from the facility. The owner shall file a report with the Borough annually which provides its inspection dates (which shall be performed quarterly), and any action(s) taken to rectify any condition(s) found. The Borough shall inspect the facility once per year at the cost of the property owner, which cost shall be based upon the actual costs incurred by the Borough in performing the inspection. The Borough shall also maintain a log and map to demonstrate compliance with maintenance requirements and shall document any actions taken by the Borough to enforce compliance. If inspection reveals that maintenance has not been maintained by the owner of the stormwater facility, then the Borough Official will issue an order to correct the deficiency within 30 days. If the deficiency is not corrected within 30 days, the Borough will correct the deficiency and recover the cost under the Property Maintenance Section of the Borough Code (Section 14-12). The Borough, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause as approved by the Borough Engineer or his/her designee.

C. Nothing in this section shall preclude the Borough in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D—53.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2018-233 Payment of Bills

Moved by Councilmember Musing; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-233

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$399,153.26 from the following accounts:

W/S Operating		30,523.86
General Capital		70,349.00
Water/Sewer Capital		19,884.75
Grant		0.00
Trust		277.60
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>183.75</u>
Total		<u>\$399,153.26</u>

CONSENT AGENDA

Councilmember Montferrat requested to remove Resolutions 2018-240 and 2018-241 from the consent agenda to be voted on separately.

Councilmember Montferrat moved Resolutions 2018-234; 2018-235; 2018-236; 2018-237; 2018-238 and 2018-239 as a Consent Agenda; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2018-234

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**SUPPORTING THE “DRIVE SOBER OR GET PULLED OVER” 2018 STATEWIDE
CRACKDOWN**

Whereas, impaired drivers on our nation’s roads killed 10,874 people in 2017; and

Whereas, 20% of motor vehicle fatalities in New Jersey are alcohol-related; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from December 7, 2018 through January 1, 2019; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown declares it’s support for the *Drive Sober or Get Pulled Over 2018 Year End Holiday Crackdown* from December 7, 2018 through January 1, 2019 and pledges to increase awareness of the dangers of drinking and driving.

Resolution 2018-235

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE 2018 BUDGET**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2018 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey	\$5,500.00	Drive Sober or Get Pulled Over Year End Holiday Crackdown	Drive Sober or Get Pulled Over Year End Holiday Crackdown

Resolution 2018-236

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR
THE 2019 LOCAL FREIGHT IMPACT FUND GRANT FOR IMPROVEMENTS TO
ROGERS AVENUE**

WHEREAS, the Borough of Hightstown wishes to file an application with the New Jersey Department of Transportation for a Local Freight Impact Fund Grant for improvements to Rogers Avenue; and

WHEREAS, the Borough Council has authorized the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$6,500.00, to prepare the application for the FY2019 New Jersey Department of Transportation Local Freight Impact Fund Grant application.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to file an application with the New Jersey Department of Transportation for a Local Freight Impact Fund Grant for improvements to Rogers Avenue at a cost not to exceed \$6,500.00.

Resolution 2018-237

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING TRANSFER OF TAX OVERPAYMENT FROM 2018 TO 2019

WHEREAS, an overpayment of taxes was made for Block 40 Lot 17, 208 Academy Street, in the amount of \$1,068.65; and

WHEREAS, the payer, 11 Ginnie Lane, LLC, 41 Robbins Road South, Millstone, New Jersey, 08510 has requested that the 2018 overpayment of \$1,068.65 be transferred to the 2019 balance; and

WHEREAS, the Tax Collector has requested that said overpayment be transferred to the 2019 balance in the amount of \$1,068.65.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector is hereby authorized to transfer the 2018 overpayment in the amount of \$1,068.65 to the 2018 balance for Block 40, Lot 17, 208 Academy Street, representing the tax overpayment as set forth herein.

Resolution 2018-238

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2018 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2018 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Legal		
Other Expenses	14,000.00	
Uniform Fire Safety Act		
Salaries and Wages	4,000.00	
Municipal Court		
Salaries and Wage	15,000.00	
Data Processing		
Other Expenses		3,000.00
Financial Administration		
Salaries and Wages		8,000.00
Engineering		
Other Expenses		1,000.00
Board of Health		
Salaries and Wages		3,000.00
Police		
Salaries and Wages		15,000.00
Housing		
Salaries and Wages		3,000.00
TOTALS	\$ 33,000.00	\$ 33,000.00
	Resolution 2018-239	

BOROUGH OF HIGHTSTOWN

*COUNTY OF MERCER
STATE OF NEW JERSEY*

**REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE 2018 BUDGET**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2018 as follows:

Source	Amount	Revenue Title	Appropriation Title
New Jersey Department of Environmental Protection	\$9,199.88	Clean Communities Grant	Clean Communities Grant

Resolution 2018-240 Resolution Confirming Hightstown Fire Company No. 1 Elected Officers for 2019

Moved by Council President Stults; Seconded by Councilmember Hansen.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-240
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RESOLUTION CONFIRMING HIGHTSTOWN FIRE COMPANY NO. 1 ELECTED
OFFICERS FOR 2019**

BE IT RESOLVED in accordance with Hightstown Borough Code 2-20.3 the following elected officers are hereby confirmed by the Mayor and Council of the Borough of Hightstown:

Hightstown Engine Company No. 1 – Department

Chief

Scott Jenkins

1 yr.

December 31, 2019

Deputy Chief

Gary Evers

1 yr.

December 31, 2019

Hightstown Engine Company No. 1 – Company

John Archer	<u>President</u>	December 31, 2019
	1 yr.	
Scott Belgard	<u>Vice President</u>	December 31, 2019
	1 yr.	
Gary Evers	<u>Treasurer</u>	December 31, 2019
	1 yr.	
Charles Sugg	<u>Secretary</u>	December 31, 2019
	1 yr.	

Resolution 2018-241 Authorizing a Shared Services Agreement with Robbinsville Township for Municipal Court Facilities

Moved by Councilmember Hansen; Seconded by Council President Stults.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2018-241

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE
TOWNSHIP FOR MUNICIPAL COURT FACILITIES**

WHEREAS, there is a need for Municipal Court Facilities; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, N.J.S.A. 2B:12-1(c) provides that "two or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and to agree to appoint judges and administrators without establishing a joint municipal court;" and

WHEREAS, Hightstown and Robbinsville have previously entered into Shared Services Agreement(s) in order to share facilities and equipment relating to their respective municipal court operations (collectively, the "Services") in accordance with N.J.S.A. 2B:12-1(c) in order to conserve resources and to provide for a more efficient and more economically sound municipal court system, while each municipality has maintained its right to appoint its own judge, prosecutor and public defender; and

WHEREAS, the Parties wish to continue this arrangement for the Services for the term of January 1, 2019 through December 31, 2019, and continuing thereafter until such time as the new Robbinsville Municipal Court facility has been constructed and is ready for occupancy, in accordance with the terms and conditions set forth in the within

Agreement, effective upon the following: (1) execution of the within Agreement; and (2) approval of the Administrative Office of the Courts (hereinafter, the "AOC") and the Assignment Judge of the Superior Court of New Jersey, Mercer County Vicinage (hereinafter, the "Assignment Judge"), whichever occurs later; and

WHEREAS, the Governing Bodies of both Robbinsville and Hightstown find that it would be in the best interests of the Parties to continue to collectively provide for the Services under the terms and conditions in the agreement; and

WHEREAS, the term of the prior arrangement between the Parties shall be extended pursuant to the Agreement for an additional 12 (twelve) month period, from January 1, 2019 through December 31, 2019, and continuing thereafter until such time as the new Robbinsville Municipal Court facility has been constructed and is ready for occupancy, at which time the Parties will be required to enter into a new Agreement containing new terms and conditions; and

WHEREAS, the Borough's net cost under this agreement is \$6,000 per month to be paid on the first of each month of the agreement, and such others fees as listed in the agreement; and

WHEREAS funds for this expenditure will be made available in 2019 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of Robbinsville for Municipal Court Facilities for an additional 12 (twelve) month period, which shall continue thereafter until such time as the new Robbinsville Municipal Court facility has been constructed and is ready for occupancy, is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2019 budget
4. This agreement is contingent upon and subject to the approval of the AOC and the Assignment Judge.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Keith LePrevost, 214 Greely Street – Questioned if the Environmental Commission can roll over the remainder of their 2018 budget into 2019. CFO, George Lang, responded that this cannot be done. All monies must be encumbered in 2018.

Scott Caster, 12 Clover Lane – Stated that Council should consider merging with East Windsor before a new building is built.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

AWWTP Personnel

Borough Clerk/Administrator, Debra Sopronyi, stated that this topic was scheduled to be heard in Executive Session but Mr. Weeks signed the RICE notice waiver to have the matter discussed in public. Ms. Sopronyi went on to inform Council that Mr. Weeks has applied for retirement and his last day with the Borough will be 12/31/2018.

Boards and Committee Appointment 2019

Mayor Quattrone informed Council that he has spoken to all of the individuals whose commissions are expiring asking them to take on another term and they all agreed. There are also suggestions for new appointments on the list that was provided to Council. Discussion ensued. Council agreed to move forward with the reappointments and new appointments at the Reorg meeting on January 1st.

SUBCOMMITTEE REPORTS

Redevelopment Committee

Councilmember Misiura stated that he and Council President Stults will be meeting with the PRC group on January 15th.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Hansen

Stated that she is resigning from her position as Councilmember effective December 31, 2018. She has enjoyed being involved and this was a great Council to work with.

Councilmember Bluth

The Cultural Arts Commission will be sponsoring a Holiday Sing-a-long at Memorial Park on December 21st from 7 p.m. – 8 p.m. Wished everyone a Merry Christmas.

Councilmember Montferrat

Had a great Board of Health meeting last week. Environmental Commission meets next week. Councilmember Montferrat went on to state that he is resigning from his position as Councilmember effective December 31, 2018. He will be moving out of Hightstown and will be ineligible to continue serving. He stated that it has been a privilege to serve with this Mayor and Council.

Councilmember Misiura

Thanked Councilmember Hansen and Councilmember Montferrat for their service. Stated that he recently bought a beautiful Christmas tree from the Fire Department. Wished everyone a Merry Christmas.

Council President Stults

Reviewed the November 2018 Police Report. Commented that both Judge Kurs and Officer Buck are back to work. The following from Chief Gendron was read: "On November 24, 2018 Sgt. Stephensen and Off. Doell responded to Fernado's Grill on a report of an unresponsive male. When officers arrived they located 57 yr. male, lying on the

floor unresponsive. Officers began CPR and utilized their AED (defibrillator). Prior to the arrival of EMS, Sgt. Stephensen and Off. Doell were able to restore the victim's pulse and breathing and he was transported to a hospital by EMS. I have attached a copy of the email I received from the victim's wife below."

"Dear Sergeant Stephensen,

On behalf of my children and myself, I would like to express my deepest appreciation to you and your partner for saving my husband's life at Fernando's on Saturday, November 24. I have been told countless times in the past week from friends and medical professionals that if it were not for you and your partner that he would not have survived. You arrived in the nick of time and performed your duty bravely and persevered until he was revived. He is home after spending several days in Princeton Medical and then at Robert Wood Johnson where a defibrillator was implanted. My husband, Phil, has had three prior heart attacks so we assumed that was the case, but it was not. An electric circuit hit scar tissue from his first heart attack at 28 years of age and could not be rerouted. You saved his life by administering the defibrillator. Of course there is no price tag on the appreciation we feel but a delivery of treats is coming your way. Please enjoy and have a very Merry Christmas."

Det. Mecca was recognized by the Mercer County Prosecutors Office for exemplary investigative work in the Neil Schloss cannabis investigation and seizure. Downtown Hightstown is meeting in January to discuss events for 2019. Invitations went out to all Boards and Committees inviting them to participate. Thank Councilmember Hansen and Councilmember Montferrat for their service. It has been a pleasure to work with both of them.

Borough Administrator/Clerk, Debra Sopronyi

Hightstown/East Windsor Drug Alliance funds for 2019 will be \$7,368 for Hightstown and \$14,736 for East Windsor. PSE&G are in the process of replacing gas lines through town. At the moment, Broad Street and Bank Street are completed. Missed everyone a Merry Christmas and Happy New Year.

Deputy Clerk, Peggy Riggio

Informed Council that a total of 34 animals were vaccinated at the free rabies clinic. Announced that there are 2 more rabies clinics in West Windsor and Robbinsville. Information is on the website.

Deputy Tax Collector, Monika Patel

Informed Council that the collection rate at this point is 98.11%.

CFO, George Lang

Getting ready for year end and 2019 Budget.

Borough Attorney, Fred Raffetto

Stated that it has been an honor to work with Councilmember Hansen and Councilmember Montferrat. Thanked both of them for their support.

Councilmember Musing

Thanked Councilmembers Hansen and Montferrat for their service and stated that he will miss them both.

Mayor Quattrone

Stated that losing Councilmembers Hansen and Montferrat is huge loss to Council and the town. He thanked them both for their time and effort. Wished them both the best of luck. Wished everyone a Merry Christmas and Happy New Year.

ADJOURNMENT

Council President Stults moved to adjourn to Executive Session at 8:45; Councilmember Montferrat seconded. All ayes.

Council reconvened into public session at 9:23 p.m. Councilmember Montferrat moved to adjourn at 9:24 p.m.; Councilmember Hansen seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk