

**Meeting Minutes
Hightstown Borough Council
March 27, 2018
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:36 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>		✓
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Carmela Roberts, Borough Engineer

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Council President Stults moved the agenda for approval; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Montferrat, Musing and Stults voted yes.

Agenda approved 5-0.

George Lang, CFO and Monika Patel arrived at 6:46 p.m. and are now present.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Scott Caster, 12 Clover Lane – Any unsafe conditions on sidewalks and roads should be reported to DPW. We should all look out for public safety.

There being no further comments, Mayor Quattrone closed the public comment period.

ENGINEERING ITEMS

Rocky Brook Sanitary Sewer Pipes

Carmela Roberts, Borough Engineer, reviewed her letter to Council of March 23, 2018. Recently the AWWTP had the sanitary sewer, which will serve The Lofts Project at Hightstown Mill, televised to determine its condition. The 12 inch clay pipe runs from Bank Street along Rocky Brook down to Glenbrook Drive. Ms. Roberts advised Council that there is evidence that this pipe is in danger of collapse. This is an extremely dangerous condition that must be addressed immediately. Ms. Roberts requested that this be addressed immediately and authorize her office to proceed with all steps necessary to make repairs immediately. After discussion, Council agreed to authorize emergency repairs to the sewer line in question.

Resolution 2018-80 Authorizing an Emergency Repair to Sewer Lines

Council President Stults moved Resolution 2018-80; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Montferrat, Musing and Stults voted yes.

Resolution adopted 5-0

Resolution 2018-80

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING AN EMERGENCY REPAIR TO SEWER LINES

WHEREAS, The AWWTP Superintendent had the sanitary sewer which runs from Bank Street along the Rocky Brook down to Glenbrook Drive televised to determine it condition; and

WHEREAS, the televising has provided evidence of pipe being in danger of collapse, misaligned and open joints, low spots, and locations where the top of the pipe is completely missing and only dirt is visible; and

WHEREAS, the Borough Engineer has reviewed the films and pictures taken during the televising procedure and finds that this is an extremely dangerous condition that must be addressed immediately; and

WHEREAS, the Borough Administrator/Purchasing Agent concurs that the dangerous condition of this pipe affects the health, safety and welfare of the community and qualifies as an emergency; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes that any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, the Hightstown Borough Mayor and Council wish to have immediate repairs made to the pipe to protect the health, safety and welfare of the public.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown

hereby concur with the Borough Engineer and Administrator/Purchasing Agent that the repairs noted above are dangerous in nature and require immediate “emergency” repair.

DISCUSSION

Budget 2018

Members of Hightstown Fire Company No. 1 were present to request an increase to their 2018 Budget. Scott Krakowski, presented a proposal packet to Council. The proposal was requesting a budget of \$75,530. The budget the fire company received for 2017 was \$36,000. Chief Scott Jenkins stated that the department needs additional funds from the Borough to keep the fire department running. It was also stated that some fire fighters personally paid for additional training. Discussion ensued. It was noted that Hightstown’s Fire Department is 100% volunteer. The Fire Department receives additional funds through fund raising. After discussion, Council informed the Fire Department that they need their operating budget to see what it costs to run the department. This is needed before a decision can be made. Mr. Krakowski will get the requested information to Borough Administrator/Clerk, Debra Sopronyi, before the next budget meeting.

There was discussion regarding dates for the next budget workshops. It was decided that Ms. Sopronyi would secure the Firehouse Hall for April 9, 2018 at 6:30 p.m. and April 17, 2018 at 6:30 p.m.

ADJOURNMENT

Councilmember Montferrat moved to adjourn at 8:22 p.m.; Councilmember Musing seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk