

**Meeting Minutes**  
**Hightstown Borough Council**  
**August 21, 2016**  
**6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:38 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Hansen		✓
Councilmember Kurs	✓	
Councilmember Misiura	✓	
Councilmember Montferrat	✓	
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; George Lane, CFO; Amy Guerin, Labor Counsel and Fred Raffetto, Borough Attorney.

**EXECUTIVE SESSION**

**Resolution 2017-145 Authorizing a Meeting that Excludes the Public**

Councilmember Montferrat moved Resolution 2017-145; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-145  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 21, 2017 at 6:30PM at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation - Marchione

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: November 21, 2017, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:30 p.m. and again read the Open Public Meetings Statement.

Carmela Roberts, Borough Engineer, arrived after executive session and is now present.

The Flag Salute followed roll call.

### **APPROVAL OF AGENDA**

Mayor Quattrone requested that Resolution 2017-159 be added to the agenda.

Councilmember Montferrat moved the agenda as amended; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Agenda approved as amended 5-0.

### **APPROVAL OF MINUTES**

Councilmember Kurs moved the July 13, 2017 Special Meeting Public Session minutes for approval; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Minutes approved 5-0.

Council President Stults moved the July 13, 2017 Special Meeting Executive Session minutes for approval; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Minutes approved 5-0.

Councilmember Bluth moved the July 17, 2017 Executive Session minutes for approval; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Montferrat and Stults voted yes. Councilmember Misiura abstained.

Minutes approved 4-0 with 1 abstention.

Councilmember Kurs moved the July 17, 2017 Public Session minutes for approval; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Montferrat and Stults voted yes. Councilmember Misiura abstained.

Minutes approved 4-0 with 1 abstention.

Council President Stults moved the July 31, 2017 Special Meeting Public Session minutes for approval; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Minutes approved 5-0.

Council President Stults moved the July 31, 2017 Special Meeting Executive Session minutes for approval; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Minutes approved 5-0.

## **PUBLIC COMMENT I**

Mayor Quattrone opened public comment period I and the following individuals spoke:

**Doug Mair, 536 South Main Street** – Requested that Resolution 2017-159, which was added to the agenda, be explained and read aloud for the public.

**Eugene Sarafin** – Asked for the title of Resolution 2017-159. Spoke regarding the Borough Engineer's letter of August 14, 2017 regarding on-street parking on Rogers Avenue and Mercer Street.

**Scott Caster, 12 Clover Lane** – Spoke about LED signs and stated that he was not sure what impact this will have. Stated that the entire sign ordinance needs to be overhauled.

There being no further comments, Mayor Quattrone closed the public comment period.

## **ENGINEERING ITEMS**

### **Joseph Street & Spruce Court**

Carmela Roberts, Borough Engineer, reviewed her letter dated July 28, 2017. Ms. Roberts explained that the estimate given was to include milling and paving and curb and sidewalk on Spruce Court and milling and paving along with curb along the east of the roadway for Joseph Street. The total engineering cost for both projects would be \$165,000.00. Discussion ensued. During the discussion, inquiries were made as to whether Manlove should be included in this project. After further discussion, it was decided that Council wanted to take a closer look at the streets before a decision is made. This will be discussed again at the September 5<sup>th</sup> meeting.

### **On-Street Parking – Rogers Avenue and Mercer Street**

Carmela Roberts, Borough Engineer, reviewed her letter dated August 14, 2017. Ms. Roberts explained that Council had expressed concerns regarding on-street parking around the intersection of Rogers Avenue and Mercer Street specifically in regards to pedestrian visibility. Discussion ensued. It was decided that the first parking space on Mercer Street be restriped to a cross hatch in order to prohibit parking. It was also decided that area between the crosswalk and the first formal parking space on Rogers Avenue be striped to a cross hatch to better indicate that parking is prohibited. Ms. Sopronyi, Borough Administrator/Clerk, will inform Public Works to proceed with the restriping.

**Resolution 2017-146 Authorizing Change Order #1 and Payment #1 – Quad Construction Company (Ultraviolet Disinfection for the Hightstown Borough Advanced Waste Water Treatment Plant)**

Ms. Roberts, Borough Engineer, explained the payment is for material costs for the Ultraviolet Disinfection Project. The change order for \$9,991.25 represents to the temporary installation of the tertiary filter. Mr. Searing, Superintendent of the Waste Water Treatment, informed Ms. Roberts that the plant cannot operate on one filter. This has changed since the pre-construction meeting in January of this year.

Council President Stults moved Resolution 2017-146; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-146  
*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING CHANGE ORDER #1 AND PAYMENT #1 – QUAD  
CONSTRUCTION COMPANY (ULTRAVIOLET DISINFECTION FOR THE  
HIGHTSTOWN BOROUGH ADVANCED WASTE WATER TREATMENT PLANT)**

**WHEREAS**, on December 5, 2016, the Borough Council awarded a contract for the Tertiary Disc Filtration and Ultraviolet Disinfection for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough to Quad Construction Company, Inc. of Lumberton, New Jersey at the price of \$910,000.00; and

**WHEREAS**, the contractor has submitted change order #1 which allows for temporary hook-up of one of the new tertiary disk filters for use during the demolition of the existing gravity filters in the amount of \$9,991.25 which increases the original contract by 1% to \$919,991.25; and

**WHEREAS**, the contractor has submitted payment #1 in the amount of \$370,146.00 for work related to mobilization and the delivery of the disk filter and UV units; and

**WHEREAS**, the Borough Engineer has recommended approval of Change order #1; and

**WHEREAS**, the Borough Engineer has recommended approval of payment #1 in the amount of \$370,146.00 pending receipt of certified payrolls; and

**WHEREAS**, the Finance Officer has certified that funds are available for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that change order #1 in the amount of \$9,991.25 and payment #1 in the amount of \$370,146.00 to Quad Construction Company, Inc. of Lumberton, New Jersey is hereby approved as detailed herein.

**Resolution 2017-147 Authorizing the Execution of an Agreement with New Jersey Department of Transportation (NJDOT), to Bring into ADA Compliance the Emergency Repairs to Route 33 Bridge over Rocky Brook, Hightstown Borough, Mercer County**

Ms. Roberts explained that the Bridge over Rocky Brook was repaired by the NJDOT after Hurricane Irene. The ADA work that should have been completed at that time needs to be completed now. Ms. Roberts explained that she believes this is a standard agreement stating that the utility company will provide information needed for work to be completed. Ms. Roberts suggested that Fred Raffetto, Borough Attorney, review and comment on the agreement before Council moves forward with it. After discussion, it was decided that Council would table the resolution until the September 5<sup>th</sup> meeting.

Councilmember Kurs moved to table Resolution 2017-147; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution tabled 5-0.

Resolution 2017-147  
BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH  
NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT), TO BRING INTO  
ADA COMPLIANCE THE EMERGENCY REPAIRS TO ROUTE 33 BRIDGE OVER  
ROCKY BROOK, HIGHTSTOWN BOROUGH, MERCER COUNTY**

**WHEREAS**, The NJDOT has forwarded to Hightstown Borough, the ADA Central Contract 2 involving various Municipalities in Burlington, Mercer, Middlesex and Monmouth Counties; and

**WHEREAS**, the purpose of the project is to bring into ADA compliance the emergency repairs to the Route 33 Bridge over Rocky Brook; and

**WHEREAS**, NJDOT is requesting Hightstown Borough to execute and attest to three (3) copies of said agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hightstown as follows:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest the attached Agreement on behalf of the Borough.
2. That all relevant officials are authorized to undertake any actions necessary to effectuate and implement the said Agreement.

**ORDINANCES**

**2017-09 Final Reading and Public Hearing – Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$850,000 Therefor and Authorizing the Issuance of \$554,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof**

Mayor Quattrone opened the Public Hearing for Ordinance 2017-09 and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Asked about what the capital improvements were for. Once explained to him, he stated that it sounded good and that he is happy that Hightstown takes care of its infrastructure.

There being no further comments, Mayor Quattrone closed the public hearing.

Councilmember Kurs moved Ordinance 2017-09 for adoption; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Ordinance adopted.

Ordinance 2017-09  
BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL  
IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN  
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING  
\$850,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$554,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART  
OF THE COST THEREOF.**

**BE IT ORDAINED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$850,000, including the \$275,000 grant expected to be received from the State of New Jersey Department of Transportation (the "State Grant") for improvements to First Avenue as more fully described in Section 3(a) hereof the "State Grant Project"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the State Grant Project (in the amount of \$410,000) since the State Grant Project is being partially funded by the State Grant. The sum of \$21,000 is provided for the costs of the construction of a retaining wall, as more specifically described in Section 3(a) hereof (in the amount of \$440,000) as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement not covered by the State Grant and the other project not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$554,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds,

negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is various capital improvements, including the construction of a retaining wall and improvements to First Avenue, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$554,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**2017-10 Final Reading and Public Hearing – Bond Ordinance Providing for Various Improvements to the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$1,270,000 Therefor and Authorizing the Issuance of \$1,270,000 Bonds or Notes of the Borough to Finance the Cost Thereof**

Mayor Quattrone opened the Public Hearing for Ordinance 2017-10 and the following individuals spoke:

**Doug Mair, 536 South Main Street** – Questioned, once this ordinance is passed, how much has been spent on the Water/Sewer Departments this year. Mr. Lang replied that this is the first bond ordinance being passed this year. Mr. Lang also explained that this bond ordinance is part of a NJEIT Loan Program which will allow for principal forgiveness.

**Eugene Sarafin, 628 South Main Street** – Questioned what impact the bond ordinance will have on the tax rate. Mr. Lang explained that this will have no impact. Mr. Sarafin stated that this was fantastic and he supported the ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.



Councilmember Kurs moved Ordinance 2017-10 for adoption; Council President Stults seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Ordinance adopted 5-0.

Ordinance 2017-10  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS  
TO THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF  
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY,  
APPROPRIATING \$1,270,000 THEREFOR AND AUTHORIZING THE  
ISSUANCE OF \$1,270,000 BONDS OR NOTES OF THE BOROUGH TO  
FINANCE THE COST THEREOF.**

**BE IT ORDAINED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,270,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,270,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is various improvements to the replacing and relining of the water mains and improvements to the sewer system, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the

bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,270,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$185,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. The Borough expects to finance this improvement through the New Jersey Environmental Infrastructure Trust ("NJEIT"). A portion of such financing is expected to be a loan that NJEIT will forgive and treat as a grant upon the issuance by NJEIT of bonds to be used to finance a separate portion of the improvement. The portion of the loan which is forgivable pursuant to the applicable laws and regulations shall upon forgiveness by NJEIT at that point be a deduction from the Borough's debt authorized herein. The amount of the obligations

authorized, but not issued hereunder, shall then be reduced to the extent, and in the amount that such loan is forgiven, that such funds are so used.

Section 9. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 10. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 12. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**2017-11 Final Reading and Public Hearing – Bond Ordinance Providing for the Acquisition and Installation of a Secondary Clarifier for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$245,000 Therefor and Authorizing the Issuance of \$245,000 Bonds or Notes of the Borough to Finance the Cost Thereof**

Mayor Quattrone opened the Public Hearing for Ordinance 2017-11 and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Asked what a secondary clarifier was. Ms. Roberts, Borough Engineer explained.

**Doug Mair, 536 South Main Street** – Questioned what the year to date total was for expenditures for the Water/Sewer Department now.

There being no further comments, Mayor Quattrone closed the public hearing.

Councilmember Kurs moved Ordinance 2017-11 for adoption; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Ordinance adopted 5-0.

Ordinance 2017-11  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION AND  
INSTALLATION OF A SECONDARY CLARIFIER FOR THE WATER-  
SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN  
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING  
\$245,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$245,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE  
COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$245,000. No down payment is required as the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$245,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition and installation of a secondary clarifier for the water-sewer utility, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or

private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$245,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$30,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of

obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**2017-12 First Reading and Introduction – Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$268,000 Therefor and Authorizing the Issuance of \$248,860 Bonds or Notes of the Borough to Finance Part of the Cost Thereof**

Councilmember Montferrat moved Ordinance 2017-12 for introduction; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Ordinance introduced 5-0. Public Hearing scheduled for September 5, 2017.

Ordinance 2017-12  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL  
IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN  
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING  
\$268,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$248,860 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART  
OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the

"Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$268,000, including a \$6,500 federal grant (the "Grant") for the acquisition of body cameras for the Police Department, as more specifically described in Section 3(a) hereof, and further including the aggregate sum of \$12,640 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and the Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$248,860 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) Acquisition of sports utility vehicles and related equipment, body cameras* and computer related equipment for the Police Department, stalker radar units and modems for computers, including all related costs and expenditures.	\$135,000 (*Includes the Grant for body cameras)	\$122,300	5 years
b) Acquisition of a dump truck with sander and plow and various equipment for the Department of Public Works, including all related costs and expenditures.	\$77,000	\$73,300	5 years
c) Acquisition of equipment for the Fire Department, including, but not limited to, turnout gear, including all related costs and expenditures.	\$51,000	\$48,500	5 years

d) Acquisition of file cabinets for the Municipal Court, including all related costs and expenditures incidental thereto.	<u>\$5,000</u>	<u>\$4,760</u>	10 years
TOTAL:	<u>\$268,000</u>	<u>\$248,860</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 5.09 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$248,860, and the obligations authorized herein will be within all debt limitations prescribed by that Law.



(d) An aggregate amount not exceeding \$11,020 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or, if other than as referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the @Rule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

## **RESOLUTIONS**

### **Resolution 2017-148 Authorizing Payment of Bills**

Councilmember Bluth moved Resolution 2017-148; Councilmember Misiura seconded.

Councilmember Bluth, Misiura and Montferrat voted yes. Councilmember Kurs and Stults abstained.

Resolution adopted 3-0 with 2 abstentions.

Resolution 2017-148  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

### **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$382,116.13 from the following accounts:

Current		\$234,756.03
W/S Operating		117,216.15
General Capital		0.00
Water/Sewer Capital		10,836.15
Grant		0.00
Trust		12,767.52
Housing Trust		0.00
Animal Control		49.90
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>6,490.38</u>
Total		<u>\$382,116.13</u>

#### **2017-149 Appointing and Authorizing an Agreement for Professional Services – Backup Operator – Advanced Waste Water Treatment Plant – Environmental Engineering Management Associates, Inc.**

Council President Stults moved Resolution 2017-149; Councilmember Misiura seconded.

Ms. Sopronyi, Borough Administrator/Clerk, explained that with the passing of Sean McGuire, AWWTP is in need of an immediate backup for Mr. Searing pursuant to DEP regulations. Ed Gillette is familiar with the system and has submitted a proposal for on-call coverage as needed through December 31<sup>st</sup>. Mayor Quattrone went on to explain licenses and certification needed at the sewer plant.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-149  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

#### **APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES – BACKUP OPERATOR ADVANCED WASTE WATER TREATMENT PLANT – ENVIRONMENTAL ENGINEERING MANAGEMENT ASSOCIATES, INC.**

**WHEREAS**, there exists the need for professional services for the remainder of 2017 pertaining to on demand backup operator coverage for the Advanced Wastewater Treatment Plant; and

**WHEREAS**, Environmental Engineering Management Associates, Inc. has submitted a proposal to perform these services, dated August 2, 2017; and

**WHEREAS**, the Borough Council wishes to appoint Environmental Engineering Management Associates, Inc. of Kulpsville, Pennsylvania; and

**WHEREAS**, the cost for the proposed services shall not exceed \$15,000.00 without further approval by the Borough Council; and,

**WHEREAS**, the CFO has certified that funds are available for this expenditure; and,

**WHEREAS**, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding, provided that the Resolution authorizing the contract and the contract itself are available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

**WHEREAS**, the anticipated term of this contract is for the remainder of 2017, and it may only be renewed upon further action of the Borough Council; and

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest an Agreement between the Borough of Hightstown and Environmental Engineering Management Associates, Inc. regarding the above-referenced professional services, as set forth herein.
2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because Environmental Engineering Management Associates, Inc.. is a firm whose operators are authorized by law to practice a recognized profession.

**2017-150 Authorizing a Shared Services Agreement Between Hightstown Borough and East Windsor Township for Contribution of the Matching Local Share for Bus Services**

Council President Stults moved Resolution 2017-150; Councilmember Bluth seconded.

Discussion ensued. Councilmember Misiura questioned if this included the commuter bus to Princeton Junction train station. Ms. Sopronyi responded that the contract did include the commuter bus. Councilmember Kurs stated that he feels the contract is misleading. This bus is for all residents of East Windsor and Hightstown, not just seniors. There were also questions as to how many bus stops where in Hightstown and what the schedule was. Ms. Sopronyi stated that the Clerk’s office will inquire about the schedule and stops and make sure that this information is posted to the Borough’s website.

Councilmember Kurs moved to table Resolution 2017-150. There was no second.

Roll Call Vote: Councilmembers Bluth, Misiura, Montferrat and Stults voted yes. Councilmember Kurs voted no.

Resolution adopted 4-1.

Ms. Sopronyi stated that she would be in touch with East Windsor Township to change #4 in future contracts to read *All Residents*

Resolution 2017-150  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN HIGHTSTOWN  
BOROUGH AND EAST WINDSOR TOWNSHIP FOR CONTRIBUTION OF THE  
MATCHING LOCAL SHARE FOR BUS SERVICES**

**WHEREAS**, the Borough of Hightstown is desirous of entering into a renewed shared services agreement with the Township of East Windsor for the purpose of providing public transportation services for its citizens; and

**WHEREAS**, the term of said agreement shall be from July 1, 2017 through June 30, 2018; and

**WHEREAS**, the Borough's share of the cost of this service, by the terms of the agreement, is \$2,180.00, representing no increase from prior years; and

**WHEREAS**, the Treasurer has certified the availability of funds for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement for Contribution of the Matching Local Share for Bus Services with East Windsor Township in the amount of \$2,180.00.

**Resolution 2017-159 Authorizing the Mayor to Execute a Settlement and General Release Agreement with Frank Marchione**

Borough Attorney, Fred Raffetto, read Resolution 2017-159 into the public record.

Council President Stults moved Resolution 2017-159; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-159  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AND GENERAL  
RELEASE AGREEMENT WITH FRANK MARCHIONE**

**WHEREAS** Marchione was previously employed as a Police Officer for the Borough until his employment was terminated effective September 22, 2015, following the issuance of disciplinary charges and an administrative hearing on those charges, and which was preceded by a suspension without pay beginning September 4, 2015; and

**WHEREAS** on October 27, 2015, Marchione appealed his termination by filing a Complaint with the Superior Court of New Jersey, Mercer County, Law Division, docket number MER-L-002253-15; and

**WHEREAS** on May 9, 2017, the Court entered a final order with respect to Marchione's appeal, which was then appealed by the Borough to the Appellate Division and is currently pending at Appellate Division docket number A-3946-16T1; and

**WHEREAS** on June 1, 2017, Marchione filed a complaint, under docket number MER-L-1160-17, against the Mercer County Prosecutor's Office and received a final order July 26, 2017, removing any impediments to reinstatement.

**WHEREAS** on August 10, 2017, during the pendency of the appeal, Marchione filed another Complaint in the Superior Court of New Jersey, Mercer County, Law Division, at docket number MER-L-001748017, making certain allegations against the Borough; and

**WHEREAS** the Parties now wish to compromise and settle all claims and disputes between them including but not limited to the claims articulated in the aforementioned Complaints; and

**WHEREAS** for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Borough and Marchione agree that this matter shall be settled and compromised pursuant to the Settlement Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown as follows:

1. The Mayor is authorized to execute the Settlement and General Release Agreement on behalf of the Borough and the Clerk is authorized to attest.
2. An authorized copy of this resolution be delivered to Christopher Gray, Esq. and Amy Guerin, Esq.

Mayor Quattrone that Resolutions 154 and 155 be removed from the Consent Agenda and voted on separately.

**2017-154 Waiving Fees for Certain Parking Permits and 2017-155 Authorizing Permit Parking in the Memorial Parking Lot**

Councilmember Misiura questioned where the RISE parking spaces were. Ms. Sopronyi explained RISE had 4 parking permits which enabled their employees to park in the Wells Fargo Bank Lot and 4 special permits used for their Counselors which granted special permission to park in Memorial Parking Lot. There are no special spots for parking permits in Memorial Lot but the time limit would be waived when the permits are used.

Council President Stults moved Resolution 2017-154 and 2017-155; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2017-154  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

## **WAIVING FEES FOR CERTAIN PARKING PERMITS**

**WHEREAS** Rise (formerly known as the Community Action Service Center), a nonprofit agency serving Borough residents, has requested eight 2017-2018 parking permits for use by their staff, including four special permits for use in the Main Street parking lot and four permits for use in the Borough's permit parking area near Wells Fargo Bank; and

**WHEREAS**, Rise has requested that the fees for these permits be waived; and

**WHEREAS**, because Rise is an agency that receives financial support from, and serves residents of the Borough, the Mayor and Council wish to authorize issuance of said permits at no fee.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Clerk shall issue Rise eight (8) 2017-2018 parking permits as detailed herein and that the fees for these permits shall be waived.

Resolution 2017-155  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

## **AUTHORIZING PERMIT PARKING IN THE MEMORIAL PARKING LOT**

**WHEREAS**, Mary Manning, 110 North Main Street, has requested permit parking in the Memorial Parking Lot; and

**WHEREAS**, Ms. Manning is a resident of Block 23 which authorizes residents parking permits in the Stockton Street Parking Lot; and

**WHEREAS**, Ms. Manning has requested the use of the Memorial Parking Lot due to her inability to walk long distances; and

**WHEREAS**, Ms. Manning has provided the Clerk's office medical documentation supporting her need of the request; and

**WHEREAS**, the Mayor and Borough Council find that the request for permit parking in the Memorial Parking Lot for Ms. Manning, be granted.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Clerk's office is hereby authorized to issue a parking permit to Mary Manning that authorizes permit parking in the Memorial Parking lot.

## **CONSENT AGENDA**

Councilmember Bluth moved Resolutions 2017-151, 2017-152, 2017-153, 2017-156, 2017-157 and 2017-158 as a Consent Agenda; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Kurs, Misiura, Montferrat and Stults voted yes.

Resolutions adopted 5-0.

Resolution 2017-151  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND RELEASE OF  
AMOUNTS REMAINING IN ESCROW – PERRY LOT 02, LLC (BLOCK 13/LOT 24.02)**

**WHEREAS**, in October of 2013, Perry Lot 02, LLC posted a performance guarantee with the Borough of Hightstown in the amount of \$100,830.31 in the form of a bond and cash in the amount of \$11,203.37, along with escrow monies relative to work at 132 William Street, Block 13/Lot 24.02; and

**WHEREAS**, Perry Lot 02, LLC has requested the release of said performance bond and escrow; and

**WHEREAS**, the Borough Engineer has inspected the project and has approved said project; and

**WHEREAS**, the Borough Engineer has stipulated that a two-year Maintenance Guarantee in the amount of \$13,727.16 be placed on file in the office of the Municipal Clerk; and

**WHEREAS**, \$400.00 of the remaining escrow funds will be retained for re-inspection prior to the expiration of the maintenance guarantee, and release of the remaining escrow balance; and

**WHEREAS**, the release of the performance bond and escrow funds are subject to payment of all outstanding fees and accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. The Clerk is authorized and directed to release to Perry Lot 02, LLC the performance bond held relative to the Planning Board application as detailed herein.
2. The Treasurer is authorized and directed to release to Perry Lot 02, LLC the cash portion of the performance bond and all of the amounts remaining in the escrow accounts for this project less the \$400.00 for re-inspection prior to the expiration of the maintenance guarantee, subject to certifications from the Borough's professionals that all amounts due to them for this project have been fully paid.
3. A certified copy of this Resolution shall be provided to the following:
  - a. Perry Lot 02, LLC
  - b. George Lang, Chief Financial Officer
  - c. Sandy S. Belan, Planning Board Secretary
  - d. Carmela Roberts, Borough Engineer
  - f. Jolanta Maziarz, Planning Board Attorney

Resolution 2017-152  
**BOROUGH OF HIGHTSTOWN**  
**COUNTY OF MERCER**  
**STATE OF NEW JERSEY**

**RESOLUTION URGING THE STATE LEGISLATURE TO EXTEND THE 2% CAP ON POLICE  
AND FIRE ARBITRATION CONTRACT AWARDS**

**WHEREAS**, local municipalities require specific tools to address the rising cost of municipal government;  
and

**WHEREAS**, in July 2010 the Governor and New Jersey State Legislature enacted a permanent 2% cap on municipal and school board tax levies with limited exceptions that did not include police and fire arbitration contract awards; and

**WHEREAS**, salary costs, to a great extent, drive property tax increases; and

**WHEREAS**, in December 2010 the Legislature unanimously approved and the Governor enacted a temporary 2% cap on police and fire arbitration contract awards in an effort to control increasing salary costs and provide a solution to assist local governments in keeping property taxes down and cost under control; and

**WHEREAS**, the December 2010 legislation included an April 1, 2014 sunset on the 2% arbitration cap while the 2% property tax levy remained permanent for municipalities and school boards; and

**WHEREAS**, in June 2014 the Legislature unanimously approved and the Governor enacted an extension to December 31, 2017 for the 2% arbitration cap, however, the 2% property tax levy cap continues to remain permanent, without an exemption for police and fire arbitration contract awards; and

**WHEREAS**, municipalities continue efforts to contain costs and provide vital services to residents within the 2% property tax levy while the New Jersey economy remains sluggish and taxpayers struggle to keep their homes and pay their taxes; and

**WHEREAS**, we recognize that this change in arbitration reform needs a longer time to mature in order to see the benefits of the legislation and its actual impact on the cost of local government budgets and the impact on taxpayers; and

**WHEREAS**, the final report and recommendations of the Police and Fire Public Interest Arbitration Impact Task Force, which was established in the December 2010 legislation, is not due until the same day as the expiration of the cap on interest arbitration awards, December 31, 2017; and

**WHEREAS**, we recognize it is now time for our taxpayers to benefit directly from these cost saving measures as many police and fire contracts will come due for negotiation after the sunset date; and

**WHEREAS**, if the cap on interest arbitration expires while the 2% levy cap remains in effect, municipalities will be forced to reduce or eliminate municipal services in order to fund interest arbitration awards.



**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of *(insert name of municipality)* urges the State Legislature to extend the 2% cap on Police and Fire Arbitration Contract Awards for 5 more years at which time the Legislature will have hard data to examine and then make a final decision as to whether this law should be made permanent; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution is forwarded to Assemblyman Daniel R. Benson, Assemblyman Wayne P. DeAngelo, Senator Linda Greenstein, the Commissioner of the Department of Labor, the Lieutenant Governor and the Governor of State of New Jersey, and the League of Municipalities.

Resolution 2017-153  
BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**RESOLUTION APPROVING THE 2015 ANNUAL AUDIT CORRECTIVE  
ACTION PLAN AND AUTHORIZING THE FILING OF SAID PLAN WITH THE  
DIVISION OF LOCAL GOVERNMENT SERVICES**

**WHEREAS**, the Borough of Hightstown is required, pursuant to the Single Audit Act Amendments of 1996, to prepare a Corrective Action Plan based on the findings and recommendations contained in the Annual Audit for 2015; and

**WHEREAS**, the Borough is required to submit a Corrective Action Plan to the Division of Local Government Services as part of the annual audit process, and to file a copy of said Plan with the Borough Clerk; and

**WHEREAS**, the Borough Council has received the 2015 Annual Audit – Corrective Action Plan.

**NOW, THEREFORE, BE, AND IT IS, HEREBY, RESOLVED** by the Council of the Borough of Hightstown, County of Mercer, State of New Jersey:

1. That the 2015 Annual Audit – Corrective Action Plan, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.
2. That the proper Borough officials are hereby authorized and directed to file said Corrective Action Plan with the Division of Local Government Services, and to file a copy in the Borough Clerk's office.

Resolution 2017-156  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**RESOLUTION SUPPORTING THE DRIVE SOBER OR GET PULLED OVER 2017  
STATEWIDE CRACKDOWN**

**WHEREAS**, approximately one-third of all fatal traffic crashes in the United States involve drunk drivers;  
and

**WHEREAS**, impaired driving crashes cost the United States almost \$45 Billion a year; and

**WHEREAS**, 29% of motor vehicle fatalities in New Jersey in 2014 were alcohol-related; and

**WHEREAS**, an enforcement crackdown is planned to combat impaired driving; and

**WHEREAS**, the summer season and the Labor Day holiday in particular are traditionally times of social gatherings which include alcohol; and

**WHEREAS**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2017 Statewide Crackdown*; and

**WHEREAS**, the project will involve increased impaired driving enforcement from August 18 through September 4, 2017; and

**WHEREAS**, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown declares it's support for the *Drive Sober or Get Pulled Over 2017 Statewide Crackdown* from August 18 through September 4, 2017 and pledges to increase awareness of the dangers of drinking and driving.

Resolution 2017-157  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE 2017 BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2017 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey Division of Motor Vehicles Drunk Driving Enforcement Fund	\$5,500.00	Drunk Driving Enforcement Grant	Drunk Driving Enforcement Grant

Resolution 2017-158  
BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH  
OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

**WHEREAS**, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

**WHEREAS**, said LOSAP became effective January 1, 2000; and

**WHEREAS**, in accordance with *N.J.S.A. 40A:14-191*, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2016; and

**WHEREAS**, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

**WHEREAS**, the listing of all employees who qualified for credit under the LOSAP program during 2016 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

**WHEREAS**, *N.J.A.C. 5:30-14.10* requires that these listings be approved by Resolution of the governing body;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2016 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A. 40A:14-191* and *N.J.A.C. 5:30-14.1 et seq*; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

**BE IT FURTHER RESOLVED** that, in accordance with *N.J.S.A. 40A:14-192*, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk’s office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

**Schedule “A” – Page 1 of 2**

*The following volunteers qualified by points earned during the year 2016 for credit in the Borough of Hightstown Length of Service Awards Program (LOSAP), AND/OR are eligible to redeem amounts “banked” during prior years of qualified service. Points were earned in accordance with the point system established in Ordinance 1999-20 and certified by the Fire Chief and First Aid Squad President. Total allowable contribution for each year of qualified service is \$750.00. Total allowable payment into fund on behalf of any one volunteer*

*in any one year, including current year contribution, buyback of prior year service and/or redemption of amounts banked during prior years of qualified service, is \$1,150.00.*

### **Hightstown Engine Co. No. 1**

Dye, Carl  
Baldino, John  
Curry, Tim.  
Havens, Sr., W.  
Devlin, Tyler  
Distelcamp, Tom Sr.  
Distelcamp, Tom Jr.  
Mastriano, Richard  
Bukowski, Matthew  
Sidelinger, James  
Sugg, Charles  
Havens, Jr., W.  
Madonia, Mark  
Evers, Gary  
Van Kirk, Lawrence  
Jenkins, Scott  
Johnson, B.  
Krakowski, Scott  
Reed, Chad  
Hastings, Daniel  
Derr, Donald  
Weisel, A.J.  
Matamoros, Milton  
McClenahan, C.  
Krakowski, Jacob  
Lawson, Matt  
Belgard, Scott  
Derr, Stephanie  
Screws, Matthew  
Teller, Jim  
Zullo, Joseph  
Lyons, Kara  
Archer, John  
Pietszch, Charles

**Schedule “A” – Page 2 of 2**

**Hightstown First Aid Squad**

Boguszewski, Nancy  
Boguszewski, Stephen  
Stackhouse, Keith  
Moore, Christina  
Storey, Lisa

**PUBLIC COMMENT PERIOD II**

Mayor Quattrone opened the public comment period II and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Spoke about how the Borough does a good job with recycling. Asked if the Borough could contract with a company to pick up scrap metal.

**Doug Mair, 526 South Main Street** – Spoke regarding the clean up at Dom’s Getty. He noted that Borough Officials responded immediately and the cleanup is now in progress. Questioned why can’t the Marchione Settlement Agreement be read publicly this evening; why does the public need to wait 1 more day to read it.

**Scott Caster, 12 Clover Lane** – Spoke about the inadequacy of the signs in town.

There being no further comments, Mayor Quattrone closed the public comment period.

**DISCUSSION**

**Sign Ordinance Revision**

Ms. Sopronyi explained that George Chin, Zoning Official, suggested prohibiting LED changeable signs in Downtown as this compromises the historic integrity of the Borough. After discussion, it was decided to send this revision to the Planning Board for their recommendations.

**Bicycle Recycling**

Ms. Sopronyi reviewed the August 17, 2017 letter from Chief Gendron regarding donation of unclaimed bicycles to the Trenton Bike Exchange. After discussion, Council agreed to move forward with the Trenton Bike Exchange Program. A resolution authorizing participation in the program will be added to the September 5<sup>th</sup> Agenda.

**MAYOR/COUNCIL/ADMINISTRATIVE REPORTS**

**Councilmember Kurs**

Attended the Latino Festival and commented that it was a wonderful event. Also commented on the 911 Motorcycle Ride that rode through Hightstown. He received a letter from one of the organizers thanking Hightstown for their continued support.

### **Councilmember Bluth**

Updated Council on the Habitat Project on South Academy. The foundation for both units has been completed. Habitat for Humanity is hosting a fundraiser on November 3<sup>rd</sup> at the Cranbury Inn. Cultural Arts Commission will be completing the painting of the first piano and it will be in Association Park. Cultural Arts had a table at the Latino Festival and will have a table at Fun Friday on the 25<sup>th</sup>.

### **Councilmember Montferrat**

The Environmental Commission will be meeting tomorrow evening and will be working on the Sustainable Jersey revisions. Stated that the Latino Festival was well attended.

### **Councilmember Misiura**

The Planning Board met on August 14<sup>th</sup>. The hearing for 3 units proposed for Church Street had to be postponed because there was no quorum. They will hear the application at September's meeting. A representative from the Mercer County Bicycle Committee spoke regarding Mercer County's Bicycle Plan. Hightstown is the only town in Mercer County that does not have a bicycle plan. Planning Board will be looking into adding this to the master plan. Historic Preservation Commission met on August 17<sup>th</sup> and had a sample banner. There were questions regarding the founding date of Hightstown Borough.

### **Council President Stults**

Was able to attend both the 911 ride and the Latino Festival. The Latino Festival had great food and great music. Stated that the riders from the 911 ride enjoy riding through Hightstown. Spoke to Scott Caster regarding directional signs coming into town. He has been in touch with Public Works and this is being worked on. The Construction office brought the LED sign revisions to Council's attention. Dave Bell is moving along with violations.

### **Fred Raffetto, Borough Attorney**

Spoke regarding the Vacant Property Registration Ordinance. There have been cases in South Jersey where banks have fought violations and have won. Hightstown may need to make revisions to this ordinance in the future. The Randolph property closed several weeks ago. Hightstown will be receiving 9 units of Affordable Housing Credits for this property.

### **Mayor Quattrone**

Apologized for not attending the Latino Festival; had a family emergency. He did enjoy seeing the 911 ride come through town; always feels a sense of pride. Dom's Getty is working with Dave Bell to get the yard cleaned up; it is difficult to get rid of abandoned cars.

### **Debra Sopronyi, Borough Administrator/Clerk**

The newly adopted parking ordinance needs to be revised to accommodate 2 parking spaces for the Housing Authority. The Borough Engineer has updated the map and the Borough Attorney is working the verbiage. This will be introduced at the September 5<sup>th</sup> meeting. The Taxi and Bike Ordinance revisions are forthcoming; The Clerk's office is working with the Police Department on both ordinances. Informed the public that the Borough does have metal recycling once per month; the 1<sup>st</sup> Wednesday of each month. Regarding worn out signs, we are working with public works on an inventory and we will budget this for next year. The Vacant Property Ordinance will need to be revised to include properties obtained through tax liens. Research is being now.

**Peggy Riggio, Deputy Clerk**

The Harvest Fair Committee met last week. This year's Harvest Fair is October 7<sup>th</sup> and registration is open.

**ADJOURNMENT**

Councilmember Kurs moved to adjourn at 9:23; Council President Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio  
Deputy Borough Clerk