

**Meeting Minutes
Hightstown Borough Council
December 18, 2017
7:00 p.m. Executive Session
7:30 p.m. Public Session**

The meeting was called to order by Mayor Quattrone at 7:04 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2017-216 Authorizing a meeting that Excludes the Public

Councilmember Bluth moved Resolution 2017-216; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-216

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 18, 2017 at 7:00 p.m. at the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – EMS Services

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: March 18, 2018, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone asked Council President Stults to run this evenings meeting.

Council President Stults called the called the public meeting to order at 7:36 p.m. and again read the Open Public Meetings Statement.

George Lang, CFO, arrived after executive session and is now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Misiura moved the agenda for approval; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Agenda approved 6-0.

PUBLIC COMMENT I

Council President Stults opened public comment period I and the following individuals spoke:

Doug Mair, 526 South Main Street – Stated that he knows that Council will not have answers to questions regarding the Police/Court Building in Robbinsville, but wanted to let Council know that some of the questions he will want answered as the process moves forward are: Will this require a tax increase; How is the cost of the building split; Why is it being built in Robbinsville; and What will happen with dispatch being in East Windsor.

Scott Caster, 12 Clover Lane – Regarding the combined Police/Court facility, what is in the best interest of both towns? Stated that the concept should be discussed in public.

There being no further comments, Council President closed the public comment period.

RESOLUTIONS

2017-217 Authorizing Payment of Bills

Councilmember Hansen moved Resolution 2017-217; Councilmember Misiura seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-217

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$ 254,861.53 from the following accounts:

Current		\$144,930.16
W/S Operating		63,349.47
General Capital		16,025.00
Water/Sewer Capital		14,363.00
Grant		15,750.00
Trust		355.00
Housing Trust		0.00
Animal Control		88.90
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$254,861.53</u>

2017-218 Appointing and Authorizing and Agreement for Professional Auditor Services – Gerard Stankiewicz, CPA, RMA, PSA (Samuel Klein and Company)

Councilmember Hansen moved Resolution 2017-218; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-218

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL

**AUDITOR SERVICES – GERARD STANKIEWICZ, CPA, RMA, PSA (SAMUEL
KLEIN AND COMPANY)**

WHEREAS, three (3) proposals were opened on November 22, 2016 for the professional Auditing services for the year 2017; and

WHEREAS, there exists the need for specialized auditing services for the Borough during 2017; and

WHEREAS, the proposals were reviewed and evaluated by a sub-committee of the Borough Council; and

WHEREAS, it is the desire of Borough Council to appoint Gerard Stankiewicz, CPA, RMA, PSA of Samuel Klein and Company of Freehold, New Jersey as Borough Auditor effective January 1, 2017; and

WHEREAS, the cost for the proposed services shall not exceed \$27,500.00 without further approval by the Borough Council; and,

WHEREAS, the Finance Office has certified that funds are available for this contract; and,

WHEREAS, the Borough Attorney will review and approve the contract for execution by the Borough; and

WHEREAS, the anticipated term of this contract is for one (1) year, and it may only be renewed upon further action of the Borough Council; and

WHEREAS, this contract is awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Hightstown Gerard Stankiewicz, for professional auditing services for the year 2017.

2017-219 Authorizing an Agreement for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project (Federal Project #TAP-C00S(917); NJDOT Job Code #6504305)

Councilmember Montferrat moved Resolution 2017-219; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-219

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING AN AGREEMENT FOR INSPECTION AND CONTRACT
ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM
PEDESTRIAN BRIDGE PROJECT
(FEDERAL PROJECT #TAP-C00S(917); NJDOT JOB CODE #6504305)**

WHEREAS, Hightstown Borough is reconstructing the Peddie Lake Dam Pedestrian Bridge; and

WHEREAS, Hightstown Borough advertised for proposals for Inspection and Contract Administration Services through the appropriate fair and open process and three (3) proposals were received on December 1, 2017; and

WHEREAS, Responses to the requests for proposals were rated based on the following criteria:

Qualifications/Experience of Firm in Similar Work, Qualifications/Experience/Ability of Key Personnel, Understanding of Scope of Work and Project Needs, Technical Approach, Experience of Firm with NJDOT and FHWA Procedures, and Presentation of Proposal by the evaluation team; and

WHEREAS, the Borough wishes to appoint Remington & Vernick Engineers of Haddonfield, New Jersey to provide engineering inspection and contract administration services for the project; and

WHEREAS, the cost for said services shall not exceed \$184,921.28 without further authorization of the Governing Body; and

WHEREAS, this project is being funded by a Transportation Alternative grant from the New Jersey Department of Transportation and the award of this contract is conditional upon approval by the New Jersey Department of Transportation

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized to execute an agreement with Remington & Vernick Engineers of Haddonfield, New Jersey to provide engineering inspection and contract administration services for the Peddie Lake Dam Pedestrian Bridge project in an amount not to exceed \$184,921.28 subject to approval by the New Jersey Department of Transportation.

2017-220 Awarding a Contract for Secondary Clarifier Improvements – Rapid Pump & Meter Service Co., Inc.

Councilmember Hansen moved Resolution 2017-220; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-220

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR SECONDARY CLARIFIER IMPROVMENTS –
RAPID PUMP & METER SERVICE CO., INC.**

WHEREAS, six (6) bids were received on December 7, 2017 for the Secondary Clarifier Improvements for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a contract for the Secondary Clarifier Improvements be awarded to the low bidder, Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey in the amount of \$142,430.00; and

WHEREAS, the Borough Attorney has reviewed and approved the bid submitted by Rapid Pump & Meter Service with respect to legal compliance; and

WHEREAS, the Treasurer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Secondary Clarifier Improvements for the Advanced Wastewater Treatment Plant (AWWTP) is hereby awarded to Rapid Pump & Meter Service Co., Inc. of Paterson, New Jersey in the amount of \$142,430.00.

2017-221 Authorizing a Shared Services Agreement with Hamilton Township for Certain Health Services (STD Clinic)

Councilmember Hansen moved Resolution 2017-221; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-221

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT WITH HAMILTON TOWNSHIP FOR CERTAIN HEALTH SERVICES (STD CLINIC)

WHEREAS, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain clinic services relative to sexually transmitted diseases (STDs); and

WHEREAS, the Township of Hamilton is agreeable to providing clinic services relative to STDs to the Borough of Hightstown for the period January 1, 2018 through December 31, 2018 for a fee of \$50.00 per patient; and

WHEREAS, it is the desire of the Borough Council to enter into a shared services agreement with the Township of Hamilton for provision of these services; and

WHEREAS, such agreements are authorized pursuant to *N.J.S.A. 40A:65-1 et seq*; and

WHEREAS, funds for this purpose shall be provided for in the 2018 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Township of Hamilton for the provision of professional health clinic services for sexually transmitted diseases for the period January 1, 2018 through December 31, 2018 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

2017-222 Authorizing Payment #1 – Earle Asphalt Company (East Ward Street Reconstruction)

Councilmember Misiura moved Resolution 2017-222; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-222

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #1 – EARLE ASPHALT COMPANY (EAST WARD STREET RECONSTRUCTION)

WHEREAS, on July 17, 2017, the Borough Council awarded a contract for the Rehabilitation of East Ward Street in Hightstown Borough to Earle Asphalt Company of Farmingdale, New Jersey at the price of \$417,213.13; and

WHEREAS, the contractor has submitted payment #1 in the amount of \$331,656.95 for work completed between August 28, 2017 through December 5, 2017 which included installation of curbing and sidewalk, roadway base repairs, inlet repairs, roadway paving and other associated items; and

WHEREAS, the Project Engineer has recommended approval of payment #1 in the amount of \$331,656.95; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown payment #1 in the amount of \$331,656.95 to Earle Asphalt Company of Farmingdale, New Jersey is hereby approved as detailed herein.

2017-223 Authorizing a Shared Services Agreement Between the Township of Robbinsville and the Borough of Hightstown Relating to the Sharing of Costs Associated with Professional Architectural Services Related to a Possible Joint Police and Municipal Court Complex

Councilmember Misiura moved Resolution 2017-223; Councilmember Hansen seconded.

Mayor Quattrone informed the public that in order to find the true cost of the project and answer all questions involved, we need to enter into this agreement with Robbinsville. We do not have numbers at this time. We are trying to save money for both towns. We are only splitting the architectural costs for the feasibility at the moment. If we were to move forward with the project, Hightstown will not be paying for half the total cost of the project. Hightstown will benefit from this shared service by having better services and a state of the art facility. There will be a public presentation in the future where all questions from the public can be answered.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-223

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF ROBBINSVILLE AND THE BOROUGH OF HIGHTSTOWN RELATING TO THE SHARING OF COSTS ASSOCIATED WITH PROFESSIONAL ARCHITECTURAL SERVICES RELATED TO A POSSIBLE JOINT POLICE AND MUNICIPAL COURT COMPLEX.

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1, *et seq.* (the “Act”), authorizes local units of this State to enter into an agreement with another local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, Robbinsville and Hightstown (also referenced as the “parties”) have previously entered into a Memorandum of Understanding relating to negotiations associated with the possibility of entering into a Shared Services Agreement concerning the potential construction of a joint police and municipal court complex that would serve both parties; and

WHEREAS, in order for the parties to reasonably assess the feasibility and cost implications associated with this potential joint undertaking, it is necessary for the parties to retain a professional architect to perform certain preliminary services, including but not limited to space assessments, preparation of conceptual plans/designs, grant writing and related services (the “project”); and

WHEREAS, the parties issued a Request for Proposals (the “RFP”) relating to the project, seeking proposals from interested architectural firms; and

WHEREAS, following review of the responses received from the RFP, the parties have determined to retain the architectural firm of USA Architects, 20 N. Doughty Avenue, Somerville, New Jersey 08876, in order to perform services relating to Phase I of the project, as set forth in more detail in the proposal dated November 22, 2017, which is attached as Exhibit “A” to the Shared Services Agreement which is attached hereto and made a part hereof; and

WHEREAS, the total cost of the services relating to Phase I of the project, as set forth in Exhibit “A” referenced above, is \$21,360.00, which cost shall be divided equally between the parties, with each municipality being responsible to pay \$10,680.00, plus applicable expenses; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, the parties have negotiated the attached Agreement which contains the terms and conditions associated with this undertaking (as set forth below); and

WHEREAS, the Mayor and Council wish to authorize the Borough to enter into the within Agreement, and to authorize the Mayor and Borough Clerk to execute the same on behalf of the Borough.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Hightstown Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Shared Services Agreement with Robbinsville Township relating to the above.
2. That all relevant Borough officials are hereby authorized to perform all actions which are necessary to effectuate the intentions of the within Resolution.
3. That a certified copy of this Resolution and the attached Agreement shall be provided to each of the following:
 - a. Township of Robbinsville
Attn: Joy Tozzi, Business Administrator
 - b. George Lang, Hightstown Borough CFO
 - c. Frederick C. Raffetto, Esq., Hightstown Borough Attorney

2017-224 Resolution of the Borough of Hightstown, in the County of Mercer, New Jersey, Determining the Form and Other Details of its “Note Relating to the Interim Financing Trust Loan Program of the New Jersey Environmental Infrastructure Trust”, to be Issued in the Principal Amount of up to \$1,520,373, and Providing for the Issuance and Sale of Such Note to the New Jersey Environmental Infrastructure Trust, and Authorizing the Execution and Delivery of Such Note by the Borough in Favor of the New Jersey Environmental Infrastructure Trust, all Pursuant to the New Jersey Environmental Infrastructure Trust Interim Financing Trust Loan Program

Councilmember Montferrat moved Resolution 2017-224; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2017-224

BOROUGH OF HIGHTSTOWN

*COUNTY OF MERCER
STATE OF NEW JERSEY*

**RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF
MERCER, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS
“NOTE RELATING TO THE INTERIM FINANCING TRUST LOAN PROGRAM OF
THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST”, TO BE ISSUED
IN THE PRINCIPAL AMOUNT OF UP TO \$1,520,373, AND PROVIDING FOR THE
ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY ENVIRONMENTAL
INFRASTRUCTURE TRUST, AND AUTHORIZING THE EXECUTION AND
DELIVERY OF SUCH NOTE BY THE BOROUGH IN FAVOR OF THE NEW JERSEY
ENVIRONMENTAL INFRASTRUCTURE TRUST, ALL PURSUANT TO THE NEW
JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST INTERIM FINANCING
TRUST LOAN PROGRAM.**

WHEREAS, the Borough of Hightstown (the “Local Unit”), in the County of Mercer, New Jersey, has determined that there exists a need within the Local Unit to undertake improvements to the Water-Sewer Utility, including, but not limited to, improvements to the ultraviolet disinfection systems, including all work and materials necessary therefor and incidental thereto (collectively, the “Project”), and it is the desire of the Local Unit to obtain financing for such Project through participation in the financing program (the “Environmental Infrastructure Financing Program”) of the New Jersey Environmental Infrastructure Trust (the “Trust”);

WHEREAS, the Local Unit has determined to temporarily finance the acquisition, construction, renovation or installation of the Project prior to the closing with respect to the Environmental Infrastructure Financing Program, and to undertake such temporary financing with the proceeds of an interim loan to be made by the Trust (the “Interim Loan”) to the Local Unit, pursuant to the Interim Financing Trust Loan Program of the Trust (the “Interim Financing Program”);

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the Trust with respect to the Interim Loan and (ii) satisfy the requirements of the Interim Financing Program, it is the desire of the Local Unit to issue and sell to the Trust the “Note Relating to the Interim Financing Trust Loan Program of the New Jersey Environmental Infrastructure Trust” in an aggregate principal amount of up to \$1,520,373 (the “Note” such note may be issued in one or more series);

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the Trust pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the “Local Bond Law”), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the Trust, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the Trust without any public offering, all under the terms and conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby authorizes the issuance, sale and award the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by bond ordinance #2016-14 of the Local Unit, finally adopted by the Local Unit at a meeting duly called and held on June 6, 2016 at such times a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the “Chief Financial Officer”) is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall not exceed \$1,520,373;
- (b) the maturity of the Note shall be upon the issuance of permanent financing;
- (c) the interest rate of the Note shall be set by the Trust;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered “CFP-201_-__” or such other denomination as may be requested by the Trust;
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

Section 5. The Note shall be substantially in the form attached hereto as Exhibit A.

Section 6. The law firm of McManimon, Scotland & Baumann, LLC is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the Trust for the Interim Financing Program, to arrange for same.

Section 7. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the Trust and its representatives, agents, counsel and advisors, to be executed in connection the issuance and sale of the Note and the participation of the Local Unit in the Interim Financing Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Interim Financing Program.

Section 8. This resolution shall take effect immediately.

Section 9. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, David Zimmer, Executive Director of the Trust, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the Trust.

CONSENT AGENDA

Councilmember Bluth moved Resolutions 2017-225 and 2017-226 as a Consent Agenda; Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat, Musing and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2017-225

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2017 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2017 budget are hereby authorized:

Current:

	From	To
Streets and Roads		
Salaries and Wages	6,000.00	
Group Insurance	10,000.00	
Fire Department	5,000.00	
Other Expenses		
Data Processing		
Other Expenses		4,000.00
Engineer		2,000.00
Other Expenses		
Health Benefit Waiver		10,000.00
Other Expenses		
Legal Expenses		5,000.00
Other Expenses		
	21,000.00	21,000.00

Resolution 2017-226
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**RESOLUTION CANCELLING GENERAL CAPITAL IMPROVEMENT
APPROPRIATION BALANCES**

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited General Capital Fund Balance and Deferred Charges to Future Taxation Unfunded;

NOW, THEREFORE, BE IT RESOLVED, by the council of the Borough of Hightstown, County of Mercer that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

			Funded	Unfunded
Ord.	Date		Capital	Deferred
No.	Auth.	Project Description	Fund Balance	Charges to
				Future Taxation
00-05	3/20/2000	Housing Rehabilitation	\$ 0.72	\$ -
07-25	11/19/2007	Greenways	21,810.99	
15-07	4/20/2015	Road Improvements to Park Way, Grant St. And Hutchision Street	-	120,000.00
TOTAL			\$ 21,811.71	\$ 120,000.00

PUBLIC COMMENT PERIOD II

Council President opened the public comment period II and the following individuals spoke:

Dennis McCleary, 45 Hawthorne Lane, East Windsor – Chairman, Better Beginnings, Asked that Council consider restoring full funding to Better Beginnings

Juan Cobos, 50 Gardenview Terr, East Windsor – Presented a petition to the Deputy Clerk regarding funding for Better Beginnings.

Dr. David Abelos, St. Anthony of Padua Church – Spoke in support of funding for Better Beginnings.

Mercedes Colon Vargas, 106 Danbury Court, East Windsor – Spoke in support of funding for Better Beginnings.

Luis Vargas, 33 Geraldine Road, East Windsor – Spoke in support of funding for Better Beginnings.

Jacqueline Graciani, 367 Morrison Avenue – Spoke in support of funding for Better Beginnings.

Luz Horta, 433 Stockton Street – Spoke in support of funding for Better Beginnings.

Mark Ordonez, 135 Hickory Corner Road, East Windsor – Spoke in support of funding for Better Beginnings.

Doug Mair, 536 South Main Street – Requested an itemized expenditure for the Greenway Walking Bridge.

Questioned Resolution 2017-219 and the additional engineering fees. Individuals who donated money for this project should be returned those funds because those funds were not used for the intended purpose.

Scott Caster, 12 Clover Lane – Stated that Council is not connecting with the public. Also stated that Council should do what is best for Hightstown not just save money all the time.

Frank Rivera, 110 Broad Street – Read from an article from the December 18, 2017 New York Times *In New Jersey, Tax Bill Looms Like a Dark Cloud*, by Patrick McGeehan. Hightstown will be hard hit with this new tax bill.

There being no further comments, Council President Stults closed the public comment period.

DISCUSSION

Reorganization Meeting Date for 2019

There was discussion regarding the date for the 2019 Reorganization Meeting. Traditionally, Reorganization is held on January 1st at 12 noon. Statutorily, a municipality's reorganization meeting needs to be held within the first week of January. Mayor Quattrone stated that he liked the tradition of January 1st at 12 noon. After discussion, it was decided that the 2019 Reorganization Meeting will be held January 1, 2019 at 12 noon.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Musing

Wished everyone Happy Holidays.

Councilmember Hansen

Parks and Recreation are working on getting a bid for the basket ball court at Dawes Park.

Councilmember Bluth

Cultural Arts received a \$1,400 grant for 2018. Please support our local arts programs.

Councilmember Montferrat

Thanked everyone from Better Beginnings for coming. He appreciates their concerns. Wished everyone Happy Holidays.

Councilmember Misiura

Planning Board had a hearing for an application on Orchard Avenue, variance for a new house on an empty lot. Planning Board, acting as the Zoning Board, approved the variance. Several objections from neighbors. Some residents are saying that they will appeal this decision. Reviewed Capital Projects as required by land use laws. The Planner is adding some language to the sign ordinance before it comes back to Council. The \$185,000 for the inspection fees for the Walking Bridge will be reimbursed through federal funding. Regarding Better Beginnings, he does not know the history of the center. There are many non-profit organizations in town that we do not fund. Would like to see a presentation from Better Beginnings showing the history and why the Borough started donating in the first place over 50 years ago.

Council President Stults

The Housing Authority is taking a collection for the young man that was hit by a car to help the family. Informed the Housing Authority that we are working with the County on getting a blinking crosswalk sign installed at Grape Run and Mercer Street. There was a discussion regarding the speed limit on Railroad Ave, there is excessive speeding especially by taxi cabs. The Housing Authority will come before Council in February with its Annual Report. The Police Department received a grant for DWI enforcement for the month of December.

Mayor Quattrone

Wished everyone Happy Holidays. Will talk with the Police Department regarding monitoring the speed limit on Railroad Avenue. Will also speak with the engineer regarding ways to slow down traffic on Railroad Avenue.

ADJOURNMENT

Councilmember Misiura moved to adjourn at 9:18 p.m.; Councilmember Hansen seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk