

**Meeting Minutes
Hightstown Borough Council
Regular Meeting
November 16, 2015
7:00 p.m.**

The meeting was called to order by Mayor Quattrone at 7:01 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>		✓
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>		ARRIVED LATE 7:07 P.M.
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret Riggio, Deputy Borough Clerk; Henry Underhill, Borough Administrator; George Lang, CFO, Fred Raffetto, Borough Attorney; Carmela Roberts, Borough Engineer.

APPROVAL OF AGENDA

Mayor Quattrone asked that Resolution 2015-287 be added to the agenda.

Council President Hansen moved the agenda as amended. Councilmember Misiura seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura and Stults voted yes.

Agenda approved as amended 4-0.

APPROVAL OF MINUTES

Councilmember Misiura asked that the minutes from the November 2, 2015 Workshop Meeting be tabled.

Ordinance 2015-26 was amended before adoption and the ordinance included in the minutes did not show the changes made.

Councilmember Misiura moved the November 2, 2015 Workshop minutes be tabled, Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura and Stults voted yes.

Minutes tabled 4-0.

Council President Hansen moved the November 2, 2015 Executive minutes for approval, Councilmember Misiura seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura and Stults voted yes.

Minutes approved 4-0.

Councilmember Montferrat joined the meeting at this time.

PROCLAMATION

Larry Gunnell – 50 years of services

Mr. Gunnell was not present at this time so the Mayor moved forward with the meeting.

OATH OF OFFICE

Keith White – Historic Preservation Commission

Mr. White was not present at the meeting.

ENGINEER ITEMS

Borough Engineer, Carmela Roberts, gave updates on the following project.

Etra Road

At the present time curbs have been installed. The County work is still outstanding and the County has not given a timeframe for completion. She will follow up with the County for an update.

Walking Bridge

This project is on schedule. Approval from the DOT was received in October. We will advertise the project in late winter with anticipated work to begin in spring 2016.

Park Avenue

Paving began today; stripping and signage to be scheduled. The total contract amount is within the approved amount. The original completion date in the contract was September 20, 2015. The contractor requested an extension of time with a completion date of November 20, 2015. Ms. Roberts will forward the letter to Mr. Underhill, Borough Administrator this week.

Councilmember Misiura inquired about back charging the contractor for time that was put in by our Department of Public Works. Ms. Roberts said that she would speak with Ken Lewis, DPW Superintendent, about the back charges.

Maxwell Avenue

This project is moving along quietly. Work began on November 9th with a 45 day completion target. The contractor thinks the project will be completed within that timeframe.

Stockton Street – Safe Routes to School

This project is through a Federal Grant. The Borough was notified by the DOT that a new program is being initiated that may include a “free design plan” for the project. At this point, the Borough had authorized Roberts Engineering to go forward with the design. To date, Roberts Engineering has not done much with the design of the project. Ms. Roberts informed Council that she will not move forward with the design until more information is received regarding the “free design plan” from the DOT.

NJEIT Projects

There are 3 projects currently; Settling Tank Rehab, Well Number 2 Rehab, UV Disinfection. All 3 projects are far along in progress. All permits have been received. We are waiting for authorization from the grant to advertise.

Regarding the UV Disinfection, Ms. Roberts stated that she was informed by Mr. Searing, Waste Water Treatment Superintendent, that the filter tank is in such poor condition it may not be salvageable. Ms. Roberts told Council that this is the first time she had been told this. The Sewer Engineer’s recommendation is to replace the filters and put UV disinfection system inside the filter building rather than doing an exterior UV disinfection system. Cost of exterior system vs. replacing filters with indoor UV system is about the same. Outside UV system is an automatic system. Inside system is a manual system. As of now, the system is filtering property but the tanks are deteriorating. A redesign would need to be done. NJEIT would need to be informed that the scope of the project will be changed. A modification to the DEP Permit would need to be done. Ms. Roberts asked for Council for authorization to move forward with the redesign. Mr. Raffetto advised Council to wait until the next meeting until more information is received from the Borough Engineer before a decision is made. It was agreed to have Ms. Roberts come before Council at the next meeting with the costs of a redesign.

Automated Flood Gate Operator Replacement

The automatic flood gate is used to follow water levels in Peddie Lake. This has not worked properly for months. Right now the rain fall levels are monitored manually. Earlier this year divers replaced the actual gate mechanism. Ms. Roberts advised that a complete replacement of the monitoring system is needed to monitor the rain level. Ms. Roberts estimated that the cost to replace the monitoring system is approximately \$37,500 plus \$8,000 in engineering costs. Because of the total costs, this project would not have to be advertised.

After discussion, it was decided that this project would be put off until January 2016 and the cost could be put into the Capital Budget.

Resolution 2015-278 Authorizing Payment #4 – Lucas Construction Group, Inc. (2014 Road Improvement Program)

Councilmember Montferrat moved Resolution 2015-278; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2015-278

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT # 4 – LUCAS CONSTRUCTION GROUP, INC.
(2014 ROAD IMPROVEMENT PROGRAM)**

WHEREAS, on April 20, 2015 the Borough Council awarded a contract for the 2014 Road Improvement Program to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$1,598,913.21; and

WHEREAS, the contractor has submitted payment request #4 related to construction of curb, sidewalks, driveways and milling and for the project in the total amount of \$428,541.18; and

WHEREAS, the amount of this payment for general construction is \$374,083.14 with FY2013 phase cost being \$356,412.88 and FY2014 phase cost being \$17,670.26; and

WHEREAS, the amount of this payment for water and sewer related items is \$54,458.04 with FY2013 phase cost being \$24,326.06 and FY2014 phase cost being \$30,131.98; and

WHEREAS, the Borough Engineer has recommended approval of payment #4 to Lucas Construction Group, Inc. in the amount of \$428,541.18 following receipt of the certified payrolls; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request No. 4 to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$428,541.18 following receipt of the certified payrolls is hereby approved as detailed herein, and the Treasurer is authorized to issue same.

Resolution 2015-279 Authorizing Change Order #2 & Payment #2 – Pioneer General Contracting Co., Inc. (Enchantment at Hightstown Road Improvement Program)

Carmela Roberts, Borough Engineer, updated Council on the progress of this project. The change order is for a reduction in a line item cost. Final paving will done Friday and Saturday of this week.

Councilmember Misiura moved Resolution 2015-279; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2015-279

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING CHANGE ORDER #2 & PAYMENT #2 – PIONEER GENERAL
CONTRACTING CO., INC. (ENCHANTMENT AT HIGHTSTOWN ROAD
IMPROVEMENT PROGRAM)**

WHEREAS, on July 20, 2015 the Borough Council awarded a contract for the Enchantment at Hightstown Road Improvement Program to Pioneer General Contracting Co., Inc. of South River, New Jersey in the amount of \$334,083.00; and

WHEREAS, the contractor has submitted change order #2 for extras in the amount of \$5,000.00, supplemental items in the amount of \$10,650.00 and a reduction in costs of \$17,309.90 for a total reduction of \$1,659.90

WHEREAS, the contractor has submitted payment #2 in the amount of \$143,368.71 for work related to mobilization, storm drain installation, and curb and sidewalks; and

WHEREAS, the Borough Engineer has recommended approval of payment #2 in the amount of \$143,368.71 pending receipt of certified payrolls; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment #2 in the amount of \$143,368.71 to Pioneer General Contracting Co., Inc. of South River, New Jersey is hereby approved as detailed herein.

PUBLIC COMMENT

Mayor Quattrone opened public comment period I and the following individuals spoke:

Walter Sikorski, 326 South Main Street – Spoke about the Historic Preservation Commission wanting to declare properties in town historic without notifying property owners.

Lynne Woods, 315 Park Avenue – Asked about the garbage pick-up schedule in relation to the paving schedule on Park Avenue. Also questioned Council about the definition of “abandoned” in Ordinance 2015-23.

Steve Csik, 106 Clinton – Spoke about the rain water in front of his property. Asked that Borough Engineer Carmela Roberts please come and look at it after the next rain.

Marybeth Colvell, 128 Broad Street – Asked Council to please clean leaves out of the street before hydrants are flushed.

Doug Mair 536 South Main Street – Spoke about getting rid of the Water/Sewer Department. Also asked Council to hold off on getting new police vehicles until it is decided if we are keeping the Police Department. Talked about sidewalks being everywhere in the Borough.

Scott Caster, 12 Clover Lane – Stated that he feels the flood gate at Peddie Lake is a regional issue and we should be looking for funds from the State since this controls flooding to protect the State highways.

Eugene Sarafin, 628 South Main Street – Stated that Mr. Mair needs to talk to the County about the sidewalks in front of his house. Continued by commending our DPW on keeping the Borough looking nice. Ended by stating that we need to have sidewalks all through town. They are pathways for people to travel.

There being no further comments, Mayor Quattrone closed the public comment period

ORDINANCES

Ordinance 2015-23 First Reading and Re-Introduction Amending Chapter 3 “Police Regulations” Section 3-10 “Abandoned or Wrecked Vehicles”, and Section 3-11 “Parking of Boats, Trailers and Registered Vehicles” of the “Revised General Ordinances of the Borough of Hightstown”

Councilmember Stults moved Ordinance 2015-23 for Re-Introduction; Council President Hansen seconded.

Mayor Quattrone asked the Borough Attorney if we could add the NJDMV's definition of "abandoned" to the definition in the Ordinance.

Further discussion ensued. The issue that is being talked about is vehicles on properties, they are an eye sore and we need a clear way to be able to identify the problems. Mr. Raffetto suggested modifying the wording in Section 3-10.4 to *If an unregistered or partially dismantled or non-operating or wrecked or junked or discarded vehicle is parked on private or Borough property in any other manner than as permitted pursuant to this Section, then it shall be considered a violation of this Section.*

Council agreed to re-introduce the Ordinance with the proposed changes.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Ordinance Re-introduced as amended 5-0. Public Hearing scheduled for December 7, 2015 at 7:00 p.m.

Ordinance 2015-23

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING CHAPTER 3 "POLICE REGULATIONS", SECTION 3-10 "ABANDONED OR WRECKED VEHICLES", AND SECTION 3-11 "PARKING OF BOATS, TRAILERS AND REGISTERED VEHICLES" OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN"

WHEREAS, the Borough Council finds that enforcement of certain regulations within Chapter 3, Sections 10 and 11 of the "Revised General Ordinances of the Borough of Hightstown" should be enforceable by the Housing Inspector, Construction Official, or the Zoning Officer; and

WHEREAS, the Police Department has determined that such a change in the ordinance is advantageous to the residents of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Section 3-10 "Abandoned or Wrecked Vehicle" is hereby amended as follows (underline for additions, strikethroughs for deletions):

Section 3-10

ABANDONED OR WRECKED VEHICLES*

Subsections:

- 3-10.1 Definitions.**
- 3-10.2 Abandoning Vehicles Unlawful.**
- 3-10.3 Leaving Non-operating Vehicles on Streets Unlawful.**
- 3-10.4 Storage on Private or Borough Property Restricted; Exceptions.**
- 3-10.5 Impoundment; Redemption.**

* **Editor's Note:** For additional regulations on property maintenance, see Chapter XIV.

3-10.1 Definitions.

As used in this section:

“Abandon” shall mean to intentionally and permanently give up, surrender, leave, desert or relinquish all interest or ownership in a vehicle. A vehicle is considered abandoned if it has been in the same public location for at least three consecutive days. Most often, it will be damaged or missing critical components, such as the engine, wheels, tires or plates. Circumstances which may lead to a presumption of abandonment include, but are not necessarily limited to, broken window(s) or windshield that limit visibility; one or more flat tires; invalid license plates; or vehicle being unregistered or uninspected. This does not include any vehicle that is kept within a building when it is not in use.

“Property” shall mean any real property within the Borough which is not a street or highway.

“Renovated” shall mean restored to good condition; made new or as if new again; repaired.

“Repaired” shall mean restored to former condition or operational soundness.

“Restored” shall mean brought back into a former, original, or normal condition.

“Street” or “highway” shall mean the entire width between the boundary lines of every way maintained, when any part thereof is open to the use of the public for purposes of vehicular travel.

“Vehicle” shall mean a machine propelled by other than human power, designed to travel along the ground by the use of wheels, treads, runners or slides and to transport persons or property or pull machinery, including, but not by way of limitation, an automobile, truck, trailer, motorcycle, tractor, buggy and wagon. (1991 Code § 217-1)

3-10.2 Abandoning Vehicles Unlawful.

No person shall abandon a vehicle within the Borough, and no person shall leave a vehicle at any place within the Borough for such time and under such circumstances as to cause the vehicle to reasonably appear to be abandoned. (1991 Code § 217-2)

3-10.3 Leaving Non-operating Vehicles on Streets Unlawful.

No person shall leave any unregistered, partially dismantled, non-operating, wrecked or junked vehicle on a street or highway within the Borough. (1991 Code § 217-3; Ord. No. 2002-04)

3-10.4 Storage on Private or Borough Property Restricted; Exceptions.

a. No person in charge or control of property within the Borough, whether as owner, tenant, occupant, lessee or otherwise, shall allow unregistered or uninspected or partially dismantled or non-operating or wrecked or junked or discarded vehicles to be parked or stored anywhere on private property except on a paved or stoned driveway or an approved extension of a driveway, and such vehicles shall not be permitted to remain on the property longer than forty-eight (48) hours, and Moreover, no person shall leave such vehicles on any property within the Borough for a longer period than forty-eight (48) hours.

b. This section shall not apply to a vehicle in an enclosed building; a vehicle on the premises of a business enterprise operated in a lawful place and manner, when necessary to the operation of the business enterprise; a vehicle that is parked or stored on a paved or stoned driveway or an approved extension of a driveway and which is actively being repaired, renovated or restored, so long as the vehicle is covered with an appropriate durable car cover, during times when such work is not being undertaken; or a vehicle in an appropriate storage place or depository maintained in a lawful place and manner by the Borough. (1991 Code § 217-4; Ord. No. 2002-04)

c. If an unregistered or uninspected or partially dismantled or non-operating or wrecked or junked or discarded vehicle is parked on private or Borough property in any other manner than as permitted pursuant to this Section, then it shall be considered a violation of this Section.

3-10.5 Impoundment; Redemption.

The Chief of Police or any member of the Police Department designated by him is authorized to remove or have removed any vehicle left at any place within the Borough which appears to be present in violation of this section. Such a vehicle shall be impounded until lawfully claimed or disposed of in accordance with applicable statutes. The Chief of Police or any member of the Police Department acting for him shall notify the registered and legal owner, in writing, by personal service or by certified mail, at the last known address of the owner, of the removal of the vehicle, the reason for the removal and the location of the vehicle. The vehicle shall be retained and impounded until the owner or his authorized agent pays the cost of such taking and removal, together with a garage charge of two (\$2.00) dollars for each day that the vehicle is retained and impounded. (1991 Code § 217-5)

3-10.6 Violations and Penalties.

In addition to the penalties set forth in Subsection 3-10.5, a summons may be issued for any violation of the provisions of this Section by any member of the Police Department, or by the Housing Inspector, the Construction Official, or the Zoning Officer. Any person violating any provision of this Section shall, upon conviction, be subject to the fine(s) prescribed in Section 1-5 of the Borough Code, or as otherwise provided by law.

Section 2. Section 3-11 “Parking of Boats, Trailers and Registered Vehicles” is hereby amended as follows (underline for additions, strikethroughs for deletions):

Section 3-11

PARKING OF BOATS, TRAILERS AND REGISTERED VEHICLES

Subsections:

- 3-11.1 Definitions.**
- 3-11.2 Parking in Public Streets Restricted; Repairs.**
- 3-11.3 Storage of Boats, Trailers and Camping Vehicles on Private Property.***
- 3-11.4 Storage of Registered, Operating Vehicles on Private Property**

3-11.1 Definitions.

As used in this section:

Trailer or Camping and recreational vehicle shall mean any boat mounted on a trailer or any vehicle or structure used or intended to be used as a conveyance upon the public streets or highways and duly licensed as such, including self-propelled and non-self-propelled vehicles or structures designed, constructed and reconstructed or added to by means of accessories in such a manner as to permit the occupancy thereof as a dwelling or sleeping place, temporary or permanent, for one (1) or more persons and having no foundations other than wheels, skids, jacks or similar devices so arranged as to be integral with or portable by the trailer or camping and recreational vehicle, including any trailer or camping and recreational vehicle so arranged and installable as not be subject to transportation. (1991 Code § 203-1)

3-11.2 Parking in Public Streets Restricted; Repairs.

- a. No person shall park any camping vehicle for any period exceeding two (2) hours on any street in the

Borough except for the purpose of repair.

b. If any person desires to repair a camping vehicle while it is parked on any street, he shall obtain a permit therefor from the Police Department. Such permit shall not be issued unless the camping vehicle cannot be removed to a garage, service station or other premises for the purpose of repair and shall be granted on request without fee. It shall be valid for a period of forty-eight (48) hours from the issuance thereof but may, for good cause shown, be renewed for an additional forty-eight (48) hour period or periods as necessity may require. Any camping vehicle undergoing repairs while parked in a street shall not be used by any person as a dwelling or sleeping place during such period of repair. (1991 Code § 203-2)

3-11.3 Storage of Boats, Trailers and Camping Vehicles on Private Property.*

Any owner of a boat, trailer or camping vehicle may park or store his equipment on private residential property in the Borough subject to the following conditions:

a. If the boat, trailer or camping vehicle is parked or stored outside of a garage or building, it shall be parked or stored to the rear of the front building line of the lot, on a paved or stoned driveway or an approved extension of a driveway, except that a boat, trailer or camping vehicle may be parked anywhere on private residential property for loading or unloading purposes.

b. At no time shall a parked or stored boat or camping vehicle be occupied or used for living, sleeping or housekeeping purposes or for storage of other than equipment used in connection with the vehicle.

c. Only one (1) of each such vehicle shall be permitted to be parked at one (1) time on any one (1) property. (1991 Code § 203-3; Ord. No. 2002-04)

* **Editor's Note:** For additional regulations on property maintenance, see Chapter XIV.

3-11.4 Storage of Registered, Operating Vehicles on Private Property

Registered, operating vehicles shall be parked or stored on a paved or stoned driveway or an approved extension of a driveway. If a vehicle is parked on private property in any other manner, then it shall be considered a violation of this Section. (Ord. No. 2002-04)

3-11.5 Violations and Penalties.

For any violation of the provisions of this Section, a summons may be issued by any member of the Police Department, or by the Housing Inspector, the Construction Official, or the Zoning Officer. Any person violating any provision of this Section shall, upon conviction, be subject to the fine(s) prescribed in Section 1-5 of the Borough Code, or as otherwise provided by law.

Section 3. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 5. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Ordinance 2015-27 First Reading and Introduction Amending Chapter 7 Entitled “Traffic”, Section 35 Entitled “Handicapped Parking”, of the “Revised General Ordinances of the Borough of Hightstown”

Councilmember Montferrat moved Ordinance 2015-27 for introduction; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Ordinance Introduced 5-0. Public Hearing scheduled for December 7, 2015 at 7:00 p.m.

Ordinance 2015-27

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING CHAPTER 7 ENTITLED “TRAFFIC”, SECTION 35 ENTITLED “HANDICAPPED PARKING”, OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN”

WHEREAS, the Borough Council finds that there is a need to amend Chapter 7, Sections 35 of the “Revised General Ordinances of the Borough of Hightstown” regarding handicapped parking; and

WHEREAS, the Police and Public Works Departments have determined that such changes in the ordinance is advantageous to the residents of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Chapter 7, “Traffic”, Section 35 “Handicapped Parking” is hereby amended as follows (underline for additions, strikethroughs for deletions):

Subsection 7-35-1 Handicapped Parking on Streets.

a. In accordance with the provisions of N.J.S.A. 39:4-197, the following on street locations are designated as handicapped parking places. Such spaces are for use by persons who have been issued special identification cards or plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Police Department. No other person shall be permitted to park in these places.

<i>Address</i>	<i># of Spaces</i>	<i>Location</i>
Westerlea Apartments, Building 5 Westerlea Avenue	1	Beginning at a point 55 feet south of GPU pole #JC748H and running 18 feet south along Westerlea Avenue

b. Handicapped Parking On Street for Private Residences. In accordance with the provisions of N.J.S.A. 39:4-197.6, ~~the following~~ certain on-street locations are designated by resolution of the Governing Body as handicapped parking spaces in front of private residences occupied by handicapped persons. Any exception taken for the placement of the handicapped parking space shall be noted within said resolution prior to adoption of the Governing Body. Such spaces are for use by persons who have been issued special identification cards or plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Police Department. No other person shall be permitted to park in these spaces.

Street

Location

**Permit
Number**

120 Railroad Avenue	Beginning at a point approximately nineteen (19) feet south of utility pole no. JC180H on the west side of Railroad Avenue and running eighteen (18) feet south along Railroad Avenue.	P.H.K. 4616
231 Morrison Avenue	Beginning at a point one hundred and thirteen (113) feet from the southeast corner of the intersection of Morrison Avenue and Summit Street and running east approximately 18 feet therefrom along Morrison Avenue.	NJ handicapped license plate #HE2758
155 Mechanic Street	Beginning at a point 32 feet north of utility pole #JC11H and running north approximately 20 feet therefrom along the southbound side of Mechanic Street	NJ handicapped placard #P484734

Residents requesting a handicapped parking space on a street for private residences shall do so in writing to the Borough Clerk. It shall be required that they provide a copy of their special identification cards or plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Police Department; and a current medical certification from a qualified physician stating the need for the parking space. Residents with driveways will not be issued a handicapped parking space in front of a private residence.

It will be required that all handicapped parking spaces on a street for private residences be renewed with the Borough Clerk on July 1, 2015 annually by presenting a copy of the special identification cards or plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Police Department; and a current medical certification from a qualified physician stating the need for the handicapped parking space. Any handicapped parking spaces on a street for private residences that is not updated by July 31st, shall be void and the sign removed

(Ord. No. 825 § 4; Ord. No. 1995-21 § 2; Ord. No. 1998-29 § 1; Ord. No. 1999-19 § 1; Ord. No. 2000-33; Ord. No. 2001-08; Ord. No. 2002-02; Ord. No. 2002-22)

Subsection 7-35-2 Handicapped Parking in Municipal Parking Lots and Board of Education Property.

In accordance with the provisions of N.J.S.A. 39:4-197, handicapped parking areas in municipal parking lots and Board of Education property are designated as set forth in Section 7-37.1(d) of the Revised General Ordinances of the Borough of Hightstown. (Ord. No. 2002-03)

Subsection 7-35-3 Handicapped Parking on Private Property Open to the Public and to Which the Public is Invited (Retail Business).

In accordance with the provisions of N.J.S.A. 40:48-2.46, the following off-street parking spaces are designated as handicapped parking areas. Such spaces are for use by persons who have been issued special identification cards, plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Police Department. No other person shall be permitted to park in these spaces.

Property	No. of Spaces	Location
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(Reserved)

In any space on public or private property appropriately marked for vehicles for the physically handicapped pursuant to N.J.S.A. 39:4-197.5, N.J.S.A. 52:27D-119 et seq., or any other applicable law unless the vehicle is authorized by law to be parked therein and a handicapped person is either the driver or a passenger in that vehicle.

State, county, or municipal law enforcement officers or parking enforcement officers shall enforce the parking restrictions on spaces appropriately marked for vehicles for the physically handicapped on both public and private property.

No person shall move a vehicle not lawfully under his control into any such prohibited area or away from a curb such distance as is unlawful.

Subsection 7-35-4 Handicapped Parking on All Other Private Property.

In accordance with the provisions of N.J.S.A. 39:5A-1, the following off-street parking locations are designated as handicapped parking. Such spaces are for use by persons who have been issued special identification cards, plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Police Department. No other person shall be permitted to park in these spaces.

Property	No. of Spaces	Location*
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(Reserved)

(New)

* **Editor's Note:** All sketches are on file in the office of the Municipal Clerk.

Subsection 7-35-5 Signs, Pavement Markings, Installation and Maintenance.

The owners of the premises or individual for whom the parking space is being installed referred to in subsection 7-35.1(b) shall have provided and installed by the Borough Public Works Department, signs for each parking space reserved for the use of handicapped persons, which signs shall be in accordance with the manual on Uniform Traffic Control Devices.

The owners of the premises referred to in subsection 7-35.3 and 7-35.4 shall provide and install signs and pavement markings for each parking space reserved for the use of handicapped persons, which signs and markings shall be in accordance with the manual on Uniform Traffic Control Devices. The cost of procurement and installation of the signs and pavement markings shall be the responsibility of the owner of said property. The owner shall subsequent to initial procurement and installation, maintain such signs and pavement markings in good condition at no cost or expense to the Borough of Hightstown. The owner shall be responsible for the repair and restoration or replacement of same. (New)

Subsection 7-35-6 Penalty for Violation.

Pursuant to P.L. 2003, C 161, the penalties for violations of this Section 7-35 shall be a fine of two hundred fifty (\$250.00) dollars for a first offense, and for subsequent offenses, shall be a fine of at least two hundred fifty (\$250.00) dollars and up to ninety (90) days community service on such terms and in such form as the Court shall deem appropriate, or any combination thereof. (Ord. No. 2003-34)

Section 2. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Ordinance 2015-28 First Reading and Introduction Amending Chapter 28 “Zoning” of the Revised General Ordinances of the Borough of Hightstown Regarding Home-Based Business

Councilmember Bluth moved Ordinance 2015-28 for Introduction; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Ordinance Introduced 5-0. Public Hearing scheduled for December 7, 2015 at 7:00 p.m.

Ordinance 2015-28
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AMENDING CHAPTER 28 “ZONING” OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN REGARDING HOME-BASED BUSINESSES**

WHEREAS, the Borough recognizes the importance of and the increase in home-based businesses; and

WHEREAS, the Borough desires to provide standards and requirements for home-based businesses to maintain the residential character of its residential zones; and

WHEREAS, the Zoning Officer and Planning Board Subcommittee have made certain recommendations for revisions to Chapter 28 of the Borough Revised General Ordinances of the Borough of Hightstown; and

WHEREAS, the Planning Board has reviewed and concurs with these recommendations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Section 28-3-5 “Residential District” is hereby amended as follows (underline for additions, strikethroughs for deletions):

Subsection 28-3-5-1a2 is amended as follows:

(c) Home-based occupations as defined in Section 28-10-6 and professional offices ~~and other home occupations~~, provided that the professional resides on the premises, and further provided that no more than one nonresident employee shall be permitted.

Section 2. Subsection 28-10-6 “Home Occupations” is re-titled “Home-Based Occupations” and amended as follows (deletions are shown by strikethroughs, additions are shown by underlines):

Home-based Customary home occupations shall be ~~defined as~~ permitted, provided that:

a. ~~A business~~ They are The home-based occupation is carried on entirely within a dwelling ~~or an accessory structure~~ and solely by the inhabitants thereof.

b. The use is clearly incidental and secondary to the use of the building for dwelling purposes and does not change the character thereof ~~nor constitute more than one (1) floor of the principal building.~~

c. As examples, the following businesses shall not be considered acceptable home-based occupations: ~~Such home occupation shall exclude~~ barbershops, beauty parlors, clinics, hospitals, eating and drinking establishments, real estate and insurance offices, ~~motor vehicle repair shops,~~ any business that receives product from third-parties solely for distribution to purchasers of the delivered product, ~~any business that negatively affects the environment on neighboring properties~~ ~~offices~~ or other similar operations which generate customer ~~or delivery service~~ activity comparable to a business.

d. No more than one commercial vehicle (a vehicle either with the name of the business displayed, permanently or temporarily, on it or with commercial plates) may be parked on the property where the home-based occupation takes place.

e. No vehicle weighing in excess of 9,000 pounds GVW shall be parked on the property where the home-based occupation takes place.

Section 3. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 5. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

RESOLUTIONS

Resolution 2015-280 Authorizing Payment of Bills

Councilmember Stults requested that purchase order #15-01815 be pulled from bill list to be voted on separately.

Councilmember Bluth moved Resolution 2015-280 without purchase order #15-01815, Councilmember Montferrat seconded.

Roll Call Vote: Council members Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Councilmember Montferrat moved purchase order #15-01815 for payment, Councilmember Bluth seconded.

Roll Call Vote: Council members Bluth, Hansen, Misiura and Montferrat voted yes. Councilmember Stults abstained.

Resolution adopted 4-0 with 1 abstention.

Resolution 2015-280

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$108,586.70 from the following accounts:

Current		\$57,055.64
W/S Operating		18,859.20
General Capital		19,361.63
Water/Sewer Capital		488.22
Grant		450.00
Trust		12,372.01
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$108,586.70</u>

Resolution 2015-281 Authorizing a Shared Services Agreement with Roosevelt Borough for Municipal Clerk Services

Councilmember Montferrat moved Resolution 2015-281; Councilmember Stults seconded.

There was discussion regarding the increase and when Roosevelt Borough would be appointing a Municipal Clerk.

The increase is for 2% above last year's agreement. The Borough Administrator explained the agreement is for one (1) year. Roosevelt has an employee currently enrolled in the Registered Municipal Clerk's classes and once she is far enough along in the certification process, she can be named "Acting Municipal Clerk".

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2015-281

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT
BOROUGH FOR MUNICIPAL CLERK SERVICES**

WHEREAS, the Borough of Hightstown (“Hightstown”) and the Borough of Roosevelt (“Roosevelt”) wish to enter into a Shared Services Agreement for the provision of Municipal Clerk services by Hightstown to Roosevelt; and

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40:65-1, *et seq.*, authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, Hightstown and Roosevelt agree that Hightstown’s current Municipal Clerk, Debra Sopronyi, possesses specialized skills, knowledge and expertise in the area of Municipal Government and is duly certified by the State of New Jersey to provide the statutory requirements for the position of Municipal Clerk; and

WHEREAS, with the above in mind, the parties wish to enter into the attached Shared Services Agreement; and

WHEREAS, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and that each is a public entity separate and distinct from the other.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest the attached Shared Services Agreement for the services of Municipal Clerk.
2. That a certified copy of this resolution and a copy of the attached Agreement shall be sent to the Department of Community Affairs, Division of Local Government Services.

Resolution 2015-282 Authorizing a Shared Services Agreement with West Windsor Health Department for Health Services

Councilmember Bluth moved Resolution 2015-282; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2015-282

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH WEST WINDSOR
TOWNSHIP FOR HEALTH SERVICES**

WHEREAS, since 2001, the Borough has participated in a Shared Services Agreement with West Windsor Township for the provision of Health Services, for which the current agreement will expire on December 31, 2015; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 *et seq.* authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Borough’s net cost under this agreement is \$28,592.00 for 2016, \$29,164.00 for 2017 and \$29,747.00 for 2018 with each year representing a 2% increase; and

WHEREAS, it is the intention of the Mayor and Council to provide sufficient funding for this expenditure in the 2016, 2017 and 2018 budgets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of West Windsor for Health Services for the period January 1, 2016 through December 31, 2018, is hereby approved, and the Mayor and Clerk are authorized to execute same.
2. Approval of this agreement is subject to appropriation of sufficient funds in the budgets of 2016, 2017 and 2018.

CONSENT AGENDA

Consent Agenda – Resolutions 2015-283; 2015-284 and 2015-285

Councilmember Stults moved the consent agenda; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted Yes.

Resolutions adopted 5-0.

Resolution 2015-283

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2015 BUDGET

Whereas, N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2015 budget are hereby authorized:

Current:	<u>From</u>	<u>To</u>
Municipal Clerk		
Other Expenses		\$ 2,500.00
Tax Collector		
Other Expenses		\$ 1,000.00
Assessment of Taxes		
Other Expenses	\$ 3,500.00	
TOTALS	\$ 3,500.00	\$ 3,500.00

Resolution 2015-284

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-017 TO
HIGHTSTOWN HIGH SCHOOL MUSIC BOOSTERS ASSOCIATION**

WHEREAS, the Hightstown High School Music Boosters Association wishes to hold an on-premise 50/50 raffle at 25 Leshin Lane, on December 21, 2015, December 22, 2015, May 26, 2016 and May 30, 2016; and

WHEREAS, the group has submitted application number RA2015-017 for the raffle along with the required fees; and

WHEREAS, the Hightstown High School Music Boosters Association is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-5-27683; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. RL2015-017 to the Hightstown High School Music Boosters Association for their on-premise 50/50 raffle to be held on December 21, 2015, December 22, 2015, May 26, 2016 and May 30, 2016.

Resolution 2015-285

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER
NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Borough of Hightstown has determined that the property described as a 1989 E-One Ladder Truck, VIN #4ENGAAA89W1009045 is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough of Hightstown intends to utilize the online auction services of Brindlee Mountain Fire Apparatus located at www.firetruckmall.com; and

WHEREAS, the on-line auction must be approved by the Division of Local Government Services' prior to auction taking place; and

WHEREAS, a notice shall be published in the Borough approved newspaper and on the Borough website announcing the auction, the web address where the auction will take place, the date(s) and time(s) for the auction and a description of the items to be sold with such publication being at least 10 days, but no more than 14 days prior to the auction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hightstown in the County of Mercer, State of New Jersey, that the Borough is hereby authorized to sell the 1989 E-One Ladder Truck, VIN #4ENGAAA89W1009045 as declared surplus personal property no longer needed for public use on an online auction website entitled www.firetruckmall.com; and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Brindlee Mountain Fire Apparatus and the Borough of Hightstown shall be made available at ww.firetruckmall.com and in the Borough Clerk's office.

Resolution 2015-287 Authorizing Payment on Behalf of Participants in the Borough of Hightstown Length of Service Award Program.

Councilmember Bluth moved Resolution 2015-287; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2015-287

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH
OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with *N.J.S.A.* 40A:14-191, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2014; and

WHEREAS, certain volunteers are also eligible to redeem amounts "banked" during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2014 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule "A"; and

WHEREAS, *N.J.A.C.* 5:30-14.10 requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2014 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A.* 40A:14-191 and *N.J.A.C.*

5:30-14.1 *et seq*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with *N.J.S.A.* 40A:14-192, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk's office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

Schedule "A" – Page 1 of 2

The following volunteers qualified by points earned during the year 2014 for credit in the Borough of Hightstown Length of Service Awards Program (LOSAP), AND/OR are eligible to redeem amounts "banked" during prior years of qualified service. Points were earned in accordance with the point system established in Ordinance 1999-20 and certified by the Fire Chief and First Aid Squad President. Total allowable contribution for each year of qualified service is \$750.00. Total allowable payment into fund on behalf of any one volunteer in any one year, including current year contribution, buyback of prior year service and/or redemption of amounts banked during prior years of qualified service, is \$1,150.00.

Hightstown Engine Co. No. 1

Dye, Carl
Jones, Lawrence
Baldino, John.
Havens, Sr., W.
Paglione, William
Reed, Jason
Mastriano, Richard
Bukowski, Matthew
Shekero, Ronald
Sugg, Charles
Havens, Jr., W.
Madonia, M.
Weisel, A. J.
Evers, Gary
Van Kirk, Lawrence
Jenkins, S.
Johnson, B.
Krakowski, Scott
Reed, Chad
Hastings, Daniel
Derr, Don
Pietsch, C.
Glackin, Neal
Lidke, Theresa
McClenahan, C.

Mortimer, M.
Krakowski, Jacob
Lawson, Matt
Belgard, Scot

Schedule “A” – Page 2 of 2

Hightstown First Aid Squad

Boguszewski, Nancy
Boguszewski, Stephen
Guyette, John
Guyette, Margaret
Lecorchick, William
Stackhouse, Keith
Moore, Christina
Storey, Lisa
Sastre, Marcelo
Soto, Osvaldo

DISCUSSION

Better Beginning and Rise Donations

There was discussion about the donor agreements for both organizations for the 2015 donation. Both RISE and Better Beginnings were asked to provide information about their organizations. RISE submitted requested information, to date, Better Beginnings had not. According to the Borough Attorney, there can be no “donation”, the money has to be used for services provided. After further discussion, it was decided that Council would like to see a breakdown of both organization’s expenses and also stated that it would be helpful to see how many Hightstown residents received services from each organization. Henry Underhill, Business Administrator, to contact the organizations to get the requested information.

Purchase of Police Vehicles

George Lang, CFO, reported that that all the Police Department vehicles will be paid for by the end of 2015. Henry Underhill, Borough Administrator, updated Council on the existing Police vehicles – of the 9 vehicles 2 have over 100,000 miles, 2 have over 90,000 miles and 1 has over 80,000 miles. Mr. Underhill requested authorization to begin working now on obtaining State Contract prices so purchase can be made in January.

There was discussion on financing of the new vehicles; the need for the purchase of 3 new vehicles and the price difference between a car and SUV. Mr. Lang explained that is may be more beneficial to bond over 3 years then finance. Mr. Underhill explained that because of the mileage and use of the police vehicles there needs to be back up vehicles available. Mr. Underhill continued by explaining that the difference in price between a car and SUV is about \$800.

After further discussion it was decided that Mr. Underhill would get more information so Council can decide what is needed.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Lynne Woods, 315 Park Avenue – Thanked Council for their discussion on Ordinance 2015-23.

Doug Mair, 536 South Main Street – Stated that he doesn't think we should purchase any new vehicles because we do not get rid of the older ones. Also stated that it's been over a year since we had a Police Director and inquired as to when we will be hiring a new Police Director.

Marybeth Colvell, 128 Broad Street – Inquired as to when the Handicapped Parking Ordinance would take effect.

Margaret Riggio, Deputy Borough Clerk – Informed the public that the Public Hearing and Final Reading of the Handicapped Parking Ordinance is scheduled for December 7, 2015. The effective date of the Ordinance is upon publication of adoption which will be December 11, 2015.

There being no further comments, Mayor Quattrone closed the public comment period.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

Parks & Recreation – Hoping to have ice skating on Peddie Lake this winter. Wanted to find out if they need to come before Council to get permission to do this.

Attended the Pop up Gallery sponsored by the Cultural Arts Commission. Commented that it was wonderful and she wished they had a permanent location.

Councilmember Montferrat

Historic Preservation Commission – Looking into design standards.

Councilmember Misiura

Board of Health – The last meeting was cancelled because they did not have a quorum.

Housing Authority – Is scheduled to have their meeting later this month.

Pop up Gallery – Also had the pleasure of attending and thought it was great.

Byrne Café – Restaurant looks wonderful and wished them good luck.

Congratulated the Hightstown High School Marching Band on their successful season; Placed 2nd at the State Competition and 3rd at Nationals.

Councilmember Stults

Historic Preservation Commission Ordinance and Downtown – Design standards are still being modified.

Planning Board – The “A” Frame sign ordinance is still being worked out. There is a Public Hearing for the Master Plan Amendment on the Agenda for the Planning Board’s December Meeting.

Downtown Hightstown – Waiting for the Planning Board Master Plan amendment before they can move forward with anything.

Housing & Zoning – Inspections are being done in a timely manner.

Pop-up Gallery – Was able to attend and thought it was great.

Council President Hansen

Water/Sewer – Had their meeting this past Tuesday. Regarding the NJEIT UV Disinfection; this is a huge issue. We have to be in compliance by January of 2018. We need to work through this quickly.

Cultural Arts Commission – Stated that this group is very aggressive in making things happen in the community.

Mayor Quattrone

Transfer of funds – This is normal and happens in the last 2 months of the budget year.

Pop up Gallery – Was able to attend and thought it was fun and interesting. We need a “home” for things like this in town.

The Mayor then thanked everyone for a good meeting and asked for a moment of silence for what is going on around the World.

EXECUTIVE SESSION

Resolution 2015-286 Authorizing a Meeting Which Excludes the Public

Council President Hansen moved Resolution 2015-286; Councilmember Misiura seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted: 5-0.

Resolution 2015-286

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 16, 2015 directly following the general meeting in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police/Dispatch/Court
Litigation – COAH

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: February 16, 2016 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council adjourned into Executive Session at 9:25 p.m.

Council reconvened into public at 10:02 p.m.

Councilmember Stults motioned to adjourn at 10:02 p.m.; Councilmember Bluth seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk