

**Meeting Minutes
Hightstown Borough Council
Special Meeting
February 6, 2014
6:30 pm**

The meeting was called to order by Mayor Kirson at 6:30pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Doran	✓	
Councilmember Hansen	✓	
Councilmember Misiura	✓	
Councilmember Quattrone	✓	
Councilmember Thibault	✓	
Mayor Kirson	✓	

Also in attendance: Debra Sopronyi, Borough Clerk.

Councilmember Quattrone moved the agenda for approval, Councilmember Misiura seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, Quattrone and Thibault voted yes.

Agenda approved.

Mayor Kirson opened the public comment period and the following individuals spoke:

Eugene Sarafin, 628 S. Main Street – noted that he has looked up Mr. Underhill on the internet and thinks he is a superb choice for Administrator; he looks forward to him working for the Borough.

Walter Sikorski, 326 N. Main Street – thanked Council for the expedited and efficient manner in which the Administrator search took place; he knows from previous experience that it is not an easy task. He then wished Mr. Underhill good luck.

There being no further comments the public comment period was closed.

Resolution 2014-35 Appointing a Borough Administrator

Councilmember Quattrone moved resolution 2014-35, Council President Bluth seconded.

Councilmember Thibault expressed concern regarding paragraph 13 in the agreement, and wished that Labor Counsel was present to explain.

Councilmember Doran noted, with all due respect to Mr. Underhill, that she does not believe this is the best thing for the Borough and she will be voting no on this appointment.

Roll Call Vote: Council members Bluth, Hansen, Misiura, Quattrone and Thibault voted yes; Councilmember Doran voted no.

Resolution adopted, 5-1.

Resolution 2013-35

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A BOROUGH ADMINISTRATOR

WHEREAS, Section 2-9.3 of the Revised General Ordinances of the Borough of Hightstown, provides that “The Administrator shall be appointed by the Mayor with the advice and consent of the Council and shall serve at the pleasure of the Mayor and Council; and,

WHEREAS, it is the desire of the Mayor to appoint Henry Underhill of Wall, New Jersey to serve as Borough Administrator for a period of one year at a salary of \$70,000 per annum, with a review of performance of the Administrator as it relates to his compensation as Administrator after August 7, 2014; and

WHEREAS, the Administrator shall devote at least forty (40) hours per week to his duties in Hightstown, exclusive of any and all Governing Body and/or other meetings which the Administrator shall be required/requested to attend.

WHEREAS, specific terms and conditions of employment have been set forth in a written agreement and said terms of agreement are hereby approved by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor’s designation of Henry Underhill of Wall, New Jersey is hereby ratified and confirmed as Borough Administrator for a term of one year effective February 7, 2014 through February 6, 2015 at a salary of \$70,000 per annum with a review of performance of the Administrator as it relates to his compensation as Administrator after August 7, 2014; and the Administrator shall devote at least forty (40) hours per week to his duties in Hightstown, exclusive of any and all Governing Body and/or other meetings which the Administrator shall be required/requested to attend, subject to the specific terms as put forth in the employment agreement.

Mayor Kirson welcomed Mr. Underhill.

Council President Bluth moved to adjourn at 6:35pm, Councilmember Thibault seconded. All ayes.

Respectfully Submitted,

Debra L. Sopronyi, RMC
Borough Clerk