

**Meeting Minutes
Hightstown Borough Council
Regular Meeting
September 2, 2014
6:30 pm**

The meeting was called to order by Mayor Kirson at 6:34 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Thibault</i>		✓
<i>Mayor Kirson</i>	✓	

Also in attendance: Peggy Riggio, Acting Deputy Borough Clerk; James LeTellier, Police Director; and Frederick Raffetto, Borough Attorney

Mayor Kirson advised that two resolutions needed to be added to the agenda naming an Acting Deputy Clerk for the Executive Session and naming an acting Deputy Clerk for the Public Session.

Councilmember Bluth moved the agenda be approved as amended; Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Agenda approved as amended: 5-0

Resolutions 2014-188 Naming an Acting Deputy Clerk for Public Session; Resolution 2014-189 Naming an Acting Deputy Clerk for Executive Session

Councilmember Bluth moved resolutions 2014-188 and 2014-189, Councilmember Quattrone seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolutions Adopted 5-0.

Resolution 2014-188
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

NAMING AN ACTING DEPUTY CLERK FOR PUBLIC SESSION

WHEREAS, The Borough Clerk is not available for the September 2, 2014 meeting of the Borough Council; and

September 2, 2014

WHEREAS, it is the desire of Borough Council to deputize Peggy Riggio to perform the duties of the Borough Clerk for the public portion of this meeting; and

WHEREAS, Peggy Riggio shall perform all the duties of the Borough Clerk for said meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Peggy Riggio is hereby named as Acting Deputy Clerk for the public meeting of the Borough Council on September 2, 2014 and shall perform the duties of the Borough Clerk for said meeting.

Resolution 2014-189

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

NAMING AN ACTING DEPUTY CLERK FOR EXECUTIVE SESSION

WHEREAS, The Borough Clerk is not available for the September 2, 2014 meeting of the Borough Council; and

WHEREAS, it is the desire of Borough Council to deputize Frederick Raffetto, Borough Attorney, to perform the duties of the Borough Clerk for the executive session portion of this meeting; and

WHEREAS, Frederick Raffetto, Borough Attorney shall perform all the duties of the Borough Clerk for said meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Frederick Raffetto, Borough Attorney, is hereby named as Acting Deputy Clerk for the executive session meeting of the Borough Council on September 2, 2014 and shall perform the duties of the Borough Clerk for said executive session meeting.

Resolution 2014-181 Authorizing a Meeting Which Excludes the Public

Councilmember Quattrone moved resolution 2013-181 as amended, Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolution adopted as amended, 5-0

Mayor Kirson requested that an update on contract negotiations with Lexington Insurance in regards to Hurricane Irene be added to Resolution 2014-181.

Resolution 2014-181

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on September 2, 2014 at 6:30 p.m. in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

September 2, 2014

- 2 -

Personnel – Hiring of Police Officer

Contract Negotiations – Shared Services
Enchantment
Lexington Insurance – Hurricane Irene

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: December 2, 2014 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

At this point, Peggy Riggio left the meeting.

The public meeting was called to order by Mayor Kirson at 7:44 pm and he again read the Open Public Meetings Act statement.

The Flag Salute followed Roll Call. George Lang, CFO and Carmela Roberts, Borough Engineer joined at this time, James LeTellier Police Director, who left during executive session re-entered the meeting at this time. Peggy Riggio, Acting Deputy Clerk also re-entered for the Public Session.

Mayor Kirson advised that Resolution 2014-190 needed to be added to the agenda authorizing the Borough to hire one new full-time regular police officer. This will be added following Resolution 2014-184.

Councilmember Bluth moved the agenda as amended. Councilmember Quattrone seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Agenda approved as amended 5-0.

Councilmember Bluth moved the August 4, 2014 open session minutes for approval, Councilmember Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, and Quattrone voted yes; Councilmember Misiura abstained.

Minutes approved 4-0 with one abstention.

Councilmember Bluth moved the August 4, 2014 executive session minutes for approval, Councilmember Quattrone seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, and Quattrone voted yes; Councilmember Misiura abstained.

Minutes approved 4-0 with one abstention

Councilmember Bluth moved the August 18, 2014 open session minutes for approval; Councilmember Quattrone seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Minutes approved 5-0.

Councilmember Quattrone moved the August 18, 2014 executive session minutes for approval; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Minutes approved 5-0.

September 2, 2014

Mayor Kirson opened Public Comment Period I and the following individuals spoke:

Eugene Sarafin 628 South Main Street - Spoke about the two main political parties in this country. What is going on in Washington is wrong and that local republicans should not stand for it.

Scott Caster 12 Clover Lane – His commitment is to Hightstown. It looks like we will not have a facility to call our own; no meeting place, no center of focus; we are lacking something. The 300th Anniversary of Hightstown will be in 6 years. It would be nice to restore the municipal building before then.

John Connor 9 Spruce Court – Need to find a building to house local government. Council has his full support. Council needs to sit down and weigh all positives and negatives and make an informed decision.

There being no further comments, Mayor Kirson closed the Public Comment Period 1.

Resolution 2014-182 – Rejecting Bids for 2013 Road Improvement Project

Councilmember Quattrone moved Resolution 2014-182; Councilmember Bluth seconded.

Carmela Roberts, Borough Engineer, summarized her letter of August 27, 2014 where she recommended rejecting all bids received. Eight bids were received for the project. The low bid was approximately 13% above the engineer's estimate. There are two options that could be considered. 1) Re-advertise and reduce the project scope. The scope would be changed to remove storm sewer proposed for sump pump drainage collection and to remove a section of sanitary sewer which has leaking joints, but has not caused a maintenance problem. Removal of these two items would reduce the overall cost to approximately \$900,000.00 2) The second option is to combine this with the Grant Avenue, Hutchinson Street and Park Way project and advertise with the same scope, but include bid alternates for the sump pump and sanitary sewer. Should Council decide to combine the two projects, a request for an extension of time to award the Park Avenue, Greely Avenue and Glen Brook Road project appears to not be necessary. The NJDOT regulations indicate the Borough has until May 2015 to award a contract.

After discussion, it was agreed to combine the two projects. A resolution memorializing the decision will be moved at the next meeting.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolution Adopted 5-0.

Resolution 2014-182

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

REJECTING BIDS FOR THE 2013 ROAD IMPROVEMENT PROGRAM

WHEREAS, eight (8) bids were received on August 21, 2014 for the 2013 Road Improvements Program in Hightstown Borough; and

WHEREAS, the low bid exceeded the Engineer's estimate by approximately 13% and is above the funds available for this project; and

WHEREAS, the low bidder incorrectly completed the form acknowledging the addendum; and

WHEREAS, the bids have been reviewed by the Borough Attorney and the Attorney has consulted with the Borough Engineer; and

September 2, 2014

WHEREAS, it is the Engineer's recommendation that the bids received for the 2013 Road Improvements Program in Hightstown Borough be rejected.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bids received on August 21, 2014 for the 2013 Road Improvement Program are hereby rejected as they exceed the funds available for this project.

NJDOT 2015 State Aid Program Application

Carmela Roberts, Borough Engineer, recommends that the Borough make application under the Municipal Aid Program. It is recommended that the grant application be submitted for rehabilitation of Ward Street from South Main Street to the Borough Limit. After discussion, it was agreed that the Borough Engineer move forward with this application.

Resolution 2014-183 Authorizing Payment of Bills

Councilmember Quattrone moved Resolution 2014-183; Ms. Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolution Adopted 5-0.

Resolution 2014-183

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$52,674.03 from the following accounts:

Current		\$34,278.58
W/S Operating		11,411.50
General Capital		3,617.91
Water/Sewer Capital		0.00
Grant		0.00
Trust		2,648.34
Housing Trust		0.00
Animal Control		10.20
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>707.50</u>
Total		<u>\$52,674.03</u>

Resolution 2014-184 - Authoring the Borough of Hightstown to Enter into a Developer's Construction Agreement with Millstone Basin Area Habitat for Humanity, Inc.

September 2, 2014

Councilmember Kurs moved Resolution 2014-184; Councilmember Hansen seconded.

There was discussion with the Borough Engineer regarding the revision of plans.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolution Adopted 5-0.

Resolution 2014-184

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO ENTER INTO A DEVELOPER'S
CONSTRUCTION AGREEMENT WITH MILLSTONE BASIN AREA HABITAT FOR HUMANITY,
INC.**

WHEREAS, Millstone Basin Area Habitat for Humanity, Inc. (Developer) intends to develop land known as Lots 22, 23 and 24, in Block 40 located in the Borough of Hightstown, the property site was formerly owned by DM Properties, Inc., who previously applied for and received a use variance, preliminary and final subdivision approval and bulk variances in 2005 in order to consolidate three existing lots and re-subdivide same into four (4) lots and construct two (2) duplex units located at 224-232 South Academy Street in the R-4 Zoning District, also designated as a Redevelopment Zone Overlay. The subdivision was never filed with Mercer County; and

WHEREAS, Millstone Basin Area Habitat for Humanity, who currently owns the property, obtained approval for Preliminary and Final Subdivision along with bulk variances for lot area, lot width, minimum side yard, maximum building coverage, and maximum impervious coverage and off street parking, to subdivide Lots 23, 23 and 24 in Block 40 into four (4) lots to construct two (2) duplexes which approval was memorialized on June 13, 2011, by resolution 2011-10; and

WHEREAS, as a condition of the Preliminary Subdivision and Site Plan approval, Developer is required to enter into an Agreement with the Borough, satisfactory to the Mayor and Council, Borough Engineer, Borough Attorney and Planning Board Attorney in order to complete the construction of the remainder of the townhouses; and

WHEREAS, the parties have negotiated a proposed Developer's Construction Agreement and the proposed Developer's Construction Agreement is in a form satisfactory to the Developer, as well as to all of the Borough representatives referenced above; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, that the Mayor and Borough Clerk are hereby authorized to execute the Developer's Construction Agreement on behalf of the Borough.

Resolution 2014-190 – Authorizing the Borough to Hire one New Full-Time Regular Police Officer

Councilmember Quattrone moved Resolution 2014-190; Councilmember Kurs seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolution Adopted 5-0.

Resolution 2014-190

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO HIRE ONE NEW FULL-TIME REGULAR
POLICE OFFICER**

WHEREAS, due to a resignation of an Officer, and in order to maintain the health, safety and welfare of the public at large, the Hightstown Borough Council has determined that it is necessary to hire a rank and file police officer for the Borough; and

WHEREAS, Section 2-19.7 of the "Revised General Ordinances of the Borough of Hightstown, New Jersey," governs the procedure relating to application for, and appointment to, the position of police officer of any rank within the Borough; and

WHEREAS, pursuant to Subsection 2-19.7(b), the Police Director has recommended that the Borough Council appoint Jerry Mecca, Jr. of Ridgefield, New Jersey as a Hightstown Borough Police Officer; and

WHEREAS, appointee Jerry Mecca, Jr. is a certified Class II officer who will require a waiver issued by the New Jersey Police Training Commission ("PTC"); and

WHEREAS, a PTC waiver is issued to officers who have graduated from a PTC approved academy and who only require a few courses of instruction for full certification; and

WHEREAS, it is the intention of the Borough that appointee Mecca shall be enrolled in said Academy to commence with courses of instruction as soon as possible; and

WHEREAS, the employment of appointee Mecca shall be conditioned upon his passing all applicable Borough requirements; and

WHEREAS, the employment of appointee Mecca shall additionally be conditioned upon qualifying for PTC waivers, as indicated above; and

WHEREAS, the employment of appointee shall additionally be conditioned upon appointee Mecca executing the Hightstown Borough Police Department Employment and Payment Reimbursement Agreement; and

WHEREAS, the salaries associated with this new hire shall be set at the sum of \$45,000 per annum, in accordance with the "Grievance Settlement Agreement" executed by the Borough and the Hightstown PBA Local 283 (the "PBA"), which was authorized by Resolution 2012-222, adopted by the Hightstown Borough Council on September 4, 2012; and

WHEREAS, all other terms and conditions of employment relating to this new hire shall be as set forth in the existing Collective Negotiations Agreement executed by the Borough and the PBA, covering the time period from January 1, 2010 through December 31, 2014 (the "PBA Agreement"), as modified by the afore-mentioned "Grievance Settlement Agreement"; and

WHEREAS, the Hightstown Borough Council believes that the hiring of the new police officer as referenced above is in the best interests of the health, safety and welfare of the Borough's residents.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the individual referenced above is hereby appointed to serve as full-time regular police officer for the Borough of Hightstown, contingent upon the conditions set forth in this Resolution.
2. That the employment of the new officer shall be conditioned upon passing all applicable Borough requirements.
3. That the employment of appointee Mecca shall additionally be conditioned upon his qualifying for PTC waivers, as indicated above.
4. That the employment of appointee Mecca shall additionally be conditioned upon appointee Mecca executing the Hightstown Borough Police Department Employment and Payment Reimbursement Agreement.
5. That the salaries associated with the new hire shall be set at the sum of \$45,000 per annum per officer, in accordance with the "Grievance Settlement Agreement" recently executed by the Borough and the "PBA", which was authorized by Resolution 2012-222, adopted by the Hightstown Borough Council on September 4, 2012.
6. That all other terms and conditions of employment relating to the new hire shall be as set forth in the existing PBA Agreement, as modified by the afore-mentioned "Grievance Settlement Agreement."

7. That all appropriate Borough officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.

8. That a certified copy of this Resolution shall be provided to each of the following:

- a. Appointee Jerry Mecca, Jr.;
- b. James K. LeTellier, Police Director;
- c. Lieutenant Frank Gendron;
- d. Police Commissioner Lawrence Quattrone;
- e. Elizabeth Garcia, Esq., Borough Labor Counsel; and
- f. Frederick C. Raffetto, Esq., Borough Attorney.

Consent Agenda: Resolutions 2014-185, 2014-186 and 2014-187

Councilmember Bluth moved Resolution 2014-185, 2014-186 and 2014-187 as the consent agenda; Councilmember Quattrone seconded.

Mayor Kirson read the titles of the resolutions aloud and gave a brief explanation of each.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, and Quattrone voted yes.

Resolutions Adopted 5-0.

Resolution 2014-185

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF RECORDING FEE

WHEREAS, a recording fee in the amount of \$43.00 was collected in error during the redemption of lien 13-00006; and

WHEREAS, Premier Abstract and Title Agency, Inc., 1006 Eastpark Blvd., Cranbury, New Jersey 08512 has requested that a refund be issued in the amount of \$43.00; and

WHEREAS, the Tax Collector has requested that said recording fee be refunded in the amount of \$43.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Treasurer are hereby authorized to issue a refund in the amount of \$43.00 to Premier Abstract and Title Agency, Inc., 1006 Eastpark Blvd., Cranbury, New Jersey 08512, representing the recording fee collected in error as set forth herein.

Resolution 2014-186

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING REFUND OF A DEPOSIT FOR A TEMPORARY HYDRANT WATER
ACCOUNT**

WHEREAS, Innovative Pressure Cleaning, 10 Arneytown-Hornerstown Road, Cream Ridge, New Jersey 08514 placed a
September 2, 2014

deposit for a temporary hydrant water account; and

WHEREAS, the account has been closed with a remaining deposit balance of \$310.00; and

WHEREAS, the Tax Collector has requested that said deposit balance be refunded in the amount of \$310.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Treasurer are hereby authorized to issue a refund in the amount of \$310.00 to Innovative Pressure Cleaning, 10 Arneytown-Hornerstown Road, Cream Ridge, New Jersey 08514, representing the remaining deposit balance on a closed temporary hydrant water account as set forth herein.

Resolution 2014-187

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING RELEASE OF ESCROW FUNDS – CHRISTOS KATSIFIS (BLOCK 3, LOTS
18 AND 19)**

WHEREAS, Christos Katsifis submitted funds to be held in escrow for a minor subdivision and variances related to 538 N. Main Street (Block 3, Lots 18 & 19); and

WHEREAS Christos Katsifis has requested that the escrow funds on deposit with the Borough for 538 N. Main Street (Block 3, Lots 18 & 19) be released; and

WHEREAS, Christos Katsifis has requested said release because they will not be moving forward with the project due to the Planning Board's determination that the application is hereby denied; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Treasurer is authorized and directed to release the escrow funds on deposit with the Borough to Christos Katsifis, 98 Oak Creek Road, East Windsor, New Jersey 08520.

A certified copy of this Resolution shall be provided to the following:

- a. Christos Katsifis
- b. Janice Mohr-Kminek, Treasurer
- c. Planning Board Secretary
- d. Carmela Roberts, Borough Engineer
- f. Gary Rosensweig, Planning Board Attorney

Demolition Ordinance

Councilmember Misiura summarized the Demolition Ordinance and recommends that this ordinance be introduced at the next Council Meeting. There was discussion. It was decided to introduce this demolition ordinance at the next meeting.

Automobile Repair Ordinance

Councilmembers Quattrone and Kurs recused themselves from this discussion and left the meeting at this time.

Councilmember Misiura summarized the Automobile Repair Ordinance and recommends that this ordinance be introduced at the next Council Meeting. There was discussion. It was decided to introduce the Automobile Repair Ordinance at the next meeting.
September 2, 2014

Councilmembers Quattrone and Kurs rejoined the meeting at this time.

Banner on Dam for House Tour

Council discussed granting permission for the Historical Society to hang a banner on the dam advertising the Victorian House Tour. Council agreed to grant permission. A resolution will be introduced at the next meeting to memorialize this decision.

Mayor Kirson opened Public Comment Period II and the following individuals spoke:

Eugene Sarafin 628 S. Main Street – Asked for Council to please ask the County for road signage so people know where they are going on the county roads. Regarding bank foreclosed properties; there is a home that is foreclosed and has been empty for four years, the property is not being maintained. We need to require the banks to maintain these properties. We need to change the sign on the Public Works building to Borough Hall, we have a building, we don't need the Taj Mahal.

Scott Caster 12 Clover Lane – Is against allowing the Historic Committee permission to hang a banner on the dam. The Council is creating a double standard. If businesses are not allowed to hang signage there then the Borough should not be allowed to. Wants downtown better to attract new tenants. RISE has garbage that smells and is illegally dumped on the pavement. We need to have them get rid of the garbage.

Mayor/Council/Administrative Comments and Committee Reports

Councilmember Misiura – In regards to abandoned properties, he has spoken with George Chin, Construction Official. The bank may not have foreclosed on the properties but the construction department is trying to get these properties cleaned up. He understands that advertising on the dam could get out of control. The Victorian House tour is a Borough sponsored event and Council needs to use discretion when granting permission to advertise events. In regards to downtown, he feels that the businesses are doing well and that Council should support downtown businesses.

Councilmember Quattrone – Agrees about the signage downtown. They need to be careful with what they allow on the dam. Daniel Darling recently retired from Public Works after 27 years.

Councilmember Bluth – Informed everyone that the sign on the front door of the public works building has been changed and reads Municipal Offices.

Mayor Kirson – Commented on how well some of the restaurants downtown are doing. How do we attract small businesses to downtown?

Police Director LeTellier – Thanked Council for their support of the new officer.

Councilmember Bluth moved to adjourn at 8:40 pm, Councilmember Quattrone seconded. All ayes.

Respectfully Submitted,

Peggy Riggio
Acting Deputy Clerk