

**Meeting Minutes  
Hightstown Borough Council  
Regular Meeting  
February 18, 2014  
6:30 pm**

The meeting was called to order by Mayor Kirson at 6:30pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Doran</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Thibault</i>		✓
<i>Mayor Kirson</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; Henry Underhill, Borough Administrator; Frederick Raffetto, Borough Attorney; and Danielle Abouzeid, JIF Attorney.

**Resolution 2014-36 Authorizing a Meeting Which Excludes the Public**

Councilmember Quattrone moved resolution 2014-36; Councilmember Doran seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Resolution adopted 5-0.

**Resolution 2014-36**

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on February 18, 2014 at approximately 6:30pm in the First Aid Building located on Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation – Gomez  
Bruckner Southern  
Personnel – Tax Collector  
Police Department  
Contract Negotiations – Shared Services (EMS)

February 18, 2014

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: May 18, 2014 or when the need for confidentiality no longer exists. The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

The public meeting was called to order by Mayor Kirson at 7:47 pm and he read the Open Public Meetings Act statement.

The Flag Salute followed Roll Call. George Lang, CFO; James LeTellier, Police Director; and Carmela Roberts, Borough Engineer, were now present. Danielle Abouzeid, JIF Attorney had departed during executive session and was no longer present.

Mayor Kirson requested that resolution 2014-48 be pulled from the agenda; Borough Hall discussion be moved to Engineering Items as to have the conversation while the Engineer was present; and resolution 2014-49 regarding a settlement be added to the agenda.

Council President Bluth requested that the Borough Hall Investigation discussion be tabled until the next meeting due to the absence of Councilmember Thibault.

Council President Bluth moved the agenda as amended for approval, Councilmember Hansen seconded.

Roll Call Vote: Council members Bluth, Doran Hansen, Misiura, and Quattrone voted yes.

Agenda approved as amended 5-0.

Council President Bluth moved the December 16, 2013 open session minutes for approval, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Doran, and Quattrone voted yes; Council members Hansen and Misiura abstained.

Minutes approved 3-0, with two abstentions.

Council President Bluth moved the January 2, 2014 Re-organization session minutes for approval, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Minutes approved 5-0.

Council President Bluth moved that the January 6, 2014 open session minutes for approval, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Minutes approved 5-0.

Mayor Kirson called for a roll call vote on the remainder of the minutes on the agenda as a consent agenda. Councilmember Doran requested that the January 7, 2014 executive session minutes be pulled from the agenda for revisions.

Mayor Kirson called for a roll call vote on the January 6, 2014 executive session, January 7, 2014 open session, January 27, 2014 open and executive session, and February 6, 2014 special session minutes as a consent agenda.

Council President Bluth moved the January 6, 2014 executive session, January 7, 2014 open session, January 27, 2014 open and executive session, and February 6, 2014 special session minutes for approval, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

February 18, 2014

Minutes approved 5-0.

**Resolution 2014-37 Authorizing the Borough of Hightstown to Hire One New Full Time Regular Police Officer – Tyler DeStefano**

Councilmember Quattrone moved resolution 2014-37, Councilmember Doran seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Resolution adopted 5-0.

Mayor Kirson swore in Officer DeStefano and Councilmember/Police Commissioner Quattrone presented Officer DeStefano with his badge. Police Director LeTellier welcomed Officer DeStefano to the force and noted that he has been an excellent Class II Officer and he is pleased with the promotion. Council then congratulated Officer DeStefano on his promotion to Police Officer.

**Eagle Scout Project**

Mayor Kirson introduced Nathaniel Crabtree, Eagle Scout Candidate. Mr. Crabtree then did a power point presentation regarding his project to improve the Greenway and gave a description of his project to install signs and make repairs. He noted that all funds for the project will be raised through his fundraising efforts.

Borough Council confirmed that the signs will be set in concrete and the Engineer noted that she will assist Mr. Crabtree with the portion of his project that repairs boards on the trail near the Enchantment development.

**OEM**

Mayor Kirson introduced Jim Sidelinger, OEM Coordinator, noting that he was appointed to the position on October 4, 2013 and also serves as the President of Hightstown Engine Co. No. 1, volunteers for various organizations, and that Mr. Sidelinger holds several certifications.

Mr. Sidelinger explained the duties of the Emergency Management Coordinator and the difference between emergencies and disasters; he then noted the various levels of emergencies.

Mr. Sidelinger then reviewed the duties performed to date including reviewing various Borough plans; meeting with Department Heads, County OEM and Borough Mayor; attend OEM training; work with the Borough Clerk with getting emergency advisories posted to the website; establishing warming centers during recent weather events; utilized the County reverse 9-1-1 system to get information to residents. He went on to note that in the future he plans to meet with the Board of Education regarding their action plans; establish public education programs; revitalize the CERT Program; and attend training through FEMA.

The members of the Borough Council noted that they appreciate the high visibility of information during the recent weather events. There was then discussion with Borough Council regarding sign-ups for and how the reverse 9-1-1 system works, and the established warming center usage and availability.

Mayor Kirson thanked Mr. Sidelinger for his presentation to Council and noted that his efforts are appreciated and he is doing a great job.

## **Greenway Walking Bridge**

Carmela Roberts, Borough Engineer, reviewed the bid results and noted that the lowest bid was much higher than anticipated and budgeted for the project. She has reviewed the bids and believes that the bidders think the project is much larger than it really is. She noted that the options are to re-bid the project with the current specification, but this is not the best choice; re-bid the project with modified specifications reducing the scope of the project, which is possible; or add funds to the bond which will fund the project. The biggest part of the project is the cost of the bridge itself and the components of the bridge specified are necessary to meet ADA and DEP requirements.

There was discussion regarding re-bidding the project, holding a pre-bid meeting, adding the extras as alternates or option in the specifications, funding, project estimates, the Committee's fundraising efforts and the evolution of the project, and cost increase due to ADA and DEP requirements. Council directed the Borough Engineer to discuss possible specification modifications with the Bridge Committee and bidding specific items as alternates or options, noting that this will be a very difficult decision.

## **Borough Hall**

Mayor Kirson reviewed the 51% rule and that figures from FEMA include flood mitigations costs. The Borough Engineer noted that the scenarios and numbers are designated by FEMA and the requirements are rigid in order to put the present building back as it was prior to the storm, including mitigation. She went on to state that the Borough must comply with its own ordinances which includes water-proofing the rear of the building with automatic doors and a flood wall with drainage. She has spoken with the State Office of Emergency Management and they suggested raising the building to mitigate and flood-proof. The forms to apply for the FEMA funding are complicated and many; and the cost for the Engineer to prepare the design and etc. required to apply for the funding will cost approximately \$8,000; then there will also be architectural costs as well. If Council decides to move forward with the next step, the possible benefit could be as much as \$1M.

Mayor Kirson noted that this would strictly be an exercise to evaluate possible funding, as the funding is not guaranteed; it does not mean that this money would be used on the old building. There is an applicable timeline for the application and the decision from FEMA could take anywhere from six months to a year, if Council decides to move forward. He then asked Council, assuming the Borough has \$2.5M to \$3.5M for this project, what do they want to do? There is a question as to whether the 415 Mercer Street location meets architectural requirements for the Police upgrades. He noted that Council needs to decide if over \$20,000 should be spent to see if the Borough qualifies for additional funding; the application must be filed to get answers.

There was discussion regarding the possibility of using FEMA funds to build elsewhere; the requirement of spending insurance funds to get FEMA funds; and an insurance settlement.

Councilmember Doran suggested that Council settle with the insurance and then make the other decisions.

Mayor Kirson noted that according to the Architect, we need to know if 415 Mercer Street is sturdy enough for the Police Department to stay at that location long term. Mr. Underhill noted that whatever is decided, we must be in compliance with the regulations for earthquake proofing and etc.

Police Director LeTellier commented that the Police cannot keep outsourcing prisoners to other police department cells and it is required that the facilities be in compliance with seismic requirements.

Councilmember Quattrone noted that the Borough should work with what it has by renovating the present building being used by the Administrative offices to meet the needs of those offices; include the Court in the Robbinsville re-build of a court building; leave Public Works in the trailer; and evaluate the 415 Mercer Street location for the Police Department to see if we should keep the Police Department, or outsource the services. He recommended using the insurance funds to perform this process.

Councilmember Doran commented that this plan is incredibly short-sighted and we need to take the money and re-build, not settle and pay bills. Council needs to take a longer term view of the issue.

Mayor Kirson inquired as to whether Council authorizes the Engineer and Architect to complete the information needed for the FEMA application, noting that FEMA will not settle, a project is needed to apply for the funds.

Councilmember Hansen commented that the answers about the Police Department are very important before making a decision and suggested that a Structural Engineer perform an analysis of 415 Mercer Street prior to a decision being made.

Council President Bluth suggested that the Borough Administrator reach out to the Department of Corrections to establish their requirements for a Police Department.

Police Director LeTellier cited statistics of revenue produced by the Court and Police Department and requested safer Police Department facilities.

Administrator Underhill noted that Council is at a point where they need to get information to make a decision. Mayor Kirson suggested that a decision wait until the March 3<sup>rd</sup> meeting when additional information can be provided.

Mayor Kirson opened public comment period I and the following individuals spoke:

John Connor, 9 Spruce Court – commented regarding cyber attacks on government, various utilities and financial institutions.

Eugene Sarafin, 628 S. Main Street – suggested that the owner of 415 Mercer Street will make renovations to the property to retain the Police Department lease; agreed with Councilmember Quattrone suggestions; suggested Council forget about FEMA; spoke regarding corruption in government.

Keith LePrevost, 213 Greeley Street – noted that the Environmental Commission will host a Wine & Cheesecake fundraising event on Friday from 8 – 10 p.m. at the Hightstown Diner, tickets are \$20.00 and the event will raise funds for trees.

Jeff Bond, 210 S. Main Street – commented that he believes Council is ready to make a decision now, but should know if the insurance is requiring the building of a structure to settle; he agrees with Councilmember Hansen.

There being no further comments, Mayor Kirson closed the public comment period.

#### **Resolution 2014-38 Authorizing the Payment of Bills**

Councilmember Quattrone moved resolution 2014-38, Council President Bluth seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Resolution adopted 5-0.

Resolution 2014-38

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

#### **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$536,195.60 from the following accounts:

Current		\$256,154.95
W/S Operating		214,470.56
General Capital		59,348.14
Water/Sewer Capital		56.45
Grant		0.00
Trust		1,000.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>5,165.50</u>
Total		<u>\$536,195.60</u>

**Resolution 2014-39 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2014 Budget**

Council President Bluth moved resolution 2014-39, Councilmember Misiura seconded.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Resolution adopted 5-0.

Resolution 2014-39

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS  
PRIOR TO ADOPTION OF THE 2014 BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2014 temporary budget; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

**WHEREAS**, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

**WHEREAS**, the total emergency temporary appropriations in resolutions adopted in the year 2014 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i><b>THIS RESOLUTION</b></i>	<i><b>PREVIOUS TOTAL</b></i>	<i><b>CUMULATIVE TOTAL</b></i>
Current	61,400.00	0.00	<b>61,400.00</b>
Capital Outlay – Current	0.00	0.00	<b>0.00</b>
Debt Service - Current	0.00	0.00	<b>0.00</b>
Water/Sewer	150,000.00	0.00	<b>150,000.00</b>
Capital Outlay – W/S	0.00	0.00	<b>0.00</b>
Debt Service - W/S	0.00	0.00	<b>0.00</b>
<b>TOTAL</b>	<b>211,400.00</b>	0.00	<b>211,400.00</b>

February 18, 2014

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2014 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Treasurer.

**Resolution 2014-40 Authorizing an Upgrade to the Sensus Water Metering System for the Hightstown Borough Water Treatment Plant**

Councilmember Hansen moved resolution 2014-40, Councilmember Quattrone seconded.

Councilmember Hansen explained the need for the system upgrade to permit the reading of water meters, noting that support for the present system is no longer available and it is the cost of doing business at the water plant. This is the cost of a five year agreement. There was discussion.

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Resolution adopted 5-0.

Resolution 2014-40

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING AN UPGRADE TO THE SENSUS WATER METERING SYSTEM FOR THE  
HIGHTSTOWN BOROUGH WATER TREATMENT PLANT**

**WHEREAS**, there is a need for an upgrade to the Sensus Water Metering System for the Hightstown Borough Water Treatment Plant; and

**WHEREAS**, this upgrade is necessary to permit the reading of meters for water/sewer billing purposes; and

**WHEREAS**, the price for this upgrade is not to exceed \$113,750.00; and

**WHEREAS**, the Purchasing Agent has reviewed this purchase and finds the purchase to be proprietary and sole source; and

**WHEREAS**, it is the recommendation of the Purchasing Agent that this upgrade be purchased from HD Supply Waterworks, Ltd. for an amount not to exceed \$113,750.00; and

**WHEREAS**, the Treasurer has certified that funds will be made available in the 2014 budget for this purchase.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the purchase of an upgrade to the Sensus Water Metering System from HD Supply Waterworks, Ltd. is hereby authorized for an amount not to exceed \$113,750.00.

**Consent Agenda - Resolutions 2014-41, 2014-42, 2014-43, 2014-44, 2014-45, 2014-46 and 2014-47**

Councilmember Quattrone moved the consent agenda for approval, Council President Bluth seconded.

February 18, 2014

Roll Call Vote: Council members Bluth, Doran, Hansen, Misiura, and Quattrone voted yes.

Resolutions adopted, 5-0.

Resolution 2014-41

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RENEWING A CONTRACT FOR SLUDGE CAKE REMOVAL, TRANSPORTATION AND  
DISPOSAL – WASTE MANAGEMENT**

**WHEREAS**, Resolution 2013-58 awarded a one year contract for Sludge Cake Removal, Transportation and Disposal to Waste Management of Trenton, New Jersey effective March 4, 2013; and

**WHEREAS**, the specification was for two one-year periods, with the Borough having the option to renew for the second one year period at a per unit price of \$78.79 per ton with a total contract price of \$118,185.00; and

**WHEREAS**, it has been determined by the Purchasing Agent and AWWTP Superintendent that a one year renewal on said contract would be advantageous to the Borough; and

**WHEREAS**, said renewal of the contract shall be effective March 4, 2014; and

**WHEREAS**, funds will be made available in the 2014 budget for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Sludge Cake Removal, Transportation and Disposal is hereby renewed for a one year period effective March 4, 2014 with Waste Management of Trenton, New Jersey.

Resolution 2014-42

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RECEIPT OF BIDS FOR POLYMER CHEMICALS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Engineer is hereby authorized to prepare specifications and advertise for bids for polymer chemicals for the Advanced Waste Water Treatment Plant, and that the Borough is authorized to receive same after proper advertisement.

Resolution 2014-43

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AMENDING RESOLUTION 2014-20**

**WHEREAS**, Hightstown Borough resolution 2014-20 designated the officers that are authorized to sign checks for the payment of money from the accounts of the Borough of Hightstown; and



**WHEREAS**, effective February 7, 2014, Henry Underhill was appointed the Borough Administrator pursuant to resolution 2014-35; and

**WHEREAS**, it is necessary to amend resolution 2014-20 by adding the name of Henry Underhill as a designated officers who is authorized to sign checks for the payment of money from the accounts of the Borough of Hightstown.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that resolution 2014-20 shall be amended by adding the name of Henry Underhill, Borough Administrator as an officer who is authorized to sign checks for the payment of money from the accounts of the Borough of Hightstown.

Resolution 2014-44

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**APPOINTING A JIF COMMISSIONER AND ALTERNATE COMMISSIONER FOR THE REMAINDER  
OF 2014**

**WHEREAS**, as a member it is required that Hightstown Borough appoint a Mid-Jersey Joint Insurance Fund Commissioner; and

**WHEREAS**, resolution 2014-02 appointed Debra Sopronyi as the JIF Commissioner and Karen Cassel as the Alternate Commissioner; and

**WHEREAS**, due to the hiring of Henry Underhill as the Borough Administrator effective February 7 1, 2014 it is the desire of the Borough Council to appoint Mr. Henry Underhill as the JIF Commissioner for the remainder of 2014; and

**WHEREAS**, it is the desire of the Borough Council to appoint Debra Sopronyi, Borough Clerk, as the Alternate JIF Commissioner for the remainder of 2014.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Henry Underhill, Borough Administrator, is hereby appointed as the JIF Commissioner for the remainder of 2014.

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Hightstown that Debra Sopronyi, Borough Clerk, is hereby appointed as the Alternate JIF Commissioner for the remainder of 2014.

Resolution 2014-45

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**CALLING ON THE LEGISLATURE TO MAKE PERMANENT THE 2% CAP ON INTEREST ARBITRATION  
AWARDS**

**WHEREAS**, on December 21, 2010, Governor Christie signed into law reforms to the Arbitration process that took effect January 1, 2011; and

**WHEREAS**, the reforms capped arbitration awards on economic factors to no more than 2%, provided for random selection of arbitrators, expedited the determination of awards, required the arbitrator to provide a written report detailing the weight accorded to each of the required considerations and expedited the appeal process; and

**WHEREAS**, these reforms marked a dramatic change to the arbitration process and have helped municipalities to control the never-ending rise in public safety personnel costs; and

February 18, 2014

**WHEREAS**, a key element of the reforms, capping arbitration awards on economic factors to no more than 2% of the property tax levy will expire on April 1, 2014; and

**WHEREAS**, while municipalities are statutorily limited to raise their property tax levy by no more than 2%, with very limited exceptions, failure to extend the 2% cap on interest arbitration awards will force municipalities throughout the State to further reduce or even eliminate crucial services, personnel, and long-overdue infrastructure improvement projects in order to fund an arbitration award; and

**WHEREAS**, the 2% Interest Arbitration cap has controlled one of the largest municipal expense, public safety salaries, not only through arbitration awards but through contract negotiations; and

**WHEREAS**, absent further action by the Legislature, any contract that expires on or after April 1, 2014, will be subject to all new procedures and requirements, EXCEPT the 2% awards cap; and

**WHEREAS**, without those limits, arbitrators will be able to impose awards that do not account for the 2% limit on the property tax levy, which would immediately threaten funding for all other municipal services; and

**WHEREAS**, without the 2% cap on Interest Arbitration Awards but with the 2% cap on property tax levy local budget makers could be forced to reduce other essential municipal services to fund an arbitration award;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of Hightstown Borough strongly urges the Legislature to permanently extend the 2% cap on interest arbitration awards prior to the April 1, 2014 sunset; and

**BE IT FURTHER RESOLVED**, that a copy of this duly adopted resolution be forwarded to Senate President Stephen Sweeney, Assembly Speaker Vincent Prieto, the Hightstown Borough State Legislative representatives, Governor Chris Christie, and the New Jersey State League of Municipalities.

Resolution 2014-46

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**WAIVING PERMIT FEES FOR AND SUPPORTING AN EAGLE SCOUT PROJECT**

**WHEREAS**, on February 3, 2014 Nathaniel Crabtree presented an Eagle Scout Project to the Mayor and Borough Council; and

**WHEREAS**, the project will consist of the installation of historic markers and directional signs, and improvements to the Roger G. Cook Greenway in Hightstown Borough; and

**WHEREAS**, the project will also include the installation of a sign at the Housing Authority; and

**WHEREAS**, the project will be in compliance with construction and ADA regulations; and

**WHEREAS**, the Construction Official, Parks and Recreation Commission, Historic Preservation Commission, Environmental Commission, Historical Society, and Housing Authority of Hightstown Borough have given their support and guidance on the project; and

**WHEREAS**, all fund required to finance this project will be raised by Mr. Crabtree, and will be at no expense to the taxpayers of the Borough; and

**WHEREAS**, given the nature of the project the Construction Official has requested that permit fees, if any, for this project be waived; and

**WHEREAS**, all appropriate applications shall be filed and all appropriate inspections shall take place for this project; and

**WHEREAS**, the Mayor and Borough Council give their support for this project; and finds that waiving permit fees, if any, for this project is beneficial to community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Hightstown hereby support the above Eagle Scout project and permit fees, if any, associated with this Eagle Scout project shall be waived.

Resolution 2014-47

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RENEWED SHARED SERVICES AGREEMENT WITH EAST WINDSOR  
TOWNSHIP FOR SENIOR SERVICES**

**WHEREAS**, with the adoption of Resolution 2013-90 on April 1, 2013, the Borough Council approved a Shared Services Agreement with the Township of East Windsor for the provision of Senior Services for the period March 1, 2013 through February 28, 2014 at a cost of Twenty-Six Thousand Seventy Dollars (\$26,070.00) for the 12-month period; and

**WHEREAS**, the parties desire to enter into a successor agreement to continue the provision of Senior Services to the Borough by the Township of East Windsor through February 28, 2015; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

**WHEREAS**, the Mayor and Council have reviewed the proposed Shared Services Agreement for Senior Services for the period March 1, 2014 through February 28, 2015; and

**WHEREAS**, the Borough's net share of costs for these services, by the terms of this agreement, for the period March 1, 2014 through February 28, 2015 will be Twenty-Seven Thousand One Hundred Ninety-Five Dollars and Ninety-Nine Cents (\$27,195.99) for this 12-month period; and

**WHEREAS** it is the intention of the Mayor and Council to provide adequate funding for this expenditure in the 2014 and 2015 budgets;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of East Windsor for Senior Services for the period March 1, 2014 through February 28, 2015 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2014 and 2015 budgets.

**Demolition Ordinance**

Councilmember Misiura noted that the recommendation for changes made to this code are being brought forward by the Planning Board; it was found that there were changes needed after the original ordinance was in effect for a couple of years. He then reviewed the requested changes.

There was discussion and Council requested that this ordinance be placed on the agenda for introduction at the next meeting.

### **Underage Drinking Ordinance**

Mayor Kirson stated that this ordinance was brought forward by the Board of Health. Police Director LeTellier noted that he has reviewed the ordinance and that this ordinance takes the state law one step further by applying to private homes and property.

Councilmember Quattrone inquired if this ordinance gives the police the authority to enter private property if there has been no complaint filed. The Police Director responded that there needs to be probable cause by violation of the law before police can take action.

There was discussion and Council requested that this ordinance be placed on the agenda for introduction at the next meeting.

### **Code Enforcement Ordinance**

The Borough Attorney explained that this ordinance establishes the title of Code Enforcement Officer and the associated duties in the Borough code; once the ordinance is adopted and advertised as required a Code Enforcement Officer can be hired. The Borough Clerk explained that it is necessary to adopt two ordinances, one for the title and one to establish the salary, as one is codified and the other is not.

There was discussion and Council requested that this ordinance be placed on the agenda for introduction at the next meeting.

### **Bond Ordinance for Records Restoration**

The Borough Clerk explained that this ordinance is needed so the funds can be made available for the restoration of records from Hurricane Irene, noting that a full tractor trailer load (over 700 boxes) have come back from being cleaned, radiated, and sanitized. It is now necessary for these records to be sorted for microfilming and/or destruction.

George Lang, CFO, explained that he believes that we should receive some funds from FEMA toward this expenditure.

There was discussion and Council requested that this bond ordinance be placed on the agenda for introduction at the next meeting.

### **Budget 2014**

There was discussion regarding setting up budget workshop meetings and Council directed the Borough Clerk to notice budget workshop meetings for two Saturdays, March 1, 2014 and March 15, 2014 at 9:00 a.m.

### **Hightstown High School Evacuation Police Response/Evacuation**

Mayor Kirson reviewed the information distributed by the Police Director on this matter, and noted that he is thankful that nobody was seriously injured. Council President Bluth explained that Councilmember Thibault had requested the information and that this discussion be held. Police Director LeTellier explained county-wide mutual aid and the time spent on this response.

### **Re-Development Authority**

Councilmember Misiura noted that in 2004 Council had designated itself as the Re-Development Authority, by resolution. He suggested that a committee be established to determine the best way to move forward and make a recommendation to Council. After discussion, Council agreed that Councilmember Misiura would head up the committee. Councilmember Misiura requested that Council recommend members for the committee.

Mayor Kirson opened the public comment period II and the following individuals spoke:  
February 18, 2014

John Connor, 9 Spruce Court – spoke regarding cyber attacks and ways for protection.

Eugene Sarafin, 628 S. Main Street – commented that this was a nice meeting and it was good to see Council working together.

There being no further comments, Mayor Kirson closed the public comment period.

#### **Mayor/Council/Administrative Comments and Committee Reports**

**Councilmember Misiura** – advised that East Windsor had a presentation regarding the turnpike and it is supposed to be posted on their website; it is important to know how Hightstown can benefit. He will speak to the Administrator regarding the Construction office matters.

**Councilmember Doran** – noted that the Environmental Commission is working hard for the important Sustainable Jersey Certification and reminded the public about their Wine and Cheesecake fundraiser.

**Councilmember Quattrone** – commented that Liaison positions should change now that there is an Administrator and he should be allowed to do his job; there is a need to get the ambulance back in service, the First Aid is losing volunteers because of the lack of an ambulance; Public Works has been busy repairing water main breaks. He then thanked Council for great ideas and discussion.

**Council President Bluth** – noted that the Parks & Recreation meeting was cancelled due to weather conditions; the Bridge Committee is very disappointed with the bid results.

Council President Bluth moved to adjourn at 10:40 pm, Councilmember Quattrone seconded. All ayes.

Respectfully Submitted,

Debra L. Sopronyi, RMC  
Borough Clerk