

**Meeting Minutes
Hightstown Borough Council
Regular Meeting
June 2, 2014
7:00 pm**

The meeting was called to order by Mayor Kirson at 7:00 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Thibault</i>	✓	
<i>Mayor Kirson</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; Henry Underhill, Borough Administrator; James LeTellier, Police Director; and Barry Capp, Borough Attorney.

Resolution 2014-119 Authorizing a Meeting Which Excludes the Public

Council President Bluth moved resolution 2014-119; Council member Quattrone seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Resolution adopted 6-0.

Resolution 2014-119

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on May 19, 2014 at approximately 6:30pm in the First Aid Building located on Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Union Contracts
Shared Services

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: September 2, 2014 or when the need for confidentiality no longer exists. The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

June 2, 2014

The public meeting was called to order by Mayor Kirson at 7:39 pm and he read the Open Public Meetings Act statement.

The Flag Salute followed Roll Call. George Lang, CFO, and James LeTellier, Police Director, joined the meeting at this time.

Mayor Kirson requested that resolution 2014-130 be pulled from the agenda and the matter be moved to discussion.

Council President Bluth moved the agenda as amended for approval, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone, and Thibault voted yes.

Agenda approved as amended 6-0.

Mayor Kirson opened public comment period I and the following individuals spoke:

John Connor, 9 Spruce Ct. – commented that the community seat belt program is needed and gave statistics regarding the program; noted that he is disappointed that Council denied funds for effective police enforcement.

Phyllis Deal, 305 Stockton Street – handed out a booklet from the Animal Welfare Committee regarding a disaster plan for pets, noting that the Animal Welfare Committee will be handing them out at various events.

Eugene Sarafin, 628 S. Main Street – noted that there is a Planning Board meeting tomorrow night and residents are subsidizing the rental units at Westerlea; a pilot should not be considered at the meeting tomorrow night.

There being no further comments, Mayor Kirson closed the public comment period.

Greenway Walking Bridge

Darek Hahn, Chair for the Bridge Committee noted that the Borough asked the committee to look for grants, and one has been found. Letters of support for the bridge are coming in and more are expected. He noted that there was an inaccurate article in the paper which shed a bad light on the bridge project; he requested that all future inquiries from the media be referred to the committee so accurate information is given. The committee has worked very hard and would like the project to remain positive.

Mayor Kirson thanked Darek for coming forward and agreed that Council will not speak to the media, but will refer them to the committee as requested.

2014 Budget

Mayor Kirson opened the public hearing on the 2014 budget and the following individuals spoke:

Eugene Sarafin, 628 S. Main Street – Commented that the Borough should not retain the water/sewer utilities when there is such a high cost; Council did a marvelous job at keeping the tax increase at a minimum.

Walter Sikorski, 326 N. Main Street – Inquired about the energy tax receipts increase.

George Lang, CFO, noted that there will be less aid elsewhere.

Pat Duncan, 158 Grant Street – Inquired about the accumulated sick and vacation expense.

Mayor Kirson advised that this is an expense every year, however there has been a change in the personnel policy which should reduce this.

Eugene Sarafin, 628 S. Main Street – Inquired if the Borough was charging expenses to the water/sewer budget.

Mayor Kirson advised that the only expenses charged to the accounts are the appropriate administrative expenses, all other Borough expenses are charged to the current budget.

There being no further comments, the public hearing was closed.

June 2, 2014

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Mayor Kirson noted that the water/sewer rates have not increased in the last seven to eight years; and state aid has decreased significantly in the last five years. He noted that the budget has a very small increase and union contracts are being negotiated this year to begin in 2015. It is very hard to project five to ten years out and maintain status quo.

Resolution 2014-120 Amending the 2014 Budget

Council President Bluth moved resolution 2014-120, Councilmember Misiura seconded.

Mayor Kirson explained the amendment is being done to include grant funds and shared services.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone, and Thibault voted yes.

Resolution adopted 6-0.

Resolution 2014-120

BOROUGH OF HIGHTSTOWN

COUNTY OF MERCER

STATE OF NEW JERSEY

AMENDING THE 2014 BUDGET

WHEREAS, the local municipal budget for the year 2014 was approved on the 5th day of May 2014, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved and amended budget, now

THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Hightstown, County of Mercer, that the following amendments to the approved budget of 2014 be made:

Recorded Vote	<i>Ayes</i>	(Bluth	<i>Nays</i>	(<i>Abstained</i>	(
		(Hansen		(
		(Kurs		(
		(Misiura		(
		(Quattrone		(
		(Thibault	(<i>Absent</i>	(

From

To

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES

3. Miscellaneous Revenues:

**Section D: Special Items of General Revenue Anticipated with
Prior Written Consent of Director of Local Government Services
- Shared Service Agreements Offset with Appropriations:**

Shared Service Agreement - Roosevelt Borough Clerk Services	\$ -	\$ 14,000.00
Total Section D: Shared Service Agreements Offset with Appropriations	\$206,200.00	\$220,200.00

**Section F: Special Items of General Revenue Anticipated with
Prior Written Consent of Director of Local Government Services
- Public and Private Revenues Offset with Appropriations:**

Clean Communities Program	\$ -	\$ 8,144.93
Municipal Court Alcohol Education and Rehabilitation Fund	-	4,903.65
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	\$ -	\$ 13,048.58

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From

To

GENERAL REVENUES (Continued)

Summary of Revenues

3. Miscellaneous Revenues:

Total Section D: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Shared Services Agreements	\$206,200.00	\$220,200.00
Total Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues	\$ -	\$ 13,048.58
Total Miscellaneous Revenues	\$1,314,366.00	\$1,341,414.58
5. Subtotal General Revenues (Items 1, 2, 3, and 4)	\$2,294,366.00	\$2,321,414.58
7. Total General Revenues	\$6,820,082.00	\$6,847,130.58

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS

June 2, 2014

(A)	Operations - Within "CAPS"		
	GENERAL GOVERNMENT		
	Assessment of Taxes		
	Other Expenses	\$13,000.00	\$ 12,000.00
	Public Buildings and Grounds		
	Other Expenses	79,200.00	86,200.00
	Vehicle Maintenance		
	Other Expenses	40,250.00	44,250.00
	Total Operations (Items 8(A)) Within "CAPS"	\$4,863,460.00	\$4,873,460.00
	Total Operations Including Contingent - Within "CAPS"	\$4,863,460.00	\$4,873,460.00
	Detail:		
	Other Expenses (Including Contingent)	\$ 2,305,056.00	\$ 2,315,056.00
(E)	Deferred Charges and Statutory Expenditures- Municipal within "CAPS"		
	STATUTORY EXPENDITURES:		
	Police and Firemen's Retirement System	\$257,089.00	\$247,089.00
(H-1)	Total General Appropriations for Municipal Purposes Within "CAPS"	\$5,377,030.00	\$5,377,030.00

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		<u>From</u>	<u>To</u>
(A)	Operations - Excluded from "CAPS"		
	Shared Service Agreements		
	Shared Service Agreement - Roosevelt Borough Clerk Services-Salaries and Wages	\$ -	\$ 13,000.00
	Shared Service Agreement - Roosevelt Borough Clerk Services-Other Expenses	\$ -	\$ 1,000.00
	Total Shared Service Agreements	\$ 262,839.00	\$ 276,839.00
	Public and Private Programs Offset by Revenues:		
	Clean Communities Program	\$ -	\$ 8,144.93
	Municipal Court Alcohol Education and Rehabilitation Fund		\$ 4,903.65
	Total Public and Private Programs Offset by Revenues	\$ -	\$ 13,048.58

	Total Operations - Excluded from "CAPS"	\$ 317,980.00	\$ 345,028.58
	Detail:		
	Salaries and Wages	\$ 77,704.00	\$ 90,704.00
	Other Expenses	\$ 240,276.00	\$ 254,324.58
(H-2)	Total General Appropriations for Municipal Purposes Excluded From "CAPS"	\$ 993,052.00	\$ 1,020,100.58
(O)	Total General Appropriations - Excluded from "CAPS"	\$ 993,052.00	\$ 1,020,100.58
(L)	Subtotal General Appropriations (Items (h-1) and (O))	\$ 6,370,082.00	\$ 6,397,130.58
9.	Total General Appropriations	\$6,820,082.00	\$6,847,130.58

SUMMARY OF APPROPRIATIONS

(H-1)	Total General Appropriations for Municipal Purposes Within "CAPS"	\$ 5,377,030.00	\$ 5,377,030.00
(A)	Operations - Excluded From "CAPS"		
	Shared Service Agreements	\$ 262,839.00	\$ 276,839.00
	Public and Private Programs Offset by Revenues	\$ -	\$ 13,048.58
	Total Operations - Excluded From "CAPS"	\$ 317,980.00	\$ 345,028.58
	Total General Appropriations	\$ 6,820,082.00	\$ 6,847,130.58

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BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 2nd day of June, 2014.

SO RESOLVED, as aforesaid.

Resolution 2014-121 Self Examination of the 2014 Budget

Council President Bluth moved resolution 2014-121, Councilmember Quattrone seconded.

Mayor Kirson explained that DCA reviews the budget every three years. George Lang confirmed that DCA will review the Borough's budget next year.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura and Quattrone, Councilmember Thibault abstained.

Resolution adopted 5-0, with one abstention.

Resolution 2014-121

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*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SELF-EXAMINATION BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Hightstown has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2014 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Hightstown that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Resolution 2014-122 Authorizing the Budget to be Read by Title Only

Council President Bluth moved resolution 2014-122, Councilmember Kurs seconded.

Mayor Kirson explained that the Borough has met the requirements necessary to read the budget by title.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura and Quattrone, Councilmember Thibault abstained.

Resolution adopted 5-0, with one abstention.

Resolution 2014-122

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that prior to the date of hearing a complete copy of the approved budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL RECORDED VOTE:

	1st	2nd	Yes	No	Abstain
<i>Ms. Bluth</i>	X		X		
<i>Ms. Hansen</i>			X		
<i>Mr. Kurs</i>		X	X		
<i>Mr. Misiura</i>			X		
<i>Mr. Quattrone</i>			X		
<i>Mr. Thibault</i>					X

Resolution 2014-123 Adoption of the 2014 Budget

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Council President Bluth moved resolution 2014-123, Councilmember Hansen seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura and Quattrone, Councilmember Thibault abstained.

2014 Budget adopted 5-0, with one abstention.

Ordinance 2014-11 Final Reading and Public Hearing Bond Ordinance Amending Section 3(a) of Bond Ordinance Numbered 2009-15 of the Borough of Hightstown, in the County of Mercer, New Jersey, Finally Adopted September 8, 2009 in Order to Amend the Description of the Project to include Certain Water Main Improvements and Sewer Improvements

Mayor Kirson opened the public hearing on ordinance 2014-11 and the following individuals spoke:

Eugene Sarafin, 628 S. Main Street – commented that this is a good idea.

There being no further comments, Mayor closed the public hearing.

Councilmember Quattrone moved ordinance 2014-11 for adoption, Council President Bluth seconded.

Councilmember Thibault commented that he will abstain because he lives on South Main Street and may benefit.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura and Quattrone, Councilmember Thibault abstained.

Ordinance adopted 5-0, with one abstention.

Ordinance 2014-11

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE AMENDING SECTION 3(a) OF BOND ORDINANCE
NUMBERED 2009-15 OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF
MERCER, NEW JERSEY FINALLY ADOPTED SEPTEMBER 8, 2009 IN ORDER TO
AMEND THE DESCRIPTION OF THE PROJECT TO INCLUDE CERTAIN WATER
MAIN IMPROVEMENTS AND SEWER IMPROVEMENTS**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section One. Section 3(a) of Bond Ordinance numbered 2009-15 of the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"), finally adopted September 8, 2009, is hereby amended to read as follows:

"(a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is to for: 1) water main extension improvements, including the replacement of the existing six water main extending from Etra Road, along South Main Street and Leshin Lane with a new water main and the connection of this main to an existing standpipe on Leshin Lane, the replacement of existing four water main along Mercer Street with a new water main and the connection of this main to existing mains that connect to a standpipe and directly connect to the treatment plant, replacement of all water service connections in the project area, pavement, curb and sidewalk repairs, and new fire hydrants, and 2) water main improvements and sewer improvements, including the replacement of sanitary sewer mains, manholes and laterals, including all work, materials and appurtenances necessary therefore and incidental thereto.

Section Two. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government

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Services.

Section Three. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Resolution 2014-124 Authorizing the Payment of Bills

Council President Bluth moved resolution 2014-124, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura and Quattrone, Councilmember Thibault abstained.

Resolution adopted 5-0, with one abstention.

Resolution 2014-124
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$112,621.01 from the following accounts:

Current		\$45,104.53
W/S Operating		9,906.05
General Capital		51,216.26
Water/Sewer Capital		762.00
Grant		24.25
Trust		2,610.70
Housing Trust		0.00
Animal Control		59.50
Law Enforcement Trust		1,455.72
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>1,482.00</u>
Total		<u><u>\$112,621.01</u></u>

Resolution 2014-125 Establishing Salaries of Certain Officers and Employees of the Borough of Hightstown for the Year 2014

Council President Bluth moved resolution 2014-125, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Resolution adopted 6-0.

Resolution 2014-125

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ESTABLISHING SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE
BOROUGH OF HIGHTSTOWN FOR THE YEAR 2014**

WHEREAS, Section 2-9.8(b) of the *Revised General Ordinances of the Borough of Hightstown* provides that salaries of Department Heads shall be set by the Mayor and Council and that the salaries of other non-union employees shall be set by the Borough Administrator within the range provided by Ordinance; and

WHEREAS, it is the desire of the Mayor and Council to set 2014 salaries for certain non-union employees to provide a two percent increase, consistent with that received by members of the Local 32 union for 2014 with the exception of the Chief Finance Officer, Superintendent of AWWTP, and Water Plant Operator whose salaries will remain the same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the salary for the titles below shall be effective January 1, 2014:

Position/Title	2014 Salary
Chief Financial Officer	46,818.00
Borough Clerk	70,252.00
Treasurer	51,832.00
Municipal Court Administrator	59,534.00
Municipal Court Administrator - on call stipend	1,000.00
Municipal Magistrate	37,158.00
Water Plant Operator	68,499.00
Superintendent of AWWTP	79,339.00
Registrar of Vital Statistics	3,822.00
Construction Code Official	20,166.00
Technical Assistant	41,180.00
Building Subcode Official	3,922.00
Building Inspector	3,922.00
Public Health Nurse	69,976.00
<u>HOURLY PAY:</u>	
Zoning Officer	28.35

Resolution 2014-126 Authorizing a Shared Services Agreement with Mercer County for EMS Dispatch Services

Councilmember Kurs moved resolution 2014-126, Council President Bluth seconded.

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Mayor Kirson noted that this is the County's first attempt at county-wide dispatch services and the Borough's cost is prorated at \$250.00 for the remainder of the year.

Councilmember Thibault inquired as to why the police cannot provide this service.

Police Director LeTellier advised that the police take the call and information, then relay it to the dispatch center. The First Aid needs to re-tone their radios for the police to dispatch them; and it would be a time saving measure since there is only one dispatcher per shift. He noted that they have had nine months to re-program their radios, but have not done so yet.

There was discussion regarding the dispatching process; mutual aid agreements; central county 9-1-1 dispatch and other local town participation; monitoring First Aid calls; the 90-day cancellation clause; and a review of the Borough's options.

Councilmember Thibault noted that this agreement will not be effective until July 1, 2014; the First Aid should be given additional time to re-program their radios.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura and Quattrone, Councilmember Thibault abstained.

Resolution adopted 5-0, with one abstention.

Resolution 2014-126

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH MERCER COUNTY FOR EMS
DISPATCH SERVICES**

WHEREAS, Capital Health Services/Life Com is exiting Emergency Medical Dispatch Services functions effective June 30, 2014; and

WHEREAS, Mercer County has developed scenarios to determine the most cost-effective mode of service and are committed to uninterrupted service and dispatch under County authority by July 1, 2014, and during the period from then to December 31, 2014 will continue the evaluation of options; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, Mercer County and Hightstown Borough wish to enter into a Shared Services Agreement in which the County agrees to arrange for EMS dispatch services within Hightstown Borough's boundaries for the period of July 1, 2014 to December 31, 2016; and

WHEREAS, Hightstown Borough shall be assessed a prorated figure for said services pursuant to Hightstown's incident history for the period of July 1 to December 31, 2014, after which there shall be an adjustment to the annual assessment in January of the subsequent year to reflect Hightstown's actual incidents in the prior year; and

WHEREAS, additional terms of said Services shall be established in a shared services agreement signed by Mercer County and Hightstown Borough; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure in the 2014 budget.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown:

1. The Mayor and Municipal Clerk are hereby authorized to execute a shared services agreement for EMS Dispatch Services as stated herein.

June 2, 2014

2. That the continuation of this agreement is contingent upon the availability of adequate funding in the Borough's each subsequent year's budget.

Resolution 2014-127 Authorizing a Shared Services Agreement with Roosevelt Borough for Municipal Clerk Services

Councilmember Hansen moved resolution 2014-127, Councilmember Quattrone seconded.

Mayor Kirson explained that Roosevelt is in a difficult position because their Municipal Clerk passed away recently and their Assistant has been hospitalized for some time.

There was discussion regarding minimum being changed to maximum in paragraph one and deleting the pro-rated information in paragraph four.

Councilmember Quattrone noted the Borough is helping their neighbor and it is the proper thing to do.

There was discussion regarding adopting the agreement with the changes suggested. The Borough Attorney noted that Council could vote for the agreement with the changes previously noted.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Resolution adopted 6-0.

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT BOROUGH FOR
MUNICIPAL CLERK SERVICES**

WHEREAS, the Borough of Hightstown (“Hightstown”) and the Borough of Roosevelt (“Roosevelt”) wish to enter into a Shared Services Agreement for the provision of Municipal Clerk services by Hightstown to Roosevelt; and

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40:65-1, *et seq.*, authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, Hightstown and Roosevelt agree that Hightstown’s current Municipal Clerk, Debra Sopronyi, possesses specialized skills, knowledge and expertise in the area of Municipal Government and is duly certified by the State of New Jersey to provide the statutory requirements for the position of Municipal Clerk; and

WHEREAS, with the above in mind, the parties wish to enter into the attached Shared Services Agreement; and

WHEREAS, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and that each is a public entity separate and distinct from the other.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest the attached Shared Services Agreement for the services of Municipal Clerk.
2. That a certified copy of this resolution and a copy of the attached Agreement shall be sent to the Department of Community Affairs, Division of Local Government Services.

Councilmember Misiura motioned to hear the two resolutions on the consent agenda separately, Councilmember Kurs seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Motion passed 6-0.

Resolution 2014-128 Authorizing Renewal of Alcoholic Beverage License #1104-32-001-006 – Wine Depot Corporation, t/a Hedy’s Liquors and Joe Canal’s Discount Liquors

Councilmember Quattrone inquired as to whether a letter has been received from the police department to which Municipal Clerk Sopronyi noted that she had inquired of the Police Department but no letter was received.

Police Director LeTellier noted that an investigation should be done before renewals are approved. Barry Capp, Borough Attorney, noted that the background check is standard operating procedure for liquor license renewals.

Councilmember Misiura motioned to authorize the police department of the Borough of Hightstown to conduct an investigation and perform the necessary tasks set forth by and pursuant to the laws and regulations of the Alcoholic Beverage Control (ABC) Act upon submission by applicants of their annual liquor license renewal applications. Councilmember Kurs seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Motion passed 6-0.

Councilmember Thibault motioned to table resolution 2014-128 until the appropriate background check can be performed and a letter signed by the police department, received. Councilmember Misiura seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Resolution tabled 6-0.

Resolution 2014-129 Supporting the Mercer County Complete Streets Program

Councilmember Quattrone moved resolution 2014-129, Councilmember Hansen seconded.

There was discussion regarding this resolution assisting with the Borough's Sustainable Jersey Certification and whether this would contradict Borough ordinances. The Borough Attorney confirmed that this resolution will not cause a loss of police powers. Mayor Kirson confirmed that it is understood that the policy is not suitable everywhere in the County.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Quattrone and Thibault voted yes.

Resolution adopted 6-0.

Resolution 2014-129

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORTING THE MERCER COUNTY COMPLETE STREETS POLICY

WHEREAS, The Borough of Hightstown is committed to creating a pedestrian and bikeway system that makes walking and cycling a viable alternative to driving, and which improves bicyclist and pedestrian safety, by creating street corridors that safely accommodate all road users of all abilities and disabilities: and

WHEREAS, the New Jersey Department of Transportation's Complete Streets policy states "A Complete Street is defined as a means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options"; and

WHEREAS, significant accomplishments have already been achieved by incorporating pedestrian safety and traffic calming measures when public streets are improved throughout Mercer County; and

WHEREAS, the Borough Council supports this "Complete Streets" initiative and urges its continuation throughout Mercer County in an attempt to create a comprehensive, integrated, connected street network that safely accommodates all road users of all abilities and disabilities and for all trips;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough Hightstown that it here by supports a Complete Streets policy for all public street projects, wherever possible and practicable, that are undertaken by Borough of Hightstown, the County of Mercer and the municipalities within the County of Mercer in order to ultimately achieve a network of roadways that may safely accommodate travel by pedestrians, bicyclists, public transit, and motorized vehicles and their passengers, with special priority given to bicyclist and pedestrian safety.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County of Mercer, the municipalities within Mercer County and the NJ Department of Transportation.

Companion Animal Plan

Councilmember Thibault noted that this resolution is being brought forward by the Environmental Commission for the Sustainable Jersey Certification and has been reviewed by the Animal Welfare Committee.

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Mayor Kirson commented that this plan should wait until after the ordinance for the Animal Welfare Committee ordinance is done.

Councilmember Bluth commented that a dog park is something that the Parks and Recreation Commission has been discussing, so their input should be solicited.

After further discussion, it was decided that the adoption of this plan would be postponed.

Mayor Kirson opened the public comment period II and the following individuals spoke:

Eugene Sarafin, 628 S. Main Street – noted that this was a good meeting.

There being no further comments, Mayor Kirson closed the public comment period.

Mayor/Council/Administrative Comments and Committee Reports

Councilmember Kurs – commented that it was an honor and privilege to watch the Memorial Day Parade from the stand; he met Dan Buriak power washing the monument on Stockton Street and thanked him; thanks to the Memorial Day Parade committee, they did a great job.

Councilmember Thibault – noted that the code violation report has been received and the new Code Enforcement Officer is being noticed.

Councilmember Misiura – commented that he enjoyed the Memorial Day Parade and thanked Councilmember Quattrone for heading up the committee; there is a Planning Board Master Plan workshop meeting tomorrow regarding a change in zoning; George Chin, Construction Official, is going to bring forward changes to the housing ordinance and they should go the Borough Attorney for review; the new COAH rules have been published and the Planner's review of them states that they could benefit the Borough, the Planning Board will have the Planner prepare comments for the Borough and adopt a resolution of approval.

Councilmember Quattrone – thanked the Memorial Day Parade committee for their assistance and the CFO for the paperwork regarding the budget; commented that active duties lead the parade and it was very nice; do not forget to vote tomorrow.

Mayor Kirson– reminded everyone to vote tomorrow.

Councilmember Thibault moved to adjourn at 9:06 pm, Councilmember Quattrone seconded. All ayes.

Respectfully Submitted,

Debra L. Sopronyi, RMC
Borough Clerk