

**Meeting Minutes**  
**Hightstown Borough Council**  
**Special Meeting**  
**April 6, 7:30 pm**

The meeting was called to order by Mayor Kirson at 6:32 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

Mayor Kirson asked for a motion to amend Resolution 2011-109 to be renumbered as Resolution 2011-112. Councilmember Quattrone made the motion to change the resolution number from 2011-109 to 2011-112, Councilmember Woods seconded. the motion was unanimously approved.

**Resolution 2011-112 NAMING AN ACTING DEPUTY CLERK FOR PUBLIC SESSION**

Councilmember Gilmartin moved Resolution to 2011-112, Councilmember Quattrone seconded.

Roll Call Vote: Council members Gilmartin, Quattrone and Woods voted yes. Council President McGinty abstained.

Resolution adopted, 3-0 with 1 abstention

**Resolution 2011-112**

*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**NAMING AN ACTING DEPUTY CLERK FOR PUBLIC SESSION**

**WHEREAS**, The Borough Clerk is not available for the April 6, 2011 special meeting of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to deputize Susan Jackson to perform the duties of the Borough Clerk for the public portion of this meeting; and

**WHEREAS**, Susan Jackson shall perform all the duties of the Borough Clerk for said meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Susan Jackson is hereby named as Acting Deputy Clerk for the public meeting of the Borough Council on April 6, 2011 and shall perform the duties of the Borough Clerk for said meeting.

The Mayor called for a Roll Call.

ROLL CALL

	PRESENT	ABSENT
<i>Councilmember Bibens</i>		✓
<i>Councilmember Gilmartin</i>	✓	
<i>Councilmember McGinty</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Woods</i>	✓	
<i>Mayor Kirson</i>	✓	

Also in attendance: Susan Jackson, Acting Deputy Borough Clerk and Hussam Chater, Esq.; Carmella Roberts, Borough Engineer; George Lang, Chief Financial Officer; James Eufemia, Chief of Police; Mr. Wm. Searings, AWWTP Superintendent; Mr. K. Lewis, DPW Superintendent

The flag salute followed roll call.

Mr. Musing recused himself from the meeting at 7:35 PM and is now absent from the meeting.

Council President McGinty spoke to the Borough Attorney for legal advice and stated that she will remain in her seat at the dais but will recuse herself from all further discussions and votes on any Borough items until the matter pertaining to an Indemnification resolution is addressed.

Mayor Kirson asked for a motion to amend the agenda to move the Public Comment period to after the discussion of the Capital Bond Ordinance. Councilmember Quattrone made the motion to amend the agenda and Councilmember Gilmartin seconded. All approved with 1 abstention. Agenda is approved as amended.

Mayor Kirson reminded all Council members and the public that the reason for this meeting is to review the Capital Bond Ordinance and that there will be no formal action taken tonight. This is a workshop meeting so that the Council may have the opportunity to look at the requests and ask questions.

## **AWWTP**

Mr. Searing, AWWTP Superintendent was present to answer any questions that might have arisen from the last discussion meeting regarding the proposed items in the capital ordinance. The following were the capital improvements discussed: Trickling Filter Plastic Media, Bar Screen, Primary Clarifier, Automatic Effluent Sampler, Blower, Rocky Brook Trunkline I/I Remediation, Secondary Digester, Post Chlorination Tank, Media for Water Filtration, Water Treatment Filter, and VFDs for High Service Pumps. A discussion, and question and answer period followed.

There was discussion regarding Well #3 and the First Avenue Tank as well as the Stand Pipe at the Water Department.

## **Public Works Department**

Ken Lewis, Public Works Superintendent proceeded to review the capital needs of Public Works, which included replacing a 1988 dump truck (\$200,000.00), a 1990 pick-up truck and a 1983 utility truck (\$74,000.00), purchase of a jet/vacuum machine (\$50,000.00), hydraulic hammer (\$20,000.00), sewer jet machine (used - \$30,000.00), and a helping hand for the garbage truck (\$20,580.00). A discussion, and question and answer period followed.

## **Police Department**

Chief of Police James Eufemia presented the Police Department capital needs which included the purchase of two flex-fuel SUV vehicles to replace one vehicle that is at the end of its life and another that is out of service (\$85,000.00 + radio install cost); E-Ticket system which prints the tickets and enters them directly into the court computer system (\$11,000.00 after \$7,500.00 grant); dual purpose message/speed trailer which can be shared with Public Works and used for community events (\$8,500.00); replacement of a digital recorder that is not operational (\$8,500.00). A discussion, and question and answer period followed.

## **Fire Department**

A Fire Department representative was not in attendance to present the fire department requests..

The Council asked that the Department Heads to attend the 1<sup>st</sup> meeting in May, then a decision will be made and a Capital Bond Ordinance can be presented for first reading at a following meeting.

At this time there were no further discussions. Mayor Kirson opened the Public Comment period. The following individuals spoke during the period: Scott Castor, 12 Clover Lane; Gene Sarafin, 628 S. Main St; and Mike Theokas, 142 Mill Run East. With no other comments, Mayor Kirson closed the Public Comment period.

Councilmember Quattrone moved to adjourn the meeting at 10:00 PM and Councilmember Woods seconded; the motion was approved unanimously with 1 abstention.

Respectfully Submitted,

Susan D. Jackson

Acting Deputy Borough Clerk