

Borough of Hightstown
Complete Streets Committee

Meeting Minutes 5/22/2019

7:00 pm

CALL TO ORDER

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

- Roll Call

Member	Attended	Absent
Council President Steve Misiura, Vice-Chair	✓	
Joe Cicalese, Chair and Planning Board and Environmental Commission representative	✓	
Beverly Asselstine, Secretary, Planning Board representative	✓	
Dave Zaiser, Environmental Commission representative	✓	
Dodie Colavecchio, Planning Board and Historic Preservation Commission representative		✓

- Approval of Agenda **Approved**
- Approval of Minutes 4/24/19 **Approved**

Joe reported that Dodie Colavecchio will no longer be able to participate on this committee. The group discussed potential new members.

OLD BUSINESS

- Grant Applications Update – **Bev reported that we should expect to hear about our proposal for technical assistance to prepare the Mobility Plan by mid-July. Steve reported that the Safe Routes to School application for Dutch Neck Road is still pending with NJ DOT.**
- Intersection Study Report - Priority Matrix – **The Committee discussed the initial priorities for the intersections in our study. Further discussion is needed to refine our recommendations.**

Franklin Street (Route 33) and Maxwell Avenue, with recommendations for Maxwell Avenue and Ward Street	High
Franklin Street (Route 33) and Broad Street	High
North Main Street (County Route 539) and Monmouth	High

Street (County Route 633)	
South Main Street (County Route 539) and Etra Road (County Route 571)	High
South Main Street (County Route 539) and Springcrest Drive	Done/Funded
South Main Street (County Route 539) and Leshin Lane	Moderate
Mercer Street (State Route 33) and Grape Run Drive	Pending installation of new lighted crossing sign by NJ DOT
Stockton Street (County Route 571), Harron Avenue, Oak Lane and Dutchneck Road	Pending Safe Routes to School Application
Downtown: Rogers and Mercer	High
Downtown: Ward and Mercer	High

- Intersection Study Presentation – **Steve reported that the presentation to Council was deferred to June.**
- Lincoln, Hagemount, Rocky Brook Project – **The Committee discussed the options and the community feedback. We determined we would defer to the Environmental Commission on the street tree recommendations. We determined we would recommend option 3 of 3 for Lincoln Avenue and that we are in favor of the rest of the proposal with 4’ sidewalks and 4’ median. Bev will provide written feedback to the Borough Administrator on behalf of the Committee.**

NEW BUSINESS

- 2019 NJDOT Grant Application – **The Committee discussed options for the Municipal Aid Grant. The Committee determined to recommend street and sidewalk work based on gaps identified in the Borough Engineer’s report along Broad, Maxwell, Manlove, Clinton and Franklin east of Maxwell, which would allow us to complete our portion of the work needed to improve the intersection at Maxwell and Franklin (Route 33). Bev will provide written feedback to the Borough Administrator on behalf of the Committee.**
- **Bev will reserve a table at the Harvest Fair near the Environmental Commission table for potential use in gathering feedback for the Mobility Plan.**

ADJOURNMENT