

Borough of Hightstown
Complete Streets Committee

Meeting Minutes 9/25/2019

7:00 pm

CALL TO ORDER

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

- Roll Call

Member	Attended	Absent
Council President Steve Misiura, Vice-Chair	▪	
Joe Cicalese, Chair and Planning Board and Environmental Commission representative	▪	
Beverly Asselstine, Secretary, Planning Board representative	▪	
Dave Zaiser, Environmental Commission representative	▪	

- Approval of Agenda **Approved with revisions (add discussion of our process)**
- Approval of Minutes 8/28/19 **Approved**

NEW BUSINESS

- Mercer County Bike Lanes N Main St/Stockton St/Monmouth St **The Committee discussed the plan concepts from Mercer County again. Joe and Bev reported on the discussion with Council. Bev followed up with the Police Chief with a request to meet on comments made to the Borough Administrator about North Main Street, but he has not replied. Steve said he would follow-up to ensure the 3 resolutions and 1 ordinance appeared on the next Council agenda.**
- Brian Clissold Pedestrian Letter **Hightstown resident attended to discuss the comments in his letter to the Borough about safety issues on Stockton Street, including traffic, speeding, poor markings on intersection crosswalks and dark intersections. The Committee provided information on our activities over the last year. Mr. Clissold was asked if he would like to join the Committee and he agreed. His name will be submitted to the Mayor by the Chair to be appointed.**

- **Process:** Bev raised questions about what process we should be following when we make recommendations to Council. The Committee decided that the Secretary should provide comment letters to the Borough Administrator with a cc to the Deputy Clerk and the full committee. The cover e-mail should request that she forward to relevant Borough staff (e.g., Police, Public Works, Zoning, etc.). Bev will provide the Borough Administrator with a summary of the process we will follow going forward.

OLD BUSINESS

- 2019 NJDOT Mobility Plan (Awaiting USDOT Approval) **Bev reported on last update from NJDOT; awaiting Federal agency approval of contract for NV5.**

The Committee discussed other projects we could pursue while awaiting the Mobility Plan. Bev will ask the Borough Engineer when we can begin conversations about 2020 infrastructure planning.

ADJOURNMENT