

HIGHTSTOWN BOARD OF HEALTH

Minutes from January 9, 2019 Meeting

Board Members Present:

Jean Ray (President)
Skye Gilmartin
John Laudenberger, DM
Nancy Distelcamp (Vice President)
Elizabeth Morley
Edyth Duffy
Walt Hewitt

Board Members Absent:

Jennifer Bernal

Township Council Liaison:

Connor Montferrat (absent)

Staff Present:

Jill Swanson, Health Officer

Staff Excused:

Geetanjali Jain, Public Health Nurse

Call to Order

President Pro-tem Jill Swanson called the January 9, 2019 meeting to order at 7:31 pm. President Pro-tem Swanson asked for nominations for President. Member Ray nominated Nancy Distelcamp for President. Member Gilmartin seconded and the motion passed unanimously.

President Distelcamp asked for a nominee for Vice President. Member Duffy nominated Walt Hewitt. Member Laudenberger seconded and the motion passed unanimously.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

No public was present to comment.

Approval of Minutes

President Distelcamp requested a motion to approve the December minutes. Member Duffy made a motion and member Ray seconded and the motion passed unanimously.

Health Officer's Report

Jill Swanson presented the Health Officer's Report which was discussed at length.

Public Health Nurse's Report

Jill Swanson presented the Nurse's report and it was discussed at length.

December:

1 Reportable Disease. 66 Total immunizations. 17 screened for Hypertension (East Windsor

Senior Center). 4 screened for Hypertension (Hightstown Public Library). 7 screened for Hypertension (First United Methodist Church Community Dinner).

Old Business

Board members were reminded about the Downtown Hightstown Community outreach event at 12 Farms Restaurant. Reminders will be sent via email.

Pet Medication Disposal flyers were distributed.

New Business

Contracts:

Physician: Member Duffy made a motion to nominate Dr. Rhadhakrishna for Physician. Member Morley seconded and the motion passed unanimously.

Recording Secretary: President Distelcamp made a motion to nominate Robert Gilmartin for Recording Secretary. Member Morley seconded and the motion passed unanimously.

Mobility Plan: A request was received from Debra Sopronyi, Borough Administrator/Clerk for the Board's input on a grant application to the NJDOT for technical assistance with development of a Mobility Plan for Hightstown Borough – the Board unanimously agree that a Letter of Support should be issued. Ms. Swanson shall compose the letter on behalf of the Board of Health.

Ordinance Introduction: Licensure of Electronic Smoking Device Establishments- the Board discussed the provisions of the proposed ordinance and Vice President Hewitt recommended that the Board hold on the introduction until members have additional time to review and consider this actions. There was agreement to table the discussion.

Mercer Country MRC – A brief discussion on the MRC program and training requirements. Member Gilmartin shared her experience with the MRC and recommended members consider joining. Ms. Swanson shared that Ms. Jain hopes to rally participation within the Borough and establish a sub-group of MRC to participate in outreach events in the Borough as well as emergency response.

Community Health Resource Directory – The 2019 Directory has been completed and the Health Department is in the process of distributing the guide.

Adjournment

Member Laudenberger made a motion for adjournment. Member Duffy seconded and the motion passed unanimously. The meeting was adjourned at 8:04 pm.

The next meeting will be held on Wednesday February 13, 2019.

Respectfully submitted,

Jill Swanson
Health Officer