

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from January 10, 2018 Meeting

### **Board Members Present:**

Jean Ray (President)  
Edyth Duffy  
Elizabeth Morley  
Nancy Distelcamp (Vice President)  
Walt Hewitt  
John Laudenberger, DM  
Skye Gilmartin

### **Board Members Absent:**

Robin Conrad  
Jennifer Bernal

### **Township Council Liaison:**

Larry Quattrone  
Conner Montferrat (absent)

### **Staff Present:**

Jill Swanson, Health Officer

### **Staff Excused:**

Geetanjali Jain, Public Health Nurse

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### **Call to Order**

President Pro-tem Swanson called the January 10, 2018 meeting to order at 7:35 pm. President Pro-tem Swanson asked for nominations for President. Member Laudenberger nominated Jean Ray for President. Member Distelcamp seconded and the motion passed unanimously.

President Ray asked for nominations for Vice President. Member Duffy nominated member Distelcamp for Vice President. Member Laudenberger seconded and the motion passed unanimously.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public was present to comment

### **Approval of Minutes**

Member Hewitt made a motion to approve the December minutes. Vice President Distelcamp seconded and the motion passed unanimously

### **Health Officer's Report**

Jill Swanson presented the Health Officer's Report which was discussed at length

### **Public Health Nurse's Report**

In Geetanjali Jain's absence, Jill Swanson presented the report and it was discussed at length.

November - December:

8 Reportable Diseases. 107 Total immunizations. 42 screened for Hypertension (East Windsor Senior Center). 6 screened for Hypertension (Hightstown Public Library). 1 screened for Hypertension (First United Methodist Church Community Dinner).

### **Old Business**

No old business was discussed

### **New Business**

Contracts:

Vice President Distelcamp made a motion to nominate Debbie Sopronyi for Registrar for a 3 year term. Member Laudenberger seconded and the motion passed unanimously.

Vice President Distelcamp made a motion to nominate Dr. Puthenmadam Radhakrishan for Physician. Member Gilmartin seconded and the motion passed unanimously.

President Ray made a motion to nominate Robert Gilmartin for Recording Secretary. Member Hewitt seconded and the motion passed unanimously.

Member Distelcamp provided educational information on pandemic/flu preparedness for the entire board of health

### **Adjournment**

Member Laudenberger made a motion for adjournment. Member Distelcamp seconded and the motion passed unanimously. The meeting was adjourned at 8:10 pm.

The next meeting will be held on Wednesday March 14, 2018.

Respectfully submitted,

Jill Swanson  
Health Officer