

HIGHTSTOWN BOARD OF HEALTH

Minutes from February 8, 2017 Meeting

Board Members Present:

Jean Ray (President)
Walt Hewitt
Nancy Distelcamp
Jennifer Bernal
Robin Conrad
Edyth Duffy

Board Members Absent:

Elizabeth Morley
John Laudenberg, DM
Skye Gilmartin (Vice President)

Township Council Liaison:

Conner Montferrat

Staff Present:

Jill Swanson, Health Officer

Staff Absent:

Call to Order

President Jean Ray called the February 8, 2017 meeting to order at 7:32 pm.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

No public was present to comment

Approval of Minutes

Member Hewitt made a motion to approve the January minutes. Member Conrad seconded and the motion passed unanimously

Health Officer's Report

January Report Summary:

Jill Swanson summarized the retail food inspections for January.

- Fiesta Brava - Unsanitary food handling - NOV issued
- Anthony's Chicken & Grill - Trash - NOV issued
- Krauzer's - Satisfactory with concerns

- Childhood lead case was identified and an NOV was issued to the landlord for abatement.

- Radon Awareness Outreach was conducted

- Staff training in Infectious Disease Outbreak Planning

Public Health Nurse's Report

Jill Swanson discussed continuity of services provided by the public health nurse. The Department is using per diem staff for clinics, communicable disease investigations and immunization audits.

Old Business

Jill Swanson provided the Board with a general update regarding the recruitment status for the public health nurse position.

Board members were reminded to complete the information sheets for the Local Board of Health Registry and return to Ms. Swanson prior to February 10, 2017.

Radon kits were distributed to the Board of Health members for testing of their private homes. Members have agreed to test their homes and promote testing to residents of the community.

New Business

Board President Jean Ray made a motion to continue to hold the Board of Health meetings on the second Wednesday of the month at 7:30 pm at the Hightstown Fire House, except for the months of July and August; Nancy Distelcamp seconded the motion and it passed unanimously.

Adjournment

Member Hewitt made a motion for adjournment. Member Conrad seconded and the motion passed unanimously. The meeting was adjourned at 8:30 pm.

The next meeting will be held on Wednesday, March 8, 2017.

Respectfully submitted,

Jill Swanson
Health Officer