

HIGHTSTOWN BOARD OF HEALTH

Minutes from June 14, 2017 Meeting

Board Members Present:

Jean Ray (President)
Skye Gilmartin (Vice President)
Nancy Distelcamp
Edyth Duffy
Robin Conrad
Walt Hewitt

Board Members Absent:

John Laudenberger, DM
Jennifer Bernal
Elizabeth Morley

Township Council Liaison:

Mayor Lawrence Quattrone (Absent)
Conner Montferrat

Staff Present:

Jill Swanson, Health Officer

Staff Absent:

Geetanjali Jain, Public Health Nurse

Call to Order

President Ray called the June 14, 2017 meeting to order at 7:33 pm.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

No public was present to comment

Approval of Minutes

Member Distelcamp made a motion to approve the May minutes. Member Duffy seconded and the motion passed unanimously

Health Officer's Report

Jill Swanson presented the Health Officer's Report which was discussed at length

Public Health Nurse's Report

A report was prepared by Geetanjali Jain and presented by Jill Swanson and discussed at length.

May:

3 Reportable Diseases. 15 Total immunizations. 27 screened for Hypertension.

Old Business

The open Public Health Nurse position has been filled by Geetanjali Jain. The East Windsor Township Public Health Nurse has retired. A per diem Public Health Nurse has been hired

temporarily by East Windsor Township to cover the CHC. Ms. Jain will temporarily provide coverage of the administrative functions of the clinic. These duties will transition back to the EWT Public Health Nurse upon hiring of a replacement. It is anticipated that this transition will end before October 1, 2017.

New Business

The Health Department underwent a program audit conducted by the New Jersey Department of Health in May. The results were discussed with the Board. Documentation of the ongoing training and education of Board members was noted as an area for improvement.

Adjournment

Member Gilmartin made a motion for adjournment. Member Conrad seconded and the motion passed unanimously. The meeting was adjourned at 8:03 pm.

The next meeting will be held on Wednesday September 13, 2017.

Respectfully submitted,

Jill Swanson
Health Officer