

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from April 12, 2017 Meeting

### **Board Members Present:**

Jean Ray (President)  
Nancy Distelcamp  
Robin Conrad  
Elizabeth Morley

### **Board Members Absent:**

Skye Gilmartin (Vice President)  
Walt Hewitt  
John Laudenberg, DM  
Jennifer Bernal  
Edyth Duffy

### **Township Council Liaison:**

Larry Quatrone  
Conner Montferrat (Absent)

### **Staff Present:**

Jill Swanson, Health Officer

### **Staff Absent:**

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### **Call to Order**

President Ray called the April 12, 2017 meeting to order at 7:35 pm.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public was present to comment

### **Approval of Minutes**

Member Distelcamp made a motion to approve the March minutes. Member Conrad seconded and the motion passed unanimously

### **Health Officer's Report**

Jill Swanson presented the annual report which was discussed at length

### **Old Business**

No new business discussed.

### **New Business**

A Nurse has accepted the BOH position. She will be appointed at next BOH meeting and will start May 15, 2017. The per diem nursing staff will continue to cover essential duties until the transition is complete

### **Adjournment**

Member Morley made a motion for adjournment. Member Distelcamp seconded and the motion passed unanimously. The meeting was adjourned at 8:04 pm.

The next meeting will be held on Wednesday May 10, 2017.

Respectfully submitted,

Jill Swanson  
Health Officer