

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from April 13, 2016 Meeting

### **Board Members Present:**

Jean Ray (President)  
Nancy Distelcamp  
John Laudenberger, DM  
Skye Gilmartin (Vice President)  
Jennifer Bernal  
Robin Conrad

### **Board Members Absent:**

Elizabeth Morley  
Katherine Zaiser  
Walt Hewitt  
Sarah Kluxen

### **Township Council Liaison:**

Connor Montferrat

### **Staff Present:**

Jill Swanson, Health Officer  
Jamie Yates, RN, Public Health Nurse

### **Staff Absent:**

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### **Call to Order**

President Ray called the April 13, 2016 meeting to order at 7:31 pm.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public was present to comment

### **Approval of Minutes**

Vice President Gilmartin made a motion to approve the February minutes. Member Distelcamp seconded and the motion passed unanimously

### **Health Officer's Report**

March Report Summary:

- Angelo's Pizza & Grill - Pre-operational inspection - Satisfactory - license pending
- Angelo's Pizza & Grill –Plan Review – Pending
- Antojitos Ecuatorianos - Conditionally Satisfactory NOV issued
- Empire Auction - Temporary Food Vendor - Application for future event rejected
- Public Health Emergency Preparedness – POD - Jem Model training for staff (8 staff)
- Odors - Stream adjacent to Wyckoff's Mill - Ongoing investigation
- Central West Regional POD Drill; (7 staff participated)
- Michael's Plaza trash accumulation behind stores - Met with owners re: clean up and maintenance

- Odors Wyckoff's Mill - Follow up
- Groundwater Awareness Week Information posted
- Spring Property Maintenance for Prevention of Mosquito Breeding
- GMPHP CHIP Action Plan Community Advisory Board Presentation

### **Public Health Nurse's Report**

A report was given by Jamie Yates and discussed at length.

March:

3 Reportable Diseases. 5 Total immunizations. 30 screened for Hypertension.

### **Old Business**

Lead in public water was discussed at length

Save a life program was discussed at length

### **New Business**

Discussion – Quality Improvement Concepts for LHD, Jamie Yates

### **Adjournment**

Member Laudenberger made a motion for adjournment. Vice President Gilmartin seconded and the motion passed unanimously. The meeting was adjourned at 8:10 pm.

The next meeting will be held on Wednesday May 11, 2016.

Respectfully submitted,

Jill Swanson  
Health Officer