

HIGHTSTOWN BOARD OF HEALTH

Minutes from November 9, 2016 Meeting

Board Members Present:

Jean Ray (President)
Walt Hewitt
Elizabeth Morley
Nancy Distelcamp

Board Members Absent:

Katherine Zaiser
Skye Gilmartin (Vice President)
John Laudenberger, DM
Jennifer Bernal
Sarah Kluxen
Robin Conrad

Township Council Liaison:

Larry Quatrone

Staff Present:

Cheryl Wnek, REHS
Jamie Sierzputowska, RN,
Public Health Nurse

Staff Absent:

Jill Swanson, Health Officer

Call to Order

President Ray called the November 9, 2016 meeting to order at 7:28 pm.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

No public was present to comment

Approval of Minutes

Member Distelcamp made a motion to approve the October minutes. Member Hewitt seconded and the motion passed unanimously

Health Officer's Report

October Report Summary:

- Holy Wong, Two Flags, Fiesta Brava - Satisfactory
- 14 Taylor & Maple – Follow up unmaintained pools – Valid – Additional summons issued (pending 11/2/16)
- 10 Maple Ave – Follow up – Unmaintained pool – Monitoring – Pictures taken
- Deerfield Westerlea-Bldg 4 Apt 3 – Consult with tenant – Referred to Housing Inspector
- Opioid Awareness Day Information distributed – Municipal Bldg., Library, Employees, and Pizza boxes

REHS Retail Food Program Presentation- Cheryl Wnek provided the Board with an overview of the retail food risk-based inspection program, applicable regulations and standard procedures established by the Health Department to prevent foodborne illnesses and maintain sanitary standards within the community.

Public Health Nurse's Report

A report was given by Jamie Sierzputowska and discussed at length.

October:

0 Reportable Diseases. 4 Total immunizations. 42 screened for Hypertension.

Old Business

No old business was discussed

New Business

Adjournment

Member Hewitt made a motion for adjournment. Member Distelcamp seconded and the motion passed unanimously. The meeting was adjourned at 8:00 pm.

The next meeting will be held on Wednesday December 14, 2016.

Respectfully submitted,

Jill Swanson
Health Officer