

HIGHTSTOWN BOARD OF HEALTH

Minutes from October 12, 2016 Meeting

Board Members Present:

Jean Ray (President)
Walt Hewitt
John Laudenberg, DM
Nancy Distelcamp
Skye Gilmartin (Vice President)
Robin Conrad

Board Members Absent:

Katherine Zaiser
Elizabeth Morley
Jennifer Bernal
Sarah Kluxen

Township Council Liaison:

Larry Quatrone

Staff Present:

Jill Swanson, Health Officer

Staff Absent:

Jamie Sierzputowska, RN,
Public Health Nurse

Call to Order

President Ray called the October 12, 2016 meeting to order at 7:30 pm.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

No public was present to comment

Approval of Minutes

Member Distelcamp made a motion to approve the September minutes. Vice President Gilmartin seconded and the motion passed unanimously

Health Officer's Report

September Report Summary:

- Cominsky's Greenhouse Fall Fest – Onsite meeting – Permits for sale on food items
- Hightstown Diner – Emergency response – Fire in kitchen – Establishment closed for a few hours to remediate area and reopened for food service
- Fiesta Brava – Illegal storage of RFE items at private residence – 153 North Main Street
- 112 Second Ave – unmaintained pool – Re-inspection – Valid NOV
- Odors in trash containers – 133 Broad Street – Storage of disposed spoiled meat products – Food Pantry (Franklin Street) 365
- Distribution of Opioid Use Prevention information to Hightstown Library and

Municipal Bldg.

- Webers – ACO- Stray dog kennel placement

Public Health Nurse's Report

In Jamie Sierzputowska's absence, the report was given by Jill Swanson and discussed at length.
September:

3 Reportable Diseases. 4 Total immunizations. 43 screened for Hypertension.

Old Business

Smoke free park ordinance was recently passed by Hightstown Borough Council and discussed

New Business

New member recommendations was discussed

Adjournment

Member Laudenberger made a motion for adjournment. Member Hewitt seconded and the motion passed unanimously. The meeting was adjourned at 8:20 pm.

The next meeting will be held on Wednesday November 9, 2016.

Respectfully submitted,

Jill Swanson
Health Officer