

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from November 11, 2014 Meeting

### **Board Members Present:**

Jean Ray (Vice President)  
Mary Ann Paglione  
Skye Gilmartin  
Sarah Kluxen (President)  
Robin Conrad

### **Board Members Absent:**

Katherine Zaiser  
Lisa Martucci Thibault  
John Laudenberger, DM  
Elizabeth Morley

### **Township Council Liaison:**

Rob Thibault

### **Staff Present:**

Jill Swanson, Health Officer  
Jamie Yates, RN, Public Health Nurse

### **Staff Absent:**

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### **Call to Order**

Vice President Ray called the November 11, 2014 meeting to order at 7:33 pm.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public present for comment.

### **Approval of September Minutes**

Member Paglione made a motion to approve the October minutes. Member Gilmartin seconded and the motion passed unanimously.

### **Health Officer's Report**

October Report Summary:

- Harvest Fair Temporary Retail Food Vendor review and conferences
- Women's Cancer Screenings
- Jhan's Grocery & Deli, follow-up on previous inspection and discovery of prescription drug sales – referred to Police Dept.
- St. Anthony of Padua Church, proper use of disinfectants in school application, met with school and church representatives to review protocols and recommendations
- 409 South Main Street, abandoned house, rodents, site inspection, no evidence of rodents
- Daycare/Preschool site visits- Enterovirus D68 educational material and inspection

control protocols provided to directors

- “Healthy Kidz” handwashing and infection control lessons, kindergarten and first grades
- Ebola community Education for Public Health Staff

### **Public Health Nurse’s Report**

October:

A report was given by Jamie Yates and discussed at length. 0 reportable diseases. 25 immunizations. 0 screened for Hypertension.

### **Old Business**

- Child Health Clinic
- Ebola update

### **New Business**

No new business was discussed

### **Adjournment**

Member Gilmartin moved for adjournment. Vice president Ray seconded and the motion passed unanimously. The meeting was adjourned at 8:08 pm.

The next meeting will be held on Wednesday December 10, 2014.

Respectfully submitted,

Jill Swanson  
Health Officer