

## HIGHTSTOWN BOARD OF HEALTH

Minutes from May 14, 2014 Meeting

**Board Members Present:**

Skye Gilmartin  
Mary Ann Paglione  
Sarah Kluxen (President)  
John Laudenberger, DM  
Elizabeth Morley

**Board Members Absent:**

Robin Conrad  
Katherine Zaiser  
Lisa Martucci Thibault  
Jean Ray (Vice President)

**Township Council Liaison:**

Rob Thibault (absent)

**Staff Present:**

Jill Swanson, Health Officer

**Staff Absent:**

Sharon Lane, RN, Public Health Nurse

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**Call to Order**

President Kluxen called the May 14, 2014 meeting to order at 7:33 pm.

**Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

**Public Comment**

No public present for comment.

**Approval of February Minutes**

Member Laudenberger made a motion to approve the March minutes. Member Gilmartin seconded and the motion passed unanimously.

**Health Officer's Report**

2013 Annual Report

The 2013 Annual Report was presented and reviewed. Copies were distributed to the Board.

March Report Summary:

- Bodega La Familia review, follow up
- Grease Trap Survey
- Coalition for Smoke-free Initiatives in Mercer County, Mercer County Health Officer Association, planning meeting
- Coordination meeting with Shiloh CDC/Mercer County NJCEED representative-  
Cancer Screenings for April and May to be held at Hightstown Housing Authority

April Report Summary:

- Byrne Deli and Café, preliminary plan review meeting
- Adiamo's, complaint investigation
- Digna's Deli, investigation, grease dumpster maintenance
- Complaint Investigation, chewing tobacco sold in retail store, referred to EWTHD

**Public Health Nurse's Report**

April:

In Sharon Lane's absence, a report was given by Jill Swanson and discussed at length. 0 reportable diseases: 49 immunizations. 22 screened for Hypertension.

May:

In Sharon Lane's absence, a report was given by Jill Swanson and discussed at length. 5 reportable diseases: 1 Creutzfeldt – Jakob (not a case), Confirmed cases – 1 Hep C – Chronic, 2 Lyme Disease, 1 Strep Pyogenes, 20 immunizations. 20 screened for Hypertension.

**Old Business**

No old business was discussed

**New Business**

No new business was discussed

**Adjournment**

Member Laudenberger moved for adjournment. Member Gilmartin seconded and the motion passed unanimously. The meeting was adjourned at 8:19 pm.

The next meeting will be held on Wednesday June 11, 2014.

Respectfully submitted,

Jill Swanson  
Health Officer