

HIGHTSTOWN BOARD OF HEALTH

Minutes from January 8, 2014 Meeting

Board Members Present:

Skye Gilmartin (President)
Mary Ann Paglione
Robin Conrad
Sarah Kluxen (Vice President)
Jean Ray
John Laudenberger, DMD
Elizabeth Morley
Katherine Zaiser
Lisa Martucci Thibault

Board Members Absent:

Township Council Liaison:

Rob Thibault (absent)

Staff Present:

Jill Swanson, Health Officer
Sharon Lane, RN, Public Health Nurse

Staff Absent:

Call to Order

President Gilmartin called the January 8, 2014 meeting to order at 7:35 pm. Member Paglione nominated Sarah Kluxen as President. Member Zaisor seconded and the motion passed unanimously. Newly elected President Kluxen assumed control of the meeting and requested nomination for Vice President. Member Zaisor nominated member Jean Ray as Vice President. Member Laudenberger seconded and the motion passed unanimously.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

No public present for comment.

Approval of December Minutes

President Kluxen requested a motion to approve the December minutes. Member Laudenberger made a motion to approve the minutes. Vice President Ray seconded and the motion passed unanimously.

Health Officer's Report

December Report Summary:

- Holy Wong, re-inspection to determine source of meat in back freezer-receipts provided
- First Methodist Church-site visit and consultation – TASK Food Service Program
- Review and Log Bacteriological Water Test Results

- Hightstown HS Pool Inspection

Development and distribution of winter public health newsletter “Healthy Tips for a Happy New Year”

- Bio-terrorism Mass Prophylaxis Training

Public Health Nurse’s Report

December:

A report was given by Sharon Lane and discussed at length. 1 reportable disease: 35 immunizations. 20 screened for Hypertension.

Old Business

No old business was discussed.

New Business.

Renewal of Contracts

Licensed Physician: Member Morley made a motion to renew the licensed physician position for L Aggarwal. Member Laudenberger seconded and the motion passed unanimously.

Recording Secretary: Member Morley made a motion to renew recording secretary position for R Gilmartin. Member Laudenberger seconded and the motion passed unanimously.

Community Nurse: Member Morley made a motion to renew the community nurse position for S. Lane. Member Laudenberger seconded and the motion passed unanimously.

Appointment of Registrar: Member Gilmartin made a motion to re-appoint the registrar position for Debra Sopronyi. Member Laudenberger seconded and the motion passed unanimously.

Adjournment

Member Laudenberger moved for adjournment. Member Paglione seconded. The motion passed unanimously. The meeting was adjourned at 8:13 pm.

The next meeting will be held on Wednesday February 12, 2014.

Respectfully submitted,

Jill Swanson
Health Officer