

HIGHTSTOWN BOARD OF HEALTH

Minutes from January 16, 2013 Meeting

Board Members Present:

Skye Gilmartin
Robin Conrad
Lisa Martucci Thibault
Mary Ann Paglione (Vice President)
John Laudenberger, DMD
Sarah Kluxen
Katherine Zaiser

Board Members Absent:

Lynda Harrington

Township Council Liaison:

Rob Thibault (absent)

Staff Present:

Sharon Lane, RN, Public Health Nurse
Jill Swanson, Health Officer

Staff Absent:

Call to Order

President Pro-Tem Swanson called the January 16, 2013 meeting to order at 7:40 pm. Member Paglione nominated Skye Gilmartin as President. Member Kluxen seconded and the motion passed unanimously. Newly elected President Gilmartin assumed control of the meeting and requested nomination for Vice President. Member Kluxen volunteered to assume the role as Vice President. Member Martucci seconded and the motion passed unanimously.

Sunshine Law

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

Public Comment

Scott Castor, business owner at 100 Stockton Street addressed the excessive pigeon droppings on Main Street.

Approval March Minutes

Member Paglione made a motion to approve the November 14, 2012 minutes. Member Conrad seconded and the motion passed unanimously. Member Kluxen made a motion to approve the December 19, 2012 minutes. Member Laudenberger seconded and the motion passed unanimously.

Health Officer's Report

Ms. Swanson summarized the December report:

- Public Health Advisory issued to all Retail Food Establishments regarding dumping of liquid waste into sewers

- Rabies Clinic, 12 cats, 45 dogs
- Feral Cat in Basement, 151 Maxwell Ave, valid, animal control contacted
- Hightstown Engine Company, Satisfactory
- K&B Tatoo, Satisfactory
- “Keep New Year’s Resolution” press release, draft

Public Health Nurse’s Report

December:

A report was given by Sharon Lane and discussed at length. 2 reportable diseases, 2 investigations, 39 immunizations.

Old Business

2 year shared service agreement updated under existing terms

New Business

New location needed for 3 months. President Gilmartin suggested the Board of Health meet on the 2nd Wednesday of month for the full year of 2013. All were in favor. Pigeon issue was discussed in further detail. Health Officer Swanson will investigate pest control.

Renewal of Contracts

Licensed Physician: President Gilmartin made a motion to renew the licensed physician position. Member Paglione seconded and the motion passed unanimously.

Recording Secretary: Member Paglione made a motion to amend the recording secretary position to include a 24 hour cancellation notice. Member Zaiser seconded and the motion passed unanimously.

Community Nurse: Member Kluxen made a motion to renew the community nurse position. Member Martucci seconded and the motion passed unanimously.

Registrar: President Gilmartin made a motion to reappoint Debra Sopronyi as registrar. Member Conrad seconded and the motion passed unanimously.

Adjournment

Member Laudenberger moved for adjournment. Member Martucci seconded. The motion passed unanimously. The meeting was adjourned at 8:38 pm.

The next meeting will be held on Wednesday, February 13, 2012.

Respectfully submitted,

Jill Swanson
Health Officer

