

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from February 13, 2013 Meeting

### **Board Members Present:**

John Laudenberger, DMD  
Jean Ray  
Lisa Martucci Thibault  
Katherine Zaiser  
Elizabeth Morley  
Robin Conrad  
Mary Ann Paglione  
Sarah Kluxen (Vice President)

### **Board Members Absent:**

Skye Gilmartin (President)

### **Township Council Liaison:**

Rob Thibault (absent)

### **Staff Present:**

Sharon Lane, RN, Public Health Nurse  
Jill Swanson, Health Officer

### **Staff Absent:**

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### **Call to Order**

In President Gilmartin's absence, Vice President Kluxen called the February 13, 2013 meeting to order at 7:35pm.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public present for comment

### **Approval March Minutes**

Member Laudenberger made a motion to approve the January 16, 2013 minutes. Member Paglione amended the minutes (removal of Lynda Harrington who has resigned and deleting of "new location needed for 3 months" under 'New Business'. Member Paglione seconded and the motion passed unanimously.

### **Health Officer's Report**

Ms. Swanson summarized the January report:

- Complaint Investigation, pigeon droppings creating a nuisance, Main Street, unable to substantiate
- Hightstown High School, Complaint Investigation, Undercooked Chicken, Reviewed Food Safety Standards

- Flu Materials: Home Care guide Hand Out for Website
- Promotion for Women's Heart Health
- NJPN Grant – Communities in Transition Grant - Planning
- K&B Tattoo Meeting with Owner – Operating Without Valid License

### **Public Health Nurse's Report**

January:

A report was given by Sharon Lane and discussed at length. 5 reportable diseases: 3-Influenza; 2-Lyme Disease, both confirmed, 45 immunizations.

### **Old Business**

Pigeon issue was discussed in further detail.

### **New Business**

Smoke Free Air act was discussed at length as well as disposal of pharmaceuticals.

### **Adjournment**

Member Laudenberger moved for adjournment. Member Martucci seconded. The motion passed unanimously. The meeting was adjourned at 8:10 pm.

The next meeting will be held on Wednesday, March 13, 2012.

Respectfully submitted,

Jill Swanson  
Health Officer