

## *HIGHTSTOWN BOARD OF HEALTH*

Minutes from June 12, 2013 Meeting

### **Board Members Present:**

Skye Gilmartin (President)  
Mary Ann Paglione  
Elizabeth Morley

### **Board Members Absent:**

Lisa Martucci Thibault  
Katherine Zaiser  
Sarah Kluxen (Vice President)  
Jean Ray  
John Laudenberger, DMD

### **Township Council Liaison:**

Rob Thibault

### **Staff Present:**

Sharon Lane, RN, Public Health Nurse      Jill Swanson, Health Officer

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### **Call to Order**

President Gilmartin's called June 12, 2013 meeting to order at 7:33 pm. Due to membership in attendance, it was determined that an informational session of the Board of Health would proceed.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public present for comment.

### **Approval April Minutes**

Minutes will be approved when quorum is present.

### **Health Officer's Report**

Ms. Swanson summarized the May report:

- Tavern on the Lake, Complaint Investigation: Unclean Tablecloths, Valid, Discussed  
Corrective Actions
- Antojitos Equatorianos re: complaint condition of sidewalk and follow up with owner,  
Follow-up Inspection, Summons Issued, Unsanitary Packing of Meats
- Hightstown Sanitary Survey – Main Street – Monitor for Pigeon Droppings and Trash  
Violations
- Rodents, Main Street Parking Lots, Harborage Identified
- 25 COMMUNITY RESOURCE DIRECTORIES for Distribution
- Greater Mercer Public Health Partnership Meeting

### **Public Health Nurse's Report**

May:

A report was given by Sharon Lane and discussed at length. 2 reportable diseases: 30 immunizations. 24 screened for Hypertension.

### **Old Business**

No old business was discussed.

### **New Business**

A presentation was given by Councilwoman Lynn Woods and Director James LeTellier on substance abuse in the schools.

### **Adjournment**

Member Morley moved for adjournment. President Gilmartin seconded. The motion passed unanimously. The meeting was adjourned at 8:42 pm.

The next meeting will be held on Wednesday September 11, 2013.

Respectfully submitted,

Jill Swanson  
Health Officer