

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from April 4, 2007 Meeting

### **Board Members Present:**

Dr. John Laudenberg  
Sarah Kluxen  
Dylan Ross  
Katherine Zaiser  
Lynda Harrington (Alt. 1)

### **Board Members Absent:**

Mary Ann Paglione  
Rob Thibault  
Hilary Stults (Alt. 2)

### **Township Council Liaison:**

Walter Sikorski – absent

### **Staff Present:**

Sharon Black, Environmental Health Specialist  
Sharon Lane, Public Health Nurse  
Jamie Murphy, Recording Secretary

---

### **Call to Order**

Vice President Ross called the April 4, 2007 meeting to order at 7:35 pm.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

There were no members of the public present.

### **Approval of Minutes**

Member Laudenberg made a motion to approve the March 7, 2007 minutes. The motion was seconded by Member Harrington and passed unanimously.

### **Health Officer's Report**

Health Officer Hary was not present. Ms. Black explained the conditional status on Krauser's from the February monthly report. She stated that they did not have a functional three section sink, but have since complied with regulations and are now listed as satisfactory. The March monthly Health Officer's report was handed out. Ms. Black explained the Latin American Grocery was given a conditional status because they were using a room as a bedroom within the establishment. Member Zaiser asked about regulations against a person residing in an establishment. Ms. Black said that it is only to be a place of business.

Ms. Black brought up the training for the new chapter 24 code. New Jersey adopted a new food code and the Health Department is attending training sessions. Major changes in the food code include the cold temperature, which is now 41 degrees and hot temperature, which is now 138 degrees. Member Zaiser asked if the code included inspections for fresh produce. Ms. Black said that whole produce does not fall

under the code, unless it is prepared in some way. Once the establishment starts cutting up the produce, they would be licensed and inspected. The Health Department is making everyone aware of the new temperatures and will be holding new training sessions for the establishments.

### **Nurse's Report**

Ms. Lane handed out the March report. Ms. Lane followed the suggestions in listing communicable diseases. Some diseases are immediately reportable and others are reported to the Borough through lab notices or are reported to online services run by the state. Each disease has its own reporting tool specific for that disease. Member Zaiser asked what is the protocol if a resident within the community has tested positive and has an out-of-town doctor. Ms. Lane stated that the out-of-town doctor informs the state of the positive report and the state then informs the borough. Member Laudenberger asked if the patient's identity is reported. Ms. Lane said that the identity is reported, unless it is HIV or an STD, which goes directly to the state. Member Harrington asked about the turnaround time. Ms. Lane said that it depends on the disease. Some require immediate attention, such as food-related illness. Chronic cases go to the doctor and within a month, they are usually followed up and reported back.

The Health Fair was held last month and there was a nice turnout. They gave away over 150 t-shirts, water bottles, and educational information.

The school immunization clinic is scheduled for this month. Ms. Lane finished with all the audits for the schools and preschools for the year.

### **Old Business**

The motion for a proclamation for Karen Cox was brought up and will be followed up by Ms. Murphy.

The building of a community list was brought up. Ms. Lane will be in contact with Marcie Tyson to draft a list of categories for the members to brainstorm on.

Ms. Lane discussed the child health clinic. They still have not found a new location. They visited St. Anthony's Green House late last month and it doesn't have the capabilities for the clinic in the building. They also went to the First Baptist Church and were offered the hall. The hall wouldn't work because there is no area to place the equipment permanently.

### **New Business**

Ms. Lane stated that she will be going to a state seminar for the Leader's Academy on May 18<sup>th</sup> where she will be provided with a Request for Proposal to reapply for grant funds to promote fitness in our community. The members should brainstorm on ideas in the fitness area in different age groups and different activities. Grant ideas for fitness should be placed on the agenda for the May meeting.

### **Adjournment**

Member Laudenberger moved for adjournment. Member Zaiser seconded. The motion passed. The meeting was adjourned at 8:00 pm.

The next meeting of the Hightstown Board of Health will be held on May 2, 2007.

Respectfully submitted,  
Jamie Murphy  
Recording Secretary