



The Borough of Hightstown
 Department of Zoning/Code Enforcement
 156 Bank Street, Hightstown, NJ 08520
 (609) 490-5100, Ext. 617, www.hightstownborough.com

HVAC FURNACE INSPECTION CHECKLIST

Work must be done by HVAC Contractor or Licensed Plumber.

COMPANY INFORMATION

Name: _____

Address: _____

Phone: _____

Inspector's Name: PLEASE PRINT

License Number: _____

PROPERTY ADDRESS

Name: _____

Address: _____

Phone: _____

Type of System:
 Hot Air ____ Hot water ____

Type of Fuel: Oil _____ **Gas** _____

<i>CHECKLIST ITEM</i>	<i>ACCEPTABLE</i>	<i>UNACCEPTABLE</i>
1. Inspect condition of flue pipe into chimney, if Ultra Vent check for cracks.		
2. Inspect PVC Venting on high efficiency furnaces for loose fittings and water leaks.		
3. Inspect draft hood on natural draft furnaces for holes.		
4. Inspect heat exchanger for cracks and holes.		
5. Check heat exchanger for carbon.		
6. Check draft on natural vent chimneys.		
7. Check C/O reading at draft hood and in front of furnace. READING # _____		
8. Check C/O reading at supply register in living area of house. READING # _____		
9. Check for normal cycling.		

SIGNATURE OF LICENSED PLUMBER/HVAC INSPECTOR: _____

PRINT NAME _____ **DATE OF INSPECTION** _____

**THIS FORM MUST BE SUBMITTED WITH ANNUAL RENTAL REGISTRATION
 AND CERTIFICATE OF OCCUPANCY FOR SALE.**