

Application for Permit for:
(to be filed in duplicate)

Name of person completing this form:

PLEASE TYPE OR PRINT CLEARLY

Phone # _____

**BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER, NEW JERSEY**

Name of Organization: _____

Permanent Address: _____

Local Address: _____

If applicant is a corporation, give name and address or registered agent:

If licensed activity is to be carried on at a fixed location, give address and description of premise:

If vehicle is to be used, give description including license number:

If applicant is employed by another, give the name and address of the employer, together with credentials establishing the exact relationship:

List the days of the week and the hours of the day during which the licensed activity will be conducted:

Describe the nature of the business and the goods, property or services to be sold, offered or supplied:

Has the applicant has been convicted of any crime or the violation of any municipal ordinance other than a traffic offense? _____ If yes, list the date and place of conviction, the nature of the offense and the penalty imposed.

**THE FEE FOR THIS PERMIT IS \$75 PER MONTH.
PAYMENT SHOULD BE INCLUDED WITH THE APPLICATION WHEN SUBMITTED.**

Where are the goods or property proposed to be sold, or orders taken for the sale thereof, manufactured or produced?

Indicate where such goods or products are located at the time the application is filed and the proposed method of delivery:

Name of the person who will be directly in charge of conducting the solicitation:

Name: _____ Address: _____

LIST ON THE NEXT PAGE OF THIS APPLICATION THE NAMES AND ADDRESSES OF ALL THE PERSONS MAKING THE PROPOSED SOLICITATION.

APPROVAL OF THIS APPLICATION DOES NOT IN ANY WAY REPRESENT AN ENDORSEMENT OF THE PROPOSED SOLICITATION BY THE BOROUGH OF HIGHTSTOWN OR BY ANY OF ITS OFFICERS OR DEPARTMENTS.

Signature of person in charge of conducting solicitation:

If partnership, signature(s) of partner(s):

APPROVAL: I HAVE DETERMINED THAT THE PERSON OR ORGANIZATION NAMED IN THIS APPLICATION IS BONA FIDE.

Date: _____ Chief of Police: _____

Approved Solicitation Dates: _____

Borough Clerk: _____ Date Permit Written: _____

4-3. SOLICITORS AND CANVASSERS.

4-3.1 Definitions. Solicitor shall mean a person, also known as a "canvasser," whether resident of the Borough or not, traveling either by foot, wagon, automobile, motor truck or any other type of conveyance from place to place, from house to house or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery or for services to be furnished or performed in the future, whether or not the individual has, carries or exposes for sale a sample of the subject of the sale, with or without accepting in advance payment for the goods. The term "solicitor" shall also include any person who may be taking a poll or survey from house to house or on the streets or distributing advertisements or handbills. (1991 Code § 117-8)

4-3.2 License Required. It shall be unlawful for any solicitor or canvasser to engage in such business within the Borough without first obtaining a license. (1991 Code § 117-9)

4-3.3 Exceptions. This section shall not apply to any of the following persons:

- a. A person who has obtained a charitable solicitor's permit in accordance with Section 4-4.
- b. Any person distributing literature or handbills on behalf of a candidate for public office.
- c. Any veteran or volunteer fireman who holds a special license issued pursuant to N.J.S. 45:24-9.

(1991 Code § 117-10)

4-3.4 Application. In addition to the information required by subsection 4-1.2, the application for a solicitor's license shall indicate the place where the goods or property proposed to be sold, or orders taken for the sale thereof, are manufactured or produced, where such goods or products are located at the time the application is filed and the proposed method of delivery. (1991 Code § 117-11)

4-3.5 Badges. The Borough Clerk shall issue to each licensee at the time of delivery of his license a badge on which shall appear the words "Licensed Solicitor," the period for which the license is issued and the number of the license, in letters and figures easily discernible from a distance of ten (10) feet. During the time such licensee is engaged in soliciting, his badge shall be worn constantly and conspicuously on the front of his outer garment. (1991 Code § 117-12)

4-3.6 Hours and Days of Activities. No soliciting or canvassing activities shall be conducted before 9:00 a.m. or later than 7:00 p.m., nor on holidays. (1991 Code § 117-13; Ord. No. 1998-2 § 1)

4-1.2 LICENSE REGULATIONS - Application. All applications for licenses shall be accompanied by the required fee and shall be made to or through the Borough Clerk on forms provided by him/her. The forms shall be completed with the following information:

1. The name and permanent and local address of the applicant; if the applicant is a corporation, the name and address of its registered agent.
2. If the licensed activity is to be carried on at a fixed location, the address and description of the premises.
3. If a vehicle is to be used, its description, including the license number.
4. If the applicant is employed by another, the name and address of the employer, together with credentials establishing the exact relationship.

**THE FEE FOR THIS PERMIT IS \$75 PER MONTH.
PAYMENT SHOULD BE INCLUDED WITH THE APPLICATION WHEN SUBMITTED.**

5. The days of the week and the hours of the day during which the licensed activity will be conducted.
6. A description of the nature of the business and the goods, property or services to be sold or supplied.
7. A statement as to whether the applicant has been convicted of any crime or the violation of any municipal ordinance other than a traffic offense and, if so, the date and place of conviction, the nature of the offense and the penalty imposed.
8. Appropriate evidence as to the good character and business responsibility of the applicant so that an investigator may properly evaluate his character and responsibility.
9. Applications by partnerships shall be signed by all partners, with the information required by this section supplied in detail as to each partner, and applications of corporations shall have attached individual statements containing all the information required by this subsection relating to each employee or agent who shall engage in the licensed activity and shall be signed by each employee or agent. (1991 Code § 133-2)

**THE FEE FOR THIS PERMIT IS \$75 PER MONTH.
PAYMENT SHOULD BE INCLUDED WITH THE APPLICATION WHEN SUBMITTED.**