

Ordinance 2015-01

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2, ENTITLED
“ADMINISTRATION,” ADDING SECTION 2-11, ENTITLED “DEPUTY BOROUGH
CLERK,” TO THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN, NEW JERSEY.”**

WHEREAS, the Hightstown Borough Council has determined that it is appropriate to add the title of Deputy Borough Clerk to the Revised General Ordinances of the Borough of Hightstown; and,

WHEREAS, the addition of the title of Deputy Clerk is needed so that the services of a Deputy Borough Clerk may be utilized to perform the duties of the Borough Clerk at meetings and in the Office of the Borough Clerk where attendance by the Borough Clerk may not be convenient or possible.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That Section 2-11, entitled “Deputy Borough Clerk,” of Chapter 2, “Administration,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby added in the following specific respects (additions are shown with underline):

Section 2-11

DEPUTY BOROUGH CLERK

Subsections:

2-11.1 Position Created.

2-11.2 Appointment; Term; Vacancy.

2-11.3 Powers and Duties.

2-11.4 Defense and Indemnification.

2-11.5 Associate Deputy Clerk.

Subsection 2-11.1 Position Created.

There is hereby created the position of Deputy Borough Clerk, which may be a full-time or part-time position.

Subsection 2-11.2 Appointment; Term; Vacancy.

The Deputy Borough Clerk shall be appointed, upon the recommendation of the Clerk, by the Mayor with the advice and consent of Council, for a term of one (1) year calculated from the 1st of January of the

year of the appointment. Any vacancy in said office occurring other than by expiration of term shall be filled in the same manner, but for the unexpired term only.

Subsection 2-11.3 Powers and Duties.

The Deputy Borough Clerk shall have all of the powers and duties of the Borough Clerk, under the direction and guidance of the Borough Clerk, during absence or disability of the Borough Clerk, and shall also have such other powers and duties as shall be prescribed from time to time by the Borough Clerk, Mayor or Council.

Subsection 2-11.4 Defense and Indemnification.

The Borough shall provide the Deputy Borough Clerk with defense and indemnification, to the extent permitted by N.J.S.A. 40A:9-133, of any action or legal proceeding arising out of and directly related to the Deputy Borough Clerk's lawful exercise of authority in furtherance of the Deputy Borough Clerk's official duties when exercising the powers of the Borough Clerk during the absence or disability of the Borough Clerk.

Section 2. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Debra L. Sopronyi
Municipal Clerk

Lawrence D. Quattrone
Mayor