

# Ordinance 2013-20

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AN ORDINANCE ESTABLISHING A SALARY RANGE FOR AND THE TITLE OF RECORDS  
MANAGEMENT AND SYSTEM ADMINISTRATOR AND ADMINISTRATIVE ASSISTANT TO  
THE POLICE DIRECTOR OF THE BOROUGH OF HIGHTSTOWN**

*Summary: Establishing the title of Records Management and System Administrator  
and Administrative Assistant to the Police Director, and the applicable salary range.*

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Hightstown held on August 5, 2013 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting to be held on August 19, 2013 beginning at 7:30 p.m. at the First Aid Building, at 168 Bank Street, Hightstown, at which time and place all persons interested may appear and address the Borough Council, either for or against, regarding the passage of said Ordinance.

Copies of the full ordinance are available at no cost in the office of the Borough Clerk, 156 Bank Street, Hightstown, until August 19, 2013, or until any further consideration of this ordinance is completed thereafter by the Borough Council, to members of the general public who shall request the same. Copies can be picked up, faxed (locally) or e-mailed. The ordinance is also available for review on the Borough website at [www.hightstownborough.com](http://www.hightstownborough.com).

Debra L. Sopronyi, RMC  
Borough Clerk