

Ordinance 2010-17

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING SECTION 2-55.2 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN REGARDING FEES FOR COPIES

WHEREAS, the State of New Jersey has set forth new fees to be charged for copies obtained from Government Entities; and

WHEREAS, the Borough Clerk finds that revisions to the Revised General Ordinances of the Borough of Hightstown are necessary for compliance with the new fees; and

WHEREAS, the Borough Clerk also recommends that the fee charged for Vital Statistic Records be updated to bring them in line with those currently being charged by municipalities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Section 2-55.2 of the Revised General Ordinances of the Borough of Hightstown is hereby amended as follows (Cross-outs are deletions and underlines are additions):

Subsection 2-55.2 Fees for Copies.

The following fees shall be charged for copies of public documents:

a. For copies of public documents on letter-size or legal-size paper, fees shall be charged in accordance with those listed in N.J.S.A. 47:1A-25**(b)**.

b. For oversized copies of public documents, ~~one (\$1.00) dollar per page~~ the actual cost incurred in making the copy shall be charged. If the document must be copied by another source, e.g. a printer, for duplication, the actual cost paid by the Borough shall be paid by the requestor.

~~c.~~ c. There shall be no charge for electronic transmission of documents via fax or e-mail.

~~e.~~ d. For certified copies of birth certificates, marriage certificates, death certificates, domestic partnership certificates, or depositions, ~~ten (\$10.00)~~ twenty (\$20.00) dollars per certified copy.

~~d.~~ e. Municipal Court discovery and police accident reports

1. All requests for discovery in matters pending in the Hightstown Municipal Court shall be submitted through the Municipal Prosecutor.

2. The following fees shall be payable by the requestor to the Borough of Hightstown for the discovery or accident report provided:

i. ~~\$.75 per page for each of the first 10 pages photocopied~~

~~ii. \$.50 per page for each of the next 10 pages photocopied~~

~~iii. \$.25 per page for each of the pages photocopied thereafter~~

i. For documents on letter-size or legal-size paper, fees shall be charged in accordance with those listed in N.J.S.A. 47:1A-5(b)

~~iv. ii.~~ Actual postage for any discovery or accident report sent by mail

~~v. iii.~~ \$.25 for the envelope for any discovery or accident report sent by mail

~~vi. iv.~~ Photographs will be photocopied at the rates established herein. If requests are made for duplicate photographs, the actual cost of making the photographs shall be charged.

~~vii. v.~~ Duplication of video tapes constitutes an extraordinary duplication process and will be charged at the rate of \$5.00 per video tape.

~~viii. vi.~~ For any item that cannot be photocopied on the Borough's copy machine or for any item not otherwise provided for in this schedule, the actual cost incurred in making the copy shall be charged.

~~ix. vii.~~ Where the discovery must be obtained from an entity other than the Borough of Hightstown, e.g. another police department, the actual costs paid to the other entity shall be paid by the requestor.

~~x. viii.~~ There shall be no charge to persons over the age of 65 for discoveries or police accident reports.

~~e. f.~~ For duplicate tax, water and sewer bills, five (\$5.00) dollars each.

~~f. g.~~ For a certificate as to approval of subdivisions, as follows:

1. When the property described in the application is shown on the Assessment Map subdivided into Borough lots and does not exceed five thousand (5,000) square feet in area, three (\$3.00) dollars, and for each additional five thousand (5,000) square feet in area or fraction thereof, an additional fifty (\$0.50) cents.

2. When the property is shown on the Assessment Map as acreage or is so assessed and lies wholly within the limits of a single block, three (\$3.00) dollars, and if within the limits of two (2) or more blocks, an additional one (\$1.00) dollar for

each block.

3. When the property described in the application is or has been subdivided and assessed as more than one (1) item, an additional fee of one (\$1.00) dollar shall be allowed for each subdivision separately assessed.

4. Five (\$5.00) dollars shall be the maximum charge for a certificate covering lands lying wholly within one (1) block as shown on the Assessment Map of the Borough, unless there is a subdivision of proprietorship indicated by the assessment.

~~g.~~ h. For a certificate as to approval of subdivision within three (3) years from the date of the original search, one (\$1.00) dollar per year.

~~h.~~ i. For official searches for municipal liens (tax searches) or for improvements authorized but not assessed, ten (\$10.00) dollars.

~~i.~~ j. For a continuation of an official search for municipal liens or for a continuation of an official search for improvements authorized but not assessed, two (\$2.00) dollars per year.

~~j.~~ k. For a duplicate tax sale certificate, one hundred (\$100.00) dollars.

~~k.~~ l. For a full copy of the Revised General Ordinances of the Borough of Hightstown, one hundred (\$100.00) dollars.

~~l.~~ m. For a full copy of the Borough's Master Plan, one hundred and ninety-five (\$195.00) dollars.

~~m.~~ n. For a copy of an audio or video tape, the actual cost of the media and duplication thereof.

Section 2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 3. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 4. That this Ordinance shall take effect on November 9, 2010 upon final passage and publication in accordance with the law.

Introduced:

Adopted:

ATTEST:

Debra L. Sopronyi
Municipal Clerk

Robert F. Patten
Mayor