

Resolution 2015-278

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT # 4 – LUCAS CONSTRUCTION GROUP, INC. (2014 ROAD IMPROVEMENT PROGRAM)

WHEREAS, on April 20, 2015 the Borough Council awarded a contract for the 2014 Road Improvement Program to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$1,598,913.21; and

WHEREAS, the contractor has submitted payment request #4 related to construction of curb, sidewalks, driveways and milling and for the project in the total amount of \$428,541.18; and

WHEREAS, the amount of this payment for general construction is \$374,083.14 with FY2013 phase cost being \$356,412.88 and FY2014 phase cost being \$17,670.26; and

WHEREAS, the amount of this payment for water and sewer related items is \$54,458.04 with FY2013 phase cost being \$24,326.06 and FY2014 phase cost being \$30,131.98; and

WHEREAS, the Borough Engineer has recommended approval of payment #4 to Lucas Construction Group, Inc. in the amount of \$428,541.18 following receipt of the certified payrolls; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request No. 4 to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$428,541.18 following receipt of the certified payrolls is hereby approved as detailed herein, and the Treasurer is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015.

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-279

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING CHANGE ORDER #2 & PAYMENT #2 – PIONEER GENERAL
CONTRACTING CO., INC. (ENCHANTMENT AT HIGHTSTOWN ROAD IMPROVEMENT
PROGRAM)**

WHEREAS, on July 20, 2015 the Borough Council awarded a contract for the Enchantment at Hightstown Road Improvement Program to Pioneer General Contracting Co., Inc. of South River, New Jersey in the amount of \$334,083.00; and

WHEREAS, the contractor has submitted change order #2 for extras in the amount of \$5,000.00, supplemental items in the amount of \$10,650.00 and a reduction in costs of \$17,309.90 for a total reduction of \$1,659.90

WHEREAS, the contractor has submitted payment #2 in the amount of \$143,368.71 for work related to mobilization, storm drain installation, and curb and sidewalks; and

WHEREAS, the Borough Engineer has recommended approval of payment #2 in the amount of \$143,368.71 pending receipt of certified payrolls; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment #2 in the amount of \$143,368.71 to Pioneer General Contracting Co., Inc. of South River, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015.

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-280

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$108,586.70 from the following accounts:

Current		\$57,055.64
W/S Operating		18,859.20
General Capital		19,361.63
Water/Sewer Capital		488.22
Grant		450.00
Trust		12,372.01
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$108,586.70</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-281

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT BOROUGH FOR MUNICIPAL CLERK SERVICES

WHEREAS, the Borough of Hightstown (“Hightstown”) and the Borough of Roosevelt (“Roosevelt”) wish to enter into a Shared Services Agreement for the provision of Municipal Clerk services by Hightstown to Roosevelt; and

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40:65-1, *et seq.*, authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, Hightstown and Roosevelt agree that Hightstown’s current Municipal Clerk, Debra Sopronyi, possesses specialized skills, knowledge and expertise in the area of Municipal Government and is duly certified by the State of New Jersey to provide the statutory requirements for the position of Municipal Clerk; and

WHEREAS, with the above in mind, the parties wish to enter into the attached Shared Services Agreement; and

WHEREAS, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and that each is a public entity separate and distinct from the other.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest the attached Shared Services Agreement for the services of Municipal Clerk.
2. That a certified copy of this resolution and a copy of the attached Agreement shall be sent to the Department of Community Affairs, Division of Local Government Services.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015.

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-282

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT WITH WEST WINDSOR TOWNSHIP FOR HEALTH SERVICES

WHEREAS, since 2001, the Borough has participated in a Shared Services Agreement with West Windsor Township for the provision of Health Services, for which the current agreement will expire on December 31, 2015; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Borough's net cost under this agreement is \$28,592.00 for 2016, \$29,164.00 for 2017 and \$29,747.00 for 2018 with each year representing a 2% increase; and

WHEREAS, it is the intention of the Mayor and Council to provide sufficient funding for this expenditure in the 2016, 2017 and 2018 budgets.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of West Windsor for Health Services for the period January 1, 2016 through December 31, 2018, is hereby approved, and the Mayor and Clerk are authorized to execute same.
2. Approval of this agreement is subject to appropriation of sufficient funds in the budgets of 2016, 2017 and 2018.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015

Margaret M. Riggio
Deputy Borough Clerk

Borough of Hightstown
Budget Transfers 11/16/15 meeting

	<u>From</u>	<u>To</u>
Assessment of Taxes		
Other Expenses	3,500.00	Tax Appeal Legal Fees not spent
Municipal Clerk		
Other Expenses		2,500.00
		Education and Equipment Expenses higher than projected
Tax Collector		
Other Expenses		1,000.00
		Education Expenses higher than projected
	<u>3,500.00</u>	<u>3,500.00</u>

Resolution 2015-283

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2015 BUDGET

Whereas, N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2015 budget are hereby authorized:

Current:	<u>From</u>	<u>To</u>
Municipal Clerk		
Other Expenses		\$ 2,500.00
Tax Collector		
Other Expenses		\$ 1,000.00
Assessment of Taxes		
Other Expenses	\$ 3,500.00	
TOTALS	\$ 3,500.00	\$ 3,500.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-284

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-017 TO HIGHTSTOWN HIGH SCHOOL MUSIC BOOSTERS ASSOCIATION

WHEREAS, the Hightstown High School Music Boosters Association wishes to hold an on-premise 50/50 raffle at 25 Leshin Lane, on December 21, 2015, December 22, 2015, May 26, 2016 and May 30, 2016; and

WHEREAS, the group has submitted application number RA2015-017 for the raffle along with the required fees; and

WHEREAS, the Hightstown High School Music Boosters Association is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-5-27683; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. RL2015-017 to the Hightstown High School Music Boosters Association for their on-premise 50/50 raffle to be held on December 21, 2015, December 22, 2015, May 26, 2016 and May 30, 2016.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015.

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-285

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Borough of Hightstown has determined that the property described as a 1989 E-One Ladder Truck, VIN #4ENGAAA89W1009045 is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough of Hightstown intends to utilize the online auction services of Brindlee Mountain Fire Apparatus located at www.firetruckmall.com; and

WHEREAS, the on-line auction must be approved by the Division of Local Government Services' prior to auction taking place; and

WHEREAS, a notice shall be published in the Borough approved newspaper and on the Borough website announcing the auction, the web address where the auction will take place, the date(s) and time(s) for the auction and a description of the items to be sold with such publication being at least 10 days, but no more than 14 days prior to the auction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hightstown in the County of Mercer, State of New Jersey, that the Borough is hereby authorized to sell the 1989 E-One Ladder Truck, VIN #4ENGAAA89W1009045 as declared surplus personal property no longer needed for public use on an online auction website entitled www.firetruckmall.com; and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Brindlee Mountain Fire Apparatus and the Borough of Hightstown shall be made available at ww.firetruckmall.com and in the Borough Clerk's office.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015.

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2015-286

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 16, 2015 directly following the general meeting in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police/Dispatch/Court
Litigation – COAH

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: February 16, 2016 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 16, 2015.

Margaret M. Riggio
Deputy Borough Clerk