

Resolution 2015-207

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 17, 2015 following the general meeting in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney-Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: November 17, 2015 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-208

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING CHANGE ORDER #1 & PAYMENT # 2 – LUCAS CONSTRUCTION GROUP, INC. (2014 ROAD IMPROVEMENT PROGRAM)

WHEREAS, on April 20, 2015 the Borough Council awarded a contract for the 2014 Road Improvement Program to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$1,598,913.21; and

WHEREAS, the contractor has submitted change order #1 in the amount of \$76,851.67 for additional work required in order to complete paving on Greeley Street and Grant Avenue and for additional sanitary sewer main and laterals required; and

WHEREAS, the contractor has submitted payment request #2 related to mobilization, storm drain installation, sanitary sewer installation, water service installation, concrete curb and sidewalk, and milling and paving for the project in the total amount of \$457,116.27; and

WHEREAS, the amount of this payment for general construction is \$354,368.17 with FY2013 phase cost being \$184,837.58 and FY2014 phase cost being \$169,530.59; and

WHEREAS, the amount of this payment for water and sewer related items is \$102,748.10 with FY2013 phase cost being \$97,485.50 and FY2014 phase cost being \$5,262.60; and

WHEREAS, the Borough Engineer has recommended approval of Change order #1 in the amount of \$76,851.67; and

WHEREAS, the Borough Engineer has recommended approval of payment #2 to Lucas Construction Group, Inc. in the amount of \$457,116.27 following receipt of the certified payrolls; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change order #1 in the amount of \$76,851.67 and Payment Request No. 2 to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$457,116.27 following receipt of the certified payrolls is hereby approved as detailed herein, and the Treasurer is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-209

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$190,171.30 from the following accounts:

Current	\$86,758.60
W/S Operating	49,884.19
General Capital	31,848.50
Water/Sewer Capital	0.00
Grant	0.00
Trust	6,160.81
Housing Trust	1,312.50
Animal Control	24.00
Law Enforcement Trust	0.00
Housing Rehab Loans	0.00
Unemployment Trust	5,464.20
Escrow	<u>8,718.50</u>
Total	<u>\$190,171.30</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-210

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING TRANSFER OF LIQUOR LICENSE NO. 1104-44-002-010
(FAMILY WINES & LIQUORS, LLC TO HIGHTSTOWN LIQUORS & WINES, LLC)**

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License #1104-44-002-010, heretofore issued to Family Wines & Liquors, LLC, for premises located at 107 Stockton Street; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current term; and

WHEREAS. The Alcoholic Beverage Retail Licensee Clearance Certificate for this transfer has been issued; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statute, regulations promulgated thereunder and pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, The applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, does hereby approve the transfer of the aforesaid Plenary Retail Consumption License to Hightstown Liquors & Wines, LLC, and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Hightstown Liquors & Wines, LLC"

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-211

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

URGING STATE LEADERS TO PROTECT LOCAL PROPERTY TAXPAYERS AND GOVERNING BODIES BY PRESERVING THE STRUCTURE AND INTEGRITY OF THE FISCALLY SOLVENT LOCAL PENSION SYSTEMS

WHEREAS, New Jersey public employee pensions are apportioned to account separately for State employees and Local Government employees; and

WHEREAS, the local pension systems funded by county and municipal property tax payer dollars are actuarially sound as counties and municipalities have prudently met their pension obligations as employers; and

WHEREAS, local pension systems include the local Public Employees Retirement System (PERS) funded at 73.9% and the local Police and Fire Retirement Systems (PFRS) funded at 76.9% according to the latest valuation reports; and

WHEREAS, the local pension systems are close to or have exceeded the target funded ratio of 75% by fiscal year 2012 pursuant to the pension and health benefits reform law enacted in 2011, and have combined actuarial valued assets of \$42 Billion with estimated retirement allowances due of \$3 Billion; and

WHEREAS, the New Jersey Pension and Health Study Commission in its report entitled "A Roadmap to Resolution", recommends in part, applying for a unified State and Local approach to pension benefits funding as a result of the State's well-documented mismanagement of its systems for over two decades; and

WHEREAS, the New Jersey Association of Counties (NJAC) recognizes that the State must take meaningful steps to make the State government funded pension systems more affordable for taxpayers and sustainable members; but, objects to any reforms that would affect, alter, or integrate the local pension systems with that of the State's; and

WHEREAS, it is in the best interest of county and municipal taxpayers and governing bodies across the State that the State reform its pension systems with viable, meaningful, and long-term solutions that pay off existing State pension deficits without affecting, diluting, or diverting valuable local pensions systems assets; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, County Mercer, State of New Jersey that it hereby urges State leaders to protect local property taxpayers and governing bodies by preserving the structure and integrity of the fiscally solvent local pension systems; and

BE IT FURTHER RESOLVED that the Municipal Clerk shall forward a certified copy of this resolution to Governor Chris Christie, the President of the New Jersey Senate, the Speaker of the General Assembly, Mercer County Legislative Delegation, Mercer County Municipalities, the New Jersey Association of Counties, Municipal Clerks' Association of New Jersey, the New Jersey League of Municipalities, the Attorney General of the State of New Jersey and to the Clerks of the Boards of Chosen Freeholder of all twenty-one counties urging them to approve and distribute similar resolution.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-213

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-004 TO THE HIGHTSTOWN APOLLO LODGE NO. 41

WHEREAS, the Hightstown Apollo Lodge No. 41 wishes to hold an on-premise 50/50 raffle at the corner of Rt. 33 & Main Street, during the Hightstown Harvest Fair on Saturday, October 10, 2015; and

WHEREAS, the group has submitted application number RA-2015-004 for this raffle along with the required fees; and

WHEREAS, The Hightstown Apollo Lodge No. 41 is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-6-37719; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. 2015-004 to the Hightstown Apollo Lodge #41 for their raffle to be held on October 10, 2015.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-214

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-005 TO THE HIGHTSTOWN APOLLO LODGE NO. 41

WHEREAS, the Hightstown Apollo Lodge No. 41 wishes to hold a Duck Race Raffle at the corner of Rt. 33 & Main Street, during the Hightstown Harvest Fair on Saturday, October 10, 2015; and

WHEREAS, the group has submitted application number RA-2015-005 for this raffle along with the required fees; and

WHEREAS, The Hightstown Apollo Lodge No. 41 is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-6-37719; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. 2015-005 to the Hightstown Apollo Lodge #41 for their raffle to be held on October 10, 2015.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-215

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-006 TO THE ROOSEVELT VOLUNTEER FIRE COMPANY, INC.

WHEREAS, the Roosevelt Volunteer Fire Company, Inc. wishes to hold an on-premise raffle at 101 North Main Street on Saturday, August 22, 2015; and

WHEREAS, the group has submitted application number RA-2015-006 for this raffle along with the required fees; and

WHEREAS, The Roosevelt Volunteer Fire Company is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 432-9-40444; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. 2015-006 to the Roosevelt Volunteer Fire Company, Inc. for their raffle to be held on August 22, 2015.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-216

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-007 TO THE ROOSEVELT VOLUNTEER FIRE COMPANY, INC.

WHEREAS, the Roosevelt Volunteer Fire Company, Inc. wishes to hold an on-premise 50/50 raffle at 101 North Main Street on Saturday, August 22, 2015; and

WHEREAS, the group has submitted application number RA-2015-007 for this raffle along with the required fees; and

WHEREAS, The Roosevelt Volunteer Fire Company is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 432-9-40444; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. 2015-006 to the Roosevelt Volunteer Fire Company, Inc. for their 50/50 raffle to be held on August 22, 2015.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-217

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-013 TO THE HIGHTSTOWN WOMEN'S CLUB

WHEREAS, the Hightstown Women's Club wishes to hold an off-premise raffle at 320 North Main Street on Saturday, February 27, 2016; and

WHEREAS, the group has submitted application number RA-2015-013 for this raffle along with the required fees; and

WHEREAS, The Hightstown Women's Club is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-8-23817; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. 2015-013 to the Hightstown Women's Club for their raffle to be held on February 27, 2016.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-218

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-008, RL2015-009,
RL2015-012 TO THE HIGHTSTOWN ENGINE CO #1 LADIES AUXILIARY.**

WHEREAS, the Hightstown Engine Co #1 Ladies Auxiliary wishes to hold on-premise 50/50 raffles at 140 North Main Street on September 11, 2015, October 24, 2015 and November 14, 2015; and

WHEREAS, the group has submitted application numbers RL-2015-008, RL2015-009 and RL2015-012 for the raffles along with the required fees; and

WHEREAS, The Hightstown Engine Co #1 Ladies Auxiliary is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-9-27140; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. RL-2015-008, RL2015-009 and RL2015-012 to The Hightstown Engine Co #1 Ladies Auxiliary, Inc. for their 50/50 raffles to be held on September 11, 2015, October 24, 2015 and November 14, 2015

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-219

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2015-010 AND RL2015-011,
TO THE HIGHTSTOWN ENGINE CO #1 LADIES AUXILIARY.**

WHEREAS, the Hightstown Engine Co #1 Ladies Auxiliary wishes to hold on-premise merchandise raffles at 140 North Main Street on October 24, 2015 and November 14, 2015; and

WHEREAS, the group has submitted application numbers RL2015-010 and RL2015-011 for the raffles along with the required fees; and

WHEREAS, The Hightstown Engine Co #1 Ladies Auxiliary is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-9-27140; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. RL2015-010 and RL2015-0111 to The Hightstown Engine Co #1 Ladies Auxiliary, Inc. for their 50/50 raffles to be held on, October 24, 2015 and November 14, 2015

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-220

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING ISSUANCE OF BINGO LICENSE #BL-2015-002 TO HIGHTSTOWN ENGINE CO. NO. 1 LADIES AUXILIARY

WHEREAS, the Hightstown Engine Company No. 1 Ladies Auxiliary wishes to hold a Bingo Game at 140 North Main Street on the November 14, 2015; and

WHEREAS, the group has submitted application number BA-2015-02 for this bingo along with the required fees; and

WHEREAS, Hightstown Engine Company No. 1 Ladies Auxiliary is currently registered with the Legalized Games of Chance Control Commission, holding registration identification number 209-9-27140; and

WHEREAS, the Borough Clerk and the Police Department have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the games, and the games themselves, have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Bingo License No. 2015-02 to the Hightstown Engine Company No. 1 Ladies Auxiliary for their bingo to be held on November 14, 2015.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-221

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH
THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
FOR AN OWNER OCCUPIED HOUSING REHABILITATION PROGRAM**

SCHEDULE I: RESOLUTION

WHEREAS, the Borough of Hightstown desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for a \$200,000 Housing Rehabilitation grant to assist low and moderate income home owners.

BE IT THEREFORE, RESOLVED,

- 1) that the Borough of Hightstown does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Hightstown and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

(signature)

Lawrence D. Quattrone
Mayor

(signature)

Debra L. Sopronyi
Borough Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Lawrence D. Quattrone
Mayor

Resolution 2015-222

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

GRANT MANAGEMENT PLAN FY 2016 Small Cities Programs

Housing Rehabilitation Fund: Rehabilitation of Owner Occupied Housing Units

WHEREAS, the Borough of Hightstown is applying for a Small Cities grant from the Housing Rehabilitation Fund and, if awarded funding, will entered into Grant Agreements with the New Jersey Department of Community Affairs; and

WHEREAS, the Borough is required to submit a Grant Management Plan as part of each Small Cities application;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown, County of Mercer and State of New Jersey, that:

The Grant Management Plan prepared by the Borough and submitted to DCA Small Cities with the application for the 2016 Housing Rehabilitation Program to provide rehabilitation assistance to nine low and moderate income homeowners is hereby adopted to identify Stephen Lingle, of Triad Associates as the Project Coordinator and Henry Underhill, Borough Administrator as the Program Director and Official Contact Person.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Lawrence D. Quattrone
Mayor

Resolution 2015-223

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

IDENTIFYING CDBG FAIR HOUSING OFFICER Housing Rehabilitation Fund: Rehabilitation of Owner Occupied Housing

WHEREAS, the Borough of Hightstown is applying for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereafter NJDCA) for funds to rehabilitate nine homes owned and occupied by low and moderate income households, and;

WHEREAS, the Borough of Hightstown must make efforts to affirmatively further fair housing, and;

WHEREAS, the Borough of Hightstown has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and;

WHEREAS, the Borough of Hightstown has made assurances in the grant agreement that:

- (1) It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto, and;
- (2) It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it, and;
- (3) It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing, and;
- (4) It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Henry Underhill, Hightstown Administrator shall be designated as the Fair Housing Officer for the Borough of Hightstown, and;

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact US HUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information, and;

BE IT FURTHER RESOLVED that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Borough of Hightstown, and;

BE IT FURTHER RESOLVED that the Borough of Hightstown will publish in the local newspaper of record and post at the municipal building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing services.

Lawrence D. Quattrone
Mayor

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-224

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**A RESOLUTION APPROVING THE POLICY AND PROCEDURES MANUAL FOR THE FY 2016
SMALL CITIES PROGRAM HOUSING REHABILITATION FUND
BOROUGH-WIDE OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM**

WHEREAS, the Borough of Hightstown, by resolution authorized the Mayor to submit an application and, if a grant is awarded, to enter into an agreement with the State of New Jersey and to obtain a FY 2016 CDBG Small Cities Housing Rehabilitation Grant from the Department of Community Affairs; and

WHEREAS, as a condition of that grant, the Borough of Hightstown updated its Neighborhood Housing Repair Fund Policy and Procedures Manual which describes the guidelines and activities of operation for the Borough's Regional Contribution Agreement, Affordable Trust Fund and Small Cities Housing Rehabilitation Programs; and

WHEREAS, approval of the Mayor and Borough Council is required of the said Policy and Procedures Manual;

NOW, THEREFORE, BE IT RESOLVED this 17th day of August 2015, by the Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that the Mayor and Borough Council have reviewed the updated Policy and Procedures Manual to incorporated Small Cities Housing Rehabilitation Program requirements; and

BE IT FURTHER RESOLVED that the said Policy and Procedures Manual, Updated this day August 17, 2015 is approved by the Mayor and Borough Council of the Borough of Hightstown.

Lawrence D. Quattrone
Mayor

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk

Resolution 2015-225

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

CITIZEN PARTICIPATION PLAN

FY 2016 Small Cities Programs

Housing Rehabilitation Fund: Rehabilitation of Owner Occupied Housing Units

WHEREAS, the Borough of Hightstown is applying for a Small Cities grant under the Housing Rehabilitation Fund and if awarded intends to enter into Grant Agreements with the New Jersey Department of Community Affairs; and

WHEREAS, these Grant Agreements will require the Borough of Hightstown to comply with all federal regulations with respect to citizen participation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Hightstown, County of Mercer and State of New Jersey, that:

The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Borough of Hightstown; and

The Borough of Hightstown will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above, if awarded.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2015.

Debra L. Sopronyi
Borough Clerk