

**Hightstown Parks & Recreation Commission Agenda
October 10, 2013 - MINUTES**

I. Call to Order Chairperson

II. Statement of compliance (NJ Open Meetings Act: 10:4:1 et seq.)

III. Attendance Chairperson

- Commissioners

Pat Duncan, Chair	x
Michelle Jordan, Vice Chair	x
Kim Boknoski, Secretary	x
Gary Grubb	x
Stacey Judge, Secretary	x
Jason Taylor	
Mike Sheenan	
Logan Hiers-Evans	x

- Guests: US-Pickle Ball Assoc. – Judith Arnold (residing in Meadow Lakes) discussed the sport and her enthusiasm for the game. She would love to see it gain popularity and the commission discussed the possibility of making it a recreation program for kids after school and adults who may be interested.
 - Discussed the possibility of a Health Fair to see if there would be interest in Pickle Ball or other athletic programs (i.e., yoga, etc.) by town residents (P&R would charge a small fee for people interested in taking classes)
 - Logan mentioned HHS has pickle ball equipment as they hosted a tournament last year. Perhaps we could hold classes there or in the elementary schools.
 - Judith Arnold offered her services to help publicize the sport and offer demonstrations. She also mentioned her relationships with East Windsor officials and offered to help be a liaison and make introductions if we wanted to join forces
 - *Next steps:* Commission voted YES to approve Stacey moving forward with investigating space/time with schools, with the potential to start a program in January 2014 (8-10 weeks)

IV. Approval of Minutes

V. Approval of Agenda

VI. Public Comment – (see above); meeting attended by Judith Arnold

VII. Committee Reports –

A. Parks

i. Dawes –Stacey

- Kenny looking into better cost for replacing slide (quoted ~\$1k by two companies)
- Stacey offered to investigate companies for the slide and other playground equipment, etc., when she travels to the Athletic Business Conference in Nov 2013
- Commission voted YES to place pre-order for spring mulch for Dawes and greenway. Cost is \$1,400. Gary Grubb to coordinate.

ii. Association – Michelle

iii. Memorial – Pat

iv. Rocky Brook – Gary/Logan (including Community Garden)

- Sprayground Update – Initial quote is \$85,000, cannot move forward with this. Public Works is investigating as they can do a lot of the work (i.e. laying pipes, concrete, etc.) without cost. We still would need to purchase a control board to operate the sprayground. Stacey offered to investigate companies while attending her conference. Pat will have Larry Blake contact Stacey to coordinate efforts.
- Looking into possible reimbursement of Stacey's flight to San Diego to attend conference. She will have a proposal indicating what she will investigate for us at next P&R meeting (Nov.)

B. Walking Bridge – Gary/Pat –

- Waiting for some final bits of information, but everything is moving along. Targeting Memorial Day for unveiling new walking bridge!

C. Development and Grants – Michelle/ Jason

D. Programs, Music and Events – Stacey, Bev, Michelle

- Pat to check with Bev to see if she's willing to help with 2014 concert series.
- Would like to add more concerts next summer as we have the gazebo now, and would like to see bigger attendance

E. Playground – Bev/ Michelle

F. Programs & Recreation – Stacey/Jason

- US-Pickle Ball Assoc.

G. Paddle Boats – Pat

- Coverage for Fair – Volunteers added for full coverage during event

H. Triathlon Recap – Date 9-22-13 Pat / Jason

- Accident-free and a good success. Next year would like to see more people (final tally ~180 adults and ~165 kids)
- Raised approximately \$10k
- Commission voted YES to donate \$500 to fire dept. police for their effort and help. Pat will write the letter and coordinate check on P&R Commission behalf

I. Summer Concerts – Next Year

- Can Bev help? Pat will check

K. Farmers' Market Recap

- Good success; Next year would like to extend further into September (as was done this year)

L. Budget overview

- Brainstorming – Pat in possession of budget numbers but needs some clarification before releasing

VIII. Old Business

IX. New Business •

A. Park Permits –

Additional Conversation:

We discussed the possibility of recognizing volunteers who have done things around Hightstown (i.e., plant flowers, clean up, etc.) Gary Grubb mentioned Cookie Cummins, who planted flowers at the Hightstown gateway signs as a representative of the Women's Club and did a great job. Pat will begin to coordinate a list of individuals so they can be recognized on Volunteer Recognition Day.

Gary mentioned the Harvest Fair Committee is in need of new volunteers and asked that we spread the word.