

Hightstown Historic Preservation Commission  
Thursday, March 20, 2014  
7:30 pm @ The Hightstown – East Windsor  
Historical Society

**Call to Order** by Chairman Rick Pratt

**Open Public Meeting Act Statement:** Chairman Rick Pratt called the meeting to order

**Roll Call:**

Commissioner Cardoso <b>Absent</b>	Commissioner von Riegen <b>Present</b>
Commissioner Carney <b>Absent</b>	Commissioner Egan <b>Present</b>
Commissioner Coates <b>Present</b>	Commissioner Montferrat <b>Present</b>
Commissioner Pratt <b>Present</b>	Commissioner (Vacant)
Commissioner Teller <b>Present</b>	<i>Council Liaison (Gail Doran) <b>Absent</b></i>

**Minutes** Minutes from the February 20 meeting were reviewed and approved.

**Public Comment** - None

**Correspondence** – Welcome letters sent to 163, 232, 236 and 301 Stockton Street

**Guests** – Andrea Tingey & Sara Andre. CLG Coordinators Ms. Tingey and Ms. Andre laid out the framework for the HPC to become a Certified Local Government. Guide lines were handed out to the Commissioners and it was agreed we would discuss further at the next meeting. A voice record was made of the presentation. Planning Board member Steve Misiura attended.

**Opinion Requests**

Juan Ordonez – 245 Stockton Street, railing for front porch. Mr. Ordonez showed a sample of the material to be used for rail and ballusters. The Commissioners approved the material and informed Mr. Ordonez that the railing must not exceed 36” and spacing of the ballusters should be 3” apart.

**Old Business**

- Decided to rate old business agenda items on scale from 1 to 5 for importance.
- CLG-1; John Bull Sleepers-5; Citizen Awards/Circa Plaques-3; District Signage-5

**New Business**

- Website (Commissioner Montferrat looking into)
- Master Plan Re-exam (Waiting)
- Form Based Zoning. Look for possible grants
- Preserve America. Moved to future meeting.
- Promotion. Decided against Classic Towns.org website – too expensive
- VisitNJ.org (Commissioner Coates looking into it.)
- Historic Trust Conference. June 5, 2014 at Brookdale Comm. College
- Herald/Patch/Blog, etc. No decision made

**Commissioner Comments** - None

**Adjournment:** Commissioner Montferrat moved to adjourn at 9:25 p.m., Commissioner Pratt seconded.

**Next Meeting:**

**Minutes Prepared by:** Secretary Teller. Reviewed by HPC Commissioners.