

# **Borough of Hightstown Environmental Commission**

## **Environmental Commission Meeting**

Meeting Date/Time: October 28th, 2014 / 7:00 PM

Meeting Location: Community Room  
Hightstown Housing Authority

Attendees: Barbara Jones  
Yan Troizier  
Gary Grubb  
Terry Parliaros  
Donna LePrevost  
Keith LePrevost

Robert Thibult, Council Liaison

High School Liaison

Public

The meeting was called to order at 7:00 PM by the Chair, Barbara Jones

The Chair announced that the meeting conformed to the Open Meetings Act having its date, time and location advertised in the Borough newspapers of record.

### **Discussion Summary:**

#### **1.0 Agenda Approval**

1.1 Donna motioned to approve the agenda which was seconded by Gary. The agenda was approved.

#### **2.0 Approval of Minutes for meeting of the September 23rd<sup>h</sup> meeting.**

2.1 Gary motioned to approve the minutes which was seconded by Terry. The minutes were approved as presented.

#### **3.0 Chair Updates**

3.1 Barbara and Gary met with East Windsor on the Greenway linkage behind the Peddie School. Progress is being made. Another meeting has been set for early November.

3.2 Terry has offered another Wine and Cheesecake event for February. February 20<sup>th</sup> is the proposed date.

3.3 The tree that was given away at the Harvest Fair was donated back to the town. It will be planted on 105 Center Street to replace a tree.

- 3.4 The Bag film. We are looking at December 3<sup>rd</sup> to present the film at the Hightstown Public library. Barbara will check with the provider to make sure that works with them.
- 3.5 ANJEC workshop went very well and was well received by the audience.
- 3.6 SJ Luncheon. Donna and Keith will attend. The cost is \$35 dollars per ticket that could be reimbursed by the Borough from our funds.
- 3.7 David met with Carmela Roberts to address the process we should be going through so that we are all communicating. Keith noted if we can formalize a process of the E.C. reviewing all site plans we can get SJ points. The commission agreed we should review all site plans and submit our comments to Carmela for her consideration.
  - A. Discussion on lack of communication with the local residents. The borough does not communicate well with the residents. Need forms of communication to promote new codes, ordinances and events.

#### **4.0 Shade Tree**

- 4.1 David reviewed and made recommendations on trees on:
  - A. 135 Center Street- Public Works will address
    - 1. 142 Broad Street- Maple to be removed
    - 2. 109 Taylor- Sweet gum needs to be pruned by homeowner.

#### **5.0 Parks and Recreation.**

- 5.1 Nothing to report at this time. The Harvest Fair was a big success despite the rain.

#### **6.0 Sustainable Jersey**

- 6.1 Keith reported we ended up with 300 points this year. The certification is good until December of 2017, but points expire each year, so we need to continue to submit documentation each year to keep our certification.

#### **7.0 Other business**

- 7.1 Keith discussed the tree and plant signage project that will tie into the tree seminar given by Kevin Sibilia in the spring. The signs are attached to the trees with

stainless steel screws. Keith used Meadow Lakes as an example of a campus that has fully identified the plants and trees.

Meeting was adjourned at 8:10PM.

The next meeting will be **November 25<sup>th</sup> 2014, at 7:00 PM** at the Housing Authority Meeting Room.

Respectfully Submitted,

Allen Keith LePrevost

October 30, 2014

Distribution: Environmental Commission, Borough Clerk