

**Meeting Minutes**  
**Hightstown Borough Council**  
**Regular Meeting**  
**February 7, 2011    5:30 pm**

The meeting was called to order by Mayor Kirson at 5:30 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

**ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Bibens</i>	✓	
<i>Councilmember Gilmartin</i>	✓	
<i>Councilmember McGinty</i>	✓	
<i>Councilmember Musing</i>		✓
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Woods</i>	✓	
<i>Mayor Kirson</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; Herbert Massa, Borough Administrator; George Lang, Chief Financial Officer; Frederick Raffetto, Borough Attorney; and Richard Shaklee, Labor Counsel.

**Resolution 2011-29 Executive Session**

Councilmember Quattrone moved resolution 2011-29, Council President McGinty seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted as amended, 5-0

Resolution 2011-29

*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 18, 2011 at approximately 5:30 pm in the Council Chambers that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation – Lasky & Minute Maid

Personnel – Chief of Police, Department of Public Works, Salary Ordinance & Health Benefit Waivers

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: May 7, 2011, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council re-convened into open session at 7:30 pm.

The meeting was called to order by Mayor Kirson at 7:35 pm and he again read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The Flag Salute was followed by Roll call which had remained the same, with the exception of Mr. Shaklee who had departed following the executive session.

Council President McGinty moved that the agenda be approved with the following amendments: The statement regarding gangs be moved to follow the Rug Mill presentation, public comment period be held within one hour of the start of the meeting and that Ordinance 2011-02 be pulled from the agenda; Councilmember Quattrone seconded. All approved.

Council President McGinty moved to approve the minutes of the January 18, 2011 public meeting, Councilmember Gilmartin seconded. Councilmember Woods abstained and the remainder of Council approved.

Council President McGinty moved to approve the minutes of the January 18, 2011 executive session meeting, Councilmember Gilmartin seconded. Councilmember Woods abstained and the remainder of Council approved.

The Borough Attorney gave a history regarding the redevelopment of the Rug Mill property and Mr. Misiura, Planning Board Chairperson, gave an overview of discussions that began in October of 2010, with Mr. Larry Regan of Regan Development Corporation, a possible developer for the site and noted that a delay in talks occurred until the present Council took office. He then advised the public that the owner had sold a portion of the property and that the transaction would affect development at the site. The Borough Attorney then addressed Council with a review of redevelopment law and how it would affect this property. Mr. Regan then took the floor and introduced his business to the public and advised that they deal with affordable senior and special needs housing. He went on to say that he feels this type of housing would benefit downtown Hightstown and that he would craft a plan that works for everybody. They have developed about 1800 units in New Jersey, but do not want to move forward with developing this property if they are not wanted by the public. He went on to say that the vision is to take the remaining property that still belongs to the owner and develop affordable senior and special needs housing. They would also seek to have the buildings placed on the National Registry as historic buildings. The plan would include tax credits to offset development costs by permitting payments in lieu of taxes for thirty years, the first payment being in the amount of \$45,000.00, however this is still subject to negotiation. The project would include 85-89 one and two bedrooms units with a set aside for special needs units with rents ranging from \$715.00 to \$875.00 per month, giving Hightstown residents preference for rentals. They have performed a study and it showed that there is a demand for senior housing in this area and the large property would provide Hightstown additional parking availability. He also stated that ground floor commercial rentals are also a possibility. Their goal is to take something that is currently an eyesore and make it into something profitable and an asset by contributing to a walkable downtown Hightstown. The Mayor thanked Mr. Regan and invited him to stay for public comment.

Councilmember Quattrone stated that he would like to see some of the facilities they have developed and Mr. Regan advised that he would be more than willing to set up tours of the facilities. Council President McGinty requested that Mr. Regan provide a document that would contain their developed properties so it could be available to the public and Mr. Regan agreed. The Borough Attorney reminded Council that they must limit attendance at the tours to three or fewer Council members at one time so they do not constitute a quorum, and that they should bring their thoughts back before the public, not discuss them during the tour.

Mr. Massa advised the Council that the Chief of Police is ill and would not be making a presentation regarding the gang survey.

The Mayor opened Public Comment Period I and the following individuals spoke during the period: Eugene Sarafin, 628 S. Main Street; Gail Doran, 201 Hutchinson; Richard Pratt, 214 Stockton Street; Walter Sikorski, 326 N. Main Street; J. P. Gibbons, 602 S. Main Street; Dan Buriak, 194 Stockton Street; Rev. Robert Turton, P. O. Box 175; Rob Thibault, 504 S. Main Street; Susan Bluth, 42 Dennis Court; John Archer, 131 Bennett Place; Fran Palumbo, 101 Main Street; and Mike Vanderbeck, 344 Stockton Street. During the public comment period, Mr. Regan commented on the distribution of pilot funds, low income eligibility and the possibility of including regular housing in the project, in response to inquiries of the residents.

There being no further comments, the Mayor closed the public comment period.

Mr. Darek Hahn, the Chairperson for the Greenway Walking Bridge Committee gave a review of the goals of the committee and an overview of their fundraising efforts and status. He advised that they have raised approximately \$27,000.00 and the goal is to complete the project by mid-June in conjunction with the Library's celebration. Peddie School and CCL are discussing involvement in the project, the school students have gotten involved and various businesses are assisting in the fundraising efforts. There is currently \$13,500.00 on hand with about \$5,000.00 from individuals and \$8,500.00 being donated from groups, with a possible \$20,000.00 match from a resident. He then introduced Ryan Rosenberg to convey information pertaining to the structure itself. Mr. Rosenberg gave a review of the planned structure and commented that the railing is being designed to represent Hightstown Borough with the addition of medallions with a visual historic theme.

Council President McGinty then advised that this presentation was requested due to the committee's request to post a thermometer sign which would show the status of donations for the project. She had concern as to whether the Council, Planning Board and Parks & Recreation Commission should be asked for their comments prior to a sign being installed; she is unsure how they can put the sign up with a goal amount when it has not been determined whether the Council, and these other committees, will support the project. Mr. Hahn advised that each board, committee and commission of the Borough has a representative on the Bridge Committee and they are supposed to be taking the information back to each of their prespective entities and that the Bridge Committee is not yet prepared to make recommendations which would require decisions to be made. Council President McGinty stated that the Council should request comments from the Parks & Recreation Commission, Planning Board, Historic Preservation Commission and Environmental Commission prior to any sign being erected and that Council should now refer the matter to the Planning Board. Discussion continued.

Councilmember Quattrone motioned that the Council should move forward with a capital project review of the project by referring the matter to the various boards, committees and commissions and get Planning Board approval of the pre-design for the bridge, Council President McGinty seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Motion approved, 5-0.

Councilmember Gilmartin motioned that the Council approve the installation of the thermometer sign, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bibens, Gilmartin, Quattrone and Woods voted yes; Councilmember McGinty voted no.

Motion approved, 4-1.

Mr. Massa advised that George Lang, Chief Financial Officer would make his pre-budget presentation at the next meeting when the Capital Bond ordinance will be introduced. There was a brief discussion.

Patrolman Michael Gordy then presented a recommendation of where various signs could be placed in the Borough to inform the public of the various parking opportunities in the Borough. He gave a review of the process taken to evaluate the need and placement of the signs and stated the cost would range from \$180.00 to \$320.00, depending upon the type of signs installed. There was discussion and Council President McGinty recommended that Council review the signs in the Borough and this subject be revisited in the future. Patrolman Gordy commented that he feels the signs would be a benefit to the businesses in the Borough.

Patrolman Gordy then continued by advising Council that he had mediated the parking situation in the Main Street parking lot between RISE and other businesses in the Borough; and that RISE has agreed to have their employees park in the rear of the lot, allowing for the parking spots along Main Street to be available for those who would be patronizing the various businesses along Main Street. There was discussion regarding restricted time parking.

**Resolution 2011-30 Authorizing Payment #3 and Final Change Order #2 for Leshin Lane Reconstruction – Earle Asphalt Company**

Councilmember Quattrone moved resolution 2011-30, Councilmember Gilmartin seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

Resolution 2011- 30

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #3 AND FINAL CHANGE ORDER #2 – EARLE ASPHALT  
COMPANY  
(LESHIN LANE RECONSTRUCTION PROJECT)**

**WHEREAS**, on July 19, 2010, the Borough Council awarded a contract for the Leshin Lane Reconstruction Project to Earle Asphalt Company of Farmingdale, New Jersey in the amount of \$456,113.13; and,

**WHEREAS**, the contractor has submitted Payment Request #3 for work done in the total amount of \$22,529.72; and,

**WHEREAS**, the Contractor has requested Change Order #2 resulting in a reduction in the amount of \$5,443.42 bringing the total amount of the contract to \$441,677.47; and,

**WHEREAS**, said change order is due to adjusted contract quantities based on as-built quantities, the deletion of some of the contract items, and the addition of supplemental items based on unanticipated and unknown field conditions; and,

**WHEREAS**, the Borough Engineer has recommended approval of this payment request and change order, and has verified that all required certified payrolls have been received; and

**WHEREAS**, The Treasurer has certified that said funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. Change Order No. 2 to the contract with Earle Asphalt Company of Farmingdale, New Jersey resulting in a reduction in the amount of \$5,443.42 is hereby approved, and the Mayor is authorized to execute same.
2. By virtue of the approval of Change Order No. 2, the revised contract price is \$441,677.47.
3. Payment Request No. 3 from Earle Asphalt Company of Farmingdale, New Jersey in the amount of \$22,529.72, as detailed herein, is hereby approved, and the Treasurer is authorized to issue same.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Hightstown that a certified copy of this resolution be forwarded to the Borough Engineer, Treasurer and Contract file.

**Ordinance 2011-01 – First Reading and Introduction – An Ordinance Amending Section 15-3 of the Revised General Ordinances of the Borough of Hightstown Regarding Fire Safety Inspections and Permit Fees**

Council President McGinty requested that the introduction of this ordinance be postponed pending the addition of definitions by the Borough Attorney, Councilmember Gilmartin seconded. All approved.

**Consent Agenda Resolutions 2011-36, 2011-37, 2011-38 and 2011-39**

Councilmember Gilmartin moved resolutions 2011-36, 2011-37, 2011-38 and 2011-39 as a consent agenda, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolutions adopted, 5-0

Resolution 2011-36

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A WAIVER OF AUCTION LICENSE FEES**

**WHEREAS**, the Greenways Walking Bridge Committee is raising funds for a new walking bridge over the Peddie Lake dam; and

**WHEREAS**, the Greenways Walking Bridge Committee is planning to hold a Silent Auction as part of their fundraising effort; and

**WHEREAS**, the Borough requires that an auction license be issued for any auction held within the Borough at a cost of \$100.00; and

**WHEREAS**, the Greenways Walking Bridge Committee has requested that the \$100.00 fee for said auction license be waived; and

**WHEREAS**, the Borough Council finds that the waiving of the auction license fee for this event is beneficial to community.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Hightstown, that the auction license fee associated with the Greenways Walking Bridge Committee Silent Auction shall be waived.

Resolution 2011-37

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH HAMILTON TOWNSHIP FOR  
CERTAIN HEALTH SERVICES (STD CLINIC)**

**WHEREAS**, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain clinic services relative to sexually transmitted diseases (STDs); and

**WHEREAS**, the Township of Hamilton is agreeable to providing clinic services relative to STDs to the Borough of Hightstown for the period January 1, 2011 through December 31, 2011 for a fee of \$25 per patient; and

**WHEREAS**, it is the desire of the Borough Council to enter into a shared services agreement with the Township of Hamilton for provision of these services; and

**WHEREAS**, such agreements are authorized pursuant to *N.J.S.A. 40A:65-1 et seq*;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Township of Hamilton for the provision of professional health clinic services for sexually transmitted diseases for the period January 1, 2011 through December 31, 2011 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

Resolution 2011-38

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-2011-004 TO  
HIGHTSTOWN ENGINE CO. #1 LADIES AUXILIARY**

**WHEREAS**, the Hightstown Engine Co. #1 Ladies Auxiliary wishes to hold an on-premise 50/50 raffle at the Hightstown Engine Co. #1, 140 North Main Street, on March 25, 2011; and

**WHEREAS**, the group has submitted application number RA-2011-004 for this raffle, together with the required fees; and

**WHEREAS**, the Borough Clerk and the Chief of Police have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. RL-2011-004 to Hightstown Engine Co. #1 Ladies Auxiliary for their on-premise 50/50 raffle to be held on March 25, 2011.

Resolution 2011-39

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING ISSUANCE OF RAFFLE LICENSE #BL-2011-001 TO  
HIGHTSTOWN ENGINE CO. #1 LADIES AUXILIARY**

**WHEREAS**, the Hightstown Engine Co. #1 Ladies Auxiliary wishes to hold a Basket Bingo at the Hightstown Engine Co. #1, 140 North Main Street, on March 25, 2011; and

**WHEREAS**, the group has submitted application number BA-2011-001 for this bingo, together with the required fees; and

**WHEREAS**, the Borough Clerk and the Chief of Police have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. BL-2011-001 to Hightstown Engine Co. #1 Ladies Auxiliary for their Basket Bingo to be held on March 25, 2011.

**Resolution 2011-31 Removing the Time Limits for Public Comments at Meetings of the Hightstown Borough Council**

Council President McGinty moved resolution 2011-31, Councilmember Woods seconded.

There was discussion.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

Resolution 2011-31

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**REMOVING THE TIME LIMITS FOR PUBLIC COMMENT AT MEETINGS OF  
THE HIGHTSTOWN BOROUGH COUNCIL**

**WHEREAS**, the Borough Council of the Borough of Hightstown embraces the Constitutions of the United States and of the State of New Jersey, and all of the rights, duties, and privileges entailed therein; and

**WHEREAS**, the Hightstown Borough Council seeks to ensure that the residents of Hightstown will be accorded all of the rights and privileges to which they are entitled under those Constitutions, specifically the freedom of speech and of expression; and

**WHEREAS**, the Hightstown Borough Council recognizes that the United States is founded on the right of the individual to have and to give individual voice to opinions, whether popularly-held or not, and on the right of every individual to freedom of expression, and freedom to petition the Government; and

**WHEREAS**, the Hightstown Borough Council recognizes that an enlargement of the procedural rules in place for the public comment segments of Borough Council meetings would enhance the protections of our residents and all who attend our Council meetings to voice their opinions at such meetings, and to be reassured that their views are, and will continue to be, heard and considered by their elected representatives; and

**WHEREAS**, the Hightstown Borough Council welcomes comment from the public at Borough Council meetings, and seeks to encourage participation of the public in the two segments of Borough Council meetings dedicated to public comment; and

**WHEREAS**, the Hightstown Borough Council recognizes that public participation may be chilled, where members of the public may be concerned that the three-minute timer will sound before they will have completed their comments within that time limit; and

**WHEREAS**, the Hightstown Borough Council recognizes that there is minimal burden and substantial benefit in encouraging greater participation of the public in the public comment segments of Borough Council meetings; and

**WHEREAS**, the members of the Hightstown Borough Council recognize that this is their duty as elected representatives serving the public: to hear the individual voices of their constituents, and of all our residents, and to consider those voices in formulating public policy and making such decisions as the elected members of the Borough Council may be required by their office;

**NOW, THEREFORE, BE IT RESOLVED** that the Hightstown Borough Council removes the three-minute time limit previously in effect for public comment per individual, for each of the two public comment segments of Borough Council meetings, and the Borough Council directs that the two public comment segments shall continue to be scheduled near the beginning and towards the end of each Borough Council meeting.

**BE IT FURTHER RESOLVED** that the Borough Council reserves the right to set a time limit for the first or second public comment session during any Borough Council meeting, which time limit shall not be less than three minutes per speaker, should the Borough Council determine that the circumstances presented in that meeting (including, but not limited to, the nature of the issue(s) for discussion, the number of speakers seeking opportunity for public comment, and the lateness of the hour) warrant such action.

#### **Resolution 2011-26 Appointing Borough Officials**

Council President McGinty moved resolution 2011-26, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

Resolution 2011-26

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

#### **RESOLUTION MAKING AND CONFIRMING APPOINTMENTS FOR 2011 - BOROUGH OFFICIALS**

**BE IT RESOLVED** that the following appointments are hereby made and confirmed by the Mayor and Council of the Borough of Hightstown:

James M. Eufemia	<b><u>Joint Insurance Fund Commissioner</u></b>	1 yr.	December 31, 2011
Debra L. Sopronyi	<b><u>Alternate Joint Insurance Fund Commissioner</u></b>	1 yr.	December 31, 2011
Debra L. Sopronyi	<b><u>Assessment Search Officer</u></b>	1 yr.	December 31, 2011
Debra L. Sopronyi	<b><u>Public Agency Compliance Officer (P.A.C.O.)</u></b>	1 yr.	December 31, 2011
Herbert C. Massa	<b><u>ADA Compliance Officer</u></b>	1 yr.	December 31, 2011
Richard Kelly	<b><u>Public Defender</u></b>	1 yr.	December 31, 2011

Gus Siggelakis	<b><u>Alternate Public Defender</u></b> 1 yr.	December 31, 2011
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	<b><u>Alternate Prosecutors</u></b>	
#1 - Sahbra Smook-Jacobs, Esq.	1 yr.	December 31, 2011
#2 - Lenore N. Hannah, Esq.	1 yr.	December 31, 2011
#3 - Renee La Marre-Sumners, Esq.	1 yr.	December 31, 2011
#4 - Edward Hunter, Esq.	1 yr.	December 31, 2011
#5 - Kim Augustus Otis, Esq.	1 yr.	December 31, 2011

	<b><u>Zoning Officer</u></b>	
William Schmeling	1 yr.	December 31, 2011

	<b><u>Housing Inspectors</u></b>	
George Chin	1 yr.	December 31, 2011
Annely Gomez	1 yr.	December 31, 2011

	<b><u>Building Inspector</u></b>	
George Chin	1 yr.	December 31, 2011

	<b><u>Summer Recreation Director</u></b>	
Larry Gunnell	1 yr.	December 31, 2011

	<b><u>Borough Historian</u></b>	
Dr. David Martin	1 yr.	December 31, 2011

	<b><u>School Crossing Guards</u></b>	
Ivan Snow	1 yr.	December 31, 2011
James Coleman	1 yr.	December 31, 2011
Carl Jantz	1 yr.	December 31, 2011
Ron Shekiri	1 yr.	December 31, 2011
Maria Sterns	1 yr.	December 31, 2011
James J. Silva	1 yr.	December 31, 2011
Bennie Duggins	1 yr.	December 31, 2011

**Resolution 2011-27 Making and Confirming Appointments for 2011 – Boards, Commissions and Committees**

Council President McGinty asked that the resolution be amended to delete the name of the last person listed for the Environmental Commission. She stated that this was at the request of the individual listed.

Council President McGinty moved resolution 2011-27 as amended, Councilmember Quattrone seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

Resolution 2011-27

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION MAKING AND CONFIRMING APPOINTMENTS FOR 2011 -  
ENVIRONMENTAL COMMISSION AND BOARD OF HEALTH**

**BE IT RESOLVED** that the following appointments are hereby made and confirmed by the Mayor and Council of the Borough of Hightstown:

**Environmental Commission**



Keith LeProvost	Ux 3 yrs.	December 31, 2012
Harold Mulleavey	3 yrs.	December 31, 2013
David Zaiser	3 yrs.	December 31, 2013
Jan Troizier	3 yrs.	December 31, 2013
Donna LeProvost, Alternate #1	2 yrs.	December 31, 2012

#### **Board of Health**

Katherine Zaiser	3 yrs.	December 31, 2013
Rob Thibault	3 yrs.	December 31, 2013
Linda Harrington, Alternate #1	2 yrs.	December 31, 2012

#### **Resolution 2011-32 Authorizing the Payment of Bills**

Councilmember Quattrone moved resolution 2011-32, Council President McGinty seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

Resolution 2011-32

*BOROUGH OF HIGHTSTOWN*

*COUNTY OF MERCER*

*STATE OF NEW JERSEY*

#### **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Mayor, the appropriate Councilmember and the Treasurer

in the amount of               \$               1,564,520.20               from the following accounts

Current	\$	1,475,452.72
W/S Operating		61,165.61
General Capital		27,893.47
Water/Sewer Capital		
Grant		
Trust		
Housing Trust		
Animal Control		8.40
Law Enforcement Trust		
Housing Rehab Loans		

Unemployment Trust  
Escrow

Total

\$ 1,564,520.20

**Resolution 2011-33 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2011 Budget**

Councilmember Quattrone moved resolution 2011-32, Councilmember Gilmartin seconded.

George Lang, Chief Financial Officer, gave a review of the resolution.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

**TEMPORARY EMERGENCY APPROPRIATIONS**

**February 7, 2011**

**RESOLUTION 2011-33**

**WATER/SEWER**

Other expense \$28,000.00

**SEWER**

Other expense \$155,500.00

**TOTAL WATER/SEWER** Other Expenses **\$183,500.00**

**CURRENT**

Admin. & Exec.	Other Expense	\$2,000.00
Mayor & Council	Other Expense	\$600.00
Financial Administration	Other Expense	\$1,400.00
Tax Collection	Other Expense	\$1,200.00
Public safety	Other Expense	\$2,000.00
Communications	Other Expense	\$1,000.00
Uniform Fire Safety	Other Expense	\$200.00
Snow Removal	Other Expense	\$7,000.00
Sanitation	Other Expense	\$6,625.00
Public Bldgs & Grounds	Other Expense	\$2,200.00
Recycling	Other Expense	\$20,200.00
Electric	Other Expense	\$2,000.00
West Windsor HealthCttr	Other Expense	\$100.00
General Liability Ins	Other Expense	\$8,000.00

**TOTAL CURRENT** Other Expenses **\$54,525.00**

**TOTAL APPROPRIATIONS** **\$238,025.00**

**Resolution 2011-34 Authorizing the Transfer of Donation Funds to the First Aid Squad**

Council President McGinty recused herself from discussion and vote on this resolution.

Councilmember Quattrone moved resolution 2011-34, Councilmember Gilmartin seconded.

Roll Call Vote: Council members Bibens, Gilmartin, Quattrone and Woods voted yes; Councilmember McGinty abstained.

Resolution adopted, 4-0 with one abstention

Resolution 2011-34

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING THE TRANSFER OF DONATION FUNDS TO THE FIRST AID SQUAD**

**WHEREAS**, there have been donations in the amount of \$28,623.73 made to the First Aid Squad and held in trust by the Borough; and

**WHEREAS**, the Chief Financial Officer finds that these donation funds should be transferred to the First Aid Squad ;and

**WHEREAS**, the Chief Financial Officer recommends that a check be issued to the First Aid Squad in the amount of \$28,623.73 for the transfer of said donation funds; and

**WHEREAS**, said funds are those of the First Aid Squad, not the Borough of Hightstown.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Borough Council hereby authorize the Acting Treasurer to issue a check to the First Aid Squad in the amount of \$28,623.73 for donations made to the First Aid Squad that have been held in trust by the Borough.

Council President McGinty returned to the dais.

**Resolution 2011-35 Amending Resolution 2010-239 Regarding the Sale of Surplus Property**

Councilmember Quattrone moved resolution 2011-35, Council President McGinty seconded.

Councilmember Quattrone gave an explanation of the resolution.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Resolution adopted, 5-0

Resolution 2011-35

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AMENDING RESOLUTION 2010-239 REGARDING THE SALE OF SURPLUS PROPERTY**

**WHEREAS**, Resolution 2010-239 authorized the sale of surplus property no longer needed for public use; and

**WHEREAS**, the Purchasing Agent and Superintendent of Public Works recommended the property be sold for scrap value due to age, inoperability, repair costs and environmental concerns; and

**WHEREAS**, resolution 2010-300 awarded the contract for the recycling of said equipment to King Parts Auto Wreckers of Monmouth Junction, New Jersey at \$280.00 per gross ton; and

**WHEREAS**, the Superintendent of Public Works has determined that there was a vehicle omitted from resolution 2010-February 7, 2011

239; and

**WHEREAS**, the Purchasing Agent has concurred that said property should be sold for scrap value; and

**WHEREAS**, the State of New Jersey permits the sale of surplus property no longer needed for public use, pursuant to the Local Public Contract Law 40A:11-36.; and

**WHEREAS**, the Purchasing Agent and Superintendent of Public Works recommend the property listed herein be added to the list as previously approved in resolution 2010-239:

**VEHICLE/EQUIPMENT FOR SCRAP**

**VIN #**

1984 dodge Ram 150 Pick-Up Truck

1B7GD14HXES358484

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Borough Council hereby declares that resolution 2010-239 is hereby amended to include the equipment as listed above to be no longer needed for public use and authorizes the Superintendent of Public Works to recycle the above equipment in accordance with resolution 2010-300.

Mr. Massa gave a review of the Revised General Ordinances of the Borough of Hightstown enforcement reports that were previously distributed to Council. There was discussion and Council President McGinty requested further information on the police tickets issued be prepared for the next meeting. Council President McGinty stated that Municipal Court records show a drop in the issuance of traffic and criminal summonses at a rate of 1,000 per year between 2007 and 2010, with just under 3,000 summonses issued for 2010. There has also been a drop in that period in municipal fines, costs and fees collected. She requested follow-up.

Mr. Massa informed Council that the applications received for Taxi Licenses have been returned to the applicants due to defects. There was discussion regarding the process being taken for the review of these applications. Council President McGinty questioned why the police were being used for what appears to be a clerical function.

Mr. Massa explained the process taken for new hires and advised that resumes have been received for the Administrative Assistant position in the Police Department. There was discussion.

Clerk/Purchasing Agent Sopronyi and Mr. Massa explained that a resolution to set purchasing thresholds is no longer necessary since it is covered under state statute due to the appointment of the QPA.

The Borough Attorney recommended that the issue regarding the LED/Neon signs be referred to the Planning Board. Council President McGinty moved that the issue regarding LED/Neon signs in the Borough Revised General Ordinances of the Borough of Hightstown be referred to the Planning Board, Councilmember Woods seconded.

Roll Call Vote: Council members Bibens, Gilmartin, McGinty, Quattrone and Woods voted yes.

Motion approved, 5-0

The parking in Borough lots issue had been addressed by Patrolman Gordy's report and mediation, further discussion was not held on the matter.

The Mayor opened Public Comment Period II and the following individuals spoke during the period: Mike Vanderbeck, 344 Stockton Street; Scott Caster, 12 Clover Lane; Rob Thibault, 504 S. Main Street; and Dan Buriak, 194 Stockton Street.

There being no further comments, the Mayor closed the public comment period.

**Council/Mayor/Administrative Comments**

**Councilmember Gilmartin** – commented on the gang survey results and that volunteers should be more appreciated if we want to fill committee openings..

**Council President McGinty** – gave an update on the Police Committee's progress and advised their report will be ready for the February 22<sup>nd</sup> meeting, and went on to request a copy of the gang survey submission be forwarded to Council and that this item be placed on the next meeting agenda. She commented that the Police acted on their own as to the sign presentation, not Council request and that the safety issue with hunting near Wyckoff Mills should be addressed by the Police with East Windsor. Council

President McGinty then continued that there is a need for volunteers to fill committee vacancies and that the public is invited to come forward; the Council appoints the Housing Authority and it is important, she recommended that Council review the duties for the Authority thoroughly and advertise any openings.

**Councilmember Quattrone** –stated that he is pleased with the snow removal work that has been done by the Public Works Department and he is currently working on the budget with the new Superintendent. He went on to advise that the First Aid is in a new system of meetings and drills, and that volunteers are needed. Councilmember Quattrone then stated that the Memorial Day Parade is coming up and he will once again chair the event; he welcomed the participation of the public and invited them to serve on the planning committee. He expressed disappointment in the Chief of Police regarding the gang survey submission. Councilmember Quattrone then commented that the Council meetings are too long, Council should get their information before the meeting not during it; the 5:30 start time for executive session needs to be re-evaluated as it interferes with his business, maybe executive session should be held after the general meeting.

**Councilmember Woods** – commented that the Rug Mill presentation was given for informational purposes only and that Council is not necessarily supporting the project; the presentation was given strictly for the sake of transparency.

**Mayor Kirson** – commented that he too is disappointed in the false data given in the gang survey. He also stated that there must be follow-up regarding the Wyckoff Mills hunting issue for the safety of residents.

Council President McGinty moved to adjourn the meeting at 11:30 pm and Councilmember Quattrone seconded; the Motion was approved unanimously.

Respectfully Submitted,

Debra L. Sopronyi

Borough Clerk