

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from January 15, 2015 Meeting

### **Board Members Present:**

Jean Ray (President)  
Mary Ann Paglione  
Sarah Kluxen  
Elizabeth Morley  
Robin Conrad  
John Laudenberg, DM (Vice President)

### **Board Members Absent:**

Katherine Zaiser  
Lisa Martucci Thibault

### **Township Council Liaison:**

Steven Misura

### **Staff Present:**

Jill Swanson, Health Officer  
Jamie Yates, RN, Public Health Nurse

### **Staff Absent:**

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### **Call to Order**

President Kluxen called the January 15, 2015 meeting to order at 7:35 pm. Member Paglione nominated Jean Ray as President. Member Laudenberg seconded and the motion passed unanimously. Newly elected President Ray assumed control of the meeting and requested nomination for Vice President. Member Paglione nominated member John Laudenberg as Vice President. Member Kluxen seconded and the motion passed unanimously.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public present for comment.

### **Approval of December Minutes**

Member Paglione made a motion to approve the December minutes. Member Conrad seconded and the motion passed unanimously.

### **Health Officer's Report**

December Report Summary:

- Hightstown High School - Satisfactory
- Hightstown Engine Co. #1 - Satisfactory
- Hightstown Diner - Satisfactory
- 12 Farms Restaurant – Plan review – Approval letter issued
- Preliminary site meeting – Byrne Café and Deli – 117 West Ward St.
- 282 Monmouth St. – Housing issues – Notification to landlord

- Consultations – Heating Concerns – Hightstown Housing Authority
- Rabies Clinic – 50 dogs, 4 cats
- Enroll America; coordinate sessions for access to enrollment assistance counselors
- CHC – Coordination for relocation site and physician contract
- CHC - Clinic relocated to Hightstown Apollo Lodge
- Ebola Response Coordination meeting – Rider University

### **Public Health Nurse's Report**

December:

A report was given by Jamie Yates and discussed at length. 4 reportable diseases. 1 Varicella, 1 Campylobacteriosis, 2 Influenza  
17 immunizations. 16 screened for Hypertension.

### **Old Business**

No old business was discussed

### **New Business**

Renewal of contracts

Community Nurse: A motion was made by President Ray and seconded by Vice President Laudenberger

Recording Secretary: A motion was made by President Ray and seconded by Vice President Laudenberger

Licensed Physician: – A motion was made by Vice President Laudenberger and seconded by President Ray

### **Adjournment**

Member Laudenberger moved for adjournment. Member Kluxen seconded and the motion passed unanimously. The meeting was adjourned at 8:08 pm.

The next meeting will be held on Wednesday February 11, 2015.

Respectfully submitted,

Jill Swanson  
Health Officer