

## **HIGHTSTOWN BOARD OF HEALTH**

Minutes from January 18, 2012 Meeting

### **Board Members Present:**

Ann Dandurand, MD (President)  
Mary Ann Paglione (Vice President)  
Sarah Kluxen  
Lisa Martucci  
Robin Conrad

### **Board Members Absent:**

Lynda Harrington  
John Laudenberger, DMD  
Katherine Zaiser

### **Township Council Liaison:**

Rob Thibault

### **Staff Present:**

Robert Hary, Health Officer  
Sharon Lane, RN, Public Health Nurse

### **Staff Absent:**

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### **Call to Order**

President Pro Tem Hary called the January 18, 2012 meeting to order at 7:30 pm. Member Paglione nominated Ann Dandurand as president. Member Kluxen seconded and the motion passed unanimously. Newly elected President Dandurand assumed control of the meeting and requested nomination for Vice President. Member Kluxen nominated member Paglione as Vice President. Member Martuchi seconded and the motion passed unanimously.

### **Sunshine Law**

Adequate Notice of this meeting has been provided as required under Chapter 231, P.L. 1975 with notices being sent and posted.

### **Public Comment**

No public was present to comment.

### **Approval November Minutes**

The November minutes were not available and will be deferred to the next Board of Health meeting in February. The December minutes will be addressed when quorum is present.

### **Health Officer's Report**

Mr. Hary summarized the December report:

- Fernando's Grill, Satisfactory
- El Ricon del Sabor, Conditionally Satisfactory
- St. Anthony of Padua Church, Satisfactory
- St. James AME, Satisfactory
- Mercer Street Charcoal Grill and Deli, Operational Inspection, Satisfactory

- Tavern on the Lake, Complaint Investigations, poor repair of restrooms, valid
- Hightstown BBQ Contest – meeting with organizer in preparation for October Festival

### **Public Health Nurse's Report**

A report was given by Sharon Lane at length. No reportable illnesses.

### **Old Business**

No old business was discussed.

### **New Business**

Renewal of contracts:

1. Member Kluxen made a motion to move the contract for Pediatrician, Dr. Lily Agarwal. Member Martuchi seconded and the motion passed unanimously.
2. Member Martuchi made a motion to move the contract for Recording Secretary, Bob Gilmartin. Member Kluxen seconded and the motion passed unanimously.
3. Member Paglione made a motion to move the contract for Community Nurse, Sharon Lane. Member Conrad seconded and the motion passed unanimously.

### **Adjournment**

Member Kluxen moved for adjournment. Member Martuchi seconded. The motion passed unanimously. The meeting was adjourned at 8:09 pm.

The next meeting will be held on Wednesday, February 15, 2012.

Respectfully submitted,

Robert Hary  
Health Officer