

2016-12 Final Reading and Public Hearing A Bond Ordinance Providing for the Rehabilitation of East Ward Street in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$550,000 Therefor and Authorizing the Issuance of \$250,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Resolutions

- 2016-92** Authorizing Payment of Bills
- 2016-93** Proclaiming Hightstown Volunteer Appreciation Week and Recognizing, Honoring and Thanking Hightstown's Volunteers
- 2016-94** Authorizing a Change Order for the Purchase of an E-One Aluminum CR-137 Ladder Truck for Hightstown Engine Company No. 1 from Absolute Fire Through our Participation in the Houston-Galveston Area Council of Governments (H-GAC) a National Cooperative Purchasing Program
- 2016-95** Authorizing the Submission of the TWA-1 Treatment Works Approval Permit Application Relating to the Tertiary Disk Filtration and Ultraviolet (UV) Disinfection System
- 2016-96** Authorizing an Application for a Recycling Tonnage Grant
- 2016-97** Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2016 Budget

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2016-91

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 18, 2016 directly following the general meeting in the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Police Chief
Litigation – Affordable Housing (COAH)

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: July 18, 2016, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
Borough Clerk

Meeting Minutes
Hightstown Borough Council
Business Meeting
March 21, 2016
7:00 p.m.

The meeting was called to order by Mayor Quattrone at 7:01 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>		✓
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Henry Underhill, Borough Administrator; Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2016-74 – Authorizing a Meeting Which Excludes the Public

Councilmember Montferrat moved Resolution 2016-74; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2016-XXX

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 4, 2016 directly following the general meeting in the Hightstown Engine Co. #1 Fire House Hall located at 140 North Main Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation – Unidad

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: July 4, 2016, or when the need for

confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:37 p.m. and again read the Open Public Meetings Statement.

The Flag Salute followed Roll Call.

George Lang, CFO, arrived at this time and is now present.

APPROVAL OF AGENDA

Mayor Quattrone requested that Affordable Housing and Unidad Parade Permit be added to the Executive Session.

Councilmember Bluth moved the agenda as amended; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Agenda approved as amended 5-0.

APPROVAL OF MINUTES

Councilmember Bluth moved the February 16, 2016 business meeting minutes for approval, Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Minutes approved 5-0.

Council President Hansen moved the March 2, 2016 budget meeting minutes for approval, Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen,

Minutes approved 5-0.

PUBLIC COMMENT

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Commented that he was happy to see that Council will be moving their meetings to the firehouse. He also stated that he was happy that that Council was approving the right-of-way for Fernando's.

There being no further comments, Mayor Quattrone closed the public comment period

ORDINANCES

2016-07 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 7, Entitled “Traffic”, Section 9, Entitled “Temporary Parking Prohibition for snow Plowing and Removal”, of the “Revised General Ordinances of the Borough of Hightstown, New Jersey”.

Mayor Quattrone opened the public hearing on Ordinance 2016-07 and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that he thinks this is a good ordinance. Thanked Council for adopting it.

There being no further comments, Mayor Quattrone closed the public hearing.

Council President Hansen moved Ordinance 2016-07 for adoption; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Ordinance adopted 5-0.

ORDINANCE 2016-07
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, ENTITLED “TRAFFIC”, SECTION 9, ENTITLED “TEMPORARY PARKING PROHIBITION FOR SNOW PLOWING AND REMOVAL”, OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Public Works Superintendent has recommended that certain streets in the Borough prohibit parking during snowfalls to permit the plowing and removal of snow; and

WHEREAS, the Borough Council has reviewed and concurs with these recommendations.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Chapter 7 “Traffic”, Section 9, entitled “Temporary Parking Prohibition for Snow Plowing and Removal” is hereby amended as follows (underline for additions, strikethroughs for deletions):

Section 7-9

TEMPORARY PARKING PROHIBITION FOR SNOW PLOWING AND REMOVAL

Subsections:

7-9-1 Temporary Parking Prohibition for Snow Plowing and Removal.

Subsection 7-9-1 Temporary Parking Prohibition for Snow Plowing and Removal.

a. Whenever, snow has fallen and the accumulation is such that it covers the streets or highways, an emergency shall exist and no vehicle shall be parked on the streets or highways or portions thereof indicated.

The above parking prohibition shall remain in effect after the snow has ceased until the streets have been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic.

b. An unoccupied vehicle parked or standing in violation shall be deemed a nuisance and a menace to the safe and proper regulation of traffic and any police officer may provide for the removal of such vehicle. The owner shall pay the reasonable costs of the removal and storage which may result from such removal before regaining possession of the vehicle.

Name of Street	Sides	Location
Academy Street	Both	From Bank Street to Mercer Street
Bank Street Both		From North Main Street to Academy Street

Church Street	Both	From Rogers Avenue to Stockton Street
Clinton Street	Both	From Cole Avenue to Maxwell Avenue
Cole Avenue	Both	From Franklin Street to Clinton Street
East Ward Street	Both	From Maxwell Avenue to South Main Street
First Avenue	Both	From Summit Street to Outcalt Street
Forman Street	Both	Entire Length
Harron Avenue	Both	From Morrison Avenue to Stockton Street
Joseph Street	Both	Second Avenue to Stockton Street
Morrison Avenue	Both	From Hausser Avenue to Academy Street
Oak Lane	Both	From Stockton Street to Lincoln Avenue
Outcalt Street	Both	From Morrison Avenue to Rogers Avenue
Purdy Street	Both	Entire Length
Reed Street	Both	Mechanic Street to Rev. William L. Powell Drive
Rogers Avenue	Both	From Stockton Street to Mercer Street
Second Avenue	Both	From Joseph Street to Outcalt Street
South Street	Both	From South Main Street to Mercer Street
Summit Street	Both	From Stockton Street to Mercer Street
Ward Street	Both	From Mercer Street to South Main Street
Westerlea Avenue	Both	From Leshin Lane to Grape Run Road
William Street	Both	From North Main Street to Cranbury Station Road

Section 2. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

2016-09 Final Reading and Public Hearing – Establishing the Salary Range for Police Chief of the Borough of Hightstown

Mayor Quattrone opened the public hearing on Ordinance 2016-09 and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that he is all for this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Councilmember Misiura moved Ordinance 2016-09 for adoption; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Ordinance adopted 5-0.

Ordinance 2016-09

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ESTABLISHING THE SALARY RANGE FOR POLICE CHIEF OF THE BOROUGH OF
HIGHTSTOWN**

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The following rate of compensation for Police Chief of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	RANGING FROM:	TO:
Police Chief	\$115,000.00	\$135,000.00

Section 3. This Ordinance shall take effect after final passage and publication as provided by law.

Section 4. The salary range established in this ordinance supersede any established for the same position in previous salary ordinances, and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

RESOLUTIONS

Resolution 2016-75 Authorizing Payment of Bills

Councilmember Stults requested that Item # G0171 be pulled from the bill list and voted on separately.

Councilmember Stults moved Resolution 2016-75 without Item #G0171; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Councilmember Montferrat moved Item #G0171 for payment; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura and Montferrat voted yes. Councilmember Stults abstained.

Resolution adopted 4-0 with 1 abstention.

Resolution 2016-75

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the CFO in the amount of \$906,855.01 from the following accounts:

Current		\$810,337.12
W/S Operating		90,136.89
General Capital		780.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		735.00
Housing Trust		1,666.00
Animal Control		0.00
Law Enforcement Trust		3,200.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$906,855.01</u>

Resolution 2016-76 Authorizing Renewed Shared Services Agreement with East Windsor Township for Senior Center

Council President Hansen moved Resolution 2016-76; Councilmember Montferrat seconded.

Borough Administrator, Henry Underhill, reviewed the contract and explained the increase.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2016-76

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RENEWED SHARED SERVICES AGREEMENT WITH EAST WINDSOR TOWNSHIP FOR SENIOR SERVICES

WHEREAS, with the adoption of Resolution 2015-117 on April 20, 2015, the Borough Council approved a Shared Services Agreement with the Township of East Windsor for the provision of Senior Services for the period March 1, 2015 through February 29, 2016 at a cost of Twenty-Seven Thousand Six Hundred Six Dollars and Eighty-three Cents (\$27,606.83) for the 12-month period; and

WHEREAS, the parties desire to enter into a successor agreement to continue the provision of Senior Services to the Borough by the Township of East Windsor through February 28, 2017; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Senior Services for the period March 1, 2016 through February 28, 2017; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, for the period March 1, 2016 through February 28, 2017 will be Thirty Thousand Five Hundred Twenty-Five Dollars and Ninety-Seven Cents (\$30,525.97) for this 12-month period; and

WHEREAS it is the intention of the Mayor and Council to provide adequate funding for this expenditure in the 2016 and 2017 budgets;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of East Windsor for Senior Services for the period March 1, 2016 through February 28, 2017 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2016 and 2017 budgets.

Resolution 2016-77 Authorizing an Agreement with Fernando's Grille for Use of Public Right-of-Way

Councilmember Bluth moved Resolution 2016-77; Councilmember Misiura seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2016-77

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING AN AGREEMENT WITH FERNANDO'S GRILLE FOR USE OF
PUBLIC RIGHT-OF-WAY**

WHEREAS, Fernando's Grille (referenced herein as the "Applicant"), having an address of 173 Mercer Street, Hightstown, New Jersey, is a tenant in the property known and designated as Block 56, lot 32.01 on the Hightstown Borough Tax Map (referenced herein as the "property"), which is adjacent to Mercer Street; and

WHEREAS, the Applicant conducts a restaurant at the property known as the "Fernando's Grille", and has requested permission to place tables and chairs outside of its business for the exclusive use of patrons of the Fernando's Grille and to conduct normal business activities associated with the Fernando's Grille within the said area; and

WHEREAS, the area adjacent to the property encompasses a certain right-of-way area owned by the State of New Jersey (referenced herein as the "State"); and

WHEREAS, the State, through the New Jersey Department of Transportation (referenced herein as the "D.O.T."), has advised the Borough that there are no permits required from, nor is there any other formal process necessary through, the State in order for the Applicant to install the desired outdoor tables and chairs or to conduct normal business activities within the area in question, which encompasses part of the right-of-way area owned by the State; and

WHEREAS, rather, the State, through the D.O.T., has advised the Borough that such approval is a local matter to be handled by the Borough so long as the proposed outdoor tables, chairs and/or other equipment do not block and/or interfere with pedestrian traffic; and

WHEREAS, the Borough is willing to allow the Applicant to utilize the area in question upon the terms and conditions set forth in the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, that the Borough hereby permits the Applicant to utilize the area in question for the uses referenced above in consideration of the mutual promises and covenants set forth in the Agreement, and the Mayor and Borough Clerk are hereby authorized to execute said Agreement on behalf of the Borough.

Resolution 2016-78 Award East Ward Street Engineering Design and Construction Inspection Services

Councilmember Montferrat moved Resolution 2016-78; Councilmember Bluth seconded.

Borough Administrator, Henry Underhill, explained that the Borough had established a “pool” of engineers for projects such as this. Van Cleef Engineering was the low bidder from the pool. We will introduce the bond ordinance at the next meeting to fund the project.

Councilmember Stults stated that this is the first project in which we are using an engineer from the “pool”. He was happy to point out that by using the pool and bidding the project, the Borough is saving \$20,000.

Councilmember Bluth stated that she is happy to see another engineer doing work for the Borough.

Mayor Quattrone commented that using the pool of engineers is good business.

Councilmember Misiura commented that since this is the first time we are using Van Cleef Engineering, he would ask that Mr. Underhill and Mr. Lang monitor the project to make sure what are getting the services we expected.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2016-78

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR ENGINEERING DESIGN AND INSPECTION
SERVICES FOR THE REHABILITATION OF EAST WARD STREET**

WHEREAS, Hightstown Borough solicited proposals from the Engineering Pool for engineering design and inspection services and recommendations for payment to the contractor for the Rehabilitation of East Ward Street; and

WHEREAS, the proposal submitted by Herbert J. Seeburger, Jr. of Van Cleef Engineering Associates of Hamilton, New Jersey was the lowest proposal received; and

WHEREAS, the proposal submitted contained a cost not to exceed \$14,250.00 for design/bid services and a cost not to exceed \$22,750.00 for contract administration/inspection services for a total not to exceed amount of \$37,000.00; and

WHEREAS, this project is partially funded by the New Jersey Department of Transportation Municipal Aid Grant in the amount of \$300,000.00; and

WHEREAS, the Borough Administrator and Purchasing Agent have reviewed the proposal and recommend that the contract for engineering design/bid and contract administration/inspection services for the Rehabilitation of East Ward Street be made to Van Cleef Engineering Associates in the amount of \$37,000.00; and

WHEREAS, the award of this contract is contingent upon funds being made available for this expenditure through the adoption of a bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for engineering design/bid and contract administration/inspection services for the Rehabilitation of East Ward Street, be awarded to Van Cleef Engineering Associates of Hamilton, New Jersey for an amount not to exceed \$37,000.00.

CONSENT AGENDA

Consent Agenda – Resolutions 2016-79, 2016-80, 2016-81, 2016-82, 2016-83, 2016-84, 2016-85

Council President Hansen moved the consent agenda; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Misiura, Montferrat and Stults voted yes.

Resolutions adopted 5-0.

Resolution 2016-79

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**DESIGNATING SATURDAY, APRIL 23, 2016 AS
ARBOR DAY IN THE BOROUGH OF HIGHTSTOWN**

WHEREAS, it is widely reported as historical fact that, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the Borough is a designated Tree City USA by the Arbor Foundation; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, raw material for sculpture and painting and limitless works of art, and source materials for countless other wood products; and

WHEREAS, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community and spiritual renewal; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown hereby does proclaim and designate Saturday, April 23, 2016, as **ARBOR DAY** in the Borough of Hightstown and to observe this occasion a tree planting ceremony will take place on this day in Memorial Park;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Hightstown, that all residents and members of our community are urged and encouraged to support efforts to protect our trees, walkways, riparian banks and woodlands throughout our Borough and our surrounding environment;

BE IT FURTHER RESOLVED that all residents and members of our community are urged and encouraged to plant trees where appropriate, to gladden hearts and promote the well-being of present and future generations.

Resolution 2016-80

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RECOGNIZING NATIONAL POISON PREVENTION WEEK (MARCH 20 - 26, 2016)

WHEREAS, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and

WHEREAS, poison centers across the country will focus the public's attention on identifying poisoning hazards at home as well as learning ways to prevent poisoning emergencies; and

WHEREAS, unintentional poisoning is the leading cause of unintentional injury death in New Jersey; and

WHEREAS, approximately half of all reported poison exposures involve children five (5) years old and younger; and

WHEREAS, the majority of poisoning deaths occur in adults aged 20 to 59; and

WHEREAS, every poisoning is preventable! From the youngest to the oldest, all people and even pets are at risk.

WHEREAS, poison experts urge parents and caregivers to keep “single-load liquid laundry packets” out of sight and reach of young children, these products can cause serious harm if ingested; and

WHEREAS, consumers must be aware that e-cigarette devices, hookah pipes and liquid nicotine may contain very high doses of nicotine in enticing colors, aromas, and flavors – increasing the likelihood that small children and pets will be drawn to them. These products pose serious risk of poisoning; and

WHEREAS, the New Jersey Poison Information and Education System (NJPIES), a division of the Department of Emergency Medicine of the New Jersey Medical School of Rutgers, The State University of New Jersey, provides free, expert medical advice, drug information, and poison prevention education to NJ residents through the 800-222-1222 Poison Help Hotline; and

WHEREAS, all services are free, confidential, multilingual and available 24 hours a day, 7 days a week, 365 days a year even during bouts of Mother Nature; and

WHEREAS, poison centers save time and money by managing most cases at home, not requiring a visit to an emergency room; and

WHEREAS, NJ Poison Experts encourage all residents to program the Poison Help Line 800-222-1222 into home, office, and cell phones because a rapid response can make a difference in preventing serious injury and saving lives; and

WHEREAS, NJPIES is involved with the state’s efforts in homeland defense, counter-terrorism, emergency preparedness and response, and bio surveillance, and surveillance for clusters of poisonings and their sources (products, food and beverages, chemicals in the workplace and at home, environmental toxins, drugs and medicine, and animal and insect bites and stings; and

WHEREAS, the use of poison center services saves residents both time and money. Most cases are managed in the convenience of the caller’s home, requiring no hospital visit.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, of the Borough of Hightstown do hereby recognize the week of March 20-26, 2016 as National Poison Prevention Week in New Jersey and encourages all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.

Resolution 2016-81

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RECOGNIZING MARCH 2016 AS AMERICAN RED CROSS MONTH

WHEREAS, Hightstown Borough has a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members; and

WHEREAS, these heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella; and

WHEREAS, the American Red Cross depends on local heroes to deliver help and hope during a disaster. We

applaud our heroes here in Hightstown Borough who give of themselves to assist their neighbors when they need a helping hand; and

WHEREAS, across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

WHEREAS, we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of Hightstown Borough that Hightstown Borough does recognize March 2016 as American Red Cross Month and encourages all Americans to support this organization and its noble humanitarian mission.

Resolution 2016-82

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A CHANGE TO THE MEETING LOCATION OF THE BOROUGH
COUNCIL FOR THE REMAINDER OF 2016**

WHEREAS, with the adoption of Resolution 2016-14 on January 1, 2016, the Borough Council set the Borough Council meeting location as the First Aid Building located at 168 Bank Street; and

WHEREAS, the Borough Council finds that the location of the Hightstown Engine Co. #1 Firehouse Hall located at 140 N. Main Street would be better suited for said Borough Council meetings; and

WHEREAS, the Hightstown Engine Co. #1 has confirmed availability of the Firehouse Hall for use by the Borough Council for their public meetings; and

WHEREAS, the Borough Clerk shall publicly advertise a notice of said change to reflect the new meeting location; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that effective with the April 4, 2016 Borough Council meeting, said meetings of the Borough Council shall be held at the Hightstown Engine Co. #1 Firehouse Hall located at 140 N. Main Street in Hightstown; and

BE IT FURTHER RESOLVED that the Borough Clerk shall publicly advertise said notice of the meeting change location and the same shall be posted on the Borough website and Borough Clerk's bulletin board in Borough Hall.

Resolution 2016-83

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT # 7 FINAL – LUCAS CONSTRUCTION GROUP, INC.
(2014 ROAD IMPROVEMENT PROGRAM)**

WHEREAS, on April 20, 2015 the Borough Council awarded a contract for the 2014 Road Improvement Program to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$1,598,913.21; and

WHEREAS, through multiple change orders the final cost of the contract has been reduced to \$1,568,905.30; and

WHEREAS, the contractor has submitted payment request #7 Final in the amount of \$31,378.11 which includes retainage; and

WHEREAS, the amount of this payment for general construction in the FY2013 phase is \$19,598.24 and the FY2014 phase is \$11,779.87; and

WHEREAS, the Borough Engineer has recommended approval of payment #7 Final to Lucas Construction Group, Inc. in the amount of \$31,378.11; and

WHEREAS, the Borough Attorney has reviewed the close-out documents to the contract and found them to be acceptable; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request No. 7 Final to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$31,378.11 is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2016-84

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
PRIOR TO ADOPTION OF THE 2016 BUDGET**

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2016 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2016 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	577,126.00	40,000.00	617,126.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	724,386.00	125,000.00	849,386.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	1,301,512.00	165,000.00	1,466,512.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2016 budget under the same title as written herein;

3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Treasurer.

Resolution 2016-85

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2015 BUDGET

Whereas, N.J.S.A. 40A:4-59 provides that the governing body may authorize a transfer of funds in the budget during the first three months of the following year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2015 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Gasoline		
Other Expenses	\$ 10,000.00	\$ -
Police, Fire Radio Communications		
Salaries and Wages	5,000.00	
Uniform Fire Safety Act		
Salaries and Wages	3,000.00	
Landfill Tipping Fees		
Other Expenses	9,000.00	
Tax Collector		
Salaries and Wages		1,500.00
Police		
Salaries and Wages		7,000.00
Legal Services and Costs		
Other Expenses		7,500.00
Buildings and Grounds		
Salaries and Wages		1,000.00
Snow Removal		
Other Expenses		10,000.00
	<hr/>	<hr/>
TOTALS	\$ 27,000.00	\$ 27,000.00

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Updated everyone on Walter Sikorsky’s condition. Said that Walter was doing well and would be moving into Meadow Lakes next week. He went on to say that it was nice to see Hightstown’s government function and that the Federal and State Government could learn something from Hightstown. He thanked Council.

There being no further comments, Mayor Quattrone closed the public comment period.

DISCUSSION

A-Frame and Projection Sign Ordinance

Planning Board worked with George Chin, Construction Official, regarding placement and sign regulations. It was decided that if a business has a projection sign that an A-Frame sign would not be permitted. The hope is that this will limit A-Frame signs in town. Discussion ensued. Councilmember Bluth commented that she would like to add different language to the beginning of the ordinance. Borough Attorney, Fred Raffetto, commented that new language to introduce the ordinance can be added. After further discussion, Council agreed to introduce the ordinance at the April 4, 2016 meeting.

SUBCOMMITTEE REPORTS

New Fire Truck

Mr. Underhill stated that the Fire Company went to inspect the new fire truck. The truck should be ready by the beginning of June.

Memorial Day Parade

Mayor Quattrone updated Council on this year’s Parade. He has two names for Grand Marshall. They are planning the same route as last year. He commented that Council has requested that they march in the parade rather than sitting on the Grand Stand. This is being discussed with the committee.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Stults

Downtown Hightstown – Downtown Hightstown has not met since the last Council meeting. The donations for the flower baskets are coming in and the baskets will be placed around town soon. Byrne Deli will be having an official opening soon. He and the Mayor will be having a meeting with Downtown Business Owners regarding parking issues and enforcement.

Construction Office – Inspections are ongoing. Dave Bell has been informing residents about the process for bulk garbage pickup. Councilmember Stults ended by encouraging residents to let the Construction office know if something looks out of place so we can look into problems.

Councilmember Bluth

Cultural Arts Commission – The Empty Bowl Fundraiser that they sponsored on March 12th was a success. Local restaurants donated the soup and about 130 people attended. Their next meeting is the 3rd Wednesday in April.

Parks & Recreation Commission – Their annual planning meeting is scheduled for Saturday March 26th.

Councilmember Montferrat

Harvest Fair – He attended the committee meeting on March 15th. Plans are underway and registration will be opening up soon.

Latino Festival – Plans are underway for this year's festival.

Sleeper Stones – The Sleeper Stones in town have been approved and are on the State Register. The State has submitted the paperwork to Washington to try and get them on the National Registry.

Councilmember Misiura

Planning Board – State Preservation Office gave a presentation on Historic Preservation Ordinances. The Planning Board is working on our Historic Preservation Ordinances. There are a lot of issues with the ones that we have on the books now. Ultimately, Council will need to approve the ordinance. There are a lot of moving parts to the ordinance so it may be a while before it gets to Council.

He is very impressed with the new Planning Board Attorney. He looks forward to working with her and believes she will be a great addition to our legal team.

Property Tax Reward Program – Borough Planner, Tamara Lee, brought this program to the attention of the Borough. The way the program works is a resident makes a purchase at a participating business and presents the property card to get a discount. You do not get the discount on the spot. The business sends a percentage of the sale to the Borough which will be credited to your property tax bill. Mr. Underhill will look into the program and report back to Council at the next meeting.

Council President Hansen

Housing Authority – She could not make the last meeting.

Water/Sewer – Has a meeting coming up and she will update at the next Council Meeting.

Boards and Committees – Proposed having a different board or committee attend each Council Meeting. They could come and report to Council about upcoming events for their committee. She believes that the public would enjoy this.

Mavor Quattrone

First Aid Pancake Breakfast – Attended the annual breakfast. As always it was a great time and it is a wonderful opportunity to meet people.

Mercer County Women of Achievement Award – Stacey Judge and 4 other women received this award. He attended the dinner where over 200 people attended. He commented on how dedicated Stacey was to her work and how she is an asset to our community.

George Lang, CFO

Budget Meeting – The next meeting is scheduled for March 24th.

Henry Underhill, Borough Administrator

Budget – Next meeting is March 24th. We should be ready to introduce the Budget at the April 4th meeting.

ADJOURNMENT

Council President Hansen motioned to adjourn at 8:33 pm.. Councilmember Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Ordinance 2016-13

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 4, ENTITLED
“LICENSING”, OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN, NEW JERSEY.”**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1: The following regulations shall be added to the Borough Code regarding the licensing of Massage Parlors in the Borough of Hightstown:

DEFINITIONS:

As used in this chapter, the following terms shall have the meanings indicated:

Massage, Bodywork and Somatic Therapies

Any systems of activity of structured touch which include, but are not limited to, holding, applying pressure, positioning and mobilizing soft tissue of the body by manual technique and use of visual, kinesthetic, auditory and palpating skills to assess the body for purposes of applying therapeutic massage, bodywork or somatic principles. Such applications may include, but are not limited to, the use of therapies such as heliotherapy or hydrotherapy, the use of moist hot and cold external applications, external application of herbal or topical preparations not classified as prescription drugs, movement and neuromyofacial education and education in self-care and stress management. Massage, bodywork and somatic therapies do not include the diagnosis or treatment of illness, disease, impairment or disability.

Massage, Bodywork and Somatic Therapist

Any person licensed pursuant to the provisions of the Massage and Bodywork Therapist Licensing Act. N.J.S.A. 45:11-53.

Massage, Bodywork and Somatic Therapy Establishment

Any establishment wherein massage, bodywork and/or somatic therapies are administered or are permitted to be administered, when such therapies are administered for any form of consideration.

NONLICENSED THERAPISTS PROHIBITED

The administering of massage, bodywork and/or somatic therapies for any form of consideration by any person not licensed by the State of New Jersey pursuant to the Massage and Bodywork Therapist Licensing Act, P.L. 1999, c. 19, amended 2007, c. 337. shall be prohibited throughout the Borough of Hightstown.

LICENSE REQUIRED

Establishment: No person, firm or corporation shall operate any establishment or utilize any premises in the Borough of Hightstown as or for a massage, bodywork and somatic therapy establishment unless or until such person, firm or corporation has obtained a license for such establishment or premises from the Municipal Clerk in accordance with the terms and provisions of this chapter.

RENEWALS

- A. All licenses shall be valid for a period of three years from the date of issuance.
- B. Licensees may renew their licenses prior to expiration by filing a new application with the Municipal Clerk in the manner prescribed in this chapter accompanied by the requisite fee.

APPLICATIONS FOR LICENSE

Establishment: Any person desiring a massage, bodywork and somatic therapy establishment license shall file a written application with the Municipal Clerk upon a form provided by the Clerk. The application form shall contain the following information:

- A. The type of ownership of the business, i.e., whether individual, partnership, corporation or otherwise.
- B. The name, style and designation under which the business is to be conducted.
- C. The business address and all telephone numbers, including facsimile, where business is to be conducted.
- D. A complete list of the names and residence addresses of all massage, bodywork and somatic therapists and employees of the business and the name and residence address of the manager or other person principally in charge of the operation of the business.
- E. A sworn statement indicating that all massage, bodywork and somatic therapists employed or to be employed by the establishment or otherwise permitted to work at the establishment have been licensed by the State of New Jersey pursuant to the Massage and Bodywork Therapist Licensing Act, P.L. 1999, c. 19, amended 2007, c. 337.
- F. The following personal information concerning the applicant(s), if an individual; concerning each stockholder holding more than 10% of the stock of the corporation, each officer and each director, if the applicant is a corporation; concerning the partners, including limited partners, if the applicant is a partnership; and concerning the manager or other person principally in charge of the operation of the business shall be provided:
 1. The name, complete residence address and residence telephone number.
 2. The two previous addresses immediately prior to the present address of the applicant.
 3. Written proof of age.
 4. Height, weight, sex, color of hair and eyes
 5. Two front-face portrait photographs taken within 30 days of the date of the application and at least two inches by two inches in size
 6. Provide any massage therapy or similar business history and experience, including, but not limited to, whether or not such person has previously operated in this or another municipality or state under a license or permit or has had such license or permit denied, revoked or suspended and the reason therefor and the business activities or occupations subsequent to such action or denial, suspension or revocation.
 7. All criminal convictions other than misdemeanor traffic violations, fully disclosing the jurisdiction in which convicted and the offense for which convicted and circumstances thereof. The applicant shall execute a waiver and consent to allow a criminal background check by the Borough Police Division. Failure to execute such a waiver and consent shall result in a denial of a license.

8. The names and addresses of three adult residents who will serve as character references. These references must be persons other than relatives and business associates.
 9. The fingerprints of the applicant(s).
- G. At the time the application is filed, a fee as established in Chapter 82, Fees, shall be paid to the Borough Clerk to cover the cost of processing the application and investigating the facts stated therein.

INSPECTION REQUIREMENTS.

- A. The Municipal Clerk, upon receiving an application for a massage, bodywork and somatic therapy establishment license, shall refer the application to the various municipal departments (Division of Code Enforcement, Zoning, Health) for review and conformance with applicable state and Borough Codes for such an establishment.
- B. No massage, bodywork and somatic therapy establishment shall be issued a license or be operated, established or maintained in the Borough unless inspections by the appropriate municipal departments reveal that the establishment complies with the minimum requirements of the Uniform Construction Code and Health Codes for businesses operating in the Borough of Hightstown. In addition, the establishment must comply with each of the following minimum requirements.
 1. All massage tables, bathtubs, shower stalls, steam or bath areas and floors shall be constructed of material with surfaces which are smooth, nonabsorbent, and which may be readily disinfected.
 2. A public restroom shall be available to clients and employees during all business hours
 3. Water closets and lavatories shall be in conformance with the regulations set forth in the New Jersey Uniform Construction Code, N.J.A.C. 5:23.
 4. If bathing, dressing and locker facilities are provided for the patrons and male and female patrons are served simultaneously, separate bathing, dressing, locker and massage room facilities shall be provided.
 5. The premises shall have adequate equipment for disinfecting non-disposable instruments and materials used in administering massages. Such non-disposable instruments and materials shall be disinfected after use on each patron.
 6. Adequate hand washing facilities shall be conveniently located to each treatment area to maintain clean hands and arms of all employees before, after and during treatments.
 7. Hand sinks shall be provided with hot and cold water capable of delivering running water under pressure at a temperature of 90 to 110 F.

INVESTIGATION; ISSUANCE OF LICENSE.

- A. When said application is properly filled out, signed by the applicant and has been filed with the Municipal Clerk with all accompanying information, the application shall be referred by the Clerk to the Borough Police Division. The Chief of Police or his or her designee shall investigate the information available as to the applicant's business and good moral character of the applicant as deemed necessary for the protections of the public health, welfare and safety.
- B. If as a result of such investigation the applicant's character or business responsibility is found to be unsatisfactory or that the issuance of a license to the applicant would present a danger to the public health, welfare or safety, the Chief of Police shall endorse on such application his/her disapproval and reasons for same and return the application to the Borough Clerk, who shall notify the applicant that the application is disapproved.
- C. If as a result of such investigation the character and business responsibility of the applicant are found to be satisfactory and the issuance of the license to the applicant will present no danger to the public health, safety and welfare, the Chief of Police shall indicate his/her approval on the application and return the application to the Borough Clerk, who shall execute and deliver to the applicant the license.

REVOCACTION OF LICENSE

- A. Licenses issued under this chapter may be revoked by the Chief of Police, after notice and a hearing, for any of the following causes:
 - 1. Fraud, misrepresentation or false statement in the application for the license.
 - 2. Fraud, misrepresentation or false statement made in the course of carrying on the licensed business in the Borough.
 - 3. If the Chief of Police, Health Officer or their designee is denied access to the premises for the purpose of conducting an inspection.
 - 4. Any violation of this chapter.
 - 5. Conviction of a crime involving moral turpitude, a felony, an offense involving sexual misconduct, keeping or residing in a house of prostitution, and any crime involving dishonesty.
 - 6. Conducting the licensed business in the Borough in an unlawful manner or in such a manner as to constitute a menace to the health, safety or general welfare of the public.
- B. Notice of the hearing for the revocation of a license shall be given in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be given personally or mailed to the licensee at his/her last known address at least five days prior to the date set for the hearing.
- C. Such license may, pending revocation proceedings, be suspended for not more than 10 days by the Chief of Police if, in his/her opinion, the conduct of the licensee is detrimental to the health, safety and general welfare of the Borough of Hightstown.
- D. The Chief of Police shall serve as hearing officer for any hearing pursuant to this subsection.

CRITERIA FOR IMMEDIATE CLOSURE

The licenses issued under this chapter may be immediately suspended by the Chief of Police for the following reasons:

- A. Massage, bodywork or somatic therapy is provided by an unlicensed therapist.
- B. Unsanitary or unsafe conditions which may adversely impact the health and/or safety of the public.

DISPLAY OF LICENSE

The massage, bodywork and somatic therapy establishment shall display its license as well as the New Jersey license of each and every massage, bodywork and somatic therapist employed in the establishment in an open and conspicuous place on the premises of the establishment.

OPERATING REQUIREMENTS

Every massage, bodywork, and somatic therapy establishment shall comply with the following:

- A. Every portion of the massage, bodywork, and somatic therapy establishment, including appliances and apparatus, shall be kept clean and operated in a sanitary condition. A broad spectrum antimicrobial disinfectant shall be used.
- B. Price rates for all services shall be prominently posted (brochures or price list) in the reception area in a location available to all prospective customers.
- C. All employees, including massage, bodywork, and somatic therapists, shall be clean and wear clean, nontransparent outer garments. Dressing rooms must be available on the premises. Doors to such dressing rooms shall open inward, be self-closing, and be non-lockable.
- D. The handwash sink shall be used solely for the washing of hands, arms and other parts of the body.
- E. Handsinks shall be supplied with liquid soap and disposable hand towels at all times.

- F. Every area of the establishment shall be provided with lighting capable of providing a minimum of 50 foot candles of artificial light. Lighting may be dimmed during treatment sessions.
- G. Massage tables shall be maintained in good condition and free of rips or tears
- H. Toilet paper, covered trash, liquid hand soap and disposable paper towels or alternate means of hand drying shall be provided in restrooms.
- I. All massage, bodywork and somatic therapy establishments shall be provided with clean laundered sheets and towels in sufficient quantity which shall be laundered after each use thereof and stored in a sanitary manner.
- J. Soiled linens and draping materials shall be either commercially laundered or washed on site in a clothes-washing machine, in hot water with detergent and at least one cup of bleach or an antibacterial agent, and dried on the high-heat setting in a clothes dryer.
- K. Linens used in a licensed establishment may not be laundered in a private home.
- L. Closed containers shall be provided for soiled lines.
- M. The sexual or genital area of patrons must be covered by towels, cloths or undergarments when in the presence of an employee or massage, bodywork or somatic therapist.
- N. It shall be unlawful for any person knowingly, in a massage, bodywork, and somatic therapy establishment, to place his or her hand upon or touch with any part of his or her body, to fondle in any manner or to massage a sexual or genital area of any other person. No massage, bodywork and somatic therapist, employee or operator shall perform or offer to perform any act which would require the touching of the patron's sexual or genital area.
- O. All walls, ceilings, floors, pools, showers, bathtubs, steamrooms and all other physical facilities shall be in good repair and maintained in a clean and sanitary condition. Wet and dry heat-rooms, steam or vapor rooms or steam or vapor cabinets and shower compartments and toilet rooms shall be thoroughly cleaned each day the business is in operation. Bathtubs and showers shall be thoroughly cleaned after each use. When carpeting is used on the floors, it shall be kept dry.
- P. Oils, creams, lotions and other preparations used in administering massage, bodywork and somatic therapies shall be kept in clean closed containers or cabinets.
- Q. Animals, except for Seeing Eye Dogs, shall not be permitted in the massage work area.
- R. Each massage, bodywork and somatic therapist shall wash his or her hands in hot running water, using a proper soap or disinfectant before administering a massage.

INSPECTIONS BY POLICE DIVISION OR HEALTH DEPARTMENT

- A. The Chief of Police and Health Officer and/or their designees are authorized to conduct random inspections of massage, bodywork and somatic therapy establishments granted a permit under the provisions of this chapter for the purpose of determining whether the provisions of this chapter are being complied with. Such inspections shall be unannounced but shall be made at reasonable times and in a reasonable manner. It shall be unlawful for any licensee or employee of the licensee to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.
- B. The operator shall permit access to all parts of the establishment and all pertinent records required for the inspection shall be made available to the health authority representative for review.

SLEEPING QUARTERS

No part of any quarters of any massage, bodywork and somatic therapy establishment shall be used for or connected with any bedroom or sleeping quarters nor may any person sleep in such massage, bodywork and somatic therapy establishment except for limited periods incidental to and directly related to a massage, bodywork or somatic therapy treatment or bath. This provision shall not preclude the location of massage, bodywork and somatic therapy establishment in separate quarters of a building housing a hotel or other separate businesses or clubs.

PROHIBITED ACTS.

- A. No owner or manager of a massage, bodywork and somatic therapy establishment shall tolerate in his or her establishment any activity or behavior prohibited by the laws of the State of New Jersey, particularly, but not limited to, laws proscribing prostitution, indecency and obscenity, including the sale, uttering or exposing and public communication of obscene material; laws which relate to the commission of sodomy, adultery and proscribing fornication, nor shall any owner or manager tolerate in his or her establishment any activity or behavior which violates this chapter.
- B. Any conviction of any employee of a massage, bodywork and somatic therapy establishment of a violation of the aforementioned statutes and codes may devolve upon the owner or manager of such establishment, it being specifically declared that following such conviction of an employee, the owner or manager of the establishment may be prosecuted as an accessory to such violation and the licenses which have been issued may be automatically revoked.

EXCEPTIONS

The provisions of this chapter shall not apply to massage, bodywork or somatic therapies given:

- A. In the office of licensed physician, chiropractor or physical therapist; or
- B. By a regularly established medical center, hospital or sanitarium having a staff which includes licensed physicians, chiropractors and/or physical therapists; or
- C. By any licensed physician, chiropractor or physical therapists in the residence of his or her patient; or
- D. By a licensed barber or cosmetologist/hairstylist limited to the areas of the face, neck, scalp or upper part of the body as set forth in the Cosmetology and Hairstyling Act of 1984, N.J.S.A. 45:5B-1 et seq.

VIOLATIONS AND PENALTIES

In addition to the revocation or suspension of the license granted under this chapter, any person violating any provision of this chapter shall be subject to a penalty in the amount of \$2,500.00 per offense.

RELICENSING AFTER REVOCATION

- A. Any person whose license has been revoked under the provisions of 109-8 may apply to be relicensed upon filing of proof that all loss caused by the actor or omissions for which the license was revoked had been fully satisfied and that all conditions imposed by the decision of the revocation have been complied with
- B. Payment of a registration fee in the amount of \$500.00 is applicable to the initial licensing and each renewal thereafter..

SERVICE OF NOTICES

Whenever notice is required or permitted to be given by this chapter, such notice may be effected by personal service upon the licensee if an individual or any general partner, if a partnership, or upon any corporate officer, if a corporation, or alternatively, to any of foregoing, by certified mail, return receipt requested, to the last address listed in the Borough's Clerk's office in conjunction with the license information. It shall be the duty of each licensee to keep the Borough advised of any subsequent change of address. Upon failure of a licensee to comply with this requirement, any notice returned with the notation "unknown," "moved," or "not claimed" shall be deemed proper service of all notices required by this chapter.

Section 2. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Introduced:

Adopted:

ATTEST:

Debra L. Sopronyi
Municipal Clerk

Lawrence D. Quattrone
Mayor

ORDINANCE 2016-10

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 29, ENTITLED “SIGNS”, SECTION 15, ENTITLED “PROJECTING SIGNS”, AND SECTION 18 ENTITLED “COMMERCIAL AND HIGHWAY, BUSINESS AND INDUSTRIAL ZONES – CC-1, CC-2, HC AND I” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Zoning Official has requested certain changes to Chapter 29 of the “Revised General Ordinances of the Borough of Hightstown, New Jersey” to establish uniformity in signage, create an aesthetically pleasing environment and maintain a safe pedestrian environment; and

WHEREAS, the Planning Board has reviewed the request of the Zoning Officer and has recommended the changes to Chapter 29, entitled “Signs” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey” to the Borough Council for their consideration; and

WHEREAS, the Borough Council has reviewed the recommended changes and concurs that the changes are appropriate and would enhance the Borough for businesses and residents alike.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. Chapter 29 “Signs”, Section 15, entitled “Projecting Signs” is hereby amended as follows (underline for additions, strikethroughs for deletions):

29-15 Projecting Signs.

- A. Projecting signs shall contain only the name and type of business and logo. The sign shall project the image of the business.
- B. The sign shall be located so it does not block or obscure important architectural elements of the façade, with the best location being either of the front corners of the structure or above the entrance. The sign shall be located at the top of the first floor level or between the first floor and second floor. The bottom of the sign shall be at least seven (7) feet above the ground.
- C. One projecting sign may be erected per floor level for each street frontage.
- D. A projecting sign is not allowed if there is a portable sign.
- E. The bracket shall be black wrought iron. The bracket is to be securely mounted to the building.

Graphics on a decorative bracket will be included in calculating the sign area. The bracket is to be removed if there is no sign hanging from the bracket and all of the mounting holes must be filled in to match the surrounding façade.

F. The sign material shall be solid wood, metal, composite material or acrylic fiber fabric. The sign shall have a finished, professional appearance.

G. The projecting sign shall be divided into two categories:

- 1. Standard Projecting Sign

Shall be limited to seven (7) square feet and shall project no more than four (4) feet from the side of the building in the HC zone and no more than three (3) feet in the CC-1 and CC-2 zone or registered businesses in the RPO Zone and Residential Zone.

2. Creative Projecting Sign

- a. The sign area for text, messages, and logo shall be limited to seven (7) square feet.
- b. The total overall size of the Creative Projecting Sign shall be a maximum of ten (10) square feet. The extra three (3) square feet may be used to create a sign with visual appeal. Creative visual appeal shall include one or more of the following:
 1. Graphic depicting the type of business on the sign.
 2. Graphic depicting the type of business on the wrought iron bracket.
 3. The shape of the actual sign being non-rectangular.

The sign shall project no more than four (4) feet from the side of the building in HC zone and no more than three (3) feet in CC-1 and CC-2 zone or registered businesses in the RPO zone and Residential zone.

H. The sign must be properly maintained at all times. Any sign that is weathered, faded, peeling, cracking or otherwise deteriorated must be replaced.

I. Internal lighting of the projecting sign is not permitted.

J. All projecting signs must be approved in advance by the Zoning Officer.

Section 2. Chapter 29 “Signs”, Section 18, entitled “Commercial and Highway, Business and Industrial Zones – CC-1, CC-2, HC and I” is hereby amended as follows (underline for additions, strikethroughs for deletions):

29-18. Commercial and Highway, Business and Industrial Zones – CC-1, CC-2, HC and I.

Signs can enhance the image and appearance of Hightstown. In the above zones, the following signs only shall be permitted:

- A. *Facade sign.* One (1) facade sign may be erected facing each street frontage with direct vehicular access from that street. The sign area shall not exceed ten percent (10%) of the total facade area, including window and door area, or forty (40) square feet per sign, whichever is less. Sign must be applied directly to the facade and not project more than eight (8) inches.
- B. *Freestanding sign.* One (1) freestanding sign may be erected on each street frontage that contains a minimum of one hundred (100) feet of frontage and with direct vehicular access from that street. The maximum permitted sign area shall be forty (40) square feet per sign and the height of the sign shall not exceed thirty (30) feet.
- C. *Window signs* not to exceed ten (10%) percent of the total glass area and installed on the inside of the window. Lettering shall be limited to three colors.
- D. *Changeable copy signs* in accordance with 29-8 of this chapter.
- E. *Directional signs* in accordance with 29-9 of this chapter.
- F. *Directory signs* in accordance with 29-10 of this chapter.
- G. *Grand opening signs* in accordance with 29-12 of this chapter.
- H. *Window signs* in accordance with 29-14 of this chapter.
- I. *Signs* in accordance with 29-6 of this chapter.

J. *A Frame Signs.* One sign may be erected per each street frontage. Each sign shall be six square feet, three feet in height and two feet in width, and shall be permitted in the H-C, CC-1 and CC-2 Zones only. Such signs shall be limited to professionally manufactured type signs which may only be displayed during hours of operation and shall be removed promptly upon closing of business each day. All portable signs shall also be subject to Section 29-3B and Section 29-22, and shall be securely held in place on sidewalks consisting of a minimum of six (6) feet in width so as to permit a clear and safe passageway around the sign of at least four (4) feet. An Indemnification Agreement shall be executed between the permit holder and the Borough and an Insurance Certificate provided in an amount required by the Borough which shall name the Borough as an additional insured.

1. One A Frame sign may be displayed per floor level for each street frontage.
2. An A Frame sign is not allowed if there is a projecting sign.
3. An A Frame sign shall be permitted in the H-C, CC-1 and CC-2 zones only.
4. The sign shall be professionally manufactured with a finish appearance. No paper, fiberboard, foam core board, corrugated paper or unfinished wood materials shall be permitted. A finished sign is required on both sides of the A frame sign.
5. 'Slide in letters' are not permitted.
6. Highly reflective materials are not allowed.
7. The sign may not be illuminated.
8. The sign may only be displayed during hours of operation and shall be removed promptly upon closing each day.
9. The sign is also subject to Section 29-3B and Section 29-22
10. An Indemnification Agreement shall be executed between the permit holder and the Borough and an Insurance Certificate provided in an amount of one million dollars (\$1,000,000.00) which shall name the Borough as additional insured.
11. The total size of the A frame sign shall be a maximum of nine (9) square feet. The sign area for the text or message is limited to six (6) square feet, three feet in height and two feet in width. The remaining three square feet may be used to create a sign with visual appeal. The creative use of color, typeface, message or the shape or outline of the sign shall be used to attract attention. Creative visual appeal shall include one or more of the following:
 - a. Graphic depicting the type of business on the sign.
 - b. The shape of the actual sign being non-rectangular.
 - c. Decorative elements which reinforces the image of the business.
12. Plain, simple a frame signs will not meet the creativity requirement.
13. Plastic signs are not allowed.
14. The sign can only be located in the area designated by the Zoning Officer.
15. The A frame sign must maintain a four (4) feet clear passageway and not cause a hazard to pedestrians or people exiting parked cars. A clear and safe passageway around the sign is required. The sidewalk must be a minimum of six (6) feet in width.
16. The A frame sign must be properly weighted so that it does not create a hazard to pedestrians or vehicles due to strong winds.
17. The A frame sign must be properly maintained at all times. Any sign that is weathered, faded, peeling, cracking or otherwise deteriorated must be replaced.
18. Any A frame signs that are a safety issue or do not meet the requirements of this ordinance may be subject to removal by the code enforcement office.
19. All A frame signs must be approved in advance by the Zoning Officer.

K. Projecting signs in accordance with 29-15 of this chapter.

Section 3. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 5. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Introduced: April 4, 2016

Adopted:

ATTEST:

Debra L. Sopronyi
Municipal Clerk

Lawrence D. Quattrone
Mayor

Ordinance 2016-11

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, *N.J.S. 40A: 4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, *N.J.S.A. 40A: 4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determine that a 3.5% increase in the budget for said year, amounting to \$187,053.97 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A. 40A: 4-45.14*, be increased by 3.5%, amounting to \$187,053.97, and that the CY 2016 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

Introduction: April 4, 2016

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2016-12

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR THE REHABILITATION OF
EAST WARD STREET IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY,
APPROPRIATING \$550,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$250,000 BONDS OR NOTES OF THE BOROUGH TO
FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$550,000, including the \$300,000 Grant from the State of Jersey Department of Transportation expected to be received (the "State Grant"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is being partially funded by the State Grant.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$250,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the rehabilitation of East Ward Street, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$250,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$50,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or if other than as referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the ARule@) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: April 4, 2016

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2016-92

BOROUGH OF HIGHTSTOWN
 COUNTY OF MERCER
 STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$ 210,297.59 from the following accounts:

Current		\$119,323.89
W/S Operating		85,202.50
General Capital		765.75
Water/Sewer Capital		0.00
Grant		0.00
Trust		84.45
Housing Trust		0.00
Animal Control		21.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>4,900.00</u>
Total		<u>\$210,297.59</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
 Borough Clerk

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BLOCK005 BLOCK LINE SYSTEMS, LLC (LSI)												
	16-00627	04/11/16	PHONES APRIL 15, 2016									
	1		PHONES APRIL 15, 2016	768.47	6-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/11/16	04/12/16		ACCT #77943	N
	Vendor Total:			768.47								
C0058 CINTAS CORPORATION #061												
	16-00230	02/05/16	2016 Uniform Contract			B						
	11	INV 061191509	DATED 3/4/16	58.22	6-09-55-501-002-507	B Uniforms & Safety Equipment	R	02/05/16	04/12/16		061191509	N
	12	INV 061195311	DATED 3/11/16	58.22	6-09-55-501-002-507	B Uniforms & Safety Equipment	R	02/05/16	04/12/16		061195311	N
	13	INV 061199043	DATED 3/18/16	58.22	6-09-55-501-002-507	B Uniforms & Safety Equipment	R	02/05/16	04/12/16		061199043	N
	14	INV 061202967	DATED 3/25/16	58.22	6-09-55-501-002-507	B Uniforms & Safety Equipment	R	02/05/16	04/12/16		061202967	N
				232.88								
	Vendor Total:			232.88								
C0938 COLE PARMER												
	16-00530	03/24/16	MISC PLANT SUPPLY									
	1	PK 06401-35	TUBING MFLEXTYGON	166.00	6-09-55-501-002-503	B Sewer Plant Maintenance	R	03/24/16	04/12/16		7867572-00	N
	2	FREIGHT		13.89	6-09-55-501-002-503	B Sewer Plant Maintenance	R	04/01/16	04/13/16			N
				179.89								
	Vendor Total:			179.89								
C0023 COMCAST												
	16-00628	04/11/16	8499052430034100 413 MERCER ST									
	1	8499052430034100	413 MERCER ST	144.85	6-01-20-140-001-060	B Internet Services and Web Services	R	04/11/16	04/12/16		849905243003410	N
	Vendor Total:			144.85								
C0087 CUSTOM BANDAG, INC												
	16-00521	03/22/16	TIRES FOR TRUCK 10									
	1	INV. 80105404	- TIRES FOR	724.74	6-01-26-315-001-132	B Vehicle Maint. - Public Works	R	03/22/16	04/12/16		80105404	N
	Vendor Total:			724.74								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
D0050 DEPT OF CHILDREN & FAMILIES												
	16-00611	04/11/16	MARRIAGE/CIVIL UNION 1Q 2016									
	1		MARRIAGE/CIVIL UNION 1Q 2016	175.00	6-01-55-003-000-001	B Due To NJ - Marriage Licenses	R	04/11/16	04/12/16		1ST QTR 2016	N
	Vendor Total:			175.00								
E0576 EAST WINDSOR REGIONAL SCHOOL												
	16-00617	04/11/16	FEBRUARY 2016 FUEL USE									
	1	FEB. 2016	FUEL USE - FIRE	355.05	6-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	04/11/16	04/12/16			N
	2	FEB. 2016	FUEL USE - POLICE	858.29	6-01-31-460-001-145	B Motor Fuel - Police	R	04/11/16	04/12/16			N
	3	FEB. 2016	FUEL USE - EMS 50	31.99	6-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	04/11/16	04/12/16			N
	4	FEB. 2016	FUEL USE - GARBAGE	504.68	6-01-31-460-001-147	B Motor Fuel - Public Works	R	04/11/16	04/12/16			N
	5	FEB. 2016	FUEL USE - STREETS	640.03	6-01-31-460-001-147	B Motor Fuel - Public Works	R	04/11/16	04/12/16			N
	6	FEB. 2016	FUEL USE - WATER	86.13	6-09-55-501-001-512	B Motor Fuel	R	04/11/16	04/12/16			N
	7	FEB. 2016	FUEL USE - SEWER	63.18	6-09-55-501-002-512	B Motor Fuel	R	04/11/16	04/12/16			N
	8	FEB. 2016	FUEL USE - CONSTRUC	11.94	6-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	04/11/16	04/12/16			N
	9	FEB. 2016	FUEL USE - FUEL FAC	120.00	6-01-31-460-001-144	B Upgrades to Fueling Facility	R	04/11/16	04/12/16			N
	Vendor Total:			2,671.29								
G0337 GALL'S INC.												
	15-02162	12/14/15	SANDPIPER GEAR TROOP DUFFLE									
	1		SANDPIPER GEAR TROOP DUFFLE	80.85	5-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/14/15	04/12/16		5044541	N
	2		SHIPPING & HANDLING TBD	8.95	5-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/14/15	04/12/16		005044541	N
	Vendor Total:			89.80								
G0181 GRIFFITH ELECTRIC SPLY CO, INC												
	16-00523	03/22/16	BATTERY FOR GENERATOR									
	1	INV. 5581634 -	BATTERY FOR	23.45	6-01-26-310-001-024	B Building Maintenance	R	03/22/16	04/12/16		5581634	N
	Vendor Total:			23.45								
H0095 HERR'S PLUMBING												
	16-00520	03/22/16	WATER MAIN WORK AT HOUS AUTHOR									
	1	INV. 56323 -	REPLACEMENT OF	173.99	6-09-55-501-001-535	B Hydrants and Line Repair	R	03/22/16	04/12/16		56323	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0095 HERR'S PLUMBING											
Continued											
16-00520	03/22/16		WATER MAIN WORK AT HOUS	AUTHOR	Continued						
2 INV.	56329		CONNECT NEW WATER	434.51	6-09-55-501-001-535	R	03/22/16	04/12/16		56329	N
				608.50							
Vendor Total:				608.50							
H1100 HOME DEPOT CREDIT SERVICES											
16-00473 03/15/16 MARCH 2016 INVOICES											
1 INV.	2020262		CHAINS	18.94	6-01-28-369-001-139	R	03/15/16	04/12/16		2020262	N
2 INV.	0560501		CONNECTORS	3.55	6-01-26-290-001-127	R	03/15/16	04/12/16		0560501	N
3 NV.	9031499		LAWN MOWER	275.00	6-09-55-501-001-503	R	03/15/16	04/12/16		9031499	N
4 INV.	8031670		DUCT TAPE	17.96	6-09-55-501-001-503	R	03/15/16	04/12/16		8031670	N
5 INV.	4020715		SLEDGE HANDLE	33.91	6-01-26-290-001-127	R	03/15/16	04/12/16		4020715	N
				349.36							
Vendor Total:				349.36							
H0161 HUNTER TECH.SOLUTIONS INC											
16-00548 03/30/16 TECH SUPPORT 1/7 - 2/26/16											
1 INV	61416			71.25	6-09-55-501-002-530	R	03/30/16	04/12/16		61416	N
2 INV	61416			118.75	6-09-55-501-002-530	R	03/30/16	04/12/16		61416	N
3 INV	61416			47.50	6-09-55-501-002-530	R	03/30/16	04/12/16		61416	N
4 INV	61416			0.00	6-01-20-140-001-094	R	03/30/16	04/12/16		61416	N
				237.50							
16-00549 03/30/16 MONTHLY EXCHANGE APRIL 2016											
1	MONTHLY EXCHANGE APRIL 2016			257.15	6-01-20-140-001-060	R	03/30/16	04/12/16		61441	N
16-00608 04/11/16 ANNUAL AVAYA SUPPORT CONTRACT											
1	ANNUAL AVAYA SUPPORT CONTRACT			1,400.00	6-01-31-440-001-078	R	04/11/16	04/12/16		61250	N
Vendor Total:				1,894.65							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
J0378 J.W. KENNEDY & SON INC WELDING											
16-00477	03/15/16	ARGON CYLINDER RENTAL									
1 INV. 1655165 - ARGON CYLINDER	12.00	6-01-26-290-001-050	B DPW Work Equipment	R	03/15/16	04/12/16				1655165	N
Vendor Total:	12.00										
J0257 JCP&L											
16-00619	04/11/16	MASTER ACCT 200000055364	3/29								
1 100008438010 125 S MAIN ST	12.12	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100008438010	N
2 100008438283 MAIN/STOCKTON TL	27.08	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100008438283	N
3 100008482018 RT33 & MAXWELL	25.21	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100008482018	N
4 100010898904FRANKLIN/N MAIN TL	28.14	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100010898904	N
5 100012487714 148 N MAIN ST	555.95	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100012487714	N
6 100012487862 FIREHOUSE	508.35	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100012487862	N
7 100012529457 174 OAKLANE OUTLT	197.47	6-09-55-501-002-504	B Electricity	R	04/11/16	04/12/16				100012529457	N
	1,354.32										
16-00620	04/11/16	100051508677 MAIN STREET									
1 100051508677 MAIN STREET	199.03	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100051508677	N
16-00621	04/11/16	100100104247 MAIN STREET									
1 100100104247 MAIN STREET	105.55	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100100104247	N
16-00622	04/11/16	MASTER ACCT200000055315	4/1/16								
1 100009294701 WESTERLEA AVE	18.63	6-09-55-501-001-504	B Electricity	R	04/11/16	04/12/16				100009294701	N
2 100010292454 155 1ST AVE	286.11	6-09-55-501-001-504	B Electricity	R	04/11/16	04/13/16				100010292454	N
3 100012445746 BANK STREET	5,956.00	6-09-55-501-001-504	B Electricity	R	04/11/16	04/13/16				100012445746	N
	6,260.74										
16-00623	04/11/16	MASTER ACCT 200000055315									
1 100008482778 MAXWELL AVE	26.07	6-09-55-501-002-504	B Electricity	R	04/11/16	04/12/16				100008482778	N
2 100009296102 SPRINGCREST DR	16.14	6-09-55-501-002-504	B Electricity	R	04/11/16	04/12/16				100009296102	N
3 100012529309 OAK LANE	8,081.73	6-09-55-501-002-504	B Electricity	R	04/11/16	04/12/16				100012529309	N
	8,123.94										
16-00624	04/11/16	VARIOUS DPW ACCOUNTS	4/8/16								
1 100029000310 BANK STREET 4/8	516.92	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100029000310	N
2 100051508750 STOCKTON ST	208.96	6-01-31-430-001-071	B Electric-Borough Hall	R	04/11/16	04/12/16				100051508750	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
LYONS005 LYONS ENVIRONMENTAL SERVICES												
	16-00568	04/04/16	CONSULTATION SERVICES-MARCH,16									
	1		CONSULTATION SERVICES-MARCH,16	1,400.00	6-09-55-501-002-508	B Engineer	R	04/04/16	04/14/16		HIGH0316	N
	Vendor Total:			1,400.00								
M0180 MCMASTER-CARR												
	16-00498	03/18/16	MISC PLANT PARTS									
	1		ITEM #65355K27 V-BELTS	57.81	6-09-55-501-002-503	B Sewer Plant Maintenance	R	03/18/16	04/14/16			N
	2		ITEM #5311T7 WET BOOTS SIZE 11	52.44	6-09-55-501-002-503	B Sewer Plant Maintenance	R	03/18/16	04/14/16			N
	3		ITEM #5388K24 PK OF 7	7.37	6-09-55-501-002-503	B Sewer Plant Maintenance	R	03/18/16	04/14/16			N
	4		ITEM #47865K45 BALL VALVES	72.27	6-09-55-501-002-503	B Sewer Plant Maintenance	R	03/18/16	04/14/16			N
	5		SHIPPING	7.46	6-09-55-501-002-503	B Sewer Plant Maintenance	R	04/14/16	04/14/16		52858135	N
				197.35								
	16-00584	04/07/16	TUBING FOR FLOWER IRRIGATION									
	1		INV. 53859062 - TUBING FOR	12.68	6-01-26-290-001-128	B Maint.-Downtn Irrigation Sys.	R	04/07/16	04/12/16		53859062	N
	Vendor Total:			210.03								
M0536 MGL PRINTING SOLUTIONS												
	16-00567	04/01/16	CURRENT DEPOSIT TICKETS									
	1		CURRENT DEPOSIT TICKETS-1200	209.00	6-01-20-125-001-036	B Office Supplies	R	04/01/16	04/12/16		137243	N
	Vendor Total:			209.00								
M1135 MICHAEL GORDY												
	16-00615	04/11/16	REIMBURSEMENT - GORDY									
	1		REIMBURSEMENT - GORDY	56.50	6-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	04/11/16	04/14/16			N
	Vendor Total:			56.50								
M0184 MID JERSEY MUNICIPAL JOINT INS												
	16-00602	04/08/16	4TH INSTALLMENT ASSESSMENT									
	1		4TH INSTALLMENT ASSESSMENT	13,456.00	6-01-23-210-003-112	B General Liability-JIF	R	04/08/16	04/12/16		4TH INSTALLMENT	N
	2		4TH INSTALLMENT ASSESSMENT	25,312.50	6-01-23-210-003-113	B Workers Compensation (JIF)	R	04/08/16	04/12/16		4TH INSTALLMENT	N
	3		4TH INSTALLMENT ASSESSMENT	8,792.75	6-09-55-501-001-515	B County Insurance - JIF	R	04/08/16	04/12/16		4TH INSTALLMENT	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0184 MID JERSEY MUNICIPAL JOINT INS Continued											
	16-00602	04/08/16	4TH INSTALLMENT ASSESSMENT	Continued							
	4		4TH INSTALLMENT ASSESSMENT	35,170.75	6-09-55-501-002-515	R	04/08/16	04/12/16		4TH INSTALLMENT N	
				82,732.00							
			Vendor Total:	82,732.00							
NJADV005 NJ Advance Media											
	16-00607	04/11/16	LEGAL ADS 3/18/16								
	1		COUNCIL 3/21/16 MEETING	7.54	6-01-20-120-001-021	R	04/11/16	04/12/16		114738-03182016 N	
			Vendor Total:	7.54							
N0425 NJ DEPT. OF HEALTH & SR SERV.											
	16-00612	04/11/16	MARCH 2016 DOG PILOT PROGRAM								
	1		MARCH 2016 DOG PILOT PROGRAM	21.00	T-13-05-265-000-001	R	04/11/16	04/12/16		MARCH 2016 N	
			Vendor Total:	21.00							
N0275 NJ LEAGUE OF MUNICIPALITIES											
	16-00606	04/11/16	Webinar - May 12, 2016								
	1		Beyond Code Enforcement	35.00	6-01-33-195-001-042	R	04/11/16	04/12/16			N
			Vendor Total:	35.00							
N0652 NJ STATE POLICE CHIEF ASSN											
	16-00529	03/24/16	TRAINING - GENDRON & MILLER								
	1		TRAINING - GENDRON & MILLER	130.00	6-01-25-240-001-042	R	03/24/16	04/12/16		GENDRON/MILLER N	
			Vendor Total:	130.00							
OTTEA005 OTTEAU GROUP, INC.											
	16-00569	04/04/16	appraisal fee								
	1		March 8, 2016 mtg. R Black Glo	400.00	RBG-DEMO	R	04/04/16	04/14/16		16030024 N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
OTTEA005 OTTEAU GROUP, INC. Continued											
	16-00569	04/04/16	appraisal fee	Continued							
	2		Appraisal Fee	RBG-DEMO	P DEMO-BANK STREET PROPERTY	R	04/04/16	04/14/16			N
				4,500.00							
				4,900.00							
			Vendor Total:	4,900.00							
P0088 PARKER MCCAY, P.A.											
	16-00591	04/08/16	2554671,2554668,2554669,667,70								
	1		INVOICE 2554671	6-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/08/16	04/12/16		2554671	N
	2		INVOICE 2554668	6-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/08/16	04/12/16		2554668	N
	3		INVOICE 2554669	6-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/08/16	04/12/16		2554669	N
	4		INV 2554667	6-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/08/16	04/12/16		2554667	N
	5		INV 2554670	6-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/08/16	04/12/16		2554670	N
				1,490.73							
				1,314.25							
				4,053.36							
			Vendor Total:	4,053.36							
P0016 PRINCETON ONE THIRTY SUPPLY											
	16-00518	03/22/16	ORDER #029249								
	1		ITEM #04112433 LINER- 24X33	6-09-55-501-002-523	B Paper Products/Janitorial	R	03/22/16	04/12/16		029249-00-00	N
	2		ITEM #CXP4047XXX	6-09-55-501-002-523	B Paper Products/Janitorial	R	03/22/16	04/12/16		029249-00-00	N
	3		ITEM #06042217	6-09-55-501-002-523	B Paper Products/Janitorial	R	03/22/16	04/12/16		029249-00-00	N
	4		ITEM #06054323	6-09-55-501-002-523	B Paper Products/Janitorial	R	03/22/16	04/12/16		029249-00-00	N
	5		ITEM #1118	6-09-55-501-002-523	B Paper Products/Janitorial	R	03/22/16	04/12/16		029249-00-00	N
	6		ITEM #TD0220-02-AA	6-09-55-501-002-523	B Paper Products/Janitorial	R	03/22/16	04/12/16		029249-00-00	N
				29.99							
				34.21							
				80.90							
				148.20							
				39.96							
				0.00							
				333.26							
			Vendor Total:	333.26							
P1155 PRIOR NAMI BUSINESS SYSTEMS											
	16-00490	03/18/16	INV 0000650980								
	1		RENEWAL YEARLY MAINTENANCE	6-09-55-501-002-517	B Maint. Contracts - Office	R	03/18/16	04/12/16		0000650980	N
				300.00							
			Vendor Total:	300.00							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
REPUB005 REPUBLIC SERVICES											
	16-00037	01/19/16	Solid Waste Dumpster Agreement		B						
	5	FEB	RECYCLING	2,759.77	6-01-26-305-001-029	B Contract-Republic Services, NJ-Dumpsters R	01/19/16	04/12/16		0689002050382	N
	Vendor Total:		2,759.77								
R0077 ROBERTS ENGINEERING GRP LLC											
	16-00603	04/08/16	14716/14718/14717/14715								
	1	14716	FEMA/FLOOD INSURANCE MAP	240.00	6-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	04/08/16	04/12/16	14716	N
	2	14718	STORM WATER PERMIT	262.50	6-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	04/08/16	04/12/16	14718	N
	3	14717	PERMITTING&CONTRACT DOCS	532.50	6-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	04/08/16	04/12/16	14717	N
	4	14715	MISCELLANEOUS REQUESTS	286.25	6-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	04/08/16	04/12/16	14715	N
			1,321.25								
	16-00604	04/08/16	14719/14720/14721/14722								
	1	GENERAL WATER	14719	300.00	6-09-55-501-001-508	B Engineer	R	04/08/16	04/12/16	14719	N
	2	CHEMICALS/SLUDGE CONTR	14720	152.50	6-09-55-501-002-508	B Engineer	R	04/08/16	04/12/16	14720	N
	3	ULTRAVIOLET DISINFECTION		4,009.50	6-09-55-501-002-508	B Engineer	R	04/08/16	04/12/16	14721	N
	4	DETENTION TANK REHAB	14722	592.00	6-09-55-501-001-508	B Engineer	R	04/08/16	04/12/16	14722	N
			5,054.00								
	Vendor Total:		6,375.25								
S0842 SANITATION EQUIPMENT CORP.											
	16-00519	03/22/16	HOPPER DOOR FOR GARBAGE TRUCK								
	1	HOPPER DOOR FOR GARBAGE TRUCK		530.71	6-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	03/22/16	04/12/16	EST 6622	N
	2	FREIGHT		94.97	6-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	03/31/16	04/12/16	46800	N
			625.68								
	16-00522	03/22/16	REPAIRS TO GARBAGE TRUCK								
	1	INV. 46716 - REPAIRS TO GARB		2,713.54	6-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	03/22/16	04/12/16	46716	N
	Vendor Total:		3,339.22								
S1096 STAPLES BUSINESS ADVANTAGE											
	16-00282	02/12/16	OFFICE SUPPLIES								
	1	OFFICE SUPPLIES-CENTRAL/ADMIN		797.98	6-01-20-125-001-036	B Office Supplies	R	02/12/16	04/13/16	3292801606/7	N
	2	OFFICE SUPPLIES-CONSTRUCTION		34.20	6-01-33-195-001-036	B Office Supplies	R	02/12/16	04/13/16	3292801606/7	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
T0060 TOWNSHIP OF ROBBINSVILLE												
	16-00517	03/21/16	INV 3/17/16 COURT FACILITIES									
	1	INV 3/17/16	COURT FACILITIES	3,000.00	6-01-26-310-001-025	B Building Rental	R	03/21/16	04/13/16		1ST QTR COURT	N
	Vendor Total:			3,000.00								
T01IC TREASURER STATE OF NEW JERSEY												
	16-00581	04/07/16	SOLID WASTE TRANSPORTER DECALS									
	1	INV. 160326770 -	SOLID WASTE	622.00	6-01-26-305-001-131	B License, Fees and Permits	R	04/07/16	04/13/16		160326770	N
	Vendor Total:			622.00								
N0008 TREASURER, STATE OF NJ, DCA												
	16-00590	04/08/16	CONSTRUCTION DCA FEES									
	1	CONSTRUCTION DCA FEES		845.00	6-01-55-003-000-002	B DCA Training Fees Due State	R	04/08/16	04/13/16		1ST QTR DCA	N
	Vendor Total:			845.00								
T0050 TRU-STOR LLC												
	16-00550	03/30/16	APRIL 2016 OFF SITE BACKUP									
	1	APRIL 2016 OFF SITE BACKUP		249.95	6-01-20-140-001-060	B Internet Services and Web Services	R	03/30/16	04/13/16		61295	N
	Vendor Total:			249.95								
U0007 UNIVAR USA												
	16-00039	01/19/16	Res.2015-61 Liq.Chlorine-Water		B							
	3	HB814112 DATED 3/15/16		486.00	6-09-55-501-001-526	B Chlorine	R	01/19/16	04/13/16		HB814112	N
	16-00041	01/19/16	Res2015-34 Calcium Hydroxide-S		B							
	4	INV HB815473 CAL HYDROXIDE		620.00	6-09-55-501-002-553	B Calcium Hydroxide (Lime)	R	01/19/16	04/13/16		HB815473 CAL HY	N
	16-00042	01/19/16	Res.2015-125 Sod.Bicarbonate-S		B							
	4	INV HB815473 SOD BICARB		1,952.50	6-09-55-501-002-552	B Sodium Bicarbonate-UNIVAR	R	01/19/16	04/13/16		815473 BICARB	N
	Vendor Total:			3,058.50								

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description	Amount	Charge Account	Acct Type Description							
V0274 V.W.R. SCIENTIFIC, INC.											
	16-00468 03/15/16 QUOTE #8030029424										
	1 ITEM #RC66516 AMMONIUM	32.95	6-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/15/16	04/13/16				N
	2 ITEM #700001-104 COBALT	40.58	6-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/15/16	04/13/16				N
	3 ITEM #60914-875 RACK	74.34	6-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/15/16	04/13/16				N
		<u>147.87</u>									
	Vendor Total:	147.87									
V0019 VERIZON											
	16-00592 04/08/16 ACCT#201X06936613701Y 3/16/16										
	1 ACCT#201X06936613701Y 3/16/16	178.52	6-01-31-440-001-089	B Telephone-VERIZON	R	04/08/16	04/13/16			201X069366	N
	Vendor Total:	178.52									
WILLI005 WILLIAM VAN DELFINO											
	16-00570 04/06/16 REFURBISH BICYCLES FOR HPD										
	1 REFURBISH BICYCLES FOR HPD	741.35	6-01-25-240-001-119	B Community Policing	R	04/06/16	04/14/16				N
	Vendor Total:	741.35									
Y0025 YOSTEMBSKI, ROBERT											
	16-00552 03/30/16 PROSECUTOR FEES - MARCH 2016										
	1 PROSECUTOR FEES - MARCH 2016	1,200.00	6-01-25-275-001-111	B Municipal Prosecutor	R	03/30/16	04/14/16				N
	Vendor Total:	1,200.00									
<hr/>											
Total Purchase Orders:	65	Total P.O. Line Items:	143	Total List Amount:	146,168.41	Total Void Amount:	0.00				

Totals by Year-Fund						
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	5-01	89.80	0.00	0.00	0.00	89.80
CURRENT FUND	6-01	68,892.17	0.00	0.00	0.00	68,892.17
	6-09	71,415.24	0.00	0.00	0.00	71,415.24
	6-21	0.00	0.00	0.00	4,900.00	4,900.00
	Year Total:	140,307.41	0.00	0.00	4,900.00	145,207.41
GENERAL CAPITAL	C-04	765.75	0.00	0.00	0.00	765.75
TRUST OTHER - FUND #12	T-12	84.45	0.00	0.00	0.00	84.45
ANIMAL CONTROL TRUST FUND #13	T-13	21.00	0.00	0.00	0.00	21.00
	Year Total:	105.45	0.00	0.00	0.00	105.45
Total of All Funds:		141,268.41	0.00	0.00	4,900.00	146,168.41

Project Description	Project No.	Project Total
DEMO-BANK STREET PROPERTY	RBG-DEMO	4,900.00
Total of All Projects:		<u>4,900.00</u>

Resolution 2016-93

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION WEEK AND
RECOGNIZING, HONORING AND THANKING HIGHTSTOWN'S VOLUNTEERS**

WHEREAS, the week of April 18 to 22, 2016 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wishes to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 18 to 22, 2016 as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
Borough Clerk

Resolution 2016-94

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A CHANGE ORDER FOR THE PURCHASE OF AN E-ONE ALUMINUM CR-137 LADDER TRUCK FOR HIGHTSTOWN ENGINE COMPANY NO. 1 FROM ABSOLUTE FIRE THROUGH OUR PARTICIPATION IN THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS (H-GAC) A NATIONAL COOPERATIVE PURCHASING PROGRAM

WHEREAS, with the adoption of Resolution 2015-187 on July 20, 2015, the Borough Council authorized the purchase of an E-One Aluminum CR-137 Ladder Truck for Hightstown Engine Co. No. 1 in the amount of \$977,617.00; and

WHEREAS, the ladder truck is being purchased from Absolute Fire through our participation in the Houston-Galveston Area Council Governments (H-GAC) National Cooperative Purchasing Program; and

WHEREAS, Hightstown Engine Co. No. 1 has performed several inspections on the vehicle during its manufacture and found that there are items that are needed and were missing from the original order; and

WHEREAS, the Hightstown Engine Co. #1 has requested that a change order in the amount of \$10,188.00 be issued to cover the cost of the items not originally ordered; and

WHEREAS, the Borough Administrator has recommended approval of this change order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the change order in the amount of \$10,188.00 for the purchase of an E-One Aluminum CR-137 Ladder Truck for Hightstown Engine Co. No. 1 as stated herein is approved.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
Borough Clerk



ABSOLUTE

Sales Order

FIRE PROTECTION CO., INC.

2800 Hamilton Blvd, South Plainfield, NJ 07080
 Phone: 908-757-3600 FAX: 908-757-3616
 www.absolutefire.com

Order Number: 0034311
 Order Date: 3/30/2016

Salesperson: 0112

Sold To: 03-0073501
 BOROUGH OF HIGHTSTOWN
 148 NORTH MAIN ST
 HIGHTSTOWN, NJ 08521

Ship To:
 HIGHTSTOWN BOROUGH OF
 148 NORTH MAIN ST
 HIGHTSTOWN, NJ 08521

Attention:

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30 Days

Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
-----------	------	---------	---------	------------	-------	--------

*NO RETURNS ON ELECTRICAL ITEMS.
 25% RESTOCKING FEE ON ALL RETURNED ITEMS.*

INSTALL	EACH	1	0	0	2,602.00	2,602.00
INSTALL SIDE FACING WARNING LIGHTS. FEDERAL SIGNAL QUADRAFLARE LED 6X4 WITH CHROME TRIM RING, COLOR RED/BLUE SPLIT, ONE ON EACH SIDE OF CAB UP HIGH. INSTALL TWO RUB RAIL MOUNTED IPX600 BLUE LED LIGHTS ON EACH SIDE.						
			Whse: 000			

DELIVERED BY: _____ DATE: _____
 RECEIVED BY: _____ DATE: _____

Net Order: 2,602.00
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00
Order Total: 2,602.00



ABSOLUTE

Invoice

FIRE PROTECTION CO., INC.

2800 Hamilton Blvd, South Plainfield, NJ 07080
 Phone: 908-757-3600 FAX: 908-757-3616
 www.absolutefire.com

Invoice Number: 0076325-IN
 Invoice Date: 3/30/2016

Order Number:
 Order Date

Sold To: 03-0073501
 BOROUGH OF HIGHTSTOWN
 148 NORTH MAIN STREET
 HIGHTSTOWN, NJ 08521

Ship To:
 BROUGH OF HIGHTSTOWN
 148 NORTH MAIN STREET
 HIGHTSTOWN, NJ 08521

Attention:

Customer P.O.	Ship VIA	F.O.B.	Terms	Ship / Rcpt Date	Sales Rep:
			Net 30 Days	03/30/16	0112

Item Code	Unit	Ordered	Shipped	Back Ordered	Price	Amount
-----------	------	---------	---------	--------------	-------	--------

NO RETURNS ON ELECTRICAL ITEMS.

25% RESTOCKING FEE ON ALL RETURNED ITEMS.

Hours: Monday - Friday 8 am to 4:00 pm

"ABSOLUTE IS CELEBRATING 70 YEARS, 1946 - 2016"

ADD	EACH	1	1	0	388.00	388.00
ADD BUMPER ROLLERS			Whse: 000			
ADD	EACH	1	1	0	460.00	460.00
ADD EXTRA DIAMOND PLATE 1" TURN DOWN ON HD BUMPER PERIMETER			Whse: 000			
ADD	EACH	1	1	0	540.00	540.00
ADD DIAMOND PLATE OVERLAY ON SIDES OF FRONT BUMPER			Whse: 000			
ADD	EACH	1	1	0	313.00	313.00
ADD CAB DOOR REAR, EDGE STAINLESS TRIM			Whse: 000			
ADD	EACH	1	1	0	593.00	593.00
ADD ROLLERS TO CROSSLAY AREA			Whse: 000			
ADD	EACH	1	1	0	1,396.00	1,396.00
ADD HALE MANUAL PUMP OVERRIDE			Whse: 000			
UPGRADE	EACH	2	2	0	198.00	396.00
UPGRADE TO YELLOW CORD ON 2 REELS			Whse: 000			
UPGRADE	EACH	1	1	0	3,500.00	3,500.00
UPGRADE TO 100% PAINT WARRANTY FOR CAB AND AND BODY, 10 YEARS			Whse: 000			

NOTE: THERE IS A SERVICE CHARGE OF 1.75% PER MONTH (21% ANNUM) ON ALL DELINQUENT INVOICES BEYOND OUR NORMAL 30 DAYS DATE OF INVOICE TERMS

REMIT TO:
PO BOX 497
SO. PLAINFIELD, NJ
07080-0497

Net Invoice:	7,586.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	7,586.00

Resolution 2016-95

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE SUBMISSION OF THE TWA-1 TREATMENT WORKS APPROVAL
PERMIT APPLICATION RELATING TO THE TERTIARY DISK FILTRATION AND
ULTRAVIOLET (UV) DISINFECTION SYSTEM**

WHEREAS, the Borough Council has authorized application for a New Jersey Environmental Infrastructure Loan for several projects for the Water Plant and Advanced Waste Water Treatment Plant of Hightstown Borough; and

WHEREAS, it is required that the Borough Council authorize the submission of a NJDEP Treatment Works Permit Application (TWA) for the Tertiary Disk Filtration and Ultraviolet (UV) Disinfection System project at the Advanced Waste Water Treatment Plant; and

WHEREAS, the permit fee for said application is eleven thousand three hundred ninety-six dollars (\$11,396.00) and is payable to Treasurer, State of New Jersey Environmental Services Fund; and

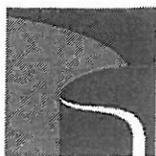
WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, that the Mayor is hereby authorized to sign and the Borough Engineer to submit, the NJDEP Treatment Works Permit Application (TWA) for the Tertiary Disk Filtration and Ultraviolet (UV) Disinfection System at the Advanced Waste Water Treatment Plant.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
Borough Clerk



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

April 7, 2016

Ms. Debra Sopronyi, RMC, QPA, CMR, Borough Clerk
 Borough of Hightstown
 156 Bank Street
 Hightstown, NJ 08520

Re: Permits and Fees
 Tertiary Disk Filtration and UV Disinfection
 Hightstown AWWTP
 Hightstown Borough, Mercer County, NJ
 Our File No.: H1669

Ms. Sopronyi;

We have prepared the NJDEP Treatment Works Permit Application (TWA) for the Tertiary Disk Filtration and Ultraviolet (UV) Disinfection Systems at the AWWTP and calculated the Application Fee. The TWA-1 Treatment Works Approval Permit Application and the WQM-003 Statements of Consent must be signed by the Mayor where indicated. Please prepare a resolution for the Mayors' signature consenting to the authorization to submit the application. We have attached a copy of the prior resolution for your information.

The required permit fee is Eleven Thousand Three Hundred Ninety Six Dollars (\$11,396.00). The check is to be payable to Treasurer, State of New Jersey Environmental Services Fund.

Please return the check and signed application to our office so that we may submit both directly to the NJDEP.

If you have any questions or comments do not hesitate to contact our office.

Sincerely,

F. William Natale, PE, PP, CME
 Roberts Engineering Group, LLC

Enclosure

cc: Henry Underhill, Borough Administrator
 George Lang, CFO
 Janice Mohr-Kminek, Treasurer
 Bill Searing, Superintendent AWWTP
 Carmela Roberts, PE, CME, Borough Engineer, Roberts Engineering Group, LLC

Resolution 2016-96

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING APPLICATION FOR A RECYCLING TONNAGE GRANT

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2015 tonnage grant will memorialize the commitment of this municipality to recycling, and will indicate the assent of the Mayor and Council of the Borough of Hightstown to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Borough of Hightstown hereby endorses the submission of a 2015 recycling tonnage grant application to the New Jersey Department of Environmental Protection.
2. Ken Lewis, Recycling Coordinator, 156 Bank Street, Hightstown, New Jersey 08520, is hereby designated and directed to ensure that the application is properly completed and timely filed;
3. Monies received from the recycling tonnage grant shall be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
Borough Clerk

Resolution 2016-97

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2016 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2016 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2016 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	0.00	684,126.00	684,126.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	150,000.00	849,386.00	999,386.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	150,000.00	1,533,512.00	1,683,512.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2016 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the CFO.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2016.

Debra L. Sopronyi
Borough Clerk

Borough of Hightstown
Emergency Temporary No. 5
4/18/2016

Borough of Hightstown
Emergency Temporary No. 5
4/18/2016

Water and Sewer

Salary and Wages	\$50,000
Other Expense	<u>\$100,000</u>

\$150,000