

Agenda
Hightstown Borough Council
Business Meeting
 January 19, 2016
 First Aid Building
 7:00 PM Executive Session
 7:30 PM Business Meeting

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Executive Session **Resolution 2016-031** Authorizing a Meeting Which Excludes the Public

Approval of the Agenda

Minutes January 4, 2016 Executive Minutes
 January 4, 2016 Open Minutes

Public Comment I Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances **2016-01 Final Reading and Public Hearing** - An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown

Resolutions **2016-032** Authorizing the Payment of Bills

Consent Agenda **2016-033** Extending a Contract for the Removal, Transportation, Delivery and Disposal of Sludge Cake – Waste Management Services of New Jersey, Inc.

2016-034 Authorizing Change Order #3 & Payment #6 – Lucas Construction Group, Inc. (2014 Road Improvement Program)

2016-035 Authorizing an Agreement with NJDCA for the Small Cities Housing Rehabilitation Program Grant

Discussion

Police Ordinance

Public Comment II

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

Mayor/Council/Administrative Reports

Adjournment

Resolution 2016-031

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 19, 2016 at 7:00 p.m. in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Dispatch Services

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: April 19, 2016, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2016.

Margaret M. Riggio
Deputy Borough Clerk

**Meeting Minutes
Hightstown Borough Council
Workshop Meeting
January 4, 2016
7:00 p.m.**

The meeting was called to order by Mayor Quattrone at 7:00 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

Roll Call

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Henry Underhill, Borough Administrator; Fred Raffetto, Borough Attorney and Tamara Lee, Borough Planner.

EXECUTIVE SESSION

Resolution 2016-026 Authorizing a Meeting Which Excludes the Public

Mayor Quattrone requested the Resolution 2016-26 be amended to include Dispatch under Contract Negotiations

Council President Hansen moved Resolution 2016-026 as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted as amended 6-0.

Resolution 2016-026

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 4, 2016 at 7:00 p.m. in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation – COAH

Contract Negotiations – Police Department Lease
Dispatch Services

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: April 4, 2016, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the called the public meeting to order at 7:46 p.m. and again read the Open Public Meetings Statement.

The Flag Salute followed.

Tamara Lee, Borough Planner departed following Executive Session and was no longer present. George Lang, CFO, arrived at this time and is now present.

APPROVAL OF AGENDA

Mayor Quattrone requested that Resolution 2016-024, Borough Hours and Holidays, be added to the agenda.

Councilmember Misiura moved the agenda for approval as amended; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Agenda approved at amended 6-0.

APPROVAL OF MINUTES

Council President Hansen moved the December 21, 2015 open session minutes for approval, Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Minutes approved 6-0.

Councilmember Misiura moved the December 21, 2015 executive session minutes for approval; Council President Hansen seconded.

Roll Call Vote: Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Minutes approved 6-0.

PUBLIC COMMENT

Mayor Quattrone advised that the first public comment period of the meetings are now to be only matters that pertain to items on the Agenda. Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that he can speak about whenever he wants during public comment periods. Went on to use explicit language directed at Mayor and Council. Mr. Raffetto, Borough Attorney, advised that the Borough is well within its rights to limit the topic of comments during public comments provided that there is an opportunity to speak freely at some other point during the meeting.

Scott Caster, 12 Clover Lane – Regarding the discussion of the 2017 Reorganization Meeting time, there were only about 17 people at the Reorganization Meeting last week. We need to do a better job about including the public. Use social media to get the information out. Make Reorg a tradition, and “event” that everyone can look forward to and be proud of.

Eugene Sarafin, 628 South Main Street – Spoke from the audience. Stated that he just looked up the Open Public Meetings Act on his phone and Mr. Raffetto was right.

There being no further comments, Mayor Quattrone closed the public comment period

ORDINANCES

2016-01 First Reading and Introduction – An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown

Council President moved Ordinance 2016-01 for introduction; Councilmember Kurs seconded.

Borough Administrator, Henry Underhill, explained the changes, additions and deletions.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Ordinance introduced 6-0. Public Hearing scheduled for January 19, 2016.

Ordinance 2016-01

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	RANGING FROM:	TO:
Mayor	\$4,800.00	\$4,800.00
Councilmember	\$3,600.00	\$3,600.00
Borough Clerk	\$40,000.00	\$75,000.00
Part-Time Treasurer	\$15,000.00	\$30,000.00
Accounts Payable Clerk	\$30,000.00	\$55,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$57,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$15,000.00

	RANGING FROM:	TO:
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$50,000.00
Tax/Utility Clerk	\$28,000.00	\$47,000.00
Tax Assessor	\$7,500.00	\$18,000 .00
Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$4,600.00
Municipal Court Administrator	\$40,000.00	\$65,000.00
Deputy Municipal Court Administrator	\$28,000.00	\$41,000.00
Records Management and System Administrator and Administrative Assistant to the Police Director	\$32,000.00	\$53,000.00
Planning Board Secretary	\$1,000.00	\$16,000.00
Technical Assistant	\$28,000.00	\$40,000.00
Construction Code Official	\$18,000.00	\$35,000.00
Fire Subcode Official	\$3,500.00	\$8,000.00
Building Subcode Official	\$3,500.00	\$8,000.00
Superintendent of Public Works	\$50,000.00	\$91,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$66,000.00
Water Plant Operator	\$35,000.00	\$73,500.00
Supervising AWWTP Operator	\$44,000.00	\$56,000.00
Superintendent of AWWTP	\$50,000.00	\$85,000.00
Lab Manager – AWWTP	\$35,000.00	\$65,000.00
Secretary Board of Health	\$500.00	\$1,500.00
Computer Systems Administrator	\$3,000.00	\$6,000.00
Chief Financial Officer	\$2,000.00	\$50,000.00
Building Inspector	\$3,500.00	\$4,500.00
Zoning Official	\$6,000.00	\$12,000.00
Health Officer	\$8,000.00	\$13,000.00
OEM Coordinator	\$2,000.00	\$ 5,000.00
Borough Administrator	\$40,000.00	\$90,000.00

	RANGING FROM:	TO:
Police Director	\$50,000.00	\$85,000.00

Section 2. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	RANGING FROM:	TO:
Administrative Assistant/Payroll Clerk	\$10.00	\$20.00
Deputy Borough Clerk	\$12.50	\$25.00
Violations Clerk	\$15.00	\$25.00
Disposition Clerk (Part-Time)	\$12.50	\$25.00
Special Officer – Municipal Court	\$25.00	\$35.00
Public Health Nurse	\$25.00	\$45.00
School Crossing Guard	\$15.00	\$25.00
Special Officer I	\$8.00	\$18.00
Special Officer II	\$18.00	\$30.00
Clerical Assistant	\$10.50	\$20.00
Administrative Assistant	\$13.50	\$21.00
Secretary	\$10.00	\$20.00
Public Works Foreman	\$17.00	\$28.00
Public Works Heavy Equipment Operator	\$16.00	\$26.00
Public Works Automated Vehicle Operator	\$16.00	\$26.00
Public Works Driver/Laborer	\$15.00	\$25.00
Public Works Laborer	\$14.00	\$22.00
Public Works Municipal Building Maintenance	\$8.00	\$16.00
Public Works Mechanic	\$16.00	\$26.00
Seasonal/Temporary Labor	\$8.00	\$16.00
Assistant Water Plant Operator	\$15.00	\$25.00
Water Plant Lead Operator	\$40.00	\$49.00

	RANGING FROM:	TO:
AWWTP Maintenance	\$16.00	\$26.00
AWWTP Maintenance (Out of Title)	+\$2.00	+\$4.00
AWWTP Operator Trainee (up to 1 year exp)	\$13.00	\$16.00
AWWTP Operator – Class I (min. 1 year exp)	\$15.00	\$25.00
Recreation Director (part-time)	\$20.00	\$40.00
Assistant Recreation Director (part-time)	\$8.00	\$20.00
Junior Recreation Counselor (part-time)	\$6.00	\$12.00
Housing Inspector	\$14.00	\$35.00
Fire Inspector	\$14.00	\$35.00
Building Inspector	\$14.00	\$35.00
Code Enforcement Officer	\$15.00	\$25.00
Fire Official	\$14.00	\$35.00
Zoning Officer	\$14.00	\$35.00
Electric Subcode Official	\$14.00	\$40.00
Plumbing Subcode Official	\$14.00	\$40.00

Section 3. This Ordinance shall take effect after final passage and publication as provided by law, but the ranges of compensation herein provided shall be retroactive to January 1, 2016.

Section 4. The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances, and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

RESOLUTIONS

Resolution 2016-027 Payment of Bills

Councilmember Bluth requested that Purchase Order 15-02251 be pulled from the bill list and voted on separately.

Councilmember Stults moved Resolution 2016-027 without Purchase Order 15-02251; Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes

Councilmember Stults moved Purchase Order 15-02251 for payment; Council President Hansen seconded.

Roll Call Vote: Councilmembers Hansen, Kurs, Misiura, Montferrat and Stults voted yes, Councilmember Bluth abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2016-027

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$120,483.83 from the following accounts:

Current		\$72,866.60
W/S Operating		26,796.56
General Capital		17,200.00
Water/Sewer Capital		0.00
Grant		357.97
Trust		199.00
Housing Trust		3,062.50
Animal Control		1.20
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$120,483.83</u>

Resolution 2016-024 Establishing 2016 Schedule of Holidays and Borough Business Hours

Councilmember Bluth moved Resolution 2016-024; Councilmember Kurs seconded.

Discussion ensued regarding summer hours for the Borough Offices.

Councilmember Bluth – Feels that summer hours have been done for years and doesn't see any need to change it. This is good for the employees and helps boost morale.

Councilmember Misiura – Stated that his only concern is if the copy machine breaks down on the Thursday before a Council meeting a plan needs to be in place to make sure Council gets their paper packets. Council business needs to get done.

Council President Hansen – Would like to try a year without summer hours. She feels that a shortened week is crunched. There is a lot of information in the meeting packet and thinks that we need to have “all hands on deck” to bring efficiency up a notch. Ended by stating that it can’t be left to Council to do all the work and they need the support of the Borough staff.

Councilmember Kurs – Stated that he has always objected to summer hours. His problem is restricting hours to the Government by having the offices closed one day a week. He ended by stating that he has no issue with “shifting schedules” to allow employees four day work weeks.

Councilmember Stults – Stated that he has never had an issue with not receiving the “paper” packet since the Clerk’s office always sends a PDF version of the packet to Council and posts the agenda and packet to the website. He also stated that he hasn’t received any complaints from residents about the Borough Offices being closed on Fridays. He ended by saying that he has no problem with keeping things the way they have been.

Councilmember Montferrat – Questioned if closing the office on Fridays saved money on the utilities. Mr. Underhill responded that he didn’t think a substantial amount was saved on the utility bills.

Roll Call Vote: Councilmembers Bluth, Misiura, and Stults voted yes; Councilmembers Hansen, Kurs and Montferrat voted no.

Vote tied 3-3.

Mayor Quattrone voted no to break the tie.

Resolution defeated 4-3.

Mayor Quattrone asked Mr. Underhill, Borough Administrator, to try to work out a new plan to offer Borough Employees an option for a flexible schedule for a four day work week for the summer.

Resolution 2016-24

*BOROUGH OF HIGHTSTOWN
 COUNTY OF MERCER
 STATE OF NEW JERSEY*

**ESTABLISHING 2016 SCHEDULE OF HOLIDAYS
 AND BOROUGH BUSINESS HOURS**

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following will be considered the official holidays for the year 2016 and the first week of 2017:

January 1	New Years' Day (Friday)
January 18	Martin Luther King, Jr. Day (Monday)
February 15	Presidents Day (Monday)
March 25	Good Friday (Friday)
May 30	Memorial Day (Monday)
July 4	Independence Day (Monday)
September 5	Labor Day (Monday)
October 10	Columbus Day (Monday)
November 11	Veterans Day (Friday)
November 24	Thanksgiving Day (Thursday)
November 25	Day after Thanksgiving (Friday)
December 26	Christmas Day (Monday)
January 2	New Years Day (Monday)

BE IT FURTHER RESOLVED that the official business hours for Borough offices will be 8:30 a.m. to 4:30 p.m. Monday through Friday, except as set forth below:

1. During the period running from May 27, 2016 thru September 2, 2016, offices at Borough Hall will be open according to the following schedule:
 - Monday, Tuesday and Wednesday 8:00 a.m. to 5:30 p.m.
 - Thursday 8:00 a.m. to 4:30 p.m.
 - Friday..... Closed

2. This arrangement shall not impact police officers, public works employees and sewer plant employees.

Borough Attorney, Fred Raffetto, advised that because Resolution 2016-024 contained Borough office hours and holidays, a new resolution without the “summer hours” would need to be adopted. Deputy Clerk, Margaret Riggio, advised that the next number for resolutions would be 2016-030.

Resolution 2016-030 Establishing 2016 Schedule of Holidays and Borough Business Hours

Council President Hansen moved Resolution 2016-030; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Hansen, Kurs, Misiura, Montferrat and Stults voted yes. Councilmember Bluth voted no.

Resolution adopted 5-1.

Resolution 2016-030

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ESTABLISHING 2016 SCHEDULE OF HOLIDAYS
AND BOROUGH BUSINESS HOURS**

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following will be considered the official holidays for the year 2016 and the first week of 2017:

January 1	New Years' Day (Friday)
January 18	Martin Luther King, Jr. Day (Monday)
February 15	Presidents Day (Monday)
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November 11	Veterans Day (Friday)
November 24	Thanksgiving Day (Thursday)
November 25	Day after Thanksgiving (Friday)
December 26	Christmas Day (Monday)
January 2	New Years Day (Monday)

BE IT FURTHER RESOLVED that the official business hours for Borough offices will be 8:30 a.m. to 4:30 p.m. Monday through Friday, except as noted above.

CONSENT AGENDA

Consent Agenda – Resolutions 2016-028, 2016-029

Councilmember Kurs moved Resolutions 2016-028 and 2016-029; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2016-028

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR ZETAG 8849FS, AN EQUIVALENT TO ZETA
LYTE 2685 CH LINEAR CATIONIC EMULSION POLYMER WITH CROSS LINKED
CATIONIC EMULSION FLOCCULANT – GEORGE S. COYNE CHEMICAL
COMPANY, INC.**

WHEREAS, one (1) bid was received on December 30, 2015 for Zeta Lyte 2685 CH Linear Cationic Emulsion Polymer with Cross Linked Cationic Emulsion Flocculant “or Equal” for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania was for an “equal” product that has been tested by the Superintendent of the AWWTP and the polymer was found adequate to be considered an equivalent; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for Zetag 8849FS, an equivalent to Zeta Lyte 2685 CH Linear Cationic Emulsion Polymer with Cross Linked Cationic Emulsion Flocculant, be awarded to George S. Coyne Chemical Company, Inc. of Croydon, Pennsylvania at a per unit price of \$10.26 per gallon with a total contract price of \$62,073.00; and

WHEREAS, said contract shall be effective January 1, 2016; and

WHEREAS, the Borough Attorney has reviewed the bid and determined that the bid submitted by George S. Coyne Chemical Company, Inc. of Croydon, Pennsylvania is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2016 and 2017 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a two year contract for Zetag 8849FS, the equivalent to Zeta Lyte 2685 CH Linear Cationic Emulsion Polymer with Cross Linked Cationic Emulsion Flocculant, be awarded to George S. Coyne Chemical Company, Inc. of Croydon, Pennsylvania effective January 1, 2016.

Resolution 2016-029

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICES OF OTTEAU GROUP, INC.

WHEREAS, there is a need for the Borough of Hightstown (also referenced as the “Borough”) to retain the services of a professional real estate valuation consultant in order to complete an appraisal of certain Borough-owned property located at Block 30, Lot 10 (North Main Street) on the Hightstown Borough Tax Map; and

WHEREAS, the firm of Otteau Group, Inc. (also referenced as the “professional”) has submitted a proposal to the Borough, dated December 15, 2015, to provide said services at a fee of \$4,500.00; and

WHEREAS, a copy of the proposal is attached hereto and made a part hereof; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding therefor, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the Borough has determined that the amount of the contract shall not exceed \$17,500.00, and therefore the contract is not subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the “Pay-to-Play law”); and

WHEREAS, the Borough Council, having considered the same, now wishes to authorize the awarding of this professional service contract to Otteau Group, Inc., for provision of the necessary real estate valuation services.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Borough Clerk to attest an Agreement, in a form acceptable to the Borough Attorney, between the Borough of Hightstown and Otteau Group, Inc., regarding the above-referenced real estate valuation services.
2. That this contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law of New Jersey, because the services will be performed by persons authorized by law to practice a recognized profession and it is not possible to obtain bids for such needed qualitative services.
3. That the Chief Financial Officer is directed to file a certificate of availability of sufficient funds for this contract and to attach same to this Resolution.
4. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.
5. That a certified copy of this Resolution shall be provided to each of the following:
 - (a) Otteau Group, Inc.
 - (b) Debra L. Sopronyi, Qualified Purchasing Agent/Borough Clerk
 - (c) George Lang, Borough Chief Financial Officer
 - (d) Frederick C. Raffetto, Esq., Borough Attorney

DISCUSSION

Housing Update

Dave Bell, Housing Inspector, gave Council an update on housing inspections. Mr. Bell informed Council that inspections are going well and we are getting people to register their rental units and comply with our ordinance. Regarding foreclosures in town, Mr. Bell spoke about a company that would inform the Borough about foreclosed properties that should be registered. The fee associated with this service is a percentage of the registration fee of the foreclosed property.

Council inquired as to why we would pay a company for public information. Borough Administrator Underhill stated that even though it is public information this is would come from the County which is not easily accessible. It would require extensive manpower to retrieve the information directly from the County. He feels that the use of the company Mr. Bell spoke of would be beneficial to the Borough.

Mr. Bell said that he would get more information about the company and thanked Council for their ongoing support.

2017 Reorganization Meeting Time

There was discussion regarding the time for the Borough's annual Reorganization Meetings and how to get more of the public to attend.

Councilmember Montferrat – Stated that staff members have stated that having the Reorg Meeting on New Year's Day at Noon is difficult.

Councilmember Stults – Doesn't think the time is necessarily an issue. We might try to coordinate our time with East Windsor's time. This would allow dignitaries the opportunity to attend both municipalities meetings. We also need to try and get the information out to the public.

Councilmember Kurs – Doesn't think that we should coordinate our meeting time with any other town. He feels that the lack of attendance is a sign of the times and has nothing to do with publicity of the meeting.

Council President Hansen – Would like to see appointees of the Boards and Committees at the Reorg Meeting. We need to make it more of a formality.

Councilmember Misiura – Suggested we send out formal invitations to all of our Boards and Committees. He would like to attend East Windsor's Reorganization Meeting and have them attend our meeting.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that they he is at war with all the Democrats in Mercer County and anyone who supports East Windsor Mayor, Janice Mironov. She is costing tax payers money by not allowing Shared Services.

Scott Caster, 12 Clover Lane – Stated that he likes the tradition of keeping Reorganization January 1st. He likes the ideas of swearing in Boards and Committee members. He feels that we need to embrace the diversity of our town and be more accommodating to the public.

Christine Rosnick, 119 Cole Avenue – Spoke about noticing meetings earlier and several times and possibility using social media to get the information out to more people. Also voiced concerns over the Vision Plan for the Lakefront. Questioned the experience of the company that is being used.

There being no further comments, Mayor Quattrone closed the public comment period.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Stults

Responded to the concerns over the firm being used for the Lakefront Vision Project. Informed the public that 5 firms were looked at and the firm that was chosen (Looney Ricks Kiss) has much more experience than the other firms. Stated that no architecture has been done yet. This is simply a “vision” right now, a conversation starter. Encouraged Ms. Rosnick to attend the Downtown Hightstown Meetings and become involved in the vision plan.

Councilmember Bluth

Wished everyone a Happy New Year and is looking forward to working with the Parks and Recreation Commission and the Culture Arts Commission.

Councilmember Kurs

Wished everyone a Happy New Year. Informed everyone that Lt. Gendron has been interviewing candidates for new officers. Spoke about the passing of Gary Rosensweig, Planning Board Attorney.

Councilmember Montferrat

Wished everyone a Happy New Year. Thanked Dave Bell for the housing update.

Councilmember Misiura

The Board of Health has their Reorganization Meeting coming up. Also encouraged Ms. Rosnick to get involved in our boards and committees, we are always looking for new people. Spoke about how he was shocked at the passing of Gary Rosensweig, Planning Board Attorney.

Council President Hansen

Stated that she is looking forward to a good year. She likes the change in Public Comment Period I; hoping this will help shorten the meetings. Also encouraged the public to get involved.

George Lang, CFO

All the Department Heads have been getting their budgets in.

Fred Raffetto, Borough Attorney

Spoke about the passing of Gary Rosensweig. Talked about how Mr. Rosensweig was a good attorney, good man and good friend. He will be missed.

Henry Underhill, Borough Administrator

Budget reports are mostly in. The Superintendent of DPW's mother-in-law passed this week so the DPW budget will be delayed a bit.

Mayor Quattrone

Encouraged Ms. Rosnick to get involved. She can stop by the Clerk's office to complete a volunteer application.

ADJOURNMENT

Council President Hansen moved to adjourn into Executive Session at 9:15 p.m. Councilmember Kurs seconded. All ayes.

Council returned to open session at 9:37 p.m.

Council President Hansen motioned to adjourn at 9:37 p.m. Councilmember Montferrat seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio, RMC
Deputy Borough Clerk

Ordinance 2016-01

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	RANGING FROM:	TO:
Mayor	\$4,800.00	\$4,800.00
Councilmember	\$3,600.00	\$3,600.00
Borough Clerk	\$40,000.00	\$75,000.00
<u>Part-Time</u> Treasurer	\$40 15,000.00	\$60 30,000.00
<u>Accounts Payable Clerk</u>	\$30,000.00	\$55,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$57,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$15,000.00
Deputy Tax/Water/Sewer Collector	\$8 10,000.00	\$18,400 50,000.00
Tax/Utility/ Payroll Clerk	\$28,000.00	\$47,000.00
Tax Assessor	\$7,500.00	\$18,000 .00
Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$4,600.00
Municipal Court Administrator	\$40,000.00	\$65,000.00
Deputy Municipal Court Administrator	\$28,000.00	\$41,000.00
Administrative Assistant/Secretary	\$22,000.00	-\$52,000.00
Records Management and System Administrator and Administrative Assistant to the Police Director	\$32,000.00	\$53,000.00
Planning Board Secretary	\$1,000.00	\$16,000.00
Technical Assistant	\$28,000.00	\$40,000.00
Construction Code Official	\$18,000.00	\$35,000.00
Fire Subcode Official	\$3,500.00	\$8,000.00
Building Subcode Official	\$3,500.00	\$8,000.00

	RANGING FROM:	TO:
Superintendent of Public Works	\$50,000.00	\$91,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$66,000.00
Water Plant Operator	\$35,000.00	\$73,500.00
Supervising AWWTP Operator	\$44,000.00	\$56,000.00
Superintendent of AWWTP	\$50,000.00	\$85,000.00
Lab Manager – AWWTP	\$35,000.00	\$65,000.00
Secretary Board of Health	\$500.00	\$1,500.00
Computer Systems Administrator	\$3,000.00	\$6,000.00
Chief Financial Officer	\$2,000.00	\$50,000.00
Building Inspector	\$3,500.00	\$4,500.00
Zoning Official	\$6,000.00	\$12,000.00
Health Officer	\$8,000.00	\$13,000.00
OEM Coordinator	\$2,000.00	\$ 5,000.00
Borough Administrator	\$40,000.00	\$800 0,000.00
Police Director	\$50,000.00	\$85,000.00

Section 2. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	RANGING FROM:	TO:
Part time clerical	\$8.00	\$30.00
Administrative Assistant/Payroll Clerk	\$10.00	\$20.00
Deputy Borough Clerk	\$12.50	\$25.00
Violations Clerk (part time)	\$10 15.00	\$15 25.00
Disposition Clerk (partPart-timeTime)	\$12.50	\$25.00
Special Officer – Municipal Court	\$25.00	\$35.00
Public Health Nurse	\$25.00	\$45.00
School Crossing Guard	\$15.00	\$25.00
Radio Dispatcher	\$8.00	\$26.00
Special Officer I	\$8.00	\$18.00
Special Officer II	\$18.00	\$30.00
Clerical Assistant	\$10.50	\$20.00

	RANGING	
	FROM:	TO:
Administrative Assistant – Floater	\$13.50	\$21.00
<u>Secretary</u>	<u>\$10.00</u>	<u>\$20.00</u>
Public Works Foreman	\$17.00	\$28.00
Public Works Heavy Equipment Operator	\$16.00	\$26.00
Public Works Automated Vehicle Operator	\$16.00	\$26.00
Public Works Driver/Laborer	\$15.00	\$25.00
Public Works Laborer	\$14.00	\$22.00
Public Works Municipal Building Maintenance	\$8.00	\$16.00
Public Works Mechanic	\$16.00	\$26.00
Seasonal/Temporary Labor	\$8.00	\$16.00
Assistant Water Plant Operator	\$15.00	\$25.00
Water Plant Lead Operator	\$40.00	\$49.00
AWWTP Maintenance	\$16.00	\$26.00
<u>AWWTP Maintenance (Out of Title)</u>	<u>+\$2.00</u>	<u>+\$4.00</u>
AWWTP Operator Trainee (up to 1 year exp)	\$13.00	\$16.00
AWWTP Operator – Class I (min. 1 year exp)	\$15.00	\$25.00
Recreation Director (part-time)	\$20.00	\$40.00
Assistant Recreation Director (part-time)	\$8.00	\$20.00
Junior Recreation Counselor (part-time)	\$6.00	\$12.00
Housing Inspector	\$14.00	\$35.00
Fire Inspector	\$14.00	\$35.00
Building Inspector	\$14.00	\$35.00
Code Enforcement Officer	\$15.00	\$25.00
Fire Official	\$14.00	\$35.00
Zoning Officer	\$14.00	\$35.00
Electric Subcode Official	\$14.00	\$40.00
Plumbing Subcode Official	\$14.00	\$40.00

Section 3. This Ordinance shall take effect after final passage and publication as provided by law, but the ranges of compensation herein provided shall be retroactive to January 1, 2016.

Section 4. The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances, and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

Introduced:

Adopted:

ATTEST:

Debra L. Sopronyi
Municipal Clerk

Lawrence D. Quattrone
Mayor

Resolution 2016-032

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$99,681.09 from the following accounts:

Current		\$59,778.74
W/S Operating		23,465.37
General Capital		5,857.15
Water/Sewer Capital		0.00
Grant		0.00
Trust		7,817.33
Housing Trust		562.50
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>2,200.00</u>
Total		<u>\$99,681.09</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2016

Margaret M. Riggio
Deputy Borough Clerk

Tuesday, January 19, 2016

To: Mayor and Council

From: Finance Office

Re: Manual Bill List

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
Debra L. Sopronyi, Custodian	12/31/2015	15-02264	24369	3.00
			TOTAL	<u><u>\$3.00</u></u>
 <u>GENERAL CAPITAL</u>				
NJ Department of Transportation	12/31/2015	15-02299	6178	300.00
			TOTAL	<u><u>\$300.00</u></u>
 <u>WATER AND SEWER OPERATING ACCOUNT</u>				
Auto Customs, Inc	11/20/2015	15-02027	16443	250.20
Debra L. Sopronyi, Custodian	12/31/2015	15-02264	16535	32.00
George Lang, Custodian	12/31/2015	15-02265	16534	5.99
State of NJ PWT	12/31/2015	15-02294	16537	475.18
			TOTAL	<u><u>\$763.37</u></u>
 <u>TRUST ACCOUNT</u>				
			TOTAL	<u><u>\$0.00</u></u>
 <u>WATER AND SEWER CAPITAL</u>				
			TOTAL	<u><u>\$0.00</u></u>
 MANUAL TOTAL				<u><u>\$1,066.37</u></u>

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ALLEG005 ALLEGRA												
	15-02216	12/22/15	const. jackets & various forms									
	1		#F100-Folded,not scored/jacket	275.00	5-01-33-195-001-036	B Office Supplies	R	12/22/15	01/14/16			N
	2		#F223-4X4 permanent pressure	82.00	5-01-33-195-001-036	B Office Supplies	R	12/22/15	01/14/16			N
	3		Premise Notice	105.00	5-01-33-195-001-036	B Office Supplies	R	12/22/15	01/14/16			N
				462.00								
			Vendor Total:	462.00								
B0955 BROADVIEW NETWORKS												
	15-02274	12/31/15	INV#16389506 DTD 12/28/15									
	1		INV#16389506 DTD 12/28/15	1,244.03	5-01-31-440-001-085	B Telephone-Broadview	R	12/31/15	01/14/16		INV.16389506	N
			Vendor Total:	1,244.03								
C0396 CAVANAUGH'S, INC.												
	15-02263	12/31/15	INV #592952 & 592951									
	1		INV #592952	20.00	5-01-26-310-001-024	B Building Maintenance	R	12/31/15	01/14/16		592952	N
	2		INV #592951	20.00	5-01-26-310-001-024	B Building Maintenance	R	12/31/15	01/14/16		592951	N
				40.00								
			Vendor Total:	40.00								
C0484 CDW GOVERNMENT, INC												
	15-01405	08/19/15	SONY COMPACT DIGITAL CAMERA									
	1		INV#BCH2930 SONY CAMERAS	269.97	5-01-25-240-001-115	B ID Bureau	R	08/19/15	01/14/16		BCH2930	N
			Vendor Total:	269.97								
C0058 CINTAS CORPORATION #061												
	15-00140	01/30/15	2015 UNIFORM CONTRACT			B						
	53		INV 61142125 DATED 12/4/15	45.86	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/17/15	01/14/16		INV# 61142125	N
	54		INV 61145857 DATED 12/11/15	139.79	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/17/15	01/14/16		INV# 61145857	N
	55		INV 61149661 DATED 12/18/15	52.04	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/31/15	01/14/16		INV# 61149661	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0058 CINTAS CORPORATION #061 Continued											
	15-00140	01/30/15	2015 UNIFORM CONTRACT	Continued							
	56 INV	61153334	DATED 12/25/15	145.97	5-09-55-501-002-507	R	12/31/15	01/14/16		INV# 61153334	N
				383.66							
			Vendor Total:	383.66							
C0023 COMCAST											
	15-02275	12/31/15	#8499052430036659 DTD 12/24/15								
	1	#8499052430036659	DTD 12/24/15	109.85	5-01-20-140-001-060	R	12/31/15	01/14/16		849905243003665	N
	15-02306	12/31/15	8499-05-243-0034100 12/15								
	1	8499-05-243-0034100	12/15	144.85	5-01-20-140-001-060	R	12/31/15	01/14/16		849905824300341	N
			Vendor Total:	254.70							
C0931 CRESTON HudraulicsINC.											
	15-02220	12/23/15	2.Yd Electric Spreader&Install								
	1	Quotation #256296	Spreader	3,934.65	C-04-55-873-001-444	R	12/23/15	01/14/16		QUOTE#256296	N
	2	Quotation #256296	Spreader Lgt	175.00	C-04-55-873-001-444	R	12/23/15	01/14/16		QUOTE#256296	N
	3	Quotation #256296	Installation	350.00	C-04-55-873-001-444	R	12/23/15	01/14/16		QUOTE#256296	N
				4,459.65							
			Vendor Total:	4,459.65							
ELIZA005 ELIZABETH C. MCKENZIE, PP, PA											
	15-02237	12/28/15	PROFESSIONAL SERVICES								
	1	IN#7208 DT 12/10/15	11/1-30/15	562.50	T-26-56-286-000-849	R	12/28/15	01/14/16		INV#7208	N
			Vendor Total:	562.50							
E0210 EMERSON PROCESS MANAGEMENT											
	15-00346	02/24/15	SCADA ANNUAL FEE								
	1	CONTROL WAVE DESIGNER SUPPORT		1,223.96	5-09-55-501-002-550	R	02/24/15	01/14/16			N
	2	OPEN BSISS-20 SUPPORT		498.02	5-09-55-501-002-550	R	02/24/15	01/14/16			N
	3	OPEN BSISS-110 SUPPORT		255.30	5-09-55-501-002-550	R	02/24/15	01/14/16			N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
E0210 EMERSON PROCESS MANAGEMENT Continued											
	15-00346	02/24/15	SCADA ANNUAL FEE	Continued							
	4		OPEN BSISS 120-1001	255.30	5-09-55-501-002-550	B	Scada Fees	R	02/24/15	01/14/16	N
				2,232.58							
			Vendor Total:	2,232.58							
B0966 ERB'S GARAGE INC											
	15-02250	12/31/15	Repair to Engine 41								
	1		Repair to Engine 41	473.00	5-01-26-315-001-133	B	Vehicle Maint. - Fire Dept.	R	12/31/15	01/14/16	N
	15-02258	12/31/15	REPAIR TO F-800								
	1		INV. 9129 - REPAIR TO F-800	454.00	5-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	12/31/15	01/14/16	9129 N
			Vendor Total:	927.00							
F1043 FASTENAL INDUSTRIAL SUPPLIES											
	15-02281	12/31/15	INV # NJROB27068								
	1		INV # NJROB27068	8.00	5-01-26-305-001-038	B	General Hardware Tools & Parts	R	12/31/15	01/14/16	NJROB27068 N
	2		INV #NJROB27070	8.00	5-01-26-305-001-038	B	General Hardware Tools & Parts	R	12/31/15	01/14/16	NJROB27070 N
	3		INV #NJROB27080	12.29	5-01-26-305-001-038	B	General Hardware Tools & Parts	R	12/31/15	01/14/16	NJROB27080 N
	4		INV #NJROB27081	7.88	5-01-26-305-001-038	B	General Hardware Tools & Parts	R	12/31/15	01/14/16	NJROB27081 N
				4.41							
			Vendor Total:	4.41							
FEDEX015 FEDEX											
	15-02257	12/31/15	POSTAGE								
	1		POSTAGE	60.79	5-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	12/31/15	01/14/16	N
			Vendor Total:	60.79							
M0714 GENSERVE, INC.											
	15-02261	12/31/15	INV #0099983-IN								
	1		INV #0099983-IN	180.00	5-01-26-310-001-040	B	Generator-Municipal Bldg	R	12/31/15	01/14/16	0099983-IN N
			Vendor Total:	180.00							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G0187 GRAINGER											
	15-02278	12/31/15	PARTS & SUPPLIES								
	1	#9007AW16	HVY DUTY LIGHTSWITCH	238.64	5-09-55-501-002-503	R	12/31/15	01/14/16		9926786337	N
	2	GLASS BATTERY TESTER 1EFX6		9.56	5-09-55-501-002-503	R	12/31/15	01/14/16		9926786337	N
	3	EMORY CLOTH ROLL #31CE66		12.38	5-09-55-501-002-503	R	12/31/15	01/14/16		9926786337	N
				260.58							
			Vendor Total:	260.58							
G0181 GRIFFITH ELECTRIC SPLY CO, INC											
	15-02221	12/23/15	Box F032/84/ECO Light Tubes								
	1	Inv.5567673 dtd 12/18/15		87.48	5-09-55-501-002-531	R	12/23/15	01/14/16		INV# 5567673	N
			Vendor Total:	87.48							
U1160 HD SUPPLY WATERWORKS, LTD.											
	15-02106	12/03/15	METERS AND METER PARTS								
	1	3/4S IPERL 100 CF 3-TS SM		4,125.00	5-09-55-501-001-524	R	12/03/15	01/14/16			N
	2	1 IPERL 100CF 3-TERM SCREW		380.00	5-09-55-501-001-524	R	12/03/15	01/14/16			N
	3	510M S/POINT M2 TC SP W/HR&LD		420.00	5-09-55-501-001-524	R	12/03/15	01/14/16			N
				4,925.00							
			Vendor Total:	4,925.00							
H0126 HIGHTS ELECTRIC MOTOR, INC.											
	15-02038	11/24/15	QUOTE #111015BS03								
	1	TRICKLING FILTER RECIRCULATING		3,234.40	5-09-55-501-002-503	R	11/24/15	01/14/16		0947731-IN	N
	2	Labor:Add.Machine Work		542.15	5-09-55-501-002-503	R	01/14/16	01/14/16			N
	3	Labor:Add.In Shop Work		88.00	5-09-55-501-002-503	R	01/14/16	01/14/16			N
	4	Labor:Add.Pump Parts		29.90	5-09-55-501-002-503	R	01/14/16	01/14/16			N
	5	Freight		56.30	5-09-55-501-002-503	R	01/14/16	01/14/16			N
				3,950.75							
			Vendor Total:	3,950.75							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0030 JUDGE JAMES NEWMAN												
	15-02266	12/31/15	Judicial Malpractice Insur.Pol									
	1		1/5th of Policy #SJL169950788	346.00	5-01-20-176-000-157	B Insurance-Professional Liability (Judge)	R	12/31/15	01/14/16			N
	Vendor Total:			346.00								
K0017 KRISTY GILSENAN												
	15-02301	12/31/15	2015 CELL PHONE REIMBURSEMENT									
	1		2015 CELL PHONE REIMBURSEMENT	150.00	5-01-20-176-000-037	B Telephone-VERIZON MAINT-CELL	R	12/31/15	01/14/16			N
	15-02302	12/31/15	DECEMBER MILEAGE									
	1		DECEMBER MILEAGE	137.43	5-01-20-176-000-199	B Miscellaneous	R	12/31/15	01/14/16			N
	Vendor Total:			287.43								
L0727 LARRY BLAKE												
	15-02287	12/31/15	REIMBURSEMENT- WEATHERBELL									
	1		REIMBURSEMENT- WEATHERBELL	185.00	5-01-26-290-001-199	B Miscellaneous	R	12/31/15	01/14/16			N
	Vendor Total:			185.00								
M0256 MERCER CO IMPROVEMT AUTHORITY												
	15-02208	12/22/15	OCTOBER 2015 TIPPING									
	1		OCTOBER 2015 TIPPING	17,829.70	5-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	12/22/15	01/14/16		OCT 2015	N
	2		OCTOBER 2015 RECYCLING TAX	465.12	5-01-43-496-001-174	B Recycling Tax	R	12/22/15	01/14/16		OCT 2015	N
	3		NOVEMBER 2015 TIPPING	14,560.21	5-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	12/22/15	01/14/16		NOV 2015	N
	4		NOVEMBER 2015 RECYCLING TAX	379.83	5-01-43-496-001-174	B Recycling Tax	R	12/22/15	01/14/16		NOV 2015	N
				33,234.86								
	Vendor Total:			33,234.86								
M0127 MONMOUTH COUNTY												
	15-02209	12/22/15	NOV 2015 ROOSEVELT TIPPING									
	1		NOV 2015 ROOSEVELT TIPPING	1,896.62	5-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	12/22/15	01/14/16		NOV 2015	N
	Vendor Total:			1,896.62								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0143 MSM SERVICE CO.												
	15-02207	12/22/15	RESTOCKING OF FIRST AID KIT									
	1 INV.	D1689	- RESTOCKING OF	125.23	5-01-26-290-001-032	B Uniforms	R	12/22/15	01/14/16		D1689	N
	15-02211	12/22/15	INV #D1688									
	1 INV	#D1688		186.57	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/22/15	01/14/16		D1688	N
	15-02213	12/22/15	HPD FIRST AID SUPPLIES									
	1 HPD	FIRST AID SUPPLIES		70.95	5-01-25-240-001-116	B Traffic Bureau	R	12/22/15	01/14/16			N
	Vendor Total:			382.75								
N5000 NJ DEP OF COMM. AFFAIRS												
	15-02267	01/05/16	TRANSMITTAL: STATE PERMIT FEES									
	1 STATE PERMIT FEES:4TH QTR 2015			2,397.00	5-01-55-003-000-002	B DCA Training Fees Due State	R	12/31/15	01/14/16			N
	Vendor Total:			2,397.00								
P0005 PARIS AUTOMOTIVE SUPPLY												
	15-01832	10/22/15	SEPT 2015 INVOICES									
	1 SEPT 2015 INVOICES			104.36	5-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	10/22/15	01/14/16			N
	2 SEPT 2015 INVOICES			8.39	5-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	10/22/15	01/14/16			N
	3 SEPT 2015 INVOICES			91.99	5-01-26-310-001-024	B Building Maintenance	R	10/22/15	01/14/16			N
				204.74								
	Vendor Total:			204.74								
P0869 PHILIP ESPOSITO												
	15-02256	12/31/15	CLOTHING ALLOWANCE - ESPOSITO									
	1 CLOTHING ALLOWANCE - ESPOSITO			24.02	5-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/31/15	01/14/16			N
	Vendor Total:			24.02								
P1155 PRIOR NAMI BUSINESS SYSTEMS												
	15-02167	12/14/15	BIZHUB C654 TONERS									
	1 TN711-Y YELLOW			104.00	5-01-20-125-001-036	B Office Supplies	R	12/14/15	01/14/16			N
	2 TN711-M			104.00	5-01-20-125-001-036	B Office Supplies	R	12/14/15	01/14/16			N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
R0077 ROBERTS ENGINEERING GRP LLC											
	15-02192	12/31/15	MSC.REQ&MTGS 14523,14525,14535								
	1		MISC.REQUESTS INV.#14523	776.00	5-01-21-180-001-106	B Planning Board Engineer-General	R	12/31/15	01/14/16	14523	N
	2		TAX MAP MAINTENANCE INV#14525	60.00	5-01-21-180-001-106	B Planning Board Engineer-General	R	12/31/15	01/14/16	14525	N
	3		PLANNING BD MEETING INV#14535	420.00	5-01-21-180-001-106	B Planning Board Engineer-General	R	12/31/15	01/14/16	14535	N
				1,256.00							
	15-02268	12/31/15	ENCHANTMENT INV# 14524								
	1		ENCHANTMENT INV# 14524	4,127.50	T-12-56-286-000-888	B ENCHANTMENT RESERVE	R	12/31/15	01/14/16	14524	N
	15-02269	12/31/15	INVEST.DRAINAGE COM. #14526								
	1		INVEST.DRAINAGE COM. #14526	120.00	5-01-21-180-001-106	B Planning Board Engineer-General	R	12/31/15	01/14/16	14526	N
	15-02270	12/31/15	CURBS&SIDEWALKS #14534 #14532								
	1		ETRA RD.CURB&SIDEWALK #14534	240.00	C-04-55-864-004-447	B MILLING PAVING SOFT COSTS 2012-13	R	12/31/15	01/14/16	14534	N
	2		STOCKTON&JOSEPH SDEWALK #14532	857.50	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20	R	12/31/15	01/14/16	14532	N
				1,097.50							
	15-02271	12/31/15	w&s: 14528,14527,14530,14531								
	1		GENERAL WATER INV#14528	313.75	5-09-55-501-001-508	B Engineer	R	12/31/15	01/14/16	14528	N
	2		GENERAL SEWER INV#14527	405.00	5-09-55-501-002-508	B Engineer	R	12/31/15	01/14/16	14527	N
	3		ULTRAVIOLET DISINFECT. #14530	4,734.00	5-09-55-501-002-508	B Engineer	R	12/31/15	01/14/16	14530	N
	4		WELL #2 REHABILL. #14531	180.00	5-09-55-501-001-508	B Engineer	R	12/31/15	01/14/16	14531	N
				5,632.75							
	15-02272	12/31/15	CHEM.&SLUDGE CONTR. #14529								
	1		CHEM.&SLUDGE CONTR. #14529	180.00	5-09-55-501-002-508	B Engineer	R	12/31/15	01/14/16	14529	N
	15-02273	12/31/15	REHAB EAST WARD ST. #14533								
	1		REHAB EAST WARD ST. #14533	2,307.50	5-01-20-165-001-103	B Misc-Req For Info & Data(B)	R	12/31/15	01/14/16	14533	N
			Vendor Total:	14,721.25							
S0746 SAMZIES UNIFORMS, INC											
	15-01650	09/29/15	FIRE OFFICIAL JACKET								
	1		FIRE OFFICIAL JACKET	299.99	5-01-25-256-002-043	B Uniforms	R	09/29/15	01/14/16	96926	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0746 SAMZIES UNIFORMS, INC Continued												
	15-01785	10/19/15	CLOTHING ALLOWANCE - GENDRON									
	1		CLOTHING ALLOWANCE - GENDRON	740.01	5-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/19/15	01/14/16		96928	N
	15-02055	11/24/15	CLOTHING ALLOWANCE - KRUPA									
	1		CLOTHING ALLOWANCE - KRUPA	268.30	5-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	11/24/15	01/14/16		96789	N
	15-02235	12/28/15	UNIFORMS&BOOTS: FIRE OFFICIAL									
	1		UNIFORMS&BOOTS: FIRE OFFICIAL	149.99	5-01-25-256-002-043	B Uniforms	R	12/28/15	01/14/16		97114	N
	Vendor Total:			1,458.29								
S0061 SEA BOX												
	14-00552	03/24/14	COURT RENTAL CONTAINER									
	1		INV. RI79900 - COURT RENTAL	75.00	5-01-55-001-000-025	B ACCOUNTS PAYABLE	R	03/24/14	01/14/16		RI79900	N
	15-02260	12/31/15	INV #SI16458									
	1		INV #SI16458	75.00	5-01-26-310-001-025	B Building Rental	R	12/31/15	01/14/16		SI16458	N
	Vendor Total:			150.00								
R0537 STITCHES N INK												
	15-02254	12/31/15	ERICK NIVES- WINTER COAT									
	1		EMBROIDERY ON WINTER COAT	25.00	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/31/15	01/14/16		INV# 4685	N
	Vendor Total:			25.00								
T0002 TAMARA L. LEE, PP, AICP, LLA,												
	15-02297	12/31/15	inv. #27-Gen. Planning Service									
	1		Design Stands, MP Amendment	761.25	5-01-21-180-001-105	B General Planning-Consulting	R	12/31/15	01/14/16		#27	N
	15-02303	01/11/16	Inv. #2-12/31/15-HPC Ordinance									
	1		Inv. #2-12/31/15-HPC Ordinance	585.00	5-01-21-180-001-105	B General Planning-Consulting	R	12/31/15	01/14/16			N
	Vendor Total:			1,346.25								

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
	Item Description		Amount	Charge Account	Acct Type Description						
P0013 THE PEDDIE SCHOOL											
	15-02304	12/31/15	REF/DEMOL.BOND B63.01,L43								
	1		REF/DEMOL.BOND RESOL.2015-297	2,200.00	PEDDE13-05	R	12/31/15	01/14/16		RESOL.2015-297	N
	Vendor Total:			2,200.00							
T0030 THE TIMES											
	15-02282	12/31/15	LEGAL ADS 11/12-12/11/15								
	1		ORD 2015 26 - ADOPT	15.08	5-01-20-120-001-021	R	12/31/15	01/14/16		41266-11122015	N
	2		ENVIORNMENTAL COMMISSION	8.70	5-01-20-120-001-021	R	12/31/15	01/14/16		052872-12042015	N
	3		ORD 2015-23 ADOPT	15.37	5-01-20-120-001-021	R	12/31/15	01/14/16		56951-12112015	N
	4		ORD 2015-24 ADOPT	17.11	5-01-20-120-001-021	R	12/31/15	01/14/16		56955-12112015	N
	5		ORD 2015-27 ADOPT	10.73	5-01-20-120-001-021	R	12/31/15	01/14/16		56956-12112015	N
	6		ORD 2015-28 ADOPT	10.44	5-01-20-120-001-021	R	12/31/15	01/14/16		56958-12112015	N
				77.43							
	Vendor Total:			77.43							
T0061 TOWNSHIP OF ROBBINSVILLE DPW											
	15-02217	12/22/15	VEHICLE MAINTENANCE CAR 5								
	1		LOF - SAFETY CHECK	60.00	5-01-43-515-001-170	R	12/22/15	01/14/16			N
	2		OIL FILTER	3.33	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	3		MOBIL OIL	16.94	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	4		CHECK FRONT END FOR LOOSENESS	186.00	5-01-43-515-001-170	R	12/22/15	01/14/16			N
	5		LEFT UPPER CONTROL ARM ASSY	87.60	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	6		LOWER BALL JOINT	57.20	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	7		STABILIZER BAR BUSHINGS	14.37	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	8		CAR 11 - LOF	60.00	5-01-43-515-001-170	R	12/22/15	01/14/16			N
	9		OIL FILTER	4.05	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	10		MOBIL OIL	14.52	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	11		CHECK BRAKES	120.00	5-01-43-515-001-170	R	12/22/15	01/14/16			N
	12		FRONT BRAKE ROTOR	132.90	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	13		FRONT BRAKE PADS	55.32	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	14		CAR 12 CHECK OVERHEATING	30.00	5-01-43-515-001-170	R	12/22/15	01/14/16			N
	15		ANTIFREEZE	13.78	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	16		CAR 1 LOF - WIPER BLADES	60.00	5-01-43-515-001-170	R	12/22/15	01/14/16			N
	17		OIL FILTER	3.33	5-01-26-315-001-131	R	12/22/15	01/14/16			N
	18		MOBIL OIL	14.52	5-01-26-315-001-131	R	12/22/15	01/14/16			N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
T0061 TOWNSHIP OF ROBBINSVILLE DPW Continued											
15-02217	12/22/15	VEHICLE MAINTENANCE CAR 5	Continued								
19 CHECK NOISE IN FRONT END	204.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
20 UPPER BALL JOINT	141.58	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
21 PITMAN ARM	54.66	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
22 STABILIZER BUSHINGS	14.73	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
23 CAR 11 - CHECK ENGINE LIGHT ON	30.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
24 CAR 8 POWER STEERING NOISY	138.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
25 POWER STEERING RACK	244.19	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
26 POWER STEERING RETURN HOSE	12.57	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
27 HOSE CLAMP	0.46	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
28 POWER STEERING FLUID	11.92	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
29 CHECK OIL LEAK	84.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
30 OIL COOLER LINES	42.23	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
31 MOBIL OIL	2.42	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
32 CAR 5 RIGHT HEADLAMP INOP	18.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
33 BULB (HEADLIGHT)	8.46	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
34 CAR 12 CHECK BRAKES	168.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
35 REAR BRAKE PADS	61.89	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
36 CAR 10 RIGHT HEADLIGHT INOP	18.00	5-01-43-515-001-170	B Mechanic Services	R	12/22/15	01/14/16					N
37 BULB (TAURUS HEADLIGHT)	25.75	5-01-26-315-001-131	B Vehicle Maint. - Police	R	12/22/15	01/14/16					N
	<u>2,214.72</u>										
Vendor Total:	2,214.72										

TRIAD005 TRIAD ASSOCIATES											
15-02202	12/18/15	SMALL CITIES HR APPLIC 2016	B								
2 SMALL CITIES HR APPLIC 2016	3,200.00	T-12-56-286-000-844	B Recaptured Fds-Housing Rehabil-SmlCities	R	12/18/15	01/14/16			INV# 4711		N
15-02244 12/29/15 GEN.SERVICES2015 AFG APPLIC											
1 INV.#4778 HIG-5831=:130:AFG	1,375.00	5-01-20-136-001-028	B Grant Writing/Administration	R	12/29/15	01/14/16			INV# 4778		N
Vendor Total:	4,575.00										

T1885 TWIN RIVERS ANIMAL HOSPITAL											
15-01979	11/09/15	117013028, 117027703									
1 117013028 (Ashes)	102.04	T-12-56-286-000-861	B ANIMAL WELFARE COMMITTEE	R	11/09/15	01/14/16			117013028 ASHES		N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description		Amount	Charge Account	Acct Type Description						
T1885 TWIN RIVERS ANIMAL HOSPITAL Continued											
	15-01979	11/09/15	117013028, 117027703	Continued							
	2		117027703 (MR.GREY)	387.79	T-12-56-286-000-861	B ANIMAL WELFARE COMMITTEE	R	11/09/15	01/14/16	117027703 GREY	N
				489.83							
	Vendor Total:			489.83							
U0013 USA BLUE BOOK											
	15-02159	12/14/15	WINTER WORK COAT								
	1		ITEM #11767 WINTER COAT	98.95	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/14/15	01/14/16		N
	2		Freight	16.62	5-09-55-501-002-507	B Uniforms & Safety Equipment	R	01/14/16	01/14/16		N
				115.57							
	Vendor Total:			115.57							
W0096 WATER WORKS SUPPLY CO., INC.											
	15-02204	12/22/15	METER WASHERS								
	1		INV. IF84211 - METER WASHERS	52.00	5-09-55-501-001-524	B Meter & Meter Parts	R	12/22/15	01/14/16	IF84211	N
	Vendor Total:			52.00							
Y0025 YOSTEMBSKI, ROBERT											
	15-02164	12/14/15	PROSECUTOR FEES - NOV 2015								
	1		PROSECUTOR FEES - NOV 2015	1,200.00	5-01-25-275-001-111	B Municipal Prosecutor	R	12/14/15	01/14/16		N
	Vendor Total:			1,200.00							
<hr/>											
Total Purchase Orders:	61	Total P.O. Line Items:	143	Total List Amount:	98,614.72	Total Void Amount:	0.00				

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	5-01	59,775.74	0.00	59,775.74	0.00	0.00	0.00	59,775.74
	5-09	22,702.00	0.00	22,702.00	0.00	0.00	0.00	22,702.00
	Year Total:	82,477.74	0.00	82,477.74	0.00	0.00	0.00	82,477.74
	6-21	0.00	0.00	0.00	0.00	0.00	2,200.00	2,200.00
GENERAL CAPITAL	C-04	5,557.15	0.00	5,557.15	0.00	0.00	0.00	5,557.15
TRUST OTHER - FUND #12	T-12	7,817.33	0.00	7,817.33	0.00	0.00	0.00	7,817.33
HOUSING TRUST FUND-RECAPTURED FUNDS	T-26	562.50	0.00	562.50	0.00	0.00	0.00	562.50
	Year Total:	8,379.83	0.00	8,379.83	0.00	0.00	0.00	8,379.83
Total of All Funds:		96,414.72	0.00	96,414.72	0.00	0.00	2,200.00	98,614.72

Project Description	Project No.	Rcvd Total	Held Total	Project Total
DEMOLITION BOND	PEDDE13-05	2,200.00	0.00	2,200.00
Total of All Projects:		<u>2,200.00</u>	<u>0.00</u>	<u>2,200.00</u>

Resolution 2016-033

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**EXTENDING A CONTRACT FOR REMOVAL, TRANSPORTATION,
DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT
SERVICES OF NEW JERSEY, INC.**

WHEREAS, two (2) bids were received on December 30, 2014 for the removal, transportation, delivery and disposal of sludge cake for the advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the contract was awarded to Waste Management Services of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$93.00 per wet ton with a total contract price of \$180,420.00

WHEREAS, the bid was for a period of one (1) year, said contract being awarded for a period of one (1) year with the Borough reserving the right to renew at the specified bid price one (1) time for a total time period of two (2) years; and

WHEREAS, the one year contract is set to expire March 3, 2016; and,

WHEREAS, the Borough Engineer recommends that the one (1) year contract for the removal, transportation, delivery and disposal of sludge cake with Waste Management Services of New Jersey, Inc., be extended by one (1) year at the unit price of \$93.00 per wet ton with the total contract amount being \$180,420; and

WHEREAS, funds for this expenditure will be made available in the 2016 and 2017 budgets; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the present contract for removal, transportation, delivery and disposal of sludge cake is hereby extended with Waste Management Services of New Jersey for an additional year ending March 3, 2017 in the amount of \$180,420.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2016.

Margaret M. Riggio
Deputy Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 13, 2016

Mayor and Council
Borough of Hightstown
148 North Main Street
Hightstown, NJ 08520

Re: Sludge Disposal AWWTP
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1665

Dear Mayor and Council:

Approximately one year ago a contract was awarded to Waste Management of New Jersey Inc., at a contract price of \$93.00 per wet ton for a total of \$180,420.00 for a one year contract to remove and dispose of sludge cake from the AWWTP. At the time the contract was awarded, it included a provision for a one (1) year extension to the contract. At this time, it is my recommendation that the Borough continue its contract with Waste Management of New Jersey Inc., for the one (1) year extension as noted in the original agreement.

Therefore, I recommend that the one year contract with Waste Management of New Jersey, Inc., be extended for one year at the unit price of \$93.00 per wet ton and a total amount of \$180,420.00.

Should you require anything additional, please feel free to call me.

Very truly yours,

A handwritten signature in blue ink that reads "Carmela Roberts". The signature is written in a cursive, flowing style.

Carmela Roberts, PE, CME
Borough Engineer

cc: Henry Underhill, Borough Administrator
Debra Sopronyi, RMC, Borough Clerk
Janice Mohr-Kminek, Borough Treasurer
George Lang, CFO

Resolution 2016-034

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING CHANGE ORDER #3 & PAYMENT # 6 – LUCAS CONSTRUCTION GROUP, INC. (2014 ROAD IMPROVEMENT PROGRAM)

WHEREAS, on April 20, 2015 the Borough Council awarded a contract for the 2014 Road Improvement Program to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$1,598,913.21; and

WHEREAS, the contractor has submitted change order #3 which decreases the original contract by 1.88% to \$1,568, 905.30; and

WHEREAS, the contractor has submitted payment request #6 related to construction of drainage improvements, paving, striping and installation of signage for the project in the total amount of \$21,173.09; and

WHEREAS, the amount of this payment for general construction in the FY2014 phase is \$3,755.03; and

WHEREAS, the amount of this payment for water and sewer related items is \$17,418.06 with FY2013 phase cost being \$4,140.50 and FY2014 phase cost being \$13,277.56; and

WHEREAS, the Borough Engineer has recommended approval of Change order #3; and

WHEREAS, the Borough Engineer has recommended approval of payment #6 to Lucas Construction Group, Inc. in the amount of \$21,173.09 following receipt of the certified payrolls; and

WHEREAS, change orders 1,2 and 3 adjust the contract to a total of \$1,568,905.30, a decrease of 1.88% of the original contract price; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change order #3 and Payment Request No. 6 to Lucas Construction Group, Inc. of Morganville, New Jersey in the amount of \$21,173.09 following receipt of the certified payrolls is hereby approved as detailed herein, and the Treasurer is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2016.

Margaret M. Riggio
Deputy Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, PE, CME *CR*
Borough Engineer

DATE: January 13, 2016

RE: 2014 Road Program
Our File No.:H1742

Attached please find Payment No. 6 for work related to construction of drainage improvements, paving, striping, and installation of signage.

Also, please find Change Order No. 3 and Final which decreases the *original* contract price by 1.88% to \$1,568,905.30. The change order adds supplemental line items for various construction items that were required as a result of unforeseen existing conditions found during construction. In addition, the change order adjusts contract quantities to as-built quantities.

You may recall that the Borough previously approved Change Order Nos. 1 and 2 which increased the contract by approximately 11% up to \$1,775,096.51. These increases were due to unforeseen existing conditions found during construction, such as poor subbase material under the existing pavement. We also found that many of the existing underground utilities within the project area were not as indicated on Borough records of the same utilities. As a result, more investigation and changes in construction were needed in order to properly address the utilities.

As construction moved forward, this office worked closely with the Contractor. This office analyzed the needs of the Borough and made minor changes that allowed for a decrease in costs. These decreases can be found in various places within the contract; the pavement section on Park Avenue was reduced from a total thickness of 6-inches to 4-inches. This change alone saved approximately \$45,000. In addition, we coordinated the paving schedule with the changes in oil prices. As a result of the decreased price of oil, we were able to obtain a credit from the contractor in the amount of nearly \$40,000. More savings were found in areas where the subbase was in better condition than what was anticipated. This allowed for reduction of the contracted amount of base repairs by another \$50,000. These items total \$135,000 in reduction. We were also able to reduce 45 additional minor line items which allowed for additional savings such as signage, striping, etc., ultimately reducing the total overall contract by \$30,000 from the original bid price.

Certified payroll forms have been previously submitted.

I recommend payment be made to Lucas Construction Group, Inc. in the total amount of \$21,173.09. The amount of general construction in the FY2013 phase of the project is \$0.00.

Mayor and Council
Borough of Hightstown
2014 Road Program
Our File No.: H1742
Page 2 of 2

The amount of general construction in the FY2014 phase of the project is \$3,755.03. Water and sewer related items for FY2013 are \$4,140.50 and for FY2014 are \$13,277.56.

Should you have any questions, please do not hesitate to call.

Enclosures

cc: Henry Underhill, Borough Administrator
Debra Sopronyi, RMC, Borough Clerk
Janice Mohr-Kminek, Borough Treasurer
George Lang, Borough CFO
Cameron Corini, EIT, Roberts Engineering Group, LLC
Christopher White, Lucas Construction Group, Inc.

PAYMENT NO. 6
ROAD IMPROVEMENTS PROGRAM
Borough of Hightstown, Mercer County, New Jersey
January 12, 2016
Our File No.: H1742

Item No.	DESCRIPTION	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	0.00	\$60,000.00	\$60,000.00
2 A	Site Clearing	1.00	LS	1.00	0.00	\$140,000.00	\$140,000.00
2 B	Site Clearing	1.00	LS	1.00	0.00	\$72,000.00	\$72,000.00
3 A	Construction Sign 'B' (60"x30")	2.00	EA	0.00	0.00	\$0.01	\$0.00
3 B	Construction Sign 'B' (60"x30")	2.00	EA	2.00	0.00	\$0.01	\$0.02
4 A	Construction Sign 'C' (72"x60")	2.00	EA	1.00	0.00	\$0.01	\$0.01
4 B	Construction Sign 'C' (72"x60")	2.00	EA	2.00	0.00	\$0.01	\$0.02
5 A	Construction Sign 'D' (30"x24")	1.00	EA	0.00	0.00	\$0.01	\$0.00
5 B	Construction Sign 'D' (30"x24")	1.00	EA	1.00	0.00	\$0.01	\$0.01
6 A	Construction Sign 'E' (30"x24")	2.00	EA	0.00	0.00	\$0.01	\$0.00
6 B	Construction Sign 'E' (30"x24")	1.00	EA	1.00	0.00	\$0.01	\$0.01
7 A	Construction Sign 'F' (24"x18")	1.00	EA	0.00	0.00	\$0.01	\$0.00
7 B	Construction Sign 'F' (24"x18")	1.00	EA	1.00	0.00	\$0.01	\$0.01
8 A	Construction Sign 'G' (36"x12")	1.00	EA	0.00	0.00	\$0.01	\$0.00
8 B	No Pay Item						
9 A	Traffic Flaggers	150.00	HOURL	0.00	0.00	\$0.01	\$0.00
9 B	Traffic Flaggers	150.00	HOURL	0.00	0.00	\$0.01	\$0.00
10 A	Silt Fence	80.00	LF	0.00	0.00	\$4.00	\$0.00
10 B	No Pay Item						
11 A	Inlet Protection	7.00	EA	5.00	0.00	\$175.00	\$875.00
11 B	Inlet Protection	18.00	EA	15.00	0.00	\$175.00	\$2,625.00
12 A	Test Holes	15.00	EA	3.00	0.00	\$500.00	\$1,500.00
12 B	Test Holes	5.00	EA	5.00	0.00	\$500.00	\$2,500.00
13 A	Tree Removal	3.00	EA	3.00	0.00	\$1,000.00	\$3,000.00
13 B	Tree Removal	10.00	EA	5.40	0.00	\$1,000.00	\$5,400.00
14 A	8" DIP Water Main in Pavement	1,365.00	LF	1,485.00	0.00	\$75.00	\$111,375.00
14 B	No Pay Item						
15 A	8" DIP Water Main in Grass	35.00	LF	9.00	0.00	\$65.00	\$585.00
15 B	No Pay Item						
16 A	6" DIP Water Main in Pavement	45.00	LF	27.00	0.00	\$70.00	\$1,890.00
16 B	No Pay Item						
17 A	8x6" Wet Tap and Valve, If and Where Directed	1.00	EA	0.00	0.00	\$5,500.00	\$0.00
17 B	No Pay Item						
18 A	12" x8" Wet Tap and Valve, If and Where Directed	1.00	EA	0.00	0.00	\$7,500.00	\$0.00
18 B	No Pay Item						
19 A	6"x6"x6" Tee	1.00	EA	0.00	0.00	\$600.00	\$0.00
19 B	No Pay Item						
20 A	8"x8"x6" Tee	1.00	EA	3.00	0.00	\$600.00	\$1,800.00
20 B	No Pay Item						
21 A	8"x8"x8" Tee	1.00	EA	1.00	0.00	\$600.00	\$600.00
21 B	No Pay Item						
22 A	8"x10"x10"x6" Cross	1.00	EA	1.00	0.00	\$1,000.00	\$1,000.00
22 B	No Pay Item						
23 A	8"x6" Cross	1.00	EA	0.00	0.00	\$1,000.00	\$0.00
23 B	No Pay Item						
24 A	6" Gate Valve	3.00	EA	3.00	0.00	\$2,000.00	\$6,000.00
24 B	No Pay Item						
25 A	8" Gate Valve	5.00	EA	4.00	0.00	\$2,500.00	\$10,000.00
25 B	No Pay Item						
26 A	Construct Fire Hydrant Assembly	3.00	EA	3.00	0.00	\$6,500.00	\$19,500.00
26 B	No Pay Item						
27 A	1" Type 'K' Water Service	665.00	LF	586.50	0.00	\$30.00	\$17,595.00
27 B	1" Type 'K' Water Service	782.00	LF	233.00	0.00	\$30.00	\$6,990.00
28 A	1.25" Type 'K' Water Service	33.00	LF	0.00	0.00	\$30.00	\$0.00
28 B	No Pay Item						
29 A	No Pay Item						
29 B	1.5" Type 'K' Water Service	165.00	LF	0.00	0.00	\$30.00	\$0.00
30 A	Concrete Encasement, 3,500 PSI	20.00	LF	0.00	0.00	\$50.00	\$0.00
30 B	No Pay Item						
31 A	8" PVC Sanitary Sewer Main	849.00	LF	887.00	0.00	\$55.00	\$48,785.00
31 B	8" PVC Sanitary Sewer Main	75.00	LF	107.00	0.00	\$55.00	\$5,885.00
32 A	6" PVC Lateral, 0'-6" Depth	409.00	LF	469.00	0.00	\$50.00	\$23,450.00
32 B	No Pay Item						
33 A	6" PVC Lateral, 6'-8" Depth	10.00	LF	0.00	0.00	\$75.00	\$0.00
33 B	No Pay Item						
34 A	6" PVC Lateral, 8'-10" Depth	106.00	LF	50.00	0.00	\$100.00	\$5,000.00
34 B	No Pay Item						
35 A	Construct Manhole, Frame and Cover	6.00	EA	6.00	0.00	\$3,500.00	\$21,000.00
35 B	Construct Manhole, Frame and Cover	1.00	EA	1.00	0.00	\$3,500.00	\$3,500.00
36 A	No Pay Item						
36 B	Remove and Replace Concrete Channel	1.00	EA	0.00	0.00	\$1,500.00	\$0.00
37 A	12" Lawn Inlet	2.00	EA	2.00	0.00	\$900.00	\$1,800.00
37 B	No Pay Item						
38 A	Construct Type 'B' Inlet with 4" Type 'N' Eco Curb Piece and Bicycle Safe Grate	5.00	EA	5.00	0.00	\$5,000.00	\$25,000.00
38 B	No Pay Item						
39 A	No Pay Item						
39 B	Remove and Replace Inlet Frame, Grate and Curb Piece with 8" Type 'N' Eco Curb Piece and Bicycle Safe Grate	5.00	EA	5.00	0.00	\$1,500.00	\$7,500.00
40 A	No Pay Item						
40 B	Construct Type 'E' Inlet with Bicycle Safe Grate	2.00	EA	1.00	0.00	\$5,000.00	\$5,000.00
41 A	No Pay Item						
41 B	Construct Type 'E' Doghouse Inlet with Bicycle Safe Grate	5.00	EA	5.00	0.00	\$5,000.00	\$25,000.00
42 A	6" ADS Storm Drain, In Grass	445.00	LF	410.00	0.00	\$15.00	\$6,150.00
42 B	6" ADS Storm Drain, In Grass	52.00	LF	42.00	0.00	\$15.00	\$630.00
43 A	15" ADS Storm Drain - In Grass	44.00	LF	45.00	0.00	\$40.00	\$1,800.00
43 B	No Pay Item						
44 A	15" ADS Storm Drain - In Pavement	291.00	LF	310.00	0.00	\$45.00	\$13,950.00
44 B	No Pay Item						
45 A	15" Perforated ADS Storm Drain with Sock	318.00	LF	320.00	0.00	\$50.00	\$16,000.00
45 B	No Pay Item						
46 A	No Pay Item						
46 B	24" RCP Storm Pipe	50.00	LF	0.00	0.00	\$80.00	\$0.00
47 A	Connect Existing Sump Discharge	8.00	EA	9.00	0.00	\$250.00	\$2,250.00
47 B	Connect Existing Sump Discharge	3.00	EA	6.00	0.00	\$250.00	\$1,500.00
48 A	No Pay Item						
48 B	Connect to Existing Inlet	2.00	EA	2.00	0.00	\$500.00	\$1,000.00
49 A	Concrete Vertical Curb, 4000 PSI	2,575.00	LF	3,241.00	0.00	\$18.00	\$58,338.00



Item No.	DESCRIPTION	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
49 B	Concrete Vertical Curb, 4000 PSI	3,215.00	LF	2,875.00	0.00	\$18.00	\$51,750.00
50 A	Concrete Sidewalk, 4" Thick, 4000 PSI	8,170.00	SF	9,068.00	0.00	\$6.50	\$58,942.00
50 B	Concrete Sidewalk, 4" Thick, 4000 PSI	5,545.00	SF	4,331.00	0.00	\$6.50	\$28,151.50
51 A	Curb Ramp Delineation	144.00	SF	160.00	0.00	\$40.00	\$6,400.00
51 B	Curb Ramp Delineation	120.00	SF	104.00	0.00	\$40.00	\$4,160.00
52 A	Concrete Driveway Apron	2,430.00	SF	2,957.00	0.00	\$7.50	\$22,177.50
52 B	Concrete Driveway Apron	2,225.00	SF	1,016.00	0.00	\$7.50	\$7,620.00
53 A	Bituminous Driveway Repair	112.00	SY	213.55	0.00	\$20.00	\$4,271.00
53 B	Bituminous Driveway Repair	123.00	SY	33.60	0.00	\$20.00	\$672.00
54 A	Stone Driveway Repair	16.00	SY	0.00	0.00	\$5.00	\$0.00
54 B	Stone Driveway Repair	38.00	SY	0.00	0.00	\$5.00	\$0.00
55 A	Roadway Excavation, Unclassified	360.00	CY	10.00	0.00	\$15.00	\$150.00
55 B	No Pay Item						
56 A	Pavement Milling, 2" Thick	3,400.00	SY	4,633.00	0.00	\$3.00	\$13,899.00
56 B	Pavement Milling, 2" Thick	9,450.00	SY	2,148.00	0.00	\$3.00	\$6,444.00
57 A	Pavement Milling, 2"-6" Thick	1,270.00	SY	3,666.00	0.00	\$3.50	\$12,831.00
57 B	Pavement Milling, 2"-6" Thick	1,850.00	SY	5,857.00	0.00	\$3.50	\$20,499.50
58 A	Pavement Milling, 12" Thick and Varies	4,525.00	SY	4,887.00	0.00	\$10.00	\$48,870.00
58 B	No Pay Item						
59 A	Pavement Base Repairs	700.00	SY	367.25	0.00	\$25.00	\$9,181.25
59 B	Pavement Base Repairs	2,200.00	SY	0.00	0.00	\$20.00	\$0.00
60 A	6" Compacted DGA Subbase	4,575.00	SY	4,887.00	0.00	\$6.00	\$29,322.00
60 B	No Pay Item						
61 A	Hot Mix Asphalt - 9.5M64 Surface Course 2" Thick	1,110.00	TON	618.15	0.00	\$83.00	\$51,306.45
61 B	Hot Mix Asphalt - 9.5M64 Surface Course 2" Thick	1,625.00	TON	1,248.00	0.00	\$83.00	\$103,584.00
62 A	Hot Mix Asphalt - 9.5M64 Surface Course 1.5" Thick	115.00	TON	338.19	0.00	\$83.00	\$28,069.77
62 B	No Pay Item						
63 A	Hot Mix Asphalt - 19M64 Base Course 4" Thick	1,245.00	TON	464.78	0.00	\$90.00	\$41,830.20
63 B	No Pay Item						
64 A	Hot Mix Asphalt - 19M64 Base Course 2.5" Thick	180.00	TON	568.43	0.00	\$90.00	\$51,158.70
64 B	No Pay Item						
65 A	Tack Coat	910.00	GAL	535.00	0.00	\$0.01	\$5.35
65 B	Tack Coat	1,140.00	GAL	720.00	0.00	\$0.01	\$7.20
66 A	1 1/2" Clean Stone	155.00	CY	16.00	0.00	\$0.01	\$0.16
66 B	No Pay Item						
67 A	Select Fill, Compacted - Park Avenue Pavement Removal	460.00	CY	0.00	0.00	\$10.00	\$0.00
67 B	No Pay Item						
68 A	Construct Regulatory Sign	12.00	EA	12.00	0.00	\$160.00	\$1,920.00
68 B	Construct Regulatory Sign	8.00	EA	8.00	8.00	\$160.00	\$1,280.00
69 A	Construct Street Sign	3.00	EA	3.00	0.00	\$180.00	\$540.00
69 B	Construct Street Sign	2.00	EA	2.00	2.00	\$180.00	\$360.00
70 A	24" Wide White Thermoplastic Striping	1,082.00	SF	1,082.00	0.00	\$2.00	\$2,164.00
70 B	24" Wide White Thermoplastic Striping	804.00	SF	1,146.00	0.00	\$2.00	\$2,292.00
71 A	8" Wide White Thermoplastic Crosswalk Striping	460.00	SF	460.00	0.00	\$2.00	\$920.00
71 B	8" Wide White Thermoplastic Crosswalk Striping	365.00	SF	360.00	0.00	\$2.00	\$720.00
72 A	6" Wide White Long Life Epoxy Striping	216.00	LF	188.00	0.00	\$1.00	\$188.00
72 B	No Pay Item						
73 A	4" Wide Double Yellow Long Life Epoxy Striping	300.00	LF	300.00	0.00	\$1.50	\$450.00
73 B	4" Wide Double Yellow Long Life Epoxy Striping	230.00	LF	150.00	0.00	\$1.50	\$225.00
74 A	Topsoiling, 5" Thick	1,500.00	SY	2,629.00	0.00	\$7.50	\$19,717.50
74 B	Topsoiling, 5" Thick	1,500.00	SY	1,433.00	0.00	\$6.00	\$8,598.00
75 A	Fertilizer, Seed, and Mulch	1,500.00	SY	2,629.00	0.00	\$1.50	\$3,943.50
75 B	Fertilizer, Seed, and Mulch	1,500.00	SY	1,433.00	0.00	\$1.50	\$2,149.50
76 A	Install Tree, 2" Caliper	3.00	EA	4.00	0.00	\$400.00	\$1,600.00
76 B	Install Tree, 2" Caliper	9.00	EA	9.00	0.00	\$400.00	\$3,600.00
77 A	Asphalt Price Adjustment	1.00	LS	(1.71)	0.00	\$6,500.00	(\$11,137.31)
77 B	Asphalt Price Adjustment	1.00	LS	(1.53)	0.00	\$6,500.00	(\$9,938.87)
78 A	Fuel Price Adjustment	1.00	LS	0.29	0.00	\$3,500.00	\$1,000.00
78 B	Fuel Price Adjustment	1.00	LS	0.29	0.00	\$3,500.00	\$1,000.00
S-1 B	Hot Mix Asphalt - 19M64 Base Course 2.5" Thick	293.66	TON	293.66	0.00	\$90.00	\$26,429.40
S-2 B	Water Service Excav. & Investigation (Grant and Hutchinson)	13.00	EA	13.00	0.00	\$663.90	\$8,630.70
S-3 B	Water Service Curb Valves (Grant and Hutchinson)	8.00	EA	8.00	0.00	\$803.19	\$6,425.52
S-4 B	Storm Underdrain (Park Way)	1.00	LS	1.00	0.00	\$6,600.00	\$6,600.00
S-5 B	Drainage and Utility Work	1.00	LS	1.00	0.00	\$17,765.41	\$17,765.41
S-6 B	6" DIP Water Main (Hutchinson)	193.00	LF	129.00	0.00	\$70.00	\$9,030.00
S-7 B	Hot Mix Asphalt - 19M64 Base Course 2" Thick (Grant, Hutchinson, and Park Way)	1,148.00	TONS	553.86	0.00	\$90.00	\$49,847.40
S-8 B	Replace Sanitary Manhole Frame and Cover	4.00	EA	9.00	0.00	\$850.00	\$7,650.00
S-9 B	6" PVC Lateral, 0'-6" Depth (Hutchinson Street)	160.00	LF	285.00	0.00	\$50.00	\$14,250.00
S-10 B	Reconstruct Type 'A' Inlet with Bicycle Safe Grate	3.00	EA	3.00	0.00	\$1,225.00	\$3,675.00
S-11 A	Additional 4" Sump Connection Across Street	45.00	LF	45.00	0.00	\$36.00	\$1,620.00
S-12 A	Relocation of Curb Ramp at #104 Park Avenue	1.00	LS	1.00	0.00	\$1,636.00	\$1,636.00
S-13 B	Tevised Sewer Inspection	1.00	LS	1.00	0.00	\$4,637.51	\$4,637.51
S-14 B	New Lateral Connection to Existing Sewer Main (Hutchinson)	6.00	EA	6.00	6.00	\$850.00	\$5,100.00
S-15 B	Sanitary Sewer Cleanout	4.00	EA	4.00	4.00	\$800.00	\$3,200.00
S-16 A	Water Service Connections	5.00	EA	5.00	5.00	\$845.00	\$4,225.00
S-17 B	Construct Type 'A' Inlet and Bicycle Safe Grate	1.00	EA	1.00	1.00	\$1,072.40	\$1,072.40
S-18 B	Construct Modified Type 'B' Inlet and Bicycle Safe Grate with Type 'N' Eco Curb Piece	1.00	EA	1.00	1.00	\$10,668.08	\$10,668.08
S-19 A	Modify Pavement Grading	45.00	LF	1.00	1.00	\$5,087.79	\$5,087.79
S-20 B	Down Time Required due to Unexpected encounter with Unstable Subsoils @ Grant Avenue)	1.00	LS	1.00	1.00	\$4,439.58	\$4,439.58
S-21 B	Water Main Investigation on Hutchinson Street	1.00	LS	1.00	1.00	\$2,511.53	\$2,511.53
S-22 B	8" PVC Sanitary Sewer Main (Grant Avenue)	20.00	LF	20.00	20.00	\$136.85	\$2,737.00
TOTAL WORK COMPLETED							\$1,568,905.30
LESS: 2% RETAINAGE							\$31,378.11
SUBTOTAL							\$1,537,527.19
LESS: PREVIOUS PAYMENTS							\$1,516,354.10
TOTAL AMOUNT DUE							\$21,173.09
AMOUNT OF ORIGINAL CONTRACT							\$1,598,913.21
AMOUNT OF CONTRACT ADJUSTED BY CHANGE ORDER Nos. 1, 2, and 3 and FINAL (-1.88%)							\$1,568,905.30

Road Improvement Program Borough of Hightstown, Mercer County CHANGE ORDER No. 3 and FINAL

Project Road Improvement Program
Municipal Borough of Hightstown
County Mercer County
Contractor Lucas Construction Group, Inc.

In accordance with the project Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required) -
 Additional supplemental items for various paving and concrete work changes due to unforeseen existing conditions. Adjust to asbuilt quantities.

EXTRA

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
14 A	8" DIP Water Main in Pavement	120.00 LF	\$75.00	\$9,000.00
20 A	8"x8"x6" Tee	2.00 EA	\$600.00	\$1,200.00
27 A	1" Type 'K' Water Service	132.50 LF	\$30.00	\$3,975.00
44 A	15" ADS Storm Drain - In Pavement	310.00 LF	\$45.00	\$13,950.00
45 A	15" Perforated ADS Storm Drain with Sock	320.00 LF	\$50.00	\$16,000.00
47 A	Connect Existing Sump Discharge	1.00 EA	\$250.00	\$250.00
49 A	Concrete Vertical Curb, 4000 PSI	666.00 LF	\$18.00	\$11,988.00
50 A	Concrete Sidewalk, 4" Thick, 4000 PSI	898.00 SF	\$6.50	\$5,837.00
51 A	Curb Ramp Delineation	16.00 SF	\$40.00	\$640.00
52 A	Concrete Driveway Apron	527.00 SF	\$7.50	\$3,952.50
53 A	Bituminous Driveway Repair	101.55 SY	\$20.00	\$2,031.00
56 A	Pavement Milling, 2" Thick	1,233.00 SY	\$3.00	\$3,699.00
57 A	Pavement Milling, 2"-6" Thick	273.00 SY	\$3.50	\$955.50
57 B	Pavement Milling, 2"-6" Thick	4,007.00 SY	\$3.50	\$14,024.50
58 A	Pavement Milling, 12" Thick and Varies	362.00 SY	\$10.00	\$3,620.00
60 A	6" Compacted DGA Subbase	312.00 SY	\$6.00	\$1,872.00
64 A	Hot Mix Asphalt - 19M64 Base Course 2.5" Thick	105.13 TON	\$90.00	\$9,461.70
70 B	24" Wide White Thermoplastic Striping	342.00 SF	\$2.00	\$684.00
74 A	Topsoiling, 5" Thick	1,129.00 SY	\$7.50	\$8,467.50
75 A	Fertilizer, Seed, and Mulch	1,129.00 SY	\$1.50	\$1,693.50
76 A	Install Tree, 2" Caliper	1.00 EA	\$400.00	\$400.00
S-8 B	Replace Sanitary Manhole Frame and Cover	5.00 EA	\$850.00	\$4,250.00
S-9 B	6" PVC Lateral, 0'-6' Depth (Hutchinson Street)	125.00 LF	\$50.00	\$6,250.00
				\$124,201.20

Amount of Original Contract	\$1,598,913.21	Extra	\$124,201.20
		Supplemental	\$50,609.89
Adjusted Amount Based on Change		Reduction	\$381,002.30
Order Nos. 1, 2, and 3 and FINAL	\$1,568,905.30	Total Change	-\$206,191.21

% Change in Contract -1.88 %
 [(+) Increase or (-) Decrease]

..... (Engineer) (Date) (Local Aid Approval) (Date)
..... (Presiding Officer) (Date)		
..... (Contractor) (Date)		

Road Improvement Program Borough of Hightstown, Mercer County CHANGE ORDER No. 3 and FINAL

Project Road Improvement Program
Municipali Borough of Hightstown
County Mercer County
Contractor Lucas Construction Group, Inc.

In accordance with the project Specification, the following are changes in the contract.
Location and Reason for CI (Attach additional sheets if required) -
 Additional supplemental items for various paving and concrete work changes due to unforeseen existing conditions. Adjust to asbuilt quantities.

SUPPLEMENTAL

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
S-10	B Reconstruct Type 'A' Inlet with Bicycle Safe Grate	3.00 EA	\$1,225.00	\$3,675.00
S-11	A Additional 4" Sump Connection Across Street	45.00 LF	\$36.00	\$1,620.00
S-12	A Relocation of Curb Ramp at #104 Park Avenue	1.00 LS	\$1,636.00	\$1,636.00
S-13	B Televised Sewer Inspection	1.00 LS	\$4,637.51	\$4,637.51
S-14	B New Lateral Connection to Existing Sewer Main (Hutchinson)	6.00 EA	\$850.00	\$5,100.00
S-15	B Sanitary Sewer Cleanout	4.00 EA	\$800.00	\$3,200.00
S-16	A Water Service Connections	5.00 EA	\$845.00	\$4,225.00
S-17	B Construct Type 'A' Inlet and Bicycle Safe Grate	1.00 EA	\$1,072.40	\$1,072.40
S-18	B Construct Modified Type 'B' Inlet and Bicycle Safe Grate with Type 'N' Eco Curb Piece	1.00 EA	\$10,668.08	\$10,668.08
S-19	A Modiry Pavement Grading	1.00 LS	\$5,087.79	\$5,087.79
S-20	B Down Time Required due to Unexpected Encounter with Unstable Subsoils (Grant Ave)	1.00 LS	\$4,439.58	\$4,439.58
S-21	B Water Main Investigation on Hutchinson Street	1.00 LS	\$2,511.53	\$2,511.53
S-22	B 8" PVC Sanitary Sewer Main (Grant Avenue)	20.00 LF	\$136.85	\$2,737.00
				\$50,609.89

Amount of Original Contract	\$1,598,913.21	Extra	\$124,201.20
Adjusted Amount Based on Change		Supplemental	\$50,609.89
Order Nos. 1, 2, and 3 and FIN	\$1,568,905.30	Reduction	\$381,002.30
		Total Change	-\$206,191.21

% Change in Contract -1.88 %
 [(+) Increase or (-) Decrease]

..... (Engineer) (Date) (Local Aid Approval) (Date)
..... (Presiding Officer) (Date)		
..... (Contractor) (Date)		

Road Improvement Program
Borough of Hightstown, Mercer County
CHANGE ORDER No. 3 and FINAL

Project	Road Improvement Program
Municipali	Borough of Hightstown
County	Mercer County
Contractor	Lucas Construction Group, Inc.

In accordance with the project Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required) -

Additional supplemental items for various paving and concrete work changes due to unforeseen existing conditions. Adjust to asbuilt quantities.

REDUCTION (Part 1 of 2)

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
3 A	Construction Sign 'B' (60"x30")	2.00 EA	\$0.01	\$0.02
4 A	Construction Sign 'C' (72"x60")	1.00 EA	\$0.01	\$0.01
5 A	Construction Sign 'D' (30"x24")	1.00 EA	\$0.01	\$0.01
6 A	Construction Sign 'E' (30"x24")	2.00 EA	\$0.01	\$0.02
7 A	Construction Sign 'F' (24"x18")	1.00 EA	\$0.01	\$0.01
8 A	Construction Sign 'G' (36"x12")	1.00 EA	\$0.01	\$0.01
9 A	Traffic Flaggers	150.00 HOUR	\$0.01	\$1.50
9 B	Traffic Flaggers	150.00 HOUR	\$0.01	\$1.50
10 A	Silt Fence	80.00 LF	\$4.00	\$320.00
11 A	Inlet Protection	2.00 EA	\$175.00	\$350.00
11 B	Inlet Protection	3.00 EA	\$175.00	\$525.00
12 A	Test Holes	12.00 EA	\$500.00	\$6,000.00
13 B	Tree Removal	4.60 EA	\$1,000.00	\$4,600.00
15 A	8" DIP Water Main in Grass	26.00 LF	\$65.00	\$1,690.00
16 A	6" DIP Water Main in Pavement	18.00 LF	\$70.00	\$1,260.00
17 A	8x6" Wet Tap and Valve, If and Where Directed	1.00 EA	\$5,500.00	\$5,500.00
18 A	12" x8" Wet Tap and Valve, If and Where Directed	1.00 EA	\$7,500.00	\$7,500.00
19 A	6"x6"x6" Tee	1.00 EA	\$600.00	\$600.00
23 A	8"x6" Cross	1.00 EA	\$1,000.00	\$1,000.00
25 A	8" Gate Valve	1.00 EA	\$2,500.00	\$2,500.00
27 B	1" Type 'K' Water Service	531.00 LF	\$30.00	\$15,930.00
28 A	1.25" Type 'K' Water Service	33.00 LF	\$30.00	\$990.00
29 B	1.5" Type 'K' Water Service	65.00 LF	\$30.00	\$1,950.00
30 A	Concrete Encasement, 3,500 PSI	20.00 LF	\$50.00	\$1,000.00
33 A	6" PVC Lateral, 6'-8' Depth	10.00 LF	\$75.00	\$750.00
34 A	6" PVC Lateral, 8'-10' Depth	56.00 LF	\$100.00	\$5,600.00
36 B	Remove and Replace Concrete Channel	1.00 EA	\$1,500.00	\$1,500.00
40 B	Construct Type 'E' Inlet with Bicycle Safe Grate	1.00 EA	\$5,000.00	\$5,000.00
42 A	6" ADS Storm Drain, In Grass	35.00 LF	\$15.00	\$525.00
42 B	6" ADS Storm Drain, In Grass	10.00 LF	\$15.00	\$150.00
43 A	15" ADS Storm Drain - In Grass	630.00 LF	\$40.00	\$25,200.00
49 B	Concrete Vertical Curb, 4000 PSI	340.00 LF	\$18.00	\$6,120.00
50 B	Concrete Sidewalk, 4" Thick, 4000 PSI	1,214.00 SF	\$6.50	\$7,891.00
51 B	Curb Ramp Delineation	16.00 SF	\$40.00	\$640.00
52 B	Concrete Driveway Apron	1,209.00 SF	\$7.50	\$9,067.50
53 B	Bituminous Driveway Repair	89.40 SY	\$20.00	\$1,788.00
54 A	Stone Driveway Repair	16.00 SY	\$5.00	\$80.00
54 B	Stone Driveway Repair	38.00 SY	\$5.00	\$190.00
55 A	Roadway Excavation, Unclassified	350.00 CY	\$15.00	\$5,250.00

(Submit two (2) copies to the Bureau of Local Aid District Office)

Road Improvement Program Borough of Hightstown, Mercer County CHANGE ORDER No. 3 and FINAL

Project Road Improvement Program
Municipali Borough of Hightstown
County Mercer County
Contractor Lucas Construction Group, Inc.

In accordance with the project Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required) -
 Additional supplemental items for various paving and concrete work changes due to unforeseen existing conditions. Adjust to asbuil quantities.

REDUCTION (Part 2 of 2)

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
56 B	Pavement Milling, 2" Thick	5,677.00 SY	\$3.00	\$17,031.00
59 A	Pavement Base Repairs	332.75 SY	\$25.00	\$8,318.75
59 B	Pavement Base Repairs	2,200.00 SY	\$20.00	\$44,000.00
61 A	Hot Mix Asphalt - 9.5M64 Surface Course 2" Thick	491.85 TON	\$83.00	\$40,823.55
61 B	Hot Mix Asphalt - 9.5M64 Surface Course 2" Thick	377.00 TON	\$83.00	\$31,291.00
63 A	Hot Mix Asphalt - 19M64 Base Course 4" Thick	175.22 TON	\$90.00	\$15,769.80
65 A	Tack Coat	375.00 GAL	\$0.01	\$3.75
65 B	Tack Coat	420.00 GAL	\$0.01	\$4.20
66 A	1 1/2" Clean Stone	139.00 CY	\$0.01	\$1.39
67 A	Select Fill, Compacted - Park Avenue Pavement Removal	460.00 CY	\$10.00	\$4,600.00
71 B	8" Wide White Thermoplastic Crosswalk Striping	5.00 SF	\$2.00	\$10.00
72 A	6" Wide White Long Life Epoxy Striping	28.00 LF	\$1.00	\$28.00
73 B	4" Wide Double Yellow Long Life Epoxy Striping	80.00 LF	\$1.50	\$120.00
74 B	Topsoiling, 5" Thick	67.00 SY	\$6.00	\$402.00
75 B	Fertilizer, Seed, and Mulch	67.00 SY	\$1.50	\$100.50
77 A	Asphalt Price Adjustment	2.71 LS	\$6,500.00	\$17,637.31
77 B	Asphalt Price Adjustment	2.53 LS	\$6,500.00	\$16,438.87
78 A	Fuel Price Adjustment	0.71 LS	\$3,500.00	\$2,500.00
78 B	Fuel Price Adjustment	0.71 LS	\$3,500.00	\$2,500.00
S-6 B	6" DIP Water Main (Hutchinson)	64.00 LF	\$70.00	\$4,480.00
S-7 B	Hot Mix Asphalt - 19M64 Base Course 2" Thick (Grant, Hutchinson, and Park Way)	594.14 TONS	\$90.00	\$53,472.60
				\$381,002.30

Amount of Original Contract	\$1,598,913.21	Extra	\$124,201.20
		Supplemental	\$50,609.89
Adjusted Amount Based on Change		Reduction	\$381,002.30
Order Nos. 1, 2, and 3 and FINAL	\$1,568,905.30	Total Change	-\$206,191.21

% Change in Contract -1.88 %
 [(+) Increase or (-) Decrease]

..... (Engineer) (Date) (Local Aid Approval) (Date)
..... (Presiding Officer) (Date)		
..... (Contractor) (Date)		

Resolution 2016-035

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING AN AGREEMENT WITH NJDCA FOR THE SMALL CITIES HOUSING REHABILITATION PROGRAM GRANT

WHEREAS, Resolution 2015-205 authorized Triad Associates to prepare and process the Small Cities Housing Rehabilitation Program Application; and

WHEREAS, the Small Cities Housing Rehabilitation Program has awarded the Borough of Hightstown a grant in the amount of \$150,000.00; and

WHEREAS, it is required that the Borough execute an agreement with NJDCA Small Cities Housing Rehabilitation Program for said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute the NJDCA Small Cities Housing Rehabilitation Program agreement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2016.

Margaret M. Riggio
Deputy Borough Clerk