



**2015-61** Awarding a Contract for Liquid Chlorine – Univar USA, Inc.

**Public Comment II**

Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

**Mayor/Council/Administrative Reports**

**Executive Session:**

**Resolution 2015-62**

Contract Negotiations – Shared Services (Various – Police/Dispatch/Court)  
Local 32 Union Negotiations

**Adjournment**

# Resolution 2015-57

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **NAMING AN ACTING DEPUTY CLERK FOR PUBLIC SESSION**

**WHEREAS**, The Borough Clerk is not available for the February 2, 2015 meeting of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to deputize Peggy Riggio to perform the duties of the Borough Clerk for the public portion of this meeting; and

**WHEREAS**, Peggy Riggio shall perform all the duties of the Borough Clerk for said meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Peggy Riggio is hereby named as Acting Deputy Clerk for the public meeting of the Borough Council on February 2, 2015 and shall perform the duties of the Borough Clerk for said meeting.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2015.

---

Debra L. Sopronyi  
Borough Clerk

# Resolution 2015-58

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **NAMING AN ACTING DEPUTY CLERK FOR EXECUTIVE SESSION**

**WHEREAS**, The Borough Clerk is not available for the February 2, 2015 meeting of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to deputize Frederick Raffetto, Borough Attorney, to perform the duties of the Borough Clerk for the executive session portion of this meeting; and

**WHEREAS**, Frederick Raffetto, Borough Attorney shall perform all the duties of the Borough Clerk for said meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Frederick Raffetto, Borough Attorney, is hereby named as Acting Deputy Clerk for the executive session meeting of the Borough Council on February 2, 2015 and shall perform the duties of the Borough Clerk for said executive session meeting.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2015.

---

Debra L. Sopronyi  
Borough Clerk

**Meeting Minutes  
Hightstown Borough Council  
Workshop Meeting  
January 5, 2015  
7:00 pm**

The meeting was called to order by Mayor Quattrone at 7:00 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Vacant</i>		
<i>Mayor Quattrone</i>	✓	

Also in attendance: Peggy Riggio, Acting Deputy Clerk; Henry Underhill, Borough Administrator; George Lang, CFO; Fred Raffetto, Esq, Borough Attorney; Carmela Roberts, Borough Engineer.

**Resolution 2015-23 Appointing Acting Deputy Clerk for Public Session**

Council member Misiura moved resolution 2015-23, Councilmember Stults seconded.

Roll Call Vote: Council members Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted, 5-0.

Resolution 2015-23

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**NAMING AN ACTING DEPUTY CLERK FOR PUBLIC SESSION**

**WHEREAS**, The Borough Clerk is not available for the January 5, 2015 meeting of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to deputize Peggy Riggio to perform the duties of the Borough Clerk for the public portion of this meeting; and

**WHEREAS**, Peggy Riggio shall perform all the duties of the Borough Clerk for said meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Peggy Riggio is hereby named as Acting Deputy Clerk for the public meeting of the Borough Council on January 5, 2015 and shall perform the duties of the Borough Clerk for said meeting.

January 5, 2015

- 1 -

Council member Misiura commented that the Resolution numbers on the Agenda were incorrect and be amended. Council member Misiura moved the agenda for approval as amended, Council member Hansen seconded.

Roll Call Vote: Councilmembers Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Agenda approved as amended. 5-0.

### **Councilmember appointment**

With the vacancy in the office of Councilmember due to the election of Lawrence Quattrone to the Office of Mayor effective January 1, 2015, the Borough Council will fill the vacancy with a member who would best serve the residents of the Borough. Mayor Quattrone called for nominations. Councilmember Kurs nominated Susan Bluth; Council President Hansen seconded.

### **Resolution 2015-24 Appointing a Councilmember to Fill the Vacancy of an Unexpired Term Ending December 31, 2015**

Council President Hansen moved Resolution 2015-24; Council member Kurs seconded.

Roll call vote: members Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 5-0.

Resolution 2015-24

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

### **APPOINTING A COUNCILMEMBER TO FILL THE VACANCY OF AN UNEXPIRED TERM ENDING DECEMBER 31, 2015**

**WHEREAS**, there exists a vacancy in the office of Councilmember due to the election of Lawrence Quattrone to the Office of Mayor effective January 1, 2015; and

**WHEREAS**, the Municipal Vacancy Law (N.J.S.A. 40A:16-1 *et seq.*), provides that the Municipal Committee of the party that previously filled the seat shall submit within fifteen (15) days three (3) names for Council's consideration in filling the vacancy; and

**WHEREAS**, the Democratic Municipal Committee submitted the names of three (3) Nominees on January 1, 2015; and

**WHEREAS**, pursuant to the Municipal Vacancy Law, the Borough Council must, fill the vacancy by the appointment of a successor from the three (3) Nominees put forward from same political party which had nominated the incumbent whose office had become vacant; and

**WHEREAS**, the Borough Council has publicly deliberated the nominees presented by the Democratic Municipal Committee to fill the vacancy with a member who would best serve the residents of the Borough; and

**WHEREAS**, by vote of Borough Council, the Council has decided to appoint Susan Bluth to fill the position of Councilmember for the unexpired term ending December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Susan Bluth is hereby appointed to serve in the position of Councilmember to fill the vacancy of the unexpired term ending December 31, 2015.

Mayor Quattrone swore in Councilmember Susan Bluth.  
January 5, 2015

Council President Hansen moved the December 15, 2014 executive session minutes for approval, Councilmember Bluth seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs and Montferrat voted yes; Council members Misiura and Stults abstained.

Minutes approved 4-0, with two abstentions.

Council member Kurs moved the December 15, 2014 open session minutes for approval, Councilmember Misiura seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat voted yes; Councilmember Stults abstained.

Minutes approved 5-0 with one abstention.

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Spoke about the passing of Ernie Turp. Ernie Turp was Mayor of Hightstown on three separate occasions. He was a wonderful person and a wonderful Mayor.

There being no further comments, Mayor Quattrone closed the public comment period.

#### **Resolution 2015-25 Authorizing Payment of Bills**

Councilmember Montferrat moved Resolution 2015-25; Councilmember Stults seconded

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted, 6-0.

Resolution 2015-25

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

#### **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,146,444.31 from the following accounts:

Current		\$954,138.80
W/S Operating		41,269.01
General Capital		128,171.80
Water/Sewer Capital		13,992.00
Grant		0.00
Trust		215.55
Housing Trust		0.00
Animal Control		8.40
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		8,648.75
Total		<u>\$1,146,444.31</u>

### **Fire Truck Discussion**

Mike Shannon, Past Deputy Chief of the Fire Company and Chairman of the Truck Committee addressed council about the need for a new ladder truck.

The old ladder truck is 25 years old and has exceeded its useful life. There have been repairs done to the truck recently. A demo model became available, but after seeing the demo, it was decided that this was not the truck for Hightstown.

The Fire Company feels that refurbishing the current truck is the best option. They are asking for funding of \$575,000.

There was discussion.

Mayor Quattrone assigned a committee to investigate the true needs and true numbers for the ladder truck. Mayor Quattrone appointed Councilmembers Misiura and Kurs and Administrator Henry Underhill to the committee. He asked that Mike Shannon appoint 3 members from the Fire Company. The Mayor also asked that CFO George Lang be available for financial direction.

It was decided that the committee present their options to Council at the next workshop meeting, February 2, 2015.

### **Hutchinson Road Project**

The Borough Engineer spoke to Council regarding road work on Hutchinson Street referencing her letter dated December 24, 2014. The proposed improvements are to add a curb and sidewalk to the west side of Hutchinson Street between Park and Lincoln Avenues. The options outlined in the letter were as follows:

1. Remove a gum tree and all the sycamore trees on the West side of Hutchinson and install new curb and sidewalk to the West side only. The Hightstown School Travel Plan indicates that this area is in need of sidewalks in order to create a fully connected pedestrian route for children traveling to nearby schools.
2. Remove the gum tree and keep the sycamores on the west side of Hutchinson and do not install any curb or sidewalk on the west side. The roads will be milled and paved with no changes to the curbline. Curbs will not be installed on the west side of the road because installation of curbs would interfere with the roots of the sycamore making them unstable. This would save the sycamores on the West side of Hutchinson Street.

3. Remove the gum tree and keep the sycamores on the West side of Hutchinson Street and do not install any curb or sidewalk on the West side. Install sidewalks only on the East Side of Hutchinson Street where no sidewalks currently exist. This will save the existing sycamore on the West side while allowing for sidewalks as outlined in the School Travel Plan.

The Borough Engineer recommends Option 1.

Ken Lewis, Superintendent of Public Works spoke regarding this project. Mr. Lewis stated how the trees are a problem for the Borough. The roots of the trees are running into the sewer lines which create big problems. He recommends removing the trees, putting in the sidewalks and keeping the road the same width.

Barbara Jones, Chairperson, Environmental Committee spoke. Ms. Jones explained that many people move to older towns because of the treescape. There is value in the sycamore trees. Getting rid of 7 significant trees impacts our tree canopy which impacts Sustainable Jersey and our Shade Tree USA status. We also have the potential of losing our Tree Certification if we don't have a certain established tree canopy. All this is tied up in the amount of trees we have in the Borough. She feels there are many things that can be done to keep the trees.

The Borough Engineer informed Council that the project plans for replacement of the trees. New trees will be planted that will not cause the damage that existing trees are causing.

Ms. Roberts also told Council that the project is ready to be advertised so she needs direction from Council.

There was discussion among Council. Ms. Roberts agreed to supply illustrations of what each of the options would look like. By straw vote, Council agreed to refer this matter to the Planning Board and take action at the January 17, 2015 Regular Meeting.

### **Main Street Redevelopment Plan**

Councilmember Stults recused himself from this discussion and left the meeting at this time.

Councilmember Misiura brought up the need to move this process along. The Redevelopment Plan from 2008 is out of date. Mr. Misiura presented a revised Redevelopment Plan. Council proceeded to go through the proposed changes.

After review and discussion of the changes to the Redevelopment Plan, Council agreed to refer the revised plan to the Planning Board. A resolution memorializing this decision will be on the agenda for the January 17, 2015 meeting.

Councilmember Misiura presented a proposal for an Environmental Review of the Former North American Phillips Corp., Bank Street, Block 21, Lots 1-5, 26. After discussion, it was discovered that there were environmental studies done on this property in the past. The Borough Engineer will look into this and try to get the information from previous discussions.

Councilmember Stults returned to the meeting at this time.

### **Water Plant Wells**

The Borough Engineer reviewed her letter to Council dated November 25, 2014 which outlined Water Plant Projects. She is requesting permission to move forward with Grant Applications for two Water Plant Projects.

- The rehabilitation of Well #2 - \$186,000.00
- Rehabilitation of the settling tanks - \$102,075.00

The next step in the application process is to submit plans, specifications and applications as well as complete the on-line application prior to March 6, 2015.

Council unanimously approved the grant applications be submitted by the Borough Engineer. A resolution memorializing this decision will be on the agenda for the January 17, 2015 regular meeting.

### **Downtown Hightstown**

Councilmember Stults reported about the developments in Downtown Hightstown. Downtown Hightstown needs two things; A description of the area itself and what Downtown Hightstown the Organization is looking to do.

The Streetscape was completed years ago and not much has happened since.

Downtown Hightstown is looking into having a “Downtown Plan” created. There is an RFP in process for a Planning/Vision Study. They have funds set aside from donations for this project. This study will be completed by a Planner. Once the study is complete recommendations for downtown will be submitted to Council and Planning Board.

The purpose of this study will be to evaluate the retail space and underutilized lots downtown. The will be getting input from landlords and business owners.

In speaking with business owners, he has heard several complaints regarding taxi’s parking on Main Street using spaces for customers.

Mayor Quattrone thanked Councilmember Stults for his work with Downtown Hightstown. The Mayor reported that he would like to create a liaison position for Downtown Hightstown and asked Councilmember Stults be that liaison and report activities back to Council.

### **Goals and Objectives for 2015**

Mayor Quattrone – Would like to get final insurance information regarding Borough Hall

Councilmember Bluth – Would like to have a decision regarding the Police Department made as early as possible.

Council President Hansen – Formalize Rug Mill developments; Water/Sewer operations. She would like more time to make decisions.

Councilmember Montferrat – Would like to keep residents informed.

Mayor Quattrone – In speaking with Department Heads the issue of staffing was brought to his attention. It was suggested that the position of Deputy Clerk be brought back into our Ordinance. The Administrator and the Clerk will draft an Ordinance re-establishing the Deputy Clerk position.

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Lynn Woods, 315 Park Avenue – Cannot believe the arrogance the Council had in selecting Susan Bluth for the open seat on Council. They totally disregarded the voters in the town. The public does not come to the meetings because all of their comments get ignored. What happened to the Artist Loft project that was interested in the Rug Mill? Did the deal fall through because Council also wants the Borough Hall property included in the development? Isn’t the taxi issues downtown an enforcement issue and shouldn’t the Police Department be notified? Outsourcing the Police department will not save the borough money.

Doug Mahr, 536 South Main Street – Applauded Mayor Quattrone about his new ideas and liked the idea of a workshop meeting. Asked the new Police Commissioner and Mayor to let the public know their intentions of what they are doing with the Police Department. Planning Board had no idea about Rug Mill contamination. Water Department – fees were just raised again. At what point to we look to outsource?

Eugene Sarafin, 628 S. Main Street – Council chose the best candidate from the 3 names submitted for the vacant Council seat. Regarding the Rug Mill, the Borough should look to buy the property as an investment clean it up and then sell it. Regarding the Water Department, if the Borough wants to maintain infrastructure we need to spend money. It's nice to see a council of new faces and new ideas.

Herb Smith, 150 S. Main Street – It's wrong to outsource the Police Department. We should be hiring more police officers. Downtown looks like a slum, it's going downhill. When people are looking at a town to move to they are looking for safety, a police presence and maintenance.

Scott Caster, 12 Clover Lane – He has been coming to Council meetings for 50 years. Hightstown used to be a safe place. We have no Borough Hall or Downtown. This does not serve businesses or the community. I don't see a police station or police department like there used to be. Goal for 2015 would be to restore Hightstown to what it used to be. This Cannot be done by just be spending less money.

There being no further comments, Mayor Quattrone closed the public comment period.

#### **Mayor/Council/Administrative Comments and Committee Reports**

Councilmember Bluth – Thanked Council for appointing her to the vacant Council seat.

Councilmember Kurs – Spoke about the house fire on Hauser Street and read a letter he received from a resident thanking the Police and Fire Department for their work that night.

Council President Hansen – Looking forward to this year. She feels they have a very good Council.

Mayor Quattrone – The reason the developer that was looking at the Rug Mill pulled out was because of restrictions coming from the Bank. We are working to cleanup downtown. As much as he would like too, he cannot talk about the Police Department. Welcomed Back Susan Bluth to Council.

#### **Resolution 2015-26 – Appointing Acting Deputy Clerk for Executive Session**

Councilmember Bluth moved Resolution 2015-26, Council President Hansen seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted 6-0.

Resolution 2015-26

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

#### **NAMING AN ACTING DEPUTY CLERK FOR EXECUTIVE SESSION**

**WHEREAS**, The Borough Clerk is not available for the January 5, 2015 meeting of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to deputize Frederick Raffetto, Borough Attorney, to perform the duties of the Borough Clerk for the executive session portion of this meeting; and

**WHEREAS**, Frederick Raffetto, Borough Attorney shall perform all the duties of the Borough Clerk for said meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Frederick Raffetto, January 5, 2015

Borough Attorney, is hereby named as Acting Deputy Clerk for the executive session meeting of the Borough Council on January 5, 2015 and shall perform the duties of the Borough Clerk for said executive session meeting.

**Resolution 2015-27 Authorizing a Meeting Which Excludes the Public**

Councilmember Misiura moved Resolution 2015-27; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution Adopted: 6-0.

Resolution 2015-27

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 5, 2015 at the end of the open public meeting in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Professional Services  
Contract Negotiations – Shared Services (Various – Police/Dispatch/Court)

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: April 5, 2015 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Councilmember Misiura moved to adjourn at 9:20 pm, Council President Hansen seconded. All ayes.

Respectfully Submitted,

Peggy M. Riggio  
Acting Deputy Clerk

**Meeting Minutes  
Hightstown Borough Council  
Regular Meeting  
January 20, 2015  
First Aid Building**

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone 6:20 PM.

*STATEMENT:* Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the Trenton Times and the Windsor-Hights Herald, and is posted in the Borough Clerk’s office.

The flag salute followed Roll Call.

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Hansen</i>	✓	
<i>Councilmember Kurs</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Montferrat</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Kirson</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; Henry Underhill, Borough Administrator; Frederick Raffetto, Esq. Borough Attorney; and Elizabeth Garcia, Labor Counsel.

**Resolution 2015-28 Authorizing a Meeting Which Excludes the Public**

Mayor Quattrone advised that the individuals involved in the personnel matter on the resolution have filed a waiver to have the matter discussed in public; therefore the resolution must be amended to remove the personnel matters and the subject added to the public agenda. He also requested that the Lease at 415 Mercer Street be added under contract negotiations.

Councilmember Kurs moved resolution 2015-28, as amended, Councilmember Stults seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2015-28

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 20, 2015 at 6:15p.m. in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an

January 20, 2015

item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – FOP Union Negotiations  
Shared Services (Various – Police/Dispatch/Court)  
Lease for 415 Mercer Street

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: April 20, 2015 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:10pm and again read the Open Public Meeting Statement.

The Flag Salute followed Roll Call.

George Lang, CFO joined the meeting at this time and was now present.

Mayor Quattrone requested that the personnel matter removed from the executive session resolution be added to the agenda before the first public comment period; the addition of resolutions 2015-55, authorizing the Memorandum of Agreement for the FOP, and 2015-56 renewing the lease for 415 Mercer Street be added to the agenda; resolutions 2015-30 to 2015-44 be added to the consent agenda (at the request of Council); and that the year in resolution 2015-37 have the year within the resolution corrected to 2015.

Borough Attorney Raffetto requested that resolutions 2015-50 and 2015-52 be removed from the consent agenda and voted on separately.

Councilmember Misiura moved the agenda as amended for approval, Councilmember Hansen seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Agenda approved as amended 6-0.

Councilmember Montferrat noted that the re-organization meeting minutes read Councilmember Doran where it should read Councilmember Kurs in the roll call.

Councilmember Stults moved the January 1, 2015 re-organization meeting minutes for approval as amended, Councilmember Kurs seconded.

Roll Call Vote: Council members Hansen, Kurs, Misiura, Montferrat and Stults voted yes; Councilmember Bluth abstained.

Minutes approved 5-0, with one abstention.

### **Commendations**

Mayor Quattrone and Councilmember/Police Commissioner Kurs called Officers Jerry Mecca and Ronald Stephensen forward. Mayor Quattrone noted that these two officers went above and beyond in their duties; Councilmember/Police Commissioner Kurs read the commendation aloud. They then presented Officers Mecca and Stephensen with the proclamations.

January 20, 2015

### **Presentation**

Three members of the 9/11 Ride Foundation and Bill Paglione, President of Hightstown Engine Co. #1 then came forward. The 9/11 Ride Foundation gave a review of the history and route of the 9/11 Ride, noting that Hightstown is a highlight of the ride and that the Fire Department has been very supportive. They then presented an AED to the Fire Department, in appreciation for their support of the Ride. Mr. Paglione thanked them for their very generous donation and noted the importance of this equipment to the Borough and its residents. Mayor Quattrone thanked the 9/11 Ride Foundation for their donation.

### **Personnel**

Labor Counsel Garcia advised that this matter has been moved to the public portion of the meeting because the two individuals signed the RICE notice waiver to have the matter discussed in public.

Lt. Gendron advised Council that disciplinary charges will be filed against Officer Marchione. Mr. Underhill advised that the Hearing Officer will hear the case and report back to Council on the matter.

Labor Counsel Garcia then noted that the investigative report on the harassment investigations will be distributed to Council tomorrow and that it is confidential and cannot be discussed publicly.

Mayor Quattrone opened public comment period I and the following individuals spoke:

Walter Sikorski, 326 N. Main Street – commented that the gateway streets into the Borough are the first impression to visitors and North Main Street is looking shabby; he invited the Council members to take a tour on Saturday morning with him, in pairs of two so as not to violate the open public meetings act.

Doug Mair, 536 N. Main Street – commented that Council should advise the public as to what the charges are that are being brought against Officer Marchione; commented that there are several different reasons that have been given as to why the developer for the rug mill property abandoned the project.

Robert Thibault, 504 S. Main Street – commented that if the disciplinary charges were discussed in executive session, the public, and Officer Marchione, have the right to know what charges are being filed; commented that rental properties are not being properly inspected; the hiring of an Environmental Engineer for the rug mill property is the responsibility of the property owner and the burden should not be placed on the taxpayers.

Barbara Jones, 219 Greeley Street and Environmental Commission Chairperson – gave the benefits of the trees on Hutchinson Street and commented that Council should find alternative options.

Eugene Sarafin, 628 S. Main Street – noted that it is good to see Council this evening.

Scott Caster, 12 Clover Lane – noted the passing of past Mayor Ernest Turp who was a mentor and served three terms as Mayor, he will be missed.

Romy Kane, Monroe Township – commented that Officer Marchione should be reinstated and the Fireman involved should be investigated.

Renee Klein, East Windsor Township – commented that she supports Officer Marchione and that the harassment issues involving Officer Krupa are still ongoing.

Shannon White, Monroe Township – reviewed events leading to Officer Marchione's suspension and commented that there is a video of the incident at the police department.

January 20, 2015

Mark Messenger, PBA Local 35 – inquired whether the Borough’s insurance carrier has been notified of the Marchione matter.

Denise Garcia, Deerfield Apartments – commented that she supports Officer Marchione.

Sabrina Marley, Hamilton Square – commented that she is appalled at what is going on with the police and that they deserve answers.

There being no further comments, Mayor Quattrone closed the public comment period.

Fred Raffetto, Borough Attorney, noted that tonight is not a public hearing and the waiver for the RICE notice signed by the employee only requires that the matter be addressed in public as opposed to executive session; and he confirmed that Council did not address this matter in executive session. In the ordinance it is required that Council be notified of disciplinary charges when they are being filed and that notice was given to Council tonight by Lt. Gendron. Council must remain impartial because Council ultimately is going to make a determination in this matter; Council does not approve the charges. The employee will be entitled to due process and a hearing and the right to be represented by Legal Counsel during the hearing. The hearing will be heard by an outside independent hearing officer who is a retired Judge who will make findings of facts and conclusions of law based upon the evidence and testimony received at the hearing; he will then submit a report of his findings along with recommendations to Council. Council will make a final determination after that report is received. At this point in time Council is not pre-judging anything; they are not authorizing the charges, and they are not required to do so. This is only the notification requirement that is in our ordinance; Lt. Gendron notified Council tonight that charges were being filed.

**Ordinance 2015-01 First Reading and Introduction** - An Ordinance Amending and Supplementing Chapter 2, Entitled “Administration,” Adding Section 2-1, Entitled “Deputy Borough Clerk,” to the “Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Councilmember Bluth moved ordinance 2015-01 for introduction, Council President Hansen seconded.

There was discussion regarding establishing a salary for this title. Borough Clerk Sopronyi advised that the salary would be established when Council addresses the salary ordinance, which is retroactive until January 1<sup>st</sup> and would cover the salary from the implementation of the title and appointment of the Deputy Clerk.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Ordinance introduced: 6-0, Public Hearing to be held on February 2, 2015.

Ordinance 2015-01  
BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2, ENTITLED “ADMINISTRATION,” ADDING SECTION 2-11, ENTITLED “DEPUTY BOROUGH CLERK,” TO THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”**

**WHEREAS**, the Hightstown Borough Council has determined that it is appropriate to add the title of Deputy Borough Clerk to the Revised General Ordinances of the Borough of Hightstown; and,

**WHEREAS**, the addition of the title of Deputy Clerk is needed so that the services of a Deputy Borough Clerk may be utilized to perform the duties of the Borough Clerk at meetings and in the Office of the Borough Clerk where attendance by the Borough Clerk may not be convenient or possible.

January 20, 2015

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That Section 2-11, entitled “Deputy Borough Clerk,” of Chapter 2, “Administration,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby added in the following specific respects (additions are shown with underline):

Section 2-11

DEPUTY BOROUGH CLERK

Subsections:

2-11.1 Position Created.

2-11.2 Appointment; Term; Vacancy.

2-11.3 Powers and Duties.

2-11.4 Defense and Indemnification.

2-11.5 Associate Deputy Clerk.

Subsection 2-11.1 Position Created.

There is hereby created the position of Deputy Borough Clerk, which may be a full-time or part-time position.

Subsection 2-11.2 Appointment; Term; Vacancy.

The Deputy Borough Clerk shall be appointed, upon the recommendation of the Clerk, by the Mayor with the advice and consent of Council, for a term of one (1) year calculated from the 1st of January of the year of the appointment. Any vacancy in said office occurring other than by expiration of term shall be filled in the same manner, but for the unexpired term only.

Subsection 2-11.3 Powers and Duties.

The Deputy Borough Clerk shall have all of the powers and duties of the Borough Clerk, under the direction and guidance of the Borough Clerk, during absence or disability of the Borough Clerk, and shall also have such other powers and duties as shall be prescribed from time to time by the Borough Clerk, Mayor or Council.

Subsection 2-11.4 Defense and Indemnification.

The Borough shall provide the Deputy Borough Clerk with defense and indemnification, to the extent permitted by N.J.S.A. 40A:9-133, of any action or legal proceeding arising out of and directly related to the Deputy Borough Clerk's lawful exercise of authority in furtherance of the Deputy Borough Clerk's official duties when exercising the powers of the Borough Clerk during the absence or disability of the Borough Clerk.

Section 2. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in

January 20, 2015

accordance with the law.

Section 4. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Resolution 2015-29 Authorizing the Payment of Bills.**

Councilmember Kurs moved resolution 2015-29, Councilmember Stults seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat and Stults voted yes.

Resolution adopted: 6-0

Resolution 2015-29

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT OF BILLS**

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$324,845.97 from the following accounts:

Current	\$166,006.56
W/S Operating	102,956.04
General Capital	37,874.50
Water/Sewer Capital	0.00
Grant	361.37
Trust	5,000.00
Housing Trust	8,000.00
Animal Control	0.00
Law Enforcement Trust	0.00
Housing Rehab Loans	0.00
Unemployment Trust	0.00
Escrow	<u>4,647.50</u>
 Total	 <u>\$324,845.97</u>

January 20, 2015

**Consent Agenda – Resolutions 2015-30, 2014-31, 2015-32, 2015-33, 2015-34, 2015-35, 2015-36, 2015-37, 2015-38, 2015-39, 2015-40, 2014-41, 2015-42, 2015-43, 2015-44, 2015-51, 2015-53 and 2015-54**

Councilmember Kurs moved the consent agenda which included resolutions 2015-30, 2014-31, 2015-32, 2015-33, 2015-34, 2015-35, 2015-36, 2015-37, 2015-38, 2015-39, 2015-40, 2014-41, 2015-42, 2015-43, 2015-44, 2015-51, 2015-53 and 2015-54; Council President Hansen seconded.

There was discussion regarding the possibility of joining a cooperative for chemical purchases to reduce costs.

Councilmember Bluth noted that there is no resolution for the award of Chlorine; this resolution will be placed on the February 2, 2015 agenda.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2015-30

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ALUMINUM SULFATE – USALCO BALTIMORE PLANT, LLC**

**WHEREAS**, one (1) bid was received on December 30, 2014 for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of \$1.024 per gallon with a total contract price of \$14,472.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bid and has determined that the bid submitted by Usalco Baltimore Plant, LLC is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective February 1, 2015.

Resolution 2015-31

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR BACTERICIDE – MAIN POOL & CHEMICAL CO., INC.**

**WHEREAS**, two (2) bids were received on December 30, 2014 for Bactericide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Bactericide be awarded to the low bidder, Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania at a per unit

January 20, 2015

price of \$3.60 per pound with a total contract price of \$4,320.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Bactericide is hereby awarded to Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania effective February 1, 2015.

Resolution 2015-32

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – MAIN POOL & CHEMICAL CO., INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hypochlorite be awarded to the low bidder, Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania at a per unit price of \$1.99 per pound with a total contract price of \$2,885.50; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Main Pool & Chemical Co., Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania effective February 1, 2015.

Resolution 2015-33

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR FLUOROSILICIC ACID (FLUORIDE) – MAIN POOL & CHEMICAL COMPANY, INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, Main Pool & Chemical Company, Inc. of Dupont, Pennsylvania at a per unit price of \$6.39 per gallon with a total contract price of \$23,643.00; and

January 20, 2015

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Main Pool & Chemical Company, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to Main Pool & Chemical Company, Inc. of Dupont, Pennsylvania effective February 1, 2015.

Resolution 2015-34

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) – UNIVAR  
USA, INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, Univar USA, Inc. of Middletown, Pennsylvania at a per unit price of \$0.1555 per gallon with a total contract price of \$35,975.50; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to Univar USA, Inc. of Middletown, Pennsylvania effective February 1, 2015.

Resolution 2015-35

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ICE MELT – MAIN POOL & CHEMICAL CO., INC.**

**WHEREAS**, one (1) bids was received on December 30, 2014 for Ice Melt for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Ice Melt be awarded to the low bidder, Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania at a per unit price of \$0.46 per pound with a total contract price of \$1,840.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

January 20, 2015

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Ice Melt is hereby awarded to Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania effective February 1, 2015.

Resolution 2015-36

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ZETA LYTE 1A ANIONIC POLYELECTROLYTE – CUTOM ENVIRONMENTAL TECHNOLOGY, INC.**

**WHEREAS**, two (2) bids were received on December 30, 2014 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology, Inc. of Collegeville, Pennsylvania at a per unit price of \$10.59 per gallon with a total contract price of \$10,187.58.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Custom Environmental Technology, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for liquid chlorine is hereby awarded to Custom Environmental Technology, Inc. of Collegeville, Pennsylvania effective February 1, 2015.

Resolution 2015-37

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – UNIVAR USA, INC.**

**WHEREAS**, two (2) bids were received on December 30, 2014 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Magnesium Hydroxide be awarded to the low bidder, Univar USA, Inc. of Middletown, Pennsylvania at a per unit price of \$595.00 per ton with a total contract price of \$69,615.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bid and has determined that the bid submitted by Univar USA, Inc. is in order with respect to legal compliance; and

January 20, 2015

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to Univar USA, Inc. of Middletown, Pennsylvania effective February 1, 2015.

Resolution 2015-38

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR VX-456 ODOR CONTROL FORMULATION – EVOQUA**

**WHEREAS**, two (2) bids were received on December 30, 2014 for VX-456 Odor Control Formulation for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for VX-456 Odor Control Formulation be awarded to the low bidder, Evoqua of Sarasota, Florida at a per unit price of \$10.46 per gallon with a total contract price of \$25,313.20; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Evoqua is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for VX-456 Odor Control Formulation is hereby awarded to Evoqua of Sarasota, Florida, effective February 1, 2015.

Resolution 2015-39

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR SODIUM BICARBONATE – MAIN POOL & CHEMICAL COMPANY, INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Sodium Bicarbonate be awarded to the low bidder, Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania at a per unit price of \$0.32 per pound with a total contract price of \$78,240.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Main Pool & Chemical Co., Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded to Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania effective

January 20, 2015

February 1, 2015.

Resolution 2015-40

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR SODIUM BISULFITE – MAIN POOL & CHEMICAL  
COMPANY, INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Sodium Bisulfite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Sodium Bisulfite be awarded to the low bidder, Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania at a per unit price of 1.12 per pound with a total contract price of \$739.20; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Main Pool & Chemical Co., Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bisulfite is hereby awarded to Main Pool & Chemical Co., Inc. of Dupont, Pennsylvania effective February 1, 2015.

Resolution 2015-41

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR SULFUR DIOXIDE – UNIVAR USA, INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Sulfur Dioxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Sulfur Dioxide be awarded to the low bidder, Univar USA, Inc. of Middletown, Pennsylvania at a per unit price of \$0.69 per pound with a total contract price of \$12,420.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Sulfur Dioxide is hereby awarded to Univar USA, Inc. of Middletown, Pennsylvania effective February 1, 2015.

January 20, 2015

## Resolution 2015-42

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.**

**WHEREAS**, two (2) bids were received on December 30, 2014 for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the lowest bidder's submission had a mathematical error between the per unit price and total contract price, and after review by the Borough Attorney it was established that the per unit price shall prevail in accordance with the bid specifications; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract, with the provision of two six-month extensions for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$93.00 per wet ton with a total contract price of \$180,420.00; and

**WHEREAS**, said contract shall be effective March 4, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective March 4, 2015.

## Resolution 2015-43

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF GRIT AND SCREENINGS – WASTE MANAGEMENT OF NEW JERSEY, INC.**

**WHEREAS**, two (2) bids were received on December 30, 2014 for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$94.00 per ton with a total contract price of \$45,120.00; and

**WHEREAS**, said contract shall be effective March 4, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

January 20, 2015

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective March 4, 2015.

Resolution 2015-44

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**REJECTING BIDS FOR GRANULAR ALGAECIDE/FUNGICIDE**

**WHEREAS**, two (2) bids were received on December 30, 2014 for Granular Algaecide/Fungicide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the lowest bid submitted by Maryland BioChemical is not in order with respect to legal compliance; and

**WHEREAS**, it is the Engineer's recommendation that the second lowest bidder's submission be rejected because it exceeds the amount to be budgeted for this chemical.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bids submitted for Granular Algaecide/Fungicide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough are hereby rejected.

Resolution 2015-51

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING THE ISSUANCE OF AN AUCTION LICENSE – EMPIRE ANTIQUES**

**WHEREAS**, an application for a license to hold an auction on Saturday, January 31, 2015 at 278 Monmouth Street in the Borough of Hightstown has been submitted by Empire Antiques, together with the required fee; and

**WHEREAS**, the application has been reviewed and approved by the Police Department; and

**WHEREAS**, it is the desire of the Mayor and Council that a license be issued to Empire Antiques for this event.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is hereby authorized to issue a license to Empire Antiques for their auction to be held on Saturday, January 31, 2015, at 278 Monmouth Street.

Resolution 2015-53

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZATION FOR THE BOROUGH ENGINEER TO PREPARE AN APPLICATION FOR THE NJEIT LOAN PROGRAM**

**WHEREAS**, the Borough Council has reviewed the NJEIT (New Jersey Environmental Infrastructure Trust) loan availability; and

January 20, 2015

**WHEREAS**, the Borough Engineer has suggested several projects that are needed by the Hightstown Advanced Waste Water Treatment and Water Plants; and

**WHEREAS**, the Borough Council has found that they wish to authorize the Borough Engineer to prepare the necessary plans and documents required to apply for the NJEIT Loan for well #2 and the rehabilitation of the settlement tanks at the Water Plant.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Engineer is hereby directed and authorized to prepare the necessary plans and documents required to apply for the NJEIT Loan for well #2 and the rehabilitation of the settlement tanks at the Water Plant.

Resolution 2015-54

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AMENDING RESOLUTION 2015-08**

**WHEREAS**, resolution 2015-08 which confirmed Council liaisons for the year 2015 was adopted on January 1, 2015; and

**WHEREAS**, the Borough Council finds that the liaisons for the year 2015 must be amended.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that resolution 2015-08 is hereby amended as follows:

<b>DENISE HANSEN</b>	Water and Sewer Departments Cultural Arts Commission
<b>SETH KURS</b>	Hightstown Engine Co. #1 Hightstown First Aid Squad
<b>LAWRENCE QUATTRONE</b>	Public Works
<b>CONNOR MONTFERRAT</b>	Historic Preservation Commission
<b>STEVE MISIURA</b>	Housing Authority Board of Health Environmental Commission
<b>CHARLES "LEE" STULTS</b>	Downtown Hightstown
<b>SUSAN BLUTH</b>	Finance and Administration Parks and Recreation

**Resolution 2015-45 Authorizing Renewal of a Shared Services Agreement for Emergency "9-1-1"/Police Dispatch Services – Cranbury Township**

Councilmember Misiura moved resolution 2015-45, Council President Hansen seconded.

Mr. Underhill explained that this renewal is at the same terms as the previous agreement.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

January 20, 2015

Resolution adopted 6-0.

Resolution 2015-45

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT FOR EMERGENCY  
“9-1-1”/POLICE DISPATCHING SERVICES**

**WHEREAS**, on January 1, 2015 the Borough of Hightstown entered into an Shared Services Agreement with the Township of Cranbury for the provision of emergency “9-1-1”/ police dispatching services; and

**WHEREAS**, said agreement offered the renewal option for the term of January 1, 2015 – December 31, 2015 under the same terms and conditions, and annual compensation, as set forth in the agreement; and

**WHEREAS**, the Township of Cranbury has sent notice that they wish to exercise the renewal option for the term of January 1, 2015 – December 31, 2015 under the same terms and conditions, and compensation as set forth in the agreement; and

**WHEREAS**, the Borough of Hightstown desires to continue to provide these services to the Township of Cranbury from January 1, 2015 to December 31, 2015; and

**WHEREAS**, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1 et seq. (the “Act”) authorizes the approval of Shared Services Agreements by Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Shared Services Agreement with the Township of Cranbury for Emergency “9-1-1” /Police Dispatching Services is hereby renewed for the period January 1, 2015 through December 31, 2015 under the same terms and conditions, and annual compensation, as set forth in the original agreement.

**Resolution 2015-46 Authorizing Renewal of a Shared Services Agreement with Hamilton Township for Certain Health Services (STD Clinic)**

Councilmember Kurs moved resolution 2015-46, Councilmember Bluth seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolution adopted 6-0.

Resolution 2015-46

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH HAMILTON TOWNSHIP FOR  
CERTAIN HEALTH SERVICES (STD CLINIC)**

**WHEREAS**, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain clinic services relative to sexually transmitted diseases (STDs); and

**WHEREAS**, the Township of Hamilton is agreeable to providing clinic services relative to STDs to the Borough of Hightstown

January 20, 2015

for the period January 1, 2015 through December 31, 2015 for a fee of \$25 per patient; and

**WHEREAS**, it is the desire of the Borough Council to enter into a shared services agreement with the Township of Hamilton for provision of these services; and

**WHEREAS**, such agreements are authorized pursuant to *N.J.S.A. 40A:65-1 et seq*; and

**WHEREAS**, funds for this purpose shall be provided for in the 2015 budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Township of Hamilton for the provision of professional health clinic services for sexually transmitted diseases for the period January 1, 2015 through December 31, 2015 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

**Resolution 2015-47 Appointing and Authorizing an Agreement for Professional Auditor Services – William E. Antonides, Jr., C.P.A., R.M.A.**

Council President Hansen moved resolution 2015-47, Councilmember Bluth seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolution adopted 6-0.

Resolution 2015-47

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL AUDITOR SERVICES – WILLIAM E. ANTONIDES, JR., C.P.A., R.M.A.**

**WHEREAS**, two (2) proposals were opened on December 16, 2014 for the professional Auditing services for the year 2015; and

**WHEREAS**, there exists the need for specialized auditing services for the Borough during 2015; and

**WHEREAS**, the proposals were reviewed and evaluated by a sub-committee of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to appoint William E. Antonides, Jr., C.P.A., R.M.A. of William E. Antonides and Company of Wall, New Jersey as Borough Auditor effective January 1, 2015; and

**WHEREAS**, the cost for the proposed services shall not exceed \$28,000.00 without further approval by the Borough Council; and,

**WHEREAS**, funds for this purpose will be made available in the 2015 budget; and,

**WHEREAS**, the Borough Attorney will review and approve the contract for execution by the Borough; and

**WHEREAS**, the anticipated term of this contract is for one (1) year, and it may only be renewed upon further action of the Borough Council; and

January 20, 2015

**WHEREAS**, this contract is awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Borough Council of the Borough of Hightstown that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Hightstown and William E. Antonides, Jr. for professional auditing services for the year 2015.

**Resolution 2015-48 Appointing and Authorizing an Agreement for Professional Advanced Waste Water Treatment Plant Engineer Services – Christopher B. Jepson, P.E., L.O.**

Councilmember Misiura moved resolution 2015-48, Council President Hansen seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolution adopted 6-0.

Resolution 2015-48

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL ADVANCED WASTE WATER TREATMENT PLANT ENGINEERING SERVICES – CHRISTOPHER B. JEPSON, P.E., L.O.**

**WHEREAS**, four (4) proposals were opened on December 16, 2014 for professional AWWTP engineering services for the year 2015; and

**WHEREAS**, there exists the need for specialized engineering services for the Borough waste water treatment plant during 2015; and

**WHEREAS**, the proposals were reviewed and evaluated by a sub-committee of the Borough Council; and

**WHEREAS**, it is the desire of Borough Council to appoint Christopher B. Jepson, P.E., L.O. of VanCleaf Engineering Associates of Hamilton, New Jersey as Waste Water Treatment Plant Engineer effective January 1, 2015; and

**WHEREAS**, the cost for the proposed services shall not exceed \$25,000.00 without further approval by the Borough Council; and,

**WHEREAS**, funds for this purpose will be made available in the 2015 budget; and,

**WHEREAS**, the Borough Attorney will review and approve the contract for execution by the Borough; and

**WHEREAS**, the anticipated term of this contract is for one (1) year, and it may only be renewed upon further action of the Borough Council; and

**WHEREAS**, this contract is awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Borough Council of the Borough of Hightstown that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Hightstown and Christopher B. Jepson, P.E., L.O. for professional waste water treatment plant engineering services for the year 2015.

January 20, 2015

**Resolution 2015-49 Appointing and Authorizing an Agreement for Professional Bond Counsel Services – Edward J. McManimon III, Esq.**

Councilmember Kurs moved resolution 2015-49, Councilmember Stults seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolution adopted 6-0.

Resolution 2015-49

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL BOND  
COUNSEL SERVICES – EDWARD J. MCMANIMON III, ESQ.**

**WHEREAS**, there exists the need for professional bond counsel services for 2015; and

**WHEREAS**, the Borough Council wishes to appoint Edward J. McManimon III, Esq. of the firm McManimon, Scotland & Baumann, LLC of Roseland, New Jersey as Bond Counsel effective January 1, 2015; and

**WHEREAS**, the cost for the proposed services shall not exceed \$7,500.00 without further approval by the Borough Council; and,

**WHEREAS**, funds for this purpose will be made available in the 2015 budget; and,

**WHEREAS**, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding, provided that the Resolution authorizing the contract and the contract itself are available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

**WHEREAS**, it has been determined that the value of this contract may exceed \$17,500, and therefore the contract is also subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

**WHEREAS**, the anticipated term of this contract is for one (1) year, and it may only be renewed upon further action of the Borough Council; and

**WHEREAS**, this contract is intended to be awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law;

**WHEREAS**, the firm of McManimon, Scotland & Baumann, LLC has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), and has further submitted a certification that the firm is in compliance with the Borough’s own Pay-to-Play ordinance (Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*);

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest an Agreement between the Borough of Hightstown and Edward J. McManimon III, Esq. regarding the above-referenced professional bond counsel services, as set forth herein.

January 20, 2015

2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because McManimon, Scotland & Baumann, LLC is a firm whose attorneys are authorized by law to practice a recognized profession.
3. That this contract is being awarded in accordance with the Local Unit Pay-to-Play Law and Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*, and the Business Disclosure Entity Certification, and other certifications required pursuant to same shall be placed on file with the contract.

**Resolution 2015-50 Authorizing a Refund for Landlord Registration Fee**

Council President Hansen moved resolution 2015-50, Councilmember Stults seconded.

Roll Call Vote: Council members Hansen, Kurs, Misiura, Montferrat, and Stults voted yes; Councilmember Bluth abstained.

Resolution adopted 5-0, with one abstention.

Resolution 2015-50

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A REFUND FOR A LANDLORD REGISTRATION FEE**

**WHEREAS**, Pradyuma Shah of Dayton, New Jersey paid a Landlord Registration Fee in the amount of \$60.00 in January 2014 for the property known as 1 Fryer Court; and

**WHEREAS**, Pradyuma Shah of Dayton, New Jersey paid another Landlord Registration Fee in the amount of \$60.00 with check #1042 in November 2014 for the same property; and

**WHEREAS**, check #1042 in the amount of \$60.00 was deposited into account #4-01-08-160-601; and

**WHEREAS**, Landlord Registration fees are due every two years causing an overpayment in the amount of \$60.00; and

**WHEREAS**, the Construction Official has requested that a refund of the \$60.00 overpayment be issued.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Treasurer is hereby authorized and directed to issue a refund in the amount of \$60.00 to Pradyuma Shah of 55 Liberty Street, Dayton, New Jersey 08810, for a duplicate landlord registration fee as stated herein.

**Resolution 2015-52 Refer Amendments to the Main Street Redevelopment Plan to the Hightstown Planning Board for Review and Comment**

Councilmember Misiura moved resolution 2015-50, Council President Hansen seconded.

Councilmember Misiura noted that the minor changes discussed at the last meeting have been made to the plan.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, and Montferrat, voted yes; Councilmember Stults abstained.

Resolution adopted 5-0, with one abstention.

Resolution 2015-52

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER*

January 20, 2015

## STATE OF NEW JERSEY

**REFER AMENDMENTS TO THE MAIN STREET REDEVELOPMENT PLAN TO THE  
HIGHTSTOWN PLANNING BOARD FOR REVIEW AND COMMENT**

**WHEREAS**, Pursuant to Resolution 2004-244, the Hightstown Borough Council serves as the Redevelopment Agency for the Borough of Hightstown; and

**WHEREAS**, the Borough Council, has reviewed the Main Street Redevelopment Plan and has drafted amendments to the Main Street Redevelopment Plan; and

**WHEREAS**, the Borough Council has found that the draft amendments to Main Street Redevelopment Plan should be referred to the Planning Board for review and comment.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is hereby directed to submit the draft amendments to the Main Street Redevelopment Plan to the Hightstown Planning Board for review and comment.

**Resolution 2015-55** Ratifying Memorandum of Agreement with the Hightstown Superior Officers FOP Lodge 140 – Fraternal Order of Police/New Jersey Labor Council, for the Years 2015, 2016, 2017, and 2018, and Authorizing the Execution of a Collective Bargaining Agreement Relating Thereto

Councilmember Kurs moved resolution 2015-55, Councilmember Stults seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolution adopted 6-0.

## Resolution 2015-55

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RATIFYING MEMORANDUM OF AGREEMENT WITH THE HIGHTSTOWN SUPERIOR  
OFFICERS FOP LODGE 140 – FRATERNAL ORDER OF POLICE/NEW JERSEY LABOR  
COUNCIL, FOR THE YEARS 2015, 2016, 2017, AND 2018, AND AUTHORIZING THE  
EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT RELATING THERETO.**

**WHEREAS**, the Borough of Hightstown and the Hightstown Superior Officers FOP 140-Fraternal Order of Police/New Jersey Labor Council (the “FOP”) have negotiated a Memorandum of Agreement for the years 2015, 2016, 2017, and 2018; and

**WHEREAS**, a copy of the Memorandum of Agreement is attached hereto and made a part hereof; and

**WHEREAS**, the Memorandum of Agreement has been reviewed by all parties and ratified by the FOP; and

**WHEREAS**, the Memorandum of Agreement has been reviewed by the Borough’s legal counsel, and it is the desire of the Mayor and Council that it be approved, ratified and executed by the appropriate representatives of the Borough; and

**WHEREAS**, it is also the desire of the Mayor and Council to authorize the appropriate Borough Officials to execute a new Collective Bargaining Agreement (“CBA”) with the FOP for the years 2015, 2016, 2017, and 2018, so long as the CBA includes all of the terms and conditions set forth in the attached Memorandum of Agreement and the CBA is satisfactory to the Borough’s Labor Council.

January 20, 2015

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. That the attached Memorandum of Agreement with the FOP for the years 2015, 2016, 2017, and 2018, which agreement is on file in the Borough Clerk's office, is hereby approved and ratified.
2. That the Borough Administrator is hereby authorized to execute, and the Borough Clerk to attest, the attached Memorandum of Agreement with the FOP for the years 2015, 2016, 2017, and 2018.
3. That the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a new CBA with the FOP for the years 2015, 2016, 2017, and 2018, so long as the CBA includes all of the terms and conditions set forth in the attached Memorandum of Agreement and the CBA is satisfactory to the Borough's Labor Council.
4. That a certified copy of this Resolution shall be provided to each of the following:
  - a. Hightstown Superior Officers FOP 140-Fraternal Order of Police/New Jersey Labor Council;
  - b. Henry Underhill, Borough Administrator; and
  - c. Elizabeth Garcia, Esq., Labor Counsel.

**Resolution 2015-56** Authorizing a Six Month Renewal to the Lease for the Borough's Continued Use of a Portion of the Property Known and Designated as Block 61.01, Lots 43, 44 & 45, Commonly Known as 415A Mercer Street, Hightstown, New Jersey

Councilmember Kurs moved resolution 2015-56, Councilmember Stults seconded.

Roll Call Vote: Council members Bluth, Hansen, Kurs, Misiura, Montferrat, and Stults voted yes.

Resolution adopted 6-0.

Resolution 2015-56

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION AUTHORIZING A SIX MONTH RENEWAL TO THE LEASE FOR THE BOROUGH'S CONTINUED USE OF A PORTION OF THE PROPERTY KNOWN AND DESIGNATED AS BLOCK 61.01, LOTS 43, 44 & 45, COMMONLY KNOWN AS 415A MERCER STREET, HIGHTSTOWN, NEW JERSEY.**

**WHEREAS**, the Hightstown Borough Governing Body previously adopted Ordinance 2014-02 which authorized the Borough of Hightstown (the "Borough") to enter into a Lease Agreement (the "Agreement") with Hights Realty, LLC, regarding the Borough's temporary use of a portion of the premises located at 415 Mercer Street in the Borough, commonly known and designated as Block 61.01, Lots 43, 44 and 45 on the Borough's Tax Map (hereinafter referenced as the "Property"), for the relocation of the Borough's Police Department and associated operations; and

**WHEREAS**, the Agreement was executed by the parties on February 1, 2014, and provides for a one-year initial term, with certain renewal options; and

**WHEREAS**, the renewal options set forth in the Agreement included a first renewal term for a period of one-year, and a second and third renewal term for a period of six months each; and

**WHEREAS**, the Borough has requested, and Hights Realty, LLC has agreed, that the first renewal term can be separated into two six month renewal options at the continued rate of \$3,800.00 per month; and

January 20, 2015

**WHEREAS**, the Borough and Hights Realty, LLC wish to renew said Agreement for a six month period from February 1, 2015 to July 31, 2015, with all other terms and conditions of the Agreement to remain as originally executed.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Mayor and Borough Council of the Borough of Hightstown that the Mayor is hereby authorized to execute and the Borough Clerk to attest documentation required to renew said Agreement, in accordance with the provisions set forth above, for a six month period commencing on February 1, 2015 and concluding on July 31, 2015, subject to all other terms and conditions set forth in the Agreement as originally executed.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

1. Hights Realty, LLC
2. Frederick C. Raffetto, Esquire, Borough Attorney
3. Lt. Frank Gendron

#### **Environmental Engineer – Rug Mill Property**

Councilmember Misiura noted that this is being brought forward from the last meeting. He has acquired an estimate to perform an environmental evaluation of the rug mill property so it can be included in the redevelopment plan. The information obtained from the Borough Engineer is outdated and the Borough should consider retaining an Environmental Engineer. Councilmember Misiura suggested that Council hold a special meeting to discuss this, and the Council's responsibilities as the Redevelopment Authority.

Mr. Underhill noted that there was a report filed with NJDEP in 2004 and he is trying to retain a copy. There was discussion regarding contamination and remediation needed at the rug mill property and setting up a special meeting. Councilmember Bluth suggested that Council focus on acquiring developers for the property. Councilmember Misiura asked that a resolution of appointment for the Environmental Engineer be prepared for the next meeting, in case it is needed.

#### **Hutchinson Street Project**

Mayor Quattrone noted that the Planning Board reviewed the plans and had lengthy discussion regarding the trees, sidewalk and sewer lines for the Hutchinson Street project. Councilmember Stults advised that the Planning Board entertained discussion and decided in a 6 to 3 vote to remove the trees pursuant to the Engineer's base plan. The DPW Superintendent was at the meeting and explained the sewer line damage caused by the trees. It was noted that the trees will be replaced.

Mayor Quattrone suggested that a resolution to move forward with the original plan be added to the agenda. Councilmember Stults suggested that Council review the plans prior to adopting a resolution.

Mayor Quattrone asked that a resolution be prepared to move forward, and that discussion of this item be placed on the February 2, 2015 agenda with action to be taken at that meeting.

Mayor Quattrone opened public comment period II and the following individuals spoke:

Doug Mair, 536 S. Main St. – thanked Council President Hansen for getting the missing minutes posted on the website; acknowledged Councilmember Bluth's comments regarding getting developers for the rug mill property; advised Council to redevelop the rug mill property and give Officer Marchione his job back.

Mark Messenger, PBA Local 35 – commented that a Hearing Officer cannot be used in the Marchione matter without a defense agreement.

The Borough Attorney advised that the Hearing Officer was appointed last year to handle Police matters.

January 20, 2015

Denise Garcia, Deerfield Park Apartments – commented that she is surprised that Council is letting a Police Officer go and the Fire Chief is not being investigated.

Renee Klein, East Windsor – congratulated Council members Stults and Montferrat; commented that Officer Krupa is being forced out for sticking up for Officer Marchione.

Eugene Sarafin, 628 S. Main Street – commented that he is disappointed that he will read in the paper what was said at this meeting tonight, and he understands that there must be a hearing.

Robert Thibault, 504 S. Main Street – commented that two commissions (Board of Health and Environmental Commission) and Joan McGee of Stonybrook have reviewed and investigated the rug mill property; DEP lists the responsible parties as Phillips and Greystone, and the case manager is also listed; there are Brownfield grants available and he will give the information to the Borough Clerk; the responsible parties should pay for the rug mill property; several Officers have been allowed to retire and one was promoted after being found guilty and this one is having charges brought against him?

Maria Prakowski, 202 Academy Street – commented that the Borough is making a big mistake taking a good officer off the force.

There being no further comments, Mayor Quattrone closed the public comment period.

#### **Mayor/Council/Administrative Comments and Committee Reports**

**Councilmember Stults** – noted that Downtown Hightstown did not have a meeting and the Planning Board discussed the tress for the Hutchinson Street project.

**Councilmember Bluth** – advised that the Parks & Recreation Commission will hold a Saturday meeting to discuss their goals and she will advise as to when the meeting will be held once it is set.

**Councilmember Misiura** – commented that he attended the Board of Health meeting and the Well Baby Clinic has a new location at the Masonic Lodge; two new restaurants have opened downtown; the Planning Board is not responsible for redevelopment, they are advisory in the matter; a lot of funds are spent on consultants every month and the Environmental Engineer is important; we did not negotiate with the police because we had to wait, they were switching unions; the fire property was not a registered rental and no complaints have ever been received on the property; while there has been a lot of support for Officer Marchione at these meetings, Council cannot interfere with an Internal Investigation.

**Councilmember Kurs** – congratulated Officers Mecca and Stephensen, and the Fire Department for rescuing 17 people stuck in an elevator; a meeting was held regarding the fire truck; the ambulance has been damaged and we are working with the insurance on the matter; the personnel investigation report has not yet been received by Council.

**Councilmember Hansen** – noted that she attended the water/sewer department meeting and the new Engineer was present, he is meeting with Biff to review the plant and specifications for the NJEIT loan; capital projects are being refined for cost savings; the billing update has been done at the new higher rates and inquiries from callers are being personally addressed in the office; the role of Council as the redevelopment authority needs to be defined; the bank owns the note on the rug mill property and that complicates things; that is what went wrong with the previous developer. Council is working smart.

**Mayor Quattrone** - asked the Borough Attorney to explain the firing process for police.

**Borough Attorney** - advised that now that certain matters that were outside the Borough's control have been addressed, Lt. Gendron came to Council and advised that he will be proceeding with disciplinary charges against the officer. He then reiterated his previous statement regarding due process.

January 20, 2015

**Mayor Quattrone** – noted that Council is trying to be as transparent as possible; we are presently working with two possible developers; thanked everyone for coming to the meeting; advised that Council will be entering back into executive session, but no action will be taken afterward.

Council President Hansen moved to adjourn back into executive session at 9:15pm, Councilmember Bluth seconded. All ayes.

Councilmember Stults motioned to adjourn at 9:45pm, Councilmember Misiura seconded. All ayes.

Respectfully Submitted,

Debra L. Sopronyi, RMC  
Borough Clerk

January 20, 2015

# Ordinance 2015-01

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2, ENTITLED  
“ADMINISTRATION,” ADDING SECTION 2-11, ENTITLED “DEPUTY BOROUGH  
CLERK,” TO THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF  
HIGHTSTOWN, NEW JERSEY.”**

**WHEREAS**, the Hightstown Borough Council has determined that it is appropriate to add the title of Deputy Borough Clerk to the Revised General Ordinances of the Borough of Hightstown; and,

**WHEREAS**, the addition of the title of Deputy Clerk is needed so that the services of a Deputy Borough Clerk may be utilized to perform the duties of the Borough Clerk at meetings and in the Office of the Borough Clerk where attendance by the Borough Clerk may not be convenient or possible.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That Section 2-11, entitled “Deputy Borough Clerk,” of Chapter 2, “Administration,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby added in the following specific respects (additions are shown with underline):

Section 2-11

DEPUTY BOROUGH CLERK

Subsections:

2-11.1 Position Created.

2-11.2 Appointment; Term; Vacancy.

2-11.3 Powers and Duties.

2-11.4 Defense and Indemnification.

2-11.5 Associate Deputy Clerk.

Subsection 2-11.1 Position Created.

There is hereby created the position of Deputy Borough Clerk, which may be a full-time or part-time position.

Subsection 2-11.2 Appointment; Term; Vacancy.

The Deputy Borough Clerk shall be appointed, upon the recommendation of the Clerk, by the Mayor with the advice and consent of Council, for a term of one (1) year calculated from the 1st of January of the

year of the appointment. Any vacancy in said office occurring other than by expiration of term shall be filled in the same manner, but for the unexpired term only.

Subsection 2-11.3 Powers and Duties.

The Deputy Borough Clerk shall have all of the powers and duties of the Borough Clerk, under the direction and guidance of the Borough Clerk, during absence or disability of the Borough Clerk, and shall also have such other powers and duties as shall be prescribed from time to time by the Borough Clerk, Mayor or Council.

Subsection 2-11.4 Defense and Indemnification.

The Borough shall provide the Deputy Borough Clerk with defense and indemnification, to the extent permitted by N.J.S.A. 40A:9-133, of any action or legal proceeding arising out of and directly related to the Deputy Borough Clerk's lawful exercise of authority in furtherance of the Deputy Borough Clerk's official duties when exercising the powers of the Borough Clerk during the absence or disability of the Borough Clerk.

Section 2. Severability. If any sentence, paragraph or section of this Ordinance, or the application thereof to any persons or circumstances shall be adjudged by a court of competent jurisdiction to be invalid, or if by legislative action any sentence, paragraph or section of this Ordinance shall lose its force and effect, such judgment or action shall not affect, impair or void the remainder of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. Repealer. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

---

Debra L. Sopronyi  
Municipal Clerk

---

Lawrence D. Quattrone  
Mayor

Home &gt; Chapter 7 - TRAFFIC &gt; 7-20 STOP INTERSECTIONS

## 7-20 STOP INTERSECTIONS

### Subsection 7-20-1 Stop Intersections.

Pursuant to the provisions of N.J.S.A. 39:4-140, the intersections described are hereby designated as Stop Intersections. Stop signs shall be installed as provided therein.

Intersection(s)	STOP Sign(s) on:
Academy Street and Morrison Avenue--Railroad Avenue	Morrison Avenue-Railroad Avenue
Dutch Neck Road and Gilman Place	Gilman Place
Grape Run Road and Westerlea Avenue	Westerlea Avenue
Greeley Street and Glen Brook Place	Glen Brook Place
Hagemount Avenue and Rocky Brook Court	Rocky Brook Court
Harron Avenue and Dutch Neck Road	Dutch Neck Road
Lincoln Avenue and Hagemount Avenue	Hagemount Avenue
Maxwell Avenue and Clinton Street	Clinton Street
Meadow Drive and Clover Lane	Clover Lane
Meadow Drive and Clover Lane	Clover Lane
Oak Lane and Lincoln Avenue	Lincoln Avenue
Orchard Avenue and Meadow Drive	Meadow Drive
Orchard Avenue and Schuyler Avenue	Schuyler Avenue
Prospect Drive and Bennett Place	Bennett Place
Reed Street and Purdy Street	Purdy Street
Springcrest Avenue and Glen Drive	Glen Drive
Sunset Avenue and Maple Avenue	Maple Avenue
Westerlea Avenue and Springcrest Avenue	Springcrest Avenue
Wilson Avenue and Mechanic Street	Mechanic Street

(1971 Code § 11-11; Ord. No. 839; New)

Add

Morrison & Harron

Morrison & Harron

2/2 m ty

aded

Home &gt; Chapter 7 - TRAFFIC &gt; 7-13 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

## 7-13 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

### Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to westernmost Post Office driveway
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblines of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
Clinton Street	South	From the westerly curblines of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curblines of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblines of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblines of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Monmouth Street	North	From North Main Street to a point opposite the east curblines of Broad Street
Monmouth Street	South	From the east curblines of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblines of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblines of Stockton Street to a point 242 feet north
Oak Lane	East	

Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east

**Subsection 7-14-1 Parking Prohibited During Certain Hours on Certain Streets.**

No person shall park a vehicle between the hours specified any day (except Sundays and public holidays) upon any of the streets or parts of streets described.

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
Monmouth Street	South	8:00 a.m. to 6:00 p.m.	From North Main Street to Pennsylvania Railroad tracks
Rogers Avenue	South	8:00 a.m. to 6:00 p.m.	From Stockton Street to Railroad Avenue

## Henry Underhill

---

**From:** Carmela Roberts [REDACTED]  
**Sent:** Thursday, June 19, 2014 11:05 AM  
**To:** Henry Underhill  
**Subject:** RE: Narrow streets.

Henry,

I spoke some about this with Ken Lewis. For new streets, the Residential Site Improvement Standards (RSIS) recommend a minimum width of 28 feet if you are to have one designated parking lane. Since the Borough has roads that are less than 28 feet wide, those roads do not have a designated parking lane.

The minimum allowable road width is 20 feet and there are no roads that are less than 20 feet. So, putting this all together, on streets that are less than 28 feet wide, parking should be restricted to either one side or to no parking at all. On-street parking should only be fully restricted if it is an area where off street parking is available.

On narrow streets, I support restricted parking to one side, and to no parking during snow.

Carmela Roberts, PE, CME  
Roberts Engineering Group, LLC  
1670 Whitehorse Hamilton Square Rd. Hamilton, NJ 08690  
[REDACTED]  
[www.RobertsEngineeringGroup.com](http://www.RobertsEngineeringGroup.com)

---

**From:** Henry Underhill [<mailto:administrator@hightstownborough.com>]  
**Sent:** Wednesday, June 11, 2014 9:10 AM  
**To:** Carmela Roberts; Public Works; James LeTellier  
**Cc:** Larry Quattrone  
**Subject:** Narrow streets.

We have been approached by a resident with access problems due to parking on narrow street. (Reed St). Larry has asked for a recommendation on how to handle. My thought is that there are several streets in town that may need restricted parking, such as one side only, or no parking during snow. I would like to get your opinions and comments on this and eventually a list of streets to be addressed.

*Henry M. Underhill, Administrator  
Hightstown Borough  
156 Bank Street  
Hightstown, NJ 08520  
609-490-5100  
Fax: 609-371-0267*

## Debra Sopronyi

---

**From:** Carmela Roberts [mailto:C.Roberts@robertsengineeringgroup.com]  
**Sent:** Wednesday, January 21, 2015 2:51 PM  
**To:** Debra Sopronyi  
**Cc:** Peggy Riggio; Frank Gendron; Nancy Alexander; Henry Underhill; Cameron Corini  
**Subject:** RE: Timed Parking on Main Street

Debbie,

We found that the 2 hour parking signs on Main Street have previously been approved by NJDOT. See the section below that comes right from the NJDOT website.

Per NJDOT:

**The certain parts of State Highway Route NJ 33 described in this subsection are hereby designated and established as "time limit parking" zones where parking is permitted as described:**

Route 33 in the Borough of Hightstown:

Two (2) hour time limit parking between 7:00 AM and 7:00 PM along the westbound (northerly) side, dialing (including holidays):

- (A) Between a point 38 feet west of the westerly curb line of Stockton Street and a point 220 feet westerly therefrom.
- (B) Between a point 58 feet east of the easterly curb line of Rogers Avenue and a point 67 feet easterly therefrom.
- (C) Between a point 57 feet west of the westerly curb line of Rogers Avenue and a point 306 feet westerly therefrom.

The above is only for 2 hour parking. Any other parking restrictions on a State road have to be approved by the NJDOT. To add more restrictions you must get the approval of NJDOT. The process is below.

**PROCESS:**

Per R.S.39:4-8

Where the commissioner's approval is required, a certified copy of the adopted ordinance, resolution, or regulation shall be transmitted by the clerk of the municipality or county, as applicable, to the commissioner within 30 days of adoption, together with: a copy of the municipal or county engineer's certification, a statement of the reasons for the municipal or county engineer's decision, detailed information as to the location of streets, intersections, and signs affected by the ordinance, resolution, or regulation, and traffic count, crash, and speed sampling data, when appropriate. The commissioner may invalidate the provisions of the ordinance, resolution, or regulation if the commissioner finds that the provisions of the ordinance, resolution, or regulation are inconsistent with the Manual on Uniform Traffic Control Devices for Streets and Highways, inconsistent with accepted engineering standards, are not based on the results of an accurate traffic and engineering survey, or place an undue traffic burden or impact on the State highway system, or affect the flow of traffic on the State highway system.

Prior to the adoption of any municipal or county ordinance, resolution, or regulation, which places any impact on roadways in an adjoining municipality or county, the governing board or body of the municipality or county shall provide appropriate notice to the adjoining municipality or county.

North and South Main Street are county roads and I believe the County must be notified prior to the ordinance, resolution, or regulation.

An ordinance can then be passed and submitted to the NJDOT with a sealed Engineer's Certification within 30 days of adoption for NJDOT determination. We are trying to confirm County participation with the County Traffic Engineer but he may be tied up with the approaching bad weather. As soon as I can confirm whether the County must be included in this process I will let you know.

If you need any more information, please let me know.

**Carmela Roberts, PE, CME**

Roberts Engineering Group, LLC

1670 Whitehorse Hamilton Square Rd. Hamilton, NJ 08690

(609) 586-1141 phone (609) 586-1143 fax

[www.RobertsEngineeringGroup.com](http://www.RobertsEngineeringGroup.com)

---

**From:** Debra Sopronyi [<mailto:clerk@hightstownborough.com>]

**Sent:** Tuesday, January 20, 2015 2:35 PM

**To:** Carmela Roberts

**Cc:** Peggy Riggio; Frank Gendron; Nancy Alexander; Henry Underhill

**Subject:** Timed Parking on Main Street

Carmela,

In the Borough ordinances, there is a section that applies to "timed parking". There is nothing listed for "Main Street", but signs are posted; S. Main and N. Main are listed in the ordinance. Also, the taxi ordinance states that cabs cannot park for more than 15 minutes, but no signs are posted for this. There are enforcement issues with this at the PD.

A couple questions...

Does timed parking have to be approved by DOT for Main Street?

Did they approve the timed parking that is already in place?

We would like to add the 15 minute signs to the signs already posted for the two-hour limit, but are unsure if we need to add Main Street to the ordinance and get DOT approval. Can you assist us with some of this information?

Thanks,

Debra L. Sopronyi, RMC/QPA/CMR

Hightstown Borough

156 Bank Street

Hightstown, NJ 08520

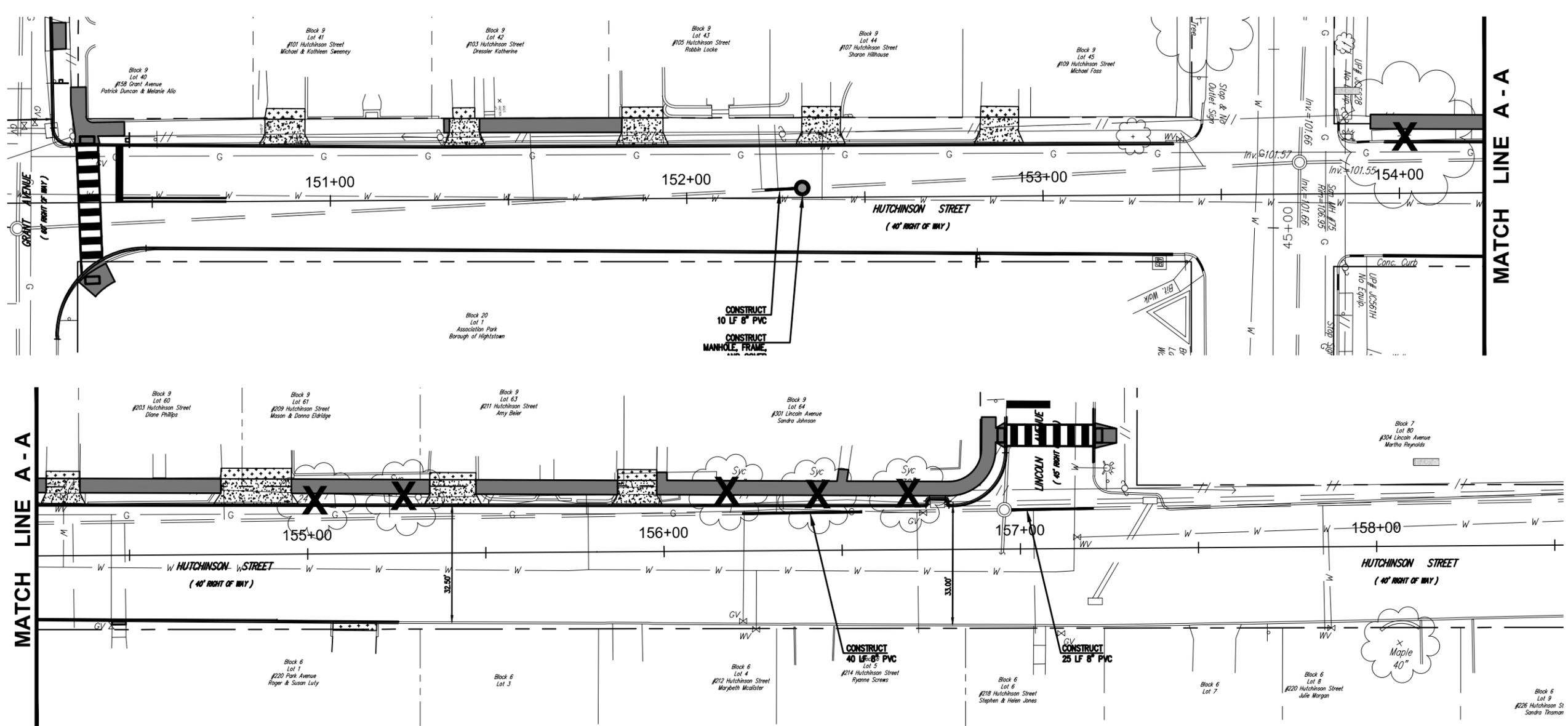
609-490-5100

Fax: 609-371-0267

**WARNING:** Email received or sent by Borough Officials and/or Employees is subject to the Open Public Records Act [OPRA]. This e-mail, including all attachments, may constitute "public records" which may be obtained by any person filing a request under the Open Public Records Act (OPRA). There should be no expectation that the content of e-mails exchanged with Borough Officials and/or Employees will remain private.



Please consider the environment before printing this email.



**DESCRIPTION**

- All trees on west side are removed.
- Sidewalk and curb installed on west side between Park Avenue and Lincoln Avenue.
- Reduce road width from ±34-ft. to 32.5-ft.
- Existing sanitary sewer is 5-ft. deep.

FILE: H1742	DESIGNED BY: CR
DATE: 1/8/2015	DRAWN BY: CC
SCALE: 1" = 30'	CHECKED BY: CR
SHEET 1 OF 1	

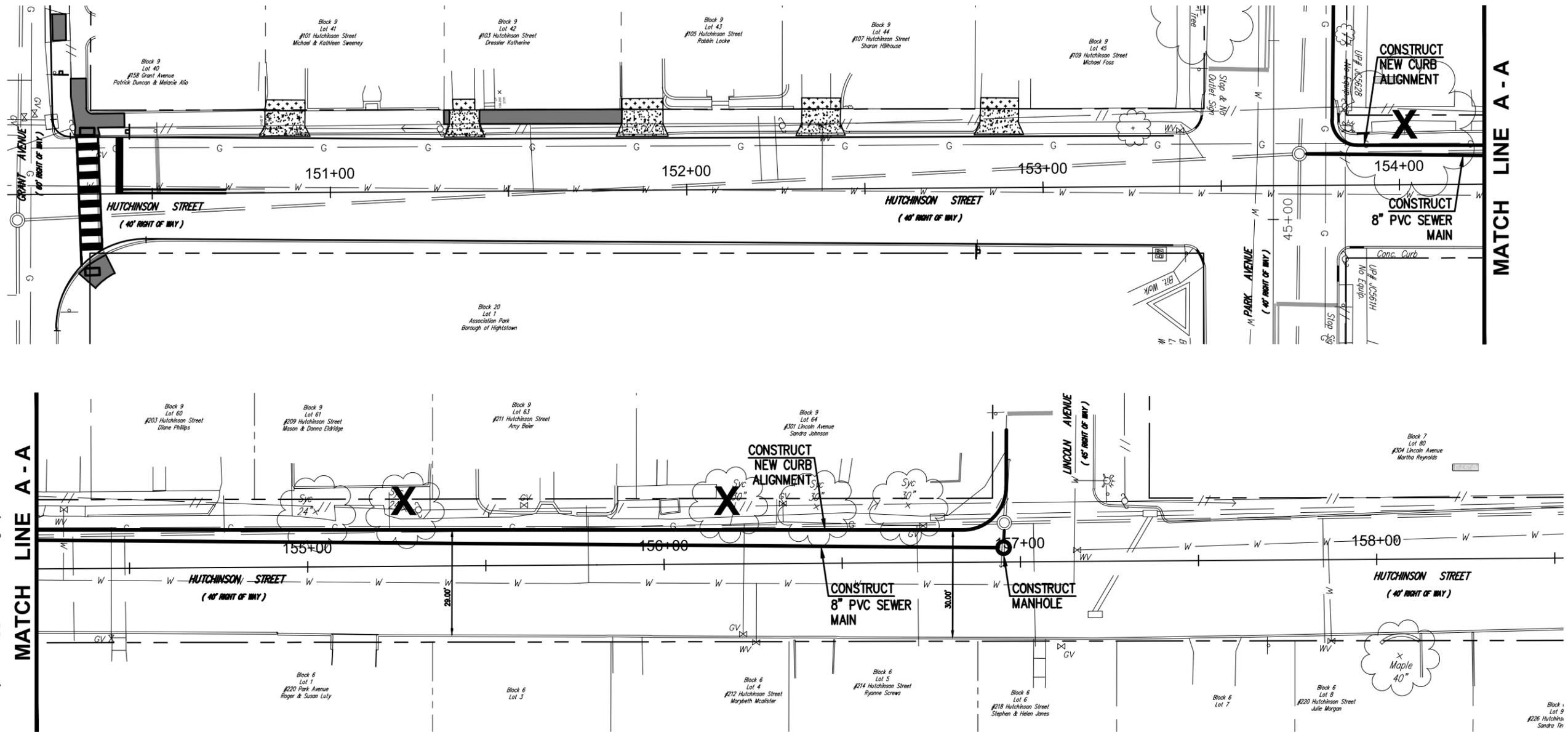
**BASE DESIGN**

**HUTCHINSON STREET**  
ROAD IMPROVEMENT PROGRAM  
BOROUGH OF HIGHTSTOWN  
Mercer County, New Jersey

**CARMELA ROBERTS, P.E.**  
LICENSED PROFESSIONAL ENGINEER  
STATE OF NEW JERSEY LIC. NO. 34419  
IF THIS DOCUMENT DOES NOT CONTAIN A RAISED IMPRESSION SEAL OF THE PROFESSIONAL, IT IS NOT AN ORIGINAL

**Roberts**  
ENGINEERING GROUP LLC  
1870 White Horse Highway, Suite 404  
Hightstown, New Jersey 08520  
609-536-4444 Fax: 609-536-5445  
www.roberts-engineering.com

CERTIFICATE OF AUTHORIZATION: ZMCA0000000

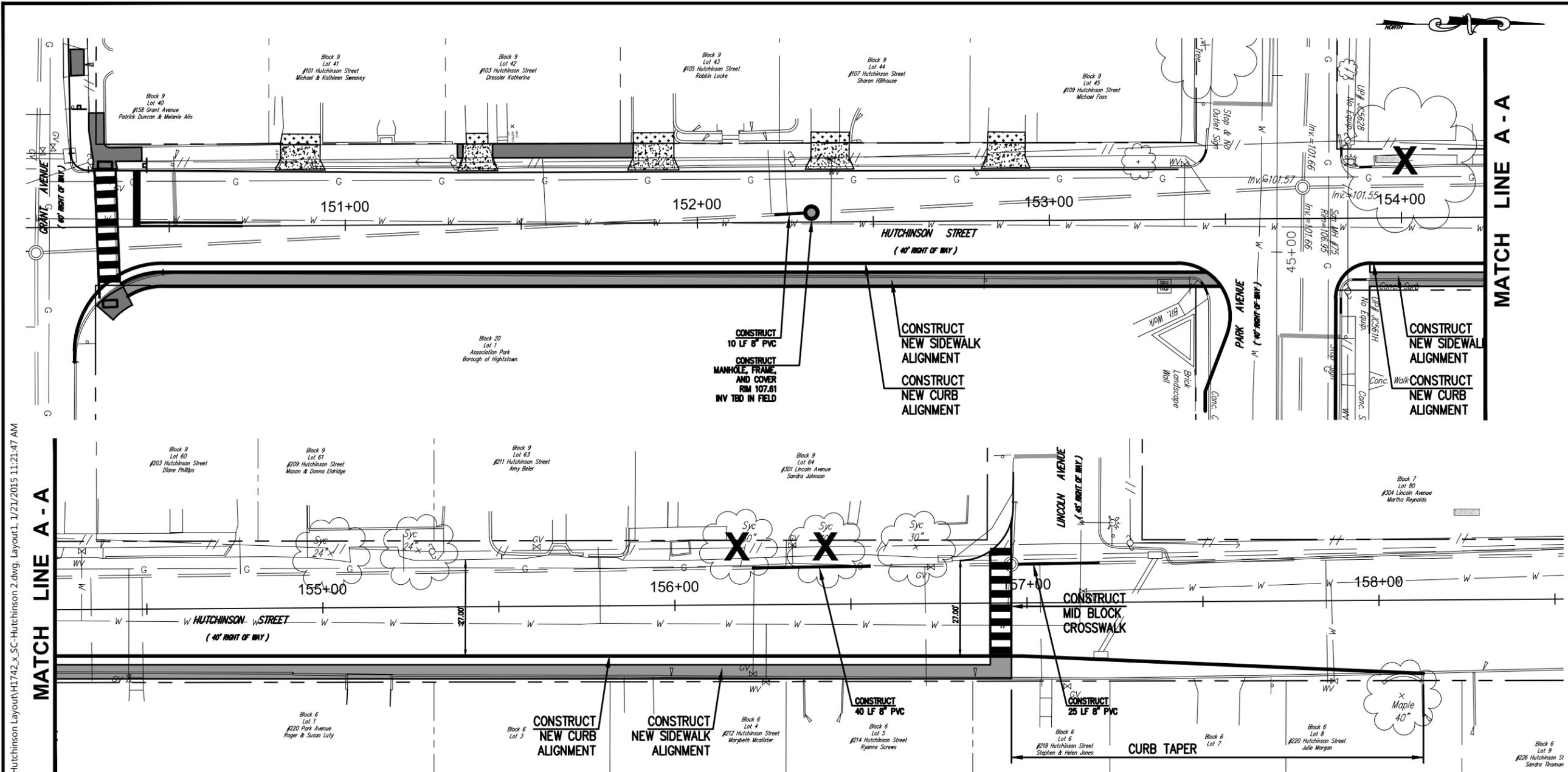


L:\JobFiles - Roberts\Hightstown\H1742 2014 Road Program\Drawings\Sketches\Hutchinson Layout\H1742\_x\_SC-Hutchinson 1.dwg, Layout1, 1/21/2015 11:14:13 AM

COST ANALYSIS	CHANGE IN PRICE
Tree Removal	-\$ 4,000.00
8" PVC Sanitary Sewer	+\$ 18,550.00
6" PVC Lateral	+\$ 9,000.00
Manhole, Frame, and Cover	+\$ 750.00
Replace Inlet	+\$ 6,000.00
Concrete Curb	+\$0
Concrete Sidewalk	-\$ 8,400.00
Curb Ramp Delineation	-\$ 560.00
Concrete Driveway	-\$ 3,800.00
Bituminous Driveway	+\$ 2,500.00
<b>TOTAL ESTIMATED CHANGE IN COST</b>	<b>+\$20,000.00</b>

- DESCRIPTION**
- Curb will only be installed on the west side of Hutchinson Street between Park Avenue and Lincoln Drive.
  - Reduce road width from ±34-ft. to 29-ft.
  - To accommodate the alignment of the curb, the sanitary sewer will have to be replaced from Park Avenue to Lincoln Drive and a new Manhole constructed to connect to the existing system. All laterals will have to be replaced.
  - Parking restrictions are required on one side of the road between Park Avenue and Lincoln Drive.
  - Serious damage to trees at 209 Hutchinson Street and 301 Lincoln Avenue in order to install sanitary laterals. Will require removal.

FILE: H1742 DATE: 1/8/2015 SCALE: 1" = 30'	DESIGNED BY: CR DRAWN BY: CC CHECKED BY: CR	SHEET <b>1</b> OF 1
<b>ALTERNATIVE No. 1</b> <b>HUTCHINSON STREET</b> <b>ROAD IMPROVEMENT PROGRAM</b> <b>BOROUGH OF HIGHTSTOWN</b> Mercer County, New Jersey		
<b>CARMELA ROBERTS, P.E.</b> LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. NO. 34419 <small>IF THIS DOCUMENT DOES NOT CONTAIN A RAISED IMPRESSION SEAL OF THE PROFESSIONAL, IT IS NOT AN ORIGINAL.</small>		
<b>Roberts</b> ENGINEERING GROUP LLC <small>MEMBER OF THE ROBERTS ENGINEERING GROUP</small> 1670 Whitehouse-Manalapan Square Rd. Manalapan, New Jersey 08050 609-596-1111 Fax 609-596-1115 www.RobertsEngineeringGroup.com		



MATCH LINE A - A

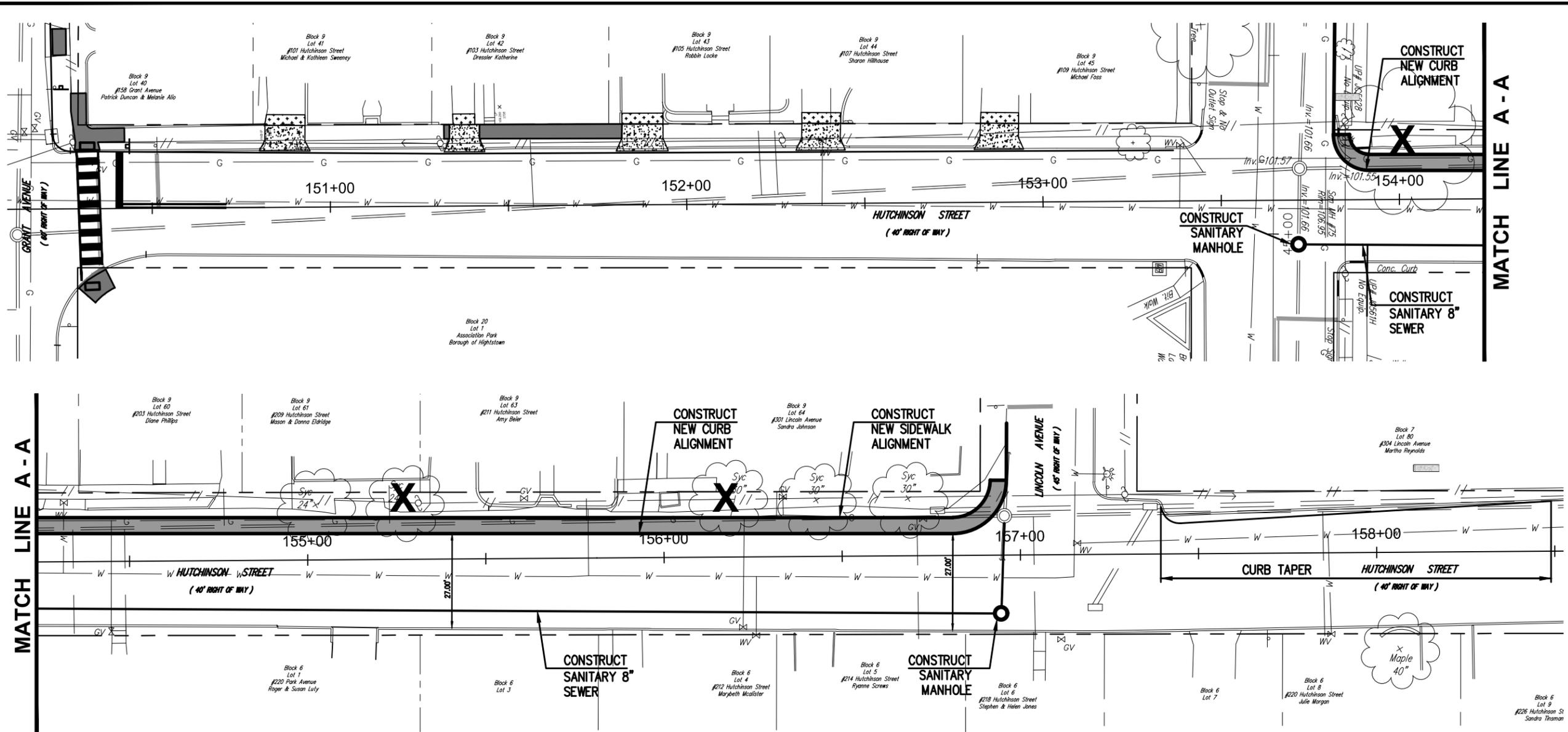
MATCH LINE A - A

COST ANALYSIS	CHANGE IN PRICE
Tree Removal	-\$ 4,000.00
8" PVC Sanitary Sewer	+\$0
6" PVC Lateral	+\$0
Manhole, Frame, and Cover	+\$0
Concrete Curb	+\$ 500.00
Concrete Sidewalk	+\$ 9,500.00
Curb Ramp Delineation	+\$ 300.00
Concrete Driveway	-\$ 3,300.00
Bituminous Driveway	+\$ 2,500.00
<b>TOTAL ESTIMATED CHANGE IN COST</b>	<b>+\$ 5,500.00</b>

- DESCRIPTION**
- Limited tree Removal. Removal of trees at 301 Lincoln Drive in order to complete sewer improvements.
  - Improvements to west side of Hutchinson Street only for bituminous driveway repairs.
  - Pavement will be narrowed on east side of road via a realigned curb line between Grant Avenue and Lincoln Avenue.
  - Sidewalk installed on east side between Grant Avenue and Lincoln Avenue.
  - A mid-block crosswalk is required to direct pedestrian traffic to Lincoln Avenue.
  - Reduce road width from ±34-ft. to 27-ft.
  - The concrete driveway extensions originally planned for the existing driveways on the west side of the roadway will now be bituminous. The driveways on the east side will now be concrete to meet the realigned curb and sidewalk.
  - Parking restrictions are required on one side of the road between Grant Avenue and Lincoln Avenue.

L:\JobFiles - Roberts\Hightstown\H1742 2014 Road Program\Drawings\Sketches\Hutchinson Layout\H1742\_x\_SC-Hutchinson 2.dwg, Layout1, 1/21/2015 11:21:47 AM

FILE: H1742	DESIGNED BY: CR	DRAWN BY: CC	CHECKED BY: CR
DATE: 1/8/2015			
SCALE: 1" = 30'			
<b>ALTERNATIVE No. 2</b>		<b>SHEET 1 OF 1</b>	
<b>HUTCHINSON STREET ROAD IMPROVEMENT PROGRAM</b>			
<b>BOROUGH OF HIGHTSTOWN</b>			
<b>Mercer County, New Jersey</b>			
<b>CARMELA ROBERTS, P.E.</b>			
LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. NO. 34419 IF THIS DOCUMENT DOES NOT CONTAIN A RAISED IMPRESSION SEAL OF THE PROFESSIONAL, IT IS NOT AN ORIGINAL			
<b>Roberts</b> ENGINEERING GROUP LLC 1570 Whitehouse Station Rd. Whitehouse Station, NJ 08802 609-596-1111 Fax 609-596-9145 www.RobertsEngineeringGroup.com			



COST ANALYSIS	CHANGE IN PRICE
Tree Removal	-\$ 6,000.00
8" PVC Sanitary Sewer	+\$19,600.00
6" PVC Lateral	+\$13,200.00
Manhole, Frame, and Cover	+\$ 1,500.00
Replace Inlet	+\$ 6,000.00
Concrete Curb	+\$ 4,000.00
Concrete Sidewalk	+\$ 1,000.00
Curb Ramp Delineation	+\$ 0
Concrete Driveway	-\$ 2,500.00
Bituminous Driveway	+\$ 2,500.00
<b>TOTAL ESTIMATED CHANGE IN COST</b>	<b>+\$39,300.00</b>

- DESCRIPTION**
- Concerns about impact to tree roots. May require removal.
  - Pavement will be narrowed on west side of road via a realigned curb line between Park Avenue and Lincoln Avenue.
  - Sidewalk installed on west side between Park Avenue and Lincoln Avenue, in front of the existing trees.
  - Reduce road width from ±34-ft. to 27-ft.
  - To accommodate the alignment of the curb, the sanitary sewer will have to be replaced from Park Avenue to Lincoln Drive and a new Manhole constructed to connect to the existing system. All laterals will have to be replaced.
  - Serious damage to trees at 209 Hutchinson Street and 301 Lincoln Avenue in order to install sanitary laterals.
  - Parking restrictions are required on one side of the road between Park Avenue and Lincoln Avenue.

FILE: H1742 DATE: 1/8/2015 SCALE: 1" = 30'	DESIGNED BY: CR DRAWN BY: CC CHECKED BY: CR	SHEET <b>1</b> OF 1
<b>ALTERNATIVE No. 3</b> <b>HUTCHINSON STREET</b> <b>ROAD IMPROVEMENT PROGRAM</b> <b>BOROUGH OF HIGHTSTOWN</b> Mercer County, New Jersey		
<b>CARMELA ROBERTS, P.E.</b> LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. NO. 34419 <small>IF THIS DOCUMENT DOES NOT CONTAIN A RAISED IMPRESSION SEAL OF THE PROFESSIONAL, IT IS NOT AN ORIGINAL.</small>		
<b>Roberts</b> ENGINEERING GROUP LLC <small>MEMBER OF THE ROBERTS ENGINEERING GROUP</small> 1670 Whitehouse-Hatfield Highway, Suite 104 Hightstown, New Jersey 08520 609-936-1111 Fax 609-936-1418 www.RobertsEngineeringGroup.com		

solid waste analysis	Man hours	benefits	tax	gas & maint	capital*	contract	disposal	total	Garbage bids		bid w/bulk	Bid with disp
Household garbage/bulk	39,000	14,040	4,578	17,000	32,750	0	202,112	309,480	132,100		147648	360000
Recycling						29,600	0	31,392	202,112 43,890	disposal	202112	43890
Grass leaves brush	60,000	21,600		4,300			10,000	95,900	95,900		95900	95900
Dumpsters						29,250	0	29,250	41,400		41,400	41,400
Roosevelt total	11,140	1,664	0	2,000	3,000	0	20,000	37,804 503,826	37,804 553,206		37804 568754	37804 578994
REVENUE												
Roosevelt service	59,000							59,000				
Roosevelt tipping								20,000				
Bulk stickers	4,500							4,500				
dumpsters total	8,300							8,300 91,800				
Net Cost/revenue								412,026	461,406		476,954	487,194
\$per unit/yr								241	269		278	284
\$/unit/yr (no leaves)								183	213		222	228
1713 units												
Reimb. Costs(condo law)						28,000		28,000				
Cost owner/vendor private (garbage only)	\$50-\$75/qtr			\$200-\$300			\$342,600-513,900					

# Resolution 2015-XXX

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## RENEWING A CONTRACT FOR CURBSIDE RECYCLING COLLECTION – WASTE MANAGEMENT OF NEW JERSEY, INC.

**WHEREAS**, Resolution 2012-35 awarded a contract for Curbside Recycling Collection to Waste Management of New Jersey, Inc. of Ewing, New Jersey; and,

**WHEREAS**, pursuant to N.J.S. A. 40A:11 – 15 (3) the bid was for a period of five (5) years, said contract being awarded for a period of one (1) year with the Borough reserving the right to renew at the end of each one-year contract period for a total aggregate contract period of five (5) years; and,

**WHEREAS**, the cost for this contract for year four is \$31,392.00 with the monthly cost per unit for added units to be at the rate of \$2.00 throughout the period.

**WHEREAS**, the Purchasing Agent and Public Works Superintendent have reviewed the services provided and recommend that the contract be renewed for an additional one year period; and,

**WHEREAS**, funds for this expenditure will be made available in the 2015 and 2016 budgets; and

**WHEREAS**, funds for the continuation of this contract for the final year, should the Council decide to renew, shall be made available in the appropriate year's budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Curbside Recycling Collection in Hightstown Borough is hereby renewed with Waste Management of New Jersey, Inc. of Ewing, New Jersey for a one year period in the amount of \$31,392.00 with the Borough reserving the right to renew each year for a total aggregate contract period of five (5) years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that a one-year contract for Curbside Recycling Collection Service in Hightstown Borough is hereby renewed with Waste Management of New Jersey, Inc. of Ewing, New Jersey in the amount of \$31,392.00.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2015.

---

Debra L. Sopronyi  
Borough Clerk

# Resolution 2015-59

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING PAYMENT OF BILLS**

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$900,455.70 from the following accounts:

Current	\$811,694.12
W/S Operating	88,606.58
General Capital	155.00
Water/Sewer Capital	0.00
Grant	0.00
Trust	0.00
Housing Trust	0.00
Animal Control	0.00
Law Enforcement Trust	0.00
Housing Rehab Loans	0.00
Unemployment Trust	0.00
Escrow	<u>0.00</u>
 Total	 <u>\$900,455.70</u>

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2015.

---

Debra L. Sopronyi  
Borough Clerk

15-Feb. 2

To: Mayor and Council

From: Finance Office

Re: Manual Bill List

**CURRENT ACCOUNT****PO #****AMOUNT**

East Windsor Regional School	15-00001	\$ 694,588.00
State of NJ-Dept of Treasury	15-00002	\$ 55,678.06
Grizzly Industrial	15-00079	\$ 281.94
Debra Sopronyi, Custodian	15-00029	\$ 50.00
Janice Mohr-Kminek, Custodian	15-00030	\$ 100.00

**TOTAL****\$ 750,698.00****WATER AND SEWER OPERATING ACCOUNT**

State of NJ-Dept of Treasury	15-00002	\$ 17,732.98
------------------------------	----------	--------------

**TOTAL****\$ 17,732.98****GENERAL CAPITAL****TOTAL****\$ -****WATER AND SEWER CAPITAL****TOTAL****\$ -****TRUST****TOTAL****\$ -****HOUSING TRUST**

Hewitt Home Conservation & Repair, LLC		\$ 4,000.00
--	--	-------------

**TOTAL****\$ 4,000.00**

**MANUAL TOTAL**

**\$ 772,430.98**

P.O. Type: All                      Include Project Line Items: Yes                      Open: N    Paid: N    Void: N  
 Range: First                      to Last                      Rcvd: Y    Held: Y    Aprv: N  
 Format: Detail without Line Item Notes                      Bid: Y    State: Y    Other: Y    Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>A0038 ACCURATE WASTE REMOVAL</b>												
	14-01911	10/10/14	SLUDGE TRANSPORT									
	1		TRANSPORT 70,000 GAL LIQUID	3,990.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	10/10/14	01/28/15		INV#80518-80526	N
	Vendor Total:			3,990.00								
<b>A0054 AQUA PRO-TECH LABORATORIES</b>												
	15-00039	01/20/15	INVOICE #4120063M CONFIRMING									
	1		INVOICE #4120063M CONFIRMING	278.00	4-09-55-501-002-532	B Outside Lab Testing	R	01/20/15	01/28/15		4120063M	N
	Vendor Total:			278.00								
<b>A0025 AT&amp;T MOBILITY</b>												
	15-00101	01/23/15	287258726345 12-13-1/12									
	1		POLICE PHONES	232.89	5-01-43-507-001-029	B Maint. Contracts - Other	R	01/23/15	01/28/15		287258726345	N
	2		DPW WIRELESS PHONES	244.14	5-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	01/23/15	01/28/15		287258726345	N
	3		WTP WIRELESS PHONES	181.79	5-09-55-501-003-548	B Telephone-SPRINT	R	01/23/15	01/28/15		287258726345	N
	4		AWTP WIRELESS PHONES	1,231.98	5-09-55-501-003-550	B Telephone-Water Dept-NEXTEL	R	01/23/15	01/28/15		287258726345	N
				<u>1,890.80</u>								
	Vendor Total:			1,890.80								
<b>C0752 CHAD REED</b>												
	14-02339	12/31/14	RAM MOUNT FOR FIRE OFFICIAL									
	1		RAM MOUNT FOR FIRE OFFICIAL	32.04	4-01-25-256-002-094	B Computer Service,Support & Software	R	12/31/14	01/28/15			N
	2		RAM MOUNT FOR FIRE OFFICIAL	38.37	4-01-25-256-002-094	B Computer Service,Support & Software	R	12/31/14	01/28/15			N
	3		RAM MOUNT FOR FIRE OFFICIAL	62.47	4-01-25-256-002-094	B Computer Service,Support & Software	R	12/31/14	01/28/15			N
	5		SHIPPING	17.21	4-01-25-256-002-094	B Computer Service,Support & Software	R	12/31/14	01/28/15		REIMBURSEMENT	N
				<u>150.09</u>								
	Vendor Total:			150.09								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
<b>C0023 COMCAST</b>													
	15-00102	01/23/15	8499052440157826	1/14/15									
	1		8499052440157826	1/14/15	122.85	5-09-55-501-002-545	B	Internet Services	R	01/23/15	01/28/15	849905244015782	N
	Vendor Total:				122.85								
<b>C0099 CRAFT OIL</b>													
	14-02366	12/31/14	5W-20 AND 10W-30 OILS										
	1		5 GALLON PAIL 5W-20 OIL		198.92	4-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	12/31/14	01/28/15	7797453	N
	2		5 GALLON PAIL 10W-30 OIL		147.00	4-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	12/31/14	01/28/15	7797453	N
					345.92								
	14-02367	12/31/14	TARGET RING - USED OIL HEATER										
	1		PART #CB31232 - TARGET RING		118.50	4-01-26-310-001-024	B	Building Maintenance	R	12/31/14	01/28/15	7796792	N
	Vendor Total:				464.42								
<b>C0931 CRESTON INC.</b>													
	14-02389	12/31/14	43 SERIES CRIMP HOOP (HOSE)										
	1		INV. 330947-001 - SERIES CRIMP		96.24	4-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	12/31/14	01/28/15	330947-001	N
	Vendor Total:				96.24								
<b>C0087 CUSTOM BANDAG, INC</b>													
	15-00037	01/20/15	HPD ELECTRIC 12/04-01/05/15										
	1		HPD ELECTRIC 12/04-01/05/15		1,214.22	4-01-31-430-001-071	B	Electric-Borough Hall	R	01/20/15	01/28/15	12/4-1/5/15 HPD	N
	Vendor Total:				1,214.22								
<b>E0022 EAGLE POINT GUN SHOP</b>													
	14-01962	10/22/14	FEDERAL HST 9MM 146 GR DUTY AM										
	1		FEDERAL HST 9MM 146 GR DUTY AM		738.75	4-01-25-240-001-117	B	Ammunition & Target Practice	R	10/22/14	01/28/15	P9HST4C	N
	Vendor Total:				738.75								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>E0157 EAST WINDSOR TOWNSHIP</b>												
	14-02400	12/31/14	BUS SERVICES, SHARED AGREEMENT									
	1		BUS SERVICES, SHARED AGREEMENT	2,180.00	4-01-43-510-001-159	B Transportation-159	R	12/31/14	01/28/15		2014 BUS SVCS	N
	Vendor Total:			2,180.00								
<b>E0418 ENVIRONMENTAL ENGINEERING</b>												
	15-00041	01/20/15	INV 6532/6630 MONTHLY CONSULT									
	1		INV 6532/6630 MONTHLY CONSULT	1,500.00	4-09-55-501-002-528	B Outside Consulting Services (B	R	01/20/15	01/28/15		6532/6630	N
	Vendor Total:			1,500.00								
<b>B0966 ERB'S GARAGE INC</b>												
	15-00021	01/16/15	AMBULANCE REPAIRS -INV 8104									
	1		AMBULANCE REPAIRS-INV 8104	2,724.68	5-01-26-315-001-134	B Vehicle Maint.-EMS	R	01/16/15	01/28/15		8104	N
	15-00066	01/21/15	INV #8071 TRUCK 10									
	1		INV #8071 TRUCK 10	2,171.08	5-01-26-315-001-132	B Vehicle Maint. - Public Works	R	01/21/15	01/28/15		8071	N
	Vendor Total:			4,895.76								
<b>F0909 FLOWTECH, LLC</b>												
	14-02161	11/25/14	FLOW METER CALIBRATION									
	1		ANNUAL CALIBRATION OF 3 FLOW	250.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	11/25/14	01/28/15		840	N
	Vendor Total:			250.00								
<b>M0714 GENSERVE, INC.</b>												
	14-02403	01/13/15	CONTRACTUAL B SERVICE									
	1		INV. 0082375-IN - B SERVICE	180.00	4-09-55-501-001-518	B Maint. Contracts - Plant	R	01/13/15	01/28/15		0082375-IN	N
	Vendor Total:			180.00								
<b>G0115 GILMARTIN, ROBERT D.</b>												
	14-02375	12/31/14	DECEMBER 10, 2014 MEETING									
	1		DECEMBER 10, 2014 MEETING	93.00	4-01-27-330-001-039	B Recording Secty.	R	12/31/14	01/28/15		DEC 10, 2014	N
	Vendor Total:			93.00								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>G0185 GRAINGER, INC.</b>												
	15-00059	01/21/15	INV #9634153085									
	1		INV #9634153085	46.99	5-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	01/21/15	01/28/15		9634153085	N
	Vendor Total:			46.99								
<b>H0276 HARTER EQUIPMENT, INC.</b>												
	14-02386	12/31/14	HOLOGEN BULB									
	1		INV. P27217 - HALOGEN BULB	111.64	4-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/31/14	01/28/15		P27217	N
	Vendor Total:			111.64								
<b>H0048 HIGHTS REALTY LLC</b>												
	15-00036	01/20/15	JANUARY AND FEBRUARY 2015 RENT									
	1		JANUARY AND FEBRUARY 2015 RENT	7,600.00	5-01-26-310-001-025	B Building Rental	R	01/20/15	01/28/15		JAN/FEB RENT 15	N
	Vendor Total:			7,600.00								
<b>J0035 JANINE M. KRUPA</b>												
	14-02391	12/31/14	DRY CLEANING REIMBURSEMENT									
	1		DRY CLEANING REIMBURSEMENT	36.00	4-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/31/14	01/28/15		KRUPA DRY CLEAN	N
	Vendor Total:			36.00								
<b>J0258 JCP&amp;L (STREET LIGHTING)</b>												
	15-00034	01/16/15	DPW 100100104247 12/04-1/02/15									
	1		FPW 100100104247 12/04-1/02/15	3.92	4-01-31-430-001-071	B Electric-Borough Hall	R	01/16/15	01/28/15		100100104247	N
	2		GREEN MOUNTAIN ENERGY	0.83	4-01-31-430-001-071	B Electric-Borough Hall	R	01/16/15	01/28/15		100100104247	N
				4.75								
	15-00047	01/20/15	DPW 100011415765 12/17-1/16/15									
	1		DPW 100011415765 12/17-1/16/15	1,887.87	5-01-31-435-001-075	B Street Lighting	R	01/20/15	01/28/15		100011415765	N
	15-00048	01/20/15	DPW 100011415724 12/18-1/16/15									
	1		DPW 100011415724 12/18-1/16/15	421.81	5-01-31-435-001-075	B Street Lighting	R	01/20/15	01/28/15		100011415724	N
	Vendor Total:			2,314.43								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>K0918 KENNETH A. LEWIS</b>												
	15-00064	01/21/15	REIMBURSEMENT FOR COFFEE									
	1		REIMBURSEMENT FOR COFFEE	15.99	5-09-55-501-001-549	B Miscellaneous	R	01/21/15	01/28/15		3845570	N
	Vendor Total:			15.99								
<b>K0017 KRISTY GILSENAN</b>												
	15-00112	01/28/15	MILEAGE DEC 2014/JAN 2015									
	1		MILEAGE DEC 2014	142.80	4-01-20-176-000-199	B Miscellaneous	R	01/28/15	01/28/15		DEC 2014	N
	2		MILEAGE JAN 2015	118.09	5-01-20-176-000-199	B Miscellaneous	R	01/28/15	01/28/15		JAN 2015	N
				260.89								
	Vendor Total:			260.89								
<b>L0037 LINCOLN FINANCIAL GROUP</b>												
	15-00108	01/26/15	FEBRUARY 2015 LIFE INSURANCE									
	1		FEBRUARY 2015 LIFE INSURANCE	269.50	5-01-23-210-003-115	B Medical Ins-Emp Grp Health	R	01/26/15	01/28/15		BHIGHTBL1485737	N
	2		FEBRUARY 2015 LIFE INSURANCE	53.90	5-09-55-501-002-514	B Insurance	R	01/26/15	01/28/15		BHIGHTBL1485737	N
	3		FEBRUARY 2015 LIFE INSURANCE	15.40	5-09-55-501-001-514	B INSURANCE	R	01/26/15	01/28/15		BHIGHTBL1485737	N
				338.80								
	Vendor Total:			338.80								
<b>N0125 MAILFINANCE</b>												
	15-00023	01/16/15	N5080346 1/28/15-2/27/15									
	1		N5080346 1/28/15-2/27/15	171.07	5-01-30-421-001-029	B Meter Rental/Maintance	R	01/16/15	01/28/15		N5080346	N
	Vendor Total:			171.07								
<b>M0064 MAIN ELECTRIC SUPPLY CO., INC.</b>												
	14-02002	10/31/14	PARTS FOR ER CT CABINET - FH									
	1		PARTS FOR ER CT CABINET - FH	3,649.22	4-01-26-310-001-024	B Building Maintenance	R	10/31/14	01/28/15		1072669-01	N
	2		PARTS FOR ER CT CABINET - FH	925.00	4-01-26-310-001-024	B Building Maintenance	R	01/23/15	01/28/15		1072869-01	N
	3		CREDIT	950.00	4-01-26-310-001-024	B Building Maintenance	R	01/23/15	01/28/15		1523351-01	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
<b>M0064 MAIN ELECTRIC SUPPLY CO., INC. Continued</b>											
	14-02002	10/31/14	PARTS FOR ER CT CABINET - FH		Continued						
	4	1077111-01		547.74	4-01-26-310-001-024	B Building Maintenance	R	01/23/15	01/28/15	1077111-01	N
				4,171.96							
			Vendor Total:	4,171.96							
<b>MATTH005 MATTHEW BUKOWSKI</b>											
	15-00071	01/21/15	REIMBURSEMENT FOR MATT								
	1	REIMBURSEMENT FOR MATT		64.96	5-01-26-290-001-032	B Uniforms	R	01/21/15	01/28/15	BIBS BUKOWSKI	N
			Vendor Total:	64.96							
<b>M0180 MCMASTER-CARR</b>											
	14-01586	08/25/14	93575A031 TYPE 316 STAINLESS S								
	1	93575A031	WING NUT 3/8"	13.38	4-09-55-501-002-503	B Sewer Plant Maintenance	R	08/25/14	01/28/15	98991871	N
	2	5311T7	PVC WORK BOOT MENS 13	26.22	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/25/14	01/28/15	98991871	N
	3	53535T1	PVC-COATED POLY RAINWE	31.20	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/25/14	01/28/15	98991871	N
	4	7569T97	CEMENT 10LB PAIL	17.34	4-09-55-501-002-503	B Sewer Plant Maintenance	R	08/25/14	01/28/15	98991871	N
	5	5602K11	HOSE CPLNG SET 1/4"	14.38	4-09-55-501-002-503	B Sewer Plant Maintenance	R	08/25/14	01/28/15	98991871	N
	6	SHIPPING		8.44	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/16/15	01/28/15	98991871	N
				110.96							
	14-02129	11/20/14	BASKET STRAINER, FLANGE								
	1	#4454K47	BASKET STRAINER	390.20	4-09-55-501-002-503	B Sewer Plant Maintenance	R	11/20/14	01/28/15	17957520	N
	2	#68095K125	150 LB FLANGE	22.88	4-09-55-501-002-503	B Sewer Plant Maintenance	R	11/20/14	01/28/15	17957520	N
	3	GALV D SHACKLE 3/8"		23.34	4-09-55-501-002-503	B Sewer Plant Maintenance	R	12/03/14	01/28/15	17957520	N
	4	HOSE NOZZLE		13.84	4-09-55-501-002-503	B Sewer Plant Maintenance	R	12/03/14	01/28/15	17957520	N
	5	BRASS BALL VALVE 1' NPT CONN.		72.27	4-09-55-501-002-503	B Sewer Plant Maintenance	R	12/03/14	01/28/15	17957520	N
	6	SHIPPING		10.88	4-09-55-501-002-503	B Sewer Plant Maintenance	R	12/03/14	01/28/15	17957520	N
				533.41							
	14-02187	12/05/14	24 BULLDOG MAGNETIC CLIPS								
	1	1320T15	24 STEEL BULLDOG CLIPS	16.11	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/05/14	01/28/15	19156589	N
	2	Rod Mount Clamping Hanger		63.28	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/18/14	01/28/15	19156589	N
	3	Mounting Plate for Thread Rod		10.20	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/18/14	01/28/15	19156589	N
	4	Hard Anodized Hose Coupling		26.24	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/18/14	01/28/15	19156589	N
	5	Low Pressure Flange, Threaded		45.76	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/18/14	01/28/15	19156589	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>M0180 MCMaster-CARR</b>												
Continued												
14-02187 12/05/14 24 BULLDOG MAGNETIC CLIPS Continued												
	6		Anchoring Cement Mix	34.68	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/18/14	01/28/15		19156589	N
	7		Shipping and Handling	10.50	4-09-55-501-002-509	B Office Supplies - Admin.	R	12/18/14	01/28/15		19156589	N
				<u>206.77</u>								
14-02402 01/13/15 CLIP ON NUTS												
	1		INV. 19911702 - SQUARE STYLE	7.00	4-01-26-290-001-050	B DPW Work Equipment	R	01/13/15	01/28/15		19911702	N
	2		INV. 19911702 - BLACK PHOS	16.29	4-01-26-290-001-050	B DPW Work Equipment	R	01/13/15	01/28/15		19911702	N
	3		INV. 19911702 - SHIPPING	5.33	4-01-26-290-001-050	B DPW Work Equipment	R	01/13/15	01/28/15		19911702	N
				<u>28.62</u>								
15-00052 01/20/15 INV 13382890,14217735,19866851												
	1		INV 13382890 CONFIRMING ORDER	45.23	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/20/15	01/28/15		13382890	N
	2		INV 14217735 CONFIRMING ORDER	161.94	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/20/15	01/28/15		14217735	N
	3		INV 19866851 CONFIRMING ORDER	174.96	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/20/15	01/28/15		19866851	N
				<u>382.13</u>								
			Vendor Total:	1,261.89								
<b>M0536 MGL PRINTING SOLUTIONS</b>												
14-01937 10/16/14 123728 COURT BAIL CHECKS												
	1		COURT BAIL ACCOUNT CHECKS	52.50	4-01-20-176-000-023	B Printing and Binding	R	10/16/14	01/28/15		123728	N
	2		SHIPPING AND HANDLING	10.00	4-01-20-176-000-023	B Printing and Binding	R	10/16/14	01/28/15		123728	N
				<u>62.50</u>								
			Vendor Total:	62.50								
<b>M0127 MONMOUTH COUNTY</b>												
14-02385 12/31/14 DEC. 2014 ROOSEVELT TIPPING												
	1		DEC. 2014 ROOSEVELT TIPPING	2,247.99	4-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	12/31/14	01/28/15		DEC14 ROOSEVELT N	
			Vendor Total:	2,247.99								
<b>M0143 MSM SERVICE CO.</b>												
14-02073 11/10/14 D1408												
	1		133 COTTON TIP 3" SINGLE APPLI	2.79	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	11/10/14	01/28/15		D1408	N
	2		158 COLD PACK, INSTANT, REG	3.96	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	11/10/14	01/28/15		D1408	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>M0143 MSM SERVICE CO. Continued</b>											
	14-02073	11/10/14	D1408								
				Continued							
	3	1411	STOKO SKIN REPAIR CREAM	5.60	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	4	608	BURNAID BURN GEL DRESSING	5.50	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	5	742A	EYEWASH 1/2 OZ SQZ BTL	2.76	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	6	395	EYE DROPS .5 OZ INDUSTRIAL	6.96	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	7	610	SPEC SAVER TOWELETTE	9.25	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	8	860	BACK RELIEF TABLETS	11.59	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	9	1292	ANTACID TABLETS, CHERRY	6.56	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	10	1252	COLD TABLETS II, 2/PKG	11.95	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
	11	1132	PAIN RELIEVER, 2/PKG	5.72	4-09-55-501-002-507	R	11/10/14	01/28/15		D1408	N
				72.64							
			Vendor Total:	72.64							
<b>N0170 NORCIA CORP.</b>											
	15-00073	01/21/15	ESTIMATE #12574								
	1		ESTIMATE #12574	84.00	5-01-26-311-001-034	R	01/21/15	01/28/15		EST12574--70766	N
			Vendor Total:	84.00							
<b>00080 OLD DOMINION BRUSH CO.</b>											
	14-02347	12/31/14	EXHAUST PARTS FOR LEAF MACHINE								
	1		EXHAUST ASSEMBLY FOR LEAF	525.00	4-01-26-311-001-034	R	12/31/14	01/28/15		69544	N
	2		APPROXIMATE SHIPPING	29.36	4-01-26-311-001-034	R	12/31/14	01/28/15		69544	N
	3		credit 0070457	30.00	4-01-26-311-001-034	R	01/26/15	01/28/15		0070457	N
				524.36							
			Vendor Total:	524.36							
<b>00050 ONE CALL CONCEPT INC</b>											
	14-02387	12/31/14	DEC. 2014 ONE CALL MESSAGES								
	1		DEC. 2014 ONE CALL MESSAGES	15.98	4-09-55-501-001-535	R	12/31/14	01/28/15		4125085	N
			Vendor Total:	15.98							



Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>Q0176 QC, INC.</b>												
	15-00054	01/20/15	INV 1655971 DATED 10/31/14									
	1		INV 1655971 DATED 10/31/14	825.00	4-09-55-501-002-532	B Outside Lab Testing	R	01/20/15	01/28/15		1655971	N
	Vendor Total:			825.00								
<b>RICHA005 RICHARD ERVING</b>												
	15-00043	01/20/15	REIMBURSEMENT-BOOTS CLOTHING									
	1		REIMBURSEMENT-BOOTS CLOTHING	49.94	4-09-55-501-002-507	B Uniforms & Safety Equipment	R	01/20/15	01/28/15		ERVING BOOTS	N
	Vendor Total:			49.94								
<b>R0077 ROBERTS ENGINEERING GRP LLC</b>												
	14-00317	02/26/14	2014 WATER/SEWER BLANKET			B						
	66		GENERAL SEWERS 13791	300.00	4-09-55-501-002-508	B Engineer	R	12/31/14	01/28/15		13791	N
	67		CHEM & SLUDGE REM.CHEM 13793	120.00	4-09-55-501-002-508	B Engineer	R	12/31/14	01/28/15		13793	N
	68		ULTRAVIOLET DISINFECTION 13794	2,193.00	4-09-55-501-002-508	B Engineer	R	12/31/14	01/28/15		13794	N
	69		GENERAL WATER 13792	60.00	4-09-55-501-001-508	B Engineer	R	11/06/14	01/28/15		13792	N
				<u>2,673.00</u>								
	15-00103	01/23/15	13795 2014 ROAD PROGRAM									
	1		13795 2014 ROAD PROGRAM	155.00	C-04-55-873-001-446	B ENGINEER-PARK WAY, GRANT AVE,HUTCHINSON	R	01/23/15	01/28/15		13795	N
	Vendor Total:			2,828.00								
<b>R1140 RUBBER SUPPLY CO.</b>												
	14-01250	07/10/14										
	1		2"x25' GRN/BLK SUCTION HOSES	301.80	4-09-55-501-002-503	B Sewer Plant Maintenance	R	07/10/14	01/28/15		42777	N
	2		3"x25' GRN/BLK SUCTION HOSES	528.40	4-09-55-501-002-503	B Sewer Plant Maintenance	R	07/10/14	01/28/15		42777	N
				<u>830.20</u>								
	Vendor Total:			830.20								
<b>R1000 RUTGERS, STATE UNIVERSITY NJ</b>												
	15-00020	01/15/15	2015 CLERK CLASS									
	1		FINANCE FOR THE MUNC CLERK	725.00	5-01-20-120-001-042	B Education & Training	R	01/15/15	01/28/15		RIGGIO/ F CLERK N	
	Vendor Total:			725.00								



Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description	Amount	Charge Account	Acct Type Description							
<b>T0061 TOWNSHIP OF ROBBINSVILLE DPW</b>											
	14-02393 12/31/14 CAR 3 - CHECK ENGINE LIGHT ON										
	1 CAR 3 - CHECK ENGINE LIGHT ON	372.04	4-01-43-515-001-170	B Mechanic Services	R	12/31/14	01/28/15			1606	N
	2 CAR 10 - LOF - SAFETY CHECK	78.57	4-01-43-515-001-170	B Mechanic Services	R	12/31/14	01/28/15			1608	N
	3 CAR 11 - LOF - SAFETY CHECK	78.57	4-01-43-515-001-170	B Mechanic Services	R	12/31/14	01/28/15			1609	N
		<u>529.18</u>									
	Vendor Total:	529.18									
<b>T0064 TOWNSHIP OF ROBBINSVILLE-PD</b>											
	15-00024 01/16/15 REIMB PRIS MEALS,BLANKETS,ETC.										
	1 REIMB PRIS MEALS,BLANKETS,ETC.	500.00	5-01-25-240-001-112	B Prisoner Expense	R	01/16/15	01/28/15			2015 PRIS EXPEN	N
	Vendor Total:	500.00									
<b>T0LIC TREASURER STATE OF NEW JERSEY</b>											
	15-00061 01/21/15 INV 142241770										
	1 INV 142241770 PROGRAM ID 5091	7,235.00	5-09-55-501-001-520	B Permits & Fees	R	01/21/15	01/28/15			142241770	N
	Vendor Total:	7,235.00									
<b>U0013 USA BLUE BOOK</b>											
	14-02353 12/31/14 PIPE DETECTOR										
	1 ITEM #49440 - SCHONSTEDT	799.95	4-09-55-501-001-535	B Hydrants and Line Repair	R	12/31/14	01/28/15			535831	N
	2 FREIGHT	25.27	4-09-55-501-001-535	B Hydrants and Line Repair	R	12/31/14	01/28/15			535831	N
		<u>825.22</u>									
	Vendor Total:	825.22									
<b>K0930 VERIPIC</b>											
	15-00091 01/21/15 MAINTENANCE AGREEMENT CONTRACT										
	1 MAINTENANCE AGREEMENT CONTRACT	998.80	5-01-25-240-001-029	B Maint. Contracts - Other	R	01/21/15	01/28/15			33246	N
	Vendor Total:	998.80									
<b>V0019 VERIZON</b>											
	15-00027 01/16/15 HPD 201X069366 12/16/14										
	1 HPD 201X069366 12/16/14	156.18	4-01-31-440-001-089	B Telephone-VERIZON	R	01/16/15	01/28/15			201X06936613701	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description		Amount	Charge Account	Acct Type Description						
<b>V0019 VERIZON Continued</b>											
15-00100	01/23/15 WTP 201Z02932023918Y	1/16/15									
	1 WTP 201Z02932023918Y	1/16/15	64.98	5-09-55-501-003-545	B Telephone-w/S-VERIZON	R	01/23/15	01/28/15		201Z02932023918	N
15-00113	01/28/15 HPD 201X069366 137 01Y	1/16/15									
	1 HPD 201X069366 137 01Y	1/16/15	156.18	5-01-31-440-001-089	B Telephone-VERIZON	R	01/28/15	01/28/15		201X06936613701	N
	Vendor Total:		377.34								
<b>V0029 VERIZON - LONG DISTANCE</b>											
15-00031	01/16/15 HPD00060849131176Y 1234	1/4/15									
	1 HPD00060849131176Y 1234	1/4/15	68.73	5-01-31-440-001-089	B Telephone-VERIZON	R	01/16/15	01/28/15		00060849131176Y	N
	Vendor Total:		68.73								
<b>V0021 VISUAL COMPUTER SOLUTIONS, INC</b>											
15-00084	01/21/15 SaaS RENEWAL-JAN - DEC 2015										
	1 SaaS RENEWAL-JAN - DEC 2015		2,200.00	5-01-25-240-001-029	B Maint. Contracts - Other	R	01/21/15	01/28/15		4908	N
	Vendor Total:		2,200.00								
<b>V0290 VITAL COMMUNICATIONS INC.</b>											
15-00026	01/16/15 INV 60384 DATED 1/01/15 VPN										
	1 INV 60384 DATED 1/01/15 VPN		204.00	5-01-20-150-001-029	B Maintenance Contracts	R	01/16/15	01/28/15		60384	N
	Vendor Total:		204.00								
<b>W0070 WASTE MANAGEMENT LANDFILL</b>											
15-00097	01/22/15 INV0098714-2382-9 DATE10/20/14										
	1 INV 98714-2382-9 DATE 10/20/14		1,290.37	4-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	01/22/15	01/28/15		98714-2382-9	N
	Vendor Total:		1,290.37								
<b>W0073 WASTE MANAGEMENT OF NJ, INC.</b>											
14-00182	02/07/14 2014 MUNICIPAL RECYCLING				B						
	13 DECEMBER RECYCLING		2,540.00	4-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	06/24/14	01/28/15		25573730502-9	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
<b>W0073 WASTE MANAGEMENT OF NJ, INC. Continued</b>											
	15-00099	01/23/15	2015 RECYCLING CONTRACT		B						
	2	JANUARY INV	2563160-0502-2	2,540.00	5-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	01/23/15	01/28/15	2563160-0502-2	N
	Vendor Total:			5,080.00							
<b>W0071 WASTE MGMT OF NEW JERSEY, INC.</b>											
	14-00321	02/26/14	2014 BLANKET SLUDGE CAKE		B						
	87	TICKET #654913	DATED 9/29/14	1,311.06	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	255294205026	N
	88	TICKET #655846	DATED 10/01/14	1,202.33	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	255294205026	N
	89	TICKET #6556485	DATED 10/01/14	1,329.18	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	255294205026	N
	90	TICKET #660982	DATED 10/07/14	1,414.28	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	255294205026	N
	91	TICKET #676128	DATED 10/28/14	1,238.57	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	255294205026	N
	92	TICKET #676130	DATED 10/29/14	1,216.51	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	255294205026	N
	103	TICKET N0699888	DATED 12/2/14	1,320.52	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	02/26/14	01/28/15	2563498-0502-6	N
	104	TICKET #701414	DATED 12/4/14	1,259.06	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	105	TICKET #705767	DATED 12/11/14	1,193.66	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	106	TICKET #705769	DATED 12/12/14	1,294.51	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	107	TICKET #710141	DATED 12/18/14	1,333.12	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	108	TICKET #713972	DATED 12/19/14	1,333.12	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	109	TICKET #714435	DATED 12/23/14	1,274.82	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	110	TICKET #714439	DATED 12/24/14	1,352.82	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	09/12/14	01/28/15	2563498-0502-6	N
	111	TICKET #714440	DATED 12/26/14	1,554.52	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	01/22/15	01/28/15	2563498-0502-6	N
	112	TICKET #699890	DATED 12/04/14	1,168.45	4-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	01/22/15	01/28/15	2563498-0502-6	N
				20,796.53							
	15-00096	01/22/15	INV2552905-0502-3 DATED 11/1/14								
	1	TICKET #654818	DATED 9/29/14	405.06	4-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	01/22/15	01/28/15	2552905-0502-3	N
	2	TICKET #660480	DATED 10/7/14	405.06	4-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	01/22/15	01/28/15	2552905-0502-3	N
	3	TICKET #661965	DATED 10/9/14	405.06	4-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	01/22/15	01/28/15	2552905-0502-3	N
	4	TICKET #662594	DATED 10/10/14	405.06	4-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	01/22/15	01/28/15	2552905-0502-3	N
	5	TICKET #668239	DATED 10/17/14	405.06	4-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	01/22/15	01/28/15	2552905-0502-3	N
				2,025.30							
	Vendor Total:			22,821.83							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>W0099 WATCHUNG SPRING WATER CO., INC</b>												
	14-01248	07/10/14	CONFIRMING INV #5877394									
	1	DP	5 GAL DISTILLED + DELIVERY	42.95	4-09-55-501-002-506	B Lab. Equipment & Supplies	R	07/10/14	01/28/15		5877394	N
	Vendor Total:			42.95								
<b>W0096 WATER WORKS SUPPLY CO., INC.</b>												
	15-00072	01/21/15	INV IF81102									
	1	INV	IF81102	2,391.71	5-09-55-501-001-535	B Hydrants and Line Repair	R	01/21/15	01/28/15		IF81102	N
	Vendor Total:			2,391.71								
<b>W0088 WILLIAM E ANTONIDES AND CO</b>												
	14-02381	12/31/14	2012 AUDIT									
	1	2012	AUDIT	7,000.00	5-09-67-004-000-014	B Accounts Payable	R	12/31/14	01/28/15		2012 AUDIT	N
	2	2012	AUDIT	7,000.00	5-09-67-004-000-014	B Accounts Payable	R	12/31/14	01/28/15		2012 AUDIT	N
	3	2012	AUDIT	14,000.00	5-01-55-001-000-025	B ACCOUNTS PAYABLE	R	12/31/14	01/28/15		2012 AUDIT	N
				<u>28,000.00</u>								
	Vendor Total:			28,000.00								
<b>W0154 WILLIAM N. SEARING, CUSTODIAN</b>												
	15-00035	01/16/15	REESTABLISH 2014 PETTY CASH									
	1	DAWN	DETERGENT	7.99	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/16/15	01/28/15		14 P CASH CLOSE	N
	2	2"	PVC FITTING	10.47	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/16/15	01/28/15		14 P CASH CLOSE	N
	3	2"	PVC FITTING	11.96	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/16/15	01/28/15		14 P CASH CLOSE	N
	4	DOLLAR	STORE STRAINERS	7.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	01/16/15	01/28/15		14 P CASH CLOSE	N
				<u>37.42</u>								
	Vendor Total:			37.42								
<b>Y0025 YOSTEMBSKI, ROBERT</b>												
	14-02392	12/31/14	PROSECUTOR FEES - DEC 2014									
	1	PROSECUTOR	FEES - DEC 2014	1,200.00	4-01-25-275-001-111	B Municipal Prosecutor	R	12/31/14	01/28/15		DEC 2014	N
	Vendor Total:			1,200.00								

---

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099		
	Item Description			Amount	Charge Account	Stat/Chk	Enc Date	Date	Date	Invoice	Excl

---

Total Purchase Orders:	79	Total P.O. Line Items:	167	Total List Amount:	132,024.72	Total Void Amount:	0.00				
------------------------	----	------------------------	-----	--------------------	------------	--------------------	------	--	--	--	--

---

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	17,766.65	0.00	17,766.65	0.00	0.00	17,766.65
	4-09	45,546.69	0.00	45,546.69	0.00	0.00	45,546.69
Year Total:		63,313.34	0.00	63,313.34	0.00	0.00	63,313.34
CURRENT FUND	5-01	43,229.47	0.00	43,229.47	0.00	0.00	43,229.47
	5-09	25,326.91	0.00	25,326.91	0.00	0.00	25,326.91
Year Total:		68,556.38	0.00	68,556.38	0.00	0.00	68,556.38
GENERAL CAPITAL	C-04	155.00	0.00	155.00	0.00	0.00	155.00
Total of All Funds:		132,024.72	0.00	132,024.72	0.00	0.00	132,024.72

# Resolution 2015-60

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING AN OPTION FOR THE PLANS OF THE HUTCHINSON STREET ROAD PROJECT**

**WHEREAS**, the Borough has received a FY 2014 Municipal Aid Program grant which a portion of said project includes Hutchinson Street; and

**WHEREAS**, the Borough Council has thoroughly reviewed the options presented by the Borough Engineer for the Hutchinson Road portion of this project; and

**WHEREAS**, the Borough Council finds that option \_\_\_\_\_ is the best option for the portion of the project that includes Hutchinson Street.

**THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Engineer is hereby directed to bid the project using option \_\_\_\_ for the portion of the project that includes Hutchinson Street.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2015.

---

Debra L. Sopronyi  
Borough Clerk

# Resolution 2015-61

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AWARDING A CONTRACT FOR LIQUID CHLORINE – UNIVAR USA, INC.**

**WHEREAS**, three (3) bids were received on December 30, 2014 for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Liquid Chlorine be awarded to the low bidder, Univar USA, Inc. of Middletown, Pennsylvania at a per unit price of \$0.54 per pound with a total contract price of \$22,194.00; and

**WHEREAS**, said contract shall be effective February 1, 2015; and

**WHEREAS**, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Univar USA, Inc. is in order with respect to legal compliance; and

**WHEREAS**, funds will be made available in the 2015 and 2016 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to Univar USA, Inc. of Middletown, Pennsylvania effective February 1, 2015.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2015.

---

Debra L. Sopronyi  
Borough Clerk

# Resolution 2015-62

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on February 2, 2015 directly following the general meeting in the First Aid Building located at 168 Bank Street, Hightstown that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Shared Services (Various – Police/Dispatch/Court)  
Local 32 Union Negotiations

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: May 2, 2015 or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 2, 2014.

---

Debra L. Sopronyi  
Borough Clerk