



**MAYOR'S ADDRESS - Mayor Steven Kirson**

Benediction – Chaplain Joseph Primo, MDIV

Adjournment

**Meeting Minutes**  
**Hightstown Borough Council**  
**Regular Meeting**  
**December 20, 2010 6:00 pm**

The meeting was called to order by Mayor Patten at 6:00 pm and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

**ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Bond</i>		✓
<i>Councilmember Gilmartin</i>	✓	
<i>Councilmember McGinty</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Sikorski</i>	✓	
<i>Mayor Patten</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; Herbert Massa, Borough Administrator; Hussam Chater of the firm Ansell Grimm & Aaron, Acting Borough Attorney; and Richard Shaklee, Labor Counsel.

**Resolution 2010-295 Executive Session**

Council President Quattrone moved resolution 2010-295, Councilmember Sikorski seconded.

Roll Call Vote: Council members Gilmartin, McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 5-0

Resolution 2010-295

*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 20, 2010 at approximately 6:00 pm in the Council Chambers that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Borough Administrator & Health Benefit Waivers

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public: March 20, 2011, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council re-convened into open session at 7:26 pm. Richard Shaklee, Labor Counsel, left the meeting at this time.

Councilmember Gilmartin left the meeting at this time, due to illness.

The meeting was called to order by Mayor Patten at 7:30 pm.

The Flag Salute was followed by Roll call which had remained the same with the exception of Councilmember Gilmartin. Mr. George Lang, Chief Financial Officer, joined the meeting.

Councilmember McGinty requested that discussion regarding Code Enforcement and Taxi Licensing be added to the agenda.

Council President Quattrone motioned to accept the agenda as amended, Councilmember Sikorski seconded. All approved.

Council President Quattrone motioned to approve all the minutes at once. Councilmember Musing requested that the minutes of September 20, 2010 be approved separately. Council President Quattrone motioned to approve all the minutes at once with the exception of the minutes of September 20, 2010, Councilmember Sikorski seconded. All approved.

Council President Quattrone motioned to approved the minutes, both open and executive sessions, for the dates of August 16, 2010, September 7, 2010, September 28, 2010, October 4, 2010, October 13, 2010, October 18, 2010, November 1, 2010, November 15, 2010 and December 6, 2010; Councilmember Sikorski seconded. All approved.

Council President Quattrone motioned to approve the open and executive session minutes of September 20, 2010, Councilmember Sikorski seconded. Councilmember Musing abstained, the remainder of Council approved.

Mayor Patten and Bill Bowling of the Knights of Columbus, did presentations for 2009 Policeman, EMT and Firefighter of the Year. The Mayor presented proclamations to Sergeant Mark Niro as Policeman of the Year; Curtis Crowell, EMT of the Year and Charles Pietzsch, Firefighter of the Year. Mr. Bowling also presented each with a plaque from the Knights of Columbus.

BOROUGH OF HIGHTSTOWN  
**Proclamation**

2009 Firefighter of the Year – Charles Pietzsch

Whereas, *Charles Pietzsch is performing a valuable service to the residents of Hightstown by serving as a devoted, reliable and hard-working volunteer member of Hightstown Engine Company No. 1; and*

Whereas, *Mr. Pietzsch has consistently demonstrated a high level of professionalism, and when called upon, accomplishes every task he is asked to perform; and*

Whereas, *Mr. Pietzsch's service as a volunteer firefighter has greatly benefited the Borough of Hightstown, and his knowledge and skill has helped our Fire Department advance confidently into the future; and*

Whereas, *Mr. Pietzsch, has been honored by Hightstown Engine Co. No. 1 as 2009 Firefighter of the Year;*

Now, Therefore, *Be It Proclaimed by the Mayor and Council of the Borough of Hightstown that **Charles Pietzsch**, having been chosen by Hightstown Engine Co. No. 1 for this award, is hereby recognized as **2009 Firefighter of the Year**, and is thanked and commended for his bravery, commitment and dedicated service to the Borough of Hightstown and the surrounding community.*

BOROUGH OF HIGHTSTOWN  
**Proclamation**

2009 Police Officer of the Year – Sergeant Mark Niro

Whereas, *Mark Niro was appointed as a Hightstown Police Officer on October 2, 1989; and*

Whereas, *on June 16, 2008 Officer Niro was promoted to Sergeant and 2009 was his first full year as a supervisor for the Department; and*

Whereas, *Sergeant Niro has grown as a supervisor, earning the respect of the entire department. He projects a command presence, maintains a good attitude and sets a fine example for his peers and fellow supervisors; and*

Whereas, *Sergeant Niro instituted and remains involved with the “Toys for Kids” program and during his spare time he coaches baseball, giving back to his home community as he does here in Hightstown; and*

Whereas, *Sergeant Niro has proven himself time and again to be a credit to the Hightstown Police Department and has provided excellent service to our community; and*

Whereas, *Sergeant Niro was chosen by his peers as 2009 Police Officer of the Year;*

Now, Therefore, *Be It Proclaimed by the Mayor and Council of the Borough of Hightstown that **Sergeant Mark Niro**, having been selected by vote of his peers, is hereby recognized as **2009 Police Officer of the Year** and is commended for his professionalism, compassion, dedication to law enforcement and committed service to the Borough of Hightstown and its residents.*

BOROUGH OF HIGHTSTOWN  
**Proclamation**

2009 E.M.T. of the Year – Curtis Crowell

Whereas, *Curtis Crowell is performing a valuable service to the residents of Hightstown as a volunteer Emergency Medical Technician with the Hightstown First Aid Squad; and*

Whereas, *Mr. Crowell has served the squad for many years , and has held numerous offices including Captain and President. He has served on the squad’s Hall, Computer, House, Ambulance, Fundraising, Publicity and Education committees; and*

Whereas, *Mr. Crowell currently rides on several duty crews a week; and*

Whereas, *Mr. Crowell participates in all First Aid Squad activities, including the Hightstown and Cranbury Memorial Day parades and the annual Palm Sunday Pancake Breakfast; and*

Whereas, *the volunteer services provided to the Borough of Hightstown by Curtis Crowell have helped to enhance the safety, well being and peace of mind of Borough residents; and*

Whereas, *Mr. Crowell has been chosen by his peers as a **2009 E.M.T. of the Year**, the second time he has been chosen to hold the EMT of the Year title;*

Now, Therefore, *Be It Proclaimed by the Mayor and Council of the Borough of Hightstown that **Curtis Crowell** is hereby recognized as a **2009 E.M.T. of the Year**, and that he is commended for his commitment, dedication and devoted service to the Borough of Hightstown and its residents as a volunteer E.M.T. with the Hightstown First Aid Squad.*

The Mayor opened Public Comment Period I and the following individuals spoke during the period: Phyllis Deal, 305 Stockton Street; Susan Bluth, 42 Dennis Court; Linda Caffrey, 61 Mile Road, East Windsor; Eugene Sarafin, 628 S. Main Street; Rob Thibault, 504 S. Main Street; and Pat Duncan, 158 Grant Avenue.

**Resolution 2010-296 Authorizing a Transfer in the 2010 Budget**

Council President Quattrone moved resolution 2010-296, Councilmember Sikorski seconded.

Mr. Lang, Chief Financial Officer, gave an explanation and there was discussion regarding police overtime and costs.

Roll Call Vote: Council members McGinty and Musing no; Quattrone and Sikorski yes.

Resolution defeated, 2-2.

**Resolution 2010-296**

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A TRANSFER OF FUNDS IN THE 2010 BUDGET**

**Whereas**, N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2010 budget are hereby authorized:

<b>Current:</b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Municipal Clerk</b>		
Salaries		\$ 3,500.00
Other Expense		\$ 700.00
<b>Financial Administration</b>		
Salaries		\$ 4,500.00
<b>Grant Writing &amp; Administration</b>		
Other Expense	\$ 1,000.00	
<b>Data Processing/Info Tech</b>		
Other Expense		\$ 700.00
<b>Collection of Taxes</b>		
Salaries	\$ 2,501.00	
<b>Assessment of Taxes</b>		
Salaries		\$ 1.00
Other Expense	\$ 4,500.00	
<b>Legal Services &amp; Costs</b>		
Other Expense	\$ 4,000.00	
<b>Municipal Court</b>		
Salaries		\$ 4,000.00
<b>Planning/Zoning Board</b>		
Other Expense		\$ 416.00

**Police Department**

Salaries \$ 42,000.00

**Fire Department**

Other Expense \$ 700.00

**Uniform Fire Safety Act**

Other Expense \$ 1,000.00

Salaries \$ 2,500.00

**Emergency Medical Services**

Other Expense \$ 491.00

**Street & Road Maintenance**

Salaries \$ 5,000.00

Other Expense \$ 4,000.00

**Sanitation/Solid Waste Collection**

Salaries \$ 4,300.00

**Public Buildings & Grounds**

Salaries \$ 2,600.00

**Recycling**

Salaries \$ 3,200.00

**Vehicle Maintenance**

Other Expense \$ 491.00

**State Uniform Construction Code**

Salaries \$ 3,000.00

**Board of Health**

Salaries \$ 2,700.00

**Maintenance of Parks**

Salaries \$ 3,606.00

**Electric**

Other Expense \$ 4,210.00

**Gas/Heating Oil**

Other Expense \$ 7,000.00

**TOTALS \$ 56,308.00 \$ 56,308.00**

**Resolution 2010-297 Authorizing the Payment of Bills**

Council President Quattrone moved resolution 2010-297, Councilmember Sikorski seconded.

Mr. Lang gave an explanation regarding Bond Anticipation Notes and the recent Bond Sale.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

**Resolution 2010-297**

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Mayor, the appropriate Councilmember and the Treasurer

in the amount of \$ 1,182,886.18 from the following accounts

Current	\$	122,737.41
W/S Operating		66,586.58
General Capital		751,296.00
W/S Capital		231,055.75
Grant		-
Trust		5,543.44
Housing Trust		-
Animal Control		-
Law Enforcement Trust		-
Unemployment Trust		-
Escrow		5,667.00
<b>Total</b>	<b>\$</b>	<b>1,182,886.18</b>

**Resolution 2010-298 Relative to Audit Control Required for the Issuance of Statutory Bonds by the Municipal Excess Liability Joint Insurance Fund**

Council President Quattrone moved resolution 2010-298, Councilmember Sikorski seconded.

The Borough Clerk gave a review and there was discussion.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-298

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RELATIVE TO AUDIT CONTROLS REQUIRED FOR THE ISSUANCE OF STATUTORY BONDS BY THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

**WHEREAS**, The Municipal Excess Liability Joint Insurance Fund (MEL) issues statutory bonds conditional upon members adopting effective control to minimize losses:

**WHEREAS**, the governing body has reviewed a report from its auditor that concludes that the controls in place concerning the handling of finances and financial transactions are satisfactory:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that a copy of this resolution, together with a copy of the report shall be forwarded to the Municipal Excess Liability Insurance Fund.

**Resolution 2010-299 Awarding an Animal Control Agreement**

Council President Quattrone moved resolution 2010-299, Councilmember Sikorski seconded.

The Borough Clerk gave a review and there was discussion.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-299

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING AN AGREEMENT FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, resolution 2010-171 authorized an Animal Control Agreement with the Associated Humane Societies, Inc. to begin on November 1, 2010 for a three-month period; and

**WHEREAS**, the Associated Humane Societies, Inc. has advised the Borough Clerk that they have chosen not to enter into said agreement; and

**WHEREAS**, there still exists a need for animal control services within the Borough of Hightstown; and

**WHEREAS**, the Borough Administrator has recommended that an Agreement be entered into with Jan (John) E. Bilyk (d/b/a Whipper Acres), a licensed Animal Control Officer to provide such services for a one-year period; and

**WHEREAS**, all such calls shall be directed to the Police Department for dispatch of the Animal Control officer; and

**WHEREAS**, the agreement will be for an amount not to exceed \$500.00 for the one year period with unlimited calls; and,

**WHEREAS**, the Treasurer has certified the availability of funds for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a one-year agreement with the Jan (John) E. Bilyk (d/b/a Whipper Acres) for Animal Control Services.

**Resolution 2010-300 Awarding the Sale of Surplus Property – Scrap Metal**

Council President Quattrone moved resolution 2010-299, Councilmember Sikorski seconded.

The Borough Clerk gave a review and there was discussion.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-300

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING THE SALE OF SCRAP METAL**

**WHEREAS**, Resolution 2010-239 authorized the sale of surplus property no longer needed for public use pursuant to Local Public Contract Law 40A:11-36; and

**WHEREAS**, it further authorized the Purchasing Agent and Superintendent of Public Works to solicit quotations for the recycling of the scrap metal equipment as listed in the resolution; and

**WHEREAS**, the Purchasing Agent has solicited said quotations from thirteen (13) vendors and received four (4) quotes pursuant to said solicitation; and

**WHEREAS**, King Parts Auto Wreckers of Monmouth Junction, New Jersey quoted the highest amount at \$280.00 per gross ton; and

**WHEREAS**, it is the recommendation of the Purchasing Agent that the scrap metal equipment be sold to King Parts Auto Wreckers of Monmouth Junction, New Jersey at a price of \$280.00 per gross ton.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Purchasing Agent is hereby authorized to complete the transaction of sale of the scrap metal equipment with King Parts Auto Wreckers of Monmouth Junction, New Jersey at a price of \$280.00 per gross ton.

**BE IT FURTHER RESOLVED** that the Clerk is hereby authorized to sign the titles related to said equipment and that a copy of this resolution shall be forwarded to the Treasurer for said items to be removed from the Borough inventory.

**Resolution 2010-301 Awarding a Contract for Larvicide – ADAPCO, Inc.**

Council President Quattrone moved resolution 2010-301, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-301

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR LARVICIDE – ADAPCO, INC.**

**WHEREAS**, one (1) bids was received on November 4, 2010 for Larvicide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the bid was rejected by resolution 2010-267 due to the lack of a consent of surety as required in the bid specifications; and

**WHEREAS**, this chemical was re-bid with no bids purchased or received; and

**WHEREAS**, pursuant to Local Public Contract Law, N.J.S.40A:11-5(3), on one occasion no bids were received and on one occasion all bids were rejected, any such contract may then be negotiated and may be awarded upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the governing body authorizing such contract; and

**WHEREAS**, the Borough Engineer and Purchasing Agent have recommended that the contract for Larvicide be awarded to ADAPCO, Inc. of 550 Aero Lane, Sanford, Florida; and

**WHEREAS**, said contract will be for a two-year period beginning January 1, 2011 at a unit price of \$1,467.64 per gallon, for a total contract price of \$26,417.52; and

**WHEREAS**, funds will be made available in the 2011 and 2012 budgets for said expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the contract for Ice Melt is hereby awarded to ADAPCO, Inc. of 550 Aero Lane, Sanford, Florida effective January 1, 2011.

**Resolution 2010-302 Authorizing the Release of a Maintenance Bond – ABC Construction**

Council President Quattrone moved resolution 2010-302, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-302

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RELEASE OF MAINTENANCE GUARANTEE AND  
FUNDS REMAINING IN ESCROW – PAUL TALMAZAN, ABC CONSTRUCTION (BLOCK  
47.01, LOT 26.02)**

**WHEREAS** Paul Talmazan of ABC Construction has posted a maintenance guarantee in the amount of \$9,976.20 and maintained an inspection escrow account with the Borough for Block 47.01, Lot 26.02; and

**WHEREAS** the Borough Engineer has inspected the project and has recommended the release of the maintenance bond; and remaining escrow funds, subject to payment of any outstanding fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. The Borough Clerk is authorized and directed to release to Paul Talmazan of ABC Construction his maintenance bond in the amount of \$9,976.20 held relative to Block 47.01, Lot 26.02 as detailed herein.
2. The Treasurer is authorized and directed to release to Paul Talmazan of ABC Construction all amounts remaining in his escrow account for Block 47.01, Lot 26.02, subject to certifications from the Borough's professionals that all amounts due to them for Block Block 47.01, Lot 26.02 have been fully paid.
3. A certified copy of this Resolution shall be provided to the following:
  - a. Paul Talmazan, ABC Construction
  - b. Arlene O'Rourke, Treasurer
  - c. Susan Jackson, Planning Board Secretary
  - d. Carmela Roberts, Borough Engineer
  - f. Gary Rosensweig, Planning Board Attorney

**Resolution 2010-303 Authorizing Cell Phone Reimbursements**



Council President Quattrone moved resolution 2010-305, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-305

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING ISSUANCE OF RAFFLE LICENSE #RL-225 TO  
HIGHTSTOWN ENGINE CO. #1 LADIES AUXILIARY**

**WHEREAS**, the Hightstown Engine Co. #1 Ladies Auxiliary wishes to hold an on-premise merchandise raffle at the Hightstown Engine Co. #1, 140 North Main Street, on January 22, 2011 and October 22, 2011; and

**WHEREAS**, the group has submitted application number RA-225 for this raffle, together with the required fees; and

**WHEREAS**, the Borough Clerk and the Chief of Police have reviewed the application and have determined that the requirements of N.J.S.A. 5:8-53, regarding the applicant, the members in charge of the game, and the game itself, have been met;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Borough Clerk is authorized to issue Raffle License No. RL-225 to Hightstown Engine Co. #1 Ladies Auxiliary for their on-premise merchandise raffle to be held on January 22, 2011 and October 22, 2011.

**Resolution 2010-306 Authorizing a Gray Water Agreement – Albert S. Brown Septic Co.**

Council President Quattrone moved resolution 2010-306, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-306

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING AGREEMENT FOR ACCEPTANCE AND PROCESSING OF  
SEPTIC WASTE WATER AND/OR GRAY WATER – ALBERT S. BROWN SEPTIC CO.**

**WHEREAS**, Albert S. Brown Septic Co. of Chesterfield, New Jersey has requested the use of the Borough of Hightstown Advanced Wastewater Treatment Plant for delivery of septic waste water and/or gray water; and,

**WHEREAS**, their request has been reviewed and approved by the Superintendent of the Advanced Wastewater Treatment Plant, and they have submitted a signed agreement along with the required Certificate of Insurance;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the agreement with Albert S. Brown Septic Co. of Chesterfield, New Jersey for acceptance and processing of septic waste water and/or gray water is hereby approved, and the Mayor and Borough Clerk are authorized to execute same.

**2010-307 Resolution canceling Unexpended Balances**

Council President Quattrone moved to add resolution 2010-307 to the agenda, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution added, 4-0.

Mr. Lang gave a review of the resolution.

Council President Quattrone moved resolution 2010-307, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 4-0.

Resolution 2010-307

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION CANCELING 2010 APPROPRIATION BALANCES**

**WHEREAS**, the following 2010 Current Fund budget appropriation balances remain unexpended:

Borough of Roosevelt – Shared Service (Landfill Disposal) ..... \$10,400.00

; and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances equal estimated realized revenues;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Hightstown, that the above listed unexpended balances of the Current Fund 2010 Budget be canceled.

The Borough Administrator advised that the Memorial Park parking lot is open as Council had been previously advised by the Borough Engineer. There was discussion.

Mr. Massa gave an update on Code Enforcement and there was discussion regarding the process for issuing taxi licenses.

The Mayor then opened Public Comment Period II. The following residents spoke during the public comment period: Phyllis Deal, 305 Stockton Street; Scott Caster, 12 Clover Lane; Eugene Sarafin, 628 N. Main Street; Susan Bluth, 42 Dennis Court; Melany Alio, 158 Grant Avenue; Dan Buriak, 194 Stockton Street; Kathy Patten, 135 South Street; and Linda Caffrey, 61 Mile Road, East Windsor.

There being no further comments, the Mayor closed the public comment period.

**Borough Administrator Massa** – expressed concern that the payroll cannot be completed without the transfers requested in resolution 2010-296. There was further discussion and Mr. Lang again gave a full explanation of the need for the adoption of this resolution. Debate on the matter ensued.

Councilmember McGinty motioned to end debate on the transfer of funds and to take another vote on the matter, Councilmember Sikorski seconded.

**Resolution 2010-308 Authorizing a Transfer in the 2010 Budget**

Council President Quattrone moved resolution 2010-308, Councilmember Sikorski seconded.

Roll Call Vote: Council members McGinty and Musing, no; Council members Quattrone and Sikorski yes.

Resolution defeated, 2-2.

**Resolution 2010-308**

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A TRANSFER OF FUNDS IN THE 2010 BUDGET**

**Whereas**, N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2010 budget are hereby authorized:

<b>Current:</b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Municipal Clerk</b>		
Salaries		\$ 3,500.00
Other Expense		\$ 700.00
<b>Financial Administration</b>		
Salaries		\$ 4,500.00
<b>Grant Writing &amp; Administration</b>		
Other Expense	\$ 1,000.00	
<b>Data Processing/Info Tech</b>		
Other Expense		\$ 700.00
<b>Collection of Taxes</b>		
Salaries	\$ 2,501.00	
<b>Assessment of Taxes</b>		
Salaries		\$ 1.00
Other Expense	\$ 4,500.00	
<b>Legal Services &amp; Costs</b>		
Other Expense	\$ 4,000.00	
<b>Municipal Court</b>		
Salaries		\$ 4,000.00
<b>Planning/Zoning Board</b>		
Other Expense		\$ 416.00

**Police Department**

Salaries \$ 42,000.00

**Fire Department**

Other Expense \$ 700.00

**Uniform Fire Safety Act**

Other Expense \$ 1,000.00

Salaries \$ 2,500.00

**Emergency Medical Services**

Other Expense \$ 491.00

**Street & Road Maintenance**

Salaries \$ 5,000.00

Other Expense \$ 4,000.00

**Sanitation/Solid Waste Collection**

Salaries \$ 4,300.00

**Public Buildings & Grounds**

Salaries \$ 2,600.00

**Recycling**

Salaries \$ 3,200.00

**Vehicle Maintenance**

Other Expense \$ 491.00

**State Uniform Construction Code**

Salaries \$ 3,000.00

**Board of Health**

Salaries \$ 2,700.00

**Maintenance of Parks**



**Meeting Minutes**  
**Hightstown Borough Council**  
**Emergency Meeting**  
**December 22, 2010 1:00 pm**

The Borough Attorney gave a review of emergency meeting requirements and the basis for this meeting. He informed Council that they must adopt resolution 2010-309 with five votes in order for this emergency meeting to be held.

**Resolution 2010-309 Authorizing Hightstown Borough Council to conduct an Emergency Meeting on December 22, 2010.**

Council President Quattrone moved resolution 2010-309, Councilmember Gilmartin seconded.

Roll Call Vote: Council members Bond, Gilmartin, McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 6-0

Resolution 2010-309

The meeting was called to order by Mayor Patten at 1:05 pm.

**ROLL CALL**

	PRESENT	ABSENT
<i>Councilmember Bond</i>	✓	
<i>Councilmember Gilmartin</i>	✓	
<i>Councilmember McGinty</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Quattrone</i>	✓	
<i>Councilmember Sikorski</i>	✓	
<i>Mayor Patten</i>	✓	

Also in attendance: Debra Sopronyi, Borough Clerk; Herbert Massa, Borough Administrator; Frederick Raffetto, Borough Attorney; and George Lang, Chief Finance Officer.

Flag Salute was held.

Council President Quattrone moved for approval of the agenda, Councilmember Sikorski seconded. All approved.

The Mayor opened Public Comment Period I and the following individuals spoke during the period: Eugene Sarafin, 628 S. Main Street and Dan Buriak, 194 Stockton Street.

**Resolution 2010-310 Authorizing a Transfer in the 2010 Budget**

Council President Quattrone moved resolution 2010-310, Councilmember Sikorski seconded.

The Borough Administrator gave a review of the informational meeting which was held the day before which included himself, Mr. Lang, Chief Eufemia, Councilmember Musing, Councilmember McGinty and Council President Quattrone. There was discussion.

Roll Call Vote: Council members Bond, Gilmartin, McGinty, Musing, Quattrone and Sikorski yes.

Resolution adopted, 6-0.

**Resolution 2010-310**

*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AUTHORIZING A TRANSFER OF FUNDS IN THE 2010 BUDGET**

**Whereas**, N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2010 budget are hereby authorized:

<b>Current:</b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Municipal Clerk</b>		
Salaries		\$ 3,500.00
Other Expense		\$ 700.00
<b>Financial Administration</b>		
Salaries		\$ 4,500.00
<b>Grant Writing &amp; Administration</b>		
Other Expense	\$ 1,000.00	
<b>Data Processing/Info Tech</b>		
Other Expense		\$ 700.00
<b>Collection of Taxes</b>		
Salaries	\$ 2,501.00	
<b>Assessment of Taxes</b>		
Salaries		\$ 1.00
Other Expense	\$ 4,500.00	
<b>Legal Services &amp; Costs</b>		
Other Expense	\$ 4,000.00	
<b>Municipal Court</b>		
Salaries		\$ 4,000.00
<b>Planning/Zoning Board</b>		
Other Expense		\$ 416.00

**Police Department**

Salaries \$ 42,000.00

**Fire Department**

Other Expense \$ 700.00

**Uniform Fire Safety Act**

Other Expense \$ 1,000.00

Salaries \$ 2,500.00

**Emergency Medical Services**

Other Expense \$ 491.00

**Street & Road Maintenance**

Salaries \$ 5,000.00

Other Expense \$ 4,000.00

**Sanitation/Solid Waste Collection**

Salaries \$ 4,300.00

**Public Buildings & Grounds**

Salaries \$ 2,600.00

**Recycling**

Salaries \$ 3,200.00

**Vehicle Maintenance**

Other Expense \$ 491.00

**State Uniform Construction Code**

Salaries \$ 3,000.00

**Board of Health**

Salaries \$ 2,700.00

**Maintenance of Parks**



# Resolution 2011-01

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## ELECTING COUNCIL PRESIDENT FOR 2011

**WHEREAS**, there exists a need to fill the position of Council President for 2011; and

**WHEREAS**, it is the desire of the Borough Council to elect \_\_\_\_\_ to fill that position;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that \_\_\_\_\_ is hereby elected as Council President for the year 2011.

## CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 1, 2011.

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*Debra L. Sopronyi  
Borough Clerk*