

**ZONING PERMIT APPLICATION**

Borough of Hightstown  
148 North Main Street, Hightstown, NJ 08520  
(609) 490-5125, ext. 619

Date received \_\_\_\_\_  
Amount paid \_\_\_\_\_  
Check No./Cash \_\_\_\_\_

Owner/Applicant \_\_\_\_\_

Street Address \_\_\_\_\_ Phone \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Zone \_\_\_\_\_

DESCRIPTION OF WORK (Property address if different \_\_\_\_\_)

\_\_\_\_\_  
\_\_\_\_\_

**The minimum Zoning Permit Fee for sheds, sidewalks, driveways, fences, signs, additions, decks, pools and general construction is \$45.00. In addition, for driveways and fences, the fee is \$15.00 per \$1,000 of construction cost, but not less than \$45. No Zoning Permit will be reviewed until payment is made.**

I, the owner of the property upon which the above work is to take place, grant the Zoning Officer of the Borough of Hightstown permission to enter the above property for the purpose of any and all inspections required pursuant to this Zoning Permit application.

\_\_\_\_\_  
APPLICANT SIGNATURE Date: \_\_\_\_\_

**Work may not begin until the appropriate building permit is obtained.**

\_\_\_\_\_ Based upon the documents attached to this Zoning Permit application, a zoning permit is GRANTED.

\_\_\_\_\_ Based upon the documents attached to this Zoning Permit application, a zoning permit is DENIED for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DATE APPROVED

\_\_\_\_\_  
WILLIAM E. SCHMELING  
ZONING OFFICER

ZONING PERMIT APPLICATION

(Page 2 of 2)

**STEP 1--Required for sheds, additions, driveways, sidewalks, fences, pools**

PLEASE ATTACH A COPY OF THE SURVEY OF THE PROPERTY SHOWING THE LOCATION OF THE WORK AND ALL EXISTING BUILDINGS, SIDEWALKS AND OTHER STRUCTURES ON THE PROPERTY.

**STEP 2-- Required for sheds, additions, driveways, sidewalks, fences, pools**

PLEASE COMPLETE THE FOLLOWING IF A STRUCTURE IS BEING CONSTRUCTED OR PLACED ON THE PROPERTY OR AN ADDITION IS BEING BUILT:

Lot area of property (in square feet): \_\_\_\_\_

Lot width of property (in feet): \_\_\_\_\_

Lot depth of property (in feet): \_\_\_\_\_

Square footage of existing buildings: \_\_\_\_\_

Square footage of proposed buildings: \_\_\_\_\_

Square footage of existing parking area: \_\_\_\_\_

Square footage of proposed parking area: \_\_\_\_\_

	EXISTING	PROPOSED
Front yard setback	_____	_____
Side yard setback	_____	_____
Rear yard setback	_____	_____
Building coverage (as percentage of lot area)	_____	_____
Impervious coverage (as percentage of lot area)	_____	_____
Height of existing structure	_____	_____
Height of proposed structure	_____	_____

**STEP 3--Required for sign permits only**

IF YOU ARE INSTALLING A SIGN ON THE PROPERTY, PLEASE ATTACH A DRAWING OF THE SIGN WITH DIMENSIONS.

**STEP 4--Required for change of use only**

Present use of property: \_\_\_\_\_

Proposed use of property: \_\_\_\_\_